

**Richland County
Natural Resources Standing Committee**

Date Posted: May 28, 2025

NOTICE OF MEETING

Please be advised that the Richland County Natural Resources Standing Committee will convene on Monday, June 2, 2025 at 9:30 AM in the Richland County Board Room of the Courthouse at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/natural-resources-committee/>

If you have any trouble accessing the meeting, please contact MIS Support at 608-649-4371 (phone) or mis@co.richland.wi.us (email).

AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From May 5, 2025 Meeting
6. Public Comment
7. Zoning Petitions
 - A. Petition To Rezone Parcels 014-2133-2000, 014-2044-1000, 014-2044-2000, And 014-2044-1100 - Town Of Henrietta
 - B. Petition To Rezone A Portion Of Parcel 014-3034-0000 – Town Of Henrietta
 - C. Petition To Rezone Parcel 030-2811-1100 – Town Of Westford
 - D. Petition To Rezone Parcel 012-0733-2000 - Town Of Forest.
 - E. Petition To Rezone Parcel 010-0122-3000 - Town Of Eagle.
 - F. Petition For A CUP For A Campground On Parcel 014-0742-0000, Section 7, Town Of Henrietta.
8. Reports
 - A. Zoning: Report & Departmental Activities
 - B. Land Conservation: Report & Departmental Activities
 - C. UW-Extension: Report & Departmental Activities
 - D. Land Information: Report & Departmental Activities
9. Discussion & Possible Action: Update On DAWS (Driftless Area Water Study) Project
10. Discussion & Possible Action: Policy Pertaining To Crediting Short Term Rental Fees
11. Discussion & Possible Action: GIS Technician Position
12. Correspondence
13. Future Agenda Items
14. Adjourn

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Natural Resources Standing Committee.

Derek S. Kalish
County Clerk

Richland County

Natural Resources Standing Committee

May 5, 2025

The Richland County Natural Resources Standing Committee convened on Monday, May 5, 2025 in person and virtually at 9:30 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Carrow called the meeting to order at 9:31 AM.

Roll Call: Deputy County Clerk Hege conducted roll call. Committee members present: Steve Carrow, Richard McKee, Alayne Hendricks, Mark Gill, Craig Woodhouse, Julie Fleming, and Robert Brookens. Committee member(s) absent: None.

Verification of Open Meetings Law Compliance: Deputy County Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Fleming, second by Gill to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From March 31, 2025 Meeting: Chair Carrow asked if there were any corrections or amendments to the minutes from the March 31, 2025 meeting. Hearing none, Chair Carrow declared the minutes of the March 31, 2025 meeting approved as published.

Public Comment: None.

Zoning Petitions:

Brief discussion on the organization of the items in the committee packet ensued with County Conservationist Cooper noting that the supplemental items were labeled incorrectly.

A. Petition To Rezone Parcel 008-3423-0000 Town Of Dayton: Jenn Fry, Zoning and Sanitary Technician, gave a brief background on the petition. Motion by McKee, second by Fleming to approved the petition. Brief discussion ensued. Motion carried and petition was approved and forwarded on to county board.

B. Petition To Rezone Parcel 016-0411-2000 – Town of Ithaca: Michele Wobschall of Ithaca Township introduced herself to the committee and briefly spoke on the petition. Motion by Gill, second by McKee to approved the petition. Brief discussion ensued. Motion carried and petition was approved and forwarded on to county board.

C. Petition To Rezone Parcel 014-2044-1000 - Town Of Henrietta: County Conservationist Cooper requested that this petition be tabled until the June 2025 meeting. Consensus was gained from the committee to table this petition until the June 2025 meeting.

D. Petition To Rezone Part Of Parcels 026-2711-1000 And 026-2714-0000 - Town Of Rockbridge: Jenn Fry, Zoning and Sanitary Technician, gave a brief background on the petition. Motion by McKee, second by Fleming to approved the petition. Brief discussion ensued. Motion carried and petition was approved and forwarded on to county board.

Richland County Natural Resources Standing Committee

E. Petition To Rezone Part Of Parcel 008-1043-2000 - Town Of Dayton: Jenn Fry, Zoning and Sanitary Technician, gave a brief background on the petition. Motion by Fleming, second by Gill to approved the petition. Brief discussion ensued. Motion carried and petition was approved and forwarded on to county board.

Reports:

A. Zoning Administrator: Departmental Activities: County Conservationist Cooper introduced Jenn Fry as the new Zoning and Sanitary Technician and Noel Schmitz as the new Office System Tech. Ms. Fry briefly reported on the number of sanitary permits issued in Richland County and on a recent soils training event. Conservationist Cooper reported on the recent septic tank inspections, the work plan that she was creating for the Zoning and Conservation Office, recent unpermitted digging in an area of wetlands near Rockbridge, and that she was meeting with Attorney Windle to go over various issues happening in Akan Township. Brief discussion ensued

B. County Conservationist: Departmental Activities: Conservationist Cooper reported on various topics including the ongoing county tree sale and that any unsold trees would most likely be planted on county land, the recent producer classes, and soils testing. Brief discussion ensued. County Conservationist Cooper introduced Josh Bushee, District Conservationist, and he briefly spoke on various projects at the district level. Brief discussion ensued.

C. UW-Extension: Departmental Activities: Mr. Adam Hady, Area 13 Extension Director presented his April 2025 Richland report to the committee, briefly spoke on a new cover crop trial happening in Wisconsin, gave a brief recap of the recent “Get Real” event, the 4H Discovery Day, and provided information on the upcoming Richland County Listening Session which was set for May 21st, 2025 from 5-6 pm. Brief discussion ensued.

D. County Surveyor Report: Mr. Todd Rummler PLS, Richland County Surveyor, introduced himself to the committee and reviewed the details of his contract with Richland County and the duties that he performs on behalf of the county. Mr. Rummler briefly spoke on the GIS mapping system. Extensive discussion ensued.

Discussion & Possible Action: Update On DAWS (Driftless Area Water Study) Project: County Conservationist Cooper presented documents showing the results of well testing done in October 2020 and April 2021.

Discussion & Possible Action: Policy Pertaining To Crediting Short Term Rental Fees: Chair Carrow gave a brief explanation of the need to create a policy pertaining to crediting short term rental fees. Extensive discussion ensued. McKee suggested a credit of \$300. Fleming mentioned issuing a refund and briefly spoke on the concern of setting a precedent for other fees or charges. County Administrator Clements suggested meeting with the county corporation counsel, Attorney Windle, and bringing a proposal back to the next meeting. Extensive discussion ensued. McKee stated that he was against giving credit.

Correspondence: None.

Richland County
Natural Resources Standing Committee

Future Agenda Items:

Zoning Petition: Petition To Rezone Parcel 014-2044-1000 - Town Of Henrietta

Discussion & Possible Action: Policy Pertaining To Crediting Short Term Rental Fees

Discussion & Possible Action: GIS Technician Position

Adjourn: Chair Carrow entertained a motion to adjourn. Motion by Fleming, second by McKee to adjourn. Motion carried and meeting adjourned at 11:02 AM.

Respectfully submitted by,



Myranda H. Hege
Deputy County Clerk

**Natural Resources Committee
Agenda Item Cover**

Agenda Item Name: Petition to Rezone Parcels 014-2133-2000, 014-2044-2000 and 014

Department:	Land Conservation & Zoning	Presented By:	Jenn Fry
Date of Meeting:	06/02/2025	Action Needed:	Ordinance
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Pass Ordinance Amendment to Rezone rezone from Ag/Forestry to Ag/Residential

Background:

Owner has completed a certified survey of the 4 parcels which are currently zoned Ag/Forestry, Ag/Residential and Residential. They are requesting rezoning the 2 new surveyed lots to Ag/Residential.

Attachments and References:

Rezone petition, Henrietta township minutes, certified survey, aerial map and adjoining landowner not

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Cathy Cooper

Department Head

Administrator, Tricia Clements

RECEIVED
MAR 18 2025

ck 2411

Customer #		COUNTY OF RICHLAND ZONING COMMITTEE
Petition #	25-006	NOTICE OF PETITION

(I) (We)	First Name(s)	Last Name	Phone	608-647-2183
Address	23810 Devel Lane	City	Hillsboro	State WI Zip 53413
First Name(s)		Last Name		Phone
Address		City		State WI Zip

hereby petition the Richland County Zoning Committee for a:

<input checked="" type="checkbox"/> Rezone from	Ag Forest	Rezone to	Residential
<input type="checkbox"/> CUP to permit			
<input type="checkbox"/> SUP to permit			
<input type="checkbox"/> Other			
Authorized by Section(s)		of the Richland County Zoning Ordinance.	

Present description of the property involved in this petition is as follows:						Parcel #	04-2044-1000						
Qtr	SE	Qtr	SE	Section	20	Town	12N	Range	1E	Township	HRN	# of acres	50
Lot		Block		Subdivision		# of Acres Approved							

Present Use	Currently two home sites
Present Improvements	Home on one parcel, mobile home on the other Small barn
Proposed Use	2 home sites
Legal Description	

Petition Filed	3/18/25	Petitioner Notified		Rezone Decision		Ordinance #	
Category	Rezoning	Town Notified		CUP Decision		CB Date	
Fee Amount	\$500.00	<input type="checkbox"/> Township Approval		CUP Expires		CB Decision	
Meeting Date	5/5/25	Decision Date		SUP Decision		Amendment #	

Comments Township meeting 4-10-25

County Clerk Approval

(Signed) Appellant(s) or Agent(s)

RICHLAND COUNTY CERTIFIED SURVEY MAP NO.
BEING LOCATED IN PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 20, AND PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER AND PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 21, TOWNSHIP 12 NORTH, RANGE 1 EAST, TOWN OF HENRIETTA, RICHLAND COUNTY, WISCONSIN.

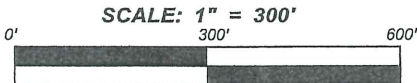
SURVEY PREPARED FOR:

23810 DOVE LANE
HILLSBORO, WI 54634



LEGEND AND NOTES:

- — INDICATES 3/4" DIA IRON REBAR FOUND
- — INDICATES 3/4" X 18" IRON REBAR, WEIGHT 1.5 LBS/FT PLACED BY THIS SURVEY (000.00)
- DIMENSIONS IN PARENTHESIS ARE AS PREVIOUSLY RECORDED / DESCRIBED
- x — EXISTING FENCE
- ① — EASEMENT COURSE TABLE LINE REFERENCE



BASIS OF BEARINGS AND ORIENTATION:
MAD 83 (2011) EAST LINE OF THE SOUTHEAST QUARTER SECTION 20, T12N, R1E DETERMINED TO BEAR S00°04'46"E

LANDS WITHIN THIS CSM ARE SUBJECT TO THE FOLLOWING UTILITY EASEMENTS: RICHLAND ELECTRIC: DOC 87192, DOC 323471, VOL. 162, PG 576; GENERAL TELEPHONE: DOC 143909

ANY LAND BELOW THE ORDINARY HIGH WATER MARK OF A LAKE OR NAVIGABLE STREAM IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE WATERS AS ESTABLISHED UNDER ARTICLE IX, SECTION 1 OF THE STATE CONSTITUTION.

SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNERSHIP TITLE EVIDENCE OR ANY OTHER FACTS THAT AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE.

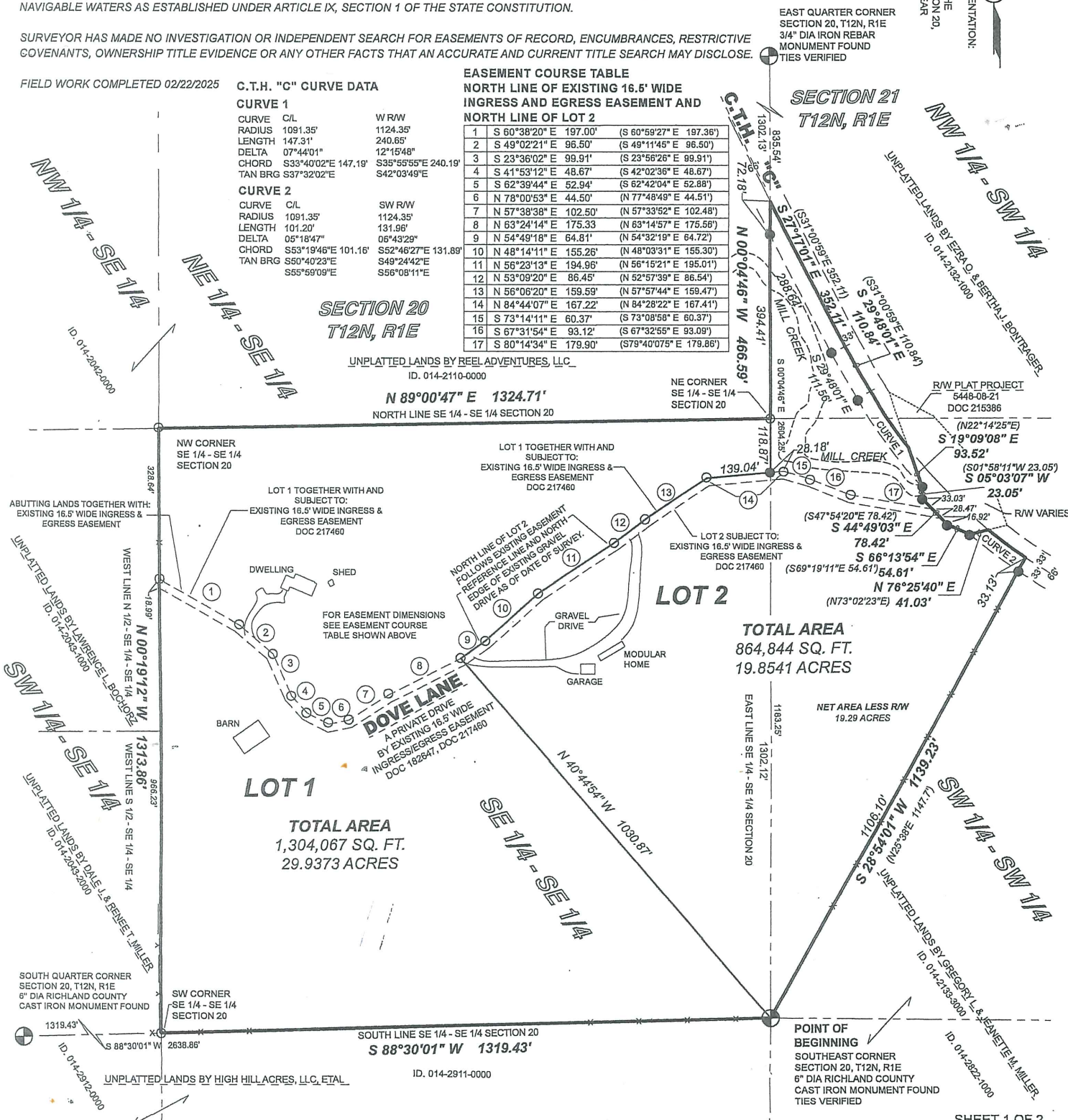
FIELD WORK COMPLETED 02/22/2025

C.T.H. "C" CURVE DATA

CURVE 1			
CURVE	C/L	W/R/W	
RADIUS	1091.35'	1124.35'	
LENGTH	147.31'	240.65'	
DELTA	07°44'01"	12°15'48"	
CHORD	S33°40'02"E 147.19'	S35°55'55"E 240.19'	
TAN BRG	S37°32'02"E	S42°03'49"E	
CURVE 2			
CURVE	C/L	SW/R/W	
RADIUS	1091.35'	1124.35'	
LENGTH	101.20'	131.96'	
DELTA	06°18'47"	06°43'29"	
CHORD	S53°19'46"E 101.16'	S52°46'27"E 131.89'	
TAN BRG	S50°40'23"E	S49°24'42"E	
	S55°59'09"E	S56°08'11"E	

EASEMENT COURSE TABLE
NORTH LINE OF EXISTING 16.5' WIDE INGRESS AND EGRESS EASEMENT AND NORTH LINE OF LOT 2

1	S 60°38'20" E	197.00'	(S 60°58'27" E 197.36')
2	S 49°02'21" E	96.50'	(S 49°11'45" E 96.50')
3	S 23°36'02" E	99.91'	(S 23°56'26" E 99.91')
4	S 41°53'12" E	48.67'	(S 42°02'36" E 48.67')
5	S 62°39'44" E	52.94'	(S 62°42'04" E 52.88')
6	N 78°00'53" E	44.50'	(N 77°48'49" E 44.51')
7	N 57°38'38" E	102.50'	(N 57°33'52" E 102.48')
8	N 63°24'14" E	175.33'	(N 63°14'57" E 175.56')
9	N 54°49'18" E	64.81'	(N 54°32'19" E 64.72')
10	N 48°14'11" E	155.26'	(N 48°03'31" E 155.30')
11	N 56°23'13" E	194.96'	(N 56°15'21" E 195.01')
12	N 53°09'20" E	86.45'	(N 52°57'39" E 86.54')
13	N 56°08'20" E	159.59'	(N 57°57'44" E 159.47')
14	N 84°44'07" E	167.22'	(N 84°28'22" E 167.41')
15	S 73°14'11" E	60.37'	(S 73°08'58" E 60.37')
16	S 67°31'54" E	93.12'	(S 67°32'55" E 93.09')
17	S 80°14'34" E	179.90'	(S 79°40'075" E 179.86')



RICHLAND COUNTY CERTIFIED SURVEY MAP NO. _____ CONT'D.
BEING LOCATED IN PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 20,
AND PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER AND PART OF THE NORTHWEST
QUARTER OF THE SOUTHWEST QUARTER OF SECTION 21, TOWNSHIP 12 NORTH, RANGE 1 EAST, TOWN OF
HENRIETTA, RICHLAND COUNTY, WISCONSIN.

SURVEY PREPARED FOR:
RACHEL KAMPS
23810 DOVE LANE
HILLSBORO, WI 54634

SURVEYOR'S CERTIFICATE:

I, SEAN M. WALSH, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY: THAT I HAVE SURVEYED, DIVIDED, MAPPED AND MONUMENTED THE LANDS SHOWN
HEREON, BEING LOCATED IN PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 20 AND PART OF THE SOUTHWEST QUARTER OF
THE SOUTHWEST QUARTER AND PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 21, TOWNSHIP 12 NORTH, RANGE 1 EAST,
TOWN OF HENRIETTA, RICHLAND COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID SECTION 20;

THENCE SOUTH 88°30'01" WEST, ALONG THE SOUTH LINE OF SAID SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER, 1319.43 FEET TO THE SOUTHWEST
CORNER OF SAID SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER;

THENCE NORTH 00°19' 12" WEST, ALONG THE WEST LINE OF SAID SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER, 1313.86 FEET TO THE NORTHWEST
CORNER OF SAID SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER;

THENCE NORTH 89°00'47" EAST, ALONG THE NORTH LINE OF SAID SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER, 1324.71 FEET TO THE NORTHEAST
CORNER OF SAID SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER;

THENCE NORTH 00°04'46" WEST, ALONG THE WEST LINE OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, 466.59 FEET TO A POINT ON THE
CENTERLINE OF RICHLAND COUNTY TRUNK HIGHWAY "C";

THENCE SOUTH 27°17'01" EAST, ALONG SAID CENTERLINE, 352.11 FEET;

THENCE SOUTH 29°48'01" EAST, ALONG SAID CENTERLINE, 110.84 FEET TO THE POINT OF CURVATURE OF A 1091.35 FOOT RADIUS CURVE, CONCAVE TO THE
NORTHEAST;

THENCE SOUTHEASTERLY, 147.31 FEET ALONG SAID CENTERLINE AND THE ARC OF SAID CURVE WITH A CENTRAL ANGLE OF 07°44'01" AND A CHORD BEARING
SOUTH 33°40'02" EAST, 147.19 FEET TO A POINT ON A WESTERLY LINE OF HIGHWAY ACQUISITION RECORDED IN DOCUMENT NUMBER 215386;

THENCE SOUTH 19°09'08" EAST, ALONG SAID WEST LINE, 93.52 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY FOR RICHLAND COUNTY TRUNK HIGHWAY
"C";

THENCE SOUTH 05°03'07" WEST, ALONG SAID RIGHT-OF-WAY, 23.05 FEET;

THENCE SOUTH 44°49'03" EAST, ALONG SAID RIGHT-OF-WAY, 78.42 FEET;

THENCE SOUTH 66°13'54" EAST, ALONG SAID RIGHT-OF-WAY, 54.61 FEET;

THENCE NORTH 76°25'40" EAST, 41.03 FEET TO A POINT ON THE CENTERLINE FOR RICHLAND COUNTY TRUNK HIGHWAY C, SAID POINT BEING ON THE ARC OF A
1091.35 FOOT RADIUS, CONCAVE TO THE NORTHEAST;

THENCE SOUTHEASTERLY, 101.20 FEET ALONG SAID CENTERLINE AND THE ARC OF SAID CURVE WITH A CENTRAL ANGLE OF 05°18'47" AND A CHORD BEARING
SOUTH 53°19'46" EAST, 101.16 FEET;

THENCE SOUTH 28°54'01" WEST, 1139.23 FEET TO THE POINT OF BEGINNING.

THAT I HAVE MADE THIS SURVEY AND LAND DIVISION UNDER THE DIRECTION OF
RACHEL KAMPS, OWNER OF SAID LANDS;

THAT THIS MAP IS A CORRECT REPRESENTATION OF ALL OF THE EXTERIOR BOUNDARIES
OF THE LAND SURVEYED AND THE DIVISION OF SAID LAND.

THAT I HAVE FULLY COMPLIED WITH CHAPTER A-E7 OF THE WISCONSIN ADMINISTRATIVE CODE,
SECTION 236.34 OF THE WISCONSIN STATUTES AND THE LAND DIVISION AND ZONING ORDINANCES OF
RICHLAND COUNTY IN SURVEYING, DIVIDING AND MAPPING THE SAME.

OWNERS CERTIFICATE - RACHEL A KAMPS:

AS OWNER OF THE LANDS SHOWN HEREON, I, RACHEL A KAMPS DO HEREBY CERTIFY THAT I CAUSED THE
LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND
MAPPED AS REPRESENTED HEREON.

I ALSO CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL:

RICHLAND COUNTY ZONING

RACHEL A KAMPS, OWNER DATE

NOTARY CERTIFICATE:

STATE OF WISCONSIN)

COUNTY OF _____)

PERSONALLY CAME BEFORE ME THIS ____ DAY OF _____, 2025, THE ABOVE NAMED
RACHEL A KAMPS, KNOWN BY ME TO BE THE PERSON WHO EXECUTED
THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NAME

NOTARY PUBLIC, _____ COUNTY, WISCONSIN

MY COMMISSION EXPIRES _____

RICHLAND COUNTY ZONING APPROVAL:

RESOLVED THAT THE THIS CERTIFIED SURVEY MAP LOCATED IN THE TOWN OF HENRIETTA, RICHLAND COUNTY WISCONSIN, RACHEL KAMPS, OWNER IS
HEREBY APPROVED BY RICHLAND COUNTY ZONING

APPROVED THIS 27th DAY OF May, 2025

Cathy Cooper
NAME:
RICHLAND COUNTY ZONING ADMINISTRATOR



Town of Henrietta

Meeting Minutes

April 10, 2025

Town Officers present: Todd Stittleburg, Ken Dvorak, Dennis Brown, Rachael Aide, Diane Brown

Town Officer(s) excused absent: None

Citizen(s) present: Daniel Timm, Georgette White, Rachel Kamps, Nathaniel Heiden, Mike Simpson

Guest(s) present: Lucas Winchel, Robin Davis, Joe Paune, Wayne Jems

Chairman Stittleburg called the meeting to order at 7:00 P.M.

Agenda read by Stittleburg. Dvorak makes motion to approve the agenda with no additions or corrections, Dennis Brown seconds, no discussion, motion carried.

Aide reads meeting minutes from March 6, 2025, town meeting. Dvorak makes motion to approve March 6, 2025, meeting minutes with no additions or corrections, Dennis Brown seconds, no discussion, motion carried.

