Date Posted: November 26, 2025

NOTICE OF MEETING

Please be advised that the Richland County Public Safety Standing Committee will convene on Friday, December 5, 2025, at 8:30 AM in the Richland County Board Room of the Courthouse at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link: https://administrator.co.richland.wi.us/minutes/public-safety-committee/

If you have any trouble accessing the meeting, please contact MIS Support at 608-649-4371 (phone) or mis@co.richland.wi.us (email)

AMENDED AGENDA

- 1. Call To Order
- 2. Roll Call
- 3. Verification Of Open Meetings Law Compliance
- 4. Approval Of Agenda
- 5. Approval Of Minutes From November 7, 2025 Meeting
- 6. Public Comment
- 7. Reports
 - A. Sheriff Departmental Activities & Monthly Bills
 - B. Coroner Departmental Activities
 - C. Circuit Court Judge Departmental Activities
 - D. Courthouse Security Report
 - E. Clerk Of Court Departmental Activities
 - F. Register In Probate Departmental Activities
 - G. District Attorney Departmental Activities
 - H. Emergency Management Departmental Activities
 - I. PSAP & NG-911 Grants
 - J. Radio Tower Update
- 8. Discussion & Possible Action: Approval To Apply For And Accept An EPCRA State Computer And HazMat Response Equipment Grant
- 9. Correspondence
- 10. Future Agenda Items
- 11. Adjourn

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Tricia Clements, County Administrator at 181 W. Seminary St., Richland Center, WI 53581 or call 608-647-2197.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Public Safety Standing Committee.

Derek S. Kalish County Clerk

November 7, 2025

The Richland County Public Safety Standing Committee convened on Friday, September 5, 2025, in person and virtually at 8:31 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Frank called the meeting to order at 8:31 AM.

Roll Call: Deputy Clerk Hege conducted roll call. Committee member(s) present: Chad Cosgrove, Melvin "Bob" Frank, Kerry Severson, and Julie Fleming. Committee member(s) absent: Gary Manning and David Turk.

Verification of Open Meetings Law Compliance: Deputy Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Committee Chair Frank entertained a motion to approve the agenda. Motion by Cosgrove, seconded by Fleming. Motion carried and the agenda was approved.

Approval Of Minutes From October 3, 2025 Meeting: Committee Chair Frank asked if there were any changes or corrections to the minutes of the October 3, 2025 meeting. Hearing none, Committee Chair declared the minutes of the October 3, 2025 meeting approved as presented.

Public Comment: None.

Reports:

- A. Sheriff Departmental Activities & Monthly Bills: Sheriff Porter briefly presented the Sheriff's Monthly Report for October 2025, reported that the bills were processed weekly, but he would have a report of expenditures at the next meeting, updated the committee on the status of the two pickup truck squads with one being out of commission and the other might soon be, reported that bids were out for two new squads, and that a conditional offer had been accepted for one part time employee. Brief discussion ensued.
- **B.** Coroner Departmental Activities: Committee Chair Frank pointed out the report submitted by Richland County Coroner, James Rossing, was available in the packet for the committee to review. No discussion
- C. Circuit Court Judge Departmental Activities: Jennie Marroquin, Deputy Register in Probate, reported that Judge McDougal continued to be very busy and brought a statement of thanks from Judge McDougal to everyone involved with preparing for the Justice On Wheels event. Brief discussion ensued.
- **D.** Courthouse Security Report: Nothing.
- E. Clerk Of Court Departmental Activities: Richland County Clerk of Court, Stacy Kleist, joined via WebEx and expressed her thanks for everyone who helped prepare for the Justice on Wheels event and briefly reported that her staff had complete their yearly cyber security training, and gave a brief update on the work being done at the legislate level.

- **F.** Register In Probate Departmental Activities: Deputy Register in Probate, Ms. Jennie Marroquin reported that the Register in Probate office was currently coming in below budget and remained very busy. Brief discussion ensued.
- **G. District Attorney Departmental Activities:** District Attorney, Jennifer Harper reported that the applications from the Treatment Court for some of the opioid grant funds had been approved by the Community and Health Services Standing Committee and that she hoped it would pass at county board as well. The portions would allow some of the Treatment Court team members to attend the annual national conference. Brief discussion ensued.
- **H. Emergency Management Departmental Activities:** John Heinen, Richland County Emergency Management Coordinator stated there was nothing new to report.
- I. PSAP & NG-911 Grants: Sheriff Porter reported that Richland County had been awarded just over \$69,000 through the PSAP grant. Committee Chair Frank reported that he had forwarded information regarding the GIS/NG-911 grants on to the Real Property Lister. Brief discussion ensued.
- **J. Radio Tower Project:** County Administrator Clements gave a brief update on the progress at the Yuba site, the status of the microwaves, and a tentative schedule for final testing and fully functioning dates. Brief discussion ensued.

