

County Clerk's Office

Richland County, Wisconsin

Derek S. Kalish
County Clerk

Richland County Courthouse
181 W Seminary Street
Richland Center, Wisconsin 53581

Phone (608) 647-2197
derek.kalish@co.richland.wi.us

Dated Posted: September 12, 2025

Please be advised that the Richland County Board of Supervisors will convene at 7:00 p.m., Tuesday, September 16, 2025, in the County Board Room on the third floor of the Richland County Courthouse, located at 181 W Seminary Street, Richland Center, Wisconsin 53581.

Virtual access and documents for the meeting can be found by clicking on this link:

<https://administrator.co.richland.wi.us/minutes/county-board/>

Agenda

1. Call To Order
2. Roll Call
3. Invocation
4. Pledge Of Allegiance
5. County Clerk Verification Of Open Meeting Laws Compliance
6. Approve Agenda
7. Approve Minutes Of The August 19, 2025 Meeting
8. Public Comment
9. Election Of Committee On Committees At-Large Member
10. Appointments To Various Boards, Committees, And Commissions
11. Ordinance Relating To Parcel 012-2044-3000
12. Report On Petitions For Zoning Amendments Received Since The Last County Board Session
13. Report On Rezoning Petitions Recommended For Denial By The Natural Resources Standing Committee
14. Reports
 - A. County Administrator Update
 - B. 2026 Preliminary Budget
 - C. Legislative Update
15. Initial Resolution Authorizing Not To Exceed \$1,085,000 General Obligation Promissory Notes For Capital Improvement Projects
16. Resolution Approving A Municipal Advisory Agreement With Wisconsin Public Finance Professionals, LLC
17. Resolution Approving Scope Of Engagement With Quarles & Brady LLP For Issuance Of \$1,085,000 General Obligation Promissory Notes
18. Resolution Approving A Change Order For The Radio Tower Project
19. Resolution Making Changes In How Ambulance Service Is Provided By The County
20. Resolution Approving The Symons Intergovernmental Agreement
21. Resolution Approving Amendments To Appendix A – Committees And Other Boards And Commissions
22. Resolution Approval Of Changes To The Holiday Section Of The Handbook Of Personnel Policies And Work Rules Of Richland County
23. Resolution Approving Provider Contract Amendments For 2025 For The Health & Human Services Department
24. Resolution Approving A Provider Contract For 2025 For The Health And Human Services Department
25. Resolution Approving The Department Of Health And Human Services Applying For And Accepting A Treatment Alternatives And Diversion (TAD) Grant
26. Resolution Approving Changes To The Pine Valley Community Village Addendum
27. Resolution Approving New Private Pay Rates For Pine Valley Community Village
28. Resolution Authorizing The Revenue From The Sale Of Sheriff Vehicles To Be Placed In Fund 170 - New Sheriff's Car Fund
29. Resolution Approving The Transfers Of Funds From Fund 980 To Fund 320
30. Resolution Approving The Richland County Pregnant Workers Fairness Act Policy
31. Resolution Designating The County Clerk To Serve As Backup County Administrator As Needed
32. Resolution Approving Acceptance Of A Bid From Universal Truck Equipment Inc. For Plow Truck Body Build
33. Discussion & Possible Action: Reduction In The Number Of County Board Supervisors
34. Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(E): Deliberating Or Negotiating The Purchasing Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session: Potential Future Uses Of Campus Buildings
35. Return To Open Session
36. Possible Action On Items From Closed Session
37. Correspondence
38. Future Agenda Items
39. Adjourn

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Tricia Clements, County Administrator at 181 W. Seminary St., Richland Center, WI 53581 or call 608-647-2197.

AUGUST MEETING

August 19, 2025

Call To Order: Chair Turk called the meeting to order at 7:00 PM.

Roll Call: Roll call found the following members present: Supervisor(s) Steve Carrow, Mary Miller, Randy Schoonover, Sandra Kramer, Richard McKee, Larry Engel, Alayne Hendricks, Gary Manning, Mark Gill, Ingrid Glasbrenner, David Turk, Melvin “Bob” Frank, Kerry Severson, Steve Williamson, and Marc Couey. Supervisor(s) absent: Chad Cosgrove, Julie Fleming, and Daniel McGuire.

A moment of reflection was observed in lieu of an Invocation.

Pledge Of Allegiance: County Clerk Kalish led the Pledge of Allegiance.

County Clerk Verification Of Open Meeting Laws Compliance: County Clerk Kalish confirmed the meeting had been properly noticed.

Approve Agenda: Motion by Manning second by McKee to approve the agenda. Motion carried and agenda declared approved.

Approve Minutes Of The July 15, 2025 Meeting: Chair Turk asked if there were any amendments or changes to the minutes of the July 15, 2025 meeting. Hearing no amendments, Chair Turk declared the minutes of the July 15, 2025 meeting approved.

Public Comment: Supervisor Gill thanked the County Board for the opportunity to serve. Supervisor Miller praised the Richland Hospital and Yuba First Responders for providing quality service.

Appointment Of County Board Supervisor District #11: County Clerk Kalish reviewed the letter of interest received to fill the vacancy in District #11. Applicant Rodney C. Perry introduced himself to the Board. Motion by Severson second by Couey to appoint Rodney C. Perry to fill the current vacancy in District #11. Motion carried and appointment of Rodney C. Perry to fill the current vacancy in District #11 declared approved. Chair Turk called for a recess at 7:04 PM for County Clerk Kalish to administer the Oath of Office to Rodney C. Perry.

