

**RICHLAND COUNTY FAIR BOARD**  
**MINUTES**  
**August 27, 2025**  
**Richland County Board Room, Courthouse**

Present: Kerry Severson, Scott Gald, Richard McKee, Gary Deaver, Julie Fleming, Sandy Campbell, Lyrica Marks, Josh Elder, and County Administrator Tricia Clements.

Guests: Tom & Lorna Miller

President Severson called the meeting to order at 5:00 p.m.

Proof of Notification given by Marks.

Approval of Agenda on a motion by McKee and seconded by Campbell. Motion carried.

Approval of July 23, 2025 meeting on a motion by Deaver, seconded by McKee. Motion carried.

Public Comment – None

Financial Reports – Marks stated she has all the checks ready for payment of judges, etc. at the fair. Marks did receive an email from Second Harvest and they will not be using the fairgrounds as requested at the July meeting.

Coordinator's Report -

- Volunteers are need for the grandstand events.
- Gald contacted Vetesnik's and they will provide 4 UTVs for staff to use during the fair.
- Vendor space in the A. V. Miller building is full.
- Entertainment is ready to go.
- Have a plan in place for free gate.
- Picked up yard signs.
- Has supplies ready for grandstand. Entry will be the center gate and exit only on the ends of the grandstand.

Discussion and possible action for last minute fair details. There was discussion on testing lactating beef cattle. The fair follows DATCP rules and beef cattle do not have to be test, only lactating dairy cattle.

Maintenance/Grounds – Been working hard getting the grounds ready this week and will be good to go by fair time. Beer sales will be by the grandstand and during the Meat Animal Sale Committee Sale.

Future Agenda Items – daily meetings during the fair will be scheduled.

Motion to adjourn meeting by Fleming and seconded by McKee. Motion carried. Meeting adjourned at 5:38 p.m.

Respectfully submitted,  
Lyrica Marks  
Fair Coordinator