

# Richland County Public Safety Standing Committee

May 2, 2025

The Richland County Public Safety Standing Committee convened on Friday, May 2, 2025 in person and virtually at 8:30 AM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Frank called the meeting to order at 8:30 AM.

**Roll Call:** Deputy Clerk Hege conducted roll call. Committee member(s) present: Chad Cosgrove, Melvin “Bob” Frank, Kerry Severson, and Julie Fleming. Committee member(s) absent: Gary Manning, Craig Woodhouse, and David Turk.

**Verification of Open Meetings Law Compliance:** Deputy Clerk Hege confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by Cosgrove, second by Fleming to approve agenda. Motion carried and agenda declared approved.

**Approval Of Minutes From April 4, 2025 Meeting:** Motion by Cosgrove, second by Fleming to approve the April 4, 2025 minutes. Motion carried and the April 4, 2025 minutes declared approved.

**Public Comment:** None.

## Reports:

- A. Sheriff – Departmental Activities:** Sheriff Porter briefly presented the Sheriff’s Monthly Report for April 2025. Brief discussion ensued.
- B. Coroner - Departmental Activities:** No one present.
- C. Circuit Court Judge - Departmental Activities:** Not present.
- D. Clerk Of Court - Departmental Activities:** Clerk of Court, Stacy Kleist joined via Zoom and reported on various activities in the Clerk of Courts Office including a recent water leak and thanked County Administrator Clements for her visit to the Clerk of Courts Office. Brief discussion ensued.
- E. Register In Probate - Departmental Activities:** Deputy Register in Probate, Ms. Jennie Marroquin briefly reported on the activities in the Register in Probate Office including a recent water leak that destroyed several pieces of equipment. Brief discussion ensued.
- F. District Attorney - Departmental Activities:** No one present.
- G. Emergency Management - Departmental Activities:** No one present.
- H. PSAP & NG-911 Grants:** Sheriff Porter briefly reported on the implementation of a new dispatch system. MIS Director, Jason Marshall briefly reported on the grant writing process and introduced John Couey, Assistant MIS Director. Assistant Director Couey reported that he would be

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working on the NG 911 grant for 2026 and requested a second representative from the Sheriff's Department to work with him on the application. Discussion ensued.

**I. Radio Tower Project:** Sheriff Porter reported on his and MIS Director Marshall's opportunity to see a simulation of how the radio towers and equipment would work. Discussion ensued.

**J. Courthouse Security Report:** No one present.

**Approval of Monthly Invoices:** Sheriff Porter presented the April 2025 bills. Brief discussion ensued. Motion by Cosgrove, second by Fleming to approve the monthly invoices as presented. Motion carried and the monthly invoices were approved as presented.

**Discussion: Radio Tower Project Subscriber Equipment Funding Purchase:** Chair Frank gave a brief background on the subscriber equipment project. Discussion ensued. Administrator Clements briefly stated that she was working with Sheriff Porter, MIS Director Marshall, and Highway Commissioner Elder to create a process. Discussion ensued.

**Discussion & Possible Action: Radio Tower Project Ongoing Maintenance Funding:** Extensive discussion ensued. No action taken.

**Discussion & Possible Action: Approval Of Updates Made To The Sheriff's Addendums:** Sheriff Porter and Chief Deputy Aaron Wallace provided background on the Sheriff's addendum to the County Employee Handbook. Discussion ensued. Motion by Cosgrove, second by Fleming to approve the updates made to the Sheriff's addendums. Motion carried and the addendum with updates was approved and forwarded on to the Executive and Finance Standing Committee.

**Correspondence:** None.

**Future Agenda Items:** None.

**Adjourn:** Committee Chair Frank entertained a motion to adjourn. Motion by Fleming, second by Severson to adjourn. Motion carried and meeting adjourned at 9:13 AM.

Respectfully submitted by,



Myranda H. Hege  
Deputy County Clerk