

**Richland County
Natural Resources Standing Committee**

Date Posted: June 23, 2025

NOTICE OF MEETING

Please be advised that the Richland County Natural Resources Standing Committee will convene on Monday, June 30, 2025 at 9:30 AM in the Richland County Board Room of the Courthouse at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:
<https://administrator.co.richland.wi.us/minutes/natural-resources-committee/>

If you have any trouble accessing the meeting, please contact MIS Support at 608-649-4371 (phone) or mis@co.richland.wi.us (email).

AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From June 2, 2025 Meeting
6. Public Comment
7. Zoning Petitions
 - A. Petition To Rezone Parcel 024-2823-3000 – Town Of Richwood
 - B. Petition To Rezone Parcel 024-2941-0000 - Town Of Richwood
 - C. Petition To Rezone Parcel 002-1922-2000 - Town Of Akan
 - D. Petition To Rezone Parcel 016-3411-0000 - Town Of Ithaca
 - E. Petition For A CUP For A Manufactured Home On Parcel 006-2343-1000 - Town Of Buena Vista
 - F. Petition For A CUP For A Campground On Parcel 014-0742-0000 - Town Of Henrietta
 - G. Petition For A CUP For A Non-Metallic Mine On Parcel 032-1811-1000 - Town Of Willow
 - H. Petition To Rezone Parcel 030-2811-1000 And For A CUP For A Milk Bottling Plant - Town Of Westford
 - I. Petition For A CUP For An Ag Structure On Parcel 012-0923-1000 - Town Of Forest
8. Reports
 - A. Zoning: Report & Departmental Activities
 - B. Land Conservation: Report & Departmental Activities
 - C. UW-Extension: Report & Departmental Activities
 - D. Land Information: Report & Departmental Activities
9. Discussion & Possible Action: Updating The Acreage Requirements For A Certified Survey Map
10. Discussion & Possible Action: Approval To Allow Chickens In Residential Zoning Districts
11. Correspondence
12. Future Agenda Items
13. Adjourn

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Natural Resources Standing Committee.

Derek S. Kalish
County Clerk

Richland County

Natural Resources Standing Committee

June 2, 2025

The Richland County Natural Resources Standing Committee convened on Monday, June 2, 2025 in person and virtually at 9:30 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Carrow called the meeting to order at 9:30 AM.

Roll Call: Deputy County Clerk Hege conducted roll call. Committee members present: Steve Carrow, Richard McKee, Alayne Hendricks, Mark Gill, Craig Woodhouse, Julie Fleming, and Robert Brookens. Committee member(s) absent: None.

Verification of Open Meetings Law Compliance: Deputy County Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by McKee, second by Gill to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From May 5, 2025 Meeting: Chair Carrow asked if there were any corrections or amendments to the minutes from the May 5, 2025 meeting. Hearing none, Chair Carrow declared the minutes of the May 5, 2025, meeting approved as published.

Public Comment: None.

Zoning Petitions:

A. Petition To Rezone Parcels 014-2133-2000, 014-2044-1000, 014-2044-2000, And 014-2044-1100 - Town Of Henrietta: Jenn Fry, Zoning and Sanitary Technician, gave a brief background on the petition. Motion by Gill, second by Fleming to approved the petition. Brief discussion ensued. Motion carried and petition was approved and forwarded on to county board.

B. Petition To Rezone A Portion Of Parcel 014-3034-0000 – Town Of Henrietta: Jenn Fry, Zoning and Sanitary Technician, gave a brief background on the petition. Motion McKee, second by Fleming to approved the petition. Brief discussion ensued. Motion carried and petition was approved and forwarded on to county board.

C. Petition To Rezone Parcel 030-2811-1100 – Town Of Westford: County Conservationist Cooper requested that this petition be tabled until the July 2025 meeting as the petitioner had not completed all the required paperwork. Consensus was gained from the committee to table this petition until the July 2025 meeting.

D. Petition To Rezone Parcel 012-0733-2000 - Town Of Forest: Jenn Fry, Zoning and Sanitary Technician, gave a brief background on the petition. Motion by Fleming, second by Gill to approve the petition. Brief discussion ensued. Motion carried and petition was approved and forwarded on to county board.

E. Petition To Rezone Parcel 010-0122-3000 - Town Of Eagle: Jenn Fry, Zoning and Sanitary Technician, gave a brief background on the petition. Motion by Fleming, second by McKee to approved

Richland County Natural Resources Standing Committee

the petition. Brief discussion ensued. Motion carried and petition was approved and forwarded on to county board.

F. Petition For A CUP For A Campground On Parcel 014-0742-0000, Section 7, Town Of Henrietta: Jenn Fry, Zoning and Sanitary Technician, gave a brief background on the petition. Motion by Fleming, second by Hendricks to table till next meeting. Brief discussion ensued. Motion carried and the petition was tabled till the next meeting.

Reports:

A. Zoning: Report & Departmental Activities: Jenn Fry, Zoning and Sanitary Technician, reported that the office was at 48 Land Use permits for the year, 22 Sanitary Permits for the year, and 6 to 7 septic installs for the year. Ms. Fry reported that there would several more rezone petitions being brought to the next meeting. Brief discussion on failed septic ensues.

B. Land Conservation: Report & Departmental Activities: County Conservationist, Cathy Cooper reported on various topics including the upcoming statewide Snapshot Day on August 9, 2025, a day for reporting invasive species. Brief discussion ensued. Conservationist Cooper also reported that Kori Rogers, Farmland Preservation Technician, was out doing farmland preservation monitoring, and Derek Warner, Land and Water Technician was waiting for construction to start to perform construction inspections. Conservationist Cooper also reported that Supervisors Hendricks and Carrow had recently attended the Southern Area Association of Land Conservation Committees meeting and that there were going to be talks between the Wisconsin Department of Natural Resources (DNR) and Zoning and Conservation staff. Conservationist Cooper reported that the dollars for Land Conservation staffing was still in the State of Wisconsin budget and encouraged the county board supervisors to reach out to the members of the State of Wisconsin Joint Finance Committee in support of Land Conservation staffing funding. Brief discussion ensued.

C. UW-Extension: Departmental Activities: Mr. Adam Hady, Area 13 Extension Director presented his May 2025 Richland report to the committee and introduced Karleen Craddock, 4-H Educator for Richland County. Extensive discussion on the loss of Federal funding and the effects of the freezes, specifically to the AmeriCorps and SNAP-Ed programs. Mr. Hady reported that the direct effect of the freezing of funding to the SNAP-ED program would eliminate Food Wise, a nutrition education program in Richland County. Ms. Craddock introduced Autumn Carter and Isaiah Currier the two summer interns and briefly spoke on the upcoming summer programming including a gardening program for kids and a youth led community garden. Discussion ensued with various committee members asking questions of the two summer interns.

D. Land Information: Report & Departmental Activities: Conservationist Cooper reported that the grant dollars for staffing must be project based and that there was work being done with the Southwest Wisconsin Regional Planning Commission to make the zoning maps accessible to the public. Conservationist Cooper said they were working on a list of ideas for projects that could be covered by the 2026 Land Information Grant dollars.

Discussion & Possible Action: Update On DAWS (Driftless Area Water Study) Project: Conservationist Cooper reported that the EPA grant was frozen and that freeze put an end to the funding for the Driftless Area Water Study. Discussion ensued. No action was taken.

Richland County
Natural Resources Standing Committee

Discussion & Possible Action: Policy Pertaining To Crediting Short Term Rental Fees: County Administrator Clements expressed her concerns about setting a precedent that could have adverse, long term effects. Conservationist Cooper reported that only one person was going to be affected by the changes to the fee structure. Extensive discussion ensued. Consensus was gained from the committee to not credit or reimburse any short-term rental fees incurred during the period in which the fee schedule was changed.

Discussion & Possible Action: GIS Technician Position: Conservationist Cooper reported that the job description for the GIS technician position had been created, but there was no money available in the county budget to fund the position. Extensive discussion ensued. No action was taken.

Correspondence: None.

Future Agenda Items:

Discussion & Possible Action: Chickens In Residential Zoning Districts

Adjourn: Chair Carrow entertained a motion to adjourn to June 30th, 2025. Motion by Fleming, second by McKee to adjourn. Motion carried and meeting adjourned at 10:29 AM.

Respectfully submitted by,



Myranda H. Hege
Deputy County Clerk

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition to Rezone Parcel 024-2941-0000 from Ag/Forest to Residential ⁺

Department:	Land Conservation & Zoning	Presented By:	Jenn Fry
Date of Meeting:	06/30/2025	Action Needed:	Ordinance
Date submitted:	06/23/2025	Referred by:	

Recommendation and/or action language:

Ordinance to Rezone a portion of Parcel 024-2941-0000 from Ag/Forest to Residential, Section 29, Town of Richwood.

Background:


Parcel is split. Approximately 2 acres will be sold for a home to be built.

Attachments and References:

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		



Department Head



Administrator, Tricia Clements

ck 4090

RECEIVED
JUN 16 2025

Customer #
Petition # 25-015

COUNTY OF RICHLAND ZONING COMMITTEE
NOTICE OF PETITION

(I) (We) First Name(s) Last Name Phone 608-391-0127
Address 11960 Wendage Ln City Blue River State WI Zip 53518
First Name(s) Last Name Phone
Address City State WI Zip

hereby petition the Richland County Zoning Committee for a:

☒ Rezone from Agriculture Rezone to Residential
☐ CUP to permit
☐ SUP to permit
☐ Other

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 02429410000
Qtr NE Qtr SE Section 29 Town 9N Range 2W Township Richwood # of acres 2
Lot Block Subdivision # of Acres Approved

Present Use Agriculture - pasture
Present Improvements None
Proposed Use Residential - House
Legal Description New parcel, survey included

Petition Filed	6/11/25	Petitioner Notified		Rezone Decision		Ordinance #	
Catagory	Rezoning	Town Notified		CUP Decision		CB Date	
Fee Amount	\$500.00	<input checked="" type="checkbox"/> Township Approval		CUP Expires		CB Decision	
Meeting Date	6/30/25	Decision Date		SUP Decision		Amendment #	

Comments

County Clerk Approval

(Signed) Appellant(s) or Agent(s)

JUNE 9, 2025

Regular Monthly Meeting Minutes For The Town Of Richwood

The meeting was called to order by Chairman Dave Conner at 6:30 pm.

All joined in the Pledge of Allegiance.

Present: Chairman :Dave Conner, Supervisors: Ed Chitwood, Ron Georgeson, Jim Kratochwill and Lyle Williams. Treasurer: Christy Ritchie and Clerk: Carol Welsh.

Proof of Posting: The notice for the meeting was published in the Boscobel Dial and posted at the hall, shop and The Port. Motion to approve made by Jim Kratochwill and seconded by Ron Georgeson. motion carried.

May regular meeting minutes were read. Motion to approve made by Jim Kratochwill and seconded by Ron Georgeson. Motion carried.

Patrolman's Report: Larry reported: Purchased 2 gates and hung at cemetery Larry talked with Robin Davis on gravel will be done on Monday, June 16 weather permitting. They will bring 5 trucks, Larry has been graveling and patching roads. Started mowing today.

Treasurer's Report: By Christy

Beginning Balance May 1, 2025	\$187,039.75
May Income	96.51
May Cleared Checks	-5,286.11
Outstanding Checks	-3,873.43
May 31 Township Balance	\$177,976.72

Motion to approve made by Jim Kratochwill, seconded by Ron Georgeson. Motion carried.

Clerk's Report: Reviewed the Budget Summary for the month. We received a letter from the county clerk as notice they will no longer do election result entry in WIS-Vote beginning in 2026. I am taking training for this. Open book will be on June 18 from 10 to 12 am and BOR on June 26 from 6 to 8 pm. Motion to approve the clerk's report by Jim Kratochwill seconded by Ron Georgeson. Motion carried.

Old Business: None

New Business: _____ were present to request a variance for _____ to build a house on _____ farm. Motion by Jim Kratochwill to approve the variance, seconded by Ron Georgeson, Motion carried. A application was received from The Port for a liquor and tobacco license. Motion from Jim Kratochwill to approve, seconded by Ron Georgeon Motion carried. The same fees will be charged.

Mark Weadge was present to request a variance for the house where his parents lived on 6.23 acres to be changed from Ag/Forest to Ag/Residential which he intends to sell. Motion by Jim Kratochwill to approve, seconded by Ron Georgeson. Motion carried.

Open Discussion: Jesse Zimpel had reported the shop roof was lifting in one spot Larry will arrange for someone to check it out. Jim Chitwood was present and asked if the township had an ordinance for junk yards to be fenced. The township has none, this would go to the county.

Motion by Jim Kratochwill to pay bills, seconded by Ron Georgeson. Motion carried.

Motion to adjourn made by Jim Kratochwill, seconded by Lyle William. Motion carried.

Meeting adjourned at 6:50 pm.

Carol Welsh, Clerk

THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE BOARD.

1587.4

2832-2



2823-2

WEADGE FARMS LLC

WEADGE FARMS LLC

WEADGE FARMS LLC 2823-33

MARK D WEADGE 2823-4

2823-3

DEAN A GROSENICK AG-RES

2832-1

KETH W LAMMEFELD

2832-2

KETH W LAMMEFELD

PATRICIA A CHITWOOD 2833-2

MICHAEL D HANSEN TRUSTEE & MICHAEL HANSON REVOCABLE TRU

DOUGLAS J B SKE R'S TRUSTEE TRUSTEE & DOUGLAS J B SKE STANER REVOCABLE TRU

2914

WEADGE FARMS LLC

2913-1

WEADGE FARMS LLC

2913-2

WILLIAM & JANET (LIVING TRUST) BRIGGS

Winding Way Dr

WILLIAM & JANET (LIVING TRUST) BRIGGS

2942-2

2942-1

WEADGE FARMS LLC

WEADGE FARMS LLC 2943-1 LLC

WEADGE FARMS LLC 2944

Katie Creek

Name	Title	Property Address	Mailing Address (if different)	Cty	State	Zip
<u>Property</u>						
<u>Neighbors</u> George Riffin Gregory & Joann Tisdale Patricia Chitwood Keith Lanrefeld Dean Grosenick Mark Weadge		Parcel 024-2941-0000	11960 Weadge Ln	Blue River	WI	53518
		Parcel 024-3211-1000	33436 County Hwy F	Blue River	WI	53518
		Parcel 024-3211-2000	33609 County Hwy F	Blue River	WI	53518
		Parcel 024-2833-2000	3209 18th St	Rockford	IL	61109
		32661 County Hwy F		Blue River	WI	53518
		32559 County Hwy F	PO Box 453	Reeseville	WI	53579
		32451 County Hwy F		Blue River	WI	53518
Carol Welsh Steve Willamson	Richwood Township Clerk Supervisory District: 17		10583 Twin Springs Rd	Blue River	WI	53518
			17998 State Hwy 60	Blue River	WI	53518

RICHLAND COUNTY CERTIFIED SURVEY MAP NO. _____
BEING LOCATED IN PART OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF
SECTION 29, TOWNSHIP 9 NORTH, RANGE 2 WEST, TOWN OF RICHLAND, RICHLAND

SURVEY PREPARED FOR:

110 GRAND STREET
HIGHLAND, WI 53543

SURVEY PREPARED BY:
SEAN M WALSH, PLS 2016

WALSH **SURVEYING - MAPPING**
GEOMATICS, LLC PO BOX 486, RICHLAND CENTER, WI 53581

608-383-1501 (O) 608-347-9307 (M)

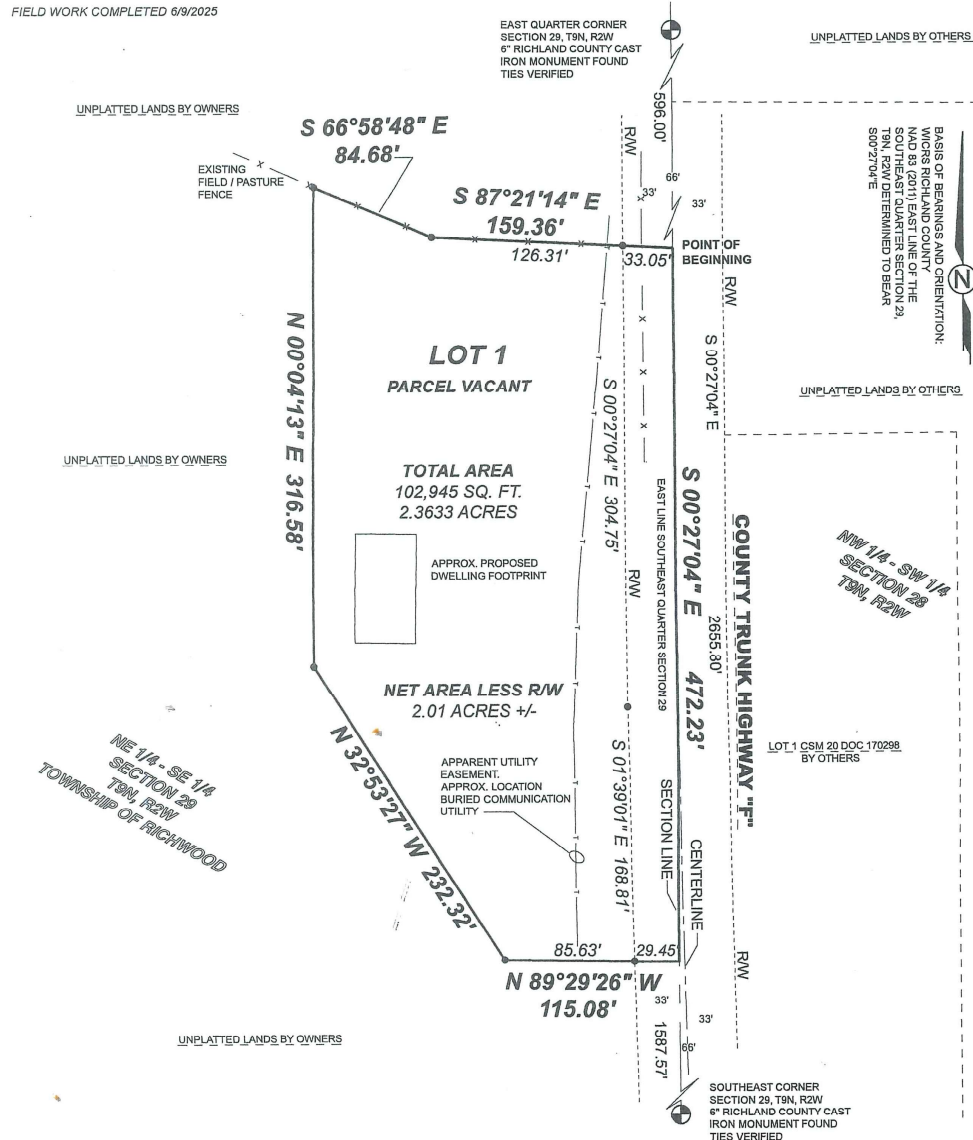
LEGEND AND NOTES:

- --- INDICATES 3/4" X 18" IRON REBAR, WEIGHT 1.5 LBS/FT PLACED BY THIS SURVEY
- (000.00) --- DIMENSIONS IN PARENTHESIS ARE AS PREVIOUSLY RECORDED / DESCRIBED
- x --- EXISTING FENCE

SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS,
OWNERSHIP TITLE EVIDENCE OR ANY OTHER FACTS THAT AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE.

ACCESS TO RICHLAND COUNTY TRUNK HIGHWAY F IS CONTROLLED BY THE RICHLAND COUNTY HIGHWAY COMMISSION. FOR INQUIRIES REGARDING
ACCESS AND DRIVEWAY CONSTRUCTION, CONTACT THE RICHLAND COUNTY HIGHWAY DEPARTMENT.

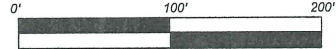
FIELD WORK COMPLETED 6/9/2025



PRELIMINARY DRAFT COPY

RESERVED FOR REGISTER OF DEEDS

GRAPHIC SCALE



SCALE: 1" = 100'

RICHLAND COUNTY CERTIFIED SURVEY MAP NO. _____ CONT'D

BEING LOCATED IN PART OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 29, TOWNSHIP 9 NORTH, RANGE 2 WEST, TOWN OF RICHLAND, RICHLAND COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

I, SEAN M. WALSH, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY, THAT I HAVE SURVEYED, DIVIDED, MAPPED AND MONUMENTED THE LANDS SHOWN HEREON, BEING LOCATED IN PART OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 29, TOWNSHIP 9 NORTH, RANGE 2 WEST, TOWN OF RICHLAND, RICHLAND COUNTY, WISCONSIN MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST QUARTER CORNER OF SAID SECTION 29;
THENCE SOUTH 00°27'04" EAST, ALONG THE EAST LINE OF SAID SOUTHEAST QUARTER, 596.00 FEET TO THE POINT OF BEGINNING OF THE LANDS HEREINAFTER DESCRIBED;
THENCE SOUTH 00°27'04" EAST, ALONG SAID EAST LINE, 472.23 FEET
THENCE NORTH 89°29'26" WEST, 115.08 FEET;
THENCE NORTH 32°53'27" WEST, 232.32 FEET;
THENCE NORTH 00°04'13" EAST, 316.58 FEET;
THENCE SOUTH 66°58'48" EAST, 84.68 FEET;
THENCE SOUTH 87°21'14" EAST, 159.36 FEET TO THE POINT OF BEGINNING.

