

**Richland County
Public Safety Standing Committee**

Date Posted: December 26, 2025

NOTICE OF MEETING

Please be advised that the Richland County Public Safety Standing Committee will convene on Friday, January 2, 2026, at 8:30 AM in the Richland County Board Room of the Courthouse at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/public-safety-committee/>

If you have any trouble accessing the meeting, please contact MIS Support at 608-649-4371 (phone) or mis@co.richland.wi.us (email)

AMENDED AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From December 5, 2025 Meeting
6. Public Comment
7. Reports
 - A. Sheriff – Departmental Activities & Monthly Bills
 - B. Coroner – Departmental Activities
 - C. Circuit Court Judge – Departmental Activities
 - D. Courthouse Security Report
 - E. Clerk Of Court – Departmental Activities
 - F. Register In Probate – Departmental Activities
 - G. District Attorney – Departmental Activities
 - H. Ambulance Service - Departmental Activities
 - I. Emergency Management – Departmental Activities
 - J. PSAP & NG-911 Grants
 - K. Radio Tower Update
8. Discussion & Possible Action: Resolution Commemorating The Service Of Christian Cejpek To The Richland County Sheriff's Office
9. Discussion & Possible Action: Amendment To Minutes From November 7, 2025 Meeting
10. Correspondence
11. Future Agenda Items
12. Adjourn

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Tricia Clements, County Administrator at 181 W. Seminary St., Richland Center, WI 53581 or call 608-647-2197.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Public Safety Standing Committee.

Derek S. Kalish
County Clerk

Richland County

Public Safety Standing Committee

December 5, 2025

The Richland County Public Safety Standing Committee convened on Friday, December 5, 2025, in person and virtually at 8:30 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Frank called the meeting to order at 8:30 AM.

Roll Call: Deputy Clerk Hege conducted roll call. Committee member(s) present: Tiffany Thompson, Chad Cosgrove, Melvin “Bob” Frank, and Julie Fleming. Committee member(s) absent: Gary Manning, David Turk, and Kerry Severson.

Committee Chair Frank welcomed Supervisor Thompson as a newly appointment member of the Public Safety Standing Committee.

Verification of Open Meetings Law Compliance: Deputy Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Committee Chair Frank entertained a motion to approve the agenda. Motion by Cosgrove, second by Fleming. Motion carried and the agenda was approved.

Approval Of Minutes From November 7, 2025 Meeting: Committee Chair Frank asked if there were any changes or corrections to the minutes of the November 7, 2025 meeting. Hearing none, Committee Chair Frank declared the minutes of the November 7, 2025, meeting approved as presented.

Public Comment: None.

Reports:

- A. **Sheriff – Departmental Activities & Monthly Bills:** Sheriff Porter briefly presented the Richland County Sheriff’s Department Monthly Bills spreadsheet, the Sheriff’s Monthly Report, and a Squad Mileage Report to the committee and reported that Deputy Cejpek was retiring after nearly 40 years of service to Richland County. Brief discussion ensued on Deputy Cejpek’s many years of excellent service. Sheriff Porter reported that one of the F150 trucks belonging to the Sheriff’s department was able to be repaired, but the other was not. Sheriff Porter reported that that bids had come back for three new squads and a 2026 Ram and a 2026 Durango would be ordered from Fillback Ford, but was still looking for a more cost-effective solution for the third squad. Brief questions from Supervisor Thompson on the definition of complaints on the Sheriff’s Monthly Report.
- B. **Coroner - Departmental Activities:** Committee Chair Frank pointed out the report submitted by Richland County Coroner, James Rossing, was available in the packet for the committee to review. No discussion.
- C. **Circuit Court Judge - Departmental Activities:** Register in Probate, Jenifer Laue, briefly reported on behalf of Judge McDougal that the Judge McDougal continues to be very busy while being also slightly under the weather. Ms. Laue provided a brief update on the Criminal Justice Coordinating Committee, reminded the committee that the next meeting of the Courthouse Security Committee would be on December 15, 2025, in the County Boardroom, reported that

Richland County Public Safety Standing Committee

there would be follow up from the Justice on Wheels event in the future, and that Judge McDougal was preparing for 2026.

