

Richland County Public Safety Standing Committee

September 5, 2025

The Richland County Public Safety Standing Committee convened on Friday, September 5, 2025, in person and virtually at 8:30 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Vice-Chair Severson called the meeting to order at 8:30 AM.

Roll Call: Deputy Clerk Hege conducted roll call. Committee member(s) present: David Turk via WebEx, Chad Cosgrove, Melvin Frank via WebEx, Kerry Severson, and Julie Fleming. Committee member(s) absent: Gary Manning.

Verification of Open Meetings Law Compliance: Deputy Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Vice-Chair Severson entertained a motion to approve the agenda with item #8 Approval Of Monthly Invoices and item #11 Discussion & Possible Action: Authorize Vehicle Revenue To Be Placed In Fund 170 being moved up to follow #7A and item #9 Discussion & Possible Action: Amendment To Sheriff's Addendum To Handbook Of Personnel Policy would struck from the agenda Motion by Cosgrove, second by Fleming to approve agenda as amended. Motion carried and agenda declared approved as amended.

Approval Of Minutes From August 1, 2025 Meeting: Vice-Chair Severson asked if there were any changes or corrections to the minutes of the August 1, 2025 meeting. Hearing none, Vice-Chair Severson declared the minutes of the August 1, 2025 meeting approved as presented.

Public Comment: Evan Ewing, a Public Health Specialist with the Health and Human Services department introduced Cynthia, a concerned citizen who briefly spoke on recent instances of underage/teen drinking in the community and expressed concerns that alcohol was being served at the Richland County Fair without a fenced off area. Sheriff Porter briefly spoke on training being done for events held at the County Fairgrounds.

Reports:

- A. **Sheriff – Departmental Activities:** Sheriff Porter briefly presented the Sheriff's Monthly Report for August 2025, an updated staffing memo, and the squad mileage report and reported that upon the completion of the hiring procedure for another male jailor, the jail would be fully staffed. No discussion.

Approval Of Monthly Invoices: Sheriff Porter presented the monthly invoices to the committee. Brief discussion on the TC Auto Works invoice ensued. Motion by Fleming, second by Cosgrove to approve the invoices as presented. Motion carried and the invoices were approved as presented.

Discussion & Possible Action: Authorize Vehicle Revenue To Be Placed In Fund 170: Sheriff Porter gave a brief explanation of the proposed resolution. Vice-Chair Severson briefly spoke to historic County Board action. Motion by Fleming, seconded by Turk to approve the resolution to authorize vehicle revenue to be placed in fund 170. Motion carried and the resolution to authorize vehicle revenue to be placed in fund 170 was forwarded on to the Executive & Finance Standing Committee.

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- B. Coroner - Departmental Activities:** Sheriff Porter read the report submitted by Richland County Coroner, James Rossing. No discussion
- C. Courthouse Security Report:** Stacy Kleist, Clerk of Court reported that the Courthouse Security Committee had not yet met for the month so there was not anything to report on for Courthouse Security.
- D. Circuit Court Judge - Departmental Activities:** Jennie Marroquin, Deputy Register in Probate, reported that Judge McDougal was away at a conference and preparations for the Justice on Wheels program were underway.
- E. Clerk Of Court - Departmental Activities:** Richland County Clerk of Court, Stacy Kleist gave a brief verbal report that included the news that she had received the funds from the state and it was 27% larger this year, September is Juror Appreciation Month, and that she would be presenting on a panel at the Wisconsin Counties Association meeting later in the fall. Brief discussion on availability of certified interpreters ensued.
- F. Register In Probate - Departmental Activities:** Deputy Register in Probate, Ms. Jennie Marroquin reported that the Register in Probate conference was coming up the following week, she had recently gone to a conference on juvenile cases, and that the Register in Probate Office was currently under budget.
- G. District Attorney - Departmental Activities:** District Attorney, Jennifer Harper reported on a project between her office and the Jail Administrator involving mental health issues with inmates currently in the County Jail, work her office was assisting the Coroner's Office with, and the research being done to potential start the process to have an ESA (Emotional Support Animal) in the District Attorney's Office. Extensive discussion ensued on the roll and oversight of the Treatment Court program.
- H. Emergency Management - Departmental Activities:** Vice-Chair Severson presented an email from John Heinen, Richland County Emergency Management Coordinator.
- I. PSAP & NG-911 Grants:** Supervisor Frank joined via WebEx and gave a brief update from his meetings with the Land Information Committee and that the Land Information Grant process is being restructured by the State.
- J. Radio Tower Project:** County Administrator Clements presented a Tower Project Update for August 2025 to the committee. Brief discussion ensued.

Discussion & Possible Action: Subscriber Support – Tower Project: Administrator Clements presented an email that had been sent out to all area agencies and explained that all radios would need to be reprogrammed. Administrator Clements requested approval from the committee to continue the subscriber support project as planned. Motion by Fleming, seconded by Frank to approve the Administrator to continue with the subscriber support project as planned. Extensive discussion ensued. Motion carried and the Administrator was given the permission to continue with the subscriber support project as planned.

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Correspondence: None.

Future Agenda Items:

Discussion & Possible Action: Amendment To Sheriff's Addendum To Handbook Of Personnel Policy

Discussion & Possible Action: Coroner Policies

Adjourn: Committee Vice-Chair Severson entertained a motion to adjourn. Motion by Fleming, second by Cosgrove to adjourn. Motion carried and meeting adjourned at 9:30 AM.

Respectfully submitted by,



Myranda H. Hege
Deputy County Clerk