

# Richland County Public Safety Standing Committee

March 7, 2025

The Richland County Public Safety Standing Committee convened on Friday, March 7, 2025 in person and virtually at 8:30 AM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Frank called the meeting to order at 8:31 AM.

**Roll Call:** Deputy Clerk Hege conducted roll call. Committee member(s) present: Craig Woodhouse, David Turk via WebEx, Chad Cosgrove, and Melvin “Bob” Frank. Committee member(s) absent: Gary Manning, Kerry Severson, and Julie Fleming. Supervisor Fleming joined the meeting at 8:32 AM.

**Verification of Open Meetings Law Compliance:** Deputy Clerk Hege confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by Cosgrove, second by Woodhouse to approve agenda. Motion carried and agenda declared approved.

Supervisor Fleming joined the meeting in person at 08:32 AM.

**Approval Of Minutes From February 7, 2025 Meeting:** Motion by Woodhouse, second by Cosgrove to approve the February 7, 2025 minutes. Brief discussion. Motion carried and minutes declared approved.

**Public Comment:** None.

## Reports:

- A. Sheriff – Departmental Activities:** Sheriff Porter briefly presented the Sheriff’s Monthly Report for February 2025 Sheriff Porter reported that the two new squads were waiting for pick up from Fillback Ford and a one-time grant of \$7,000 was available from Wisconsin County Mutual Insurance for staff mental health checkups. Brief discussion on mental healthcare available for staff in the Sheriff’s Department and jail ensued. Sheriff Porter reported that interviews for the openings in the jail would start on March 8, 2025.
- B. Coroner - Departmental Activities:** No one was present.
- C. Circuit Court Judge - Departmental Activities:** Register in Probate, Ms. Jenifer Laue reported that there currently was a jury trial going on and that must staff was in court. Ms. Laue stated that the Judge would like to set up a time to meeting with Chair Frank. Ms. Laue reported that the monthly financial reports were unavailable for the meeting due to the switch over to the new financial system, but should be available at the April meeting.
- D. Clerk Of Court - Departmental Activities:** No one present.
- E. Register In Probate - Departmental Activities:** Register in Probate, Ms. Jenifer Laue reported that nothing was outside of the ordinary day to day business for her office.

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**J. Courthouse Security Report:** Register in Probate Laue requested that MIS Director, Jason Marshall give a brief status update on the new security cameras in the courthouse. MIS Director Marshall reported that the new cameras had been turned on the day before, March 6, 2025. Brief discussion on the configuration of the cameras, software, and audio capabilities. Discussion on signage indicating recording in progress ensued. Ms. Laue reported that metal detection wand to enter the courtrooms has been implemented, but there is a desire for permanent metal detectors. Discussion on where the metal detectors could be installed ensued. Ms. Laue reported that Judge McDougal is going to attend a security conference from 03/10/25 – 03/14/25. Ms. Laue requested that MIS Director Marshall provide an update on the a/v capabilities in the small courtroom. MIS Director briefly discussed his understanding of the project and shared concerns about using a/v equipment from the former campus due to the age of the equipment left behind.

Supervisor Woodhouse questioned Sheriff Porter on why the December 2024 citations were so low in comparison to both the preceding and following months. Sheriff Porter briefly cited poor weather and fewer cars on the road.

**F. District Attorney - Departmental Activities:** No one present.

**G. Emergency Management - Departmental Activities:** No one present.

**H. PSAP & NG-911 Grants:** MIS Director Marshall briefly reported that work was being done to ensure grant compliance. Brief discussion on the freezing of federal grant funds ensued.

**I. Radio Tower Project:** Sheriff Porter briefly reported on the progress being made at multiple sites including Gotham, Keysville, Bunker Hill, and Yuba. Brief discussion ensued. Chair Frank mentioned that he would like to have Mike Day from True North Consulting Group give an update at the April 2025 meeting.

**Approval of Monthly Invoices:** Sheriff Porter presented the February 2025 bills. Motion by Cosgrove, second by Fleming to approve the monthly invoices as presented. Motion carried and the monthly invoices were approved as presented. Supervisor Fleming asked Sheriff Porter about the potential for a dietary contract with Pine Valley Community Village. Sheriff Porter reported that Pine Valley had decided they were unable to take on the project at this time. Brief discussion on other local options for dietary services for the jail ensued.

### **Discussion & Possible Action: Approval Of PSAP Grant Program Round 2 Fiscal Year 2025**

**Application:** Sheriff Porter reported on PSAP grant application process and that he did not need the committee's approval because of the how the grant application fell under the procurement policy, but that he would like the committee's official support. Motion by Cosgrove, second by Fleming to approve the PSAP grant program round 2 fiscal year 2025 application. Motion carried and the PSAP grant program round 2 fiscal year 2025 application was approved.

**Correspondence:** None.

**Future Agenda Items:** None.

**Adjourn:** Committee Chair Frank entertained a motion to adjourn. Motion by Fleming, second by

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Cosgrove to adjourn. Motion carried and meeting adjourned at 9:13 AM.

*Myranda H. Hege*

Myranda H. Hege  
Deputy County Clerk

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