



# CIRCUIT COURT CHAMBERS

**Lisa A. McDougal**  
Circuit Court Judge

**Jenifer Laue**  
Register in Probate  
Judicial Assistant  
Juvenile Clerk

**Jennie Marroquin**  
Deputy Register in Probate  
Deputy Juvenile Clerk

## **Richland County Courthouse**

181 West Seminary Street  
Richland Center, WI 53581  
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June 12, 2025

**RE: Amended Agenda for Courthouse Security and Facilities Committee meeting  
(This meeting is being rescheduled from June 16, 2025)**

The Courthouse Security and Facilities Committee will be meeting on **Tuesday, June 24, 2025 at 9:00 a.m. in the County Board Room**, 181 West Seminary Street, Richland Center, Wisconsin, to discuss or take action on the following;

1. Call to order
2. Proof of Notification
3. Approval of minutes from the March 18, 2025 meeting
4. Incidence Reports / Issues to be aware of
5. 2025 Action Items:
  - Quarterly update on courtroom security – Devon Rupnow / Clay Porter
  - Update on installation of security cameras in the large and small courtroom and lobby adjoining the courtrooms-Jason Marshall
  - Installation of Rope on 2<sup>nd</sup> floor so only staff may go up the East stairwell
  - Update on signage outside the courtroom and upon entering the building
  - Update on Kiosk in the small courtroom
  - Update on security concerns with building maintenance
6. Long Term Goals
  - Update on information from Venture Architects
  - Purchase of Metal Detector – (2025 CIP request) Do we want to move forward?
  - Training – Active shooter training for staff
7. Security Requests
8. Development of general court security and facilities policies and procedures pursuant to SCR 68.05(4)
9. Next meeting date: Proposing September 22nd from 3:00 – 4:30 pm.
10. Adjourn

Respectfully submitted,

*Lisa A. McDougal*

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Circuit Court Judge

Copies to: Committee members via e-mail  
Courthouse bulletin board  
Richland County Website  
Richland Observer community board  
Civic Media