

# Richland County Executive & Finance Standing Committee

Date Posted: May 8, 2025

## NOTICE OF MEETING

Please be advised that the Richland County Executive & Finance Standing Committee will convene on Tuesday, May 13, 2025 at 5:00 PM in the Richland County Board Room of the Courthouse located at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/executive-and-finance-committee/>

If you have any trouble accessing the meeting, please contact MIS Support at 608-649-4371 (phone) or [mis@co.richland.wi.us](mailto:mis@co.richland.wi.us) (email).

## AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From The May 1, 2025 Meeting
6. Public Comment
7. Reports
  - A. MIS Department Technology Update
  - B. Update On MOU With Richland School District For Campus Gym Use
  - C. County Administrator Report
8. Discussion & Possible Action: Approval Of Proposal From Venture Architects For Additional County Facility Assessments
9. Discussion & Possible Action: Provision Of Resources/Support For The County Administrator
10. Discussion & Possible Action: Approval Of Updates To The Sheriff's Department Addendum
11. Discussion & Possible Action: Resolution Approving A Wage Differential For Bilingual Staff
12. Discussion & Possible Action: Resolution Accepting Spring 2025 Grants For Symons Recreation Complex Programming
13. Correspondence
14. Future Agenda Items
15. Adjourn

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Executive & Finance Standing Committee.

Derek S. Kalish  
County Clerk

# Richland County

## Executive & Finance Standing Committee

May 1, 2025

The Richland County Executive & Finance Standing Committee convened on May 1, 2025 in person and virtually at 5:00 PM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Williamson called the meeting to order at 5:00 PM.

**Roll Call:** County clerk Kalish conducted roll call. Committee member(s) present: Steve Carrow, Gary Manning, Mark Gill, Ingrid Glasbrenner, Melvin “Bob” Frank. Craig Woodhouse, Steve Williamson, and Marc Couey. Committee member(s) absent: David Turk.

**Verification Of Open Meetings Law Compliance:** County Clerk Kalish confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by Manning second by Glasbrenner to approve agenda. Motion carried and agenda declared approved.

**Approval Of Minutes From The April 8, 2025 Meeting:** Committee Chair Williamson asked if there were any corrections or amendments to the minutes from the April 8, 2025 meeting. Hearing none, Committee Chair Williamson declared the minutes from the April 8, 2025 meeting approved as published.

**Public Comment:** None

**Reports - County Administrator Update:** Administrator Clements noted the following:

- provided brief update on county staffing changes
- she has met with 12/20 County Department Heads
- attended a Richland area employee meeting and a collaborative group meeting

**Reports - Tyler Implementation Update:** Administrator Clements noted the following:

- payrolls have successfully been processed in the new software with only a few minor bumps
- staff have access to the new ESS portal
- time and attendance is the next step in the new software implementation and will begin in May
- access to new financial software will soon be rolled out to other departments

**Discussion & Possible Action - Resolution Relating To Cancelling Stale County Checks:** County Treasurer Mott provided brief overview of agenda item. Motion by Glasbrenner second by Gill to approve resolution relating to cancelling stale county checks. Motion carried and resolution forwarded to full County Board for approval.

**Discussion & Possible Action - Resolution Relating To Cancelling Stale Tax Certificates For The Tax Year 2012 And Making An Appropriation:** County Treasurer Mott provided brief overview of agenda item. Motion by Manning second by Williamson to approve resolution cancelling stale tax certificates for the tax year 2012 and making an appropriation. Motion carried and resolution forwarded to full County Board for approval.

## Richland County Executive & Finance Standing Committee

**Discussion & Possible Action - Resolution Approving Amendments To The 2023 Comprehensive Outdoor Recreation Plan:** Symons Recreation Complex Director Mike Hardy provided brief overview of agenda item. Motion by Frank second by Woodhouse to approve resolution approving amendments to the 2023 Comprehensive Outdoor Recreation Plan. Motion carried and resolution forwarded to full County Board for approval.