THAT I HAVE MADE THIS SURVEY AND LAND DIVISION UNDER THE DIRECTION OF RODNEY WEADGE, FOR WEADGE FARMS, LLC, OWNER OF THE LANDS SHOWN HEREON;

THAT THIS MAP IS A CORRECT REPRESENTATION OF ALL OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION OF SAID LAND.

THAT I HAVE FULLY COMPLIED WITH CHAPTER A-E7 OF THE WISCONSIN ADMINISTRATIVE CODE, SECTION 236.34 OF THE WISCONSIN STATUTES AND THE LAND DIVISION ORDINANCE OF RICHLAND COUNTY IN SURVEYING, DIVIDING AND MAPPING THE SAME.

PRELIMINARY DRAFT COPY

OWNERS CERTIFICATE:

AS MANAGING MEMBER OF WEADGE FARMS, LLC., OWNER OF THE LANDS SHOWN HEREON, I DO HEREBY CERTIFY THAT I CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED HEREON. I ALSO CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL:

RICHLAND COUNTY ZONING

OWNER

NOTARY CERTIFICATE:

STATE OF WISCONSIN)

COUNTY OF _____)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2025, THE ABOVE NAMED

RODNEY WEADGE, KNOWN BY ME TO BE THE PERSON WHO EXECUTED

THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NAME

NOTARY PUBLIC, _____ COUNTY, WISCONSIN

MY COMMISSION EXPIRES _____

RICHLAND COUNTY ZONING APPROVAL:

RESOLVED THAT THE THIS CERTIFIED SURVEY MAP LOCATED IN THE TOWN OF RICHLAND, RICHLAND COUNTY, WEADGE FARMS LLC, OWNER, IS HEREBY APPROVED BY RICHLAND COUNTY ZONING

APPROVED THIS _____ DAY OF _____, 2025

RICHLAND COUNTY ZONING ADMINISTRATOR

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition to Rezone Parcel 024-2833-3000 from Ag/Forest to Ag/Res

Department:	Land Conservation & Zoning	Presented By:	Jenn Fry
Date of Meeting:	06/30/2025	Action Needed:	Ordinance
Date submitted:	06/23/2025	Referred by:	

Recommendation and/or action language:

Ordinance to Rezone a portion of Parcel 024-2823-3000 from Ag/Forest to Ag/Residential, Section 28, Town of Richwood.

Background:

Existing house with land totalling 6.23 acres is being split off from the rest of the parcel. Rezoning is needed because parcel less than 35 acres.

Attachments and References:

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		



Department Head



Administrator, Tricia Clements

ck 2237

RECEIVED

Customer #

COUNTY OF RICHLAND ZONING COMMITTEE

Petition #

25-014

NOTICE OF PETITION

By

(I) (We) First Name(s) Last Name Phone

Address 32451 County Hwy F City Blue River State WI Zip 53518

First Name(s) Last Name Phone

Address City State WI Zip

hereby petition the Richland County Zoning Committee for a:

☒ Rezone from Ag Forest Rezone to Ag Residential☐ CUP to permit☐ SUP to permit☐ Other

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 024-2823-3000

Qtr SW Qtr NW Section 28 Town 9N Range ZW Township RWD # of acres 6.23 acres

Lot Block Subdivision # of Acres Approved

Present Use Home

Present Improvements House, well, septic

Proposed Use Same, new CSM

Legal Description

Petition Filed 5/29/25 Petitioner Notified Rezone Decision Ordinance #

Category Rezoning Town Notified 6/2/25 CUP Decision CB Date

Fee Amount \$500.00 ☐ Township Approval CUP Expires CB Decision

Meeting Date 6/30/25 Decision Date SUP Decision Amendment #

Comments

County Clerk Approval

(Signed) Appellant(s) or Agent(s)

Regular Monthly Meeting Minutes For The Town Of Richwood

All joined in the Pledge of Allegiance.

Proof of Posting: The notice for the meeting was published in the Boscobel Dial and posted at the hall, shop and The Port. Motion to approve made by Jim Kratochwill and seconded by Ron Georgeson. motion carried.

Patrolman's Report: Larry reported: Purchased 2 gates and hung at cemetery Larry talked with Robin Davis on gravel will be done on Monday, June 16 weather permitting. They will bring 5 trucks, Larry has been graveling and patching roads. Started mowing today.

Beginning Balance May1 1, 2025	\$187,039.75	
May Income	96.51	
May Cleared Checks	-5,286.11	
Outstanding Checks	-3,873.43	
May 31 Township Balance		\$177,976.72

Clerk's Report: Reviewed the Budget Summary for the month. We received a letter from the county clerk as notice they will no longer do election result entry in WIS-Vote beginning in 2026. I am taking training for this. Open book will be on June 18 from 10 to 12 am and BOR on June 26 from 6 to 8 pm. Motion to approve the clerk's report by Jim Kratochwill seconded by Ron Georgeson. Motion carried.

New Business: were present to request a variance for to build a house on farm. Motion by Jim Kratochwill to approve the variance, seconded by Ron Georgeson, Motion carried. A application was received from The Port for a liquor and tobacco license. Motion from Jim Kratochwill to approve, seconded by Ron Georgeon Motion carried. The same fees will be charged.

was present to request a variance for the house where his parents lived on 6.23 acres to be changed from Ag/Forest to Ag/Residential which he intends to sell. Motion by Jim Kratochwill to approve, seconded by Ron Georgeson. Motion carried.

Open Discussion: Jesse Zimpel had reported the shop roof was lifting in one spot Larry will arrange for someone to check it out. Jim Chitwood was present and asked if the township had an ordinance for junk yards to be fenced. The township has none, this would go to the county.

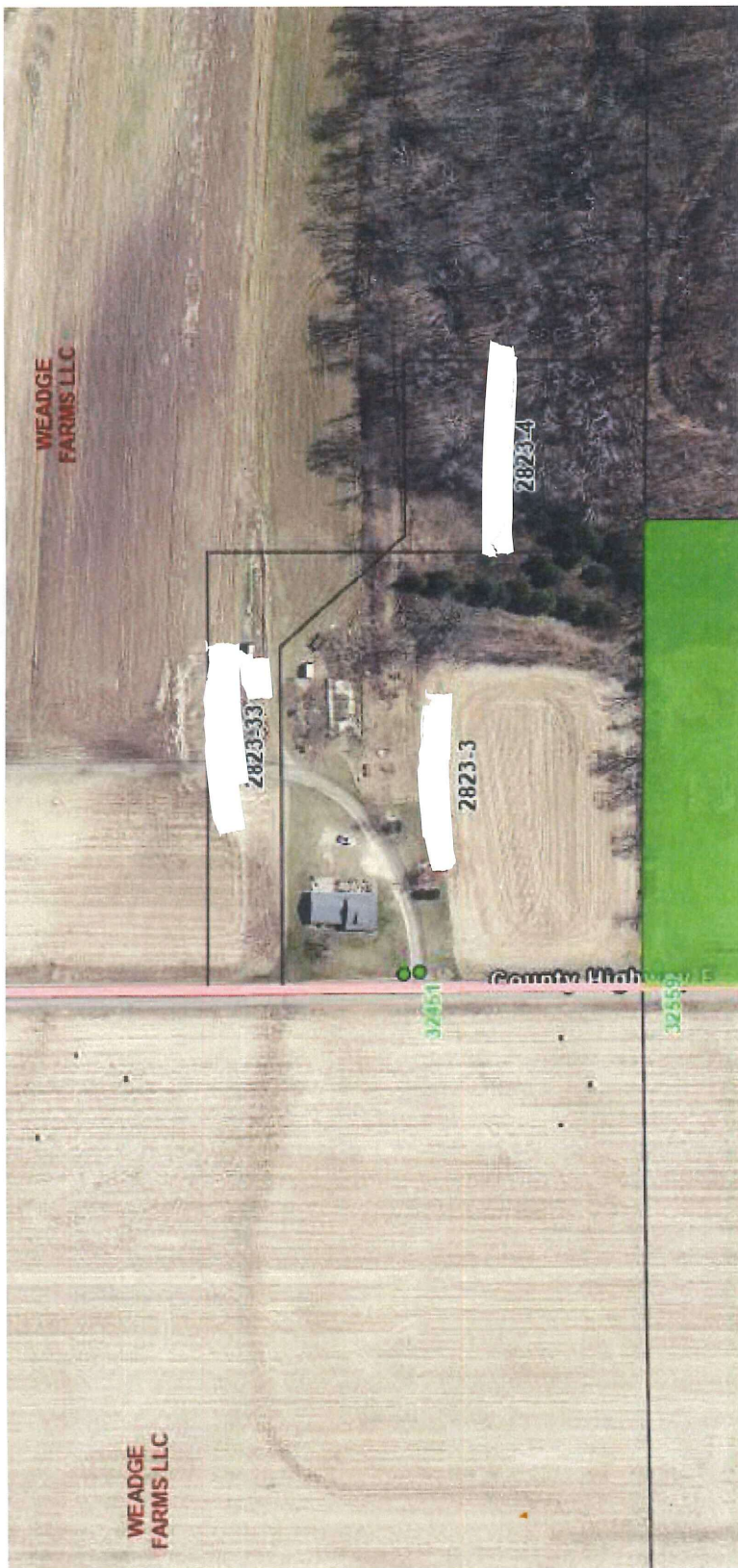
Motion by Jim Kratochwill to pay bills, seconded by Ron Georgeson. Motion carried.

Motion to adjourn made by Jim Kratochwill, seconded by Lyle William. Motion carried.

Meeting adjourned at 6:50 pm.

Carol Welsh, Clerk

THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE BOARD.



Name Property	Title	Property Address	Mailing Address (if different)	City	State	Zip
Neighbors						
Weadge Farms		32451 County Hwy F		Blue River	WI	53518
Dean Grosenick		32559 County Hwy F	11960 Waadge Ln	Blue River	WI	53518
Keith Lannefeld		32659 County Hwy F	PO Box 453	Reeseville	WI	53579
			32661 County Hwy F	Blue River	WI	53518
Carol Welsh	Richwood Township Clerk		10583 Twin Springs Rd	Blue River	WI	53518
Steve Williamson	Supervisory District 17		17998 State Hwy 60	Blue River	WI	53518

BEING LOCATED IN PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 28, TOWNSHIP 9 NORTH, RANGE 2 WEST, TOWN OF RICHWOOD, RICHLAND COUNTY, WISCONSIN.

28605 CTH F
BLUE RIVER, WI 53518

DRAFT COPY

RESERVED FOR REGISTER OF DEEDS

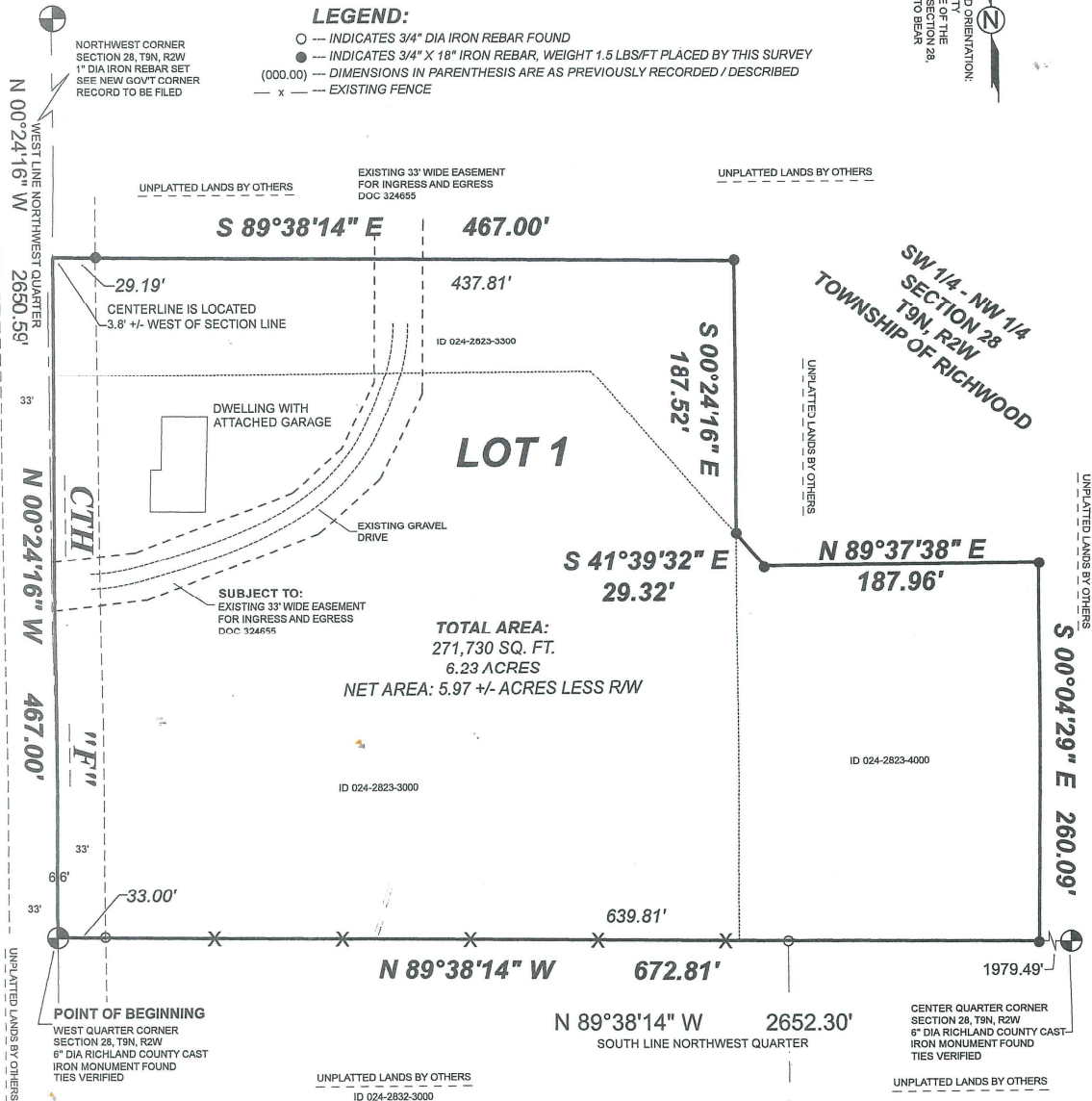
WALSH
GEOMATICS, LLC

PO BOX 486, RICHLAND CENTER, WI 53581

608 347 9307 (M)

BASIS OF BEARINGS AND ORIENTATION:
WICRS RICHLAND COUNTY
NAD 83 (2011) WEST LINE OF THE
NORTHWEST QUARTER SECTION 28,
T9N, R2W DETERMINED TO BEAR
N00°24'16"W

○ --- INDICATES 3/4" DIA IRON REBAR FOUND
● --- INDICATES 3/4" X 18" IRON REBAR, WEIGHT 1.5 LBS/FT PLACED BY THIS SURVEY
(000.00) --- DIMENSIONS IN PARENTHESIS ARE AS PREVIOUSLY RECORDED / DESCRIBED
— x — EXISTING FENCE



RICHLAND COUNTY CERTIFIED SURVEY MAP NO. _____ cont'd

LOCATED IN PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 28, TOWNSHIP 9 NORTH, RANGE 2 WEST, TOWN OF RICHHOOD, RICHLAND COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

I, SEAN M. WALSH, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY: THAT I HAVE SURVEYED, DIVIDED, MAPPED AND MONUMENTED THE LANDS SHOWN HEREON, BEING LOCATED IN PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 28, TOWNSHIP 9 NORTH, RANGE 2 WEST, TOWNSHIP OF RICHHOOD, RICHLAND COUNTY, WISCONSIN DESCRIBED AS FOLLOWS:

BEGINNING AT THE WEST QUARTER CORNER OF SAID SECTION 28;

THENCE NORTH 00°24'16" WEST, ALONG THE WEST LINE OF SAID NORTHWEST QUARTER, 467.00 FEET;

THENCE SOUTH 89°38'14" EAST, 467.00 FEET;

THENCE SOUTH 00°24'16" EAST, 187.52 FEET;

THENCE SOUTH 41°39'32" EAST, 29.32 FEET;

THENCE NORTH 89°37'38" EAST, 187.96 FEET;

THENCE SOUTH 00°04'29" EAST, 260.09 FEET TO A POINT ON THE SOUTH LINE OF SAID NORTHWEST QUARTER;

THENCE NORTH 89°38'14" WEST, ALONG SAID SOUTH LINE, 672.81 FEET TO THE POINT OF BEGINNING.

THAT I HAVE MADE THIS SURVEY AND LAND DIVISION UNDER THE DIRECTION OF MARK WEADGE, OWNER OF SAID LANDS;

THAT THIS MAP IS A CORRECT REPRESENTATION OF ALL OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION OF SAID LAND.

THAT I HAVE FULLY COMPLIED WITH CHAPTER A-E7 OF THE WISCONSIN ADMINISTRATIVE CODE, SECTION 236.34 OF THE WISCONSIN STATUTES AND THE LAND DIVISION AND ZONING ORDINANCES OF RICHLAND COUNTY IN SURVEYING, DIVIDING AND MAPPING THE SAME.

DRAFT COPY

OWNERS CERTIFICATE:

AS OWNER OF THE LANDS SHOWN HEREON, I DO HEREBY CERTIFY THAT I CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED HEREON.

I ALSO CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL:

RICHLAND COUNTY ZONING

OWNER DATE

NOTARY CERTIFICATE:

STATE OF WISCONSIN)
COUNTY OF _____)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2025, THE ABOVE NAMED MARK WEADGE, KNOWN BY ME TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NAME

NOTARY PUBLIC, _____ COUNTY, WISCONSIN

MY COMMISSION EXPIRES _____

RICHLAND COUNTY ZONING APPROVAL:

RESOLVED THAT THE THIS CERTIFIED SURVEY MAP LOCATED IN THE TOWN OF RICHHOOD, RICHLAND COUNTY, MARK WEADGE, OWNER, IS HEREBY APPROVED BY RICHLAND COUNTY ZONING AND LAND DIVISION REVIEW.

APPROVED THIS _____ DAY OF _____, 2025

RICHLAND COUNTY ZONING ADMINISTRATOR

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition to Rezone Parcel 002-1922-2000 from Ag/Forest to Ag/Res

Department:	Land Conservation & Zoning	Presented By:	Jenn Fry
Date of Meeting:	06/30/2025	Action Needed:	Ordinance
Date submitted:	06/23/2025	Referred by:	

Recommendation and/or action language:

Ordinance to Rezone Parcel 002-1922-2000 from Ag/Forest to Ag/Residential, Section 19, Town of Akan.

Background:

The 6.9 acre parcel is being to rezone to have it in the correct zoning district. They are putting an addition on to the house and a shed.

Attachments and References:


Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		



Department Head



Administrator, Tricia Clements

ck 1027

Customer #

Petition #

25-016

COUNTY OF RICHLAND ZONING COMMITTEE NOTICE OF PETITION

RECEIVED
JUN 06 2025

(I) (We)	First Name(s)	Last Name	Phone	By	Date
				Wesley	2025
Address	10081 State Hwy 171		City	Soldiers Grove	State WI Zip 54655
First Name(s)		Last Name		Phone	
Address				State WI	Zip

hereby petition the Richland County Zoning Committee for a:

<input checked="" type="checkbox"/> Rezone from	Ag/Forest	Rezone to	Ag/Res
<input type="checkbox"/> CUP to permit			
<input type="checkbox"/> SUP to permit			
<input type="checkbox"/> Other			

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 002-1922-2000

Qtr NW	Qtr NW	Section 19	Town 10N	Range 2W	Township Alton	# of acres 6.9
Lot	Block	Subdivision			# of Acres Approved	

Present Use	Home
Present Improvements	house and detached garage
Proposed Use	adding a two level addition and a 3 season porch adding a 40x64 shed
Legal Description	

Petition Filed 6/6/25	Petitioner Notified	Rezone Decision	Ordinance #
Category Rezoning	Town Notified	CUP Decision	CB Date
Fee Amount \$125	<input checked="" type="checkbox"/> Township Approval	CUP Expires	CB Decision
Meeting Date 6/30/25	Decision Date	SUP Decision	Amendment #

Comments

County Clerk Approval

(Signed) Appellant(s) or Agent(s)

Akan Town Hall Regular Board Meeting
Minutes
March 13, 2025 at 6:00 p.m.

The Town Board meeting was called to order March 13, 2025, at 6:00 pm. at the Akan Town Hall, 12249 State Hwy 171, Blue River, WI 53518

Pledge of Allegiance - was led by Kathy Maly.

Call to Order - by Maly, 2nd by Rossing.

Roll Call – Present: Chairman Kientopf, Supervisor Jon Rossing, Jan Harris, Jessica Laeseke, and Kathy Maly.