- D. Courthouse Security Report:** Brief discussion on signage around the courthouse and the need for dual language signage. Brief discussion on different metal detector styles that could potentially be used in the lobby. Register in Probate, Jenifer Laue reported on the tabletop active threat drills recently done by the court staff. No action was taken.
- E. Clerk Of Court - Departmental Activities:** Richland County Clerk of Court, Stacy Kleist, presented the Clerk of Court budget summary report and provided an overview of the activities and duties of the Clerk of Court Office. Brief discussion ensued.
- F. Register In Probate - Departmental Activities:** Register in Probate, Ms. Jenifer Laue presented the Register in Probate budget summary report and reported that the Register in Probate office was working on recouping Guardian ad Litem fees. Brief discussion ensued.
- G. District Attorney - Departmental Activities:** No one was present.
- H. Emergency Management - Departmental Activities:** John Heinen, Richland County Emergency Management Coordinator reported on his grant work and year end close outs. Brief discussion ensued.

Committee Chair Frank moved item 8. Discussion & Possible Action: Approval To Apply For And Accept An EPCRA State Computer And HazMat Response Equipment Grant up to follow item 7H.

Discussion & Possible Action: Approval To Apply For And Accept An EPCRA State Computer And HazMat Response Equipment Grant: Emergency Management Coordinator Heinen provided a brief explanation of the resolution. Motion by Cosgrove, second by Thompson to approve the resolution of approval to apply for and accept an EPCRA state computer and hazmat response equipment grant. Brief discussion ensued. Motion carried and the resolution of approval to apply for and accept an EPCRA state computer and hazmat response equipment grant was approved and moved on to county board for final approval.

- I. PSAP & NG-911 Grants:** Sheriff Porter reported that the PSAP grant dollars had been applied for and received. Committee Chair Frank commented that the NG-911/GIS grant was currently stalled. Brief discussion ensued.
- J. Radio Tower Project:** Sheriff Porter reported that the tentative switch over was set for January of 2026, networking between the towers should happen soon, and a plan for snow removal at the tower sites was in progress. Brief discussion ensued.

Correspondence: None.

Future Agenda Items: None.

Adjourn: Committee Chair Frank entertained a motion to adjourn to January 2, 2026. Motion by Fleming,

Richland County
Public Safety Standing Committee

second by Cosgrove to adjourn. Motion carried and meeting adjourned at 9:28 AM.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Myranda H. Hege".

Myranda H. Hege
Deputy County Clerk

DRAFT

**RICHLAND COUNTY SHERIFF'S DEPARTMENT
MONTHLY BILLS SUBMITTED FOR APPROVAL
DECEMBER 2025 BILLS**

(PRESENTED AT THE JAN 2ND, 2026 PUBLIC SAFETY COMMITTEE MEETING)