**Discussion & Possible Action - Resolution Approving The Application And Acceptance Of A Land And Water Conservation Fund (LWCF) Grant For The Renovations Of The Former UW-Platteville/Richland Tennis/Basketball Courts:** Symons Recreation Complex Director Mike Hardy provided brief overview of agenda item. Motion by Gill second by Carrow to approve resolution approving the application and acceptance of a Land and Water Conservation Fund (LWCF) grant for the renovations of the former UW-Platteville/Richland tennis/basketball courts. Brief discussion regarding funding match and project deadlines followed. Motion carried and resolution forwarded to full County Board for approval.

**Discussion & Possible Action - Resolution Approving The Application And Acceptance Of A Recreational Trails Program (RTP) Grant For Improvements To The Former UW-Platteville/Richland Wellness Trails:** Symons Recreation Complex Director Mike Hardy provided brief overview of agenda item. Motion by Glasbrenner second by Woodhouse to approve resolution approving the application and acceptance of a Recreational Trails Program (RTP) grant for improvements to the former UW-Platteville/Richland wellness trails. Brief discussion on how project cost estimates were determined followed. Motion carried and resolution forwarded to full County Board for approval.

**Discussion & Possible Action - Resolution Naming The Former UW-Richland Wellness Trails As The Marty Brewer Nature Trails:** Symons Recreation Complex Director Mike Hardy provided brief overview of agenda item. Motion by Carrow second by Manning to approve resolution naming the former UW-Richland wellness trails as the Marty Brewer Nature Trails contingent upon approval from the family of Marty Brewer. Motion carried and resolution forwarded to full County Board for approval.

**Discussion & Possible Action - Resolution Accepting Donations To Symons Recreation Complex:** Symons Recreation Complex Director Mike Hardy provided brief overview of agenda item. Motion by Glasbrenner second by Woodhouse to approve resolution accepting donations to Symons Recreation Complex. Motion carried and resolution forwarded to County Board for full approval.

**Closed Session - The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(1)(F): Considering Financial, Medical, Social Or Personal Histories Or Disciplinary Data Of Specific Persons, Preliminary Consideration Of Specific Personnel Problems Or The Investigation Of Charges Against Specific Persons Except Where Par. (B) Applies Which, If Discussed In Public, Would Be Likely To Have A Substantial Adverse Effect Upon The Reputation Of Any Person Referred To In Such Histories Or Data, Or Involved In Such Problems Or Investigations - Oversight And Management Of Ambulance Service:** Motion by Manning second by Gill to convene into Closed Session. Motion carried unanimously at 5:30 p.m. and the committee convened into Closed Session.