Diane Brown gives March 2025 financial report. Dvorak makes motion to approve March 2025 financial report, Dennis Brown seconds, no discussion motion carried.

Stittleburg opened the meeting up for citizen comments. No citizen comments.

Mike Simpson gave the patrolman's report. Mike has been busy brush hogging, cleaning culverts out and equipment maintenance. He would like to get quotes for carbide blades for the plow. He would also need a cover for the blade. He stated with the mild winter he went through 2 sets of blades.

Seal Coat Bids were reviewed by the board. 2 seal coat bids were received; 1 from Scott Construction and 1 from Farhner Asphalt. Dvorak makes motion to accept seal coat bid from Farhner Asphalt as presented, Dennis seconds, no discussion, motion carried.

Gravel Bids were reviewed by the board. 3 gravel bids were received; 1 from Bindl Bauer Limestone, 1 from Milestone Materials and 1 from Green Tech. Dvorak makes motion to accept all gravel bids as presented, Dennis seconds, no discussion, motion carried.

[redacted] approached the board about a parcel split. [redacted] currently has a total of approximately 50 acres of land split into 4 parcels. [redacted] wants to split the parcels in 2 creating a 30 acre parcel and a 20 acre parcel. Dvorak makes motion to approve the change in parcel from 4 parcels to 2, Dennis Brown seconds, no discussion, motion carried.

Nathaniel Heiden purchased property in Hub City and is looking at driveway possibilities. He has been in contact with the Wisconsin DOT; they will not allow a driveway on Highway 80 due to possible public right away on Severson Street. According to the DOT they see 3 possible public right aways to his property from Severson Street. The township of Henrietta closed those streets in 1982. There is no action the board could take, Nathaniel was recommended to contact Richland County Zoning.

Joyce Dray was not able to attend the meeting; Aide presented her information in her absence. Joyce is in the process of selling some acreage. She will be keeping approximately 8 acres of land where the house and buildings are. Parcel 014-3034-0000 is currently zoned agricultural. To make this sale possible she will need to rezone the approximate 8 acres to residential agriculture. Dvorak makes motion to approve parcel 014-3034-0000 to be rezoned to residential agriculture, Dennis Brown seconds, no discussion, motion carried.

Aide informed the board of a complaint she received from Laurie Ritcher in Hub City about an abundance of dogs living at a residence. The smell is atrocious and inhumane. Diane Brown stated there have been no dog license issued for the residence. Aide will investigate this issue further and contact the Richland County Sheriff's Department.

Stittleburg has been in contact with Attorney Hagen about the Souls Creek Cemetery. Stittleburg also met with Jordan and Lane Hill. As of March 30, 2025, there was \$2,521.01 in the

cemeteries checking account. Lane wrote a check to the Township of Henrietta in the amount listed. Dvorak makes motion to transfer Souls Creek Cemetery to the Township of Henrietta, Dennis Brown seconds, no discussion, Motion carried. Resolution 2025-1 was signed at 8:22 P.M on April 10, 2025.

Clerk report given to Board. Dvorak makes motion to approve checks 300, 301 and 5595 – 5617, Dennis Brown seconds, no discussion, motion carried.

Next monthly meeting is set for May 8, 2025, at 7 P.M.

Dennis Brown makes motion to adjourn at 8:37 p.m., Dvorak seconds, no discussion, motion carried.

Respectively submitted this 10th day of April 2025

Rachael Aide, Town Clerk

Name	Title	Property Address	Mailing Address (if different)	City	State	Zip
Property		23941 Dove Ln		Hillsboro	WI	54634
<u>Neighbors</u>						
Dale & Renee Miller		23805 Dove Ln	1006 Spahn Dr	Waunakee	WI	53597
Lawrence Bochorz		23799 Dove Ln		Hillsboro	WI	54634
High Hill Acres LLC/Jeffrey Hardel & Rita Martin		Parcel 014-2911-0000 & 014-2912-0000	700 Kenwood Cir	Verona	WI	53593
Reel Adventures LLC		Parcel 014-2041-0000 & 014-2042-0000	13552 County Hwy C	Hillsboro	WI	54634
Ezra & Bertha Bontrager		Parcel 014-2132-1000	24195 Judson Ln	Hillsboro	WI	54634
Gregory & Jeanette Miller		13850 County Hwy C	812 Acker Parkway	DeForest	WI	53532
State of WI DNR		Parcel 014-2133-1000	101 S Webster St PO Box 7921	Madison	WI	53707
Richland County Hwy		Parcel 014-2133-1100	120 Bowen Cir	Richland Center	WI	53581
Rachael Aide	Henrietta Township Clerk	15814 Crofton Dr		Richland Center	WI	53581
Vacant	Supervisory District 3					

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition to Rezone Parcels 014-2133-2000, 014-2044-2000 and 014-2044-2000 ⁺

Department:	Land Conservation & Zoning	Presented By:	Jenn Fry
Date of Meeting:	06/02/2025	Action Needed:	Ordinance
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Pass Ordinance Amendment to Rezone rezone from Ag/Forestry to Ag/Residential

Background:

Owner has completed a certified survey of the 4 parcels which are currently zoned Ag/Forestry, Ag/Residential and Residential. They are requesting rezoning the 2 new surveyed lots to Ag/Residential.

Attachments and References:

Rezone petition, Henrietta township minutes, certified survey, aerial map and adjoining landowner not

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Cathy Cooper

Department Head

Tricia Clements

Digitally signed by Tricia Clements
Date: 2025.05.29 09:40:17 -05'00'

Administrator, Tricia Clements

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition to Rezone A Portion of Parcel 014-3034-0000

Department:	Land Conservation & Zoning	Presented By:	Jenn Fry
Date of Meeting:	06/02/2025	Action Needed:	Ordinance
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Pass Ordinance Amendment to Rezone a portion of parcel 014-3034-0000 from Ag/Forestry to Ag/Residential

Background:

Landowner is keeping the buildings and some of the acreage and selling the rest of the land.

Attachments and References:

Zoning petition, certified survey map, township approval, aerial map and adjacent landowners list

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Cathy Cooper

Department Head

Administrator, Tricia Clements

RECEIVED
APR 17 2025

ck 1737

25-009

COUNTY OF RICHLAND ZONING COMMITTEE

By NOTICE OF PETITION

(I) (We) First Name(s) Last Name Phone

Address 14882 Quarry Drive City Richland Center State WI Zip 53581

First Name(s) Last Name Phone

Address City State WI Zip

hereby petition the Richland County Zoning Committee for a:

☒ Rezone from AG Rezone to RES / AG

☐ CUP to permit

☐ SUP to permit

☐ Other

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 014-3034-0000

Qtr SE Qtr SW Section 30 Town 12 Range 01 Township Henrietta # of acres 40

Lot Block Subdivision # of Acres Approved

Present Use Home and acreage

Present Improvements Home, garage, shed

Proposed Use Selling land

Legal Description

Petition Filed Petitioner Notified Rezone Decision Ordinance #

Catagory Rezoning Town Notified CUP Decision CB Date

Fee Amount \$500.00 ☒ Township Approval CUP Expires CB Decision

Meeting Date Decision Date SUP Decision Amendment #

Comments is selling land. is currently going through the survey process. will be keeping the house, garage and 7.4 acres along with the buildings on the other side of the road and approximately 0.6 to 0.8 acres.
(Signed) Appellant(s) or Agent(s) Mallory Schoenfeld
RE/MAX Preferred

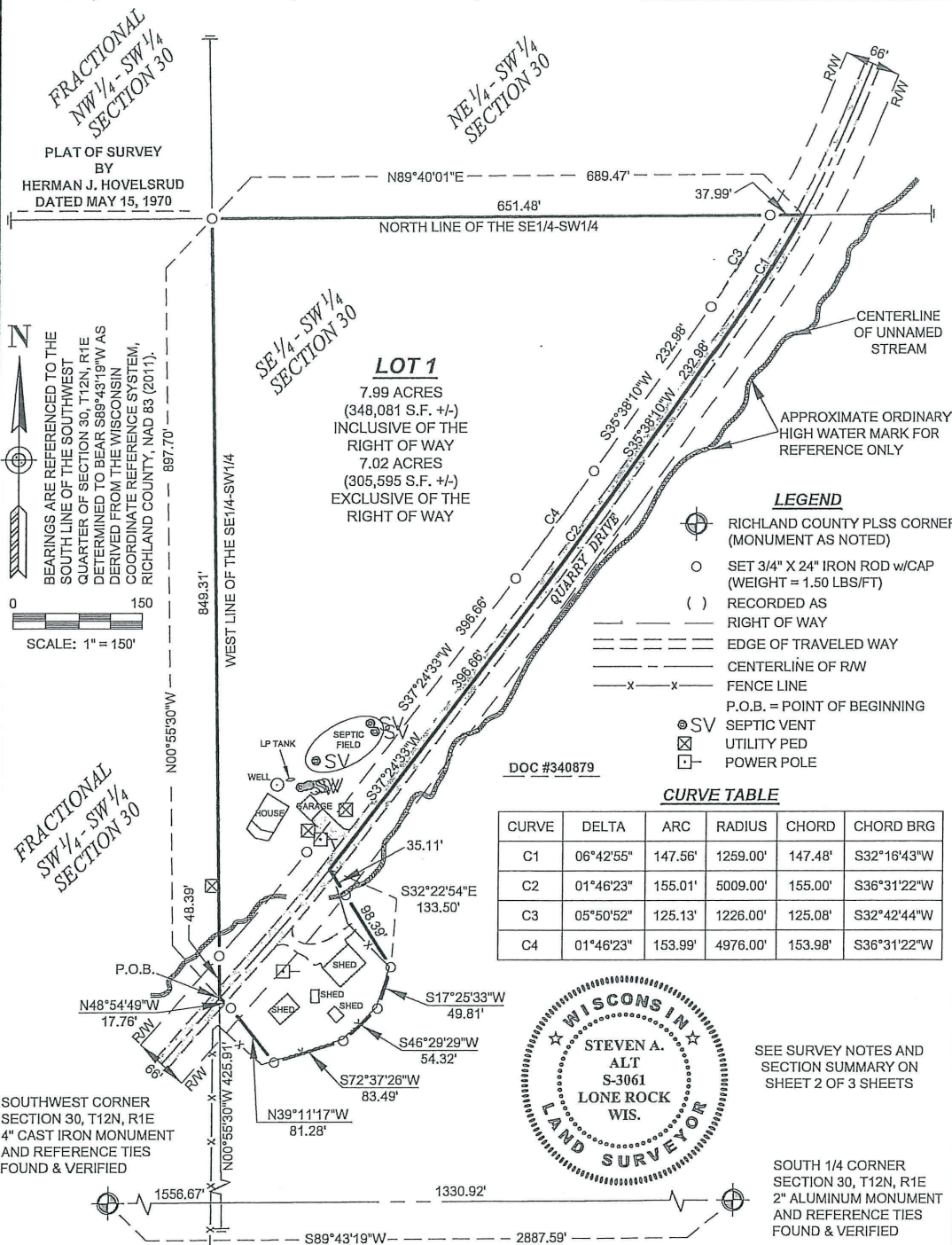
County Clerk Approval

ck 6126

RECEIVED
APR 23 2025
By _____

CERTIFIED SURVEY MAP No. _____

A PARCEL LOCATED
IN THE SOUTHEAST QUARTER (SE 1/4) OF THE SOUTHWEST
QUARTER (SW 1/4) OF SECTION 30, TOWNSHIP 12 NORTH, RANGE 1
EAST, TOWN OF HENRIETTA, RICHLAND COUNTY, WISCONSIN.



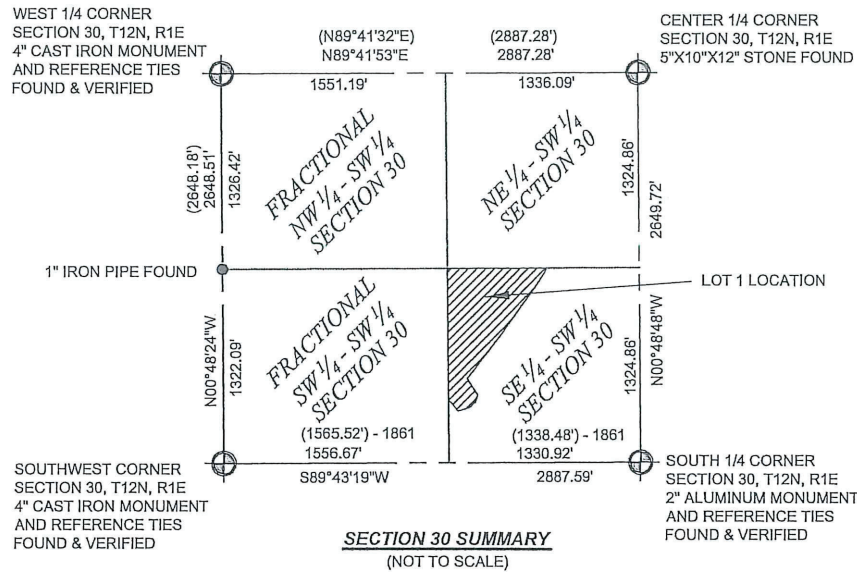
TEAM ENGINEERING
Topographic, Environmental, Agricultural, Municipal and Land Surveying
118 EAST MAIN STREET
REEDSBURG, WI 53959
PHONE: (608) 768-5075

PREPARED FOR:
W11027 GLEN DRIVE
BEAVER DAM, WI 53916

DRAWN BY: SAA
CHECKED BY: POJ
DATE: 4/21/2025
SHEET 1 OF 3 SHEETS

CERTIFIED SURVEY MAP NO. _____

A PARCEL LOCATED
IN THE SOUTHEAST QUARTER (SE 1/4) OF THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 30,
TOWNSHIP 12 NORTH, RANGE 1 EAST, TOWN OF HENRIETTA, RICHLAND COUNTY, WISCONSIN.



SURVEYOR'S NOTES

1. IMPROVEMENTS SHOWN HEREON WERE MEASURED AT RANDOM LOCATIONS AND ARE DISPLAYED FOR REFERENCE ONLY.
2. RIGHT OF WAY FOR QUARRY DRIVE IS BASED ON EXISTING ROADWAY CENTERLINE.
3. SURVEY FIELD WORK WAS PERFORMED ON 4-15-2025.
4. ANY LAND BELOW THE ORDINARY HIGH WATER MARK OF A LAKE OR A NAVIGABLE STREAM IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE WATERS THAT IS ESTABLISHED UNDER ARTICLE IX, SECTION 1, OF THE STATE CONSTITUTION.



TEAM
ENGINEERING
Transportation, Environmental, Agricultural, Municipal
and Land Surveying
118 EAST MAIN STREET
REEDSBURG, WI 53959
PHONE: (608) 768-5075

PREPARED FOR:
W11027 GLEN DRIVE
BEAVER DAM, WI 53916

DRAWN BY: SAA
CHECKED BY: POJ
DATE: 4/21/2025
SHEET 2 OF 3 SHEETS

CERTIFIED SURVEY MAP NO. _____

A PARCEL LOCATED
IN THE SOUTHEAST QUARTER (SE 1/4) OF THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 30,
TOWNSHIP 12 NORTH, RANGE 1 EAST, TOWN OF HENRIETTA, RICHLAND COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, STEVEN A. ALT, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED A PARCEL LOCATED IN THE SOUTHEAST QUARTER (SE 1/4) OF THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 30, TOWNSHIP 12 NORTH, RANGE 1 EAST, TOWN OF HENRIETTA, RICHLAND COUNTY, WISCONSIN MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 30;
THENCE S89°43'19"W, 1330.92 FEET ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 30 TO THE SOUTHWEST THEREOF;
THENCE N00°55'30"W, 425.91 FEET ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 30 TO THE CENTERLINE OF QUARRY DRIVE AND THE POINT OF BEGINNING.

THENCE CONTINUING N00°55'30"W, 897.70 FEET ALONG SAID WEST LINE TO THE NORTHWEST CORNER THEREOF;
THENCE N89°40'01"E, 689.47 FEET ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER TO THE CENTERLINE OF QUARRY DRIVE;

THENCE ALONG SAID CENTERLINE 147.56 FEET ALONG A CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 1259.00 FEET AND A LONG CHORD BEARING S32°16'43"W, 147.48 FEET;

THENCE CONTINUING ALONG SAID CENTERLINE S35°38'10"W, 232.98 FEET;

THENCE CONTINUING ALONG SAID CENTERLINE 155.01 FEET ALONG A CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 5009.00 FEET AND A LONG CHORD BEARING S36°31'22"W, 155.00 FEET;

THENCE CONTINUING ALONG SAID CENTERLINE S37°24'33"W, 396.66 FEET;

THENCE S32°22'54"E, 133.50 FEET;

THENCE S17°25'33"W, 49.81 FEET;

THENCE S46°29'29"W, 54.32 FEET;

THENCE S72°37'26"W, 83.49 FEET;

THENCE N39°11'17"W, 81.28 FEET;

THENCE N48°54'49"W, 17.76 FEET TO THE POINT OF BEGINNING.

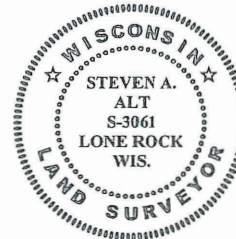
SAID PARCEL CONTAINS 7.99 ACRES OF LAND, MORE OR LESS.

THAT I HAVE MADE SUCH SURVEY, LAND DIVISION AND MAP BY THE DIRECTION OF JOYCE E. DRAY, THAT SUCH MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF. THAT I HAVE FULLY COMPLIED WITH PROVISIONS OF SECTION 236.34 OF THE WISCONSIN STATUTES, THE RICHLAND COUNTY LAND DIVISION ORDINANCE IN SURVEYING, DIVIDING AND MAPPING THE SAME. I FURTHER HEREBY CERTIFY THAT I HAVE SURVEYED, MAPPED, AND MONUMENTED THE ABOVE DESCRIBED PROPERTY IN ACCORDANCE WITH THE PROVISIONS OF WISCONSIN ADMINISTRATIVE CODE A-E 7 AND THAT THIS MAP IS AN ACCURATE REPRESENTATION OF THE SURVEY PERFORMED, TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 21ST DAY OF APRIL, 2025.

STEVEN A. ALT

P.L.S. S-3061



HENRIETTA TOWN BOARD CERTIFICATE

RESOLVED THAT THIS CERTIFIED SURVEY IN THE TOWN OF HENRIETTA, RICHLAND COUNTY, WISCONSIN, IS HEREBY APPROVED ON THIS _____ DAY OF _____, 2025.

DAN TIMM, TOWN CHAIR, TOWN OF HENRIETTA

RICHLAND COUNTY LAND AND ZONING CERTIFICATE

RESOLVED THAT THIS CERTIFIED SURVEY IN THE TOWN OF HENRIETTA, RICHLAND COUNTY, WISCONSIN, IS HEREBY APPROVED ON THIS _____ DAY OF _____, 2025.

CATHY COOPER, LAND AND ZONING DIRECTOR

TEAM
ENGINEERING
Topographic Engineering Agricultural Mapping
and Land Surveying
118 EAST MAIN STREET
REEDSBURG, WI 53959
PHONE: (608) 788-5073

PREPARED FOR:

W11027 GLEN DRIVE
BEAVER DAM, WI 53916

DRAWN BY: SAA
CHECKED BY: POJ
DATE: 4/21/2025
SHEET 3 OF 3 SHEETS

Town of Henrietta

Meeting Minutes

April 10, 2025

Town Officers present: Todd Stittleburg, Ken Dvorak, Dennis Brown, Rachael Aide, Diane Brown

Town Officer(s) excused absent: None

Citizen(s) present: Daniel Timm, Georgette White, Rachel Kamps, Nathaniel Heiden, Mike Simpson

Guest(s) present: Lucas Winchel, Robin Davis, Joe Paune, Wayne Jems

Chairman Stittleburg called the meeting to order at 7:00 P.M.

Agenda read by Stittleburg. Dvorak makes motion to approve the agenda with no additions or corrections, Dennis Brown seconds, no discussion, motion carried.

Aide reads meeting minutes from March 6, 2025, town meeting. Dvorak makes motion to approve March 6, 2025, meeting minutes with no additions or corrections, Dennis Brown seconds, no discussion, motion carried.

Diane Brown gives March 2025 financial report. Dvorak makes motion to approve March 2025 financial report, Dennis Brown seconds, no discussion motion carried.

Stittleburg opened the meeting up for citizen comments. No citizen comments.

Mike Simpson gave the patrolman's report. Mike has been busy brush hogging, cleaning culverts out and equipment maintenance. He would like to get quotes for carbide blades for the plow. He would also need a cover for the blade. He stated with the mild winter he went through 2 sets of blades.

Seal Coat Bids were reviewed by the board. 2 seal coat bids were received; 1 from Scott Construction and 1 from Farhner Asphalt. Dvorak makes motion to accept seal coat bid from Farhner Asphalt as presented, Dennis seconds, no discussion, motion carried.

Gravel Bids were reviewed by the board. 3 gravel bids were received; 1 from Bindl Bauer Limestone, 1 from Milestone Materials and 1 from Green Tech. Dvorak makes motion to accept all gravel bids as presented, Dennis seconds, no discussion, motion carried.

Rachel Kamps approached the board about a parcel split. Kamps currently has a total of approximately 50 acres of land split into 4 parcels. Kamps wants to split the parcels in 2 creating a 30 acre parcel and a 20 acre parcel. Dvorak makes motion to approve the change in parcel from 4 parcels to 2, Dennis Brown seconds, no discussion, motion carried.

Nathaniel Heiden purchased property in Hub City and is looking at driveway possibilities. He has been in contact with the Wisconsin DOT; they will not allow a driveway on Highway 80 due to possible public right away on Severson Street. According to the DOT they see 3 possible public right aways to his property from Severson Street. The township of Henrietta closed those streets in 1982. There is no action the board could take, Nathaniel was recommended to contact Richland County Zoning.

[redacted] was not able to attend the meeting; Aide presented her information in her absence. [redacted] is in the process of selling some acreage. She will be keeping approximately 8 acres of land where the house and buildings are. Parcel 014-3034-0000 is currently zoned agricultural. To make this sale possible she will need to rezone the approximate 8 acres to residential agriculture. Dvorak makes motion to approve parcel 014-3034-0000 to be rezoned to residential agriculture, Dennis Brown seconds, no discussion, motion carried.

Aide informed the board of a complaint she received from Laurie Ritcher in Hub City about an abundance of dogs living at a residence. The smell is atrocious and inhumane. Diane Brown stated there have been no dog license issued for the residence. Aide will investigate this issue further and contact the Richland County Sheriff's Department.

Stittleburg has been in contact with Attorney Hagen about the Souls Creek Cemetery. Stittleburg also met with Jordan and Lane Hill. As of March 30, 2025, there was \$2,521.01 in the

cemeteries checking account. Lane wrote a check to the Township of Henrietta in the amount listed. Dvorak makes motion to transfer Souls Creek Cemetery to the Township of Henrietta, Dennis Brown seconds, no discussion, Motion carried. Resolution 2025-1 was signed at 8:22 P.M on April 10, 2025.

Clerk report given to Board. Dvorak makes motion to approve checks 300, 301 and 5595 – 5617, Dennis Brown seconds, no discussion, motion carried.

Next monthly meeting is set for May 8, 2025, at 7 P.M.

Dennis Brown makes motion to adjourn at 8:37 p.m., Dvorak seconds, no discussion, motion carried.