NO.	VENDOR	# OF INV.	DESCRIPTION	INVOICE #	General Dept. Bills \$ AMT	LINE ITEM	LINE ITEM
1	ADVANCED CORRECTIONALS	2	CARE OF PRISONERS	8001, 8135	7,572.24	100.5251.0000.52096	
2	BINDL TIRE & AUTO	1	SQUAD MAINTENANCE	858566	132.00	100.5211.0000.53052	
3	PORTER, CLAY	1	POSTAGE	N/A	26.65	100.5211.0000.53011	
4	CORNERSTONE AUTO	1	SQUAD MAINTENANCE	23588	1,317.35	100.5211.0000.53052	
5	RUPNOW, DEVON	1	MEALS	N/A	8.12	100.5211.0000.53035	
6	KANABLE, DANE	3	MEALS	N/A	46.54	100.5211.0000.53035	
7	ELIOR	1	MEALS FOR PRISONERS	2000259605	3,802.19	100.5251.0000.52094	
8	GALLS	1	UNIFORM ALLOWANCE/GALSTON	33159776	90.59	190.5213.0000.53046	
9	SUTTON, JASON	1	UNIFORM ALLOWANCE	N/A	45.27	190.5213.0000.53046	
10	KWIK TRIP	1	GASOLINE & MEALS FOR PRISONERS	N/A	4,266.48	100.5211.0000.53051	100.5251.0000.52094
11	PIEPER ELECTRIC	1	JAIL LOCKS MAINT CONTRACT	99044080	3,319.00	100.5251.0000.53057	
12	STINSON, SHIRLEY	1	MEALS	N/A	11.00	100.5211.0000.53035	
13	RICHLAND HOSPITAL	1	CARE OF PRISONERS - HR	N/A	237.41	100.5251.0000.52096	
14	TOP PACK DEFENSE	1	UNIFORM ALLOWANCE/CROTSENBERG	17671	80.65	190.5213.0000.53046	
15	WALSHS	1	OFFICER SUPPLIES	N/A	11.94	100.5211.0000.53019	
16	AUTOZONE	3	SQUAD MAINTENANCE	1990110332, 1990115457, 1990116962	62.97	100.5211.0000.53052	
17	ELIOR	1	MEALS FOR PRISONERS	2000260179	3,880.03	100.5251.0000.52094	
18	SUTTON, ETHAN	1	SQUAD MAINTENANCE	25140	3,873.37	100.5211.0000.53052	
19	HYNEK PRINTING	1	OFFICER SUPPLIES	74052	868.00	100.5211.0000.53019	
20	JONES, ISAAC	1	UNIFORM ALLOWANCE	N/A	16.87	190.5213.0000.53046	
21	MCKESSON MEDICAL	2	JAIL SUPPLIES	24739309, 24739693	42.41	100.5251.0000.53052	
22	O'REILLY AUTO	2	SQUAD MAINTENANCE	208516, 210524	44.49	100.5211.0000.53052	
23	RICHLAND HOSPITAL	2	CARE OF PRISONERS AND MEDICAL EXAMS	62, 63	1,285.00	100.5251.0000.52096	100.5211.0000.53046
24	AUTOZONE	1	SQUAD MAINTENANCE	1990118839	8.99	100.5211.0000.53052	
25	PORTER, CLAY	2	MEALS	N/A	16.92	100.5211.0000.53035	
26	CORNERSTONE AUTO	2	SQUAD MAINTENANCE	22767, 23929	136.30	100.5211.0000.53052	
27	ELIOR	1	MEALS FOR PRISONERS	2000260859	3,779.95	100.5251.0000.52094	
28	FILLBACK FORD	1	SQUAD MAINTENANCE	321958	84.35	100.5211.0000.53052	
29	GORDON FLESCH	2	COPY LEASE	15425454, 15425455	59.69	100.5211.0000.53015	100.5251.0000.53015
30	JONES, ISAAC	1	MILEAGE	N/A	83.44	100.5211.0000.53039	
31	SUTTON, JASON	2	UNIFORM ALLOWANCE	N/A	417.40	190.5213.0000.53046	
32	MACQUEEN EQUIP	1	EQUIPMENT REPAIRS	959694	585.00	100.5211.0000.53056	
33	GRAHAM, NICK	2	MEALS	N/A	28.37	100.5211.0000.53035	
34	PINE RIVER SPORTS ASSN	1	DUES	1217	100.00	100.5211.0000.53024	
35	POMPS TIRE	1	SQUAD MAINTENANCE	1520083125	552.00	100.5211.0000.53052	
36	HERBERS, STEVE	3	MEALS	N/A	50.33	100.5211.0000.53035	
37	BARNES, SUSAN	1	UNIFORM ALLOWANCE	N/A	12.65	190.5213.0000.53046	

DECEMBER 2025 BILLS		36,955.96
SHERIFFS DEPARTMENT		12,530.79
POLICE RADIO		
COUNTY JAIL		23,761.74
SHERIFFS OUTLAY-NEW CARS		
DEPARTMENT-UNIFORM ALLOWANCE		663.43
SPECIAL INVESTIGATIONS		
DOG CONTRACT-MONTHLY PAYMENT		1,500.00
CURRENT MONTH'S JAIL ASSESSMENT		

SHERIFF'S MONTHLY REPORT
RICHLAND COUNTY
MONTH OF DECEMBER 2025
(PRESENTED AT THE JAN 2, 2026 PUBLIC SAFETY MEETING)



	2025		
	OCT	NOV	DEC
NUMBER OF JAIL BOOKINGS	55	45	34
AVERAGE NUMBER OF INMATES HOUSED IN OUR COUNTY	30.99	30.53	33.53
TOTAL NUMBER OF INMATES HOUSED OUT OF COUNTY	0	0	0
MONTHLY COST OF HOUSING INMATES OUT OF COUNTY	\$0.00	\$0.00	\$0.00
MEDICAL COST OF INMATES HOUSED OUT OF COUNTY	\$0.00	\$0.00	\$0.00
MONTHLY COMPLAINTS	414	367	334
TRAFFIC CITATIONS ISSUED	59	37	39
TRAFFIC WARNINGS ISSUED	0	0	0
CIVIL PROCESS PAPERS SERVED	19	18	12
TRANSPORTS FOR THE MONTH	13	1	4
AVERAGE NUMBER ON ELECTRONIC MONITORING	2.00	3.00	2.00