**CLOSED SESSION**

Richland County  
Executive & Finance Standing Committee

**Return To Open Session:** The committee reconvened into Open Session at 6:43 p.m.

**Possible Action On Items From Closed Session:** No action taken on items from Closed Session.

**Correspondence:** None.

**Future Agenda Items:**

**Report:** Update on MOU with Richland School District for campus gym use

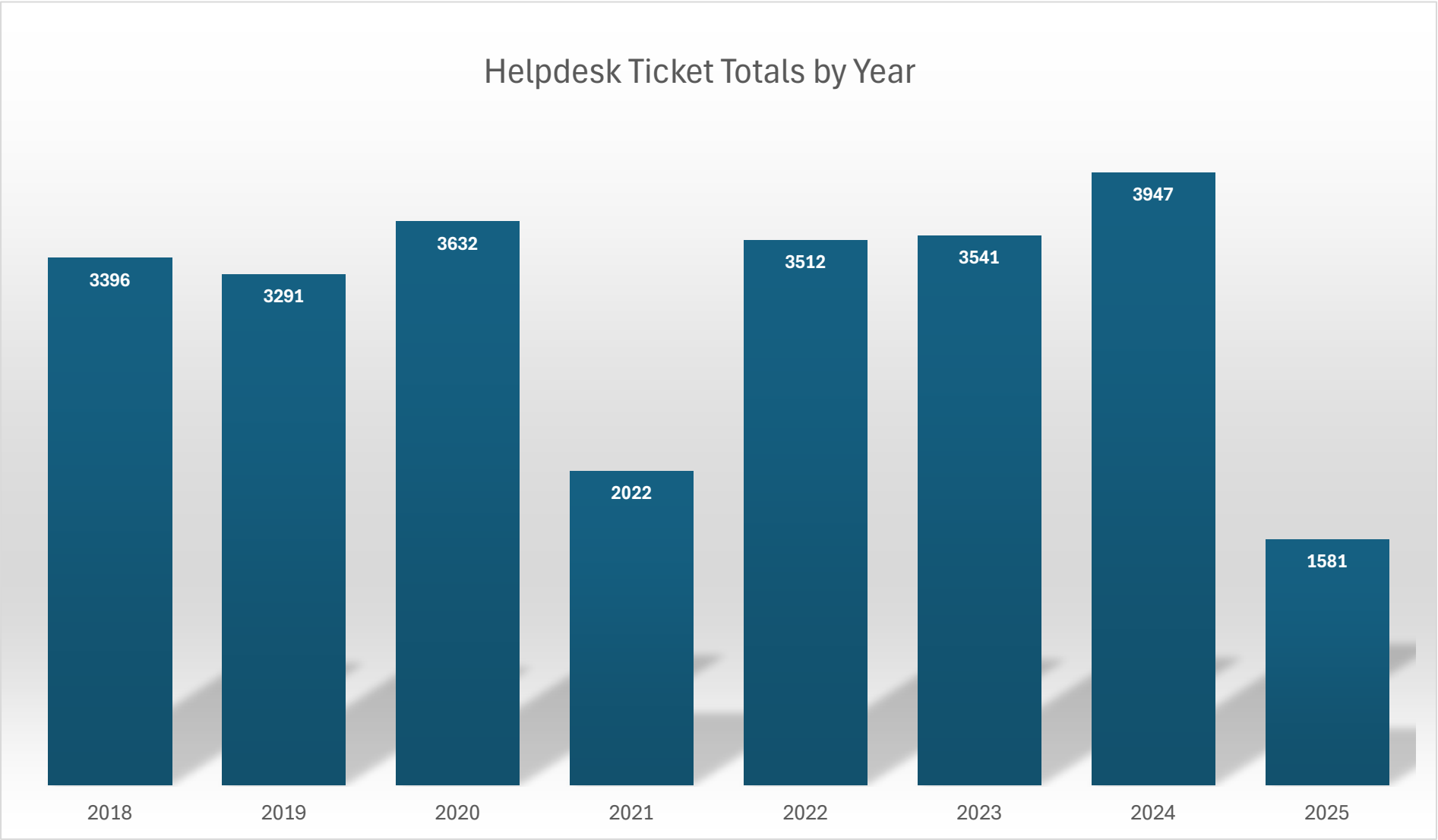
**Discussion & Possible Action:** Provision of resources and support for the County Administrator

**Adjourn:** Motion by Manning second by Frank to adjourn. Motion carried and meeting adjourned at 6:45 p.m.



Derek S. Kalish  
Richland County Clerk

Helpdesk Ticket Totals by Year



*\* The 2022 total may not be accurate due to the deletion of tickets during the migration from the on-premise system to the cloud platform.*

*\* The MIS Department is currently on track to process over 4,500 support tickets by the end of the year.*



## **Richland County Human Resources**

Justin Siemens, HR Generalist  
181 W Seminary St 3<sup>rd</sup> Floor PO Box 310  
Richland Center, WI 53581-0310  
Phone 608-649-3002 | Fax 608-649-9089  
[Justin.Siemens@co.richland.wi.us](mailto:Justin.Siemens@co.richland.wi.us)

### **MEMO**

#### **March 1, 2025 - April 30, 2025 Personnel Update**

Over the past two months Richland County hired 7 full-time, 1 part-time, and 9 temp-casual employees during this time period; however, 2 full-time retired with 44 years of experience, 10 resigned, and 3 were terminated. During this time period 7 employees were promoted to new positions (6 full-time and 1 temp-casual) and 13 changed employment status. Currently, there are 18 positions posted on the county's website; however, 8 of those postings are for continuous recruitment/eligibility lists. The data below highlights how each business unit is operating within Richland County.