Respectively submitted this 10th day of April 2025

Rachael Aide, Town Clerk

▼

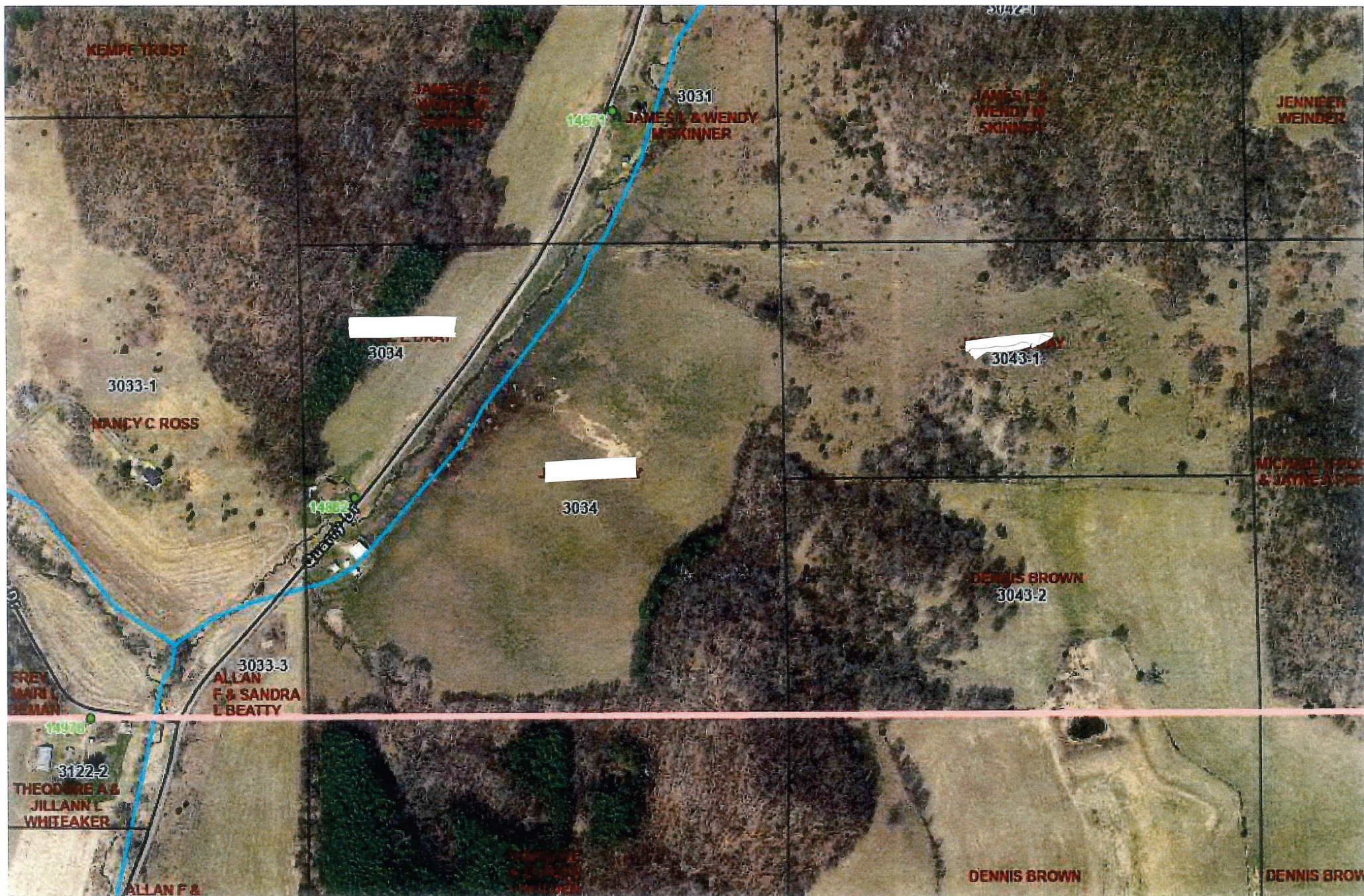
01430340000

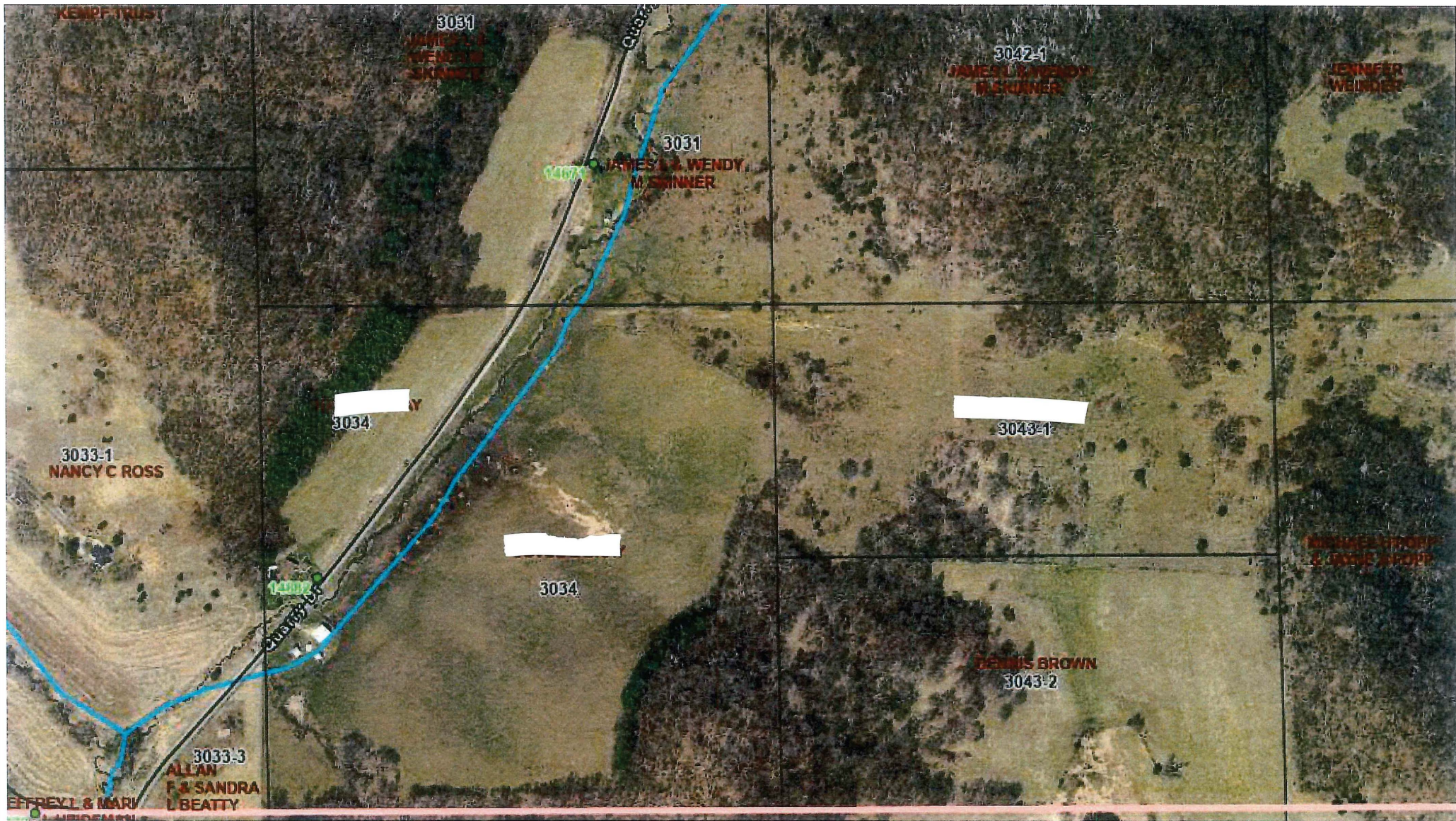
X

Q

Show search results for 01430...







Name	Title	Property Address	Mailing Address (if different)	City	State	Zip
<u>Property</u>						
Joyce Dray		14882 Quarry Dr		Richland Center	WI	53581
<u>Neighbors</u>						
Nancy C Ross		14861 Beatty Dr	803 Wilshire Ln	Arlington Heights	IL	60004
James & Wendy Skinner		14671 Quarry Dr	74 Cambridge Rd	Madison	WI	53704
Jennifer Weinder		Parcel 014-3041-0000	W5231 Curtis Mill Rd	Fort Atkinson	WI	53538
Michael & Jayne Popp		Parcel 014-3044-1000	N60W33112 County Hwy C	Nashotah	WI	53058
Dennis Brown		22522 County Hwy D		Richland Center	WI	53581
Donald & Teresa Nolden		22316 County Hwy D	726 Fritz Rd	Belleville	WI	53508
Allan & Sandra Beatty		14385 Beatty Dr		Richland Center	WI	53581
Rachael Aide	Henrletta Township Clerk	15814 Crofton Dr		Richland Center	WI	53581
Vacant	Supervisory District 3					

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition to Rezone A Portion of Parcel 014-3034-0000

Department:	Land Conservation & Zonir	Presented By:	Jenn Fry
Date of Meeting:	06/02/2025	Action Needed:	Ordinance
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Pass Ordinance Amendment to Rezone a portion of parcel 014-3034-0000 from Ag/Forestry to Ag/Residential

Background:

Landowner is keeping the buildings and some of the acreage and selling the rest of the land.

Attachments and References:

Zoning petition, certified survey map, township approval, aerial map and adjacent landowners list

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Cathy Cooper

Department Head

Administrator, Tricia Clements

RECEIVED
APR 17 2025

ck 1737

25-009

COUNTY OF RICHLAND ZONING COMMITTEE

By NOTICE OF PETITION

(I) (We) First Name(s) Last Name Phone

Address 14882 Quarry Drive City Richland Center State WI Zip 53581

First Name(s) Last Name Phone

Address City State WI Zip

hereby petition the Richland County Zoning Committee for a:

☒ Rezone from AG Rezone to RES / AG

☐ CUP to permit

☐ SUP to permit

☐ Other

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 014-3034-0000

Qtr SE Qtr SW Section 30 Town 12 Range 01 Township Henrietta # of acres 40

Lot Block Subdivision # of Acres Approved

Present Use Home and acreage

Present Improvements Home, garage, shed

Proposed Use Selling land

Legal Description

Petition Filed Petitioner Notified Rezone Decision Ordinance #

Category Rezoning Town Notified CUP Decision CB Date

Fee Amount \$500.00 ☒ Township Approval CUP Expires CB Decision

Meeting Date Decision Date SUP Decision Amendment #

Comments is selling land. is currently going through the survey process. will be keeping the house, garage and 7.4 acres along with the buildings on the other side of the road and approximately 0.6 to 0.8 acres.

(Signed) Appellant(s) or Agent(s) Mallory Schoenoff

RE/MAX Preferred

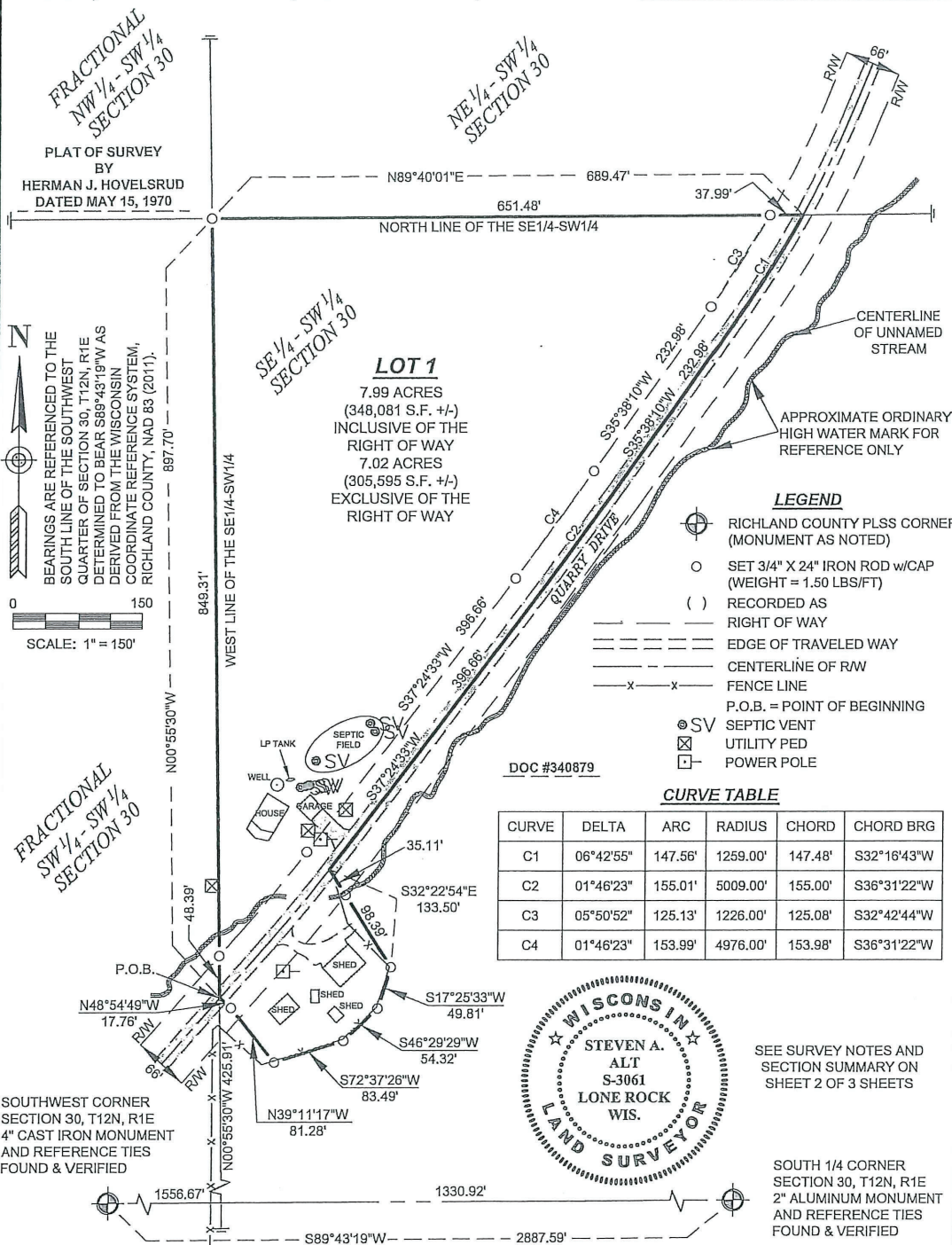
County Clerk Approval

ck 6126

RECEIVED
APR 23 2025
By _____

CERTIFIED SURVEY MAP No. _____

A PARCEL LOCATED
IN THE SOUTHEAST QUARTER (SE 1/4) OF THE SOUTHWEST
QUARTER (SW 1/4) OF SECTION 30, TOWNSHIP 12 NORTH, RANGE 1
EAST, TOWN OF HENRIETTA, RICHLAND COUNTY, WISCONSIN.



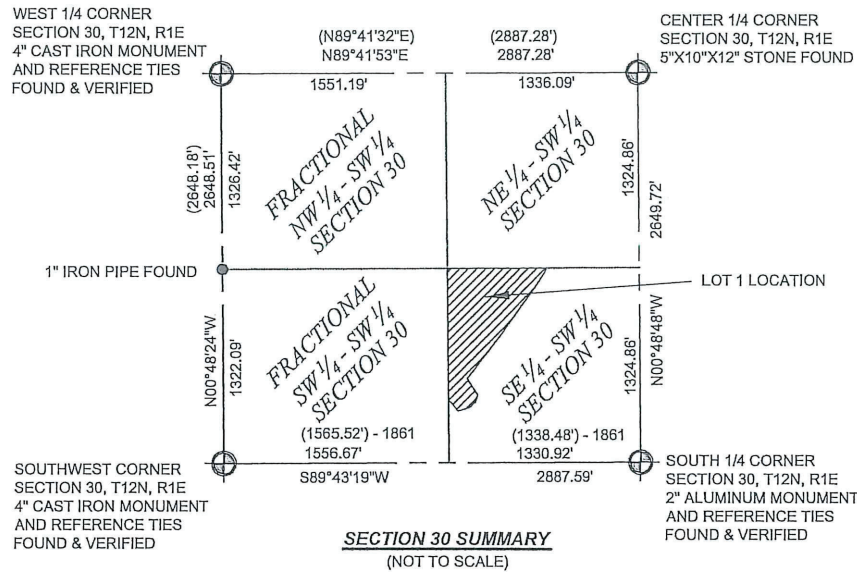
TEAM ENGINEERING
Topographic, Environmental, Agricultural, Municipal and Land Surveying
118 EAST MAIN STREET
REEDSBURG, WI 53959
PHONE: (608) 768-5075

PREPARED FOR:
W11027 GLEN DRIVE
BEAVER DAM, WI 53916

DRAWN BY: SAA
CHECKED BY: POJ
DATE: 4/21/2025
SHEET 1 OF 3 SHEETS

CERTIFIED SURVEY MAP NO. _____

A PARCEL LOCATED
IN THE SOUTHEAST QUARTER (SE 1/4) OF THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 30,
TOWNSHIP 12 NORTH, RANGE 1 EAST, TOWN OF HENRIETTA, RICHLAND COUNTY, WISCONSIN.



SURVEYOR'S NOTES

1. IMPROVEMENTS SHOWN HEREON WERE MEASURED AT RANDOM LOCATIONS AND ARE DISPLAYED FOR REFERENCE ONLY.
2. RIGHT OF WAY FOR QUARRY DRIVE IS BASED ON EXISTING ROADWAY CENTERLINE.
3. SURVEY FIELD WORK WAS PERFORMED ON 4-15-2025.
4. ANY LAND BELOW THE ORDINARY HIGH WATER MARK OF A LAKE OR A NAVIGABLE STREAM IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE WATERS THAT IS ESTABLISHED UNDER ARTICLE IX, SECTION 1, OF THE STATE CONSTITUTION.



TEAM
ENGINEERING
Transportation, Environmental, Agricultural, Municipal
and Land Surveying
118 EAST MAIN STREET
REEDSBURG, WI 53959
PHONE: (608) 768-5075

PREPARED FOR:
W11027 GLEN DRIVE
BEAVER DAM, WI 53916

DRAWN BY: SAA
CHECKED BY: POJ
DATE: 4/21/2025
SHEET 2 OF 3 SHEETS

CERTIFIED SURVEY MAP No. _____

A PARCEL LOCATED
IN THE SOUTHEAST QUARTER (SE 1/4) OF THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 30,
TOWNSHIP 12 NORTH, RANGE 1 EAST, TOWN OF HENRIETTA, RICHLAND COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, STEVEN A. ALT, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED A PARCEL LOCATED IN THE SOUTHEAST QUARTER (SE 1/4) OF THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 30, TOWNSHIP 12 NORTH, RANGE 1 EAST, TOWN OF HENRIETTA, RICHLAND COUNTY, WISCONSIN MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 30;
THENCE S89°43'19"W, 1330.92 FEET ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 30 TO THE SOUTHWEST THEREOF;
THENCE N00°55'30"W, 425.91 FEET ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 30 TO THE CENTERLINE OF QUARRY DRIVE AND THE POINT OF BEGINNING.

THENCE CONTINUING N00°55'30"W, 897.70 FEET ALONG SAID WEST LINE TO THE NORTHWEST CORNER THEREOF;
THENCE N89°40'01"E, 689.47 FEET ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER TO THE CENTERLINE OF QUARRY DRIVE;
THENCE ALONG SAID CENTERLINE 147.56 FEET ALONG A CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 1259.00 FEET AND A LONG CHORD BEARING S32°16'43"W, 147.48 FEET;
THENCE CONTINUING ALONG SAID CENTERLINE S35°38'10"W, 232.98 FEET;
THENCE CONTINUING ALONG SAID CENTERLINE 155.01 FEET ALONG A CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 5009.00 FEET AND A LONG CHORD BEARING S36°31'22"W, 155.00 FEET;
THENCE CONTINUING ALONG SAID CENTERLINE S37°24'33"W, 396.66 FEET;
THENCE S32°22'54"E, 133.50 FEET;
THENCE S17°25'33"W, 49.81 FEET;
THENCE S46°29'29"W, 54.32 FEET;
THENCE S72°37'26"W, 83.49 FEET;
THENCE N39°11'17"W, 81.28 FEET;
THENCE N48°54'49"W, 17.76 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 7.99 ACRES OF LAND, MORE OR LESS.

THAT I HAVE MADE SUCH SURVEY, LAND DIVISION AND MAP BY THE DIRECTION OF JOYCE E. DRAY, THAT SUCH MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF. THAT I HAVE FULLY COMPLIED WITH PROVISIONS OF SECTION 238.34 OF THE WISCONSIN STATUTES, THE RICHLAND COUNTY LAND DIVISION ORDINANCE IN SURVEYING, DIVIDING AND MAPPING THE SAME. I FURTHER HEREBY CERTIFY THAT I HAVE SURVEYED, MAPPED, AND MONUMENTED THE ABOVE DESCRIBED PROPERTY IN ACCORDANCE WITH THE PROVISIONS OF WISCONSIN ADMINISTRATIVE CODE A-E 7 AND THAT THIS MAP IS AN ACCURATE REPRESENTATION OF THE SURVEY PERFORMED, TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 21ST DAY OF APRIL, 2025.

STEVEN A. ALT P.L.S. S-3061



HENRIETTA TOWN BOARD CERTIFICATE

RESOLVED THAT THIS CERTIFIED SURVEY IN THE TOWN OF HENRIETTA, RICHLAND COUNTY, WISCONSIN, IS HEREBY APPROVED ON THIS ____ DAY OF _____, 2025.

DAN TIMM, TOWN CHAIR, TOWN OF HENRIETTA

RICHLAND COUNTY LAND AND ZONING CERTIFICATE

RESOLVED THAT THIS CERTIFIED SURVEY IN THE TOWN OF HENRIETTA, RICHLAND COUNTY, WISCONSIN, IS HEREBY APPROVED ON THIS ____ DAY OF _____, 2025.

CATHY COOPER, LAND AND ZONING DIRECTOR

TEAM
ENGINEERING
Topographic Engineering and Land Surveying
118 EAST MAIN STREET
REEDSBURG, WI 53959
PHONE: (608) 768-5075

PREPARED FOR:

W11027 GLEN DRIVE
BEAVER DAM, WI 53916

DRAWN BY: SAA
CHECKED BY: POJ
DATE: 4/21/2025
SHEET 3 OF 3 SHEETS

Town of Henrietta

Meeting Minutes

April 10, 2025

Town Officers present: Todd Stittleburg, Ken Dvorak, Dennis Brown, Rachael Aide, Diane Brown

Town Officer(s) excused absent: None

Citizen(s) present: Daniel Timm, Georgette White, Rachel Kamps, Nathaniel Heiden, Mike Simpson

Guest(s) present: Lucas Winchel, Robin Davis, Joe Paune, Wayne Jems

Chairman Stittleburg called the meeting to order at 7:00 P.M.

Agenda read by Stittleburg. Dvorak makes motion to approve the agenda with no additions or corrections, Dennis Brown seconds, no discussion, motion carried.

Aide reads meeting minutes from March 6, 2025, town meeting. Dvorak makes motion to approve March 6, 2025, meeting minutes with no additions or corrections, Dennis Brown seconds, no discussion, motion carried.

Diane Brown gives March 2025 financial report. Dvorak makes motion to approve March 2025 financial report, Dennis Brown seconds, no discussion motion carried.

Stittleburg opened the meeting up for citizen comments. No citizen comments.

Mike Simpson gave the patrolman's report. Mike has been busy brush hogging, cleaning culverts out and equipment maintenance. He would like to get quotes for carbide blades for the plow. He would also need a cover for the blade. He stated with the mild winter he went through 2 sets of blades.

Seal Coat Bids were reviewed by the board. 2 seal coat bids were received; 1 from Scott Construction and 1 from Farhner Asphalt. Dvorak makes motion to accept seal coat bid from Farhner Asphalt as presented, Dennis seconds, no discussion, motion carried.

Gravel Bids were reviewed by the board. 3 gravel bids were received; 1 from Bindl Bauer Limestone, 1 from Milestone Materials and 1 from Green Tech. Dvorak makes motion to accept all gravel bids as presented, Dennis seconds, no discussion, motion carried.

Rachel Kamps approached the board about a parcel split. Kamps currently has a total of approximately 50 acres of land split into 4 parcels. Kamps wants to split the parcels in 2 creating a 30 acre parcel and a 20 acre parcel. Dvorak makes motion to approve the change in parcel from 4 parcels to 2, Dennis Brown seconds, no discussion, motion carried.

