

Richland County Public Safety Standing Committee

October 3, 2025

The Richland County Public Safety Standing Committee convened on Friday, October 3, 2025, in person and virtually at 8:32 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Frank called the meeting to order at 8:32 AM.

Roll Call: County Clerk Kalish conducted roll call. Committee member(s) present: David Turk, Chad Cosgrove, Melvin “Bob” Frank, and Julie Fleming. Committee member(s) absent: Gary Manning and Kerry Severson.

Verification of Open Meetings Law Compliance: County Clerk Kalish confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Cosgrove second by Fleming to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From September 5, 2025 Meeting: Motion by Cosgrove second by Fleming to approved the minutes from September 5, 2025. Motion carried and the minutes of the September 5, 2025 meeting approved as presented.

Public Comment: None.

Reports:

- A. **Sheriff – Departmental Activities & Monthly Bills:** Sheriff Porter noted that he would be getting the specs for 2026 squad car bids, reviewed staffing changes, and noted that the old squad cars would be going to auction.
- B. **Coroner - Departmental Activities:** Administrator Clements noted the Coroner’s report is available in the meeting packet for review.
- C. **Circuit Court Judge – Departmental Activities:** Register in Probate Jenifer Lau provided update on departmental activities and the Judge’s activity.
- D. **Courthouse Security Report:** Register in Probate Jenifer Laue noted that preparations are underway for the Justice on Wheels program. Brief discussion regarding event preparation followed.
- E. **Clerk Of Court - Departmental Activities:** Richland County Clerk of Court Stacy Kleist reported that Juror Appreciation Month was in September and noted her presence on the WRCO Morning Show. Clerk of Court Kleist also noted that juror questionnaires have been sent, she went to the Capitol in support of a fees bill, she presented at the WCA conference, preparations for the Justice on Wheels program are underway, and that she would be attending the upcoming Clerk of Court Conference.

Richland County
Public Safety Standing Committee

- F. Register In Probate - Departmental Activities:** Register in Probate Jenifer Laue noted a shortage of attorney's in the county, there is no longer a free legal clinic, her department is working with the new Tyler software and planning for 2026.
- G. District Attorney - Departmental Activities:** None.
- H. Emergency Management - Departmental Activities:** John Heinen noted progress on the Integrated Preparedness Plan, reported that Hazmat training exercises and plans are underway, and that the Strategic Plan is being updated.
- I. PSAP & NG-911 Grants:** Sheriff Porter reported the PSAP grant has been submitted.
- J. Radio Tower Project:** County Administrator Clements presented a Tower Project update. Sheriff Porter noted the jail inspection was completed and no violations were cited.

Discussion & Possible Action – Amendment To Sheriff's Addendum To Handbook Of Personnel Policy: Motion by Cosgrove second by Fleming to approve the amendments to the Sheriff's Addendum to the Handbook of Personnel Policies. Motion carried and item forwarded to County Board for approval.

Discussion & Possible Action – Bids For Inmate Meal Services: Sheriff Porter reported that two bids had been received. Motion by Fleming second by Cosgrove to approve contract with ELIOR/Summit Correctional Services to provide meal services to the Richland County Jail. Motion carried and item forwarded to County Board for approval.

Discussion & Possible Action – Proclamation Recognizing Crash Responder Safety Week: Motion by Cosgrove second by Fleming to approve proclamation recognizing Crash Responder safety week. Motion carried and item forwarded to County Board for approval.

Correspondence: None.

Future Agenda Items: None.

Adjourn: Motion by Fleming second by Cosgrove to adjourn. Motion carried and meeting adjourned at 9:16 AM.

Respectfully submitted by,



Derek S. Kalish
County Clerk