

**Richland County
Executive & Finance Standing Committee**

Date Posted: January 20, 2025

NOTICE OF MEETING

Please be advised that the Richland County Executive & Finance Standing Committee will convene on Monday, January 27, 2025 at 5 PM in the Richland County Board Room of the Courthouse located at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/executive-and-finance-committee/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email).

AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From The January 14, 2025 Meeting
6. Public Comment
7. Reports
 - A. Tax Deed Properties
8. Discussion & Possible Action: Update On Ethics Board
9. Correspondence
10. Future Agenda Items
11. Adjourn

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Executive & Finance Standing Committee.

Derek S. Kalish
County Clerk

Richland County Executive & Finance Standing Committee

January 14, 2025

The Richland County Executive & Finance Standing Committee convened on January 14, 2025 in person and virtually at 5:00 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Williamson called the meeting to order at 5:00 PM.

Roll Call: Deputy Clerk Hege conducted roll call. Committee members present: Steve Carrow, Mark Gill, Ingrid Glasbrenner, Craig Woodhouse, David Turk, Bob Frank, Steve Williamson, and Marc Couey. Committee member(s) absent: Gary Manning.

Verification Of Open Meetings Law Compliance: Deputy Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Gill, second by Glasbrenner to approve agenda. Motion carried and agenda was approved.

Approval Of Minutes From The December 23, 2024 Meeting: Committee Chair Williamson asked if there were any corrections to the minutes from the December 23, 2024 meeting. Hearing none, Committee Chair Williamson declared the minutes from the December 23, 2024 meeting approved as published.

Public Comment: None

Reports:

A. Veterans Service Office Update: Ms. Karen Knock, Richland County Veterans Service Officer, presented the year end reports for the Veterans Services Office to the committee. Brief discussion ensued.

Public Hearing: Consideration Of Adoption Of The Richland County Comprehensive Plan: Dan Hauck and Troy Maggied with the Southwestern Wisconsin Regional Planning Commission were present in person. Mr. Hauck presented a memo of changes that were made to the 2024-2034 Richland County Comprehensive Plan along with the final draft of the 2024-2034 Richland County Comprehensive Plan. Brief discussion ensued. Motion by Frank, second by Glasbrenner to adopt the Richland County Comprehensive Plan and move it on to County Board for final approval. Motion carried and the Richland County Comprehensive Plan was adopted and moved on to County Board for final approval.

Discussion & Possible Action: Richland County Administrator Recruitment Plan: David Bretl and John Hochkammer from Public Administration Associates LLC joined via WebEx and presented the Richland County Administrator Recruitment Plan to the committee. Extensive discussion on any changes to the Richland County Administrator job description that the committee would like to see. No changes were made. Mr. Bretl briefly went over the emotional intelligence test portion of the recruitment process. Consensus from the committee was to get more information from the Public Administration Associates on the emotional intelligence test. Extensive discussion ensued on which dates to set for the Meet-And-Greet and County Administrator Interview portions of the recruitment process. Consensus from the committee was to set the dates of March 11, 2025 and March 12, 2025 as the dates for the Meet-And-Greet and County Administrator interviews. Discussion on the Richland County Administrator job description continued.

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Discussion paused on Richland County Administrator Recruitment Plan due to technical difficulties.

Discussion & Possible Action: Approval Of Contract For A Water Reservoir Study With Delta 3 For Pine Valley Community Village: Ms. Angela Wall, Pine Valley Community Village Interim-Administrator gave a brief explanation of the need for a water study to be completed at Pine Valley Community Village. Motion by Couey, second by Gill to approve the contract for a water reservoir study with Delta 3. Extensive discussion ensued. Motion carried and contract for a water reservoir study with Delta 3 was approved and moved on to county board for final approval.

Discussion & Possible Action: Resolution Approving Fund Transfers For The Symons Recreation Complex In The 2024 County Budget: Symons Recreation Complex Director, Michael Hardy presented the resolution to the committee. Motion by Couey, second by Carrow to approve the resolution approving fund transfers for the Symons Recreation Complex in the 2024 County budget. Motion carried and the resolution approving fund transfers for the Symons Recreation Complex in the 2024 County budget was moved on to county board for final approval.

Discussion & Possible Action: Resolution Approving Donations To Symons Recreation Complex: Director Hardy presented the resolution to the committee. Motion by Frank, second by Glasbrenner to approve the resolution approving donations to Symons Recreation Complex. Motion carried and the resolution approving donations to Symons Recreation Complex was forwarded on to county board for final approval.