Verify Posting – Road sign and online

Approve the Agenda- Motion by Kientopf and 2nd Rossing. All Aye, carried.

Minutes from 2/13/2025 – Motion by Kientopf and 2nd by Maly. All Aye, carried.

Treasurer's Report - A balance forwarded of \$424,872.39 for February. Month ending with a checkbook balance of \$100,414.93. Motion to accept the treasurer's report for March by Kientopf/second by Rossing. Motion carried.

Present and Approve Bills for Payment- Motion by Kientopf to approve the bills. Maly seconded to approve the bills for payment. Motion carried.

Specific Matters for Discussion:

- a) Rezone Ehorn Property- Ehorns with their property located at 24307 Shady Lane would like to sell 10 acres from Bruce/Kelly Ehorn to their son in-law/daughter to build on. Board discussion on the property. Motion by Richard Kientopf to approve the selling of 10 acres of the Ehorn property to Jacob and Taryn Killoy to build on, rezoning the 10 acre parcel to ag/residential with a second by Maly. All aye carried. Board noted the reason for the approval was due to the 80+ acres still retained by the Ehorn's and because the Killoy's are immediate family.
- b) Rezone [REDACTED] Property- 10081 State Highway 171 [REDACTED] would like to rezone his 6.9 acre parcel to ag/residential in order to put an addition on the house and a garage. [REDACTED] also needs approval to be out of compliance with the setback from the centerline which they are currently at 95 feet from center line. Motion by Kientopf to approve the rezoning of the [REDACTED] property to ag/residential and to approve the existing set-back of 95 feet which is under the minimum 110 feet with a second by Maly. All aye carried.
- c) Stan Goplen culvert- Goplen told Kientopf that 20 years ago he could drive through to the property. The board is speculating on the exact location of the issue since Goplen will not meet the board to look at the location of the problem. The board discussed the culvert that has been there for some time and we don't have a driveway permit for the property. Motion by Rossing to table until the board can meet with someone from the Goplen family to assess the issue, second by Kientopf. All aye carried.
- d) Employee raises- Discussion on timing of raises and September would be the ideal time to approve this prior to budget. Jon Rossing motioned to approve a raise for full-time patrolman starting next pay period to \$.50/hour with a second by Kientopf. Maly abstained. Rossing motioned to approve a part-time patrolman raise of \$.50/hour, no second, motion failed.

Under specific matters for discussion-

Roads Report- Hoffman provided a road report getting things ready for spring- equipment. Freightliner truck still having some problems, would need to be transported to be fixed. Freightliner has a field tech that can come out and look say what's wrong and give an estimate.

Recycling Report- NA

Buildings Report- NA

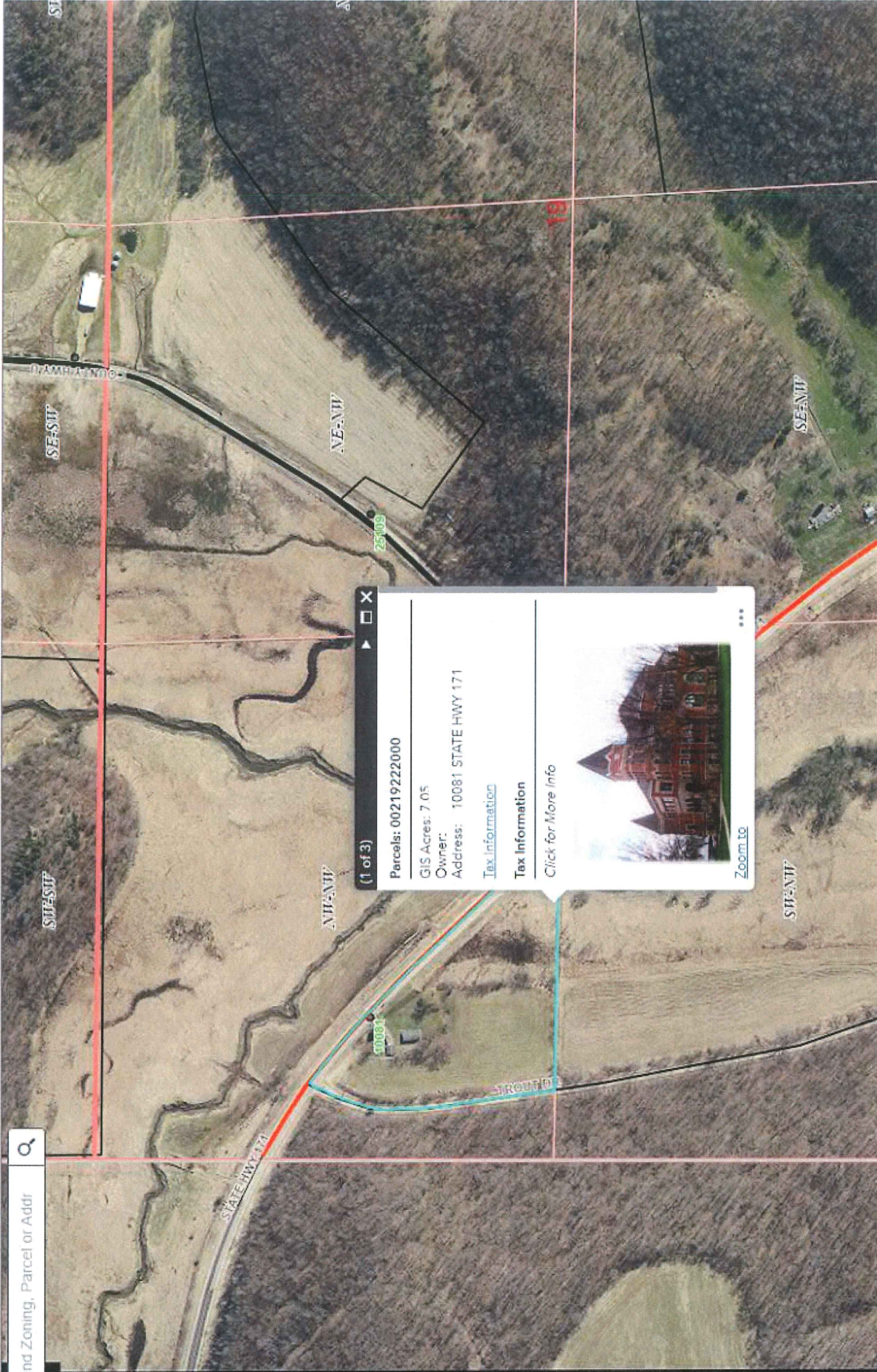
Ambulance Report- One paramedic and 3 advanced EMTs. Down on volunteers due to a few retirements.

Fire Report- Received payment by Tom Everson and Lin Conley . Their building is 72 years old estimate was \$10 million for a building.

Public Comments- Dee Rott questioned the Bingham property on F.

Adjourned at 7:20 pm

Find Zoning, Parcel or Addr



(1 of 3)

Parcel: 00219222000

GIS Acres: 7.05

Owner:

Address: 10081 STATE HWY 171

[Tax Information](#)

[Tax Information](#)

[Click for More Info](#)



Zoom to

Name Property	Title	Property Address	Mailing Address (if different)	City	State	Zip
Neighbors						
Thomas & Sally Murphy		10081 State Hwy 171		Soldiers Grove	WI	54655
Howard Oates		Parcel 002-1922-1000	15747 County Hwy H			
Leeward Farm LLC		Parcel 002-1923-1000	10270 State Hwy 171	Soldiers Grove	WI	54655
Timothy Voigt		24949 County Hwy U	20875 Crossroads Cir Ste 100	Waukesha	WI	53186
Krappus Valley		25107 County Hwy U	422 Colby Blvd	Poynette	WI	53955
		25576 Morgans Dr		Soldiers Grove	WI	54655
Jessica Laeseke						
Alayne Hendricks	Alkan Township Clerk Super/isory District 7	12249 State Hwy 171 14091 Lyles Ln		Blue River Blue River	WI WI	53518 53518

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition to Rezone Parcel 016-3411-0000 from Farmland Preservation

Department:	Land Conservation & Zoning	Presented By:	Jenn Fry
Date of Meeting:	06/30/2025	Action Needed:	Resolution
Date submitted:	06/23/2025	Referred by:	

Recommendation and/or action language:

Resolution to Rezone a portion of parcels 016-3411-0000 and 016-3414-1000 from Farmland Preservation to Ag/Residential, Section 34, Town of Ithaca.

Background:

Ithaca township has their own zoning ordinance. Any of the rezones approved by Ithaca have to go to the Richland County Board.

The landowner is selling parts of parcels 016-3411-0000 and 016-3414-1000 (described on plat of survey) which includes the house totalling 10.9 acres. This is the portion they are rezoning. They are keeping 65.25 acres in the Farmland Preservation District

Attachments and References:

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		



Department Head



Administrator, Tricia Clements

ORDINANCE NO. 2025-2

AN ORDINANCE TO AMEND THE ZONING CODE AND MAP OF THE TOWN OF ITHACA, RICHLAND COUNTY, WISCONSIN.

WHEREAS, the Town Board of Ithaca, Richland County, Wisconsin has determined to consider a proposed amendment to the zoning code and map of the Town, and

WHEREAS, notice of a public hearing on said proposed amendments was published in the Richland Observer on April 17, 2025 and April 24, 2025, and sent to adjoining landowners, and

WHEREAS, a public hearing was held on May 1, 2025 with respect to said proposed amendment.

NOW, THEREFORE, THE TOWN BOARD OF THE TOWN OF ITHACA, RICHLAND COUNTY, WISCONSIN, DO ORDAIN AS FOLLOWS:

- The zoning code and map of the town of Ithaca are hereby amended to rezone the following described parcel of land () from its current Farmland Preservation (FP) district to Agriculture Residential (AR) zoning district classification. This land will be sold. The parcel of land to be rezoned is described as follows:
- A parcel of land being part of the NE and SE 1/4's of the NE 1/4 of Section 34, T10N, R2E, Town of Ithaca, Richland County, Wisconsin, to wit:

COMMENCING at the N 1/4 corner of said section 34;
thence S 89°50'15" E, 2015.28' along the north line of the NE 1/4;
thence S 0°00'00" E, 1153.97' to the POINT OF BEGINNING;
thence S 63°23'54" E, 119.25';
thence S 5°44'54" W, 110.49';
thence N 85°48'42" W, 299.30';
thence S 16°44'24" W, 757.72';
thence N 88°57'20" W, 337.17';
thence N 0°20'20" W, 463.22' along the centerline of Munz Road;
thence N 0°33'18" W, 445.75' along the centerline of Munz Road;
thence S 86°24'41" E, 766.86' to the POINT OF BEGINNING;
containing 10.698 acres, more or less.
Parcel is subject to a public right of way for Munz Road.
Parcel is subject to any easements of record and/or usage.

This ordinance shall take effect upon its passage and publication as required by law.

Adopted and approved this 5th day of May, 2025.

Town Chairman (Steve Michel)

Attest: _____
Town Clerk (Sheila Kitsembel)

Date Adopted: May 5, 2025

Date Recorded: May 5, 2025

Date Posted: May 5, 2025

Date Affidavit Filed: May 5, 2025

Effective Date: May 5, 2025

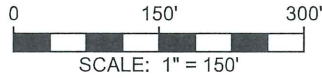
FOR:

E3115 STATE HWY 154
HILLPOINT WI 53937

SITE: 27325 MUNZ DRIVE
LONE ROCK, WI 53556

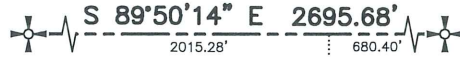


PLAT BEARINGS ARE REFERENCED TO THE NORTH
LINE OF NE 1/4 OF SECTION 34, T10N, R2E,
WHICH BEARS S 89°50'14" E
IN THE RICHLAND COUNTY COORDINATE SYSTEM.








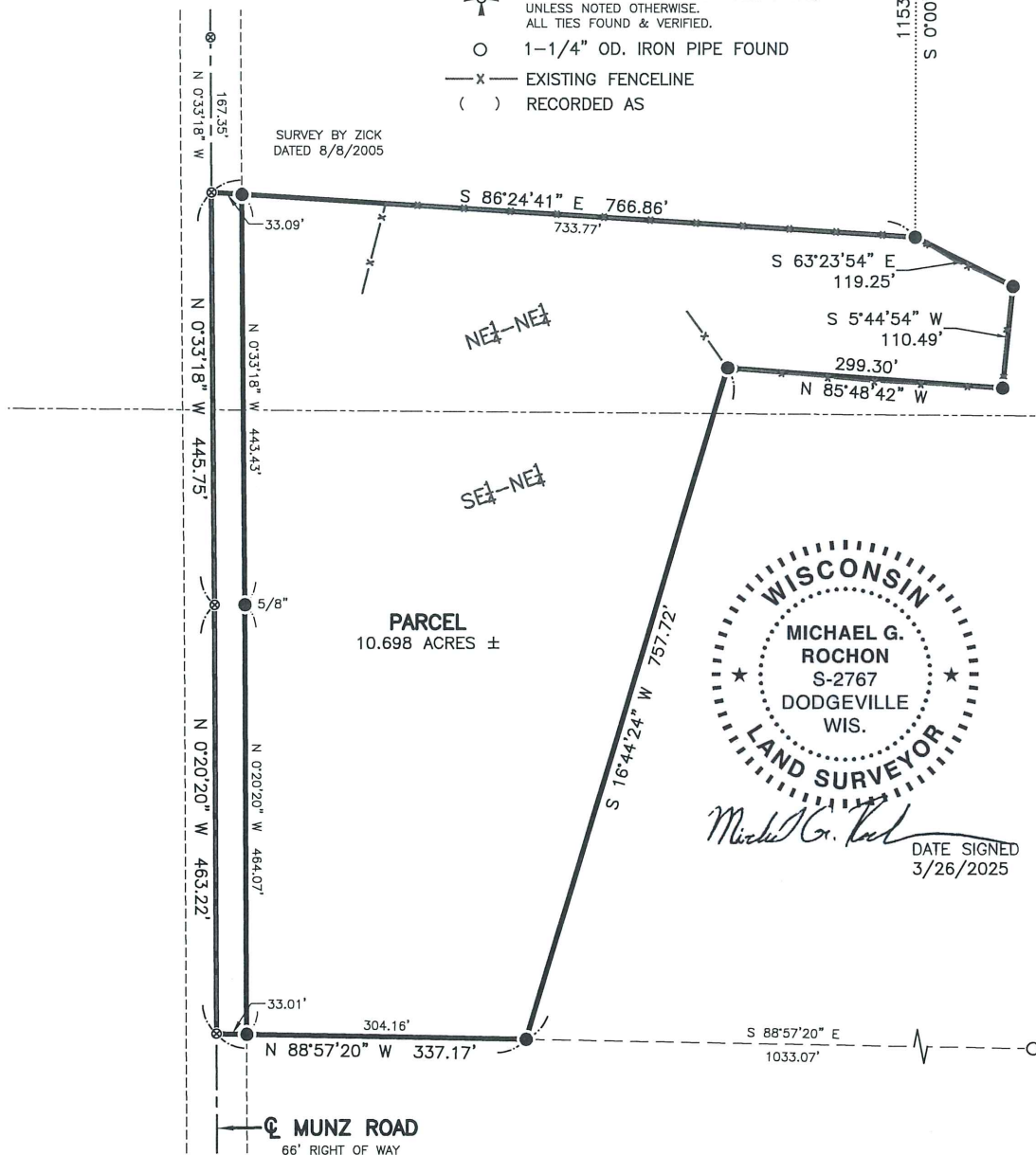
N 1/4 CORNER
SEC. 34, T10N, R2E

NE CORNER
SEC. 34, T10N, R2E



LEGEND:

-  PK NAIL FOUND AT CENTERLINE
 3/4" X 20" REBAR SET
 SECTION CORNER
 RICHLAND CO. CAST IRON MONUMENT FOUND,
 UNLESS NOTED OTHERWISE.
 ALL TIES FOUND & VERIFIED.
 1-1/4" OD. IRON PIPE FOUND
 —X— EXISTING FENCELINE
 () RECORDED AS



PLAT OF SURVEY

FOR:

E3115 STATE HWY 154
HILLPOINT WI 53937

SITE: 27325 MUNZ DRIVE
LONE ROCK, WI 53556

PARCEL DESCRIPTION:

A parcel of land being part of the NE and SE 1/4's of the NE 1/4 of Section 34, T10N, R2E, Town of Ithica, Richland County, Wisconsin, to wit:

COMMENCING at the N 1/4 corner of said section 34;
thence S 89°50'15" E, 2015.28' along the north line of the NE 1/4;
thence S 0°00'00" E, 1153.97' to the POINT OF BEGINNING;
thence S 63°23'54" E, 119.25';
thence S 5°44'54" W, 110.49';
thence N 85°48'42" W, 299.30';
thence S 16°44'24" W, 757.72';
thence N 88°57'20" W, 337.17';
thence N 0°20'20" W, 463.22' along the centerline of Munz Road;
thence N 0°33'18" W, 445.75' along the centerline of Munz Road;
thence S 86°24'41" E, 766.86' to the POINT OF BEGINNING;
containing 10.698 acres, more or less.
Parcel is subject to a public right of way for Munz Road.
Parcel is subject to any easements of record and/or usage.

SURVEYOR'S CERTIFICATE:

I hereby certify that I have surveyed and mapped the parcel of land hereon and that I am in full compliance with the provisions of Chapter AE-7 of the Wisconsin Administrative Code to the best of my knowledge and belief.


Michael G. Rochon, S-2767

3/26/2025
Date



Find Zoning, Parcel or Addr



(1 of 2)

Parcels: 01634110000

GIS Acres: 41.81

Owner:

YODER

Address: 27325 MUNZ DR

[Tax Information](#)

Tax Information

[Click for More Info](#)



[Zoom to](#)

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition for a CUP for a manufactured home on Parcel 006-2343-10

Department:	Land Conservation & Zoning	Presented By:	Jenn Fry
Date of Meeting:	06/30/2025	Action Needed:	Vote
Date submitted:	06/23/2025	Referred by:	

Recommendation and/or action language:

Approve a CUP for a manufactured home as a 2nd dwelling on Parcel 006-2343-1000 in Section 23, Town of Buena Vista township

Background:

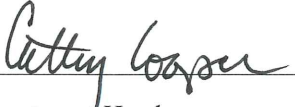
The landowners want to add a manufactured home 24' x 60' as a second home on the property. In an Ag/Forest district, a conditional use permit is required to put a manufactured home that is 24 feet or less wide. A CUP is also required for a 2nd residence on the property.

Attachments and References:


Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		



Department Head



Administrator, Tricia Clements

RECEIVED

JUN 09 2025

Customer #

Petition #

COUNTY OF RICHLAND ZONING COMMITTEE
NOTICE OF PETITION

(I) (We)	First Name(s)	Last Name	Phone	608-235-8864
Address	32649 COLD SPRING LANE	City	LONE ROCK	State WI Zip 53556
First Name(s)		Last Name		Phone
Address		City		State WI Zip

hereby petition the Richland County Zoning Committee for a:

<input type="checkbox"/> Rezone from		Rezone to	
<input checked="" type="checkbox"/> CUP to permit	2ND HOME, MANUFACTURED		
<input type="checkbox"/> SUP to permit			
<input type="checkbox"/> Other			

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows:						Parcel #							
Qtr	SW	Qtr	SE	Section	23	Town	9N	Range	2E	Township	BUENA VISTA	# of acres	22 ACRES
Lot		Block		Subdivision		# of Acres Approved							

Present Use	SINGLE FAMILY RESIDENCE
Present Improvements	SHED ON PROPERTY
Proposed Use	WOULD LIKE TO ADD A 2ND DWELLING
Legal Description	

Petition Filed	6/9/25	Petitioner Notified		Rezone Decision		Ordinance #	
Category	Rezoning	Town Notified		CUP Decision		CB Date	
Fee Amount	\$500.00	<input type="checkbox"/> Township Approval		CUP Expires		CB Decision	
Meeting Date	6/30/25	Decision Date		SUP Decision		Amendment #	

Comments

County Clerk Approval

(Signed) Appellant(s) or Agent(s)



RALPH RAY &
SUSAN E RAY

WALTH RAY
& SUSAN E RAY

2344-1

QUINN C WEIS
JENNIFER
SCHMIDT

MICHAEL J &
BONITA K RIEDER

MICHAEL J &
BONITA K RIEDER

2342-1

SEBRANEK
LAND LIMITED
PARTNERSHIP

2343-1

2342-2

SEBRANEK
LAND LIMITED
PARTNERSHIP

2344-4

UP Ford

MICHAEL J
& BONITA
K RIEDER

THOMAS C
& KATHY A
JURGENSEN

COLD SPRING
BRACE LLC

STATE OF
WISCONSIN (Hwy)

2344-1

MICHAEL A ROSA
& WALTER TURK

STATE OF WISCONSIN (Hwy)

JOHN S &
MARINA L
ROSENBERG

JOHN S &
MARINA L
ROSENBERG

MICHAEL
ROSSA &
WALTER TURK

2344-5

GEORGE CHRISTENSEN

Draft Until Approved by Board at July Meeting

Town of Buena Vista

Meeting Minutes

June 12, 2025

Attendees: L. Johnson, C. Morris, R. Morris, R. Crook, J. Francois, J. Ringelstetter, J. Kleckner, B. Voyce, L. Olson, R. Olson, R. Stanely, S. Underwood, F. Bartow, M. Allen, G. Brockway, Z. Thome, B. Brockway

Call to Order: Chair Bartow called the meeting to order at 7:00 PM

Approve Agenda and Posting: Clerk Allen verified properly posted. Motion to accept the agenda as posted by Supervisor Brockway, 2nd by Supervisor Thome. Motion Carried.

