

Richland County Community & Health Services Standing Committee

Date Posted: December 31, 2025

NOTICE OF MEETING

Please be advised that the Richland County Community & Health Services Standing Committee will convene on Thursday, January 8, 2025, at 9:30 AM in the Richland County Board Room of the Courthouse located at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/community-and-health-services-committee/>

If you have any trouble accessing the meeting, please contact MIS Support at 608-649-4371 (phone) or mis@co.richland.wi.us (email).

AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From December 4, 2025 Meeting
6. Public Comment
7. Reports
 - A. HHS Director: Administrative Report
 - B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000)
 - C. HHS 2025 Budget Summary & Richland County Placement Report
 - D. Pine Valley Community Village: Administrative Report
8. Discussion & Possible Action: Changing Committee Meeting Time
9. Correspondence
10. Future Agenda Items
11. Adjourn

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Tricia Clements, County Administrator at 181 W. Seminary St., Richland Center, WI 53581 or call 608-647-2197.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Community & Health Services Standing Committee.

Derek S. Kalish
County Clerk

Richland County

Community & Health Services Standing Committee

December 4, 2025

The Richland County Community & Health Services Standing Committee convened on Thursday, December 4, 2025, in person and virtually at 9:30 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Kramer called the meeting to order at 09:30 AM

Roll Call: Deputy Clerk Hege conducted roll call. Committee member(s) present: Mary Miller, Sandra Kramer, Larry Engel, Alayne Hendricks, Rod Perry, and Dr. Jerrel Berres. Committee member(s) absent Daniel McGuire, Frances Braithwaite, and Cynthia Chicker.

Verification of Open Meetings Law Compliance: Deputy County Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion Engel, seconded by Miller to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From November 6, 2025 Meeting: Committee Chair Kramer asked if there were any amendments or corrections to the minutes from the November 6, 2025 meeting. Hearing none, Committee Chair Kramer declared the minutes approved as presented.

Public Comment: Kevin Hoffman joined via WebEx and shared a letter of complaint regarding the CPS policies of the Health and Human Services department with the committee. Brief discussion ensued. Supervisor Perry introduced himself as a newly appointed member of the Community and Health Service Standing Committee. Supervisor Kramer reminded all assembled that the American Legion was holding a bake sale at a local bank.

Reports

A. HHS Director: Administrative Report: Health & Human Services Director, Stephanie Ronnfeldt, presented the HHS December 2025 Unit Updates report to the committee and highlighted the ADRC trip to the La Crosse Rotary Lights, the Rise and Dine program, CYS referrals, and the flu shot clinic. Director Ronnfeldt introduced Tamara Olson to the committee as the new Behavioral Health Manager. Brief discussion ensued.

B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000): Kali Levy, Business & Financial Services Manager, presented the Expenditures Report. No discussion.

C. HHS Budget Summary & Richland County Placement Report: Kali Levy, Business & Financial Services Manager, presented the HHS Budget Summary and Richland County Placement Report and reported that adult placements were at 53% utilization and child placements were at 47% utilizations. No discussion.

Richland County Community & Health Services Standing Committee

D. HHS 2026 Revenue Contracts: Director Ronnfeldt presented the Richland County Health and Human Services 2026 Revenue Contracts report and gave a brief background on the revenue contract process. No discussion.

E. Quarterly Contract Monitoring Report: Director Ronnfeldt presented Contract Monitoring Report for 2025 to the committee. Brief discussion ensued.

F. Quarterly Review Of Organization Chart: Director Ronnfeldt presented the Richland County Health & Human Services Organizational Chart and briefly highlighted the staffing level of each department. Brief discussion ensued.

G. Pine Valley Community Village: Administrative Report: Brittany Paulus, Nursing Home Administrator, provided the Pine Valley Community Village December report and highlighted that the current census was 69, the results of a recent survey, the new wound care physician, a contract for wound care supplies, the new food vendor, and the results of several self-report instances. Brief discussion ensued.