Monthly Activity

571 calls for service
102 calls for EMS
107 calls for RCPD
15 calls for RCFD

Memo

Date: Friday, January 2, 2026

To: Public Safety Committee

From: Chief Deputy Aaron Wallace

RE: Personnel Announcements for Public Safety Committee

APPROVED BY SHERIFF AND PUBLIC SAFETY COMMITTEE

Current Sheriff's Office Staff:

Administration- 4 (Sheriff, Chief Deputy, Road Lieutenant, Jail Lieutenant)

Office administration- 2 (Office Manager, Administration assistant/typist)

Road Patrol- 15 (2 Sergeants, 1 Investigator, 12 deputies)

Jail/Dispatch- 14 (2 Sergeants, 12 jailer/dispatchers)

New road deputy Hires:

Dylan Lemke – Start date 05/25/2025 (full time) training completed.

New Jail/Dispatch Hires:

Ethan Jones – Start date 05/27/2025 (casual) Completed training for casual position.

Fletcher Harper- Start date 06/16/2025 (casual) Completed training for casual position.

Jordan Jacobus- Start date 07/06/2025 (full time) Completed training.

Matthew Fredrick- Start date 08/04/2025 (full time) Completed training.

Andrew Nitka- Start date 09/17/2025 (full time) Completed training.

Tonya Galston- Start date 10/09/2025 (full time) Completed training.

Aaron Fredrick- Start date 11/12/2025 (casual) Training.

Probationary Period (per Handbook/Union contract:

Max Hougan, Connor Schildgen, Annabelle Chally, Dylan Lemke, Matthew Fredrick, Andrew Nitka, and Tonya Galston.

Resignations/Retirements (per Richland Co Handbook):

Casey Marshall turned in his resignation letter as an employee as of 07/10/2025 and terminated his employment with Richland County.

Jordan Jacobus turned in her resignation letter as a full-time employee as of 10/07/2025 and has decided to work as a casual employee.

Vacant Sheriff's Office Positions:

No vacant positions currently.

Sq year	Plate	Vin#	January
2018	ADY7972	1FM5K8AR8JGB69005	75,400
2018	AED1287	1FM5K8AR6JGB69004	88,889
2018	7755	1FM5K8ARXJGB93287	81,905
2018	AST2493	1FM5K8AR1JGA84720	106,575
2019	AJM5933	2C4RDGBG8KR808426	66,502
2019	6898	1FTEW1P49KKC42277	
2019	6958	1FTEW1P47KKC42276	97,858
2020	5872	1C4RDJFG6LC369759	65,997
2020	8980	1C4RDJFG2LC369757	116,480
2020	9047	1C4RDJFG4LC369758	107,939
2020	F2574	1C4RDJFG2LC369760	129,435
2021	TM8804	1C6SRFGT6MN708092	52,039
2021	5873	1FM5K8AB1MGB61433	84,398
2021	9794	1FM5K8AB3MGB61434	78,731
2022	E5876	1FM5K8AB7NGB48221	67,829
2022	E5619	1FM5K8AB2NGB50491	82,634
2023	E5875	1C4RDJFG8PC591449	49,888
2023	E7754	1C4RDJFG9PC591539	42,661
2024	AXF7591	1C4RDJFG1RC139717	11,191
2024	F2890	1C4RDJFGXRC139716	29,130
2025	F4081	1C4RDJFG3SC521737	5,415
2025	F4072	1C4RDJFG1SC521736	7,587

Coroner's Report

December 2025

- Our office had ten calls during December
- Ages of decedents ranged from 42-87 years
- Three of the ten cases involved individuals receiving Hospice Care
- We had one autopsy during this time period – decedent was diagnosed with the flu and passed suddenly – although the symptoms mimicked the flu, autopsy discovered that the cause of death was a twisted colon
- Nine of the ten cases were cremations
- Cause of death included: 3 cancer, 3 heart-related, 1 kidney-related, 1 liver-related, 1 as described above, and one pending investigation
- At this time last year, we were at 120 cases. We are at 142 cases for 2025