Approve May 8th, 2025 Minutes: Motion to approve minutes as presented by Supervisor Brockway, 2nd by Supervisor Thome. Motion carried.

Approve Treasurer's Report: Treasurer Brockway gave her report on all accounts. Chair Bartow made a motion to approve with the correction of changing the month of March to May, 2nd by Supervisor Brockway. Motion Carried.

Town Chair Remarks: Chair reminded board/constituents that with the 4th of July coming up a permit is required to set off fireworks. For a permit contact Chair. No action needed.

Reports:

- a. **Supervisors' Reports:** Supervisor Brockway reported a good turnout for the town clean up, two citizens helped on and off unloading items. Supervisor Thome purchased a computer with a town specific email, will be returning to Computer Doctors to finish setting up, still under the amount approved by the board in May.
- b. **Patrolman/Road Report:** Crack filling needed on County Line Road for our portion; Clerk will place and ad for bids for the job by the road. Motion made by Chair Floyd, 2nd by Supervisor Brockway. Motion carried.
 - i. **Road Tour Date** set for Wednesday, June 18, 7 AM, Supervisors and Patrolman, Chair has other engagements
- c. **Lone Rock Fire District:** Representative Bartow reported the election of their new officials, banquet went well, the new truck is still getting its bells and whistles, next meeting is July 22, 2025 at 7 PM
- d. **Richland Fire District:** Representative Brockway reported from two meetings since our last meeting, a utv was sold and a different one purchased, new pick

up purchased and Explorer for sale, was found that blankets can't be used on electric car fires.

Logan Olson – Variance Request 28295 US Hwy 14: Looking to tear down the current structure and rebuild on the same footprint, variance because of the distance between structure and highway. Motion to approve by Supervisor Brockway, 2nd by Supervisor Thome, motion carried.

Conditional Use Permit Request 32649 Cold Springs Ln: Looking to put in a 40 x 60 mobile job trailer on an ag/forest property, new septic, for family to stay in. Motion to accept by Supervisor Brockway, 2nd by Supervisor Thome. Motion carried.

Discussion and Possible Action of Sealcoating Town Roads 2025: The roads to be seal coated, single and double, for this year were decided on. Motion to approve as presented by Supervisor Brockway, 2nd by Supervisor Thome. Motion carried.

Discussion and Possible Action of Ordinance 2025-1: Beverage and Licensing ordinance, currently don't have a signed ordinance governing this. Board discussion on the different breakdowns of this including pricing and deciding on what the town would charge for each license within the state statute. Motion by Supervisor Thome to approve as discussed, 2nd by Supervisor Brockway. Ordinance 2025-1 adopted.

Liquor License Renewal: DJ's Kwik Stop, The Bat Cave, Wyoming Saddle Company, Clerk Allen verified no current holds placed on any of these applicants. Supervisor Thome motion to renew as applied for, 2nd by Supervisor Brockway, licenses renewed.

Discussion and Possible Action of Town's Certificates of Deposits: The five banks in Richland Center all submitted their CD rates that the treasurer opened at the meeting. The best rate was The Peoples Community Bank 9mo special. Chair Bartow motion to move the CDs to Peoples 9mo special, 2nd by Supervisor Brockway. Motion carried.

Purchase of Tax Envelopes from Richland County: 1,000 envelopes needed at about \$100. Motion by Supervisor Brockway, 2nd by Supervisor Thome. Motion carried.

Third Street Closure Request: The Bat Cave looking to shut down 3rd street from Alex's driveway to corner of 3rd and 60, leaving driveway open to Alex from 3 PM to 10 PM on Friday, June 20, 2025 for a birthday party. Supervisor Brockway motion to close as presented, 2nd Supervisor Thome. Road closure approved.

Buena Vista Lions Club:

- a. **Schreiber Grant:** Lions Club is asking the town to apply for the Schreiber grant, with the club attached, to help them pay for playground equipment at the park. Motion by Supervisor Brockway, 2nd by Supervisor Thome. Motion carried.

Pay Bills: Question by Supervisor Brockway on attorney bill, explained phone calls and emails regarding transition of the clerk office. Motion to pay bills as presented by Supervisor Brockway, 2nd by Supervisor Thome. Bills paid.

Citizen Comments: Question regarding the unofficial town website not being updated, explained that no current board members have the ability to update this site. Potholes in the roads in Whispering Pines were asked about. The question of the different amounts that the board members get paid, is it salary per diem. The salary for each position was explained. Treasurer Brockway asked for a new laptop computer before the fall training as hers is getting very slow and has been taken multiple times to be cleaned and sped up, asked if there is money in the budget for one and to have it put on next month's agenda.

Adjourn: Chair Bartow motion to adjourn, 2nd by Supervisor Brockway. Meeting adjourned.

Melissa Allen

Clerk

Jenn Fry

From:
Sent: Saturday, May 10, 2025 6:03 PM
To: Jenn Fry
Subject: Re: Zoning for Property in Richland County
Attachments: 1000025250.jpg; 1000025247.jpg; 1000025248.jpg

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jenn, hope this note finds you doing well!

Picking up our conversation from (several) months ago, I live at 32649 Cold Spring Lane, Lone Rock, township of Buena Vista, in Richland County.

I am considering a used building for our property, its pretty big at 24' x 54', but its a good deal (3 photos attached). I would need to have it transported in 2 sections. I will immediately reside the outside of it, so that it looks nice, and more like a traditional house. I would hook it up to our house's water and septic .

As mentioned before, my plan is to use it for when my mom comes to visit and at some point when she decides to sell her place, then she can live there full time.

Based on the info you gave me several months ago, I am guessing I would need a conditional use permit, first approved by the Township of Buena Vista, then presented to the County Board of Adjustments. Do I have that correct?

Also, wondering if I will have to pay property taxes on this? Am planning on having it sit up on blocks, on a cement pad. It does have axels and tires (tires would be removed after I transport it to our property).

How long would the permit process take?

What are my next steps?

Hoping you can guide me thru this process.

Thank you!!!

On Sat, Dec 28, 2024, 8:31 AM.

Thank you, Jenn!! Again, you have been very helpful!! Have a nice New Years!!

On Fri, Dec 20, 2024, 3:35 PM Jenn Schrap <jenn.schrap@co.richland.wi.us> wrote:

Jan,

Yes, I was the one who helped you today. I have my answers below in Red for you.

Hopefully things make sense. There are several factors, depending on what exactly you want to do.

The Ag/Forest district does allow for two homes on the property. As long as the ownership would remain the same, this is an easy way to build now. However, it may need to be split and change down the road if the ownership should or needs to change.

Happy Holidays!

Jenn Fry

Office System Technician

Richland County Zoning & Land Conservation

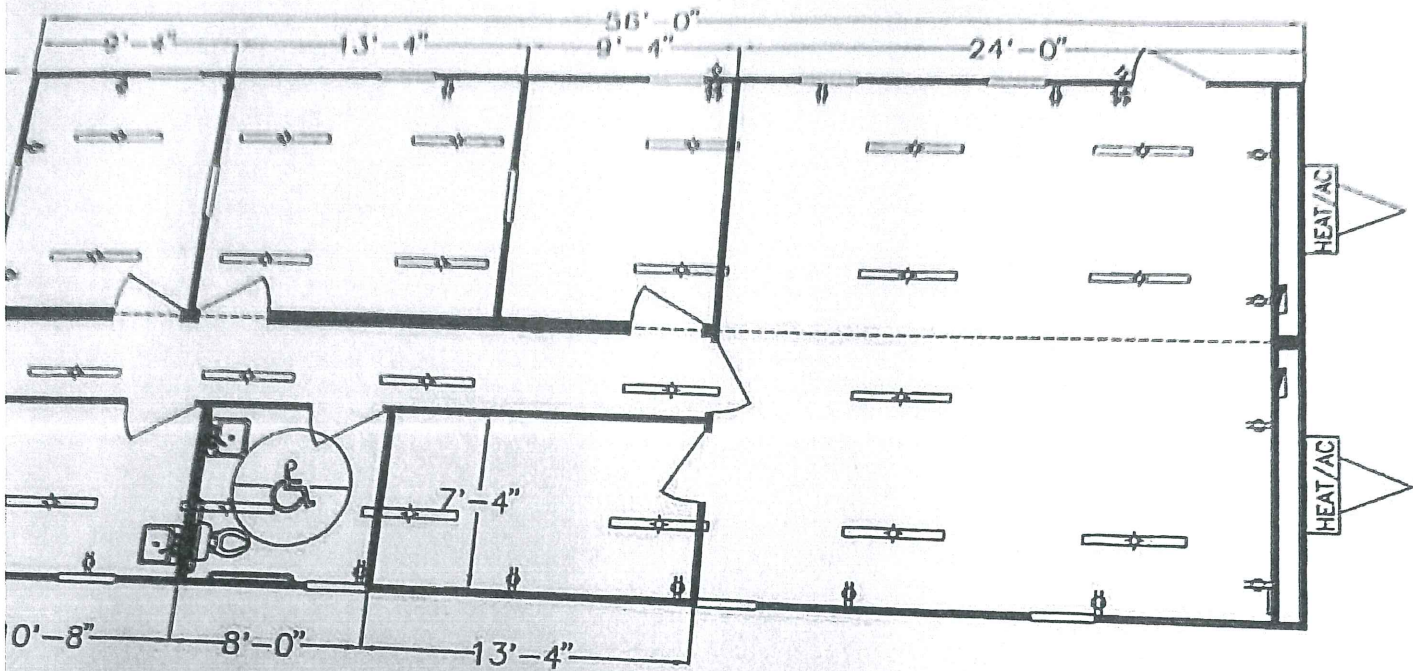
608-647-2447

DACCO

(262) 677-9081
trailers...e..

5 of 5

NOTE: THESE DRAWINGS
AND CONCEPTS ARE THE
SOLE PROPERTIES OF
DACCO INC OF WISC. AND
MAY NOT BE REPRODUCED
IN ANY FORM WITHOUT
THE EXPRESS PERMISSION
OF DACCO INC OF WISC.
- THIS POLICY IS LEGALLY
ENFORCED



D60-5502
24X60 MOBILE OFFICE
(23.5X56 BODY)
NEUTRAL & BROWN
SCALE: 1/8"=1'
2/6/13
REVISION #7





Name Property	Title	Property Address	Mailing Address (if different)	City	State	Zip
<u>Neighbors</u>						
Dustin Weis & Cecilia Scholcoff		32649 Cold Springs Ln		Lone Rock	WI	53556
Michael & Bonita Rieder		Parcel 006-2344-1000				
Thomas & Kathy Jurgensen		32267 State Hwy 130	2380 Macaulay Dr	Brookfield	WI	53045
Graham Christensen		Parcel 006-2621-3000	31094 State Hwy 130	Lone Rock	WI	53556
Michael Rossa & Walter Turk		31990 State Hwy 130		Lone Rock	WI	53556
Sebranek Land Partnership		Parcel 006-2334-2000	3012 County Hwy NN	West Bend	WI	53095
Cold Spring Brace LLC, c/o Jennifer Greenheck		31766 State Hwy 130	31380 State Hwy 130	Lone Rock	WI	53556
Ralph & Susan Ray		31709 State Hwy 130	1016 Louisa St	New Orleans	LA	70117
		32790 Cold Spring Ln		Lone Rock	WI	53556
Melissa Allen	Buena Vista Township Clerk	33435 Howard Ln		Lone Rock	WI	53556
Julie Fleming	Supervisory District 19	28824 Mickle St		Gotham	WI	53540

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition for a CUP for a Campground on Parcel 014-0742-0000

Department:	Land Conservation & Sonin	Presented By:	Jenn Fry
Date of Meeting:	06/02/2025	Action Needed:	Vote
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Approve a conditional use permit for a campground on parcel 014-0742-0000

Background:

The landowner wants to covert part of their land and make it a campground. They have gone through the approval process for a campground permit from the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP)



Attachments and References:

CUP petition, aerial photo, DATCP camping permit, township approval and adjacent landowners

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

 _____ Department Head	 _____ Administrator, Tricia Clements
---	--

RECEIVED
JUN 17 2025

ck 2812

Customer #

Petition #

25-012

COUNTY OF RICHLAND ZONING COMMITTEE
NOTICE OF PETITION

(I) (We) First Name(s) Phone 6084752192

Address 11678 Yuba Drive City Hillsboro State WI Zip 54634

First Name(s) Last Name Phone 6084752192

Address 11678 Yuba Drive City Hillsboro State WI Zip 54634

hereby petition the Richland County Zoning Committee for a:

☐ Rezone from Rezone to

☒ CUP to permit Campground

☐ SUP to permit

☐ Other

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 014-0734-2000

Qtr SE Qtr SW Section 7 Town 12N Range 1E Township HRN # of acres 3.50

Lot Block Subdivision # of Acres Approved

Present Use Rural / Farmland

Present Improvements Campsite 6 Sites for RV / camper only

Proposed Use Campsite

Legal Description

Petition Filed 6/2/25 Petitioner Notified Rezone Decision Ordinance #

Catagory Rezoning Town Notified CUP Decision CB Date

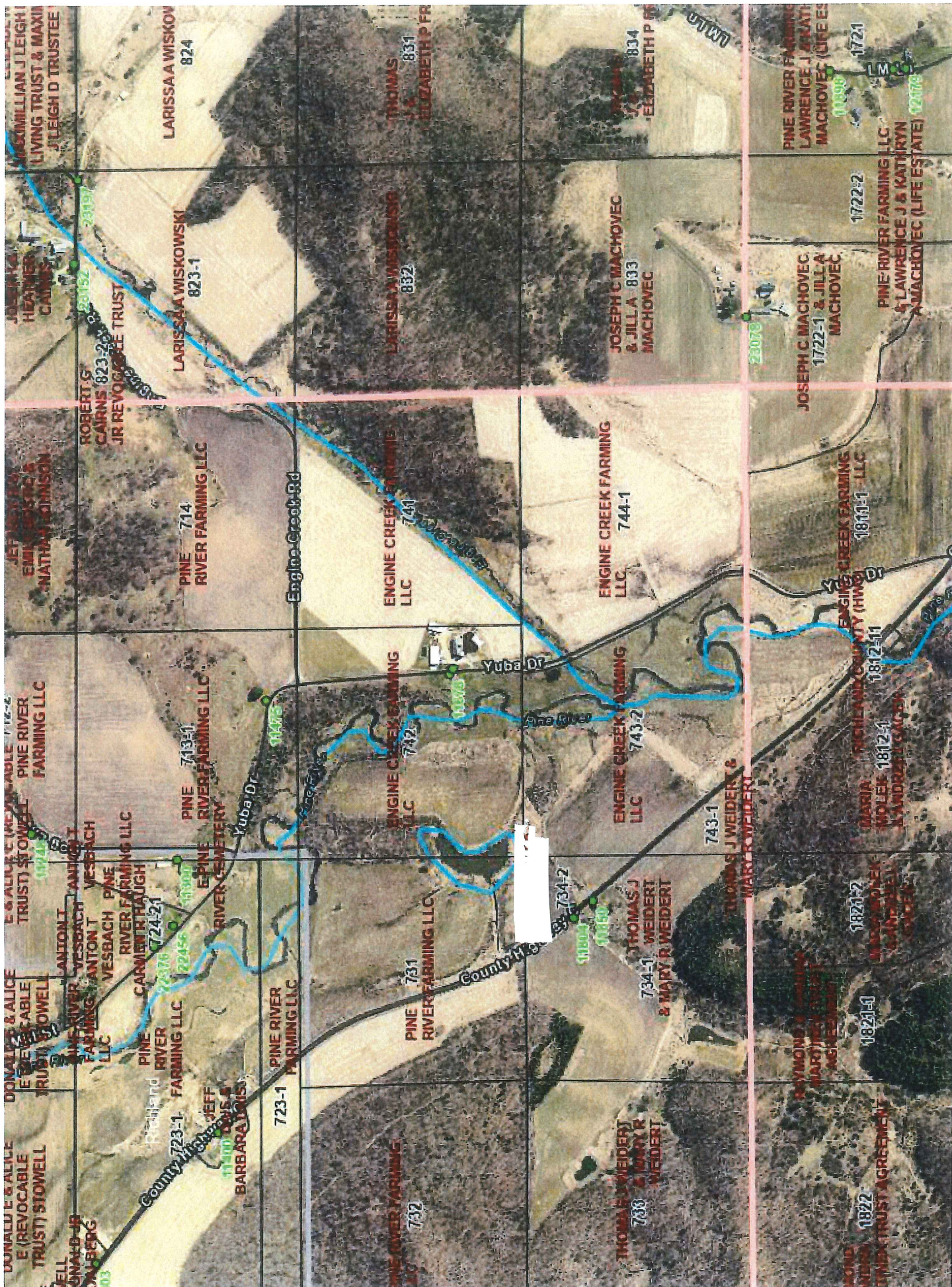
Fee Amount \$500.00 ☒ Township Approval CUP Expires CB Decision

Meeting Date 6/30/25 Decision Date SUP Decision Amendment #

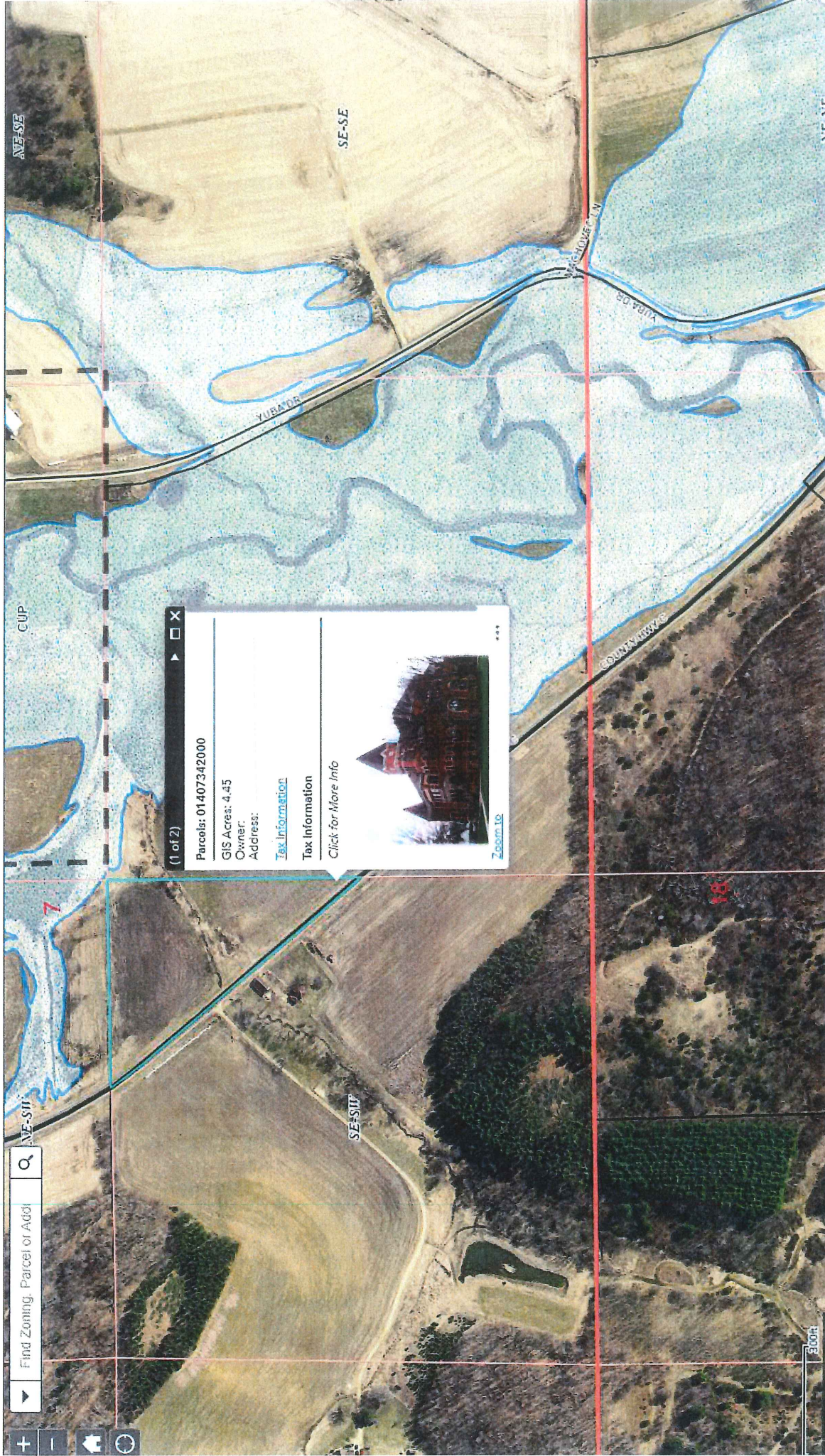
Comments

County Clerk Approval

(Signed) Appellant(s) or Agent(s)



Find Zoning, Parcel or Address



(1 of 2)

Parcels: 01407342000

GIS Acres: 4.45

Owner:

Address:

[Tax Information](#)

[Tax Information](#)

[Click for More Info](#)

[Zoom to](#)

Town of Henrietta

Meeting Minutes

November 14, 2024

Town Officers present: Todd Stittleburg, Ken Dvorak, Dennis Brown, Rachael Aide, Diane Brown

Town Officer(s) excused absent: None

Citizen(s) present: Patrica Machovec, Randy Burns, Tammy Burns, Brendon Clarke

Guest(s) present: None

Chairman Stittleburg called the meeting to order at 7:00 P.M.