<b><u>New Hires</u></b>	<b>Full-Time</b>	<b>Part-Time</b>	<b>Temp Casual</b>
Courthouse	1	0	1
EMS	0	0	0
HHS	3	0	0
Highway	0	0	0
Pine Valley	2	1	7
Sheriff	1	0	0
Symons Rec Center	0	0	1

<b><u>Termed</u></b>	<b>Retired</b>	<b>Resigned</b>	<b>Discharged</b>
Courthouse	2	1	0
EMS	0	0	0
HHS	0	2	0
Highway	0	0	1
Pine Valley	0	6	2
Sheriff	0	1	0
Symons Rec Center	0	0	0

<b><u>Promoted</u></b>	<b>Full-Time</b>	<b>Part-Time</b>	<b>Temp Casual</b>
Courthouse	5	0	0
EMS	0	0	0
HHS	0	0	0
Highway	0	0	0
Pine Valley	1	0	1
Sheriff	0	0	0
Symons Rec Center	0	0	0

## Richland County Campus Reconfiguration Committee

### Agenda Item Cover

**Agenda Item Name:** Approval of Proposal from Venture Architects for Additional County Facilities Assessment

<b>Department</b>	Administrator's office	<b>Presented By:</b>	Tricia Clements
<b>Date of Meeting:</b>	April 30, 2025	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	County Rules
<b>Date submitted:</b>	April 24, 2025	<b>Referred by:</b>	Tricia Clements
<b>Action needed by no later than (date)</b>		<b>Resolution</b>	

**Recommendation and/or action language:** Approval to engage with Venture Architects to complete a facility assessment for Symons Center, Pine Valley Facility and the Ambulance Building.

**Background:** To gather a full understanding of the quality of the Richland County Facilities, a facility assessment will need to be completed on Pine Valley, Symons Center, and the Ambulance garage as they have yet to be done. Venture Architects has provided a quote of \$31,000 to complete the three assessments. This will provide the county information on the current structural state of these county buildings.

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**Attachments and References:** Venture Architects quote dated April 24, 2025.

**Financial Review:** Total cost is \$31,000


(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
X	Other funding Source	ARPA funds	
<input type="checkbox"/>	No financial impact		

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Department Head

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Administrator, Tricia Clements

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April 24, 2025

Derek Kalish  
County Clerk  
Richland County  
181 W. Seminary Street  
Richland Center, Wisconsin 53581

**Re: Richland County Facilities Assessment – Additional Services**

Dear: Derek

Thank you for requesting Venture Architectural Studios to assist you in the Richland County Facilities Assessment. The following is the basis of our project understanding.

**Project Scope:**

- The purpose of this Additional Service Request is to assess three more buildings/facilities:
  - **Pine Valley Facility**
  - **Symons Center**
  - **Ambulance Building**

**Scope of Services:**

- Venture should provide complete building assessment and masterplan for Richland County:
  - Evaluation and assessment of existing structural, electrical, mechanical, safety & security, and HVAC conditions and recommendations for required maintenance, improvements, repairs, and replacement.
  - Identification of deficiencies in subject facilities, code/licensing compliance, safety issues, inefficient use of space, and space limitations.
  - Recommendation for operational efficiencies through facility improvements, remodeling or new construction.
  - Overall space needs evaluation and recommendations for optimization. Recommendation shall include property needs.
  - Recommended implementation schedule for improvements and optimizations.
  - Cost estimates for recommendations.
  - All meetings with employees and stakeholders required for study.
  - Renderings and display materials to convey messages to employees, the County Board, and the public.
  - Other items to meet goals & objectives, as determined with consultant.

**Schedule:**

- We anticipate the scope of these facilities will take ten (10) weeks upon signing of proposal.



April 24, 2025  
Richland County Facilities Assessment



Page 2 of 2

**Proposed Fee:**

Our proposed fixed fee is **Thirty-One Thousand Dollars \$31,000.**

Reimbursable expenses **Included** in fee:

Transportation (car rental or mileage)

Lodging (if necessary)

Meals

Printing (if required)

Reimbursable expenses Not Included in fee (cost indicated is for budgeting):

Handling and Postage (if required)	\$1,000
Survey (if required)	\$25,000
Geotechnical (if required)	\$20,000
Total	\$46,000

Trusting that this proposal is accepted, we look forward to working with you on this exciting project!