Discussion & Possible Action: New Starting Wage For Licensed Practical Nurses: Brittany Paulus, Nursing Home Administrator, provided a brief description of the proposed changes to the starting wage for Licensed Practical Nurses. Motion by Engel, seconded by Perry to approve the resolution. Brief discussion ensued. Motion carried and the resolution was approved and forwarded onto to the county board for final approval.

Discussion & Possible Action: Updates To Pine Valley Addendum: Brittany Paulus, Nursing Home Administrator, provided a brief description of the proposed changes to the Pine Valley addendum. Motion by Engle, seconded by Berres to approve the resolution. Brief discussion ensued. Motion carried and the resolution was approved and forwarded on to county board for final approval.

Discussion & Possible Action: Resolution Approving Provider Contracts For 2026 For The Health And Human Services Department: Director Ronnfeldt presented provided a brief explanation of the provider contracts. Motion by Hendricks, seconded by Miller to approve the resolution. Brief discussion ensued. Motion carried and the resolution was approved and forwarded on to county board for final approval.

Discussion & Possible Action: Approve Changes To Fee Schedule: Director Ronnfeldt presented provided a brief explanation of the changes to the fee schedule. Motion by Perry, seconded by Miller to approve the resolution. Brief discussion ensued. Motion carried and the changes were approved.

Correspondence: County Administrator Clements stated she would have the letter from Mr. Hoffman made available to the members of the committee.

Future Agenda Items:

Discussion & Possible Action: Changing Committee Meeting Time

Report: Area Mental Health Clinics

Adjourn: Committee Chair Kramer entertained a motion to adjourn until January 8, 2026 at 9:30 AM. Motion by Miller, second by Engel to adjourn. Motion carried and meeting adjourned at 10:23 AM.

Richland County
Community & Health Services Standing Committee

Respectfully submitted by,

Myranda H. Hege

Myranda H. Hege
Deputy County Clerk

DRAFT

HHS January 2026 Unit Updates

ADRC

Medicare Open Enrollment ended on December 7th. This year the ADRC's Elder Benefit Specialist (EBS) Rose Welsh saw a 39% increase in the number of people she completed Medicare Part D plan finders and enrollment into new plans for. She is also assisting 6 individuals with Social Security Disability applications and has 40 other active clients assisting them with a wide variety of benefit related needs.

The ADRC's Nutrition program held Rise in Dine at the Phoenix on Fridays in September and served 91 meals. Due to the success of the program, it was offered again on November 21st and December 19th. Once again it was extremely successful serving 38 meals/individuals each week, many of which were people who do not attend our normal congregate meal sites. Due to the positive response for Rise and Dine, the ADRC is hoping to offer it once monthly starting in February of 2026.

Behavioral Health

Outpatient Clinic: During month of December, our Psychiatric Nurse Alice reports received **3** referrals for our providers.

Comprehensive Community Services (CCS): During the month of December, we received **1** referral for CCS.

Crisis: During the month of December, crisis had **1** walk in assessment, **3** HHS mobile responses(1 at the hospital, 2 at the jail) and has **9** individuals on settlement or commitments.

Adult Protective Services: (APS) During month of December APS had **4** referrals.

AODA: During month of December our substance abuse counselor completed **6** assessments.

Birth to Three: (BT3) During month of December we had **1** BT3 referral.

Children's Long-Term Support: (CLTS) During month of December, we had **2** referrals.

Treatment Court: During month of December, 2 referrals were received.

Child and Youth Services

Child and Youth Services Unit Received 303 CPS reports with 56 being screened in thus far this year.

Currently for out of home care children:

- 1 child in a foster home placement
- 1 child started a trial reunification with their parent

In 2025, we have achieved permanency for children on many cases:

- 10 children went to guardianship with relatives
- 7 children were reunified with a parent
- 1 aged out of care

Youth Justice referrals continue to be received steadily. Kasey Banker started back with the unit in early December. She was previously employed as the primary Youth Justice worker and is back doing that role again. The lead social worker position has been posted for applications.