Agenda read by Stittleburg. Dvorak makes motion to approve agenda with no additions or corrections, Dennis Brown seconds, no discussion, motion carried.

Aide reads meeting minutes from October 3, 2024, town meeting. Dvorak makes motion to approve October 3, 2024, meeting minutes with no additions or corrections, Dennis Brown seconds, no discussion, motion carried.

Diane Brown gives October 2024 financial report. Dvorak makes motion to approve October 2024 financial report, Dennis Brown seconds, no discussion motion carried.

Stittleburg opened the meeting up for citizen comments. No citizen comments.

Budget Hearing set for December 5, 2024

Patricia Machovec accompanied by her daughter and son in-law Randy Burns and Tammy Burns approached the board about needing a variance to approve the building of a second home on their 40 acres of land. Patricia recently deeded the 40 acres to Mr. & Mrs. Burns along Highway 80. There is a mobile home existing on the property that Mr. and Mrs Burns are living in now. They would like to build a second home next Spring to be their full-time residence. Dvorak

makes motion to approve the variance to build a second home on the 40-acre parcel along Highway 80, Dennis seconds, no discussion, motion carried.

approached the board seeking approval of Pine River Campground Yuba. has a 6 section RV pad already built with water and electric services completed. The well has been refurbished. A state inspector has inspected the premises and sent their approval. The RV pad would be for temporary use with a maximum of a 4-week stay period. Dennis makes motion to approve Pine River Campground Yuba, Dvorak seconds, no discussion, motion carried

A short discussion was had on adoption of the Room Tax Ordinance. Diane will contact Marty Richards to get the forms needed for submission. Table until next meeting.

The search for a new attorney to represent the Township of Henrietta is underway. There were a couple of options named. Eric B Hagen with Boardman Clark in Fennimore and Lane Carter with Russel Law Offices in Dodgeville. Stittleburg will contact with some questions and rates. Table until next meeting.

Clerk report given to Board. Aide stated she will need to order more checks this month. The Observer subscription is up for renewal as well. Dvorak makes motion to approve checks 1000, 1001 and 5439- 5480, Dennis seconds, no discussion, motion carried.

Next monthly meeting set for December 12, 2024, at 7 P.M.

Dvorak makes motion to adjourn at 7:35 p.m., Dennis seconds, no discussion, motion carried.

Respectively submitted this 14th day of November 2024

Rachael Aide, Town Clerk



State of Wisconsin
Governor Tony Evers

Department of Agriculture, Trade and Consumer Protection
Secretary Randy Romanski

January 14, 2025

Pine River Campground Yuba
11851 County Hwy C
Hillsboro, WI 54634

Dear

Environmental Health Technical Specialist, Ted Tuchalski, of the Wisconsin Department of Agriculture, Trade and Consumer Protection, Division of Food and Recreational Safety has reviewed the documentation you have provided regarding your request for a plan review of a new campground. The Pine River Campground Yuba is located at 11851 County Hwy C in Hillsboro, Wisconsin. The application is for 6 independent campsites with a water connection. Upon review of your documentation and plans it has been determined that the information you have supplied satisfies the requirements of Wisconsin Administrative Code, Chapter ATCP 79 Campgrounds with the following conditions:

1. If applicable, county or Wisconsin Department of Natural Resources (DNR) approval is required for any campground attributes located within a flood plain.
2. Provide a copy of the water system bacteriological analysis for total coliform report results for the potable water supply.
3. Provide two backup toilets for up to 100 independent campsites not connected to a municipal sewer or POWTS per Wis. Admin. Code § ATCP 79.16(3)(e).
4. Conditional approvals from the Wisconsin Department of Safety and Professional Services (DSPS) for the addition of potable water must be available for review.
5. Provide a sanitary dump station or apply for a variance for the alternate method of disposal of wastewater per Wis. Admin. Code § ATCP 79.15(2)(a).
6. Ensure the following commonly overlooked items are in place prior to the onsite pre-inspection:
 - a. Each campsite is clearly marked with an alpha or numeric symbol per Wis. Admin. Code § ATCP 79.11(2).
 - b. A current campground map is provided per Wis. Admin. Code § ATCP 79.11(3).
 - c. If applicable, at least one ABC rated fire extinguisher is provided in the campground office or other building that is accessible to campers per Wis. Admin. Code § ATCP 79.22(3).
 - d. A sign for "Emergency Communications" is posted in public view directing campers to the nearest emergency telephone per Wis. Admin. Code § ATCP 79.24(3).

A copy of the approved plans, and any other state or county approvals, shall be onsite during construction and open to inspection by authorized representatives of the Wisconsin Department of Agriculture, Trade and Consumer Protection.

Wisconsin - America's Dairyland

2811 Agriculture Drive • PO Box 8911 • Madison, WI 53708-8911 • Wisconsin.gov

An equal opportunity employer

January 14, 2025

In granting this approval the Wisconsin Department of Agriculture, Trade and Consumer Protection, reserves the right to require changes or additions should conditions arise making them necessary for compliance to the Wisconsin Administrative Code, Chapter ATCP 79 Campgrounds. Any modifications or additions to the submitted and approved plans may requires an additional review and fees.

If you have any questions regarding this approval, please feel free to contact me at the number below.

Sincerely,



Ted Tuchalski, R.S.
Environmental Health Technical Specialist
WI Department of Agriculture, Trade and Consumer Protection
(608) 566-4217
Thaddeus.Tuchalski@Wisconsin.gov

Cc: Emily Schneider, Environmental Health Sanitarian, DATCP, emily.schneider@wisconsin.gov,
Brendon & Elissa Clarke, Licensee, brendon.elissa@gmail.com,
DATCP Support, DATCPfrbsupport@wi.gov,
DATCP Licensing, DATCPdfslicensing@wi.gov

Licensee ID: pending
Engine Creek Farming LLC

Facility ID: pending
Pine River Campground Yuba
11851 County Hwy C
Hillsboro, WI 54634

F-42.docx (New 7/16)

Wisconsin Department of Agriculture, Trade and Consumer Protection
 Division of Food and Recreational Safety, PO Box 8911, Madison, WI 53708-8911
 Phone: (608) 224-4720 Fax (608) 224-4710

CAMPGROUND PLAN APPROVAL APPLICATION

Wis. Admin. Code ch. ATCP 79

Complete all sections. For sections not applicable, indicate with "N/A". Type or Print Only.

Application is for: New Campground		Modification / Additions (briefly describe):	
CAMPGROUND NAME <i>Pine River Campground Yuba</i>	COUNTY <i>Richland</i>	PHONE: <i>608 605 0473</i> <i>608 475 2192</i>	
CAMPGROUND ADDRESS STREET <i>11851 County Hwy C</i>	CITY <i>Hillsboro</i>	STATE <i>WI</i>	ZIP <i>54634</i>
LEGAL LICENSEE NAME (Name of sole proprietor, partnership, LLC, LLP, or Inc.)	EMAIL ADDRESS <i>brendan.elissa@gmail.com</i>	PHONE: <i>608 475 2192</i> <i>608 605 0473</i>	
LICENSEE ADDRESS STREET <i>11678 Yuba Drive</i>	CITY <i>Hillsboro</i>	STATE <i>WI</i>	ZIP <i>54634</i>
NAME OF AGENT FOR THE CORPORATION / OPERATOR (if applicable)		INTENDED DATE OF OPENING FOR BUSINESS <i>10/1/2024</i>	
PREVIOUS BUSINESS NAME <i>Nancy Edward</i>		PREVIOUS OPERATOR NAME	

Please check all boxes that apply, and enter the number of systems that are existing or will be new:

WATER SUPPLY	Existing:	Municipal	Private Well(s)	New:	Municipal	Private Well(s)
WASTEWATER SYSTEM	Existing:	Municipal	Private Sewer/POWTS*	New:	Municipal	Private Sewer/POWTS*
SANITARY DUMP STATION	Existing:	Municipal	Private Sewer/POWTS*	New:	Municipal	Private Sewer/POWTS*

ATCP 79, Wisconsin Administrative Code, for petition for waiver requirements for Sanitary Dump Station
 *Private Onsite Wastewater Treatment System

Sanitary dump station is needed or an approved variance to send guests to a nearby sanitary dump station.

LIST TYPES OF CAMPING UNITS INTENDED FOR CAMPSITES (Tents, RVs, etc.) and toilet numbers:

CAMPSITE INFORMATION	Example		Existing	New
			(Currently licensed)	New site(s)
Sites and Provisions*			TOTAL & SITES NUMBERS	TOTAL & SITES NUMBERS
(All sites not designated will be used to calculate toilet fixture needs)				
List types of camping units for campsites (tents, RVs, etc.) by site numbers (Provide range where appropriate)				
Total number of campsites	Tents: 1-10, 21-29			
Total sites and site numbers with water and sewer connections	RV's: 30-40			
Total sites and site numbers with water connection only	11-20			6
Total sites and site numbers with sewer connection only	40			0
Total sites and site numbers without sewer or water	11/30-40			6
Identify by site numbers the total sites designated for Independent camping units (see definition below) (Identify by "I" on Plan Drawing)	9/21-29			0
Identify by site numbers the total sites designated for dependent camping units (see definition below) (Identify by "D" on Plan Drawing)	10/11-20			0
Identify by site numbers the total number of sites designated for use by both "I" and "D" camping units. (Identify by "B" on Plan Drawing)	10/1-10			0
	21/30-40, 11-20			0
	19/1-10, 21-29			

TOILET FACILITIES (Number of units)		Site No. used: (a)-(b)	Existing	New
Female:	Flush toilets	2	0	0
	Privies (vault or pit)	1		
	Showers	2		
	Hand sinks	2		
Male:	Flush toilets	1		
	Flush urinals	1		
	Vault urinals	0		
	Privies (vault or pit)	1		
	Showers	2		
	Hand sinks	2		

2 backup toilets are needed. May be plumbed or portable toilets.

only RV's and campers with internal toilet and shower facilities permitted.

"Independent camping unit" means a camping unit, which contains, at a minimum, a water storage facility and a toilet facility, which discharges to a liquid waste holding tank that is an integral part of the unit or to a sewage disposal system.

"Dependent camping unit" means a camping unit without a toilet and which therefore depends on campground toilets.

We're sorry. The back view of this image is unavailable. If you need assistance, please contact customer service.

PLAN REQUIREMENTS

Section ATCP 79.04 Plan Approval. (a) An operator shall obtain plan approval from the department or its agent before any one of the following occurs: 1. The operator begins construction of a campground. 2. The operator modifies or increases the number or type of any campground attribute that was subject to a previous plan review by the department or its agent. (b) An operator – provided camping unit that meets § ATCP 79.13 (3) or that has been approved by the department or its agent under sub. (2) and § ATCP 79.13 (3), may be placed or relocated on any approved campsite.

NOTE: Operators must consult with the Department of Safety and Professional Services (DSPS) - as well as local building and zoning authorities before commencing construction or modification.

PLAN DRAWN TO SCALE: Indicate scale on plan or provide dimensional plan indicating code-required distances in linear feet.

PLAN SUBMITTAL CHECKLIST: Identify the following features on the plan. Submit identifying key if necessary.

If feature(s) are included on plan check the "Yes" box below. Any features not applicable to your plan, check the "N/A" box. **DO NOT LEAVE BLANK.**

Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Layout of & designated campsites - number and label independent, dependent or both.	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Shower/Toilet Buildings	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	On-Site Food Service / Retail Food Store
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Camping Cabins / Yurts / Tepees	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Sanitary Dump Station(s)	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Activities Area(s)
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Park Models	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Sewage Disposal System Locations - (drain- field and holding tanks)	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Office Building
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Mobile Homes	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Central Garbage Collection Site	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Designated Parking Areas
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Rentals to Public : RV's, Cottages	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Garbage / Refuse Containers	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Petting Zoo / Animal Area / Manure deposition
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Permanent Buildings or Structures	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Garbage / Refuse Incineration Location	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Drawing Scale (25 feet) or Dimensions
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Potable Well(s) and Designated Potable Water Outlets	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Fire Extinguishers	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Number of acres used for campsites
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Toilets / Privies	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Pools / Whirlpools / Lake / River / Beach / Swim ponds	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Streets / Roadways / Highways
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Portable Toilets	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Water Slides	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Playground Equipment

ADDITIONAL SUBMITTAL REQUIREMENTS: Submittal to, review and approval by the Wisconsin Department of Safety and Professional Services, in most instances, is required for plans for the construction of public buildings, water, plumbing and wastewater treatment systems servicing campgrounds. The Wisconsin Department of Agriculture, Trade and Consumer Protection requires proof of approval for these systems/construction in campgrounds. Submit copies of all DSPS approval letters with the plan and this application. Check off indicating the documentation is included. Indicate N/A if not applicable.

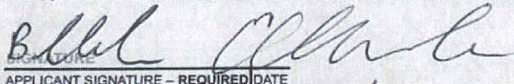
Department of Safety and Professional Services-Safety and Buildings Division **PLAN APPROVAL LETTERS** for:

- a) Water Distribution System
- b) Plumbing
- c) Wastewater Treatment Systems
- d) Wastewater Transfer Containers

DSPS plumbing plan approvals are needed for the addition of any new potable plumbing lines.

Note: A Wisconsin licensed plumber must complete all plumbing.

A copy of the most recent laboratory results for potable water supply (sampled for coliform and nitrates). A copy of the well water sample report is needed.



APPLICANT SIGNATURE - REQUIRED DATE

8/22/2024

Personal information you provide may be used for purposes other than that for which it was originally collected. Wis. Stat. § 15.04(1)(m)

SUBMIT THIS APPLICATION AND COPIES OF ALL PLANS AND SUPPORTING DOCUMENTS TO:

WDATCP - Division of Food and Recreational Safety
PO BOX 8911
MADISON, WI 53708-8911

Office Use Only

SIGNATURE - Official:

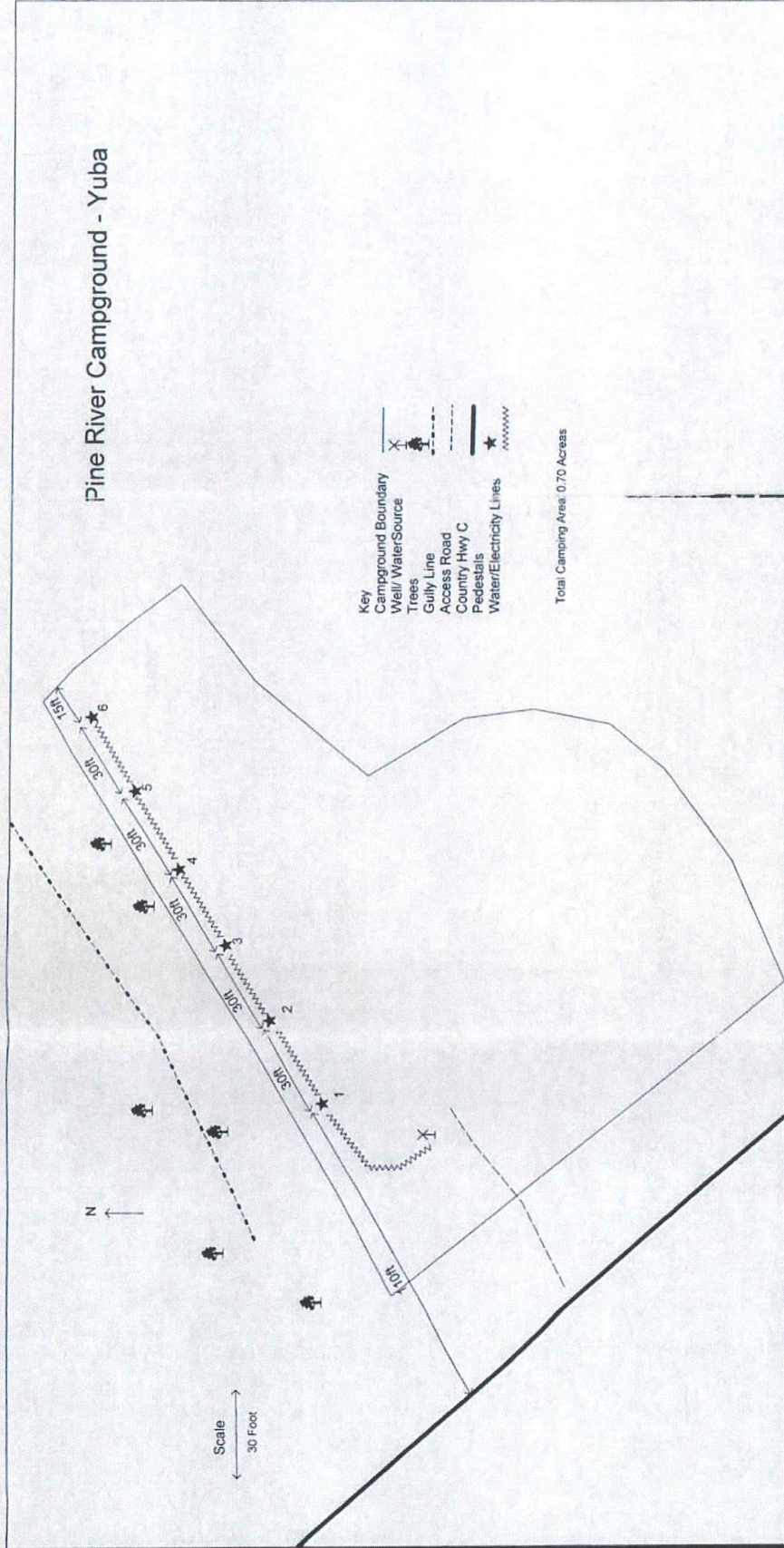


Date Approved:

APPROVED

By Ted Tuchalski at 12:58 pm, Jan 14, 2025

Pine River Campground - Yuba



Name	Title	Property Address	Mailing Address (if different)	City	State	Zip
Property						
Neighbors						
Pine River Farming LLC		11678 Yuba Dr		Hillsboro	WI	54634
Thomas & Mary Weidert		11678 Yuba Dr		Hillsboro	WI	54634
Maria Molek & Andrzej Gacek		11804 County Hwy C		Hillsboro	WI	54634
Stephanie Watson		Parcel 014-1812-1000	900 Center St Apt 4F	Des Plaines	IL	60016
Joseph & Jill Machovec		12286 Beatty Dr	455 Robert Dr	Sun Prairie	WI	53590
Larissa Wiskowski		23078 Machovec Ln	E4103 Meadow Dr	Hillpoint	WI	53937
		Parcel 014-0832-0000	PO Box 746	Fort Atkinson	WI	53538
Rachael Alde	Henrietta Township Clerk	15814 Crofton Dr		Richland Center	WI	53581
Vacant	Supervisory District 3					

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition to renew a CUP for the Koch/Yahara Materials non-metallic mine

Department:	Land Conservation & Zoning	Presented By:	Cathy Cooper
Date of Meeting:	06/30/2025	Action Needed:	Vote
Date submitted:	06/23/2025	Referred by:	

Recommendation and/or action language:

Approve the renewal of the Conditional Use permit for the Koch/Yahara Materials non-metallic mine for a 5 year period.

Background:

Non-metallic mining is a conditional use in the Ag/Forestry zoning district. This mine was approved for a CUP. It is up for renewal. It has been approved by the Town of Willow

Attachments and References:



CUP application, Town of Willow minutes, reclamation plan.