Discussion & Possible Action: Approval To Accept the 2026 EPCRA Grant Award: John Heinen, Richland County Emergency Management Coordinator spoke briefly and state that there was no county match required to accept this grand award. Motion by Severson, seconded by Fleming to accept the grant. Brief discussion ensued. Motion carried and the 2026 EPCRA grant award was accepted.

Discussion & Possible Action: Amendment To Collective Bargaining Agreement With The Deputy Sheriffs: Sheriff Porter briefly spoke to the proposed amendment to add two holidays and change some wording relating to sick leave in the collective bargaining agreement. Motion by Cosgrove, seconded by Fleming to approve the amendment to collective bargaining agreement with the deputy sheriffs and to take the resolution to county board. Brief discussion ensued. Motion carried and the amendment to collective bargaining agreement with the deputy sheriffs was approved and moved on to county board for final approval.

Correspondence: None.

Future Agenda Items: None.

Adjourn: Committee Chair Frank entertained a motion to adjourn. Motion by Fleming, second by Severson to adjourn. Motion carried and meeting adjourned at 8:57 AM.

Respectfully submitted by,

Mycande H Hege

Myranda H. Hege Deputy County Clerk



Public Safety Committee Agenda Item Cover

Agenda Item Name: Approve 2025 Computer/HazMat Grant Award w/Match

Department:	Emergency Management	Presented By:	Presented By: John T. Heinen	
Date of Meeting:	December 5, 2025	Action Needed:	Resolution	
Date submitted:	November 17, 2025	Referred by:	John T. Heinen	

Recommendation and/or action language:

Approve the 2025 Computer and Hazardous Materials (HazMat) Response Equipment Grant (CHREG) award and required 20% match.

Background:

The Computer and Hazardous Materials (Hazmat) Response Equipment Grant (CHREG) is available to assist counties in complying with the requirements of ss. 323.60 and 323.61, Wis. Stats. The funds awarded under this grant are meant to supplement existing local funding for hazmat response equipment. There are two components to this grant – funding for computer equipment for the county emergency management offices and funding for hazardous materials response equipment to maintain or increase capability for emergency response to hazardous substance releases within their county.

WEM will provide grant funds to Local Emergency Planning Committees (LEPC) for the purchase of computer and hazardous materials response equipment to assist their county with their ability to cope with emergencies involving the release of hazardous substances and to comply with the requirements of ss. 323.60 and 323.61, Wis. Stats. The purpose of the computer portion of the grant is to support the county Emergency Management office, and the purpose of the Hazmat Response Equipment funding is to supplement existing local funding for Hazmat response.

Attachments and References:

FY2025 Computer and Hazmat Response Equipment Grant (CHREG) NOFO

Financial Review:

Budget Category: Equipment Local Match: \$1,584.75 Award: \$6,339.01

(please check one)

1	In adopted budget	Fund Number	490
	Apportionment needed	Requested Fund Number	
	Other funding Source		
	No financial impact		

John T. Heinen Digitally signed by John T. Heinen Date: 2025.11.17 12:42:10-06'00'

Department Head Administrator, Tricia Clements

RESOLUTION NO. 25 - XXX

Resolution Authorizing The Emergency Management Department To Apply For And Accept The Wisconsin State Computer And Hazardous Materials (Hazmat) Response Equipment Grant (CHREG).

WHEREAS the Emergency Management Department has been notified that it is eligible to apply for a grant of State funds from Wisconsin Emergency Management (WEM), as administered by the Wisconsin Emergency Management Department, for the purpose of providing funding for hazardous materials response equipment in order to maintain or increase capability for emergency response to hazardous substance releases within Richland County; and

WHEREAS the Public Safety and Executive & Finance Committees have reviewed the grant and are now presenting this Resolution to the County Board for its consideration; and

WHEREAS Vernon County will acquire the equipment and Richland County will reimburse them and be reimbursed by WEM. The \$2,500 annual contract (paid from Fund 490) with the Four-County Hazmat Team satisfies the 20% match required for the grant.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Emergency Management Department to apply for and accept the Wisconsin State Computer and Hazardous Materials (Hazmat) Response Equipment Grant (CHREG), with this grant being an equipment grant through WEM's HazMat Team Equipment Grant Program, and with the grant to cover \$6,339.01 of the cost of safety helmets and radio batteries for the Four-County HazMat Team in Vernon County, and with Richland County covering \$1,584.75, which is the 20% local share County match.

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION	RESOLUTION OFFERED BY THE EXECUTIVE & FINANCE STANDING COMMITTEE (24 NOVEMBER 2025)			
AYES NOES				
RESOLUTION		FOR	AGAINST	
DEREK S. KALISH	STEVE CARROW	X		
COUNTY CLERK	MARC COUEY	X		
	GARY MANNING	X		
DATED: DECEMBER 9, 2025	DAVID TURK	X		
	BOB FRANK			
	STEVE WILLIAMSON	X		
	RANDY SCHOONOVER	X		
	KERRY SEVERSON	X		
	SANDRA KRAMER	X		