

Richland County Public Works Standing Committee

Date Posted: September 4, 2025

NOTICE OF MEETING

Please be advised that the Richland County Public Works Standing Committee will convene on Thursday, September 11, 2025 at 4:00 PM in the Richland County Board Room of the Courthouse at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/public-works-committee/>

If you have any trouble accessing the meeting, please contact MIS Support at 608-649-4371 (phone) or mis@co.richland.wi.us (email).

AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From August 14, 2025 Meeting
6. Public Comment
7. Reports
 - A. Property Management Report: Departmental Activities
 - B. Highway Commissioner Administrative Report: Departmental Activities & Review Of Monthly Bills
 - C. Radio Tower Project Update
8. Discussion & Possible Action: 2025 Plow Truck Body Build
9. Discussion & Possible Action: Prioritization Of Future Utilization Of County Facilities
10. Future Agenda Items
11. Correspondence
12. Adjourn

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Tricia Clements, County Administrator at 181 W. Seminary St., Richland Center, WI 53581 or call 608-647-2197.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Public Works Standing Committee.

Derek S. Kalish
County Clerk

Richland County Public Works Standing Committee

August 14, 2025

The Richland County Public Works Standing Committee convened on Thursday, August 14, 2025, in-person and virtually at 4:00 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Couey called the meeting to order at 4:08 PM.

Roll Call: County Clerk Kalish conducted roll call. Committee member(s) present: Steve Carrow, Kerry Severson, Marc Couey, and Daniel McGuire. Committee member(s) not present: Gary Manning, Chad Cosgrove, and Steve Williamson.

Verification of Open Meetings Law Compliance: County Clerk Kalish confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Carrow, second by McGuire to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From July 10, 2025 Meeting: Committee Chair Couey asked if there were any corrections to the minutes from the July 10, 2025 meeting. Hearing none, Committee Chair Couey declared the minutes approved as presented.

Public Comment: None.

Reports:

A. Property Management Report - Departmental Activities: County Maintenance Manager Randall Nelson reported on various activities and noted that the new boilers were delivered today and that the water leak at the fairgrounds has been repaired.

B. Highway Commissioner Administrative Report - Departmental Activities & Review Of Monthly Bills: County Highway Commissioner Josh Elder provided brief summary of departmental activities and highway projects. Elder noted the campus bridge is complete and reviewed the monthly bills. Elder reviewed the proposed 2026 budget. Discussion regarding the ability to complete future projects at the current departmental funding level and use highway equipment followed.

C. County Highway O Project Update: County Highway Commissioner Elder provided a brief update on the County Highway O Project. Elder noted that weather and vendor communication were a few delay factors.

D. Update On Air Conditioners In Courthouse: Bennie Green (Ash Creek Plumbing) and Paul Kruckow (Winona Heating & Ventilating) provided updates on the current condition of the air conditioning units and reviewed possible solutions to address the cooling problems.

E. Radio Tower Project Update: Administrator Clements provided a brief update on radio tower project.

Richland County
Public Works Standing Committee

Future Agenda Items:

Discussion & Possible Action: Air Conditioning Units In The Courthouse

Correspondence: None

Adjourn: Motion by Carrow second by Severson to adjourn. Motion carried and meeting adjourned at 5:24 PM.



