

# Richland County Public Safety Standing Committee

November 7, 2025

Amended Minutes

The Richland County Public Safety Standing Committee convened on Friday, ~~September 5, 2025~~ November 7, 2025, in person and virtually at 8:31 AM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Frank called the meeting to order at 8:31 AM.

**Roll Call:** Deputy Clerk Hege conducted roll call. Committee member(s) present: Chad Cosgrove, Melvin “Bob” Frank, Kerry Severson, and Julie Fleming. Committee member(s) absent: Gary Manning and David Turk.

**Verification of Open Meetings Law Compliance:** Deputy Clerk Hege confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Committee Chair Frank entertained a motion to approve the agenda. Motion by Cosgrove, seconded by Fleming. Motion carried and the agenda was approved.

**Approval Of Minutes From October 3, 2025 Meeting:** Committee Chair Frank asked if there were any changes or corrections to the minutes of the October 3, 2025 meeting. Hearing none, Committee Chair declared the minutes of the October 3, 2025 meeting approved as presented.

**Public Comment:** None.

## Reports:

- A. Sheriff – Departmental Activities & Monthly Bills:** Sheriff Porter briefly presented the Sheriff’s Monthly Report for October 2025, reported that the bills were processed weekly, but he would have a report of expenditures at the next meeting, updated the committee on the status of the two pickup truck squads with one being out of commission and the other might soon be, reported that bids were out for two new squads, and that a conditional offer had been accepted for one part time employee. Brief discussion ensued.
- B. Coroner - Departmental Activities:** Committee Chair Frank pointed out the report submitted by Richland County Coroner, James Rossing, was available in the packet for the committee to review. No discussion
- C. Circuit Court Judge - Departmental Activities:** Jennie Marroquin, Deputy Register in Probate, reported that Judge McDougal continued to be very busy and brought a statement of thanks from Judge McDougal to everyone involved with preparing for the Justice On Wheels event. Brief discussion ensued.
- D. Courthouse Security Report:** Nothing.
- E. Clerk Of Court - Departmental Activities:** Richland County Clerk of Court, Stacy Kleist, joined via WebEx and expressed her thanks for everyone who helped prepare for the Justice on

## Richland County Public Safety Standing Committee

Wheels event and briefly reported that her staff had complete their yearly cyber security training, and gave a brief update on the work being done at the legislature level.

- F. Register In Probate - Departmental Activities:** Deputy Register in Probate, Ms. Jennie Marroquin reported that the Register in Probate office was currently coming in below budget and remained very busy. Brief discussion ensued.
- G. District Attorney - Departmental Activities:** District Attorney, Jennifer Harper reported that the applications from the Treatment Court for some of the opioid grant funds had been approved by the Community and Health Services Standing Committee and that she hoped it would pass at county board as well. The portions would allow some of the Treatment Court team members to attend the annual national conference. Brief discussion ensued.
- H. Emergency Management - Departmental Activities:** John Heinen, Richland County Emergency Management Coordinator stated there was nothing new to report.
- I. PSAP & NG-911 Grants:** Sheriff Porter reported that Richland County had been awarded just over \$69,000 through the PSAP grant. Committee Chair Frank reported that he had forwarded information regarding the GIS/NG-911 grants on to the Real Property Lister. Brief discussion ensued.
- J. Radio Tower Project:** County Administrator Clements gave a brief update on the progress at the Yuba site, the status of the microwaves, and a tentative schedule for final testing and fully functioning dates. Brief discussion ensued.

**Discussion & Possible Action: Approval To Accept the 2026 EPCRA Grant Award:** John Heinen, Richland County Emergency Management Coordinator spoke briefly and state that there was no county match required to accept this grand award. Motion by Severson, seconded by Fleming to accept the grant. Brief discussion ensued. Motion carried and the 2026 EPCRA grant award was accepted.

**Discussion & Possible Action: Amendment To Collective Bargaining Agreement With The Deputy Sheriffs:** Sheriff Porter briefly spoke to the proposed amendment to add two holidays and change some wording relating to sick leave in the collective bargaining agreement. Motion by Cosgrove, seconded by Fleming to approve the amendment to collective bargaining agreement with the deputy sheriffs and to take the resolution to county board. Brief discussion ensued. Motion carried and the amendment to collective bargaining agreement with the deputy sheriffs was approved and moved on to county board for final approval.

**Correspondence:** None.

**Future Agenda Items:** None.

**Adjourn:** Committee Chair Frank entertained a motion to adjourn. Motion by Fleming, second by Severson to adjourn. Motion carried and meeting adjourned at 8:57 AM.

Respectfully submitted by,

Richland County  
Public Safety Standing Committee

A handwritten signature in black ink that reads "Myranda H. Hege". The signature is written in a cursive, flowing style.

Myranda H. Hege  
Deputy County Clerk

*\*These minutes were amended at the January 2, 2026 Public Safety Standing Committee meeting.\**