Economic Support

MAPP members who are required to pay a MAPP premium are no longer having missed payments forgiven. Beginning with December 2025 premium payments, if unpaid, eligibility will end. Members will be given a grace month to get the premium paid, which is different than in the past. For example, if the MAPP premium for December isn't paid, the member will have January coverage, but both December and January premiums must be paid by the end of January.

Our new workers have made it through the State-lead training and are now training locally, either with the Consortium or with unit staff. Both are doing well.

November statistics will be reported next month with December statistics.

Public Health

- Public Health (PH) article topic for January for ADRC newsletter: Radon submitted by Brandon. Thank you, Brandon!
- Evan Ewing, on behalf of PH, agreed to provide radio promotions in the Southern Region to promote Radon Awareness month for January, including on WRCO. Thank you, Evan!
- Next Vaccine for Children & Adults (VFC/VFA) Immunization Clinics: December 18th, January 29th, February 26th.
 - All 2026 Vaccine Clinic dates scheduled and will be posted on the website.
- PH staff are working on gathering data for annual report & presentation for public health month/week.
- PH will have an intern joining our unit for approximately 4 months (600 total hours) from Mid January through May. We are looking forward to this opportunity!
- Flu cases are increasing in the state, region, community, including both flu A & B! RCHHS respiratory guidance updated for staff.
 - WI DHS weekly respiratory virus activity report indicates:
 - COVID, Flu & RSV are all activity are increasing across the state and in the southern region
 - For more information and most up to date reports, visit:
<https://www.dhs.wisconsin.gov/disease/respiratory-data.htm>

- EH consortia meeting was held at the GCHD in Lancaster on December 17th, with an emphasis on shared regional tasks.

**RICHLAND COUNTY HEALTH AND HUMAN SERVICES
VOUCHERS – January 8, 2026**

Unit	Number of Vouchers	Amount
2025 Volunteer Driver Expense Reports	16	\$9,676.14
2025 Prepaid Vouchers	24	\$19,404.69
Purchasing Card	31	\$6,242.61
TOTAL	71	\$35,323.44

TRANSPORTATION DRIVER

	Check #	Date	Driver Name	Vendor #	Description	Fund	Amount
1	47852	12/10/25	Ruth Brennum	1059	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 1,081.50 \$ -
2	47862	12/10/25	William Butteris	6368	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 979.30 \$ -
3	47861	12/10/25	William Drea	4163	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 464.10 \$ -
4	47860	12/10/25	Virginia Gieseke	4628	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 58.10 \$ -
5	47840	12/10/25	Janice Hill	4599	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 308.00 \$ -
6	47854	12/10/25	Sharon Jones	1038	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 501.90 \$ -
7	47832	12/10/25	Cindy Maly	6338	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 540.40 \$ -
8	47844	12/10/25	Kathleen Maly	4448	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 221.20 \$ -
9	47835	12/10/25	Donald McCarthy	4546	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 993.30 \$ 12.80
10	47853	12/10/25	Sandra McKittrick	4449	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 878.50 \$ -
11	47839	12/10/25	Hubert McWane	4161	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 503.30 \$ 14.78
12	47856	12/10/25	Susan Price	1973	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 648.20 \$ 15.86
13	47829	12/10/25	Arnold Joseph Richter	2000	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 996.80 \$ -
14	47843	12/10/25	Karen L Sumwalt	6550	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 608.30 \$ -
15	47836	12/10/25	Gregory Wankowski	6563	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 218.40 \$ -
16	47831	12/10/25	Cheryl Graves	7195	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 631.40 \$ -