Derek S. Kalish
Richland County Clerk

DRAFT

Richland County Highway Department

AUGUST 2025 Vouchers | SEPTEMBER 2025 Meeting

No	Vendor Name	Bill Summary/Description	Amt Paid
15P	PAYROLL	PAY PERIOD - 7/13/25 - 7/26/25	105,317.12
16P	PAYROLL	PAY PERIOD - 7/27/25 - 8/9/25	74,778.90
17P	PAYROLL	PAY PERIOD - 8/10/25 - 8/23/25	76,073.56
415	BINDL BAUER LIMESTONE	MATERIAL	\$ 66,694.51
416	GORDON FLESCH CO	COMPUTER SERVICES	\$ 52.60
417	INSIGHT FS	FUEL	\$ 2,049.60
418	PREMIER COOP	MATERIAL	\$ 364.26
419	RICHLAND ELECTRIC COOP	MONTHLY ELECTRIC SERVICES	\$ 76.93
420	TRUCK COUNTRY	EQUIPMENT	\$ 165,157.00
421	RICHLAND CENTER UTILITIES	MONTHLY UTILITIES	\$ 1,509.54
422	WE ENERGIES	MONTHLY ENERGY SERVICES	\$ 40.45
423	WEGNER AUTO SERVICES	PARTS/LABOR	\$ 7,989.90
424	WESTBROOK ASSOCIATED ENGINEERS	BRIDGE INSPECTIONS CORRECTION	\$ -
425	WISCONSIN POWER AND LIGHT CO	MONTHLY ENERGY SERVICES	\$ 19.00
426	GENERAL COMMUNICATIONS INC	EQUIPMENT	\$ 635.62
427	GFC LEASING	COMPUTER SERVICES	\$ 89.21
428	HOTSY CLEANING SYSTEMS	MATERIAL	\$ 418.88
429	INSIGHT FS	FUEL	\$ 2,092.93
430	ALL AMERICAN DO IT CENTER	MATERIAL/PARTS	\$ 502.28
431	ALLIED REDI-MIX	MATERIAL	\$ 1,575.00
432	ARING EQUIPMENT	PARTS	\$ 14.65
433	AUTO VALUE	PARTS	\$ 2,540.72
434	BADGER TOOLS & SUPPLY	PARTS	\$ 200.90
435	BADGER WELDING SUPPLIES	SUPPLIES	\$ 328.91
436	CHET'S FEED SEED & SUCH	SEED	\$ 800.00
437	CORNERSTONE AUTOMOTIVE	SERVICES	\$ 63.00
438	DEBAUCHE TRUCK & DIESEL	PARTS	\$ 6,663.85
439	DIPIAZZA, BONNIE	CLEANING SERVICES (AUGUST)	\$ 360.00
440	DL GASSER CONSTRUCTION	MATERIAL	\$ 12,393.20
441	FLINT HILLS RESOURCES	ROAD CONSTRUCTION	\$ 99,620.90
442	HALRON LUBRICANTS	SUPPLIES	\$ 4,869.98
443	JOHNSON TRACTOR	PARTS/SERVICES	\$ 848.24
444	L&M SALVAGE	PARTS	\$ 300.00
445	MID-STATES EQUIPMENT	PARTS	\$ 3,129.83
446	KIMBALL MIDWEST	PARTS	\$ 750.34
447	MILESTONE MATERIALS	MATERIAL	\$ 109.66
448	MORTON SALT	MATERIAL	\$ 166,362.38
449	MSA	CAMPUS BRIDGE	\$ 3,535.17
450	PITNEY BOWES	POSTAGE	\$ 91.29
451	PRECISE MRM	GPS	\$ 154.00
452	ROCK SOLID FORMING	SUPPLIES	\$ 160.00
453	SCHMITZ JANITORIAL SUPPLIES	SUPPLIES	\$ 45.00
454	SCOTT CONSTRUCTION	MATERIAL	\$ 61,624.99
455	SIMPSON'S TRACTOR	PARTS	\$ 601.99
456	RAM RESOURCES	SERVICES	\$ 140.00
457	UNIVERSAL TRUCK EQUIPMENT	PARTS/SERVICES	\$ 657.50
458	VESTIS	RUGS, UNIFORMS, TOWELS, ETC.	\$ 697.55
459	WALSHS ACE HARDWARE	PARTS/MAT	\$ 760.59
460	WI DEPARTMENT OF TRANSPORTATION	CTH O	\$ 106,303.57
461	WISCONSIN METALS	MATERIAL	\$ 544.00
462	WOLTER INC	SERVICES	\$ 1,133.83
463	YAHARA MATERIALS	MATERIAL	\$ 2,130.06
Summary Total:			\$ 983,373.39

Public Works Standing Committee

Agenda Item Cover

Agenda Item Name:

Department	Highway	Presented By:	Joshua Elder
Date of Meeting:	September 11 th 2025	Action Needed:	Approval
Disclosure:		Authority:	
Date submitted:	September 5, 2025	Referred by:	
Action needed by no later than (date)	September 11 th 2025	Resolution	25-

Recommendation and/or action language:

Background: This is a request for proposal process from three competitive bidders. The request for proposal is for the build out of the tandem axle truck purchased by the Highway Department earlier this year. This covers the necessary equipment to be purchased and installed on the bare truck frame by the selected vender to make it a full complete operational plow truck. It is a sealed bid process and bids will not be released until the official started of the Public Works meeting.

Attachments and References:

Financial Review:

(please check one)

☒	In adopted budget	Fund Number	
☐	Apportionment needed	Requested Fund Number	
☐	Other funding Source		
☐	No financial impact		

Joshua Elder

Department Head

Administrator, Tricia Clements

Public Works Committee

Agenda Item Cover

Agenda Item Name: Prioritization of Future Utilization of County Facilities

Department:	Administration	Presented By:	Tricia Clements
Date of Meeting:	September 11, 2025	Action Needed:	Discussion
Date submitted:	September 3, 2025	Referred by:	Tricia Clements

Recommendation and/or action language: Develop a comprehensive long-range plan addressing employee workspaces, with a focus on ensuring alignment with all applicable state laws, regulations, and industry guidelines. This plan must prioritize the health, safety, and well-being of all employees, incorporating best practice for workplace design, accessibility, and flexibility. Consideration should also be given to evolving workforce needs, technological advancements, and sustainable practices. The completed plan should include actionable recommendations, implementation timelines, and mechanisms for regular review and updates.

Background: Richland County has invested time and money over the past year plus to get a complete assessment of what the needs are for the county and their buildings. Now that all assessments are completed, it is time to determine which committee takes the lead on the discussions and start long range planning.

Attachments and References:

Financial Review:

(please check one)

☐	In adopted budget	Fund Number	
☐	Apportionment needed	Requested Fund Number	
☐	Other funding Source		
☒	No financial impact		

Department Head



Administrator, Tricia Clements
