



CIRCUIT COURT CHAMBERS

Lisa A. McDougal
Circuit Court Judge

Jenifer Laue
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March 11, 2025

RE: Agenda for Courthouse Security and Facilities Committee meeting

The Courthouse Security and Facilities Committee will be meeting on **Tuesday, March 18, 2025 at 8:30 a.m. in the County Board Room**, 181 West Seminary Street, Richland Center, Wisconsin, to discuss or take action on the following:

1. Call to order
2. Proof of Notification
3. Approval of minutes from the December 3, 2024 meeting
4. Incidence Reports / Issues to be aware of
5. 2025 Action Items:
 - Quarterly update on courtroom security – Devon Rupnow / Clay Porter
 - Report from Judge McDougal on the Security Conference in Appleton
 - Update on installation of security cameras in the small courtroom and lobbies adjoining the courtrooms
 - Update on signage outside the courtroom and upon entering the building
Continued work towards getting permanent signs made
 - Update on Kiosks and tablets in the courtrooms
6. Long Term Goals
 - Update on information from Venture Architects
 - Purchase of Metal Detector – (2025 CIP request)
 - Staffing for Metal Detector
7. **Security Requests**
8. Development of general court security and facilities policies and procedures pursuant to SCR 68.05(4)
9. Next meeting date: Proposing June 16th from 3:15 – 4:30 pm. Does a Monday afternoon work for everyone?
10. Adjourn

Respectfully submitted,

Lisa A. McDougal

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Copies to: Committee members via e-mail
Courthouse bulletin board
Richland County Website
Richland Observer community board
Civic Media