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Cathy Cooper



Department Head

Administrator, Tricia Clements

Customer #

Petition #

25-018

COUNTY OF RICHLAND ZONING COMMITTEE
NOTICE OF PETITIONRECEIVED
MAY 22 2025

(I) (We)	First Name(s)	Last Name	Phone	(608) 383-3372	Owner
Address	28829 County Highway D	City	Richland Center	State	WI Zip 53581
First Name(s)	Last Name	Phone	(608) 445-3765	Agent	
Address	6117 County Highway K	City	Waunakee	State	WI Zip 53597

hereby petition the Richland County Zoning Committee for a:

<input type="checkbox"/> Rezone from		Rezone to	
<input checked="" type="checkbox"/> CUP to permit	CUP Renewal for Non-Metallic Mineral Extraction		
<input type="checkbox"/> SUP to permit			
<input type="checkbox"/> Other			

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows:

Parcel #	032-1811-1000												
Qtr	SE 1/4	Qtr	NE 1/4	Section	18	Town	T11N	Range	2E	Township	WIL	# of acres	64.00
Lot		Block		Subdivision		# of Acres Approved							

Present Use Agricultural

Present Improvements No Structural Improvements

Proposed Use Non-Metallic Mineral Extraction

Legal Description Part E 1/2 of Section 18, T11N, R2E Willow Township

Petition Filed	5/22/25	Petitioner Notified		Rezone Decision		Ordinance #	
Category	Rezoning	Town Notified		CUP Decision		CB Date	
Fee Amount	\$500.00	<input checked="" type="checkbox"/> Township Approval		CUP Expires		CB Decision	
Meeting Date	6/30/25	Decision Date		SUP Decision		Amendment #	

Comments

Application also Applies to Adjacent Parcels 032-1814-1000 & 032-1841-1000

County Clerk Approval

(Signed) Appellant(s) or Agent(s)

5/21/2025

TOWN OF WILLOW

June 4, 2025

6:00 PM

ATTENDANCE: Tim Willis, Dave Fry, Richard Wiedenfeld, Deb Dickey, Lauren Moe

CITIZENS PRESENT: Randy Moe, Robin Loger

CALL TO ORDER: Tim Willis at 6:02 PM

READ & APPROVE AGENDA: Read by Willis. Motion by Fry, 2nd by Wiedenfeld to approve. Motion carried.

READ & APPROVE MINUTES: Emailed and hard copy provided by Lauren Moe. Motion by Wiedenfeld, 2nd by Fry to approve. Motion carried.

ZONING:

YAHARA CONTRACT REVIEW: Yahara informed the Board that all was going well with the Koch Quarry. There were very few complaints from neighbors, of the quarry, over the past 5 years. Blasting occurs 2-3 times per year and neighbors are notified when blasting will occur. Usage of the quarry has turned out to be better than expected and Yahara would like to renew the Conditional Use Permit of the quarry. Motion by Fry to approve the renewal of the Conditional Use Permit for the Yahara Koch Quarry. 2nd by Wiedenfeld. Motion carried.

BILL PAYING: Motion by Fry, 2nd by Wiedenfeld to approve orders 25120-25132. Motion carried.

ROADS & BRIDGES: Randy Moe said that he has used several loads of patch on Z. Scott Hill Rd. and Happy Hollow Rd. to prepare for seal coating. He had to remove a few trees from the roads due to the most recent storm. Randy asked the Board to consider the possible purchase of a scooter to be used as transportation when he has to leave a piece of equipment where he is working and go back to the shop to get another piece of equipment. Randy also explained that the grader and 2015 truck will need new tires this year.

STATE COMPLIANCE FOR JUNE: Willis explained that the interior wall of the sand shed would need new plywood and a salt inventory posting would also need to be completed by the end of June.

FIRE & AMBULANCE: Fry gives update for RCFD –Questions were raised at the last meeting regarding the Fire Department billing the municipality and the municipality then billing the property owner. Discussion was had and the current process of billing was working with minimal problems. Nothing for CARFA or RCEMS.

PUBLIC INPUT: Wiedenfeld attended the recent WTA meeting where Deb McCoy, Richland County Register of Deeds, talked about how fraud on properties occurs. LRIP discussion was also had at the meeting and Jean Nix advised that she would be stepping down to the Vice President position. Willis mentioned Kenny McBain had spoken to Willis about issues regarding non-repair of a fence by a neighbor for the last 3 years.

ANNUAL PAYMENT FOR SHOP: 4th payment made June 1, 2025.

NEXT MEETING: July 2, 2025 6:00 PM.









ADJOURN: Motion by Fry, 2nd by Wiedenfeld at 6:51 PM.

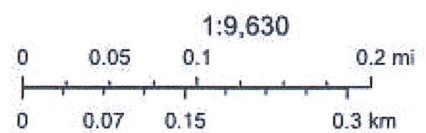
Lauren Moe, Clerk

ArcGIS Web Map



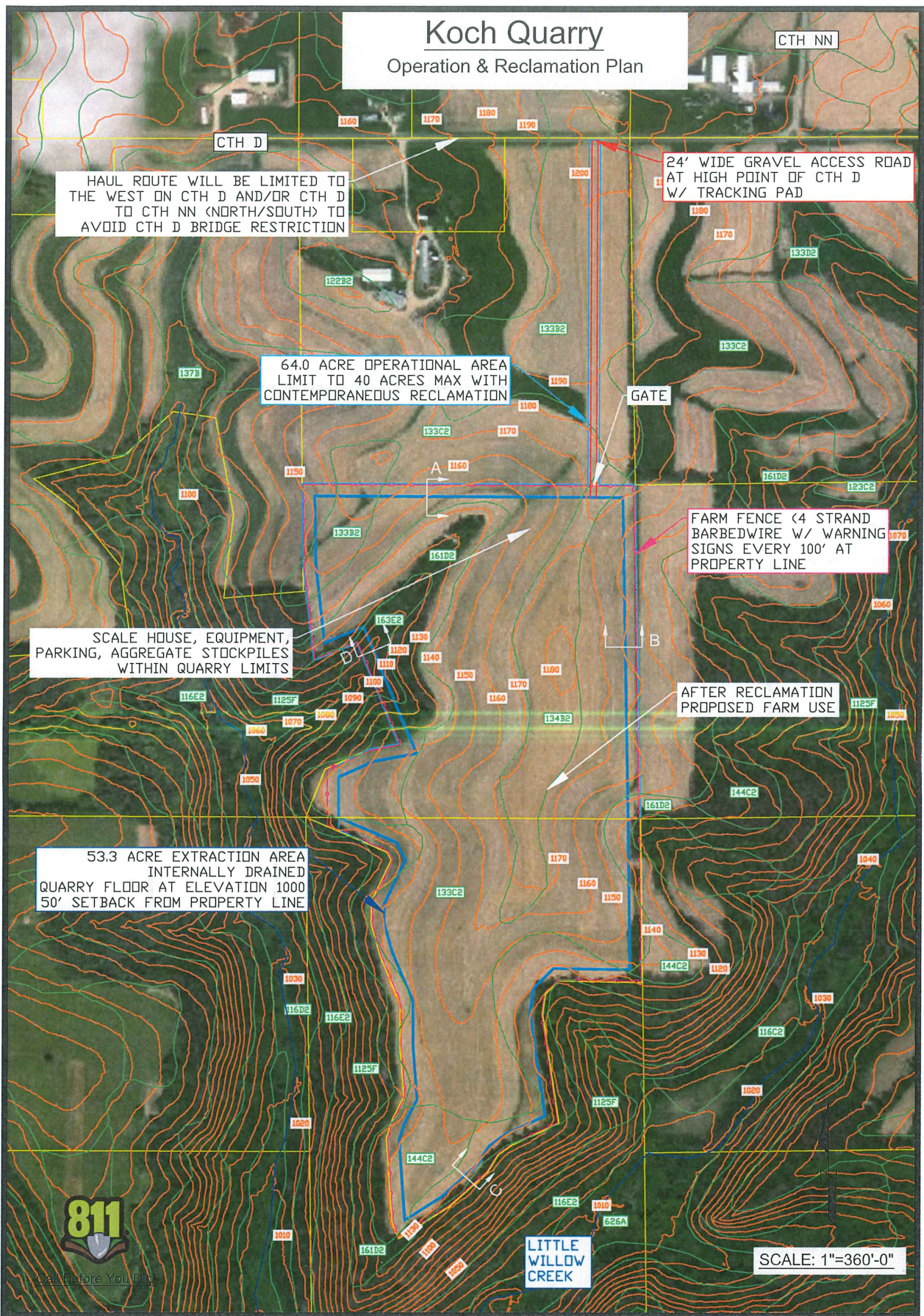
2/27/2020, 2:26:44 PM

- | | |
|---|--|
|  Municipalities |  Town Roads |
|  Sections |  US Hwy |
|  Parcel Lines |  County Highway |
| Roads |  State Highway |
|  City Streets | |



Koch Quarry

Operation & Reclamation Plan



Project Name and Address
KOCH QUARRY
TOWN OF WILLOW
RICHLAND COUNTY, WI

1	SUBMITTAL	2/19/20
No.	Revision/Issue	Date



Full Service Civil Engineering Design Specializing in:
SITE DESIGN | STORMWATER | PLUMBING | SOIL TESTING
eric@mendota-consulting.com - 608-618-3742

Sheet Title:
OPERATION &
RECLAMATION PLAN

Project No.
20-003

Sheet No.
EXHIBIT 2

Name Property	Title	Property Address	Mailing Address (if different)	City	State	Zip
Neighbors		Parcels 032-1814-1000 & 032-1841-1000	Cou 28829 County Hwy D	Richland Center	WI	53581
James & Marcia Montgomery		Parcel 032-1844-1000	S1267-B Remington Dr			
Hellmarx Living Trust		Parcel 032-1842-0000	8424 Airport Rd	La Valle	WI	53541
Robert & Brigitte Kochan		28403 County Hwy D	N2810 Demynek Rd	Middleton	WI	53562
Cheryl Martin		Parcel 032-1824-0000	27986 County Hwy DD	Lodi	WI	53555
Jan Davidson & Victoria Hart		28464 County Hwy D	6952 Swan St	Richland Center	WI	53581
Noah & Mary Rothering		28643 County Hwy D		Ventura	CA	93003
Cemetery c/o Richland County		Parcel 032-0743-1200	181 W Seminary St	Richland Center	WI	53581
Titus & Lorene Osborne		28682 County Hwy D		Richland Center	WI	53581
Jerry Larabee Sr		28808 County Hwy D		Richland Center	WI	53581
Kevin & Tarah Koch		28829 County Hwy D		Richland Center	WI	53581
Robert Fry Irrevocable Trust David & Christie Fry Trustees		17970 County Hwy NN		Richland Center	WI	53581
Lauren Moe	Willow Township Clerk	17798 State Hwy 58		Cazenovia	WI	53924
Richard McKee	Supervisory District 5	24184 Fawn Meadow Ln		Richland Center	WI	53581

$$\overline{C/L} \quad \overline{C_{TY}} \quad \overline{I}$$

ELEV. 97.75

10'

DRIVEWAY

**HOLDING
TANK
AREA**

120'

100'

246'

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition to Rezone Parcel 030-2811-110 and Issue a CUP

Department:	Land Conservation & Zoning	Presented By:	Jenn Fry
Date of Meeting:	06/30/2025	Action Needed:	Ordinance
Date submitted:	06/23/2025	Referred by:	

Recommendation and/or action language:

Ordinance to Rezone Parcel 030-2811-1100 from Residential-1 to Ag/Forestry and issue a CUP for agricultural business for 3 years

Background:


The landowner owns over 120 acres adjoining the R-1 parcel, so this parcel can be rezoned to Ag/Forestry. They would like to construct a dairy plant on this parcel and the adjoining parcel for the milk produced on their farm. The CUP would be good for 3 years unless they bring in milk from other farms or add a retail store for the products.

Attachments and References:


Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		



Department Head



Administrator, Tricia Clements

RECEIVED
MAY 14 2025

CL 1046

Customer #		COUNTY OF RICHLAND ZONING COMMITTEE NOTICE OF PETITION
Petition #	25-013	

(I) (We)	First Name(s)	Last Name	Phone	608-963-4331
Address	31121 Pytherton	City	Cazenovia	State WI Zip 53924
First Name(s)		Last Name		Phone 608-963-4331
Property Address	30843 County I	City		State WI Zip

hereby petition the Richland County Zoning Committee for a:

<input checked="" type="checkbox"/> Rezone from	R-1	Rezone to	Ag / Forestry
<input checked="" type="checkbox"/> CUP to permit	Ag Business - Milk Bottling		
<input type="checkbox"/> SUP to permit			
<input type="checkbox"/> Other			
Authorized by Section(s)	of the Richland County Zoning Ordinance.		

Present description of the property involved in this petition is as follows:

Parcel #	030-2811-1100					
Qtr NE	Qtr NE	Section 28	Town 12N	Range 2E	Township WFD	# of acres 0.60
Lot		Block		Subdivision		# of Acres Approved

Present Use	Residential Lot
Present Improvements	None
Proposed Use	Milk bottling plant for Bunker Hill Dairy Farms
Legal Description	

Petition Filed		Petitioner Notified		Rezone Decision		Ordinance #	
Category	Rezoning	Town Notified		CUP Decision		CB Date	
Fee Amount	\$800.00	<input type="checkbox"/> Township Approval		CUP Expires		CB Decision	
Meeting Date		Decision Date		SUP Decision		Amendment #	

Comments: Must be rezoned to commercial if any outside milk comes

(Signed) Appellant(s) or Agent(s) _____

County Clerk Approval

OFFICIAL MINUTES TOWN OF WESTFORD

The Town Board meeting for June was held on Thursday June 4th, 2025, at 7:00 pm at St. Anthony's School in Germantown.

Call to order at 7pm

Pledge of Allegiance

Citizen concerns and comments

A citizen would like the board to consider creating an ordinance that the campers/trailers be moved every 60 days to prevent them from becoming permanent. This may have been addressed 2-3 years ago. There are State regulations for campgrounds that must be followed. Campers on private properties are allowed because they have wheels to remain mobile and not be permanent. Landowners come to the country to have freedom. Permanent structures need to be approved by the board before placement.

A citizen would like garbage pick-up and/or another evening when the dump is open. Not just Saturday's. Suggests another opportunity to have the township vote on that subject.

Conditional Use Permit given for [redacted] milk bottling company & ice cream. To sell wholesale using their own milk. Approved to rezone the parcel for 3 years from RI to AF with the centerline variance change. Motioned to approve by Frank, 2nd by Cy, Concurred by Dean. *From 110' to 66'*

Driveway Permit approved for Prochaska driveway. Motioned by Frank to approve, 2nd by Cy, concurred by Dean. Requesting that the owner notify the board when construction starts.

Changing the Board's Salary to monthly rather than semi-annually. Cy motions to move to monthly salary, Frank 2nd, Dean concurred.

? F.T.

Reports:

Supervisor CY-none

Supervisor Dean- The Scarfier arrived and will test it on Fry Rd. Scott construction might start near end July. The RipRap needs to start, and gravel should be coming from Milestone. Culverts need to be put in before any sealcoat. Hanko was ditched w/rock, and the corner should work out well with drainage. Research if a driveway permit is needed for parcel owner. Clerk will reach out to the County to get the information.

Treasurer Ann- updated the Board regarding Sanitary Reports filed, and all Bank accounts are reconciled. She will attend 3 County training meetings this year regarding tax year responsibilities.

Clerk Ursula-will also attend the meetings.

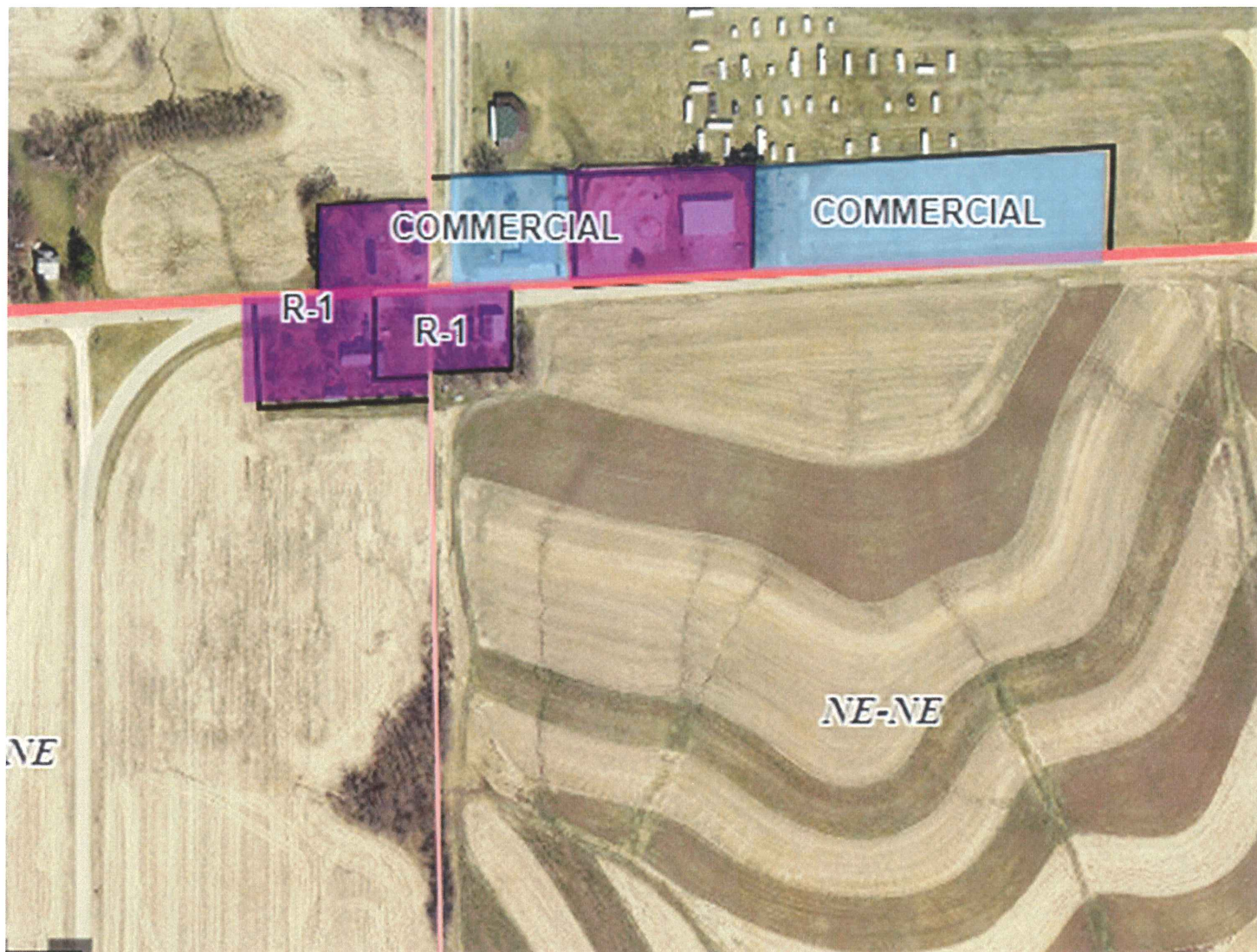
Foreman Nathan- The town clean up day went well. Donations collected to offset the cost of the roll-off will be deposited.

Chair Frank- Reviewing the working on the 4-6 year road plan for the township. Mapping the culverts that need to be replaced. Some concerns about encroaching on the street of the property next to the St Anthony's have been received by the chairman, and he will address them with the property owner.

Paid Bills

Adjourned 8:29 to July 3rd

Motioned to Approve by Frank 2nd by Cy Concurred by Dean.







Name Property	Title	Property Address	Mailing Address (if different)	City	State	Zip
Neighbors						
Ethan Spencer		30843 County Hwy I	31121 Pyfferoen Ln	Cazenovia	WI	53924
Ronald & Mary Pyfferoen		Parcel 030-2812-1000	29499 Hawkins Creek	Cazenovia	WI	53924
Daniel Rego		30815 County Hwy I	300 Marshall Rd	Cazenovia	WI	53924
Michael & James Seep		30948 Corwin Ridge Rd	15101 Seep Dr	Cazenovia	WI	53924
Bunker Hill Saloon		30822 County Hwy I		Cazenovia	WI	53924
Scott Teuber		30858 County Hwy I		Cazenovia	WI	53924
Town of Westford		30874 County Hwy I	PO Box 25	Cazenovia	WI	53924
Holly Hook Hollow LLC		Parcel 030-2814-0000	N1032 Franklin Rd	Oconomowoc	WI	53066
Roger & Jeannie Bennett		30998 County Hwy I		Cazenovia	WI	53924
Ursula Bauer	Westford Township Clerk	PO Box 25		Cazenovia	WI	53924
Sandra Kramer	Supervisory District 4	29970 County Hwy I		Cazenovia	WI	53924

**Natural Resources Committee
Agenda Item Cover**

Agenda Item Name: Petition for a Condition Use Permit for Ag structure less than 500

Department:	Land Conservation & Zoning	Presented By:	Jenn Fry
Date of Meeting:	06/30/2025	Action Needed:	Vote
Date submitted:	06/23/2025	Referred by:	

Recommendation and/or action language:

Issue a Conditional Use Permit to build an Agricultural structure within 500 feet of an existing non-agricultural structure under separate ownership.

Background:

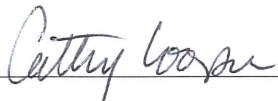
The owner of parcel 012-0923-1000, Section 9, Town of Forest is wanting to build an agricultural structure. The structure is within 500 feet of an existing non-agricultural structure under separate ownership. Richland County's Zoning Ordinance requires a conditional use permit to build this structure.