\$ 9,676.14



Richland County, WI

Expenditures

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 560 - HEALTH & HUMAN SERVICES FUND					
TECH COM, INC	20251101 HHS	11/19/2025	20251101 HHS PHONE BILL	560.5511.0000.52025	\$ 656.75
SCHILLING SUPPLY COMPANY	1026938-01	11/19/2025	20251111 HHS SCREEN SANITI	560.5511.0000.53056	\$ 39.00
WISCONSIN ELECTRIC POWER	5699038923	11/19/2025	20251106 HHS GAS BILL	560.5511.0000.52026	\$ 81.08
RICHLAND CENTER UTILITIES	20251107 HHS	11/19/2025	20251107 HHS ELECTRIC AND	560.5511.0000.52022	\$ 2,178.12
RICHLAND COUNTY HIGHWAY	20250930 HHS	11/19/2025	20250930 HHS MATERIAL ANC	560.5511.0000.52040	\$ 1,385.17
LANGUAGE LINE SERVICES, INC	11749104	11/26/2025	20251031 HHS LANGUAGE SEF	560.5401.0000.52016	\$ 17.36
LANGUAGE LINE SERVICES, INC	11749104	11/26/2025	20251031 HHS LANGUAGE SEF	560.5503.0000.52016	\$ 235.42
MORRIS NEWSPAPER CORP OF	20251031 HHS	11/26/2025	20251031 HHS ADRC ADVERTI	560.5531.0000.59092	\$ 269.00
MORRIS NEWSPAPER CORP OF	20251031 HHS	11/26/2025	20251031 HHS ADRC ADVERTI	560.5531.0000.59092	\$ 200.00
UW MADISON ACCOUNTING S	CIV-00036213	11/26/2025	20251111 CYS TRAINING	560.5502.0000.53039	\$ 40.00
SCHILLING SUPPLY COMPANY	1026938-00	12/03/2025	20251028 HHS SUPPLIES	560.5511.0000.53056	\$ 42.86
RICHLAND COUNTY HIGHWAY	20251031 HHS	12/03/2025	20251031 HHS MATERIAL & SL	560.5511.0000.52040	\$ 1,385.17
WALSHS ACE HARDWARE	537973	12/03/2025	20251111 HHS CARPET CLEAN	560.5511.0000.53056	\$ 71.96
DATATEK IMAGING LLC	40571937	12/03/2025	20251112 HHS PRINTER USAG	560.5511.0000.53013	\$ 827.94
WOODWARD COMMUNICATC	112559333	12/03/2025	20251130 ADRC ADVERTISING	560.5531.0000.53020	\$ 250.00
WOODWARD COMMUNICATC	112559333	12/03/2025	20251130 ADRC ADVERTISING	560.5531.0000.59099	\$ 195.00
UW MADISON ACCOUNTING S	CIV-00041398	12/10/2025	20251126 CYS TRAINING	560.5502.0000.51057	\$ 60.00
PELLITTERI WASTE SYSTEMS IN	6383928	12/10/2025	20251130 HHS DATA SHRED	560.5511.0000.52097	\$ 266.13
TECH COM, INC	20251201 HHS	12/10/2025	20251201 HHS PHONE BILL	560.5511.0000.52025	\$ 656.75
Fund 560 - HEALTH & HUMAN SERVICES FUND Total:					\$ 8,857.71
Fund: 630 - COUNTY AGING UNIT FUND					
PREMIER COOPERATIVE	20251031 HHS2501	11/19/2025	20251031 HHS ADRC FUEL	630.5563.5310.53051	\$ 401.48
PREMIER COOPERATIVE	20251031 HHS5320	11/19/2025	20251031 HHS ADRC FUEL	630.5588.0000.53051	\$ 150.00
TINA SHAW	20251118 HHS	11/25/2025	20251118 EMPLOYEE MILEAGI	630.5588.0000.53039	\$ 107.50
MORRIS NEWSPAPER CORP OF	20251031 HHS	11/26/2025	20251031 HHS ADRC ADVERTI	630.5563.0000.53026	\$ 186.00
BETHLEHEM LUTHERAN CHUR	20251126 HHS	12/03/2025	20251126 HHS DEC ROCKBRID	630.5581.0000.55031	\$ 400.00
ST ANTHONY CHURCH	20251126 HHS	12/03/2025	20251126 HHS DEC CAZENOV	630.5583.0000.55031	\$ 250.00
CITY OF RICHLAND CENTER	20251126 HHS	12/03/2025	20251126 HHS DEC RC MEALS	630.5588.0000.55031	\$ 300.00
WOODWARD COMMUNICATC	112559333	12/03/2025	20251130 ADRC ADVERTISING	630.5580.0000.53026	\$ 250.00
CHRISTOPHER E KETTNER	922900	12/03/2025	NOV 2025 ROCKBRIDGE MEAL	630.5581.0000.53022	\$ 863.60
CHRISTOPHER E KETTNER	922900	12/03/2025	NOV 2025 GERMAN TOWN ME	630.5583.0000.53022	\$ 1,155.70
CHRISTOPHER E KETTNER	922900	12/03/2025	NOV 2025 RC MEALS	630.5588.0000.53022	\$ 5,854.70
CHRISTOPHER E KETTNER	922900	12/03/2025	NOV 2025 FROZEN MEALS	630.5588.0000.53022	\$ 488.00
Fund 630 - COUNTY AGING UNIT FUND Total:					\$ 10,406.98
Fund: 990 - OPIOID SETTLEMENT					
RUNNING INC	32326	11/26/2025	20251117 HHS TREATMENT CC	990.5113.5512.59099	\$ 140.00
Fund 990 - OPIOID SETTLEMENT Total:					\$ 140.00
Grand Total:					\$ 19,404.69

