

# Richland County Executive & Finance Standing Committee

February 11, 2025

The Richland County Executive & Finance Standing Committee convened on February 11, 2025 in person and virtually at 5:00 PM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Williamson called the meeting to order at 5:00 PM.

**Roll Call:** Deputy Clerk Hege conducted roll call. Committee members present: Steve Carrow, Gary Manning, Mark Gill, Ingrid Glasbrenner, Craig Woodhouse, David Turk, Melvin “Bob” Frank, Steve Williamson, and Marc Couey. Committee member(s) absent: none.

**Verification Of Open Meetings Law Compliance:** Deputy Clerk Hege confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by Manning, second by Frank to approve agenda. Motion carried and agenda was approved.

**Approval Of Minutes From The January 27, 2025 Meeting:** Committee Chair Williamson asked if there were any corrections to the minutes from the January 27, 2025 meeting. Hearing none, Committee Chair Williamson declared the minutes from the January 27, 2025 meeting approved as published.

**Public Comment:** None

## **Reports:**

**A. Interim County Administrator Report:** Interim County Administrator Kalish presented to the committee a service agreement with Maximus US Services, INC for services relating to cost allocation for the years of 2024-2026. Interim Administrator Kalish reported that Richland County had used the service of Maximus US Services, INC since 2013. Brief discussion ensued. Interim Director Kalish gave brief updates on the Tyler Tech implementation and the Wage Study projects. The A/P and finance portion of the Tyler Tech implementation had a tentative go live date of 02/17/2025 and the final round of job description appeals was being finished with a written update from DDA to be shared at February County Board meeting. Brief discussion ensued.

**Discussion & Possible Action: Resolution Approving A New Collecting Bargaining Agreement With The Richland County Deputy Sheriff’s Association, WPPA (The Union):** Interim Administrator Kalish gave a brief explanation as to why this resolution had come back to the committee and introduced Sheriff Porter. Sheriff Porter went over the sections of the bargaining agreement that needed to be updated or corrected before final approval. Motion by Gill, second by Frank to approve the resolution and to forward it to county board for final approval. Motion carried and the resolution was approved and forwarded to county board for final approval.

**Discussion & Possible Action: Approval Of Short-Term Rental Ordinance:** Supervisor Carrow briefly spoke on the ordinance and the edits that had been made to it. County Conservationist, Cathy Cooper spoke on a few of the edits and made note of others that still needed to be made. Extensive discussion ensued. Consensus from the committee was to send the short-term rental ordinance back to the Natural Resources Standing Committee in March 2025.

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**Review Of Access And Organization of Files Available Electronically To County Board Supervisors:** Interim County Administrator Kalish spoke to the committee on county wide records management and how many files were yet to be digitalized. MIS Director Scott briefly spoke on the differences between viewing items on Windows products vs Apple products and gave a brief demonstration on how to use the search function on the county's website for items that had been digitalized. Brief discussion ensued.

**Discussion & Possible Action: Creation Of Contingency Resources For The Interim Administration Team:** Interim County Administrator Kalish briefly spoke on the suggestion by a county board supervisor to create contingency resources for the interim administration team and strongly emphasized that the current focus was to tread water and keep vital functions working at the county until permanent staff members could be in place. Interim Administrator Kalish asked the committee for their patience, understanding, and support through this transitional time and emphasized the work on the major projects including the creation of a county wide Finance policy and county wide HR policy. Deputy Interim County Administrator/Highway Commissioner, Joshua Elder joined via WebEx and reiterated the importance of the 4 core projects.

**Discussion & Possible Action: Discussion Of Timeline For Update Of County's Strategic Plan:** Interim Administrator Kalish addressed Supervisor Glasbrenner about the agenda item. Supervisor Glasbrenner state her concerns and hopes that the strategic plan for Richland County not be forgotten about. Interim Administrator Kalish stated he would reach out to Troy Maggied with the Southwestern Wisconsin Regional Planning Commission for an update.

**Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(1)(C): Considering Employment, Promotion, Compensation Or Performance Evaluation Data Of Any Public Employee Over Which The Governmental Body Has Jurisdiction Or Exercises Responsibility: Succession Planning For Vital County Positions:** Chair Williamson entertained a motion to enter closed session pursuant to Wis. Stat, Sec 19.85(1)(C): Considering Employment, Promotion, Compensation Or Performance Evaluation Data Of Any Public Employee Over Which The Governmental Body Has Jurisdiction Or Exercises Responsibility: Succession Planning For Vital County Positions. Motion by Manning, second by Glasbrenner to enter into closed session. Motion carried unanimously at 5:42 PM.

**Return To Open Session:** Returned to Open Session

**Possible Action On Items From Closed Session:** No action was taken.

**Correspondence:** None.

### **Future Agenda Items:**

Discussion & Possible Action: Report On Richland County Strategic Plan

**Adjourn:** Chair Williamson entertained a motion to adjourn to February 24, 2025 at 4:00 PM. Motion by Manning, second by Williamson to adjourn. Motion carried and meeting adjourned at 6:33 PM.

Richland County  
Executive & Finance Standing Committee



Myranda H. Hege  
Deputy County Clerk

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