

# Richland County Executive & Finance Standing Committee

August 25, 2025

The Richland County Executive & Finance Standing Committee convened on August 25, 2025 in person and virtually at 5:00 PM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Williamson called the meeting to order at 5:00 PM.

**Roll Call:** County Clerk Kalish conducted roll call. Committee member(s) present: Steve Carrow, Randy Schoonover, Gary Manning, David Turk, Melvin “Bob” Frank (virtually), Steve Williamson, and Marc Couey. Committee member(s) absent: None.

**Verification Of Open Meetings Law Compliance:** County Clerk Kalish confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by Manning second by Schoonover to approve agenda. Motion carried and agenda declared approved.

**Approval Of Minutes From The August 12, 2025 Meeting:** Committee Chair Williamson asked if there were any corrections or amendments to the minutes from the August 12, 2025 meeting. Hearing none, Committee Chair Williamson declared the minutes from the August 12, 2025 meeting approved as published.

**Public Comment:** None.

**Reports - County Administrator Update:** None.

**Reports – Radio Tower Project Update:** None.

**Reports – Veterans Service Office Quarterly Report:** Veterans Service Officer Karen Knock briefly reviewed the quarterly report.

**Reports – Pine Valley Reservoir Update:** Pine Valley Community Village Administrator Paulus briefly reviewed the water reservoir report and noted that small repairs to the concrete at an approximate cost of \$4,700 will need to be made.

**Discussion & Possible Action – 2026 Preliminary County Budget:** Administrator Clements and County Clerk Kalish reviewed the preliminary 2026 County Budget. Supervisor Carrow requested additional budget reports for review. No action taken on this item.

**Discussion & Possible Action: Approval Of A Municipal Advisory Agreement With Wisconsin Public Finance Professionals, LLC:** County Clerk Kalish provided brief background on agenda item. Motion by Couey second by Williamson to approve Municipal Advisory Agreement with Wisconsin Public Finance Professionals, LLC. Motion carried and item forwarded to full County Board for approval.

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**Discussion & Possible Action – Approval Of Changes To The Holiday Section Of The Handbook Of Personnel Policies And Work Rules Of Richland County:** Administrator Clements provided a brief background on the subject and provided the additional staffing information requested at the previous meeting. Motion by Turk second by Schoonover to approve changes to the holiday section of the Handbook of Personnel Policies and Work Rules of Richland County. Motion carried and item forwarded to full County Board for approval.

**Discussion & Possible Action – Approval Of Updates To The Pine Valley Addendum:** Administrator Paulus and Administrator Clements provided brief background on agenda item proposed addendum changes. Consensus was reached to review again at the September 9, 2025, meeting. No action taken on this item.

**Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(E): Deliberating Or Negotiating The Purchasing Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session - Potential Future Uses Of Campus Buildings:** Motion by Carrow second by Schoonover to enter into Closed Session pursuant to Wis. Stat, Sec 19.85(E). Motion carried unanimously and committee convened into Closed Session at 5:43 PM.

**Closed Session**

**Return To Open Session:** Committee reconvened into Open Session at 6:20 PM.

**Possible Action On Items From Closed Session:** None.

**Correspondence:** None.

**Future Agenda Items:**

Discussion & Possible Action: 2026 Preliminary Budget

Discussion & Possible Action: Approval Of Updates To The Pine Valley Addendum

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**Adjourn:** Motion by Manning second by Couey to adjourn. Motion carried and meeting adjourned at 6:21 PM.



Derek S. Kalish  
Richland County Clerk