12/08/25 STATEMENT DATE - 11/06/25 - 12/07/25 TRANSACTIONS

US Bank National Association #6167 Acct #4874

	Date	Vendor Name	Account #	Amount
1	11/6/25	Amazon	530.5507.0000.53019	\$ 60.61
2	11/6/25	UW Green Bay	560.5481.0000.59099	\$ 850.00
3	11/7/25	DOJ	560.5504.0000.59099	\$ 15.00
4	11/10/25	DOJ	560.5501.0000.59099	\$ 15.00
5	11/11/25	Amazon	530.5529.0000.53019	\$ 70.24
6	11/11/25	Tebra Technologies	560.5477.0000.52014	\$ 540.88
			560.5472.0000.52014	\$ 1,530.56
			560.5520.0000.59099	\$ 40.00
			560.5481.0000.52014	\$ 12.79
			560.5401.0000.59099	\$ 63.93
7	11/11/25	Lauren's Hope	560.5459.0000.59092	\$ 24.05
8	11/12/25	Amazon	560.5511.0000.53019	\$ 384.38
9	11/13/25	NIC Vehicle Renew	630.5563.5310.53034	\$ 87.00
10	11/13/25	NIC Vehicle Renew	630.5563.5310.53034	\$ 87.00
11	11/13/25	Positive Promotions	630.5563.0000.53019	\$ 129.95
12	11/13/25	Culvers	560.5531.0000.59092	\$ 20.00
13	11/13/25	Amazon	560.5511.0000.53019	\$ 96.33
14	11/13/25	Kwik Trip	560.5531.0000.59092	\$ 20.00
15	11/18/25	SP CrateJoy	560.5484.0000.59092	\$ 485.91
16	11/13/25	Amazon	560.5511.0000.53019	\$ 72.21
17	11/20/25	Control Solutions	560.5401.0000.53024	\$ 100.00
18	11/20/25	OK State Bureau of Inv	560.5401.0000.59070	\$ 16.00
19	11/20/25	DOJ	630.5580.0000.59099	\$ 45.00
20	11/20/25	Amazon	560.5531.0000.59092	\$ 141.60
21	11/26/25	Amazon	560.5459.0000.59092	\$ 30.58
22	11/26/25	Amazon	560.5459.0000.59092	\$ 79.89
23	11/26/25	Amazon	560.5459.0000.59092	\$ 97.97
24	11/25/25	Kwik Trip	560.5530.0000.57050	\$ 175.00
25	12/2/25	Amazon	560.5459.0000.59092	\$ 34.98
26	12/2/25	Amazon	560.5459.0000.59092	\$ 153.06
27	12/3/25	Amazon	630.5563.5310.53052	\$ 64.62
28	12/3/25	Autism Products	560.5459.0000.59092	\$ 548.00
29	12/2/25	Amazon	560.5459.0000.59092	\$ 36.09
30	12/2/25	Amazon	630.5588.0000.59099	\$ 23.99
31	12/5/25	Amazon	560.5459.0000.59092	\$ 89.99
				\$ 6,242.61

