

**Richland County
County Facilities Planning Committee**

January 6, 2026

The Richland County Facilities Planning Committee convened on January 6, 2026, in person and virtually at 5:02 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: County Clerk Kalish called the meeting to order at 5:02 PM.

Roll Call: County Clerk Kalish conducted roll call. Committee members present: Steve Carrow, Rod Perry, David Turk, and Steve Williamson. Committee member(s) absent: Sandra Kramer, Melvin "Bob" Frank, and Marc Couey.

Verification Of Open Meetings Law Compliance: County Clerk Kalish confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Turk second by Carrow to approve agenda. Motion carried and agenda was approved.

Discussion & Possible Action – Election Of Committee Chair & Vice-Chair: Motion by Perry second by Carrow to elect Turk Committee Chair and Williamson Committee Vice-Chair. Motion carried and Turk declared Committee Chair and Williamson declared Committee Vice-Chair.

Public Comment: None.

Discussion & Possible Action: Review Of Committee Function, Expectations, And County Facilities Plan Creation Timeline: Administrator Clements provided overview of the proposed planning timeline and forms to be used during the process. Carrow asked if the radio towers, parks, or fairgrounds would be included in the planning and Turk noted they should be on the list of things to review. Perry stated that the county should be proactive with funding opportunities. Administrator Clements stated that a completed long-range plan should help with the utilization of funding sources. Carrow approved of forms to be used and noted that detailed information from Department Heads would be helpful in the review process. Administrator Clements noted the small and large courtrooms are not included on the review list but the layouts as they currently stand are unsafe and urged committee members to review packet before meetings. Motion by Perry second by Williamson to approve schedule as presented. Motion carried.

Discussion & Possible Action: Set Future Meeting Date(s): Next meeting set for January 22, 2026, at 5 PM.

Correspondence: None.

Future Agenda Items: Items indicated on approved schedule.

Adjourn: Motion by Perry second by Carrow to adjourn. Motion carried and meeting adjourned at 5:34 PM.



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Derek S. Kalish
County Clerk

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