Following is the year-end summary:

- 142 calls
- 1 suicide
- 1 homicide
- 3 overdose
- 12 accidental
 - 5 motor vehicle (1 car, 1 truck, 3 UTV) 1 fall down stairs, 1 fall from moving vehicle, 1 aspiration, 1 hypothermia, 3 accidental overdose
- Youngest 7 months
- Oldest 104 years
- No covid-related (as such, we are no longer going to keep statistics on this- if contributory, it will be included in cause of death on death certificate)
- 58 decedents were receiving care through Hospice
- 15 autopsies
- 2 cases pending cause of death
- 7 traditional burial
- 135 cremations

Wishing you all the best in 2026!

Regards,
Jim



Richland County, WI

Budget Report Account Summary

For Fiscal: 2025 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Revenue							
100.5121.0000.44013	GAL-CLERK OF COURT	25,000.00	25,000.00	0.00	11,277.44	-13,722.56	54.89 %
100.5121.0000.44014	GAL-REGISTER IN PROBATE	15,000.00	15,000.00	888.70	21,505.62	6,505.62	143.37 %
100.5121.0000.44029	BOND FORFEITURES	5,000.00	5,000.00	0.00	14,101.00	9,101.00	282.02 %
100.5121.0000.44033	ADVERSARY COUNSEL REIMB	30,000.00	30,000.00	4,503.27	41,480.32	11,480.32	138.27 %
100.5121.0000.45010	US ATTORN EFILE FEES	20.00	20.00	0.00	0.00	-20.00	100.00 %
100.5121.0000.45014	COURT FEES AND COSTS	30,000.00	30,000.00	1,868.73	26,433.64	-3,566.36	11.89 %
100.5121.4110.42023	ST AID-CIR CT COST APPROP	52,275.00	52,275.00	0.00	76,931.51	24,656.51	147.17 %
100.5121.4120.42003	ST AID-GAL FEES/CLERK COURT	26,313.00	26,313.00	0.00	24,605.00	-1,708.00	6.49 %
100.5121.4130.43029	ST AID - INTERPRETER REIMB	4,000.00	4,000.00	0.00	3,172.00	-828.00	20.70 %
100.5121.4140.43062	CLK OF CRT COOP AGR REIM	1,000.00	1,000.00	0.00	1,714.36	714.36	171.44 %
100.5121.4220.44011	COUNTY ORDINANCE FORFEITURES	38,500.00	38,500.00	4,062.66	36,099.17	-2,400.83	6.24 %
100.5121.4235.44027	IGNITION INTERLOCK DEVICE	1,100.00	1,100.00	61.08	1,151.14	51.14	104.65 %
100.5121.4260.44012	STATE FINES & FORF 348	14,000.00	14,000.00	0.00	7,762.28	-6,237.72	44.56 %
100.5121.4270.44012	STATE FINES & FORF 341-47, 49, 51	0.00	0.00	978.71	7,952.44	7,952.44	0.00 %
100.5121.4299.44012	STATE FINES & FORF OTHER	0.00	0.00	133.14	1,424.02	1,424.02	0.00 %
100.5121.4342.45004	COPY FEES	0.00	0.00	99.50	1,657.50	1,657.50	0.00 %
100.5121.4343.45004	FAX/SEARC/TRANSMIT/MAIL FEES	0.00	0.00	47.00	358.50	358.50	0.00 %
100.5121.4344.48001	INTEREST ON JUDGMENTS	4,000.00	4,000.00	1,214.10	13,969.11	9,969.11	349.23 %
100.5121.4345.44034	JURY FEES REIMBURSEMENT	500.00	500.00	0.00	1,362.48	862.48	272.50 %
100.5121.4346.45004	MUNICIPAL FEE-COUNTY	0.00	0.00	135.00	755.00	755.00	0.00 %
