

Richland County

Public Works Standing Committee

September 11, 2025

The Richland County Public Works Standing Committee convened on Thursday, September 11, 2025, in-person and virtually at 4:04 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Couey called the meeting to order at 4:04 PM.

Roll Call: Deputy County Clerk Hege conducted roll call. Committee member(s) present: Steve Carrow, Kerry Severson, Steve Williamson, Marc Couey, and Daniel McGuire. Committee member(s) absent: Gary Manning and Chad Cosgrove.

Verification of Open Meetings Law Compliance: Deputy County Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Williamson, second by Carrow to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From August 14, 2025 Meeting: Committee Chair Couey asked if there were any corrections to the minutes from the August 14, 2025 meeting. Hearing none, Committee Chair Couey declared the minutes approved as presented.

Public Comment: None.

Reports:

A. Property Management Report: Departmental Activities: County Maintenance Manager, Randall Nelson reported on various activities and projects including: the request for proposal process for the chiller project would start the next week and the new boilers for the courthouse were about 60% installed. Brief discussion ensued.

B. Highway Commissioner Administrative Report: Departmental Activities & Review Of Monthly Bills: County Highway Commissioner, Joshua Elder briefly reported that the most recent activities of the Highway department had been various mowing and drainage projects, work on the county highway O project, and planned repairs to the retaining wall for the cemetery on county highway E. Commissioner Elder presented the monthly bills for the County Highway Department and gave a brief explanation of several high dollar purchases including Flint Hills and Morton Salt. Extensive discussion ensued. Committee Chair Couey questioned Commissioner Elder on the needs vs wants for the Highway Department. Extensive discussion ensued.

C. Radio Tower Project Update: County Administrator Clements gave a brief update on the radio tower project and reported that there was a significant change order that would be coming through. Brief discussion ensued.

Discussion & Possible Action: 2025 Plow Truck Body Build: County Highway Commissioner Elder presented the two bids that were received for plow truck body builds. The first was \$198,856.00 from Universal Truck Equipment Inc and the second was \$197,046.00 from Monroe Truck Equipment Inc. Extensive discussion ensued. Motion by Carrow, seconded by Williamson to accept the bid for a 2025

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plow truck body build from Universal Truck Equipment Inc with a total of \$198,856.00. Motion carried and the bid for a 2025 plow truck body build from Universal Truck Equipment Inc with a total of \$198,856.00 was accepted and moved on to county board for final approval.

Discussion & Possible Action: Prioritization Of Future Utilization Of County Facilities: County Administrator Clements stated that the Public Works Standing Committee would take over the long range goals for the future utilization of county facilities and expressed the importance of developing a comprehensive long-range plan to address the needs and requirements for county offices. Administrator Clements asked the committee members present what information that they would like her to bring before them at the next meeting. Extensive discussion ensued. Supervisor Carrow requested that the building assessment documents be available for the committee to review.

Future Agenda Items:

Report: Review Of 10 Year Plan Document

Correspondence: None

Adjourn: Committee Chair Cosgrove entertained a motion to adjourn. Motion by Williamson, second by Severson to adjourn. Motion carried and meeting adjourned at 4:51 PM.

Respectfully submitted by,



Myranda H. Hege
Deputy County Clerk