Discussion & Possible Action: Approval Of 2025 Educator Contract Between Richland County and UW Extension: Jeremy Solin, Assistant Dean with the UW Extension joined via WebEx and gave a brief explanation of the contract and the Memorandum of Understanding. Motion by Couey, second by Glasbrenner to combine item #13 **Discussion & Possible Action: Approval Of 2025 Educator Contract Between Richland County And UW Extension** and item #14 **Discussion & Possible Action: Approval Of Memorandum Of Understanding Between Richland County And UW Extension**, approve them and forward on to county board for final approval. County Corporation Council Windle noted that the MOU was drafted by the Wisconsin Counties Association. Discussion ensued. Motion carried and approval of 2025 educator contract between Richland County and UW Extension and approval of memorandum of understanding between Richland County and UW Extension were approved and were forwarded on to county board for final approval.

Discussion on Richland County Administrator Recruitment Plan resumed. Continued discussion on the Richland County Administrator job description. Mr. Bretl presented a brochure created by PAA on Richland County for the County Administrator applicants. Discussion ensued on updating some of the language in the brochure. Motion by Couey, second by Williamson to approve the Richland County Administrator Recruitment Plan. Motion carried and the Richland County Administrator Recruitment Plan was approved.

Discussion & Possible Action: Resolution Of Formal Endorsement To La Valle Telephone Cooperative Inc. To Assist In Obtaining The Wisconsin Public Service Commission's Broadband Equity, Access, & Development (BEAD) Program: Josh Lein, Operations Manager with Richland-Grant & La Valle Telephone Cooperatives joined via WebEx and introduced the resolution to the committee. Motion by Glasbrenner, second by Carrow to approve the resolution of formal endorsement to La Valle Telephone Cooperative Inc. to assist in obtaining the Wisconsin Public Service Commission's

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Broadband Equity, Access, & Development (BEAD) program. Motion carried and the resolution of formal endorsement to La Valle Telephone Cooperative Inc. to assist in obtaining the Wisconsin Public Service Commission's Broadband Equity, Access, & Development (BEAD) program was approved and was forwarded on to county board for final approval.

Discussion & Possible Action: Resolution Of Formal Endorsement To Richland-Grant Telephone Cooperative Inc. To Assist In Obtaining The Wisconsin Public Service Commission's Broadband Equity, Access, & Development (BEAD) Program: Mr. Lein presented the resolution to the committee. Motion by Gill, second by Frank to approve the resolution of formal endorsement to Richland-Grant Telephone Cooperative Inc. to assist in obtaining the Wisconsin Public Service Commission's Broadband Equity, Access, & Development (BEAD) program. Motion carried and the resolution of formal endorsement to Richland-Grant Telephone Cooperative Inc. to assist in obtaining the Wisconsin Public Service Commission's Broadband Equity, Access, & Development (BEAD) program was approved and forwarded to county board for final approval.

Discussion & Possible Action: Update And Direction On Ethics Board: County Corporation Counsel Windle updated the committee on his work in regards to the ethics board. Extensive discussion ensued on the structure of an ethics board, whether there should be an ethics board for employee issues consisting of county board supervisors and an ethics committee consisting of citizens for county board supervisor issues. Extensive discussion on the practices of neighboring counties. Consensus from the committee that the number of members should be five with one alternate and one member should be an attorney. Extensive discussion ensued.

Glasbrenner left the meeting at 6:57 PM.

Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85 (1)(E): Deliberating Or Negotiating The Purchasing Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session: Collective Bargaining Agreement: Motion by Carrow, second by Frank to enter into Closed Session. Motion to enter into Closed Session was unanimous. Entered into Closed Session at 7:00 PM.

Return To Open Session: Returned to Open Session

Possible Action On Items From Closed Session: Motion by Frank, second by Couey to approve contract and to move contract on to county board for final approval. Motion carried and contract approved and was moved on to county board for final approval.

Correspondence: None.

Future Agenda Items:

Discussion & Possible Action: Ethics Board Update

Discussion & Possible Action: Tax Deed Property Update

Adjourn: Chair Williamson entertained a motion to adjourn to Monday, January 27, 2025 at 5 PM. Motion by Couey, second by Williamson to adjourn. Motion carried and meeting adjourned at 7:22 PM.

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Myranda H. Hege
Deputy County Clerk

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