100.5121.4347.45004	PAYMENT PLAN FEE	0.00	0.00	95.00	535.00	535.00	0.00 %
100.5121.4370.45075	RESTITUTION SURCHARGE 10%	0.00	0.00	49.85	641.77	641.77	0.00 %
100.5121.4380.45075	COURT RESTITUTION SURCHARGE	200.00	200.00	32.24	330.60	130.60	165.30 %
100.5121.4412.44035	JUVENILE LEGAL FEES REIMB	300.00	300.00	0.00	34.92	-265.08	88.36 %
100.5121.4415.45014	BLOOD TESTS	0.00	0.00	0.00	27.80	27.80	0.00 %
100.5121.4420.44029	BAIL FORF	0.00	0.00	7,500.00	9,390.00	9,390.00	0.00 %
100.5121.4440.48012	INTEREST ON CIRCUIT COURT IN	500.00	500.00	75.91	1,044.16	544.16	208.83 %
100.5121.4460.44031	Sheriff/DA Srvs Fees-County	0.00	0.00	0.00	23.44	23.44	0.00 %
Revenue Total:		247,708.00	247,708.00	21,744.89	305,740.22	58,032.22	23.43%
Expense							
100.5121.0000.51011	SALARIES - REGULAR	186,312.10	186,312.10	7,182.65	181,815.63	4,496.47	2.41 %
100.5121.0000.51044	WITNESS FEES	300.00	300.00	26.40	481.07	-181.07	-60.36 %
100.5121.0000.51045	PER DIEM COURT REPORTER	200.00	200.00	0.00	0.00	200.00	100.00 %
100.5121.0000.51050	SECTION 125 PLAN-CO SHARE	250.00	250.00	0.00	211.28	38.72	15.49 %
100.5121.0000.51051	FICA - COUNTY SHARE	14,252.87	14,252.87	454.92	12,900.85	1,352.02	9.49 %
100.5121.0000.51052	RETIREMENT - COUNTY SHARE	12,948.69	12,948.69	499.20	12,607.59	341.10	2.63 %
100.5121.0000.51053	DENTAL INSURANCE-CO SHARE	2,514.60	2,514.60	0.00	2,385.68	128.92	5.13 %
100.5121.0000.51054	HEALTH INSURANCE - COUNTY SH	69,521.76	69,521.76	4,376.06	46,861.58	22,660.18	32.59 %
100.5121.0000.51055	LIFE INSURANCE - COUNTY SHAR	49.44	49.44	5.27	60.69	-11.25	-22.75 %
100.5121.0000.51061	HEALTH INS REIMBURSEMENT DED	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00 %
100.5121.0000.52015	PSYCHOLOGICAL EVALUATION	12,000.00	12,000.00	0.00	4,450.00	7,550.00	62.92 %
100.5121.0000.52016	INTERPRETER FEES	4,000.00	4,000.00	0.00	4,241.00	-241.00	-6.03 %
100.5121.0000.52025	TELEPHONE	600.00	600.00	36.13	434.56	165.44	27.57 %
100.5121.0000.52051	TRANSCRIPTS	800.00	800.00	0.00	309.00	491.00	61.38 %
100.5121.0000.52056	JURY TRIAL EXPENSE	10,500.00	10,500.00	3,339.81	12,935.97	-2,435.97	-23.20 %
100.5121.0000.52059	SMALL CLAIMS MEDIATION	1,500.00	1,500.00	80.00	1,940.00	-440.00	-29.33 %
100.5121.0000.53011	POSTAGE AND ENVELOPES	5,000.00	5,000.00	0.00	4,352.03	647.97	12.96 %
100.5121.0000.53015	COPY PAPER AND EXPENSE	1,900.00	1,900.00	88.10	2,442.88	-542.88	-28.57 %
100.5121.0000.53019	OFFICE SUPPLIES & COMPUTER S	2,500.00	2,500.00	314.94	2,443.15	56.85	2.27 %
100.5121.0000.53021	LEGAL SOFTWARE SUBSCRIPTION	3,705.84	3,705.84	144.54	3,312.93	392.91	10.60 %