RICHLAND COUNTY
2025 ADULT PLACEMENTS
Fund 54

ADULT INSTITUTIONAL AND INPATIENT PLACEMENTS

Includes Mental Health Institutes, Trempealeau County Health Care, private inpatient hospitals, detox facilities, and crisis stabilization facilities

Cost Range: \$375 to \$1,596 per day

<i>INSTITUTIONAL</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	28	13	44	59	78	53	24	62	22	36	12	0
<i># of Individuals</i>	2	3	4	9	11	7	5	7	3	5	3	0
<i>Cost of Stay</i>	\$44,688	\$0	\$0	\$35,122	\$21,121	\$27,806	\$39,646	\$89,564	\$61,931	\$64,737	\$8,664	\$0
<i>Reimbursements</i>	(\$11,477)	\$0	(\$11,665)	\$0	\$0	\$0	\$0	(\$5,044)	(\$52,143)	(\$12,064)	(\$16,627)	\$0
<i>County Expense</i>	\$33,211	\$0	(\$11,665)	\$35,122	\$21,121	\$27,806	\$39,646	\$84,520	\$9,788	\$52,673	(\$7,963)	\$0

<i>CRISIS STABILIZATION</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	10	20	0	0	0	12	0	0	0	0	1	0
<i># of Individuals</i>	1	1	0	0	0	1	0	0	0	0	1	0
<i>Cost of Stay</i>	\$1,200	\$2,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$625	\$0
<i>Reimbursements</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>County Expense</i>	\$1,200	\$2,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$625	\$0

YTD ADULT CRISIS STABILIZATION

<i>Days of Stay</i>	43
<i># of Individuals</i>	4
<i>Cost of Stay</i>	\$4,225
<i>Reimbursements</i>	\$0
<i>County Expense</i>	\$4,225

YTD ADULT INSTITUTIONAL

<i>Days of Stay</i>	431
<i># of Individuals</i>	37
<i>Cost of Stay</i>	\$393,279
<i>Reimbursements</i>	(\$109,021)
<i>County Expense</i>	\$284,259

ADULT COMMUNITY RESIDENTIAL PLACEMENTS

Includes Community-Based Residential Facilities and Adult Family Homes

Cost Range: \$26 to \$2312 per day

	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	248	224	248	225	217	180	169	155	162	186	180	0
<i># of Individuals</i>	8	8	8	8	7	6	6	6	6	6	6	0
<i>Cost of Stay</i>	\$ -	\$ -	\$ 18,462.19	\$ 5,097.07	\$ 10,616.70	\$ 24,731.38	\$ 30,802.37	\$ 55,051.79	\$ 3,739.22	\$ 13,713.03	\$ 7,912.99	\$ -
<i>Reimbursements</i>	(\$150)	(\$3,613)	(\$7,519)	(\$4,034)	(\$2,147)	(\$5,780)	(\$3,430)	(\$3,919)	(\$19,407)	(\$34,408)	(\$2,407)	\$0
<i>County Expense</i>	(\$150)	(\$3,613)	\$10,943	\$1,063	\$8,469	\$18,951	\$27,373	\$51,132	(\$15,668)	(\$20,695)	\$5,506	\$0

YTD ADULT RESIDENTIAL

<i>Days of Stay</i>	2194
<i># of Individuals</i>	8
<i>Cost of Stay</i>	\$170,127
<i>Reimbursements</i>	(\$86,815)
<i>County Expense</i>	\$83,312

<i>FUND 54 BEGINNING BALANCE</i>	\$705,000	
TOTAL EXPENSE IN FUND 54:	\$371,795	<i>53% utilized</i>
<i>FUND 54 REMAINING BALANCE</i>	\$333,205	

RICHLAND COUNTY 2025 CHILD PLACEMENTS

Fund 44

CHILD INSTITUTIONAL, INPATIENT, AND DETENTION PLACEMENTS

Includes mental health institutes, private inpatient hospitals, children's residential care centers, as well as secure and non-secure detention facilities