Sincerely,

**Venture Architects:**

**Accepted By:**

Cory Beyer, AIA  
Principal | Vice President

Richland County

## RESOLUTION NO. 25 - XX

Resolution Approving Proposal From Venture Architects For Additional County Facility Assessments.

WHEREAS Venture Architects has completed a county facilities assessment and space needs analysis for several buildings owned by Richland County, and

WHEREAS a facilities assessment study will provide information regarding the current structural state of county-owned buildings to help guide future facility use decisions, and

WHEREAS the Executive & Finance Standing Committee has carefully considered acceptance of proposal from Venture Architects to complete the additional facilities assessment study for Richland County, and

WHEREAS the Executive & Finance Standing Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors accepts the facilities assessment study proposal submitted by Venture Architects at a cost not to exceed \$40,000, and

BE IT FURTHER RESOLOVED the facilities assessment will be funded from Fund 93, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &  
PERSONNEL STANDING COMMITTEE  
(13 MAY 2025)

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION\_\_\_\_\_

FOR      AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARK GILL  
CRAIG WOODHOUSE  
MARC COUEY  
GARY MANNING  
INGRID GLASBRENNER  
DAVID TURK  
STEVE WILLIAMSON  
MELVIN FRANK  
STEVE CARROW

DATED: MAY 20, 2025

*Reviewed and forwarded to Executive & Finance Standing Committee  
by Campus Reconfiguration Committee on April 30, 2025*

# Executive and Finance Standing Committee

## Agenda Item Cover

**Agenda Item Name:** Creation of a Deputy Administrator

<b>Department</b>	Administration	<b>Presented By:</b>	Tricia Clements
<b>Date of Meeting:</b>	May 13, 2025	<b>Action Needed:</b>	Vote/Board Resolution
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	County Board
<b>Date submitted:</b>	May 6, 2025	<b>Referred by:</b>	Tricia Clements
<b>Action needed by no later than (date)</b>		<b>Resolution</b>	

**Recommendation and/or action language:** Approve the creation of a deputy administrator.

**Background:** Upon being hired as the county administrator, I was directed by County Board Chair, David Turk, to explore the appointment of a department head or an elected official to assume the role of deputy county administrator. This directive was given as the two previous administrators had shared the workload was too much for one person to do well. Additionally, it would allow for continuous operations when the administrator is unavailable.

Board members have also asked, both this administrator and Interim Administrator Kalish, what support they can provide to this office. The creation of this role would allow the administrator to delegate project oversight. At any given time, there are multiple projects going on at one time. To do them well, there needs to be additional support in place. At the present, there are 8 current projects going on. The deputy administrator would be appointed as project lead. The deputy administrator would also be the primary point of contact when the administrator is unavailable and attend meetings as needed.

This would not be a full-time job, but the person appointed would assume the duties on top of their current job duties. The appointment would be of a person, not a position, allowing flexibility if someone's employment with the county would end.

This position would be compensated at a rate of \$20,000 per year and would be expected to assume the duties of the deputy 10 – 15 hours per week on average.

### Attachments and References:

**Financial Review:** In reviewing the 2025, there are funds that can be allocated to this role. The funds would be taken from the salary line of the county finance director. Moving forward, there would be funds allocated to provide a stipend to the employee.

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		



Department Head

Administrator, Tricia Clements

## **RICHLAND COUNTY POSITION DESCRIPTION**

**Position Title:** Deputy County Administrator  
**Reports to:** County Administrator  
**Date:** May 7, 2025

**Department:** Administration  
**Pay Grade:** Stipend of \$20,000/year  
**Hours Per Week:** 10 – 15 hours/week

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### **PURPOSE OF POSITION**

The purpose of the position is to provide support to the County Administrator in the areas of budget, project management, grants, legislative tracking, and assisting in day-to-day operations.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

**The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- Assists the County Administrator with oversight of the administrative and management functions of the County.
- Coordinates and oversees major county projects as delegated by the County Administrator.
- As delegated by the County Administrator, serves as the representative of County government, including participating in Committee meetings and/or community meetings.
- Assist in the development of policies related to personnel, finance and administration of county government.

### **MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM**

Bachelor's degree in public administration, public policy, business administration, public relations or other closely related field, and/or five or more years of county government experience.