Nathaniel Heiden purchased property in Hub City and is looking at driveway possibilities. He has been in contact with the Wisconsin DOT; they will not allow a driveway on Highway 80 due to possible public right away on Severson Street. According to the DOT they see 3 possible public right aways to his property from Severson Street. The township of Henrietta closed those streets in 1982. There is no action the board could take, Nathaniel was recommended to contact Richland County Zoning.

[redacted] was not able to attend the meeting; Aide presented her information in her absence. [redacted] is in the process of selling some acreage. She will be keeping approximately 8 acres of land where the house and buildings are. Parcel 014-3034-0000 is currently zoned agricultural. To make this sale possible she will need to rezone the approximate 8 acres to residential agriculture. Dvorak makes motion to approve parcel 014-3034-0000 to be rezoned to residential agriculture, Dennis Brown seconds, no discussion, motion carried.

Aide informed the board of a complaint she received from Laurie Ritcher in Hub City about an abundance of dogs living at a residence. The smell is atrocious and inhumane. Diane Brown stated there have been no dog license issued for the residence. Aide will investigate this issue further and contact the Richland County Sheriff's Department.

Stittleburg has been in contact with Attorney Hagen about the Souls Creek Cemetery. Stittleburg also met with Jordan and Lane Hill. As of March 30, 2025, there was \$2,521.01 in the

cemeteries checking account. Lane wrote a check to the Township of Henrietta in the amount listed. Dvorak makes motion to transfer Souls Creek Cemetery to the Township of Henrietta, Dennis Brown seconds, no discussion, Motion carried. Resolution 2025-1 was signed at 8:22 P.M on April 10, 2025.

Clerk report given to Board. Dvorak makes motion to approve checks 300, 301 and 5595 – 5617, Dennis Brown seconds, no discussion, motion carried.

Next monthly meeting is set for May 8, 2025, at 7 P.M.

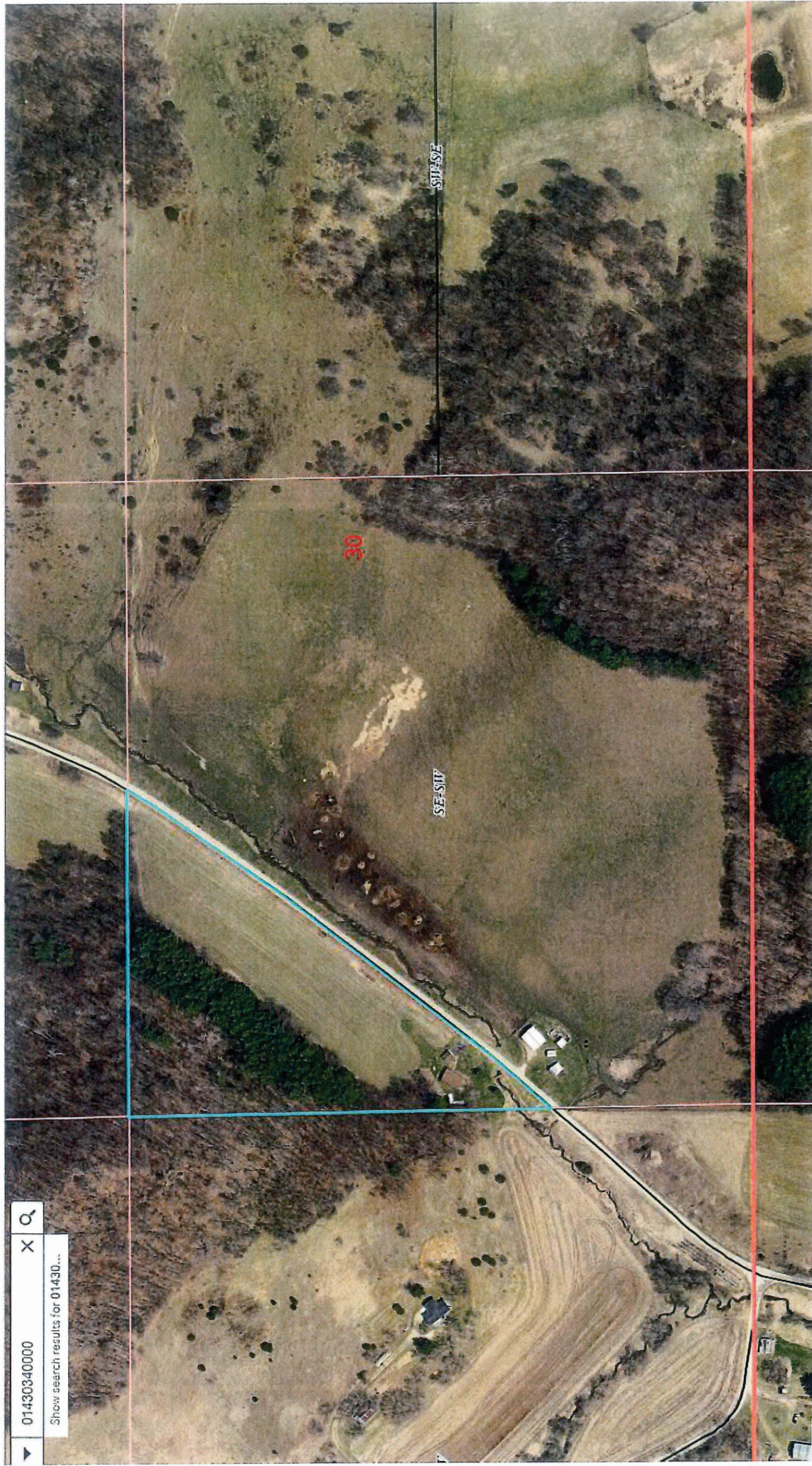
Dennis Brown makes motion to adjourn at 8:37 p.m., Dvorak seconds, no discussion, motion carried.

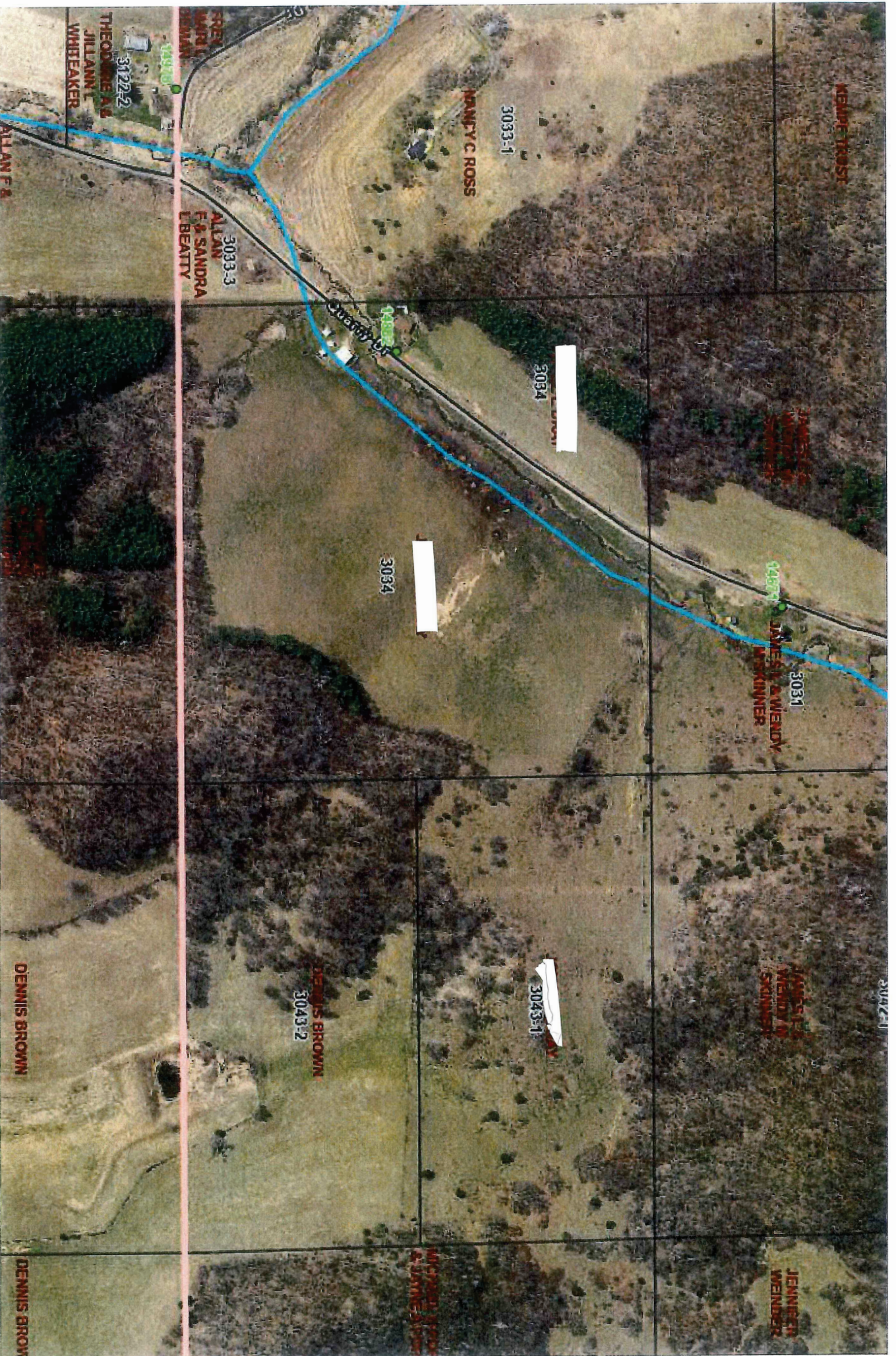
Respectively submitted this 10th day of April 2025

Rachael Aide, Town Clerk

▼ 01430340000 X Q

Show search results for 01430...





KEARPE TROST

3033-1

NANCY C ROSS

3033-3
ALLAN
F & SANDRA
LIBAITY

3122-2
THEODORA A L
JILLANN L
WHITEAKER

ALLAN F &

3034

3034

JAMES L &
WENDY D
SKINNER

3031
JAMES L & WENDY
SKINNER

JAMES L &
WENDY D
SKINNER

3043-1

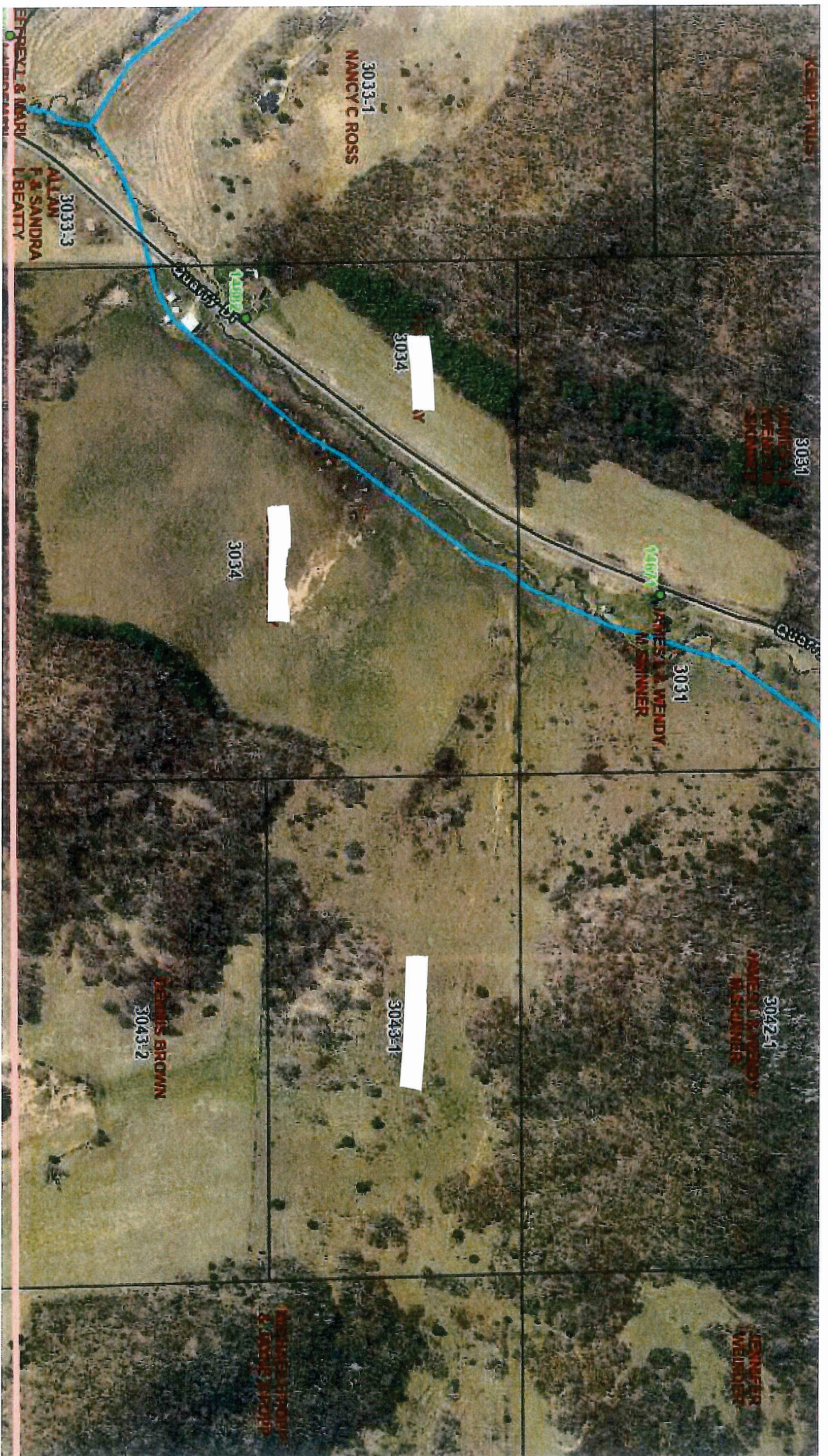
DENNIS BROWN
3043-2

DENNIS BROWN

DENNIS BROW

JENNIFER
WEINER

WILLIAM BROWN
& JAYNE BROWN



Name	Title	Property Address	Mailing Address (if different)	City	State	Zip
<u>Property</u>						
Joyce Dray		14882 Quarry Dr		Richland Center	WI	53581
<u>Neighbors</u>						
Nancy C Ross		14861 Beatty Dr	803 Wilshire Ln	Arlington Heights	IL	60004
James & Wendy Skinner		14671 Quarry Dr	74 Cambridge Rd	Madison	WI	53704
Jennifer Weinder		Parcel 014-3041-0000	W5231 Curtis Mill Rd	Fort Atkinson	WI	53538
Michael & Jayne Popp		Parcel 014-3044-1000	N60W33112 County Hwy C	Nashotah	WI	53058
Dennis Brown		22522 County Hwy D		Richland Center	WI	53581
Donald & Teresa Nolden		22316 County Hwy D	726 Fritz Rd	Belleville	WI	53508
Allan & Sandra Beatty		14385 Beatty Dr		Richland Center	WI	53581
Rachael Aide	Henrletta Township Clerk	15814 Crofton Dr		Richland Center	WI	53581
Vacant	Supervisory District 3					

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition to Rezone A Portion of Parcel 014-3034-0000

Department:	Land Conservation & Zoning	Presented By:	Jenn Fry
Date of Meeting:	06/02/2025	Action Needed:	Ordinance
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Pass Ordinance Amendment to Rezone a portion of parcel 014-3034-0000 from Ag/Forestry to Ag/Residential

Background:

Landowner is keeping the buildings and some of the acreage and selling the rest of the land.

Attachments and References:

Zoning petition, certified survey map, township approval, aerial map and adjacent landowners list

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Cathy Cooper

Department Head

Tricia Clements

Digitally signed by Tricia
Clements
Date: 2025.05.29 09:44:39 -05'00'

Administrator, Tricia Clements

Petition to rezone Parcel 030-2811-1100

Town of Westford

This petition will be at the July meeting (June 30th). They still need to go to the Westford Town Board Meeting

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition to Rezone Parcel 012-0733-2000

Department:	Land Conservation & Zoning	Presented By:	Jenn Fry
Date of Meeting:	06/02/2025	Action Needed:	Ordinance
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Pass Ordinance Amendment to Rezone parcel from Ag/Forestry to Ag/Residential

Background:

This is an existing parcel that does not meeting the acreage requirements for Ag/Forestry. It does meet the acreage requirements for Ag/Residential.

Attachments and References:

Rezone petition, township approval, aerial map, adjacent landowners

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Cathy Cooper

Department Head

Administrator, Tricia Clements

RECEIVED
APR 28 2025

NO CHECK

Received 5/8
CL 1292

Customer #

Petition #

25-010

COUNTY OF RICHLAND ZONING COMMITTEE
NOTICE OF PETITION

(I) (We) First Name(s) Last Name Phone 608-632-0930

Address S8158 County Rd J City Soldiers Grove State WI Zip 54655

First Name(s) Last Name Phone

Address City State WI Zip

hereby petition the Richland County Zoning Committee for a:

☒ Rezone from Agriculture / Forest Rezone to Ag Residential

☐ CUP to permit

☐ SUP to permit

☐ Other

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 012-07332-000

Qtr SW Qtr SW Section 7 Town 12N Range 2W Township Forest # of acres 10.2

Lot Block Subdivision # of Acres Approved

Present Use Vacant Land

Present Improvements None

Proposed Use Residential

Legal Description Please see attached for full legal description

Petition Filed Petitioner Notified Rezone Decision Ordinance #

Category Rezoning Town Notified 12/05/2023 CUP Decision CB Date

Fee Amount \$500.00 ☒ Township Approval CUP Expires CB Decision

Meeting Date Decision Date SUP Decision Amendment #

Comments

County Clerk Approval

(Signed) Appellant(s) or Agent(s)



LEGAL DESCRIPTION Chadwick Hollow

Parcel no. 012-07332-000

FRAC SW 1/4SW1/4 COM SW COR, E351.47; N373.19'

N6D21'51"W329.95'

Thence N to N Line Thence W to NW Corner

Thence S to Beginning

Town of Forest
Richland County, WI
Regular Monthly Board Meeting
Tuesday, December 5, 2023

Chairman John Matthes called the regular monthly board meeting of the Town of Forest to order at 6:00 pm. Also in attendance: Supervisors Jim Carley, John Bronski; Clerk Lynette Owens (by phone), Treasurer Shyla Stedman. Also in attendance: Eric Uhe.

Affirmation of Notice: Clerk Owens affirmed meeting notice was duly posted and emailed to interested parties.

Previous Minutes Approval: Motion by Carley, second by Bronski to approve minutes of the November meetings. Carried with no negative votes.

Treasurer's Report: Treasurer presented report.

Public Comment: None.

Patrolman's Report: Not present.

Request(s) for zoning changes: . . . presented his request to rezone part of the property on Chadwick Hollow. Discussion followed. Matthes moved to allow rezoning of this property (012-07732-000) of up to eleven (11) acres to Ag-Res over five acres. Bronski seconded. Carried with no negative votes.

Appoint Election Inspectors: Chair presented clerk's list of election inspectors. Motion by Matthes to appoint Patsy Carrow, Steve Carrow, Janet Matthes, John Matthes as chief inspectors; and Larry Forkash, Virginia Hatfield, and Paula White as election inspectors for the term of 2024-2025. Carley seconded. Matthes abstained from vote. Carried with no negative votes.

Draft Driveway ordinance: Chair presented a draft driveway ordinance for consideration. He pointed out several areas where decisions would need to be made, i.e. time periods, amounts and measurements. Discussion. Will be brought back at a future meeting.

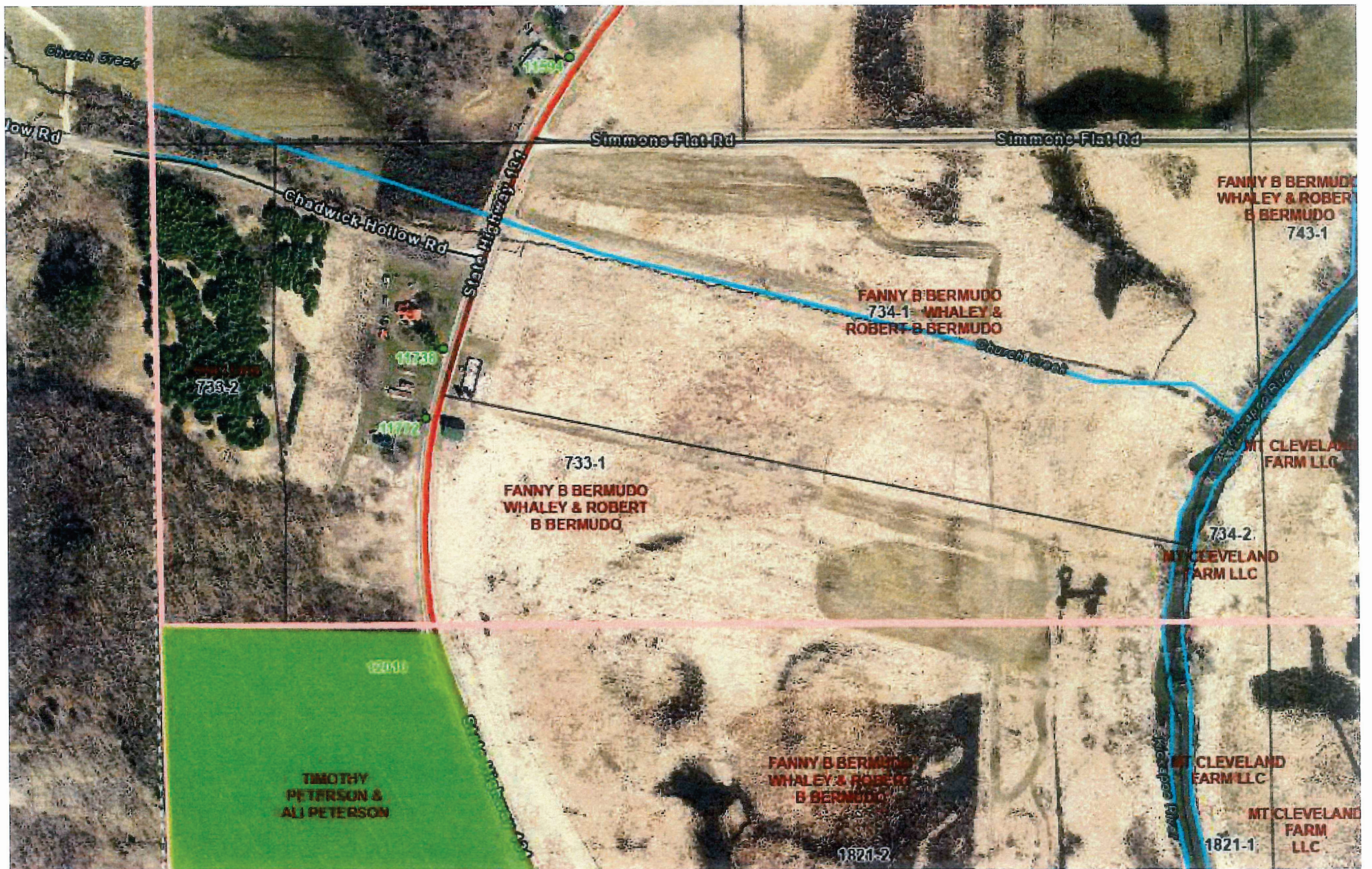
Operator License: Clerk presented operator license applications to serve alcoholic beverages at Chapters on the Horizon, LLC, for Aimee Radsek and Samantha Kreger. Matthes motioned to approve the operator license applications; Bronski seconded. Carried, no negative votes.

Monthly Bills/Financial Activity: Board reviewed Current Bills for Approval Report prepared by clerk. Carley moved to pay the bills as presented; second by Bronski. Carried, no negative votes.

Set Next Meeting Date: Next regular town board meeting is Tuesday, January 9, at 6:00 pm.

Adjourn: Carley moved to adjourn; Bronski seconded. Carried with no negative votes.

