



Richland

COUNTY
Land Conservation

181 West Seminary St.
Richland Center, WI 53581
Telephone 608-647-2100

August 27, 2025

Land Information Council

MEETING MINUTES

Meeting Started promptly at 10:00 am.

Present at the meeting: Julie Lins, Melvin Frank, Tina Marshall, Todd Rummier, John Heinen, Ashley Mott, Scott Killey MSA and Deb McCoy.

Agenda Approval: Julie Lins 1st , Ashley Mott 2nd

Approval of Minutes: Ashley Mott 1st, Julie Lins 2nd

Introductions – Jenn Fry – Zoning & Sanitation Technician
Scott Kiley – MSA Representative

Review of the 2024 & 2025 grant amounts. As reviewed in packet to each Land Information representative. Cathy Cooper reported that we are in the final steps of the LiDAR implementation. Decision was had about how the Base Budget Works. Stating amount has been \$ 100,000.00 minus the Register of Deeds fees for the year that becomes the amount to our grant funds. There has been talk that these funds are going to be decreasing in coming years, so far we have not saw that.

2026 Possible Projects

There was a list of projects that had been started and they were each discussed.

GPS Software & Handheld Device for Zoning – Cathy is looking into Seiler and getting quotes, Bob Frank said that the GPS could be paid for by the NG911 Grant. Cathy will get the quote into the folder for NG911.

Plat of Survey Layer – MSA had presented a quote for this layer to be done at a cost of \$ 26,000.00 they already put the points on the map this will be the parcels map on a layer. They included that in there GIS Data Maintenance Area.

Zoning Layers – Update, Corrections and Public Facing Layer. MSA will provide a quote for this as well as SWRP

New Ortho Imagery Photo's – Center line, PLSS, review of Townships and adjustments to new photo's Talking with Sauk County to see what issues they had and what MSA should be looking for in the new photo's this may run in to 2026

LiDAR Installation & Training – This will come out of the 2024 & 2025 Grant and also some out of Fund 48. Total Cost is \$ 115,450.00



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Watershed Layer – MSA can do this with a minimal cost. DNR has the data just need to move it to a layer on the map.

Hydrology Layer – This was discussed, and I think is the same as the Watershed Layer.

Scanning – The Register of Deeds has back scanning that needs to be done and possible book repair she will be brining a quote back for the services.

MSA brought a quote for possible ideas for 2026 as well.

- 1) Migrate Parcel Data to ESRI's Parcel Fabric. This was discussed at the cost and other factors this will be pushed off to a later date.
- 2) GIS work for other departments the cost of that was discussed and talk about a joint GIS Tech between the County and City was discussed so this was put on hold.
- 3) GIS Maintenance – This will be paid for. \$ 26,000.00
- 4) GIS Maintenance – This will be paid for as well from the grants. \$ 1600.00
- 5) Talk about Mapping Easements was brought up and this will be quoted and discussed further.
 - a. Talk about a ordinance for Easements was brought up to maintain them and to enforce the easements.
- 6) Documents linking to PLSS corners was discussed and this link has been broken MSA will be looking in to how that can be fixed and providing a quote.

Report on Funds 23 & 48

A spreadsheet was provided to all with the available funds. There was talk that funds for these grants may change we do not know the future of the grants. This has been discussed for years that they may be less in the coming years.

CSM Discussion:

There was a lot of talk about the difference between a CSM and a Plat of Survey. Currently CSM are reviewed for errors, there is a list of items that a CSM is checked for when it is reviewed. There is a fee to have a CSM reviewed. Plat of Survey's are put in the surveyor's basket and a once over is done by the County Surveyor and then they are mapped by points on the GIS map.

Jenn Fry stated that she would like to see the CSM acres increased. Parcels are currently being split the woods are being sold off and the building put on a separate parcel. It would be better if she could see the area that is being split off on the bigger acres as well. The increase would help many departments do their jobs better increase efficiency for the departments and decrease confusion.



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After some discussion it was talked about that we would keep the current 10 acres or less needs a CSM and would work on additional wording that if a parcel is going to be rezoned it would require a CSM be done on the land no matter what the acres are. Cathy Cooper stated that she would work with others to put together a statement about the rezoning and needing of a CSM.

Meeting was adjourned at Ashley Mott 1st, Bob Frank 2nd.

Will email with the next meeting dates.

Respectfully submitted

Julie Lins
Real Property lister