Budget Report

For Fiscal: 2025 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100.5121.0000.53023	CLEAR (ON-LINE DATA SEARCH)	2,000.00	2,000.00	136.90	1,629.76	370.24	18.51 %
100.5121.0000.53024	DUES	400.00	400.00	0.00	225.00	175.00	43.75 %
100.5121.0000.53034	REGISTRATION	600.00	600.00	0.00	309.00	291.00	48.50 %
100.5121.0000.53035	MEALS	400.00	400.00	0.00	300.23	99.77	24.94 %
100.5121.0000.53036	LODGING	1,000.00	1,000.00	0.00	629.00	371.00	37.10 %
100.5121.0000.53039	MILEAGE	1,000.00	1,000.00	0.00	510.31	489.69	48.97 %
100.5121.0000.53040	PARKING FEES	0.00	0.00	0.00	46.00	-46.00	0.00 %
100.5121.0000.58019	NEW EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100.5121.0106.52012	ATTORNEY-GAL FEES	38,000.00	38,000.00	240.00	6,873.88	31,126.12	81.91 %
100.5121.0112.52012	ATTORNEY-N/F COURT COMMISSNR	2,500.00	2,500.00	0.00	332.00	2,168.00	86.72 %
100.5121.0114.52012	ATTORNEY-GAL FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100.5121.0116.52012	ATTORNEY-DEAN FEES	80,000.00	80,000.00	0.00	37,624.04	42,375.96	52.97 %
	Expense Total:	461,755.30	461,755.30	16,924.92	345,665.11	116,090.19	25.14%
	Fund: 100 - GENERAL FUND Surplus (Deficit):	-214,047.30	-214,047.30	4,819.97	-39,924.89	174,122.41	81.35%
	Report Surplus (Deficit):	-214,047.30	-214,047.30	4,819.97	-39,924.89	174,122.41	81.35%

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	Percent Remaining
					Favorable (Unfavorable)	
Fund: 100 - GENERAL FUND						
Revenue	247,708.00	247,708.00	21,744.89	305,740.22	58,032.22	23.43%
Expense	461,755.30	461,755.30	16,924.92	345,665.11	116,090.19	25.14%
Fund: 100 - GENERAL FUND Surplus (Deficit):	-214,047.30	-214,047.30	4,819.97	-39,924.89	174,122.41	81.35%
Report Surplus (Deficit):	-214,047.30	-214,047.30	4,819.97	-39,924.89	174,122.41	81.35%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	-214,047.30	-214,047.30	4,819.97	-39,924.89	174,122.41
Report Surplus (Deficit):	-214,047.30	-214,047.30	4,819.97	-39,924.89	174,122.41

Emergency Management Department Updates
January 2, 2026

John Heinen gave his notice and will no longer be the Emergency Management Director for Richland County. His last day full time with the county was December 31, 2025. John has agreed to work additional hours in January as there are two grants that need to be closed out for 2025.

Emergency Management will now be under the direction of the Highway Department. Joshua Elder has met with John Heinen and has been brought up to speed with everything going on.

The Emergency Management Coordinator position has been posted with a deadline of January 19th. The hope is that we will have someone in the position by the end of February.

We will look to make a resolution in February honoring the dedication that John Heinen had to the county. We will also work to appoint the next Emergency Management Director later this month.

RESOLUTION NO. 26 - XX

Resolution Commemorating The Service Of Christian Cejpek To The Richland County Sheriff's Office

WHEREAS, Richland County desires to formally recognize and commemorate the service of Christian Cejpek, who was first hired by the Richland County Sheriff's Office in 1981 and retired in 2008 after nearly thirty (30) years of full-time service to Richland County; and

WHEREAS, following his retirement, Mr. Cejpek continued his commitment to public service by returning to the Sheriff's Office as a part-time Deputy, providing essential support in court security and inmate transport, and serving in that capacity until December 2025, resulting in a total of forty-four (44) years of dedicated service to the citizens of Richland County;

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby expresses its sincere gratitude and appreciation to Christian Cejpek for his forty-four (44) years of exemplary and dedicated service to Richland County; and

BE IT FURTHER RESOLVED that the Richland County Board of Supervisors extends its best wishes to Mr. Cejpek for a long, healthy, and fulfilling retirement; and

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this Resolution to Mr. Cejpek at his home address as on file with the County; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE
PUBLIC SAFETY STANDING COMMITTEE
(02 JANUARY 2026)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

DATED: JANUARY 20, 2026

MELVIN (BOB) FRANK
KERRY SEVERSON
GARY MANNING
TIFFANY THOMPSON
DAVID TURK
CHAD COSGROVE
JULIE FLEMING

Richland County

Public Safety Standing Committee

November 7, 2025

The Richland County Public Safety Standing Committee convened on **Friday, September 5, 2025**, in person and virtually at 8:31 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Frank called the meeting to order at 8:31 AM.