Respectfully submitted,
Lynette Owens, Clerk





Name	Title	Property Address	Mailing Address (if different)	City	State	Zip
<u>Property</u>						
Eric Uhe		Parcel 012-0733-2000	S8158 County Rd J	Soldiers Grove	WI	54655
<u>Neighbors</u>						
Sue Ellen Robertson		11594 State Hwy 131	3334 Ridgeway Dr	Eau Claire	WI	54701
Fanny Bermudo Whaley & Robert Bermudo		11738 State Hwy 131		Viola	WI	54664
Timothy & Ali Peterson		12010 State Hwy 131	1829 Fjord Pass	Mt Horeb	WI	53572
Lynette Owens	Forest Township Clerk	12725 County Hwy MM		Viola	WI	54664
Steve Carrow	Supervisory District 1	13749 Goose Creek Rd		Viola	WI	54664

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition to Rezone Parcel 012-0733-2000

Department:	Land Conservation & Zoning	Presented By:	Jenn Fry
Date of Meeting:	06/02/2025	Action Needed:	Ordinance
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Pass Ordinance Amendment to Rezone parcel from Ag/Forestry to Ag/Residential

Background:

This is an existing parcel that does not meeting the acreage requirements for Ag/Forestry. It does meet the acreage requirements for Ag/Residential.

Attachments and References:

Rezone petition, township approval, aerial map, adjacent landowners

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Cathy Cooper

Department Head

Tricia Clements

Digitally signed by Tricia
Clements
Date: 2025.05.29 09:45:21 -05'00'

Administrator, Tricia Clements

**Natural Resources Committee
Agenda Item Cover**

Agenda Item Name: Petition to Rezone Parcel 010-0122-3000

Department:	Land Conservation	Presented By:	Jenn Fry
Date of Meeting:	06/02/2025	Action Needed:	Ordinance
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Pass Ordinance Amendment to Rezone Parcel 010-0122-3000 from Ag/Forestry & R-2 to Ag/Residential

Background:

Landowner has completed a certified survey. They are splitting the parcel into 2 parcels. Lot 1 will have a new home built. Lot 2 will contain the existing house, buildings and some of the land.

Attachments and References:

Petition, certified survey, aerial photo, township approval and adjacent landowners

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Cathy Cooper

Department Head

Administrator, Tricia Clements

Customer #

Petition #

25-011

COUNTY OF RICHLAND ZONING COMMITTEE
NOTICE OF PETITION

(I) (We) First Name(s) Last Name Phone

Address 21236 Bethke Ln City Richland Center State WI Zip 53581

First Name(s) Last Name Phone

Address City State WI Zip

hereby petition the Richland County Zoning Committee for a:

☒ Rezone from Ag/Forest + R-2 Rezone to Ag/Residential☐ CUP to permit☐ SUP to permit☐ Other

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 010-0122-3000

Qtr SW Qtr NW Section 1 Town 9N Range 1W Township EAG # of acres 12

Lot Block Subdivision # of Acres Approved

Present Use Home and farm

Present Improvements House and several outbuildings

Proposed Use splitting parcel and building a new home

Legal Description

Petition Filed Petitioner Notified Rezone Decision Ordinance #

Category Rezoning Town Notified CUP Decision CB Date

Fee Amount \$500.00 ☐ Township Approval CUP Expires CB Decision

Meeting Date Decision Date SUP Decision Amendment #

Comments

County Clerk Approval

(Signed) Appellant(s) or Agent(s)

Permit #

25-036

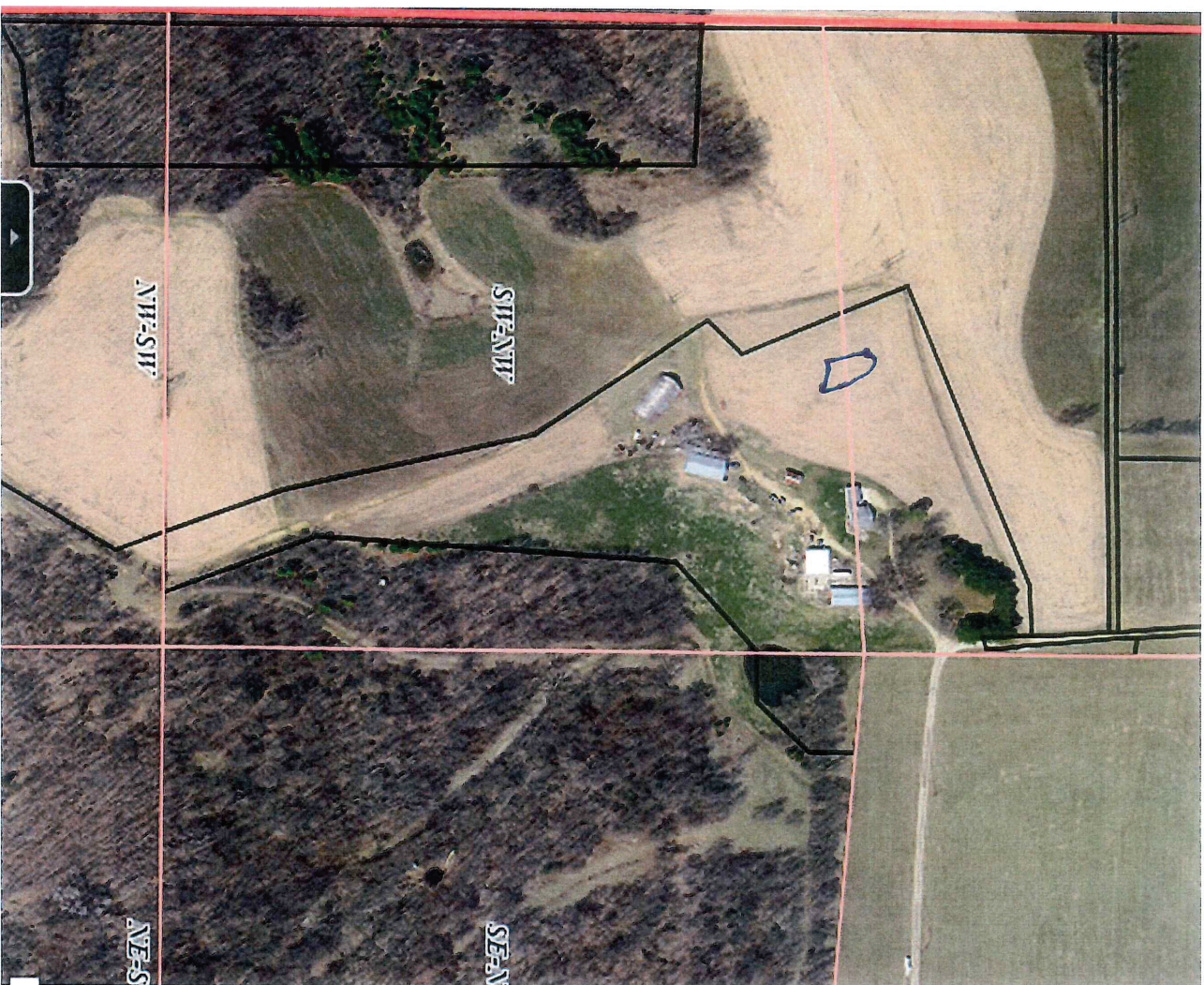
RICHLAND COUNTY - OFFICE OF THE ZONING ADMINISTRATOR **APPLICATION FOR LAND USE PERMIT**

Customer #

B

To the Zoning Administrator: The undersigned hereby makes application for a Land Use Permit for the work described and located as shown herein. The undersigned agrees that all work shall be done in accordance with the requirements of the Richland County Zoning Ordinance and with all other applicable County Ordinances and regulations and all laws and regulations of the State of Wisconsin. A scaled or dimensional drawing of the proposed structure on paper no smaller than 8 1/2 x 11 must be submitted. The following must be included on your drawing. Direction of North. Distances from Roadway, Structures, Septic System, Well, Lot Lines, and OHWM (when applicable).

CUSTOMER INFORMATION	Last Name	First Name		Phone	608-604-0881	
	Mailing Address	21236 Bethke Ln		City	Richland Center	State ZIP 53581
Builder Name	Lincoln Construction		Builder Address	20442 Chicken Ridge Rd		
Builder City	Richland Center	State	WI	Builder ZIP	53581	Builder Phone
PROPERTY LOCATION	County Address	21240	Roadway	Bethke Ln	Parcel #	010-0122-3000
	Qtr SW	Qtr NW	Section 1	Township Eagle	Town C	Range 14
Subdivision			Block	Lot		
DETAILS	Bldg Width	32	Bldg Length	36	Bldg Height	15
	Bldg Area	21152	Zone	Ag/Residential		
Project Type	New House		Use	Residential	<input checked="" type="checkbox"/> Attached Garage	
Stories	1	Cost	300,000	Type of Construction	Stick built	Basement: Yes
Road Setback		Side Yard Setback	150	Rear Yard Setback	150	Sanitary Permit #
Floodplain	No	Stream/River	NO	Floodplain Elevation		Map #
<input type="radio"/> Yes <input type="radio"/> No - Vision Corner If yes, name adjoining road				OHWM <input type="radio"/> Yes <input type="radio"/> No		
<input type="radio"/> Yes <input type="radio"/> No - Driveway Permit Issued				Number of families accommodated on lot/parcel		Airport Permit <input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> Yes <input type="radio"/> No - Easement Access Volume				Page	Total lot/parcel size	LWSRB Approval <input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> Yes <input type="radio"/> No - Is the proposed structure in Ag Zoning within 500' of an existing agricultural or residential structure under separate ownership?						
I hereby certify that the information provided herein as well as all supporting data is true and correct to the best of my knowledge.			Start Date		5-7-25	
Property Owner			Finish Date		5-7-26	
Zoning Authority			Fee Amount		225.00	
<div style="background-color: yellow; padding: 5px;"> <p>Went evening Township mtg County Board June 17th</p> </div>			THIS PERMIT EXPIRES			
			Certificate of Compliance <input type="checkbox"/>			
ACTION	<input type="checkbox"/> Lottery App Card	Status	Issue Date	Denied Date		
	Comment					
Inspection Date	Inspection Comments					
Appealed Date	Renewal Date	BOA Decision				
<p>You are responsible for obtaining any permit or approval that may be required for your project by your township, Richland County Highway Department, Wisconsin Department of Natural Resources, Wisconsin Department of Commerce, Wisconsin Department of Transportation or the U.S. Army Corps of Engineers before starting your project. You are responsible for complying with State and Federal Laws concerning construction near or on Wetlands, Lakes, and Streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information visit the Department of Natural Resources Wetlands Identification web page or contact a Department of Natural Resources Service Center. http://dnrmaps.wisconsin.gov/imf/imf.jsp?site=SurfaceWaterViewer.wetlands</p>						
I certify I have read the above statement and received a copy of the approved permit.						
Property Owner Signature: _____						





Richland County Zoning
181 W Seminary St
Richland Center, WI 53581
608-647-2447

Application Checklist:

- ☒ Receive Township or Highway Department approval for driveway (fees may vary by township)
- ☒ Apply for and install County Address Sign (\$100)
- ☒ Contact a Certified Soil Tester and file completed Soil Test with the Zoning Office (\$125)
- ☒ Contact a Licensed Plumber to design a septic system and submit a Sanitary Application to the Zoning Office (\$550)
- ☒ Submit Land Use Application to the Zoning Office (fee varies based on build)
- ☐ **Rezone the parcel into compliance** – Zoning Office will determine if this is needed (\$500)
 - ☒ **Receive township approval**
 - ☐ **Submit rezone application** to the Zoning Office
 - ☐ **Attend Committee meeting**
- ☒ Request approval for a Variance or Conditional Use Permit – Zoning Office will determine if this is needed (\$500)
 - ☒ Receive township approval
 - ☒ Submit appeal application to the Zoning Office
 - ☒ Attended Committee meeting

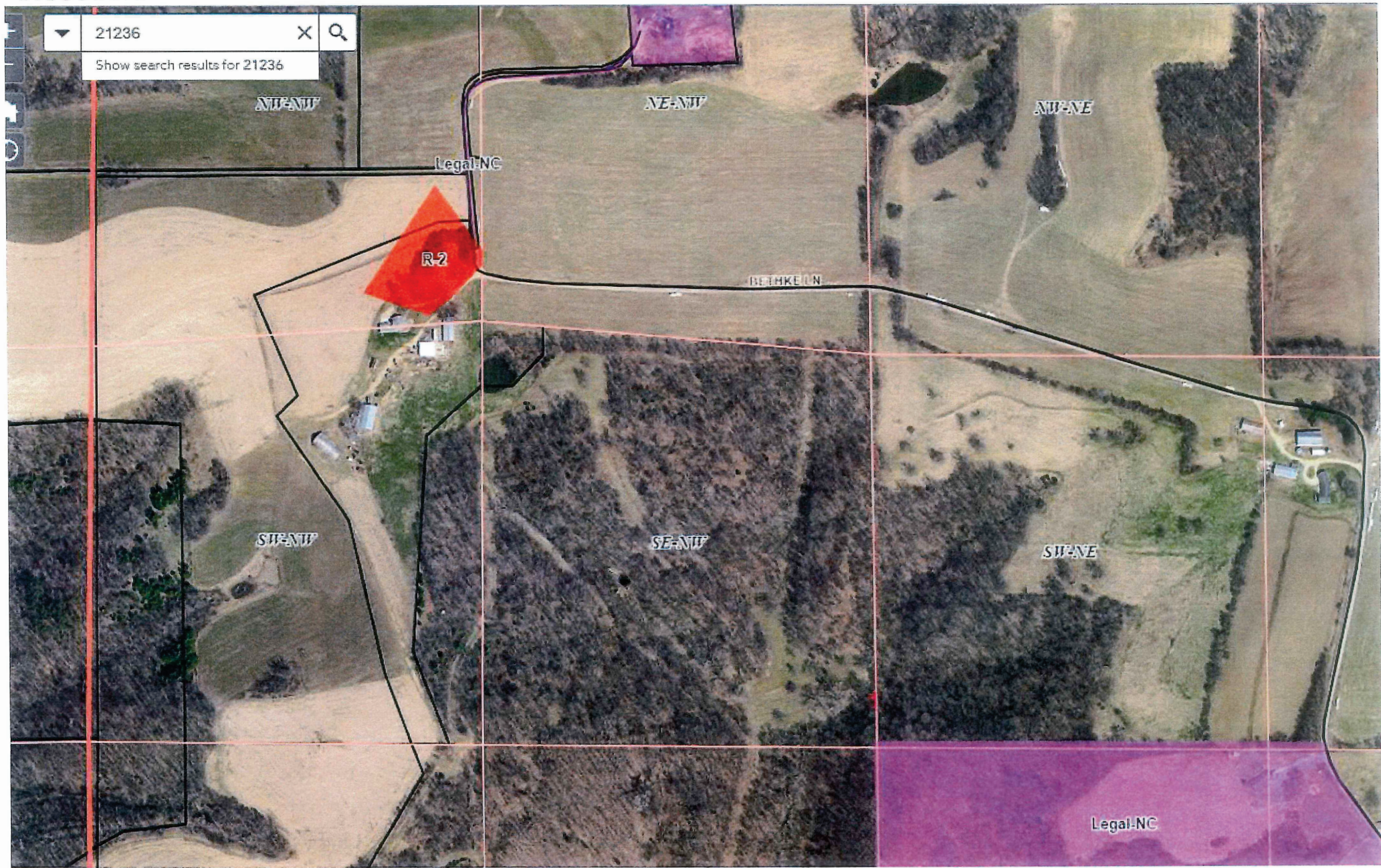
✓ Survey review
\$240

*** If BOTH a rezone and variance are needed, the combined fee is \$800 ***

- ☐ All necessary fees must be paid to the Richland County Zoning Department
- ☐ Obtain a Building Permit from the local Uniform Dwelling Code Inspector (fees may vary)

Landowner signature: _____ **Date:** _____

(By signing this document you agree to follow all applicable steps when applying for a Land Use Permit required by the Richland County Zoning Ordinance. The Richland County Zoning Department cannot guarantee efficient timing throughout this process. In some cases, it may take up to 3 months for Zoning Authority approval.)



Surveying off a portion to build a new home on
Will need to be rezoned based on survey

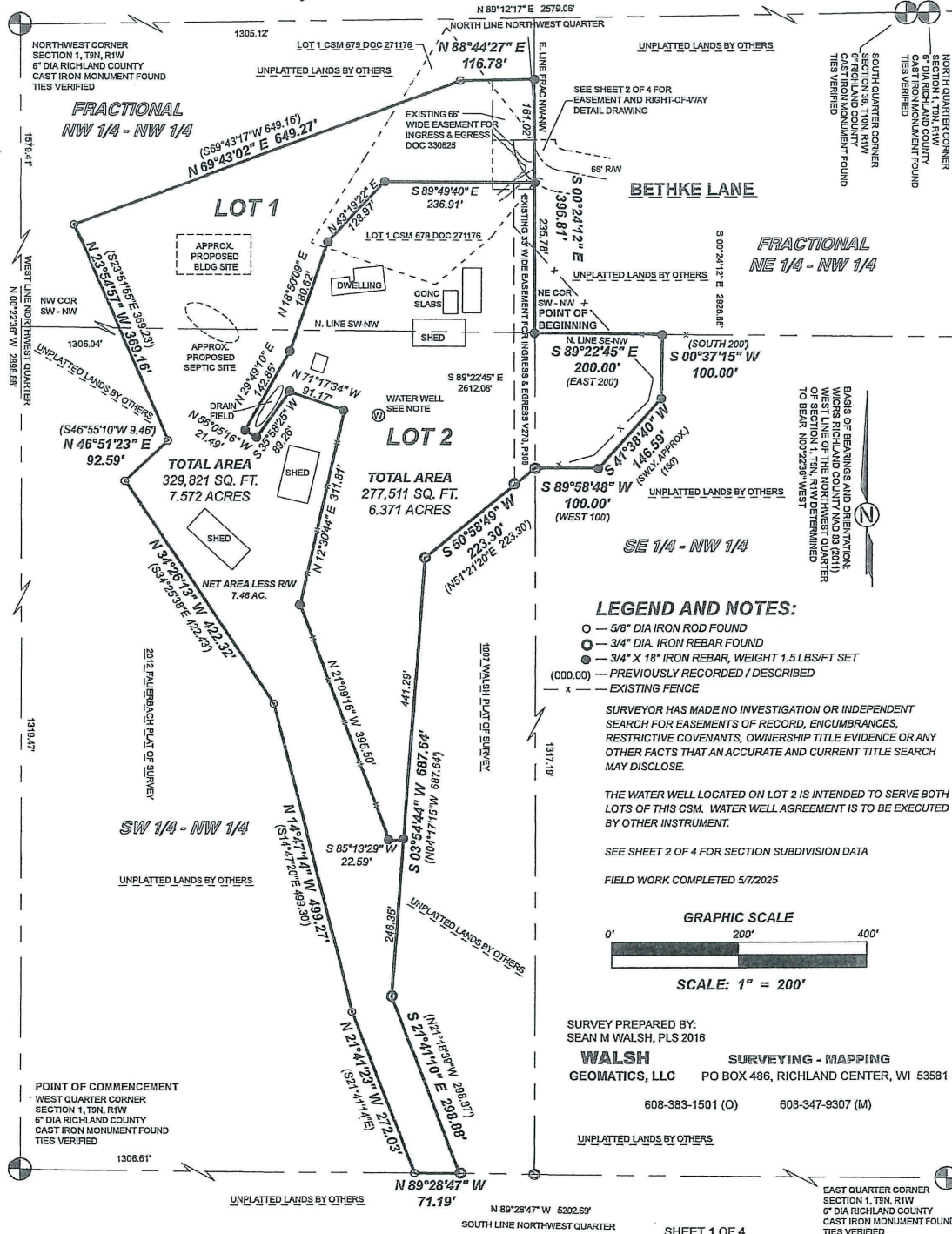
CERTIFIED SURVEY MAP NUMBER 679, RECORDED
ER UNPLATTED LANDS ALL LOCATED IN PART OF
OF THE NORTHWEST QUARTER PART OF THE
ST QUARTER AND PART OF THE SOUTHEAST
OF SECTION 1, TOWNSHIP 9 NORTH RANGE 1
Y, WISCONSIN.

PRELIMINARY DRAFT

RESERVED FOR REGISTER OF

21236 BETHKE LANE
RICHLAND CENTER WI 53581

RESERVED FOR REGISTER OF DEEDS



RICHLAND COUNTY CERTIFIED SURVEY MAP NO. _____ CONT'D.

BEING PART OF LOT 1, RICHLAND COUNTY CERTIFIED SURVEY MAP NUMBER 679, RECORDED AS DOCUMENT NUMBER 271176, AND OTHER UNPLATTED LANDS ALL LOCATED IN PART OF THE FRACTIONAL NORTHWEST QUARTER OF THE NORTHWEST QUARTER PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER AND PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 9 NORTH RANGE 1 WEST, TOWN OF EAGLE, RICHLAND COUNTY, WISCONSIN.

SURVEY PREPARED FOR:
DENNIS BOMKAMP,
BOMKAMP FAMILY
IRREVOCABLE TRUST AND
LOUIS GIFFFORD
21236 BETHKE LANE
RICHLAND CENTER WI 53581

SURVEYOR'S CERTIFICATE:

I, SEAN M. WALSH, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY: THAT I HAVE SURVEYED, DIVIDED, MAPPED AND MONUMENTED THE LANDS SHOWN HEREON, BEING PART OF LOT 1, RICHLAND COUNTY CERTIFIED SURVEY MAP NUMBER 679, RECORDED AS DOCUMENT NUMBER 271176, AND OTHER UNPLATTED LANDS ALL LOCATED IN PART OF THE FRACTIONAL NORTHWEST QUARTER OF THE NORTHWEST QUARTER, PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER AND PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER ALL IN SECTION 1, TOWNSHIP 9 NORTH, RANGE 1 WEST, TOWN OF EAGLE RICHLAND COUNTY, WISCONSIN MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 1;
THENCE NORTH 00°22'36" WEST, ALONG THE WEST LINE OF SAID NORTHWEST QUARTER, 1319.47 FEET TO THE NORTHWEST CORNER OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER;
THENCE SOUTH 89°22'45" EAST, ALONG THE NORTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, 1306.04 FEET TO THE NORTHEAST CORNER OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER AND THE POINT OF BEGINNING OF THE LANDS HEREINAFTER DESCRIBED;
THENCE CONTINUING SOUTH 89°22'45" EAST, ALONG THE NORTH LINE OF SAID SOUTHEAST QUARTER OF THE NORTHWEST QUARTER 200.00 FEET;
THENCE SOUTH 00°37'15" WEST, 100.00 FEET;
THENCE SOUTH 41°38'40" WEST, 146.59 FEET;
THENCE SOUTH 89°58'48" WEST 100.00 FEET TO A POINT ON THE EAST LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER;
THENCE SOUTH 50°58'49" WEST, 223.30 FEET;
THENCE SOUTH 03°54'44" WEST, 687.64 FEET;
THENCE SOUTH 21°41'10" EAST, 298.88 FEET TO A POINT ON THE SOUTH LINE OF SAID NORTHWEST QUARTER;
THENCE NORTH 89°28'47" WEST, ALONG SAID SOUTH LINE, 71.19 FEET;
THENCE NORTH 21°41'23" WEST, 272.03 FEET;
THENCE NORTH 14°47'14" WEST, 499.27 FEET;
THENCE NORTH 34°26'13" WEST, 422.32 FEET;
THENCE NORTH 46°51'23" EAST, 92.59 FEET;
THENCE NORTH 23°54'57" WEST, 369.16 FEET;
THENCE NORTH 69°43'02" EAST, 649.27 FEET;
THENCE NORTH 88°44'27" EAST, 116.78 FEET TO A POINT ON THE EAST LINE OF SAID FRACTIONAL NORTHWEST QUARTER OF THE NORTHWEST QUARTER;
THENCE SOUTH 00°24'12" EAST, ALONG SAID EAST LINE, 398.81 FEET TO THE POINT OF BEGINNING.

THAT I HAVE MADE THIS SURVEY AND LAND DIVISION UNDER THE DIRECTION OF
[REDACTED] OWNER OF THE LANDS HEREIN DESCRIBED, IRREVOCABLE TRUST,
OWNER OF SAID LANDS;

THAT THIS MAP IS A CORRECT REPRESENTATION OF ALL OF THE EXTERIOR
BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION OF SAID LAND.