#### **Physical and Mental Abilities Required to Perform Essential Job Functions**

##### **Language Ability and Interpersonal Communications**

- Ability to interpret and apply complex laws, regulations & rules.
- Ability to communicate effectively, orally and in writing, and have strong positive public relations skills.
- Ability to establish and maintain effective working relationships with others.

##### **Skills, Knowledge, and Abilities**

- Knowledge of federal, state, and local laws, rules and regulations related to department activities.
- Ability to work independently and assist and instruct staff.
- Ability to develop and implement goals and objectives; plan, coordinate, direct and evaluate the work of others; develop and implement policies and procedures; and to supervise personnel in a manner conducive to efficient performance and high morale.
- Ability to set policies and goals for the department.



- Ability to use considerable analytical ability to select, evaluate and interpret data from several sources including interpretation of guidelines, policies, and procedures.
- Attention to detail and adherence to strict deadlines.

### **Physical Requirements**

- Ability to exert moderate physical effort in sedentary to light work, involving stooping, kneeling, and crouching. Ability to handle, finger, and feel. Ability to lift, carry, push, and pull.

### **Working Conditions**

- Work is performed in an office setting. Headaches, eyestrain, and other related occupational hazards reflect the most common potential for injury.

### **Special Requirement**

As a post-offer pre-employment condition, a criminal background check must be completed and passed. Richland County may disqualify an applicant if the position's responsibilities are substantially related to the applicant's criminal history. Wisconsin's Fair Employment Law s.111.31-111.395, Wis. Stats., prohibits discrimination because of an arrest or conviction record. Management reserves the right to make employment contingent upon the successful completion of the background check. The cost of the background check and fingerprinting will be covered by Richland County.

Richland County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the employer.

## Executive and Finance Standing Committee

### Agenda Item Cover

**Agenda Item Name:** Approve a Wage Differential for Bilingual Staff

<b>Department</b>	Administration	<b>Presented By:</b>	Tricia Clements
<b>Date of Meeting:</b>	May 13, 2025	<b>Action Needed:</b>	Vote/Resolution
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	County Board
<b>Date submitted:</b>	May 2, 2025	<b>Referred by:</b>	Tricia Clements
<b>Action needed by no later than (date)</b>		<b>Resolution</b>	

**Recommendation and/or action language:** Send a resolution to the full county board approving a wage differential of \$.75 per hour for bilingual staff.

**Background:** 3.3% of Richland County residents are Hispanic or Latino and at times their primary language is Spanish. Due to this, there are costs for each department to have to contract with a translator or a translator service. Having a member on staff who can speak both English and Spanish would be a cost savings.

Currently HHS has this built into the addendum, the other departments do not. To gain consistency across Departments, this should be added to the general Richland County Handbook of Personnel Policies and Work Rules when there is a need for translator services.

This would not be for all languages and would be determined by the needs of the community and/or department. For now, Spanish would be the only approved language. For another language to be approved, it would be at the discretion of the county administrator.

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#### Attachments and References:

**Financial Review:** Each department budgets funds for translator services. Those funds could be used to cover the wage differential expenses.

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
X	Other funding Source		
<input type="checkbox"/>	No financial impact		

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Department Head

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Administrator, Tricia Clements

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## RESOLUTION NO. 25 - XX

Resolution Approving A Wage Differential For Bilingual Staff.

WHEREAS 3.3% of Richland County residents are Hispanic or Latino whose primary language at times is Spanish, and

WHEREAS use of the Spanish language is at times necessary to communicate with and serve a portion of Richland County residents, and

WHEREAS the utilization of staff members who are bilingual allows for easier access to translation services and is more cost effective than paying an outside provider, and

WHEREAS staff members who receive the bilingual wage differential must successfully pass a Spanish language fluency test, and

WHEREAS funds to pay for the bilingual wage differential will come from the core departmental salary budget(s) from which the staff are funded, and

WHEREAS the Executive & Finance Standing Committee has carefully considered this proposal and is now presenting this resolution to the County Board for its consideration, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for staff who can speak English and Spanish to earn a bilingual wage differential of \$0.75 per hour, and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon passage and at the start of a pay period for staff receiving the bilingual wage differential.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED: MAY 20, 2025