Attachments and References:

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		



Department Head



Administrator, Tricia Clements

ck 7050

Customer #

Petition #

25-019

COUNTY OF RICHLAND ZONING COMMITTEE

NOTICE OF PETITION

JUN 12 2025

RECEIVED

(I) (We) First Name(s) Last Name Phone 608 575 9301

Address 18442 Tunnel Rd. City New Orleans State WI Zip 53574

First Name(s) Last Name Phone

Address City State WI Zip

hereby petition the Richland County Zoning Committee for a:

☐ Rezone from Rezone to

☒ CUP to permit Ag storage within 500 ft of structure by separate ownership

☐ SUP to permit

☐ Other

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 612-0923-1000

Qtr SW Qtr NW Section 9 Town 12N Range 2W Township For # of acres 37.16

Lot Block Subdivision # of Acres Approved

Present Use Ag storage

Present Improvements Barn & two other storage buildings

Proposed Use Ag storage

Legal Description

Petition Filed Petitioner Notified Rezone Decision Ordinance #

Category Rezoning Town Notified CUP Decision CB Date

Fee Amount \$500.00 ☐ Township Approval CUP Expires CB Decision

Meeting Date Decision Date SUP Decision Amendment #

Comments

County Clerk Approval

(Signed) Appellant(s) or Agent(s)

DRAFT

**Town of Forest
Richland County, WI
Regular Monthly Board Meeting
Tuesday, June 10, 2025**

DRAFT

Chair John Matthes called the regular monthly board meeting of the Town of Forest to order at 6:00 pm. Also in attendance: Supervisors Jim Carley and John Bronski, Clerk Lynette Owens; and Chuck York.

Affirmation of Notice: Clerk affirmed agenda was duly posted, published, and emailed to interested parties.

Previous Minutes Approval: Motion by Carley, second by Bronski to approve the minutes of the regular May meeting. Carried with no negative votes.

Treasurer's Report: Treasurer not present, Clerk noted deposit highlights.

Public Comment: n/a

Patrolman's Report: Matthes reported that Henry is grading; John is mowing. John turned in his two-week notice today as he is moving out of the area.

Business:

Bear Road Update and possible action: The Chair received an update from Derek Brown today; the tube is on the road and will arrive soon. Will be installing next week.

Conditional Use Permit: _____ resented his request for a conditional use permit along with property pictures. Discussion ensued. Matthes moved to endorse the proposed conditional use permit for _____ for the building of a pole shed at the intersection of Goose Creek Road and Parker Hill Drive. Bronski seconded. Motion carried with no negative votes. Clerk will send draft minutes to county zoning.

Chapters Liquor License Renewal: Clerk stated receipt of the annual renewal alcohol beverage license application and supplemental forms from Chapters on the Horizon, LLC. Clerk noted proper posting in Epitaph-News, at town hall and on website; the check for the proper fees was received and deposited. Matthes motioned, and Bronski seconded to approve the 2025-2026 liquor license. Carried; no negative votes.

Monthly Bills/Financial Activity: Board reviewed the Current Bills for Approval Report prepared by the clerk. Matthes moved to approve the bills as presented, seconded by Bronski. Motion carried with no negative votes.

Go to Closed Session per WI ss19.85(1)[c]: *Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

- Roll call vote to enter closed session at 6:20 pm: Matthes-yes; Carley-yes; Bronski-yes.

Adjourn: Carley moved to adjourn at 6:41 pm; Bronski seconded. Carried with no negative votes.

Next Meeting Date: The next regular town board meeting will be Tuesday, July 8, 2025.

Respectfully submitted,
Lynette Owens, Clerk

--- proposed location

ALBERTA

ALBERTA

GOOSE CREEK RD
BARKER HILL DR

GOOSE CREEK RD



Name	Title	Property Address	Mailing Address (if different)	City	State	Zip
Property						
Neighbors						
Matt Otto & Margaret Brooks		12151 Goose Creek Rd	N8442 Tunnel Rd	New Glarus	WI	53574
Carpenter Family Trust		Parcel 012-0932-0000	5634 Old Middleton Rd	Madison	WI	53705
Mark & Rachel Parker		11980 Goose Creek Rd		Viola	WI	54664
Jo Ellen Zitzner		Parcel 012-0922-1000	10198 Aumock Rd	Viola	WI	54664
Daniel & Cheryl Seward		12214 Goose Creek Rd	26141 52nd St	Viola	WI	54664
Jeffrey & Barbara McArdle		11031 Parker Hill Dr		Salem	WI	53168
Michael & Angie Alexander		12636 Goose Creek Rd	N2747 Greenbush Rd	Monroe	WI	53566
		Parcel 012-0913-2000	13322 Walker Hollow Rd	Viola	WI	54664
Lynette Owens	Forest Township Clerk	12725 County Hwy MM		Viola	WI	54664
Steve Carrow	Supervisory District 1	13749 Goose Creek Rd		Viola	WI	54664

Richland County Extension Priorities for 2025-26 Academic Year

Who We Are:

Educators on Contract (State Employees & Supported in the County Departmental Budget)

- **Karleen Craddock** – Positive youth Development Educator - 100%-time Richland County
- **Sarah Kubiak** – Human Development and Relationships Educator – 80%-time Richland County
- **Beth McIlquham** - Regional Livestock Educator – Serves: Crawford, La Crosse, Richland, and Vernon Counties. Home office - Vernon County
- **Anastasia Kurth** - Regional Crops and Soils Educator – Serves: Juneau, Richland and Sauk Counties, Home office - Sauk County.

County Employees

- **Sandra Campbell** – Administrative Secretary - 28 hours a week
- **Jennie Silver** – Administrative Assistant – 35 hours a week

Other Extension Staff that Serve Richland (not included in the County Departmental Budget)

- **Adam Hady** – Area Extension Director – Serves: Crawford, La Crosse, Monroe, Richland and Vernon. Home office - Richland County
- **Monica Diaz Martinez** - FoodWise Coordinator – Serves: Crawford, Richland, Vernon Home office - Richland County

Establishing Priorities and Needs:

Each Educator produces an annual plan of work that is based on local needs. Throughout the year, Educators are continually assessing needs through a variety of methods. These include formal assessments such as conversations with local partners and surveys, informal assessments such as tracking questions that come into the office, general observations, and informal conversations with community members.

To enhance the assessments that the educators are doing, a Community Listening Session was offered on May 21, 2025. The meeting was posted through regular meeting postings of Richland County, which include the Richland County Home page, the Richland County Extension Web page and Facebook. As a result of this meeting, there were no new suggested programming or community partner gaps identified by the public.

2025-26 Priorities by Institute and Primary Program Affiliation.

Agriculture: Crops and Soils Program Area – Educational efforts will be focused on the topics of cover crop best practices, reduced tillage, weed control, diversity in crop rotations, and weather impacts to cropping systems. Local connection with Land Conservation will be prioritized, especially through the formation of a Richland County Farmer Led group, and work with the Richland Resiliency Land Use Workgroup.

Agriculture: Dairy and Livestock Program Area – Educational program for livestock producers will focus on meat quality, direct marketing, grazing, handling/welfare, and economic viability. Programs will work to also build connections with the Richland County Beef Producers, and other local service providers such as the Richland Center Equity Barn.

Human Development and Relationships: Financial Education Program Area – The primary focus will be to increase financial literacy and skills of families in Richland County. This will be accomplished by delivering programs locally such as Rent Smart, Planning Ahead, Budgeting Workshops, and Get Real - Financial Reality Simulation.

Positive Youth Development: Provide educational programs for Richland County youth in kindergarten through one year after high school. Recruit, train and support 4-H volunteers and community volunteers. Coordinate 4-H program including: volunteer background checks, financial management, program marketing, coordination of on-going programs, and development of new initiatives based on identified needs and local opportunities. Provide accessible environments for youth with disabilities so that ALL youth can thrive.

FoodWise Education: For 2026, our main goals in the FoodWise Program will focus on continuing to provide education in nutrition, healthy cooking, and food safety, with a strong emphasis on reaching low-income individuals and communities with the greatest need. We work closely with local schools and school food service directors to ensure that students and their families have access to resources that support healthier eating habits. A key priority this year will be to strengthen engagement with the Latino community and foster meaningful partnerships that support lasting change.

We will also support the reopening of RICHLAND F.I.T., in collaboration with Human Services, aligning with the local health department's selected objective for the grant year: Physical Activity and Nutrition for children ages 6–11. We will implement Strategy 1, which focuses on strengthening the maternal and child health (MCH) public health workforce and building community partnerships to create or expand opportunities for physical activity and improved nutrition, through policy, systems, and environmental change.

In addition, we will continue to support the local farmers market by promoting the use of EBT and will work in partnership with ADRC to implement the Senior Farmers Market Voucher Program, helping older adults gain access to fresh, local produce and healthier food options.

Agriculture

An educational booth for attendees at the Richland County Dairy Breakfast where attendees learned about forage production and management, cropping system influence on water infiltration and runoff, and meat quality grading. Through this interactive display, farmers and community members learned about the forage and pasture systems of dairy farms and how they can choose optimal meat cuts based on visual grading techniques. Total Reach: 5,125 attendees served at the Richland County Dairy Breakfast (**Anastasia Kurth, Beth McIlquham**, Landon Baumgartner)

- Extension Richland County was invited to be a part of the educational display at the Richland County Dairy Breakfast. This provided an opportunity to not only engage the public with practices that farmers are doing on their fields as well as learning how to visually interpret meat quality but interact with farmers regarding their field practices and have deeper conversations about forage and pasture systems. Extension Richland County's agriculture team provided an interactive display in the educational tent of the Dairy Breakfast. Anastasia, Crops and Soils Educator, interacted with attendees about forage quality, weed management in forage and pasture systems, and PEAQ stick use. Beth, Livestock Educator, had two different quality ribeye steaks for attendees to learn about visual grading and USDA standards. Landon, NPM outreach specialist, demonstrated the table-top rainfall simulator for various forage and pasture systems as well as management practices. Farmers and the public were educated on the timing of alfalfa harvest for ideal quantity and quality parameters, problematic weeds in forage and pasture systems, meat quality standards, and the impact of cropping system on water management. We had many visitors to the booth from experienced farmers to young children. Each person we interacted with had a question, commented on a display, or found our outreach materials beneficial. Agriculture in Extension has not always had a consistent presence in Richland County, so this was important to our commitment to serving the county.

A series of alfalfa measurements that will help to better understand optimum alfalfa and winter cereal harvest across Wisconsin. The results of this study will help forage growers to determine what techniques can best predict optimum forage harvest timing to improve first cutting forage quality for livestock. (Liz Gartman, Aerica Bjurstrom, **Anastasia Kurth**, Angie Ulness, Jackie Mccarville, Jerry Clark, Jordyn Sattler, Kevin Jarek, Scott Reuss)

A series of factsheets on direct marketing where producers will learn about different processing methods, rules and regulations, marketing options, and how to begin direct marketing meat. Through these fact sheets producers may diversify income streams to reach marketing goals. (Adam Hartfiel, **Beth McIlquham**)

An educational article for beef producers where the audience will learn about maximizing feeder calf value in a bullish market, adding value to your calf crop early on can add profits when calves are sold. Total Reach: The newsletter is mailed to WCA members, affiliate members and sponsors, and distributed to their email contacts. WCA reports a 46 percent average open rate over the past three issues for emailed distribution (Adam Hartfiel, **Beth McIlquham**)

A weekly report on agronomic considerations for farmers, crop consultants, and viewers of the Wisconsin Ag Weather Outlook (WAWO) where specific considerations for field, forage, vegetable, and fruit crops are communicated to help producers make informed decisions regarding field work and timing of field activities. Total Reach: The March 2025 outlook had 188 page views and April 10th outlook had 86 page views. (**Anastasia Kurth**, Emilee Gaulke, Josh Bendorf, Josie Dillon, Rue Genger)

A monthly newsletter that is designed to delivery timely updates for the Extension Crops and Soils and Dairy and Livestock Programs as well as connect various stakeholders to the agriculture community across Richland County. Total Reach: Over 40 producers, Extension colleagues, county board members, and public. (**Anastasia Kurth, Beth McIlquham**)

An on-farm research project investigating use of winter camelina as a cover crop option after soybeans to reduce nitrate leaching and mitigate the yield drag seen in corn following winter cereal cover crops, the only other overwintering cover crop choice in Wisconsin post-soybean harvest. Results from this study will help farmers decide if winter camelina is a viable cover crop for their operation and engage farmers in thinking more critically about nitrogen loss pathways. Total Reach: 9 farmers = 4 research collaborating farmers + 5 additional farmers who planted winter camelina (Will Fulwider, **Anastasia Kurth**, Chelsea Zegler, Sam Bibby, Sheryl Schwert, Steven Hall)

Human Development and Relationships

An on-demand lesson on topics such as budgeting, credit/debt, record keeping, saving on groceries, goal setting, preventing fraud and scams, and finding affordable housing for groups such as residents at a homeless shelter, recent immigrants, a group of young parents, etc. where they learn effective strategies to manage their money. Through this, participants set and create a plan for achieving their financial goals, can create a spending plan that allows them to manage their monthly income and expenses, and can make a plan to become debt-free. Total Reach: Blank Ridge-view Commons residents (**Sarah Kubiak**)

A coaching program for families and individuals, where participants learn how to create financial goals and gain money management skills. The goal of this program is to enable participants to prepare for and take charge of household financial situations that occur due to changes in income or unforeseen hardships. Total Reach: 1 participant (**Sarah Kubiak**)

A 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports. (Amanda Kostman, Alana Perez-Valliere, Carol Bralich, Crystal Walters, Jeanne Walsh, Jennifer Abel, Katie Daul, Kula Yang, **Sarah Kubiak**, Sarah Hawks, Tahnee Aguirre, Todd Wenzel)

A 7-session course that helps adults of all ages to make end-of-life financial, healthcare, and final wishes decisions in order to reduce the stress experienced by survivors and to ensure that their wishes are honored. Total Reach: 5 participants X 7 sessions = 35 contacts (Beverly Doll, **Sarah Kubiak**)

FoodWise

During the month of June, we conducted the distribution of Senior Farmers' Market vouchers as part of our ongoing efforts to support older adults in the community. A total of seven distribution sessions were held across Richland County. These events included nutrition education, an introduction to the Senior Farmers' Market program, and clear instructions on how to use the vouchers.

Approximately 120 older adults participated in these sessions. Below is the detailed schedule of the locations, dates, and times where distributions took place:

**Voucher Distribution Locations and Dates – June 2025:****Richland Center:**

- Community Services Building – June 2
- Ridgeview Commons Apartments – June 5
- Richland Hills Apartments – June 9
- Farmers Market (Corner of Orange and Court Streets) – June 18
- Tom Woodman Villa – June 19 (Morning)
- Woodman Senior Center / Meal Site – June 19 (Midday)
- Cazenovia:
 - Lloyd/Willow Community Center – June 25

We held a meeting to reactivate the Richland F.I.T. initiative, in collaboration with various community partners. The focus of this meeting was to support the PSE (Policy, Systems, and Environmental) changes currently being developed in partnership with Human Services, with the goal of promoting youth physical activity and nutrition.

This was the initial meeting for the Youth Physical Activity & Nutrition initiative. The next session is scheduled for August 25, 2025.

**Natural Resources Committee
Agenda Item Cover**

Agenda Item Name: Updating the acreage required for a Certified Survey

Department:	Land Information	Presented By:	Cathy Cooper & Julie Lins
Date of Meeting:	06/30/2025	Action Needed:	Vote
Date submitted:	06/23/2025	Referred by:	

Recommendation and/or action language:

Approve increase the acres required a Certified Survey from 10 acres to ~~25~~ ³⁵ in the Land Division Ordinance

Background:

A CSM provides a clear, legally recognized map of the land being transferred, ensuring accuracy, compliance with regulations, and smooth transitions of ownership. It is our hope to see the splits before they come in for permits or at least be able to be reviewed before that happens. There have been more and more land transfers in the past few years. The land is being split into many parcels and being sold off to several owners in one process. For this reason Zoning and Land Information is requesting that the Land Division Ordinance for CSM be changed from 10 acres to ~~25~~ ³⁵ acres effective as of January 1, 2026.

So if you are splitting off ~~34.99~~ ^{34.99} ac or less a CSM will be needed to be filed for this to happen. The CSM will come to the Zoning Department and sent out to the state for review, there is a fee that is currently in place now this will not change. Once the CSM has been reviewed it will come back to Zoning to be signed off on and then taken up to the Register of Deeds office to be filed.

Attachments and References:

Spreadsheet with other counties minimum acres requiring a certified survey


Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		



Department Head



Administrator, Tricia Clements

County	Acres	
Forest	5	
Washburn	<=9	
Oconto	<=10	
Langlade	10	
Taylor	<=10	
Oneida	<=10	
Burnett	<10	
Manitowoc	15	
Adams	15	
Green Lake	15	
Manitowoc	<=15	
Walworth	<=15	
Pierce	<=15	Looking at updating ordinance 39.5 acres
Marquette	<=15	
Sawyer	19	
Chippewa	<20	
Trempeleau	<=20	
Waupaca	<=20	Unless a full 40 is split equally
Buffalo	<20	
Pepin	<20	
Eau Claire	<40	
Sauk	<40	Short 40's don't require CSM if the 1/4 1/4 is transferred and boundaries are not altered. Looking at going to any size
Iowa	<40	
Sheboygan	<=40	
Columbia	<=80	if remnant >40 that pieces doesn't need CSM
Dodge	All	

effective date of the ordinance from which this chapter is derived, no provisions of such town ordinance shall be less restrictive than the provisions of this chapter. This chapter shall not repeal, impair or modify private covenants or other ordinances, except that it shall apply whenever it imposes stricter regulations.

(Ord. No. 2000-11, § 1.06, 4-26-2000; Ord. No. 06-9, § 1, 4-25-2006)

Sec. 109.04.060. - Land divisions governed by this chapter.

(a) This chapter shall apply to:

- (1) This chapter shall apply to any act of division of a contiguous lot, parcel or tract on the effective date of the ordinance from which this chapter is derived for the purpose of recording where such act of division creates one or more new lots, parcels or tracts which are ten acres or less in area.
- (2) The certified survey map requirements of this chapter shall apply to any survey prepared for the purpose of monumenting or describing an existing lot, tract or parcel ten acres or less in size which was previously conveyed by a metes and bounds or rectangular description. In addition to other requirements of this chapter for a certified survey map, the recording date of the last previous deed of record conveying such lot, tract or parcel shall be shown on the face of the map.

(b) This chapter shall not apply to:

- (1) Transfers of interest in land by will or pursuant to court order.
- (2) Leases for a term not to exceed ten years, mortgages or easements.
- (3) The sale or exchange of parcels of land between owners of adjoining property if additional lots are not thereby created and the parcels resulting are not reduced below the minimum lot sizes required by this chapter or other applicable laws and ordinances. A survey map depicting the lands being exchanged or the parcels as they will exist after the exchange for the purpose of verifying that additional lots are not thereby created and the lots resulting therefrom are not reduced below the minimum sizes required by law shall be required unless there are existing certified survey maps or subdivision plats depicting the lands involved in the sale or exchange so that such verification can be made without the need for new or additional surveys.
- (4) Assessor's plats made under Wis. Stats. § 70.27.
- (5) Transfers of parcels which are larger than ten acres excluding any public highway right-of-way.
- (6) A correction document executed solely for the purpose of merely correcting typographical or scriveners' errors in a document recorded prior to the effective date of the ordinance from which this chapter is derived.
- (7) Conveyance of land to a governmental unit for street or highway purposes.
- (8) Options to purchase. However, this chapter shall apply to a conveyance given upon the exercise of an option to purchase, whether the option was granted before or after the effective date of the ordinance from which this chapter is derived.

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Allowing Chickens in a Residential Zoning District

Department:	Zoning	Presented By:	Jenn Fry
Date of Meeting:	06/30/2025	Action Needed:	Vote
Date submitted:	06/023/2025	Referred by:	

Recommendation and/or action language:

Updating the zoning ordinance to allow up to 8 female chickens with stipulations

Background:

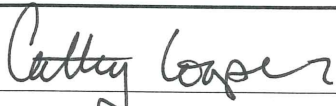
The zoning department has received requests from landowners in the residential district to allow chickens. As the county is looking at updating the zoning ordinance to allow female chickens in the residential district with restrictions concerning setbacks and housing of the chickens.

Attachments and References:


Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		



Department Head



Administrator, Tricia Clements

Example #1

33.220 Domesticated chickens/ducks.

A. Purpose and intent. It is the purpose of this ordinance to provide standards for the keeping of domesticated chickens/ducks. It is intended to enable residents to keep a small number of chickens/ducks on a non-commercial basis.