THAT I HAVE FULLY COMPLIED WITH CHAPTER A-E7 OF THE WISCONSIN
ADMINISTRATIVE CODE, SECTION 236.34 OF THE WISCONSIN STATUTES
AND THE LAND DIVISION ORDINANCE OF RICHLAND COUNTY IN
SURVEYING, DIVIDING AND MAPPING THE SAME.

PRELIMINARY DRAFT

DESCRIPTION OF INGRESS AND EGRESS EASEMENT TO BE CONVEYED WITH LOT 2, BY OTHER INSTRUMENT:

ALL THAT PART OF THE FRACTIONAL NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 9 NORTH, RANGE 1 WEST, TOWN OF EAGLE RICHLAND COUNTY, WISCONSIN MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 1;
THENCE NORTH 00°22'36" WEST, ALONG THE WEST LINE OF SAID NORTHWEST QUARTER, 1319.47 FEET TO THE NORTHWEST CORNER OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER;
THENCE SOUTH 89°22'45" EAST, ALONG THE NORTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, 1306.04 FEET TO THE NORTHEAST CORNER OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER;
THENCE NORTH 00°24'12" WEST, 235.78 FEET TO THE POINT OF BEGINNING OF THE EASEMENT HEREINAFTER DESCRIBED;
THENCE NORTH 89°49'40" WEST, 66.00 FEET;
THENCE NORTH 00°24'12" WEST, 66.00 FEET;
THENCE SOUTH 89°49'53" EAST, 32.44 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY FOR BETHKE LANE, SAID POINT BEING ON THE ARC OF A 83.00 FOOT RADIUS CURVE, CONCAVE TO THE NORTHEAST;
THENCE SOUTHEASTERLY, 77.08 FEET ALONG SAID RIGHT-OF-WAY LINE AND THE ARC OF SAID CURVE WITH A CENTRAL ANGLE OF 53°12'40" AND A CHORD BEARING SOUTH 27°14'10" EAST, 74.34 FEET TO THE POINT OF BEGINNING.

RICHLAND COUNTY ZONING APPROVAL:

RESOLVED THAT THIS CERTIFIED SURVEY MAP LOCATED IN THE TOWN OF EAGLE, RICHLAND COUNTY, DENNIS BOMKAMP OF THE BOMKAMP FAMILY IRREVOCABLE TRUST, OWNER, IS HEREBY APPROVED BY RICHLAND COUNTY ZONING.

APPROVED THIS _____ DAY OF _____, 2025

JENN FRY, ZONING ADINISTRATOR

Jenn Fry

From: Cathy Cooper
Sent: Thursday, May 15, 2025 2:59 PM
To: Jenn Fry; Noel Schmitz
Subject: FW: Bomkamp Family Trust Request To Rezone and Minor Subdivision

From: Brian McGraw <mcgraw1855@gmail.com>
Sent: Thursday, May 15, 2025 5:58 AM
To: Cathy Cooper <cathy.cooper@co.richland.wi.us>
Cc: Bobbi Ann Goplin <eagletownshiprc@gmail.com>
Subject: Bomkamp Family Trust Request To Rezone and Minor Subdivision

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Kathy. The Town of Eagle Plan Commission and Board held a joint meeting on May 14, 2025. The Commission and Board reviewed the requests of the _____ to subdivide Tax Parcel 010-0122-3000, and rezone the two lots created by the Preliminary Draft CSM prepared by Walsh Geomatics, LLC, from Ag/Forestry to Ag/Residential. Both the Commission and the Board approved motions recommending the subdivision and the rezoning requests be approved by the County Board.

Please advise if you have any questions or concerns about this matter. Thank you.

Brian McGraw, Town Chair

Name	Title	Property Address	Mailing Address (if different)	City	State	Zip
<u>Property</u>						
Bomkamp Family Trust		21240 Bethke Ln		Richland Center	WI	53581
<u>Neighbors</u>						
Glenn & Karry Lawson		Parcels 010-0123-1000 & 010-0132-1000	3275 County Hwy FF	Omro	WI	54963
Leffler Family Limited Partnership		Parcels 010-0123-2000 & 010-0132-2000	28438 County Hwy Y	Richland Center	WI	53581
Brian Breininger		Parcel 010-0122-1000	27856 Manning Ln	Richland Center	WI	53581
David & Beth Storms		Parcel 010-0121-1000	33650 State Hwy 80	Muscoda	WI	53573
Brian Breininger & Dan Leffler		Parcel 010-0124-1000	27856 Manning Ln	Richland Center	WI	53581
Dennis & Diane Dietscher		Parcel 010-0131-0000	6239 S 106th St	Hales Corners	WI	53130
Bobbi Ann Goplin	Eagle Township Clerk	19099 Crossover Rd		Muscoda	WI	53573
Steve Williamson	Supervisory District 17	17998 State Hwy 60		Blue River	WI	53518

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition to Rezone Parcel 010-0122-3000

Department:	Land Conservation	Presented By:	Jenn Fry
Date of Meeting:	06/02/2025	Action Needed:	Ordinance
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Pass Ordinance Amendment to Rezone Parcel 010-0122-3000 from Ag/Forestry & R-2 to Ag/Residential

Background:

Landowner has completed a certified survey. They are splitting the parcel into 2 parcels. Lot 1 will have a new home built. Lot 2 will contain the existing house, buildings and some of the land.

Attachments and References:

Petition, certified survey, aerial photo, township approval and adjacent landowners

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Cathy Cooper

Department Head

Tricia Clements

Digitally signed by Tricia Clements
Date: 2025.05.29 09:46:02 -05'00'

Administrator, Tricia Clements

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition for a CUP for a Campground on Parcel 014-0742-0000

Department:	Land Conservation & Sonin	Presented By:	Jenn Fry
Date of Meeting:	06/02/2025	Action Needed:	Vote
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Approve a conditional use permit for a campground on parcel 014-0742-0000

Background:

The landowner wants to covert part of their land and make it a campground. They have gone through the approval process for a campground permit from the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP)

Attachments and References:

CUP petition, aerial photo, DATCP camping permit, township approval and adjacent landowners

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Department Head

Administrator, Tricia Clements

Customer #

Petition #

25-012

COUNTY OF RICHLAND ZONING COMMITTEE
NOTICE OF PETITION

(I) (We) First Name(s) Last Name Phone

Address 11678 Yuba Dr City Hillsboro State WI Zip 54634

First Name(s) Elissa Last Name Clarke Phone

Address City State WI Zip

hereby petition the Richland County Zoning Committee for a:

☐ Rezone from Rezone to☒ CUP to permit Campground In Ag/Forest☐ SUP to permit☐ Other

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 014-0742-0000

Qtr NW Qtr SE Section 7 Town 12N Range 1E Township HRN # of acres 40

Lot Block Subdivision # of Acres Approved

Present Use Home and farm

Present Improvements House and outbuildings

Proposed Use Adding Campground

Legal Description

Petition Filed Petitioner Notified Rezone Decision Ordinance #

Category Rezoning Town Notified CUP Decision CB Date

Fee Amount \$500.00 ☐ Township Approval CUP Expires CB Decision

Meeting Date Decision Date SUP Decision Amendment #

Comments

County Clerk Approval

(Signed) Appellant(s) or Agent(s)

Town of Henrietta

Meeting Minutes

November 14, 2024

Town Officers present: Todd Stittleburg, Ken Dvorak, Dennis Brown, Rachael Aide, Diane Brown

Town Officer(s) excused absent: None

Citizen(s) present: Patrica Machovec, Randy Burns, Tammy Burns, Brendon Clarke

Guest(s) present: None

Chairman Stittleburg called the meeting to order at 7:00 P.M.

Agenda read by Stittleburg. Dvorak makes motion to approve agenda with no additions or corrections, Dennis Brown seconds, no discussion, motion carried.

Aide reads meeting minutes from October 3, 2024, town meeting. Dvorak makes motion to approve October 3, 2024, meeting minutes with no additions or corrections, Dennis Brown seconds, no discussion, motion carried.

Diane Brown gives October 2024 financial report. Dvorak makes motion to approve October 2024 financial report, Dennis Brown seconds, no discussion motion carried.

Stittleburg opened the meeting up for citizen comments. No citizen comments.

Budget Hearing set for December 5, 2024

Patricia Machovec accompanied by her daughter and son in-law Randy Burns and Tammy Burns approached the board about needing a variance to approve the building of a second home on their 40 acres of land. Patricia recently deeded the 40 acres to Mr. & Mrs. Burns along Highway 80. There is a mobile home existing on the property that Mr. and Mrs Burns are living in now. They would like to build a second home next Spring to be their full-time residence. Dvorak

makes motion to approve the variance to build a second home on the 40-acre parcel along Highway 80, Dennis seconds, no discussion, motion carried.

approached the board seeking approval of Pine River Campground Yuba. (has a 6 section RV pad already built with water and electric services completed. The well has been refurbished. A state inspector has inspected the premises and sent their approval. The RV pad would be for temporary use with a maximum of a 4-week stay period. Dennis makes motion to approve Pine River Campground Yuba, Dvorak seconds, no discussion, motion carried

A short discussion was had on adoption of the Room Tax Ordinance. Diane will contact Marty Richards to get the forms needed for submission. Table until next meeting.

The search for a new attorney to represent the Township of Henrietta is underway. There were a couple of options named. Eric B Hagen with Boardman Clark in Fennimore and Lane Carter with Russel Law Offices in Dodgeville. Stittleburg will contact with some questions and rates. Table until next meeting.

Clerk report given to Board. Aide stated she will need to order more checks this month. The Observer subscription is up for renewal as well. Dvorak makes motion to approve checks 1000, 1001 and 5439- 5480, Dennis seconds, no discussion, motion carried.

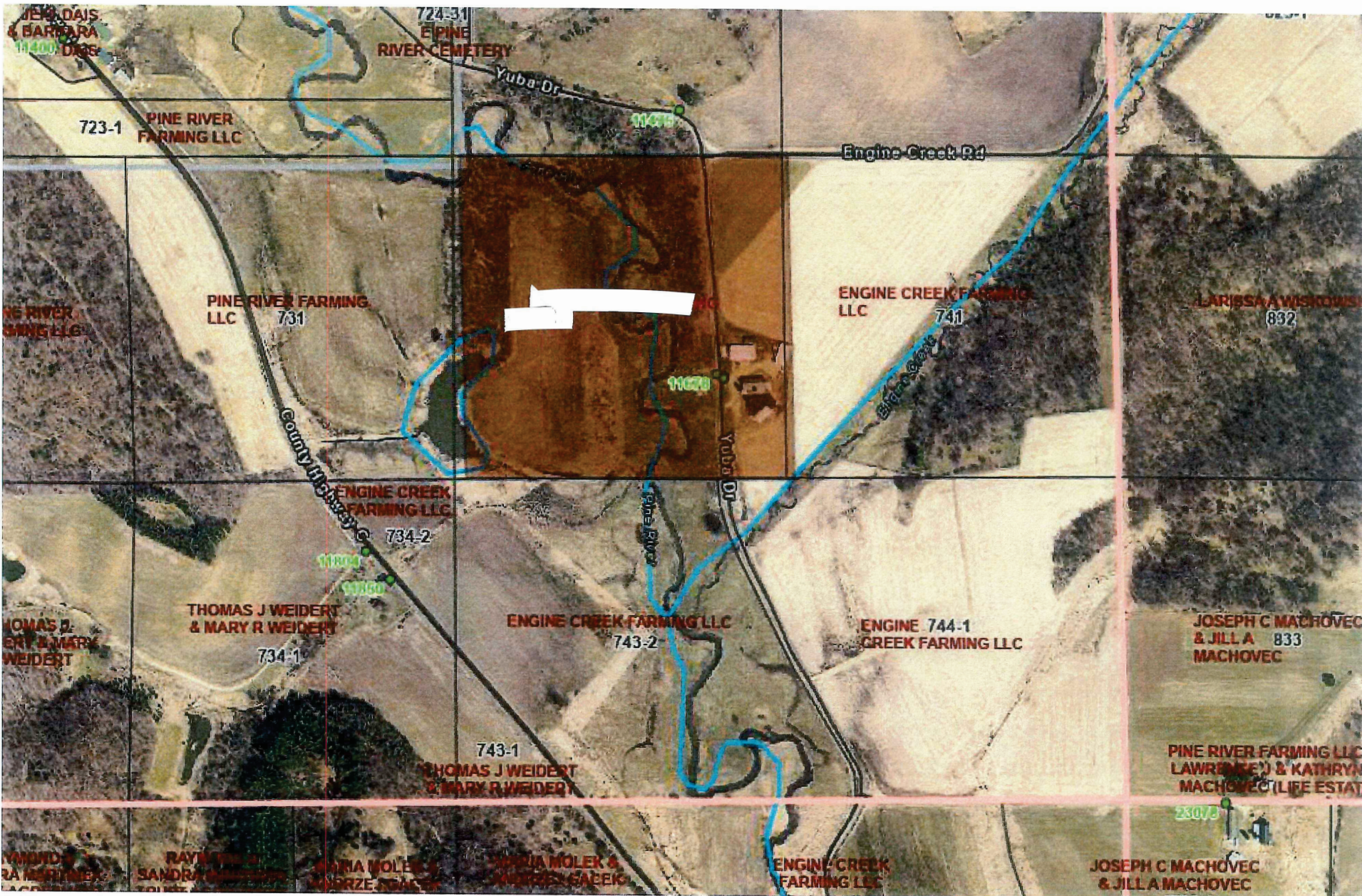
Next monthly meeting set for December 12, 2024, at 7 P.M.

Dvorak makes motion to adjourn at 7:35 p.m., Dennis seconds, no discussion, motion carried.

Respectively submitted this 14th day of November 2024

Rachael Aide, Town Clerk







Richland COUNTY

Zoning & Land Information

Richland County Zoning
181 W Seminary St
Richland Center, WI 53581
608-647-2447

RE: Conditional Use Permit requests

Need a Conditional Use Permit (CUP) for your property? The following steps are required to request a CUP in Richland County:

1. Contact your township for approval of your CUP request. We will need their approval in writing before the matter can come before the County. Typically, this comes in the form of township meeting minutes. The minutes will need to clearly state what the township is approving. They can also be emailed directly to **Zoning@co.richland.wi.us**.
2. Fill out the Zoning Committee Petition (enclosed).
3. File this application and the corresponding fee of \$500 with the Zoning Department
4. Attend a Natural Resources Committee meeting to receive approval – date will be determined when all materials have been received. These are scheduled for the 1st Monday of the month at 9:30 AM in the County Board Room.

** Please keep in mind, this process may take up to 3 months, as Township approval must be received first, and WI Open Meetings Law must be followed, which involves notifying the public.

Please reach out to our office with any questions.

Sincerely,

Richland County Zoning Department

Excludes

- Town Zoned Townships – Rockbridge and Ithaca
- Un-Zoned Townships – Sylvan and Bloom

608-475-2192
Land use permit
Parcel# 014-0742-0000

Customer # 8588

Petition # RZ2015-027

COUNTY OF RICHLAND ZONING COMMITTEE
NOTICE OF PETITION

(I) (We) First Name(s) Last Name Phone (608) 528-4001

Address 11678 Yuba Dr City Hillsboro State WI Zip 54634

First Name(s) Last Name Phone

Address City State WI Zip

I hereby petition the Richland County Zoning Committee for a:

☐ Rezone from Rezone to☒ CUP to permit Farm Implement Shop☐ SUP to permit☐ Other

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 014 0742-0000

Qtr NW Qtr SE Section 7 Town 12N Range 1E Township HRN # of acres

Lot Block Subdivision # of Acres Approved

Present Use

Present Improvements

Proposed Use

Farm Implement Sales

Legal Description

Petition Filed 11/18/2015 Petitioner Notified Rezone Decision Ordinance #

Category CUP Town Notified CUP Decision CB Date

Fee Amount \$350.00 ☐ Township Approval CUP Expires CB Decision

Meeting Date 1-7-16 Decision Date SUP Decision Amendment #

Comments 11683 Yuba Dr - Shop address

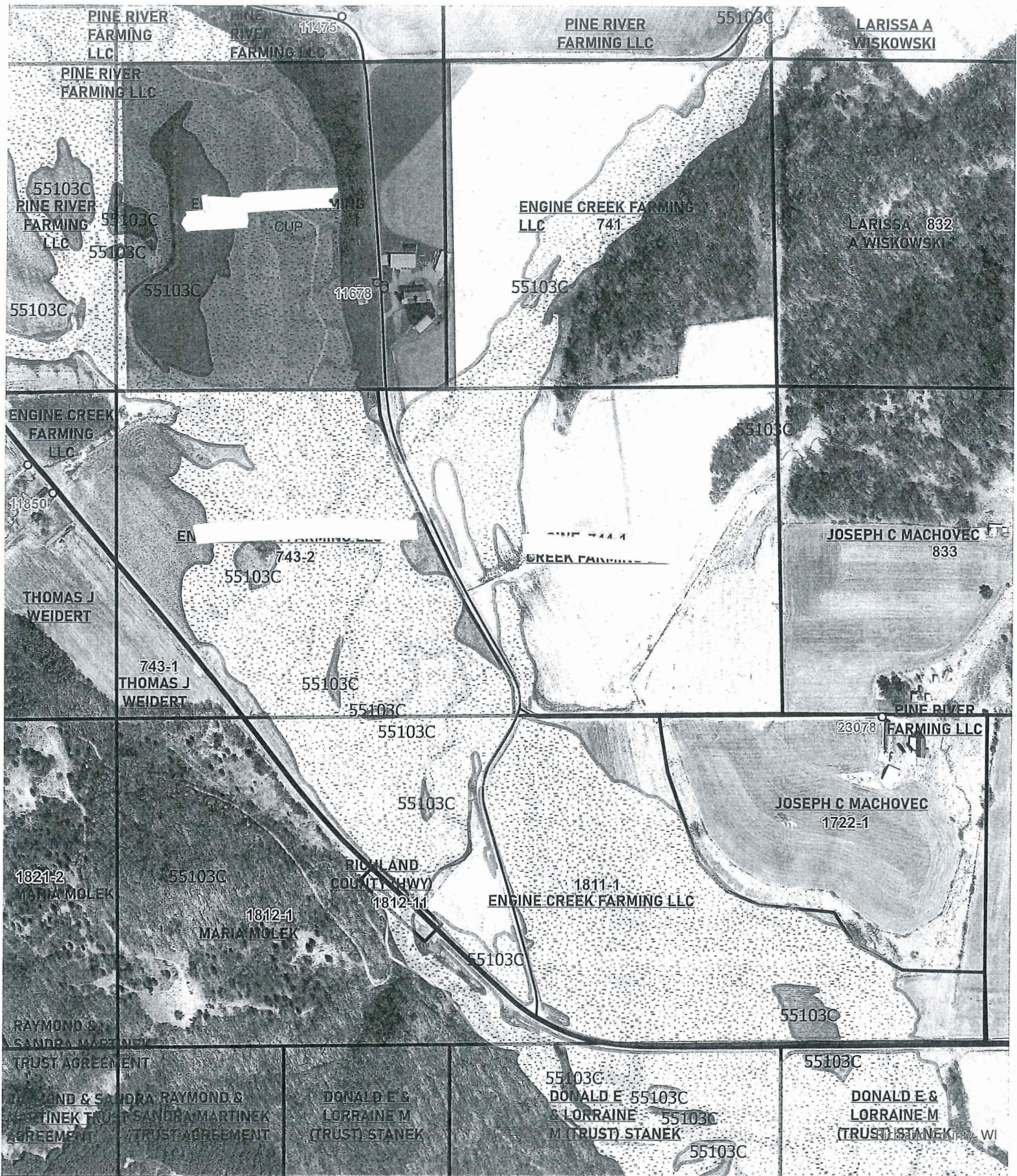
(Signed) Appellant(s) or Agent(s)

County Clerk Approval

RECEIVED

DEC 21 2015

VICTOR V. VLASAK
RICHLAND COUNTY CLERK



Legend

Zoning

- AG-FOR
- AG-RES
- AG-RES Deed Restriction
- R-1

- R-2
- R-2 Deed Restriction
- COMMERCIAL
- INDUSTRIAL
- Legal-NC
- Illegal-NC

- Researched
- Legal
- CUP
- BOA

RC Floodplain

- New - 0.2 PCT
- ANNUAL CHANCE FLOOD
- Ne [A] [B] [C] [D] [E] [F] [G] [H] [I] [J] [K] [L] [M] [N] [O] [P] [Q] [R] [S] [T] [U] [V] [W] [X] [Y] [Z]

Asking about
CUP for
campground





State of Wisconsin
Governor Tony Evers

Department of Agriculture, Trade and Consumer Protection
Secretary Randy Romanski

January 14, 2025

Pine River Campground Yuba
11851 County Hwy C
Hillsboro, WI 54634

Dear Mr. & Mrs. Clarke:

Environmental Health Technical Specialist, Ted Tuchalski, of the Wisconsin Department of Agriculture, Trade and Consumer Protection, Division of Food and Recreational Safety has reviewed the documentation you have provided regarding your request for a plan review of a new campground. The Pine River Campground Yuba is located at 11851 County Hwy C in Hillsboro, Wisconsin. The application is for 6 independent campsites with a water connection. Upon review of your documentation and plans it has been determined that the information you have supplied satisfies the requirements of Wisconsin Administrative Code, Chapter ATCP 79 Campgrounds with the following conditions:

1. If applicable, county or Wisconsin Department of Natural Resources (DNR) approval is required for any campground attributes located within a flood plain.
2. Provide a copy of the water system bacteriological analysis for total coliform report results for the potable water supply.
3. Provide two backup toilets for up to 100 independent campsites not connected to a municipal sewer or POWTS per Wis. Admin. Code § ATCP 79.16(3)(e).
4. Conditional approvals from the Wisconsin Department of Safety and Professional Services (DSPS) for the addition of potable water must be available for review.
5. Provide a sanitary dump station or apply for a variance for the alternate method of disposal of wastewater per Wis. Admin. Code § ATCP 79.15(2)(a).
6. Ensure the following commonly overlooked items are in place prior to the onsite pre-inspection:
 - a. Each campsite is clearly marked with an alpha or numeric symbol per Wis. Admin. Code § ATCP 79.11(2).
 - b. A current campground map is provided per Wis. Admin. Code § ATCP 79.11(3).
 - c. If applicable, at least one ABC rated fire extinguisher is provided in the campground office or other building that is accessible to campers per Wis. Admin. Code § ATCP 79.22(3).
 - d. A sign for "Emergency Communications" is posted in public view directing campers to the nearest emergency telephone per Wis. Admin. Code § ATCP 79.24(3).

A copy of the approved plans, and any other state or county approvals, shall be onsite during construction and open to inspection by authorized representatives of the Wisconsin Department of Agriculture, Trade and Consumer Protection.

Wisconsin - America's Dairyland

2811 Agriculture Drive • PO Box 8911 • Madison, WI 53708-8911 • Wisconsin.gov

An equal opportunity employer

January 14, 2025

In granting this approval the Wisconsin Department of Agriculture, Trade and Consumer Protection, reserves the right to require changes or additions should conditions arise making them necessary for compliance to the Wisconsin Administrative Code, Chapter ATCP 79 Campgrounds. Any modifications or additions to the submitted and approved plans may requires an additional review and fees.

If you have any questions regarding this approval, please feel free to contact me at the number below.

Sincerely,




Ted Tuchalski, R.S.
Environmental Health Technical Specialist
WI Department of Agriculture, Trade and Consumer Protection
(608) 566-4217
Thaddeus.Tuchalski@Wisconsin.gov

Cc: Emily Schneider, Environmental Health Sanitarian, DATCP, emily.schneider@wisconsin.gov,
Brendon & Elissa Clarke, Licensee, brendon.elissa@gmail.com,
DATCP Support, DATCPfrbsupport@wi.gov,
DATCP Licensing, DATCPdfslicensing@wi.gov

Licensee ID: pending
Engine Creek Farming LLC

Facility ID: pending
Pine River Campground Yuba
11851 County Hwy C
Hillsboro, WI 54634

F-40-42.docx (New 7/16)

 Wisconsin Department of Agriculture, Trade and Consumer Protection
Division of Food and Recreational Safety, PO Box 8911, Madison, WI 53708-8911
Phone: (608) 224-4720 Fax (608) 224-4710

CAMPGROUND PLAN APPROVAL APPLICATION

Wis. Admin. Code ch. ATCP 79

Complete all sections. For sections not applicable, indicate with "N/A". Type or Print Only.

