

# Richland County Natural Resources Standing Committee

February 3, 2025

The Richland County Natural Resources Standing Committee convened on Monday, February 3, 2025 in person and virtually at 9:30 AM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Carrow called the meeting to order at 9:31 AM.

**Roll Call:** Deputy Clerk Hege conducted roll call. Committee members present: Steve Carrow, Richard McKee, Mark Gill, Julie Fleming, and Robert Brookens via WebEx. Committee members absent: Alayne Hendricks, Craig Woodhouse. Craig Woodhouse joined the meeting at 9:32 AM.

**Verification of Open Meetings Law Compliance:** Deputy Clerk Hege confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by Fleming, second by McKee to approve agenda. Motion carried and agenda declared approved.

Supervisor Woodhouse arrived at 9:32 AM.

**Approval Of Minutes From January 6 & January 30, 2025 Meetings:** Chair Carrow asked if there were any comments on or corrections to be made to the minutes from the January 6 & January 30, 2025 meetings. Hearing none, Chair Carrow declared the minutes approved as published.

**Public Comment:** None.

## **Zoning Petitions:**

**A. Jerel & Claudia Berres – Town Of Dayton:** County Conservationist, Ms. Cathy Cooper presented the zoning petition to the committee. Motion by Fleming, second by McKee to approve the zoning petition. Brief discussion ensued. Motion carried and the zoning petition was approved.

**B. Nathan Perkins – Conditional Use Permit:** Conservationist Cooper presented the application for a conditional use permit to the committee. Motion by McKee, second by Woodhouse to approve the conditional use permit. Extensive discussion ensued. Motion carried and the conditional use permit was approved.

## **Reports:**

**A. Zoning Administrator: Departmental Activities:** County Conservationist Cathy Cooper reported that County Zoning Administrator, Electra Drea was not able to attend the meeting because she was ill. Conservationist Cooper reported that the project unloading data into the Catalis system had begun, Ms. Cooper received both of her licenses, made report on several failing septic systems and the progress made to correct them, gave a brief out line of a future C.S.M. policy project, reported that the pumping reports had been sent out, and reported on several upcoming conference opportunities. Brief discussion ensued.

**B. County Conservationist: Departmental Activities:** County Conservationist Cathy Cooper introduced Josh Bushee, the District Conservationist who serves both Richland and Crawford Counties. Brief discussion ensued. Conservationist Cooper reported that Conservationist Tech Rogers is

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currently working on getting nutrient management classes set up, that the payments and reports for the non-metallic mines are starting to come in, and reminded the committee that the tree sale is still going on.

**C. UW-Extension: Departmental Activities:** Mr. Adam Hady, Area 13 Extension Director, presented his January 2025 report to the committee for their review. Mr. Hady introduced Sarah Kubiak, the Human Development and Relationships Educator to the committee. Ms. Kubiak briefly spoke on her projects and education events with area schools and organizations. Brief discussion ensued.

**Discussion & Possible Action: Approval Of Short-Term Rental Ordinance:** Chair Carrow presented the proposed ordinance to the committee. Discussion on what would be a reasonable fee ensued. Chair Carrow entertained a motion to set the fee to \$25.00 and then to forward the short-term rental ordinance on to the Executive and Finance Standing Committee. Motion by Gill, second by Fleming set the fee to \$25.00 and then to forward the short-term rental ordinance on to the Executive and Finance Standing Committee. Motion carried and the fee was set to \$25.00 and the short-term rental ordinance was forwarded on to the Executive and Finance Standing Committee. Chair Carrow requested that the minutes reflect that “If the Short-term Rental ordinance is adopted, Recreational rental/tourist home use would be changed from a conditional use permit to a permitted use with stipulation that they are following the short-term rental ordinance.”

**Discussion & Possible Action: Modifications To The Richland County Zoning Ordinance:** Conservationist Cooper stated that she would provide the updated ordinance at the March 2025 meeting. No action was taken.

**Discussion & Possible Action: Designation Of Signatory For Voluntary Notice Of Non-compliance:** Conservationist Cooper have an explanation of the need for a signatory. Discussion on the Farmland Preservation certification process ensued. Chair Carrow entertained a motion to designate the Director of Land Conservation and Zoning as the signatory for Voluntary Notice of Non-compliance forms. Motion by Fleming, second by Gill that the Director of Land Conservation and Zoning be designated the signatory for Voluntary Notice of Non-compliance forms. Motion carried and the Director of Land Conservation and Zoning was designated the signatory for Voluntary Notice of Non-compliance forms.

**Discussion & Possible Action: Approval Of 2024 Wildlife Damage Claims:** Mr. Gregory Cerven with the WI DNR presented the 2024 Wildlife Damage Claims report to the committee and gave any explanation of how the program works. Brief discussion ensued. Motion by McKee, second by Fleming that the 2024 Wildlife Damage Claims be approved as presented. Motion carried and the 2024 Wildlife Damage Claims were approved as presented.

**Correspondence:** None.

### **Future Agenda Items:**

Discussion & Possible Action: Approval Of The Richland County Zoning Ordinance – Cathy Cooper/Steve Carrow

Discussion & Possible Action: Water Study Project – Mark Gill

**Adjourn:** Chair Carrow entertained a motion to adjourn. Motion by Fleming, second by McKee to

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adjourn. Motion carried and meeting adjourned at 10:31 AM.



Myranda H. Hege  
Deputy County Clerk

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