Roll Call: Deputy Clerk Hege conducted roll call. Committee member(s) present: Chad Cosgrove, Melvin “Bob” Frank, Kerry Severson, and Julie Fleming. Committee member(s) absent: Gary Manning and David Turk.

Verification of Open Meetings Law Compliance: Deputy Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Committee Chair Frank entertained a motion to approve the agenda. Motion by Cosgrove, seconded by Fleming. Motion carried and the agenda was approved.

Approval Of Minutes From October 3, 2025 Meeting: Committee Chair Frank asked if there were any changes or corrections to the minutes of the October 3, 2025 meeting. Hearing none, Committee Chair declared the minutes of the October 3, 2025 meeting approved as presented.

Public Comment: None.

Reports:

- A. Sheriff – Departmental Activities & Monthly Bills:** Sheriff Porter briefly presented the Sheriff’s Monthly Report for October 2025, reported that the bills were processed weekly, but he would have a report of expenditures at the next meeting, updated the committee on the status of the two pickup truck squads with one being out of commission and the other might soon be, reported that bids were out for two new squads, and that a conditional offer had been accepted for one part time employee. Brief discussion ensued.
- B. Coroner - Departmental Activities:** Committee Chair Frank pointed out the report submitted by Richland County Coroner, James Rossing, was available in the packet for the committee to review. No discussion
- C. Circuit Court Judge - Departmental Activities:** Jennie Marroquin, Deputy Register in Probate, reported that Judge McDougal continued to be very busy and brought a statement of thanks from Judge McDougal to everyone involved with preparing for the Justice On Wheels event. Brief discussion ensued.
- D. Courthouse Security Report:** Nothing.
- E. Clerk Of Court - Departmental Activities:** Richland County Clerk of Court, Stacy Kleist, joined via WebEx and expressed her thanks for everyone who helped prepare for the Justice on Wheels event and briefly reported that her staff had complete their yearly cyber security training, and gave a brief update on the work being done at the legislate level.

Richland County Public Safety Standing Committee

- F. Register In Probate - Departmental Activities:** Deputy Register in Probate, Ms. Jennie Marroquin reported that the Register in Probate office was currently coming in below budget and remained very busy. Brief discussion ensued.
- G. District Attorney - Departmental Activities:** District Attorney, Jennifer Harper reported that the applications from the Treatment Court for some of the opioid grant funds had been approved by the Community and Health Services Standing Committee and that she hoped it would pass at county board as well. The portions would allow some of the Treatment Court team members to attend the annual national conference. Brief discussion ensued.
- H. Emergency Management - Departmental Activities:** John Heinen, Richland County Emergency Management Coordinator stated there was nothing new to report.
- I. PSAP & NG-911 Grants:** Sheriff Porter reported that Richland County had been awarded just over \$69,000 through the PSAP grant. Committee Chair Frank reported that he had forwarded information regarding the GIS/NG-911 grants on to the Real Property Lister. Brief discussion ensued.
- J. Radio Tower Project:** County Administrator Clements gave a brief update on the progress at the Yuba site, the status of the microwaves, and a tentative schedule for final testing and fully functioning dates. Brief discussion ensued.

Discussion & Possible Action: Approval To Accept the 2026 EPCRA Grant Award: John Heinen, Richland County Emergency Management Coordinator spoke briefly and state that there was no county match required to accept this grand award. Motion by Severson, seconded by Fleming to accept the grant. Brief discussion ensued. Motion carried and the 2026 EPCRA grant award was accepted.

Discussion & Possible Action: Amendment To Collective Bargaining Agreement With The Deputy Sheriffs: Sheriff Porter briefly spoke to the proposed amendment to add two holidays and change some wording relating to sick leave in the collective bargaining agreement. Motion by Cosgrove, seconded by Fleming to approve the amendment to collective bargaining agreement with the deputy sheriffs and to take the resolution to county board. Brief discussion ensued. Motion carried and the amendment to collective bargaining agreement with the deputy sheriffs was approved and moved on to county board for final approval.

Correspondence: None.

Future Agenda Items: None.

Adjourn: Committee Chair Frank entertained a motion to adjourn. Motion by Fleming, second by Severson to adjourn. Motion carried and meeting adjourned at 8:57 AM.

Respectfully submitted by,



Richland County
Public Safety Standing Committee

Myranda H. Hege
Deputy County Clerk