Application is for: New Campground Modification / Additions (briefly describe): _____

CAMPGROUND NAME: Pine River Campground Yuba COUNTY: Richland PHONE: 608 605 0473
608 475 2192

CAMPGROUND ADDRESS STREET: 11851 County Hwy C CITY: Hillsboro STATE: WI ZIP: 54634

LEGAL LICENSEE NAME (Name of sole proprietor, partnership, LLC, LLP, or Inc.): E EMAIL ADDRESS: Brendon.elissa@gmail.com PHONE: 608 475 2192
608 605 0473

LICENSEE ADDRESS STREET: 11678 Yuba Drive CITY: Hillsboro STATE: WI ZIP: 54634

NAME OF AGENT FOR THE CORPORATION / OPERATOR (if applicable): Brendon Clarke INTENDED DATE OF OPENING FOR BUSINESS: 10/1/2024
Elissa Clarke

PREVIOUS BUSINESS NAME: Nancy Schwarz PREVIOUS OPERATOR NAME: _____

Please check all boxes that apply, and enter the number of systems that are existing or will be new.

	Existing	New
WATER SUPPLY	<input checked="" type="checkbox"/> Municipal <input checked="" type="checkbox"/> Private Well(s)	<input type="checkbox"/> Municipal <input type="checkbox"/> Private Well(s)
WASTEWATER SYSTEM	<input checked="" type="checkbox"/> Municipal <input checked="" type="checkbox"/> Private Sewer/POWTS	<input type="checkbox"/> Municipal <input type="checkbox"/> Private Sewer/POWTS
SANITARY DUMP STATION	<input checked="" type="checkbox"/> Municipal <input checked="" type="checkbox"/> Private Sewer/POWTS	<input type="checkbox"/> Municipal <input type="checkbox"/> Private Sewer/POWTS

ATCP 79, Wisconsin Administrative Code, for petition for waiver requirements for Sanitary Dump Station
"Private Onsite Wastewater Treatment System"

Sanitary dump station is needed or an approved variance to send guests to a nearby sanitary dump station.

LIST TYPES OF CAMPING UNITS INTENDED FOR CAMPSITES (Tents, RVs, etc.) and toilet numbers:

CAMPSITE INFORMATION	Example	
	Existing (Currently licensed) TOTAL & SITES NUMBERS	New New site(s) TOTAL & SITES NUMBERS
Sites and Provisions* (All sites not designated will be used to calculate toilet fixture needs)		
List types of camping units for campsites (tents, RVs, etc.) by site numbers (Provide range where appropriate)		
Total number of campsites	40	6
Total sites and site numbers with water and sewer connections	11/30-40	0
Total sites and site numbers with water connection only	9/21-29	6
Total sites and site numbers with sewer connection only	10/11-20	0
Total sites and site numbers without sewer or water	10/1-10	0
Identify by site numbers the total sites designated for Independent camping units (see definition below) (Identify by "I" on Plan Drawing)	21/30-40, 11-20	0
Identify by site numbers the total sites designated for dependent camping units (see definition below) (Identify by "D" on Plan Drawing)	19/1-10, 21-29	
Identify by site numbers the total number of sites designated for use by both "I" and "D" camping units. (Identify by "B" on Plan Drawing)		

TOILET FACILITIES (Number of units)		Site No. used: (a)-(b)	Existing	New
Female:	Flush toilets	2	0	0
	Privies (vault or pit)	1		
	Showers	2		
	Hand sinks	2		
Male:	Flush toilets	1		
	Flush urinals	1		
	Vault urinals	0		
	Privies (vault or pit)	1		
	Showers	2		
	Hand sinks	2		

2 backup toilets are needed. May be plumbed or portable toilets.

only RV's and campers with internal toilet and Shower facilities permitted.

"Independent camping unit" means a camping unit, which contains, at a minimum, a water storage facility and a toilet facility, which discharges to a liquid waste holding tank that is an integral part of the unit or to a sewage disposal system.

"Dependent camping unit" means a camping unit without a toilet and which therefore depends on campground toilets.

We're sorry. The back view of this image is unavailable. If you need assistance, please contact customer service.

PLAN REQUIREMENTS

Section ATCP 79.04 Plan Approval. (a) An operator shall obtain plan approval from the department or its agent before any one of the following occurs: 1. The operator begins construction of a campground. 2. The operator modifies or increases the number or type of any campground attribute that was subject to a previous plan review by the department or its agent. (b) An operator – provided camping unit that meets § ATCP 79.13 (3) or that has been approved by the department or its agent under sub. (2) and § ATCP 79.13 (3), may be placed or relocated on any approved campsite.

NOTE: Operators must consult with the Department of Safety and Professional Services (DPS) - as well as local building and zoning authorities before commencing construction or modification.

PLAN DRAWN TO SCALE: Indicate scale on plan or provide dimensional plan indicating code-required distances in linear feet.

PLAN SUBMITTAL CHECKLIST: Identify the following features on the plan. Submit identifying key if necessary.

If feature(s) are included on plan check the "Yes" box below. Any features not applicable to your plan, check the "N/A" box. DO NOT LEAVE BLANK.

Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Layout of & designated campsites - number and label independent, dependent or both.	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Shower/Toilet Buildings	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	On-Site Food Service / Retail Food Store
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Camping Cabins / Yurts / Tepees	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Sanitary Dump Station(s)	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Activities Area(s)
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Park Models	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Sewage Disposal System Locations - (drain- field and holding tanks)	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Office Building
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Mobile Homes	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Central Garbage Collection Site	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Designated Parking Areas
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Rentals to Public : RV's, Cottages	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Garbage / Refuse Containers	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Petting Zoo / Animal Area / Manure deposition
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Permanent Buildings or Structures	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Garbage / Refuse Incineration Location	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Drawing Scale (25 feet) or Dimensions
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Potable Well(s) and Designated Potable Water Outlets	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Fire Extinguishers	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Number of acres used for campsites
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Toilets / Privies	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Pools / Whirlpools / Lake / River / Beach / Swim ponds	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Streets / Roadways / Highways
Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Portable Toilets	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Water Slides	Yes <input checked="" type="radio"/> N/A <input type="radio"/>	Playground Equipment

ADDITIONAL SUBMITTAL REQUIREMENTS: Submittal to, review and approval by the Wisconsin Department of Safety and Professional Services, in most instances, is required for plans for the construction of public buildings, water, plumbing and wastewater treatment systems servicing campgrounds. The Wisconsin Department of Agriculture, Trade and Consumer Protection requires proof of approval for these systems/construction in campgrounds. Submit copies of all DPS approval letters with the plan and this application. Check off indicating the documentation is included. Indicate N/A if not applicable.

Department of Safety and Professional Services-Safety and Buildings Division **PLAN APPROVAL LETTERS** for:

- a) Water Distribution System
- b) Plumbing
- c) Wastewater Treatment Systems
- d) Wastewater Transfer Containers

DSPS plumbing plan approvals are needed for the addition of any new potable plumbing lines.

Note: A Wisconsin licensed plumber must complete all plumbing

A copy of the most recent laboratory results for potable water supply (sampled for coliform and nitrates). A copy of the well water sample report is needed.

APPLICANT SIGNATURE - REQUIRED DATE
8/22/2024

Personal information you provide may be used for purposes other than that for which it was originally collected. Wis. Stat. § 15.04(1)(m)

SUBMIT THIS APPLICATION AND COPIES OF ALL PLANS AND SUPPORTING DOCUMENTS TO:

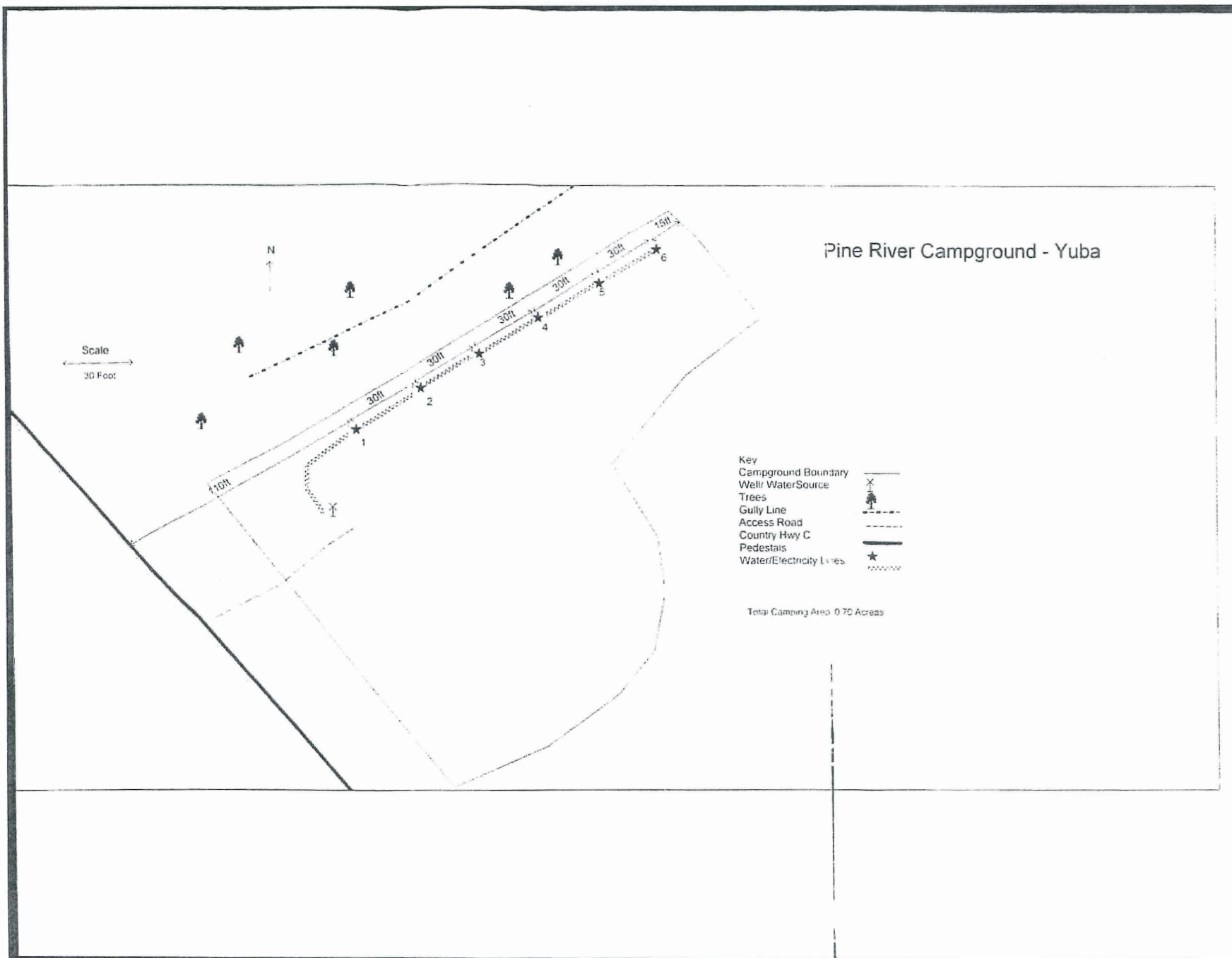
WDATCP - Division of Food and Recreational Safety
PO BOX 8911
MADISON, WI 53708-8911

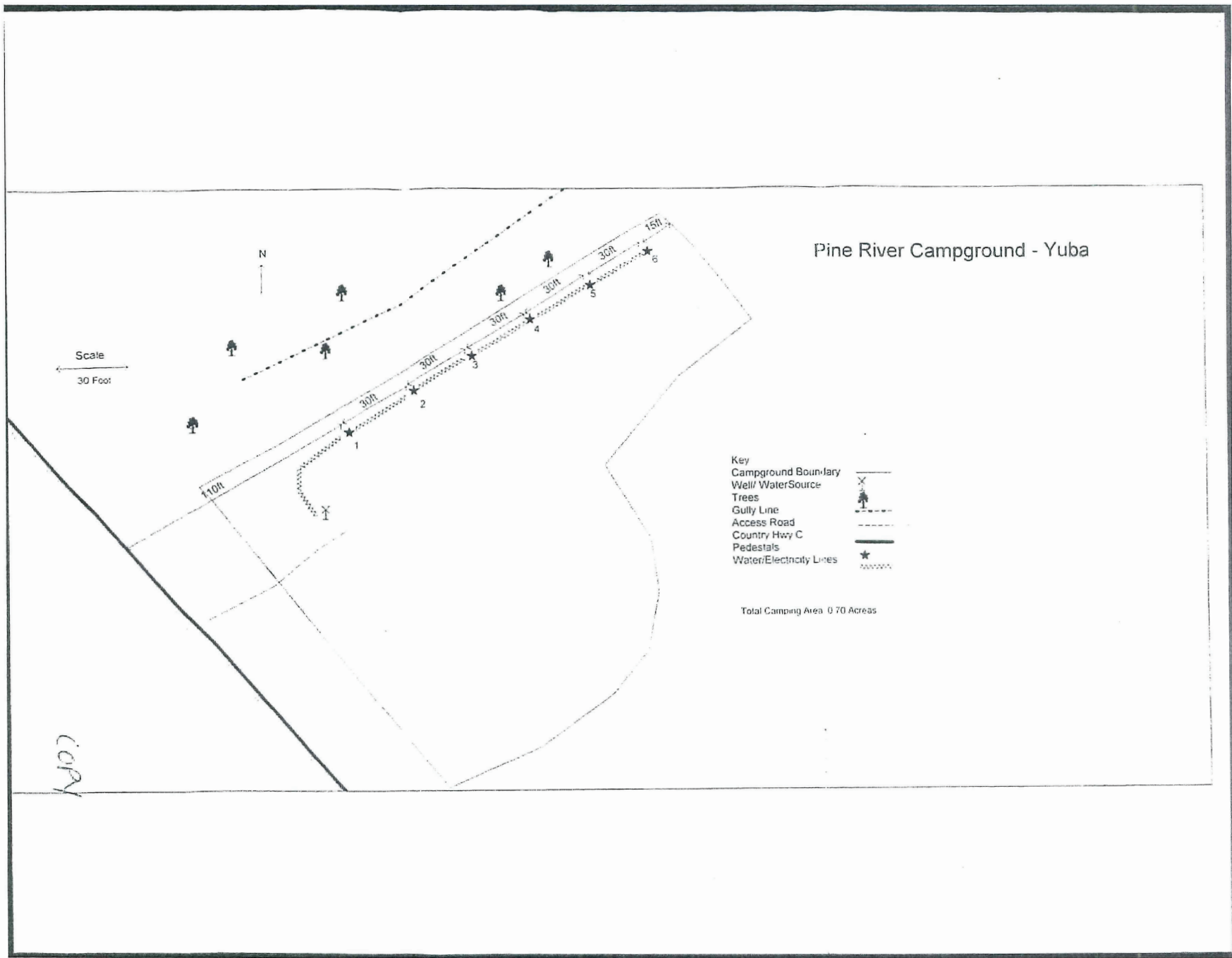
Office Use Only

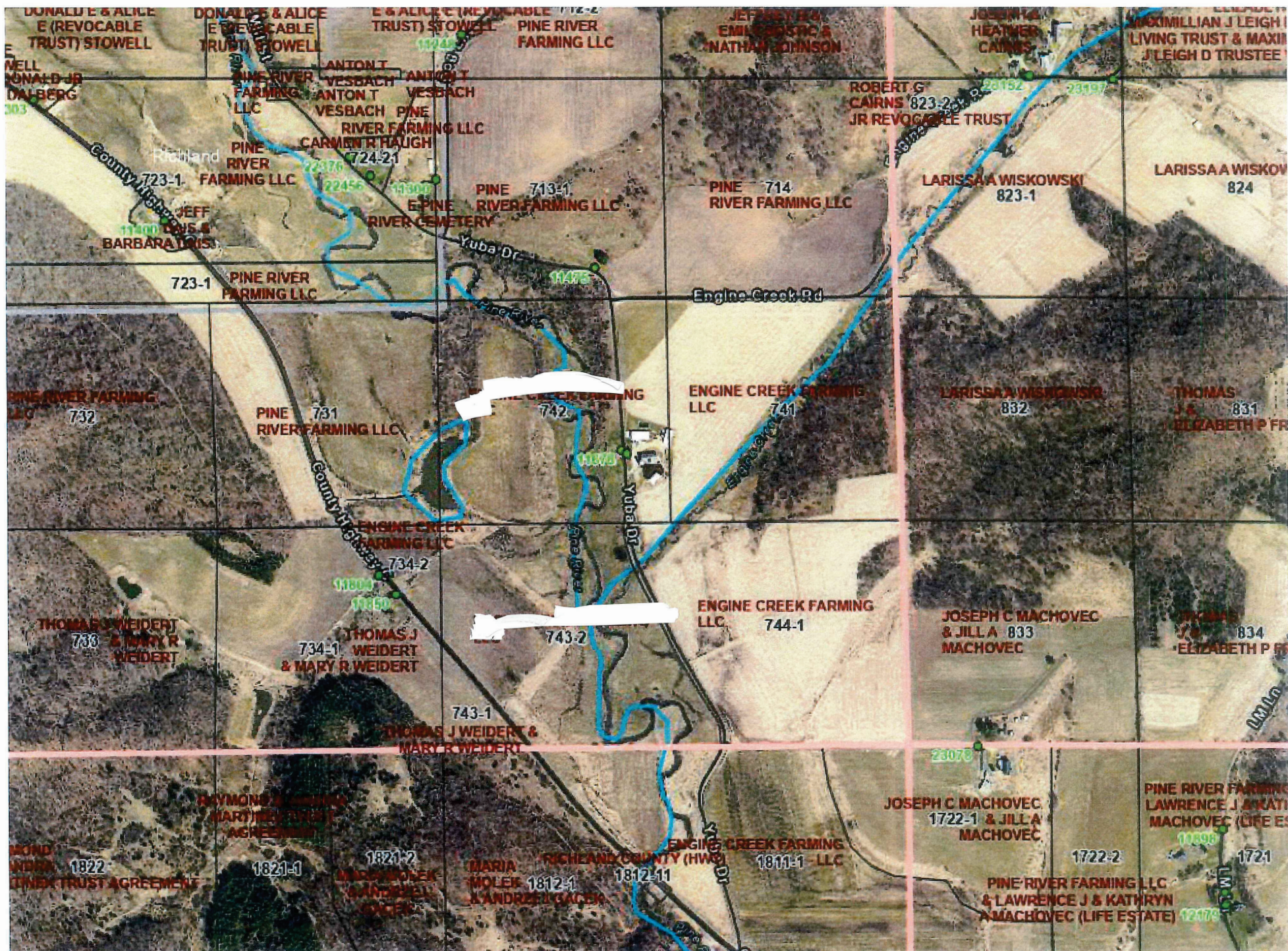
SIGNATURE - Official: _____ Date Approved: _____

APPROVED

By Ted Tuchalski at 12:58 pm, Jan 14, 2025







Name	Title	Property Address	Mailing Address (if different)	City	State	Zip
<u>Property</u>						
Brendan & Elissa Clarke/Engine Creek Farming		11678 Yuba Dr		Hillsboro	WI	54634
<u>Neighbors</u>						
Pine River Farming LLC		11678 Yuba Dr		Hillsboro	WI	54634
Thomas & Mary Weidert		11804 County Hwy C		Hillsboro	WI	54634
Maria Molek & Andrzej Gacek		Parcel 014-1812-1000	900 Center St Apt 4F	Des Plains	IL	60016
Staphanie Watson		12286 Beatty Dr	455 Robert Dr	Sun Prairie	WI	53590
Joseph & Jill Machovec		23078 Machovec Ln	E4103 Meadow Dr	Hillpoint	WI	53937
Larissa Wiskowski		Parcel 014-0832-0000	PO Box 746	Fort Atkinson	WI	53538
Rachael Aide	Henrietta Township Clerk	15814 Crofton Dr		Richland Center	WI	53581
Vacant	Supervisory District 3					

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Petition for a CUP for a Campground on Parcel 014-0742-0000

Department:	Land Conservation & Sonin	Presented By:	Jenn Fry
Date of Meeting:	06/02/2025	Action Needed:	Vote
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Approve a conditional use permit for a campground on parcel 014-0742-0000

Background:

The landowner wants to covert part of their land and make it a campground. They have gone through the approval process for a campground permit from the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP)

Attachments and References:

CUP petition, aerial photo, DATCP camping permit, township approval and adjacent landowners

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Department Head

Tricia Clements Digitally signed by Tricia Clements
Date: 2025.05.29 09:46:41 -05'00'

Administrator, Tricia Clements

Agriculture

A series of alfalfa measurements that will help to better understand optimum alfalfa and winter cereal harvest across Wisconsin. The results of this study will help forage growers to determine what techniques can best predict optimum forage harvest timing to improve first cutting forage quality for livestock. (Liz Gartman, Aerica Bjurstrom, **Anastasia Kurth**, Angie Ulness, Jackie Mccarville, Jerry Clark, Jordyn Sattler, Kevin Jarek, Scott Reuss)

A measurement and sample collection method to better understand correlation between Predictive Equations for Alfalfa Quality (PEAQ) stick measurements and scissor clip samples sent to the lab as well as quality degradation of first cut alfalfa as it matures. Results from this sampling will help farmers and educators gain insight to timing of first cut alfalfa to maximize forage quality and yield. Total Reach: 2 Sauk County Dairy Farmers Viewers to the Alfalfa Harvest Alert database by University of Minnesota Extension (**Anastasia Kurth**)

A series of factsheets on direct marketing where producers will learn about different processing methods, rules and regulations, marketing options, and how to begin direct marketing meat. Through these fact sheets producers may diversify income streams to reach marketing goals. (Adam Hartfiel, **Beth McIlquham**)

An educational article for beef producers where the audience will learn about maximizing feeder calf value in a bullish market, adding value to your calf crop early on can add profits when calves are sold. Total Reach: The newsletter is mailed to WCA members, affiliate members and sponsors, and distributed to their email contacts. WCA reports a 46 percent average open rate over the past three issues for emailed distribution (Adam Hartfiel, **Beth McIlquham**)

A workshop for small ruminant, beef, and dairy producers in collaboration with Extension County and Regional Educators, the UW Extension State Small Ruminant Outreach Specialist, local producer groups, and veterinarians. The goal for this workshop is for producers to manage parasite resistance, anthelmintic use, genetic selection, and pasture management to reduce anthelmintic resistance and economic loss to parasitism. Total Reach: 21 participants 1300 emailed notices via Extension Taylor County newsletter 120 invitations via the North Central WI Cattlemen's Association Newsletter 6 local veterinary clinics invited to participate and invite their clients Paid shopper ads placed Listed with Extension Central calendar (Sandy Stuttgen, **Beth McIlquham**, Carolyn Ihde, Heather Schlessner, Kimberly Kester)

A weekly report on agronomic considerations for farmers, crop consultants, and viewers of the Wisconsin Ag Weather Outlook (WAWO) where specific considerations for field, forage, vegetable, and fruit crops are communicated to help producers make informed decisions regarding field work and timing of field activities. Total Reach: The March 2025 outlook had 188 page views and April 10th outlook had 86 page views. (**Anastasia Kurth**, Emilee Gaulke, Josh Bendorf, Josie Dillon, Rue Genger)

A virtual webinar for beef producers and industry professionals to learn important and emerging topics related to the beef industry. This webinar was focused on the importance meat quality in raising and marketing finished beef. Direct Marketing considerations were also discussed for participants. Total Reach: 15 virtual attendees (Adam Hartfiel, **Beth McIlquham**)

A monthly newsletter that is designed to delivery timely updates for the Extension Crops and Soils and Dairy and Livestock Programs as well as connect various stakeholders to the agriculture community across Richland County. Total Reach: Over 40 producers, Extension colleagues, county board members, and public. (**Anastasia Kurth**, **Beth McIlquham**)

An on-farm research project investigating use of winter camelina as a cover crop option after soybeans to reduce nitrate leaching and mitigate the yield drag seen in corn following winter cereal cover crops, the only other overwintering cover crop choice in Wisconsin post-soybean harvest. Results from this study will help farmers decide if winter camelina is a viable cover crop for their operation and engage farmers in thinking more critically about nitrogen loss pathways. Total Reach: 9 farmers = 4 research collaborating farmers + 5 additional farmers who planted winter camelina (Will Fulwider, **Anastasia Kurth**, Chelsea Zegler, Sam Bibby, Sheryl Schwert, Steven Hall)

Human Development and Relationships

A coaching program for families and individuals, where participants learn how to create financial goals and gain money management skills. The goal of this program is to enable participants to prepare for and take charge of household financial situations that occur due to changes in income or unforeseen hardships. Total Reach: 2 domestic violence shelter residents (**Sarah Kubiak**)

An on-demand lesson on topics such as budgeting, credit/debt, record keeping, saving on groceries, goal setting, preventing fraud and scams, and finding affordable housing for groups such as residents at a homeless shelter, recent immigrants, a group of young parents, etc. where they learn effective strategies to manage their money. Through this, participants set and create a plan for achieving their financial goals, can create a spending plan that allows them to manage their monthly income and expenses, and can make a plan to become debt-free. Total Reach: 5 Ridgeview commons senior center residents (**Sarah Kubiak**)

A six-module course for social workers, case managers, and community agency staff where they learn about financial competency skills such as goal setting, budgeting, building credit and paying off debts, strategies for saving money, and how to engage their clients in money management discussions. The goal of this effort is to build their knowledge and confidence when engaging clients in financial conversations. Total Reach: 13 participants x 6 sessions = 78 contacts (Carol Bralich, Amanda Kostman, Beverly Doll, Crystal Walters, Jeanne Walsh, Missy Bablick, **Sarah Kubiak**, Sherry Daniels)

A financial reality day for area High School students, where they learned money management skills to improve their financial wellbeing as future young adults. Total Reach: 400 high school students in Richland County (**Sarah Kubiak**)

- After a year hiatus, Richland County community was extremely happy to welcome back Get Real, a financial reality day for area high school students. In a testament to how impactful it is, area high schools chose to bring double the number of students who normally participate, because their Seniors who missed the event last year wished to participate. My role in Extension is the coordination of over 100 local and regional volunteers to make the day happen, in addition to managing the learning objectives for the students via the program materials and evaluation. 47% of the volunteers believe the event is extremely to very effective in increasing the knowledge and skills of high school students in the area of personal money management and their plans to use what they have learned in the real world. The student evaluation indicated that over 25% felt they increased their knowledge on “how much things cost” and the “difference between wants and needs” and 25% plan to use this experience in the future to help them create a budget and adjust their spending to ‘make ends meet.’