RESOLUTION OFFERED BY THE EXECUTIVE &  
FINANCE STANDING COMMITTEE  
(13 MAY 2025)

FOR      AGAINST

MARK GILL  
CRAIG WOODHOUSE  
MARC COUEY  
GARY MANNING  
INGRID GLASBRENNER  
DAVID TURK  
STEVE WILLIAMSON  
MELVIN FRANK  
STEVE CARROW



## Symons Natatorium Board

### Agenda Item Cover

<b>Agenda Item Name:</b>	Consider acceptance of spring 2025 grants for SRC programming		
<b>Date of Meeting:</b>	05/12/2025	<b>Presented By:</b>	Mike Hardy, SRC Director

**Background:** Symons Recreation Complex regularly pursues and solicits outside funding contributions from various foundations and agencies to supplement budgets to expand health, fitness & recreational opportunities to County residents and visitors. The continued pursuit of outside grants will continue to be important to sustain the growth of the SRC without further reliance on tax levy subsidies or excessive cuts to programming.

SRC staff secured commitments for 3 smaller grants to assist in providing free and discounted programming related to water safety and recreation:

- A \$500 grant from the American Canoe Association has been awarded to start a new beginners kayak safety course which would be available for kids and adults. SRC currently has kayaks available and the grant will pay an instructor to minimize the amount of fees participants will be responsible for in order to maintain a self-supportive program that will be accessible and affordable to all, with the goals to introduce new kayakers to safe kayaking and respect of the various bodies of water in the area, using the SRC pool for introductory classes.
- A \$3,000 grant from the Richland County Campus Foundation to develop a program for all 3<sup>rd</sup> graders in the Richland School District to receive free swim lessons during the 2025-26 school year was received. This program is supported by the School District and will provide water safety instruction during the school day at no cost to the school or families. (Our goal is to continue to build this fund to expand and invite other Richland County schools to participate in the future).
- A \$10,000 grant from the W.R. and Floy Sauvey Family Foundation was received to provide transportation for all 3<sup>rd</sup> grade P.E. classes from Richland Intermediate School to Symons during the school day during the school year. This will ensure that families will not need to worry about the cost or time of transporting their kids to lessons.

If these grants are accepted by the County, programming will begin for kayaking this summer and swim lessons in the fall as part of the 2025-26 RSD school calendar. Both programs have been designed not to impact the County budget, but still be a service offered to County residents for free or reduced fees.

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#### Attachments and References:

#### Financial Review:

	In adopted budget (2025)	Fund Number	
	Apportionment needed	Requested Fund Number	
	Other funding Source		
X	No financial impact		

*Mike Hardy*

Department Head

  
Tricia Clements, Administrator



**RESOLUTION NO. 25 - XX**

A Resolution Accepting Programming Grants To Symons Recreation Complex.

WHEREAS Symons Recreation Complex pursues grants from various local and national foundations and organizations to offer additional programming for the community to allow for free or reduced participation fees without impacting the tax levy, and

WHEREAS several smaller programming grants have been offered in spring 2025 for the purposes of starting new water safety programs at Symons, and

WHEREAS the Natatorium Board has reviewed these grant offers to the Symons Recreation Complex and recommend them for acceptance.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following grants to the Symons Recreation Complex are hereby accepted:

- 1) **American Canoe Association** (kayak safety classes).....\$500
- 2) **Richland County Campus Foundation** (free swim lessons for 3<sup>rd</sup> grade students at RSD)....\$3,000
- 3) **W.R. & Floy Sauey Family Foundation** (free transportation for RSD swim lessons).....\$10,000

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED: MAY 20, 2025

RESOLUTION OFFERED BY THE EXECUTIVE &  
FINANCE STANDING COMMITTEE  
(13 MAY 2025)

FOR      AGAINST

MARK GILL  
CRAIG WOODHOUSE  
MARC COUEY  
GARY MANNING  
INGRID GLASBRENNER  
DAVID TURK  
STEVE WILLIAMSON  
MELVIN FRANK  
STEVE CARROW

*Approved by Symon's Natatorium Board on May 12, 2025*