Cost Range: Institutional \$625 to \$1451 per day; Detention up to \$500 per day

INSTITUTIONAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	46	30	31	30	24	0	0	0	1	0	0	0
# of Individuals	3	2	1	1	2	0	0	0	1	0	0	0
Cost of Stay	\$55,971	\$27,400	\$25,896	\$25,061	\$20,972	\$0	\$0	\$0	\$2,005	\$0	\$0	\$0
Reimbursements	\$0	\$0	(\$21,127)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$1,354)	\$0
County Expense	\$55,971	\$27,400	\$4,769	\$25,061	\$20,972	\$0	\$0	\$0	\$2,005	\$0	(\$1,354)	\$0

DETENTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	14	17	0	0	0	0	0	0	20	22	20	0
# of Individuals	1	1	0	0	0	0	0	0	1	2	1	0
Cost of Stay	\$0	\$9,056	\$0	\$0	\$0	\$0	\$0	\$0	\$5,900	\$5,750	\$10,000	\$0
Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
County Expense	\$0	\$9,056	\$0	\$0	\$0	\$0	\$0	\$0	\$5,900	\$5,750	\$10,000	\$0

YTD CHILD INSTITUTIONAL		YTD DETENTION	
Days of Stay	162	Days of Stay	93
# of Individuals	5	# of Individuals	3
Cost of Stay	\$157,305	Cost of Stay	\$30,706
Reimbursements	(\$22,481)	Reimbursements	\$0
County Expense	\$134,824	County Expense	\$30,706

CHILD FOSTERCARE AND TREATMENT FOSTERCARE PLACEMENTS

Includes regularly licensed fostercare homes, licensed treatment fostercare homes, and youth group homes

Cost Range: Group Hm \$335 to \$630; Tx FC \$119 to \$121 per day; Regular FC \$22 per day

GROUP & TX FC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	107	100	120	83	62	31	31	31	30	31	30	0
# of Individuals	5	4	4	3	2	2	1	1	1	1	1	0
Cost of Stay	\$32,418	\$35,079	\$44,874	\$24,490	\$17,394	\$3,950	\$3,685	\$3,685	\$2,395	\$3,773	\$3,677	\$0
Reimbursements	(\$2,032)	(\$1,051)	(\$1,051)	(\$198)	(\$2,437)	(\$412)	(\$505)	(\$357)	(\$63)	(\$386)	(\$532)	\$0
County Expense	\$30,386	\$34,028	\$43,823	\$24,292	\$14,957	\$3,538	\$3,180	\$3,328	\$2,333	\$3,388	\$3,145	\$0

REGULAR FC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	0	0	0	0	0	0	0	0	0	0	0	0
# of Individuals	0	0	0	0	0	0	0	0	0	0	0	0
Cost of Stay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
County Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

YTD GROUP HOME & TREATMENT FOSTERCARE		YTD REGULAR FOSTERCARE	
Days of Stay	656	Days of Stay	0
# of Individuals	6	# of Individuals	0
Cost of Stay	\$175,423	Cost of Stay	\$0
Reimbursements	(\$9,023)	Reimbursements	\$0
County Expense	\$166,400	County Expense	\$0

FUND 44 BEGINNING BALANCE	\$680,000	
TOTAL EXPENSE IN FUND 44:	\$331,930	49% utilized
FUND 44 REMAINING BALANCE	\$348,070	