B. Definitions.

1. Chicken – The common fowl (*Gallus gallus*)
2. Duck - Any of various swimming birds (family Anatidae, the duck family) in which the neck and legs are short, the feet typically webbed, the bill often broad and flat, and the sexes usually different from each other in plumage.
3. Pen - shall mean a wire enclosure connected to a coop for the purpose of allowing chickens/ducks to leave the coop while remaining in an enclosed, predator-safe environment.
4. Coop - shall mean a structure for the sheltering of chickens/ducks. An existing shed or garage can be used for this purpose if it meets the standards contained in this ordinance including the required setbacks from property lines.

C. Number and type of chickens/ducks allowed.

1. The maximum number of chickens and/or ducks allowed is eight (8) per 134 lot.
2. Only female chickens are allowed, no roosters. Male or female ducks are allowed. There is no restriction on chicken or duck species.

D. Coop and pen construction. The chickens/ducks shall be provided with a covered coop and attached pen. Chickens/ducks shall not be allowed out of the coop or pen.

E. Location.

1. Chicken/duck coops and pens shall not be located closer than ten (10) feet to any lot line.
2. Chicken/duck coops and pens shall not be located closer than seventy-five (75) feet from the ordinary high-water mark (OHWM) of any lake, river, or stream.
3. Coops or pens, pursuant to this section are allowed in the following districts:
 - a. Section 8 Rural Residential
 - b. Section 8.5 Legend Lake Residential
 - c. Section 8.6 Moshawquit Lake Residential
 - d. Section 8.7 LaMotte Lake Residential
 - e. Section 8.8 Southeast Bass Lake Residential
 - f. Section 8.9 Round Lake Residential

4. Minimum lot size is one-half (1/2) acre.

Example #2

Jenn Fry

From: wcca@googlegroups.com on behalf of Karl Jennrich <kjennrich@oneidacountywi.gov>
Sent: Friday, May 16, 2025 8:38 AM
To: wcca@googlegroups.com
Subject: [WCCA Board] RE: Ordinance for Chickens

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

ONEida County

9.56 DOMESTICATED CHICKENS/DUCKS (#1-2011,5-2014)

A. Purpose and Intent

It is the purpose of this ordinance to provide standards for the keeping of domesticated chickens/ducks. It is intended to enable residents to keep a small number of chickens/ducks on a non-commercial basis.

B. Definitions

1. Chicken – The common fowl (*Gallus gallus*) especially when young; also - its flesh used as food.
2. Pen – shall mean a wire enclosure connected to a coop for the purpose of allowing chickens/ducks to leave the coop while remaining in an enclosed, predator-safe environment.
3. Duck – Any of various swimming birds (family Anatidae, the duck family) in which the neck and legs are short, the feet typically webbed, the bill often broad and flat, and the sexes usually different from each other in plumage.
4. Coop – shall mean a structure for the sheltering of chickens/ducks. An existing shed or garage can be used for this purpose if it meets the standards contained in this ordinance including the required setbacks from property lines.

C. Number and Type of Chickens/Ducks Allowed

1. The maximum number of chickens and/or ducks allowed is eight (8) per lot.
2. Only female chickens are allowed, no roosters. Male or female ducks are allowed. There is no restriction on chicken or duck species.

D. Coop and Pen Construction

The chickens/ducks shall be provided with a covered coop and attached pen. Chickens/ducks shall not be allowed out of the coop or pen.

E. Location

1. Chicken/duck coops and pens shall not be located closer than fifty (50) feet to any lot line.
2. Chicken/duck coops and pens shall not be located closer than seventy-five (75) feet from the ordinary high water mark (OHWM) of any lake, river or stream.
3. Chicken coops and pens, pursuant to this section are allowed in District #2 - Single Family Residential, District #4 - Residential and Farming, District #10 - General Use, District #14 - Residential and Retail and District #15 - Rural Residential.
4. Minimum lot size is one acre.

F. Other Provisions

Poultry are still allowed in District #4 - Residential and Farming, District #10 - General Use, District #14 - Residential and Retail, and District #15 - Rural Residential pursuant to the requirements in those sections.

From: wcca@googlegroups.com <wcca@googlegroups.com> **On Behalf Of** Jenn Fry
Sent: Friday, May 16, 2025 8:23 AM
To: wcca@googlegroups.com
Subject: [WCCA Board] Ordinance for Chickens

Good morning,

I am wondering if anyone has an ordinance for laying hens in Residential Zoning. Our ordinance allows for up to 4 animal units in Ag/Res, but we don't have any verbiage in Residential to allow any animals. As we are seeing a rise in interest in backyard chicken coops, we wanted to add something to limit number of hens and disallow roosters if they are zoned Res.

Any examples would be greatly appreciated. Thanks!

Jenn Fry
Zoning and Sanitary Technician
Richland County Zoning & Land Conservation
608-647-2447



--

You received this message because you are subscribed to the Google Groups "WCCA" group.

To unsubscribe from this group and stop receiving emails from it, send an email to

wcca+unsubscribe@googlegroups.com.

To view this discussion visit

<https://groups.google.com/d/msgid/wcca/SA1PR09MB104760A6B3E9AF0BB7257CB8D9B93A%40SA1PR09MB10476.namprd09.prod.outlook.com>.

parcel to which these standards are applicable, where the principal use on that parcel is residential.

- (4) See [Table 12.105.03\(1\)](#) for applicable setback standards for structures used to house or feed farm animals from dwelling on adjoining lots.
- (5) A 35-foot-wide vegetative buffer strip shall be provided and maintained between (a) a navigable waterway or wetland and (b) any area used for the keeping, feeding, or pasturing of farm animals. In addition to compliance with Chapter 12, Subchapter 500, the Shoreland-Wetland Protection Ordinance, the Natural Resources Conservation Service Field Office Technical Guide, Standard 393 shall be used as a guide for the installation and maintenance of the buffer strip.
- (6) Such land uses are subject to the standards in Chapter 11 of the Columbia County Code of Ordinances (Agricultural Performance Standards and Agricultural Waste Management), and may be subject to state and federal rules.

SEC. 12.125.07 KEEPING OF CHICKENS AS AN ACCESSORY RESIDENTIAL USE

- (1) There shall be not more than four chickens per lot.
- (2) The keeping of roosters is prohibited on site.
- (3) Chickens shall be provided with a covered enclosure and must be kept in the covered enclosure or a fenced enclosure at all times.
- (4) The chicken closure shall be subject to setback standards normally applicable to principal buildings.

SEC. 12.125.08 VARIOUS AGRICULTURAL RELATED USES

- (1) This section shall apply to the following land uses, which are allowed as either permitted or conditional uses in certain agricultural and open space zoning districts.
 - (a) Road side stands.
 - (b) Agritainment/agritourism.
 - (c) Farm animal and commodity trucking service uses.
 - (d) Sales, distribution, mixing, blending and storage of agricultural supplies such as feeds, seeds, propane and fertilizer.
 - (e) Sales, service or repair of machinery and equipment used in agriculture.
 - (f) Saw mill, plane mill.
- (2) There shall not be more than one road side stand on any contiguous lands in common ownership.
- (3) Only agricultural products may be sold in a road side stand.
- (4) Display and storage of materials shall not obstruct pedestrian or vehicular circulation,

Jenn Fry

Example #34

From: wcca@googlegroups.com on behalf of Rebecca Fields
<Rebecca.Fields@co.waupaca.wi.us>
Sent: Friday, May 16, 2025 8:28 AM
To: wcca@googlegroups.com
Subject: [WCCA Board] RE: Ordinance for Chickens

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Happy Friday Everyone:

Waupaca County:

Animal husbandry in nonfarm/hobby farm lots in the Rural Residential and the Rural Residential Overlay Districts is permitted through the Conditional Use Permit process and requires approval by the Waupaca County Land and Water Conservation Department.

(1) The raising of chickens in the Rural Residential and the Rural Residential Overlay Districts is permitted without a Conditional Use Permit but with the issuance of a Land Use Permit provided the following standards are met:

- (a) No more than six (6) chickens are allowed.
- (b) No roosters are allowed.
- (c) The chickens must be provided with a fully enclosed shelter which meets the required setback distances for principal structures.
- (d) Chicken runs are allowed provided they meet the required setbacks for principal structures and are fully enclosed so as not to allow the chickens to escape.
- (e) Any butchering or slaughtering of chickens shall take place inside an enclosed structure.
- (f) Onsite commercial sale of eggs is prohibited.

We require a \$25 change of use permit if they are using an existing building (\$25-\$75 for new buildings depending on size) just to document the ordinance standards.

Thanks,

Rebecca Fields
Waupaca County
Planning and Zoning
811 Harding Street
Waupaca, WI 54981
(715) 258-6256

From: wcca@googlegroups.com <wcca@googlegroups.com> **On Behalf Of** Jenn Fry
Sent: Friday, May 16, 2025 8:23 AM
To: wcca@googlegroups.com
Subject: [WCCA Board] Ordinance for Chickens

Poultry

for small farms
& backyards



Adam A. Hady and Ron Kean

UW
Extension
Cooperative Extension

Poultry in Urban Areas

There has been a significant boom in the number of people interested in raising poultry in the United States.

This is true even in urban areas, where keeping chickens poses some challenges that are different from those of raising poultry in rural environments. While many cities and municipalities have restrictions on urban poultry—or prohibit it outright—the strength and popularity of the local foods movement means that in many areas these ordinances are being reconsidered.

Examples of owners successfully raising poultry in urban areas are many; this publication will outline some best practices and look at a few of the challenges that the urban poultry person will need to address to avoid problems that might otherwise occur.

Benefits of raising chickens

There are many benefits to raising poultry; the first that may come to mind is having fresh eggs on hand. However, those who raise poultry enjoy many other benefits as well:

- Just like the family dog, chickens make good pets and can be a source of relaxation and companionship.
- Many people gain a sense of pride and satisfaction from raising well-cared-for, healthy birds.
- Some families find raising poultry is a great way for their children to learn about animal care and responsibility, better understand food systems, and gain a general insight to basic life processes.
- Chickens may help homeowners “go green.” Poultry waste is an excellent source of nutrients for plants, providing many of the key ingredients for composting and keeping fertilizer costs down. Many poultry owners use their birds to keep kitchen waste out of their trash bins, as chickens will eat many vegetables—especially leafy greens—and unseasoned meat scraps. Caution: be sparing with kitchen waste that contains a high amount of salt, as this can cause wet droppings from diarrhea and may have a negative effect on egg production and shell quality.



Problems associated with raising chickens

Providing the proper space, nutrition, and housing are the keys to raising healthy chickens—see *Guide to Raising Healthy Chickens* (A3858-01), available at learningstore.uwex.edu. In addition, owners have to be aware of the potential problems associated with poultry, especially in urban areas. Typically, issues that may arise involve noise, odors, pests, and concerns about disease. Poultry owners must be attentive to and cooperative with their neighbors, who may have a different tolerance for backyard chickens in an urban setting.

Noise and odor

Most animals make noise and have an odor to some degree. Properly provided for, chickens raised in an urban backyard aren't necessarily any noisier or smellier than dogs.

One concern frequently mentioned when talking about raising poultry in the city is that chickens will crow early in the morning or that a flock will be unusually loud. In fact, only roosters crow, and they can crow at any time of the day. Because of this, many municipalities have banned roosters from urban settings or placed restrictions, such as limiting the number of

roosters allowed. In addition to restrictions on roosters, many ordinances restrict the total number allowed in a flock as well.

There are many ways to help muffle the sounds that chickens make during the course of the day. Insulation will reduce the amount of sound coming from the chicken coop. For chicken coops with outdoor "runs," or areas where chickens can exercise, partial fences and landscaping such as small shrubs and bushes can help reduce sound as well as enhance the appearance of the housing.

Proper lighting is an important part of noise control as well. Birds are active when there is light, so a coop that allows you to control both natural and artificial light means you will have greater control over when the birds are active and more likely to make noise. Keep in mind that to get the most out of egg production, chickens need 14 to 16 hours of natural or artificial light per day.

Odors are another source of concern in urban environments, where neighbors are usually close to one another. Most poultry odor is associated with ammonia produced in poorly ventilated and moist coops. The solution is to properly ventilate the housing area, which will help keep the bedding dry. You may need to consider dehumidification during times of high humidity and other seasonal weather conditions.

Pest management and control

Controlling flies and other insects is very important to all poultry producers, but may have an even larger impact in an urban area. The best way to prevent flies is to keep the litter dry, as fly eggs and larvae (maggots) need moisture to develop. Keeping the pens clean will reduce problems with flies and insects; most small flock owners clean out their coops regularly, so manure buildup is not an issue. During certain times of the year or under particular weather conditions, however, traps or chemical control may be necessary.

Rodents can be another problem. Storing your feed securely and using feeders that minimize waste will reduce issues associated with rodents. Proper coop design and keeping the area immediately surrounding the coop free of weeds and grass will help keep rodents at a distance as well.

Concern about disease

As with any animal they share a space with, there is always the chance of humans picking something up from their backyard chickens. For example, some diseases found in other common household pets such as caged birds and reptiles can also be found in poultry. What follows is a short list of diseases that **could** be transmitted from birds to humans. However, the risks are very low when poultry is kept in a healthy and clean environment.

Salmonellosis: This is often what people think of when they have a concern about chickens and disease. There are about 2,500 different species of *Salmonella*; a few of them can be carried by chickens and potentially make people sick. The one that usually makes the news (*Salmonella enteritidis*, or SE) can be contracted by consuming undercooked eggs or from contamination from raw chicken meat. Only rarely will contact with fecal material lead to infection, and a good hand washing with soap after handling any chicken will take care of this. The same risk and remedy applies to other pets, including dogs, turtles, iguanas, and pygmy hedgehogs.



Influenza: There has been evidence in **some other countries** that chickens can transmit the influenza virus to humans. In the United States, the specific subtypes of the virus that affect humans have not been found in poultry for many years. However, the influenza virus can occasionally mutate from one subtype to another. In order to prevent future outbreaks, the USDA conducts an aggressive program to depopulate flocks that may have these other influenza subtypes, even if they aren't highly pathogenic.

Psittacosis: This bacterial disease can be contracted from poultry, although such occurrences are very rare. Caged birds such as parrots are more common carriers of psittacosis. If infection occurs, the disease can be treated with antibiotics.

Tuberculosis: While rare, there have been cases of people contracting tuberculosis from birds, although is not a common disease in poultry. Typically, people with a compromised immune system are most at risk.

Histoplasmosis: This fungal disease is actually caused by a soil fungus. While birds are not carriers, histoplasmosis can grow in old poultry or pigeon manure and is commonly connected with church belfries, barns, and other places where droppings accumulate. As long as a poultry house is cleaned regularly, this should not be an issue.

Parasites: Because chickens belong to the class *Aves* and humans to the class *Mammalia*, poultry and people are not closely related. Thus, there is little risk from the spread of parasites, which generally adapt to a specific class. Mites and lice from birds, for example, will not live on humans for more than a few hours. Likewise, internal parasites that are adapted to the poultry gut typically won't be a problem for humans. One protozoa, *Giardia*, can occasionally affect both birds and humans, although this is more commonly seen with caged birds such as parakeets and canaries. Most hobby flock owners routinely monitor and treat their birds for parasites nonetheless, to keep them healthy.

Other issues to consider

There are other issues specific to raising poultry in urban settings that you should consider before deciding to raise chickens or allowing chickens to be raised in your community.

Waste disposal

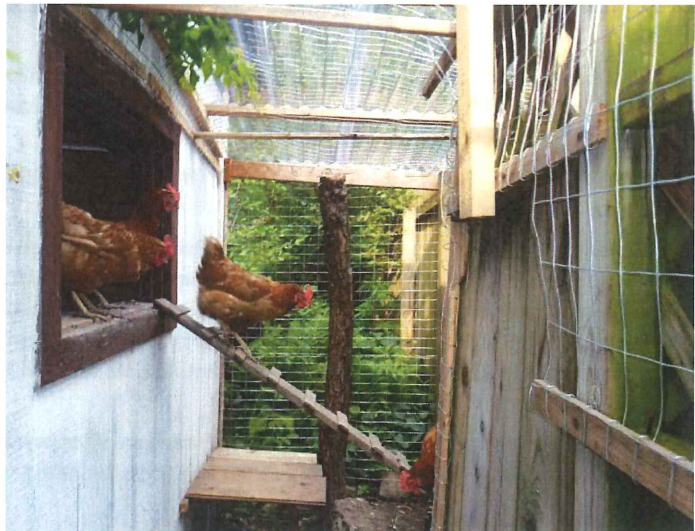
To safely keep poultry in an urban environment, you must have a secure plan regarding the disposal of poultry waste. If you have a waste storage container, make sure that it can be sealed and is rodent-proof. Composting poultry waste has become popular; homeowners have many options for purchasing or building compost bins. Poultry waste, which has a high nitrogen component, should not be directly applied to young and growing plants for fear of nitrogen burn. After it is composted, however, poultry waste makes for a safe, stable, odor-free fertilizer.

Can you have poultry in your town?

If you are thinking of keeping chickens in your city or town, the first thing to do is to check with your local officials to see if zoning or municipal ordinances limit or prohibit the raising of poultry, as is the case in many cities. Common restrictions include the distance between poultry housing and the lot line, the number and types of poultry that can be kept, and the need for permits and/or inspections.

Across the country, many groups are working with their municipalities to make it legal to raise poultry in areas where it was previously prohibited. If your city or municipality does not allow this, there are many resources to draw upon that will help your community decide whether an ordinance change is advisable. Keeping poultry in urban settings can be a contentious issue, so keep the following guidelines in mind:

- Be respectful of all positions
- Refer to poultry as pets and not livestock
- Start small and stay organized
- Be willing to educate neighbors, friends, and community members
- Include both the pros and cons of urban poultry and be prepared to provide ideas and solutions to concerns that people have
- Do your research and know your local resources



Developing rules and best practices

For communities that do allow backyard poultry, establishing good rules and best practices is the best way to protect citizen rights and property. A good system of regulation means poultry keepers will have the freedom to raise poultry while governmental bodies will have the tools necessary to minimize and settle any conflicts that arise. For more information on best practices, contact your county extension office:

UW-Extension, Cooperative Extension website (with links to county extension websites): www.uwex.edu/CES/



Housing

When selecting housing for your chickens, consider the following factors:

- The location of the enclosure: Where is it in relation to nearby residences?
- The size of the enclosure: Does the housing provide the proper space?
- The design of the enclosure: Is there adequate protection from the weather and predators?
- The appearance of the enclosure: Does it fit into the surroundings? Is it well maintained?

Raising poultry in any setting is fun and rewarding. By taking your neighbors and the community into consideration, you can successfully enjoy raising poultry in an urban setting.

Resources

University of Wisconsin-Extension resources

"Egg Safety and the Backyard Flock," available at: foodsafety.wisc.edu

Guide to Raising Healthy Chickens (A3858-01): learningstore.uwex.edu

Main poultry education website: www.uwex.edu/ces/animalscience/poultry/resources.cfm

Pasture Poultry Ark (A3908-02): learningstore.uwex.edu

Polk County home composting information: polk.uwex.edu/hort/Composting.html

Producing Poultry on Pasture (A3908-01): learningstore.uwex.edu

Richland County poultry website: Richland.uwex.edu/ag/Poultrylinks.html

Other resources

Mad City Chickens: www.madcitychickens.com

North Carolina Extension small flock management resources: www.ces.ncsu.edu/depts/poulsci/tech_manuals/small_flock_resources.html

University of Kentucky small and backyard flocks: www.ca.uky.edu/smallflocks

Urban Chickens: urbanchickens.org

Copyright © 2011 by the Board of Regents of the University of Wisconsin System doing business as the division of Cooperative Extension of the University of Wisconsin-Extension. All rights reserved. Send copyright inquiries to: Cooperative Extension Publishing, 432 N. Lake St., Rm. 227, Madison, WI 53706, pubs@uwex.edu.

Authors: Adam Hady is an agriculture educator in Richland County with University of Wisconsin-Extension, Cooperative Extension and Ron Kean is a poultry specialist in animal sciences, College of Agricultural and Life Sciences, University of Wisconsin-Madison and University of Wisconsin-Extension, Cooperative Extension.

Photo credits: Shingled roof coop (page 1) and Carl Wacker with his Buff Orpington hen Shasha (page 2) courtesy of Kristy Hanselman; chicken run (page 3) courtesy of David Lovell.

University of Wisconsin-Extension, Cooperative Extension, in cooperation with the U.S. Department of Agriculture and Wisconsin counties, publishes this information to further the purpose of the May 8 and June 30, 1914, Acts of Congress. An EEO/AA employer, the University of Wisconsin-Extension, Cooperative Extension provides equal opportunities in employment and programming, including Title IX and ADA requirements. If you need this information in an alternative format, contact Equal Opportunity and Diversity Programs, University of Wisconsin-Extension, 432 N. Lake St., Rm. 501, Madison, WI 53706, diversity@uwex.edu, phone: (608) 262-0277, fax: (608) 262-8404, TTY: 711 Wisconsin Relay.

This publication is available from your county UW-Extension office (www.uwex.edu/ces/cty) or from Cooperative Extension Publishing. To order, call toll-free: 1-877-947-7827 (WIS-PUBS) or visit our website: learningstore.uwex.edu.

Poultry in Urban Areas (A3908-03)

I-01-2011