A 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports. (Amanda Kostman,

Alana Perez-Valliere, Carol Bralich, Crystal Walters, Jeanne Walsh, Jennifer Abel, Katie Daul, Kula Yang, **Sarah Kubiak**, Sarah Hawks, Tahnee Aguirre, Todd Wenzel)

A 7-session course that helps adults of all ages to make end-of-life financial, healthcare, and final wishes decisions in order to reduce the stress experienced by survivors and to ensure that their wishes are honored. Total Reach: 5 participants X 7 sessions = 35 contacts (Beverly Doll, **Sarah Kubiak**)

FoodWise

During the month of May, several impactful community initiatives were completed in partnership with UW–Extension programs, with a strong focus on engaging and empowering Latino families in Wisconsin. The Juntos 4-H and Cooking Matters joint program wrapped up after six successful sessions. *Juntos 4-H* is designed to support Latino students and their families by strengthening academic success, goal-setting, and family engagement. *Cooking Matters*, led by FoodWise, complements this by teaching participants how to shop for and prepare healthy, affordable meals. This collaboration not only provided valuable education but also revealed a clear and growing demand for Spanish-language resources among Latino parents. As a result, a follow-up session is being planned in partnership with 4-H to explore how we can continue offering meaningful support and culturally relevant tools. Additionally, a pilot project with the local Farmers Market has launched, focused on food waste reduction and increasing access to fresh produce for underserved families—currently in its early planning stages. In Weston, we also completed nutrition education sessions with 2nd, 3rd, and 4th-grade students, reinforcing healthy habits from a young age. Finally, the Richland F.I.T. coalition is being reactivated in partnership with Human Services, with a kick-off meeting scheduled for June 23rd at 10:00 a.m. This coalition aims to support the physical and mental well-being of local families through cross-sector collaboration and resource alignment.

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Discussion & Possible action: Update on DAWS (Driftless Area Water

Department:	Land Conservation & Zoning	Presented By:	Cathy Coope
Date of Meeting:	06/02/2025	Action Needed:	No Action Needed
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Discussion on the DAWS well testing grant.

Background:

The Driftless Area Water Study group applied for an EPA grant for well testing. Discussion on possible request for money well testing in the 2026 budget.

Attachments and References:

Email

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Cathy Cooper

Department Head

Tricia Clements

Digitally signed by Tricia
Clements
Date: 2025.05.29 09:47:28 -05'00'

Administrator, Tricia Clements

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Discussion & Possible action: Update on DAWS (Driftless Area Water

Department:	Land Conservation & Zoning	Presented By:	Cathy Coope
Date of Meeting:	06/02/2025	Action Needed:	No Action Needed
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Discussion on the DAWS well testing grant.

Background:

The Driftless Area Water Study group applied for an EPA grant for well testing. Discussion on possible request for money well testing in the 2026 budget

Attachments and References:

Email

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Cathy Cooper

Department Head

Administrator, Tricia Clements

From: [amy fenn](#)
To: [Forest Jahnke](#); [Elise Zelechowski](#); [Kristin Kanitz](#); [Dave Troester](#); [David Hettenbach](#); [Cathy Cooper](#)
Subject: update on DAWS EPA grant :(
Date: Friday, May 16, 2025 8:16:57 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Well folks, our EPA grant application is on hold for awhile due to federal funding freezes, see update from the grantor below (the ending acknowledgement is nice). However the outcome turns out I'm grateful that we gained some good experience through applying, started to clarify a path forward for DAWS, and built some new relationships. Kristin & Elise: thank you for your invaluable guidance and support! Cathy & The Daves: we look forward to putting our heads together on DAWS mission & goals with you on June 2. Thank you all and a relaxing blustery weekend to you -amy.

----- Forwarded message -----

From: Great Lakes TCGM <noreply-greatlakestcgm@mplsfoundation.org>
Date: Fri, May 16, 2025 at 7:49 PM
Subject: Update on Great Lakes TCGM Program
To: amy@crawfordstewardship.org <amy@crawfordstewardship.org>

Dear Amy,

Thank you for applying for funding through the [Great Lakes Environmental Justice Thriving Communities Grantmaking \(TCGM\) Program](#).

As you might have seen in the news, the current federal administration has recently taken a number of actions that we believe are unlawful to terminate grant programs that are mandated and funded by Congress. On May 1, 2025, the EPA notified the Minneapolis Foundation that the Great Lakes TCGM program is among those grants that are being terminated. This termination notification followed a series of funding freezes and other steps taken earlier this year by the EPA to terminate our underlying Regional Grantmaker agreement and to curtail our access to federal resources totaling \$60 million that we administer on behalf of the Great Lakes region.

We are disputing these grant terminations through legal action and remain steadfast in our commitment to the rural, urban, and tribal communities served by this program. You can read our public statement here: <https://www.minneapolisfoundation.org/stories/climate/update-on-the-great-lakes-thriving-communities-grantmaking-program/>

We know your organization has already made a significant investment of time and other resources in order to apply for this funding. Our team will be in touch about next steps. We are grateful for your ongoing patience and understanding.

Thank you,

Great Lakes TCGM Team

The Minneapolis Foundation

CULTIVATING CHANGE TOGETHER

[Facebook](#) | [Instagram](#) | [LinkedIn](#) | [YouTube](#)



Cathy Cooper

From: Ellen Tyler <e.tyler@swwrpc.org>
Sent: Tuesday, May 27, 2025 1:01 PM
To: Athena A. Nghiem
Cc: Nick Hayden; connie champnoise; Richard McKee; richarddmckee@gmail.com; Cathy Cooper; Mark Gill; Mark Gill; Raymond Schmitz; Sean Gary; Sheri Schwert; SAVANNAH E FINLEY; LOGAN GOULETTE; Kayla Rinderknecht; Kaysee Beckstrom; Hannah Richerson
Subject: Re: Well testing report sample and next steps

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi all,

Great news! We are back on track with our DNR Groundwater funding and can resume work. Please indicate your [availability using this link](#) (let me know if you have any issues using it) for a one-hour virtual meeting to kick off the project.

Thanks!
Ellen

On Fri, May 2, 2025 at 12:48 PM Athena A. Nghiem <anghiem@wisc.edu> wrote:
Hi Ellen,

Thanks from the update on the conversation from Cathy, Ellen!

Thanks also for already asking about coliform bacteria testing! Yes, bacteria is a little bit trickier because of the turnaround time, but we can definitely check here with colleagues and collaborators if it would be possible to do easily or not with our other testing. Thanks as well for the extra questions/comments, those are all excellent points to brainstorm about and discuss together.

Cathy, it would be wonderful to partner together and also opt-in for the coliform bacteria could be a good strategy. Your expertise and support in the mailing campaigns would be highly beneficial!

We are happy to hear all of these excellent suggestions and can't wait to connect more soon. For now, have a great weekend!

Best,
Athena

From: Ellen Tyler <e.tyler@swwrpc.org>
Sent: Thursday, May 1, 2025 10:52 AM
To: Athena A. Nghiem <anghiem@wisc.edu>
Cc: Nick Hayden <nhayden@eorinc.com>; connie champnoise <champnoi@mwt.net>; richard.mckee@co.richland.wi.us <richard.mckee@co.richland.wi.us>; richarddmckee@gmail.com <richarddmckee@gmail.com>; Cathy Cooper <cathy.cooper@co.richland.wi.us>; Mark Gill

<1markanthony@earthlink.net>; Mark Gill <mark.gill@co.richland.wi.us>; Raymond Schmitz <raysch3405@yahoo.com>; Sean Gary <sean.gary@schreiberfoods.com>; Sheri Schwert <sheri.schwert@wisc.edu>; SAVANNAH E FINLEY <sefinley@wisc.edu>; LOGAN GOULETTE <lgoulette@wisc.edu>; Kayla Rinderknecht <krinderknecht@cleanwisconsin.org>; Kaysee Beckstrom <kbeckstrom@cleanwisconsin.org>; Hannah Richerson <hricherson@cleanwisconsin.org>

Subject: Re: Well testing report sample and next steps

Thanks, Athena!

I just spoke with Cathy (Land Conservation and Zoning Director Richland County) and she brought up the need for coliform bacteria testing. She mentioned that it can be difficult to do given the short turnaround in how quickly the testing would need to be completed, so perhaps it won't be possible to add to the list of materials being tested for. In that case, it might be helpful to make this note in the report, that this test was not done, and even if all the contaminants tested for were ok, there may still be issues. A few years back, Richland County did test for this and had some positive results which required owners to repair their wells or make other changes to have safe water.

Is the coliform bacteria test too difficult to add to this panel? If so, should we add a sort of disclaimer to the report that the test was not included?

I imagine that there are many additional elements that could be tested for, what do people expect from a well test? If they see that everything in the report is in good shape, does it give them a false sense of safety? How should this be approached?

Cathy mentioned that her office may be able to complete some of these coliform bacteria tests in coming years, so perhaps we could offer that people could opt-in to get those tests done once they are available if that seems like the best approach.

Cathy's office is beginning to have more stable staffing and they will be a great partner in this project! They have experience and access in the mailing campaigns and can support with this project. (Thank you, Cathy!)

It will be great to discuss further once we meet. Thanks again to all!
Ellen

On Wed, Apr 30, 2025 at 6:04 PM Athena A. Nghiem <anghiem@wisc.edu> wrote:
Hello Nick, Ellen, and all,

Ellen, thank you for the excellent introduction to everyone! It is great to be in touch with all of you and we are very excited to jointly start this project and help support your goals for understanding groundwater sustainability.

Thanks for the excellent suggestions on our well report sample, Connie and Nick!

To briefly answer your questions, Nick:

- In general, we expect to test every sample for these parameters, but we do not necessarily have to report every parameter. We have previously made an abbreviated version where we only reported the top concerns of the well owners. We would be happy to brainstorm together on this as well on what is best to include in the report without being overwhelming!
- For the neighboring results, another great point; we did discuss with Ellen about potentially doing a comparison on the story map but are open to all ideas. We could also potentially report a range from the currently available data.
- Finally, with the DNR Well Construction Record, that's another excellent idea. We have briefly discussed it in person when we have sampled in the past, but it is something we can definitely develop as a full outreach event or additional informational flyer.

For briefly answer on the sampling question in Ellen's email:

- Yes, it would be great to begin sampling in the summer. Usually fall also works well but is partially limited based off of the availability of our university team (due to our teaching and class schedule during the academic year). In the winter, usually the weather is the main challenge if we are sampling outdoors. I would be happy to chat more about sampling logistics during our kickoff meeting.

Thanks for keeping us updated as well, Ellen! I am very much looking forward to working with all of you soon!

Best wishes,

Athena

--

Athena Nghiem

Assistant Professor

Department of Geoscience

University of Wisconsin-Madison

Weeks Hall for Geological Sciences

1215 W. Dayton St., Room A348

Madison, WI 53706

From: Nick Hayden <nhayden@eorinc.com>

Sent: Wednesday, April 30, 2025 12:34 PM

To: Ellen Tyler <e.tyler@swwrpc.org>; connie champnoise <champnoi@mwt.net>;

richard.mckee@co.richland.wi.us <richard.mckee@co.richland.wi.us>;

richarddmckee@gmail.com <richarddmckee@gmail.com>; Cathy Cooper <cathy.cooper@co.richland.wi.us>; Mark Gill <1markanthony@earthlink.net>; Mark Gill <mark.gill@co.richland.wi.us>; Raymond Schmitz <raysch3405@yahoo.com>; Sean Gary <sean.gary@schreiberfoods.com>; Sheri Schwert <sheri.schwert@wisc.edu>

Cc: Athena A. Nghiem <anghiem@wisc.edu>; SAVANNAH E FINLEY <sefinley@wisc.edu>; LOGAN GOULETTE <lbgoulette@wisc.edu>; Kayla Rinderknecht <krinderknecht@cleanwisconsin.org>; Kaysee Beckstrom <kbeckstrom@cleanwisconsin.org>; Hannah Richerson <hricherson@cleanwisconsin.org>

Subject: Re: Well testing report sample and next steps

I'm probably not the typical target audience person so take these with a grain of salt, but here are my thoughts:

- Would all of these parameters be tested with every well sample, or just a smaller subset? If not, you could consider rearranging the report, so the tested parameters are at the top of the document
- Agree that ranges would be nice and so would neighboring well results, but that would seem to be a moving target and better as a follow-up item once all wells have been tested and processed.
- This might already be part of the outreach, but this could be another opportunity to raise awareness of resources like DNR Well Construction Record search in case people don't know but want to learn about their particular well depths, aquifer, etc. Also the Well WQ and Hi Cap viewers if those aren't already being promoted.

Nick Hayden, PE, GISP

Water Resources Engineer

608.839.6206, nhayden@eorinc.com

Licensed in Wisconsin, Minnesota, Iowa, and Missouri

From: Ellen Tyler

Sent: Tuesday, April 29, 2025 12:48 PM

To: connie champnoise; richard.mckee@co.richland.wi.us; richarddmckee@gmail.com; Nick Hayden; Cathy Cooper; Mark Gill; Mark Gill; Raymond Schmitz; Sean Gary; sheri.schwert@wisc.edu

Cc: Athena A. Nghiem; SAVANNAH E FINLEY; LOGAN GOULETTE; Kayla Rinderknecht; Kaysee Beckstrom; Hannah Richerson

Subject: Well testing report sample and next steps

Hi Connie, Richard, Cathy, Nick, Sean, Sheri, Ray, and Mark,

I have attached the well report sample we discussed today to this email. I have included Assistant Professor Athena Nghiem and her team, Savannah Finley and Logan Goulette. **They are interested in feedback to improve the report, which will be produced for each sample received.**

I shared today the opportunities suggested in our previous meeting to add colored ranges and potentially a comparison to neighboring wells sampled. Connie suggested that more information could be provided about WHY each of these elements are being tested, and what the impacts are.

One question during our meeting today was regarding the ideal time of year for well testing. Summer seems ideal (and is what we had discussed on Monday), however it would be useful to understand the pros and cons of other times of year. This would be a good discussion topic for our kickoff meeting.

Groundwater group from Richland Resilience - please share any other suggestions for the report or questions you have about the project more broadly.

I have also cc'ed partners on this project from Clean Wisconsin. Kaysee Beckstrom originally connected us with Athena and this great opportunity! Hannah Richerson is a clean water expert and has produced [these maps](#) (and more) to consolidate the disparate informational resources about groundwater in Wisconsin. Kayla Rinderknecht focuses on health impacts, which will be an important aspect of this work.

Finally, next steps...As you all know, we are waiting to hear about when our grant will resume. I plan to reach out to you all in the next few weeks to set up a group kickoff call based on that timeline.

Looking forward to working together!

All the best,

Ellen

--

Ellen Tyler

Senior Community Resiliency Planner

Southwestern Wisconsin Regional Planning Commission

20 S. Court St.

PO Box 262

Platteville, WI 53818

Office: (608) 348-5606

Cell: (262) 470-1573

e.tyler@swwrpc.org

www.swwrpc.org

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Discussio & Possible action: Policy Pertaining to Crediting Short-Term Rental CUP

Department:	Land Conservation & Zoning	Presented By:	Cathy Cooper
Date of Meeting:	06/02/2025	Action Needed:	Vote
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Decline crediting payment for a short-term CUP from 2025 once the short-term rental ordinance goes into effect 1-1-2026.

Background:

The Natural Resources Committee is considering crediting an owner of a short-term rental who applied for a 2025 CUP once the short-term rental ordinance goes into effect 1-1-2026

Attachments and References:

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input checked="" type="checkbox"/>	Apportionment needed	Requested Fund Number	100.4200.0000.4350
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

Cathy Cooper

Department Head

Tricia Clements

Digitally signed by Tricia
Clements
Date: 2025.05.29 10:14:26 -05'00'

Administrator, Tricia Clements

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Discussion & Possible Action:GIS Technical Position

Department:	Land Conservation & n Zon	Presented By:	Cathy Cooper
Date of Meeting:	06/02/2025	Action Needed:	Report
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Recommend for the 2026 budget

Background:

A position description for a GIS Technician has been developed. This is being forwarded on for the wage study. This position would be for GIS work for many departments.

Attachments and References:

GIS Technician Job Description

Financial Review:

This would need to be reviewed

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	Other funding Source	Unsure at this time	
<input type="checkbox"/>	No financial impact		

Cathy Cooper

Department Head

Administrator, Tricia Clements

Richland County

Position Description

Position Title: GIS Technician

Department: Treasurer/Real Property

Reports to:

Pay Grade:

Date: 09/20/2024

Hours per week: 40

Purpose of Position

Responsible to create and maintain digital maps and associated data for the development of the Richland County Geographical Information System (GIS).

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Assists in designing, creating, developing, and maintaining the geographic and land information systems points, arc, and polygon layers including PLSS, parcels, hydrology, transportation, boundaries, address, and associated layers through the use of digitization, coordinate geometry, aerial photos, scanned documents and other sources.
- Assists in monitoring the quality and accuracy of data work.
- Assists in integrating and maintaining relational databases, Geodatabases and related information regarding land records and GIS. Integrates databases and Geodatabases with parcel maps.
- Responsible for the efficient operation of the GIS software and activities; prepares GIS related documents which may include but are not limited to 911 GIS database support, Emergency Government databases, the tax parcel database to support the Treasurer, Real Property Lister, Register of Deeds and County Surveyor needs.
- Updates Public Land Survey System (PLSS) through the creation of maps, charts, graphics, tabulated information, and management reports.
- Assists in the development and implementation of GIS goals and objectives.
- Provides information to county personnel, property owners, government officials, municipalities, real estate agents, financial institutions and others regarding tax parcel information, county maps and mapping procedures. Assists in searching land boundary information. Prepares copies, prints, or plots.
- Assists in maintaining E911, Wireless E911, GIS Data and Databases. Reviews Master Street Addressing Guide records for accuracy and ensures property emergency service numbers are assigned. Provides telephone company with addressing updates. Reconciles 911 errors and submits corrections. Maintains county road directory, address database and maps. Assigns new rural addresses and coordinates addresses with cities and villages.

- Applications may include parcel, wetland, soils, zoning, political boundaries, address, school districts utilities, forestry, highway and emergency services or any other pertinent inclusions.
- Maintains knowledge of current technology.
- Serves as the County's alternate Land Information Officer.
- Attends trainings, conferences, committees, and meetings.
- Performs other duties as assigned or apparent.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate's degree in Geography, Cartography or related field and one-year relevant experience or combination of education and experience to provide required knowledge, skills, and experience. Experience with GIS software ArcPro and ArcMap. Valid Driver's License required.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communications

- Ability to communicate effectively, orally and in writing, and have strong positive customer service skills.
- Ability to present technical information to non-technical audiences.
- Ability to share knowledge and train colleagues.
- Ability to establish and maintain effective working relationships with others.

Skills, Knowledge, and Abilities

- Knowledge of GIS principles, applications, and operating practices.
- Knowledge and skill in utilizing CAD and ArcView software systems.
- Knowledge of cartographic principles, drafting, drawing, mapping practices, and data conversion.
- Understanding of deed and property descriptions and PLSS.
- Working knowledge of GIS software ArcPro and ArcMap and Micro Office Suite.
- Ability to troubleshoot technology issues.
- Strong organizational skills.
- Ability to train others in the use of software and hardware applications.
- Ability to perform widely varied work involving complex and significant variables requiring analytical ability and inductive thinking.

Physical Requirements

- Ability to exert moderate physical effort in sedentary to light work, involving lifting, carrying, pushing, and pulling. Ability to handle, finger, and feel.

Working Conditions

- Work is performed in an office setting. Headaches, eyestrain, and other related occupational hazards reflect the most common potential for injury.
- Work is light duty and sedentary with the ability to lift, carry or push up to 50 pounds.

Special Requirement

As a post-offer pre-employment condition, a criminal background check must be completed and passed. Richland County may disqualify an applicant if the position's responsibilities are substantially related to the applicant's criminal history. Wisconsin's Fair Employment Law, s.111.31-111.395, Wis. Stats., prohibits discrimination because of an arrest or conviction record. Management reserves the right to make employment contingent upon the successful completion of the background check. The cost of the background checks will be covered by Richland County.

Richland County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Supervisor's Signature

Date

Date

Natural Resources Committee
Agenda Item Cover

Agenda Item Name: Discussion & Possible Action:GIS Technical Position

Department:	Land Conservation & n Zoni	Presented By:	Cathy Cooper
Date of Meeting:	06/02/2025	Action Needed:	Report
Date submitted:	05/27/2025	Referred by:	

Recommendation and/or action language:

Recommend for the 2026 budget

Background:

A position description for a GIS Technician has been developed. This is being forwarded on for the wage study. This position would be for GIS work for many departments.

Attachments and References:

GIS Technician Job Description

Financial Review:

This would need to be reviewed

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	Other funding Source	Unsure at this time	
<input type="checkbox"/>	No financial impact		

Cathy Cooper

Department Head

Tricia Clements

Digitally signed by Tricia
Clements
Date: 2025.05.29 09:57:15 -05'00'

Administrator, Tricia Clements