2025 Health and Human Services Budget

Expenses	11/30/2025	Current Month = 92%			
Program	Total	2025	Actual	% Utilized	
Administrative Services	915,190				
Staff		590,938	514,279	87.0%	
Building & Operating Costs		324,252	245,824	75.8%	
Public Health	315,998				
Public Health		315,998	268,650	85.0%	
Aging & Disability Resource Center	1,132,253				
Elderly Services		389,244	317,978	81.7%	
Nutrition		295,306	230,966	78.2%	
Resource Center		447,704	402,779	90.0%	
Economic Support Unit	1,087,015				
ES Programs		1,087,015	919,560	84.6%	
Child & Youth Services	872,330				
Children & Youth Programs		776,555	551,364	71.0%	
CPS Contractual Services		95,775	76,719	80.1%	
Behavioral Health	4,546,801				
MH Outpatient / Crisis Services		672,027	590,042	87.8%	
AODA Outpatient		266,748	218,100	81.8%	
CCS		2,863,525	3,027,414	105.7%	
Adult Protective Services		119,793	68,162	56.9%	
Treatment Court		157,076	108,867	69.3%	
Birth to Three Program		226,477	212,424	93.8%	
Children with Disabilities		241,154	287,805	119.3%	
HHS Board Approved Budget	8,869,587	8,869,587	8,040,934	91%	
Budget Balance (Through November)					
Revenues (with Tax Levy)	8,074,532				
WMHI Charges Through November	-278,345 *				
Anticipated Revenue	2,258,196				
Received Revenue	5,183,057				
Minus Expenses	-7,794,701				
Anticipated Expenses	246,233				
Actual Expenses	-8,040,934				
Equals Budget Balance	279,831				
Chargeback					
Budget Balance Prior to Chargeback	279,831				
Chargeback for MH Institute Thru November (that have not occurred)	166,276 **				
New Core Budget Balance after Chargeback	446,107				
*MH Institute charges reduce Fund 56 revenue.					
**Chargeback reimburses Fund 56 from Placement Funds.					

Administrator Monthly Report

Pine Valley Community Village

Reporting Period: December 2025

Brittany Paulus

Facility Overview & Census

Skilled Nursing Licensed Beds: 80

Assisted Living Licensed Beds: 16

Average Daily Census (SNF): 67

Average Daily Census (AL): 16

Admissions This Month: 8

Discharges This Month: 6

Narrative Summary:

Had several hospital stays in the month of December, due to respiratory and other.
Currently have covid and influenza in the building.

Regulatory & Survey Activity

Surveys or Inspections This Month: None

Plan of Correction / Follow-up Status: None

Quality Measures & QAPI

Quality Indicators Reviewed:

Root Cause Analysis

Active QAPI Projects:

Root Cause Analysis

Outcomes / Progress:

Education, hand outs to nurses

Staffing Updates

Current Vacancies or Challenges:

All availability, all shifts. In February if all RA's pass their test, we will be able to fill majority of the CNA spots.

Agency Use: We are using Agency currently; this will be a while before we are able to get around not having them in the building. We are hoping to reduce the amount used in the

coming months.

Retention & Workforce Efforts

Retention Initiatives:

We do Employee of the month, pot lucks.

Recruitment & Training Activities:

Revamping of onboarding and posted open position, radio advertisement. Word of mouth and having luck with RA to CNA positing. We have sent 7 RA's to school this month. They will all become CNA's by February.

Facility & Maintenance Updates

Preventative Maintenance Completed:

Fire drills, Review of our heating system with another company for bids

Safety & Environmental Rounds:

Everything seems to be fine QA rounds to be completed each month. SPA tub on 400/500 wing door quit working- they no longer make this model or parts for this, will need to replace this.

Dining & Nutrition Services

Menu & Therapeutic Diet Compliance:

IDDSI implementation, working on ensuring timely orders to be put in and correct diets are transitioned over for IDDSI verbiage.

Resident Satisfaction or Concerns:

Food is improving slowly, we still have some issue that are being worked out, menu planning meeting.

Technology & Systems

EMR / Technology Updates:

Looking into PCC, we are struggling getting paperless due to the lack of our system capabilities and not meeting federal and state requirements.

System Issues or Improvements:

Potential upgrade of camera system, adding a intercom for communication, but may just use walkie talkies instead depending how things go.

Resident, Family & Community Relations

Resident Council Highlights:

Residents are getting more happy with the food. We are doing a lot of training with the staff. We had a chef from PFG to do food preparation and snacks for residents with staff, they loved it and enjoyed the food prepared.