

**Richland County**  
Pine Valley Sub Committee

The Richland County Pine Valley Committee convened on Monday, February 16, 2026, in person and virtually at 6:00 PM in the County Boardroom of the Richland County Courthouse.

**Call to Order:** Committee Acting Chair Sandra Kramer called the meeting to order at 6:00PM.

**Committee Members present:** Pat Rippchen, Sandra Kramer and Marc Couey, Mary Miller, Alayne Hendricks, Tiffany Thompson.

**Committee Member(s) absent:** Gary Manning

**County Board Members present:** None

**Attendants:** Staff present included Brittany Paulus, Pine Valley Administrator; Jesi Towne, Pine Valley DON, Leanna Pick, County Finance Director.

**Approval of Agenda and Verification of Posting:** Motion by Thompson to approve agenda. Motion carried and agenda declared approved. Verification of posting completed.

**Approval of Minutes of the December 15, 2025 Pine Valley Sub-Committee Meeting:** No additions, corrections or notes were identified. The minutes of the December 15, 2025, meeting were approved as written. Motion by Couey, seconded by Miller.

**Public Comment:** Alayne Hedricks made a comment in regards to not knowing about the request for addendum changes to PV that was brought forth to the Community Health and Human Services meeting, wanted to know if we were required to bring that to Pine Valley meeting first.

**Pine Valley Census Recap:** Brittany reviewed the census report for October and November, Average of 69 in December, that the low was 64 due to hospital stays. CBRF average 16.

**Pine Valley Financials – Accounts Receivable Trend Report:** Leanna Pick went over in depth of the financial stand, current standing as of the end of the year without the audit where Pine Valley was sitting and that Pine Valley was in the positive over 1.2 million dollars, but subjected to change with the audit

**Administrator's Report:** Administrator Brittany went over the state surveys that occurred in January- Skilled nursing for complaints that were unsubstantiated, did get a small citation due to a narcotic sheet being missing and that we are back in compliance. Went over the QAPI and how we are improving our Root Cause Analysis with incidents. Went over that the spa bath tub needs to be replaced as they no longer make that model or parts for it. We over that all of the staff we sent to school for CNA all passed and now they are training and working the floor until they take their in person exams. Administrator also went over being signed up for 2 job fairs in the upcoming months in hopes to work with high school students start their journey in healthcare. We also signed up for the job fair at Southwest Tech. Went over that we dwindling down the use of agency in the building with CNAs and that we hired a new nurse, and other PRN nursed did end up taking a position. Some agency staff has come on to be our staff. Went over food, that we started out with some concerns and that things are slowly getting better. Reminded everyone that we are fresh into the change and have changed things to fully homemade. Let

them know that we have a full retraining program going with the cooks and that we are hoping this will aide in some of the complaints. Administrator went over by us switching companies for wound care that we have our cost savings for the month of December at \$1,700. Administrator also let committee know that we save 35% or almost \$40,000 dollars on our CMS fine.

Future Agenda Items: None

**Adjourn:** Motion by Pat Ripchen second by Tiffany Thompson to adjourn. Motion carried and meeting adjourned at 6:53 PM.

**Next Meeting:** Monday, March 16, 2026 at 6:42 PM.

Brittany Paulus, Pine Valley Administrator