

# Richland County

## Natural Resources Standing Committee

August 4, 2025

The Richland County Natural Resources Standing Committee convened on Monday, August 4, 2025, in person and virtually at 9:31 AM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Carrow called the meeting to order at 9:31 AM.

**Roll Call:** Deputy County Clerk Hege conducted roll call. Committee members present: Steve Carrow, Richard McKee, Mark Gill, and Julie Fleming. Committee member(s) absent: Alayne Hendricks.

Supervisor Hendricks arrived at 9:34 AM.

**Verification of Open Meetings Law Compliance:** Deputy County Clerk Hege confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by McKee, second by Fleming to approve agenda. Motion carried and agenda declared approved.

**Approval Of Minutes From June 30, 2025 Meeting:** Chair Carrow asked if there were any corrections or amendments to the minutes from the June 30, 2025 meeting. Hearing none, Chair Carrow declared the minutes from the June 30, 2025, meeting approved as presented.

**Public Comment:** None.

### **Zoning Petitions:**

**A. Petition To Rezone Parcels 010-1242-4000 And 010-1242-3000 And To Approve Conditional Use Permits For 2 Short-Term Rentals:** Jenn Fry, Zoning and Sanitation Technician, gave a brief description of the petition. Motion by Gill, second by Fleming to approve the petition. Brief discussion ensued. Motion carried and the zoning petition was forwarded on to county board for final approval.

### **Reports:**

**A. Zoning: Report & Departmental Activities:** Jenn Fry, Zoning and Sanitation Technician, reported the office was at 77 land use permits for the year and 6 sanitation permits for the month. County Conservationist, Cathy Cooper, reported that violation letters were being sent out and the office had currently issued 8 for various violations. Brief discussion ensued on campers being used as residences and burials on private property. Conservationist Cooper reported on a recent training event and that Jenn Fry was going to be taking the POUTS testing. Brief discussion ensued.

**B. Land Conservation: Report & Departmental Activities:** County Conservationist, Cathy Cooper, reminded the committee of the aquatic invasive species snapshot day coming up on August 9, 2025 and reported on various topics including a boating behavioral survey, a producer lead social on August 20<sup>th</sup>, several instances of manure runoff, a closed non-metallic mine that is in the process of being reopened, well abandonment projects, shoreline restoration projects, and reported that the staffing grant for Richland County was going to be \$5,000 less for 2026. Brief discussion ensued.

## Richland County Natural Resources Standing Committee

**C. UW-Extension: Departmental Activities:** Sarah Kubiak, Human Development & Relationships Educator with the UW-Extension presented the Richland July 2025 Report on behalf of Mr. Adam Hady, Area 13 Extension Director and briefly updated the committee on the projects that she was working on, including working with SWCAP on a vehicle financing program and the Richland County Jail to start a reentry program for inmates. Brief discussion ensued.

**D. Land Information: Report & Departmental Activities:** Richland County Real Property Lister, Julie Lins, reported that her department was at 450 property transfers for the year and 85 splits for the year. Conservationist Cooper reported that the Land Information Counsel was going to be scheduling a meeting soon. Date and time to be determined.

**Discussion & Possible Action: Changes To The Fees For Minor Subdivision Review/Certified Survey Map:** Conservationist Cooper briefly explained how the State of Wisconsin is no longer offering plat review services and the need to increase the fees to cover the cost of having a certified surveyor do the plat reviews. Motion by Fleming, second by Gild to change the fees for minor subdivision review/certified survey map. Motion carried and the changes to the fees for minor subdivision review/certified survey map was moved on to the Executive & Finance Standing Committee.

**Discussion & Possible Action: Approval To Allow Chickens In Residential Zoning Districts:** Conservationist Cooper presented a list of proposed guidelines for allowing chickens in residential zoning districts. Extensive discussion ensued with multiple committee members giving input. Consensus was for Conservationist Cooper to add the requirements to the county wide zoning ordinance and bring the ordinance before the committee for approval at a future meeting.

**Correspondence:** None.

### **Future Agenda Items:**

Discussion & Possible Action: Updating The Acreage Requirements For A Certified Survey Map

**Adjourn:** Chair Carrow entertained a motion to adjourn. Motion by Fleming, second by McKee to adjourn. Motion carried and meeting adjourned at 10:18 AM.

Respectfully submitted by,



Myranda H. Hege  
Deputy County Clerk