



CIRCUIT COURT CHAMBERS

Lisa A. McDougal
Circuit Court Judge

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June 9, 2025

RE: Agenda for Courthouse Security and Facilities Committee meeting

The Courthouse Security and Facilities Committee will be meeting on **Monday, June 16, 2025 at 3:00 p.m. in the County Board Room**, 181 West Seminary Street, Richland Center, Wisconsin, to discuss or take action on the following:

1. Call to order
2. Proof of Notification
3. Approval of minutes from the March 18, 2025 meeting
4. Incidence Reports / Issues to be aware of
5. 2025 Action Items:
 - Quarterly update on courtroom security – Devon Rupnow / Clay Porter
 - Update on installation of security cameras in the large and small courtroom and lobby adjoining the courtrooms-Jason Marshall
 - Installation of Rope on 2nd floor so only staff may go up the East stairwell
 - Update on signage outside the courtroom and upon entering the building
 - Update on Kiosk in the small courtroom
 - Update on security concerns with building maintenance
6. Long Term Goals
 - Update on information from Venture Architects
 - Purchase of Metal Detector – (2025 CIP request) Do we want to move forward?
 - Training – Active shooter training for staff
7. Security Requests
8. Development of general court security and facilities policies and procedures pursuant to SCR 68.05(4)
9. Next meeting date: Proposing September 22nd from 3:00 – 4:30 pm.
10. Adjourn

Respectfully submitted,

Lisa A. McDougal

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Copies to: Committee members via e-mail
Courthouse bulletin board
Richland County Website
Richland Observer community board
Civic Media