

Richland County

Public Works Standing Committee

July 10, 2025

The Richland County Public Works Standing Committee convened on Thursday, July 10, 2025, in-person and virtually at 4:00 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Couey called the meeting to order at 4:00 PM.

Roll Call: Deputy Clerk Hege conducted roll call. Committee member(s) present: Steve Carrow, Gary Manning, Chad Cosgrove, Kerry Severson, Steve Williamson, and Marc Couey. Committee member(s) not present: Daniel McGuire.

Verification of Open Meetings Law Compliance: Deputy Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Cosgrove, second by Manning to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From June 17, 2025 Meeting: Committee Chair Couey asked if there were any corrections to the minutes from the June 17, 2025 meeting. Hearing none, Committee Chair Couey declared the minutes approved as presented.

Public Comment: None.

Reports:

A. Property Management Report: Departmental Activities: County Maintenance Manager, Randall Nelson reported on various activities and projects including: the asbestos in the boiler area for the courthouse had been removed and the new boilers would be installed by August, part of the pneumatic system in the courthouse needed to be repaired for approximately \$2,400, and the courthouse was up to 8 working units. Extensive discussion ensued. Committee Chair Couey requested that Mr. Nelson forward his list of courthouse repair needs to the committee.

B. Highway Commissioner Administrative Report: Departmental Activities & Review Of Monthly Bills: County Highway Commissioner, Joshua Elder briefly reported that the most recent activities of the Highway department had been mowing and dealing with downed trees from the recent storms, and presented the monthly bills to the committee. Brief discussion ensued with Commissioner Elder giving a brief explanation on several high dollar purchases.

Discussion & Possible Action: Resolution To Pay The Bills To The Richland County Snowmobile Alliance And The Hillsboro Trail Blazers From The 2024-25 Snowmobile Maintenance Grant: County Highway Commissioner, Joshua Elder gave a brief explanation of the resolution and emphasized that the payment for the bills was not from county tax levy. Motion by Cosgrove, second by Williamson to approve the resolution to pay the bills to the Richland County Snowmobile Alliance and the Hillsboro Trail Blazers from the 2024-25 Snowmobile Maintenance Grant. Motion carried and the resolution to pay the bills to the Richland County Snowmobile Alliance and the Hillsboro Trail Blazers from the 2024-25 Snowmobile Maintenance Grant was moved on to the full county board for final approval.

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Discussion & Possible Action: Resolution Approving Free Admission To Richland County Fairgrounds For The Annual County Fair: County Highway Commissioner, Joshua Elder gave a brief explanation of the resolution. Brief discussion ensued on gate sales revenue vs expected grandstands ticket sales revenue. Motion by Williamson, second by Manning to approve the resolution approving free admission to Richland County Fairgrounds for the annual County Fair. Motion carried and the resolution approving free admission to Richland County Fairgrounds for the annual County Fair was moved on to the full county board for final approval.

Discussion & Possible Action: Rules & Regulations Of County Parks: County Highway Commissioner, Joshua Elder gave a verbal report to the committee the rules proposed by the Parks Committee. Extensive discussion ensued. Consensus from the committee was they wished for more clarification from the Parks Committee on the breakdown of the fees charged for camping in the County Parks. No action was taken.

Discussion & Possible Action: Public Works Standing Committee Meeting Frequency: Discussion ensued with several committee members giving input. Consensus from the committee was to continue meeting monthly but allow the option to cancel.

Future Agenda Items:

Report: County Hwy O Project Update
Report: Radio Tower Project Update
Report: Update On Air Conditioning Units In Courthouse

Correspondence: None

Adjourn: Vice Chair Cosgrove entertained a motion to adjourn. Motion by Manning, second by Carrow to adjourn. Motion carried and meeting adjourned at 4:38 PM.

Respectfully submitted by,



Myranda H. Hege
Deputy County Clerk