Chair Turk reconvened the meeting at 7:06 PM.

Appointments To Various Boards, Committees, And Commissions: None.

Ordinance Relating To Parcel 010-1242-4000: Ordinance No. 25-20 Amendment No. 628 to the Richland County Code of Ordinances Chapter 119 relating to parcel 010-1242-4000 was read by County Clerk Kalish. Motion by Kramer second by Schoonover that Ordinance 25-20 be adopted. Motion carried and Ordinance No. 25-20 declared adopted.

ORDINANCE NO. 25 - 20

Amendment No. 628 To Richland County Code of Ordinance Chapter 119- Zoning Relating To Parcel 010-1242-4000.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Code of Ordinance Chapter 119- Zoning, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 6.31-acre parcel in the Town of Eagle is hereby rezoned from Agricultural/Forestry (AF) to the Commercial (C) District:

Beginning at the Northwest corner of the Southeast Quarter (SE ¼) of Section Twelve (12), Township Nine (9) North, Range One (1) West, Richland County, Wisconsin;

Thence South 33.80 feet along the West line of said Southeast Quarter (SE ¼) to the centerline of a right-of-way;

Thence South 58° 31' East, 233.90 feet along said centerline;

Thence South 46° 30' East, 131.90 feet along said centerline;

Thence South 04° 48' East, 150.00 feet along said centerline;

Thence South 84° 26' East, 297.90 feet along said centerline;

Thence South 84 14' East, 245.80 feet along said centerline;

Thence North 05° 06' East, 440.04 feet to the North Line of said Southeast Quarter (SE ¼);

Thence North 89° 15' 25" West, 887.95 feet along said North Line to the point of beginning;

Said parcel of land being a part of the Northwest Quarter (NW ¼) of the Southwest Quarter (SE ¼) of Section Twelve (12), Township Nine (9), Range One (1) West, Richland County, Wisconsin.

3. This Ordinance shall be effective on Passage and Publication.

DATED: AUGUST 19, 2025
PASSED: AUGUST 19, 2025
PUBLISHED: AUGUST 28, 2025

ORDINANCE OFFERED BY THE NATURAL
RESOURCE STANDING COMMITTEE
(4 AUGUST 2025)

FOR AGAINST

DAVID TURK, CHAIR
RICHLAND COUNTY BOARD OF SUPERVISORS

STEVE CARROW	X
JULIE FLEMING	X
MARK GILL	X
RICHARD MCKEE	X
ALAYNE HENDRICKS	X

DEREK KALISH
RICHLAND COUNTY CLERK

Report On Petitions For Zoning Amendments Received Since The Last County Board Session:
None reported.

Report On Zoning Petitions Recommended For Denial By The Natural Resources Standing Committee: None reported.

Reports – Southwestern Wisconsin Regional Planning Commission: Executive Director Troy Maggied provided 2025 program updates and reviewed the partnership between Richland County and Southwestern Wisconsin Regional Planning Commission.

Reports – County Administrator Update: Administrator Clements reported the following: a Finance Director was hired, the preliminary 2026 budget will be presented to Executive and Finance Standing Committee on 8/25/2025, payrolls have been merged and reduced to 3 cycles, the Tyler time and attendance module is in progress, provided brief update on radio tower project, reminded County Board Supervisors of WCA conference registration, and thanked the Ambulance service for their hard work due to recent staffing constraints.

Reports – Legislative Update: None.

Resolution Approving The ADRC, A Unit Within The Department Of Health And Human Services Applying For And Accepting A 2026 Section 5310 Operating Grant: Resolution No. 25-60 approving the ADRC, a unit within the Department of Health and Human Services applying for and accepting a 2026 Section 5310 Operating Grant was read by County Clerk Kalish. Motion by Glasbrenner second by Manning to approve Resolution No. 25-60. Motion carried and Resolution No. 25-60 declared adopted.

RESOLUTION NO. 25 – 60

Resolution Approving The ADRC, A Unit Within The Department Of Health And Human Services Applying For And Accepting A 2026 Section 5310 Operating Grant.

WHEREAS the Wisconsin Department of Transportation has indicated that the Aging and Disability Resource Center of the Department of Health and Human Services is eligible to apply and potentially receive a 2026 Section 5310 Operating Grant in the amount of up to \$33,550.93, with the grant funds to be used to provide bus transportation services, particularly for elderly and disabled residents living in rural parts of the County, and

WHEREAS the Community and Health Services Committee and the Director of the Health and Human Services Department, Ms. Stephanie Ronnfeldt, are presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Aging and Disability Resource Center of the Department of Health and Human Services to apply for and accept a 2026 Section 5310 Operating Grant from the Wisconsin Department of Transportation in the amount of \$33,590.93, and

BE IT FURTHER RESOLVED that the grant requires a 50% minimum County match which can be either cash and/or in-kind funding which will be accomplished by Section 85.21 non-Federal transportation funds, program revenues, indirect costs supported by Health and Human Services Fund # 560, and

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the Director of the Health and Human Services Department. Ms. Stephanie Ronnfeldt, is authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____NOES_____

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(07 AUGUST 2025)

RESOLUTION ADOPTED	FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	MARY MILLER	
	SANDRA KRAMER	X
	LARRY ENGEL	X
DATED: AUGUST 19, 2025	INGRID GLASBRENNER	X
	DANIEL MCGUIRE	X

Resolution Accepting Donations To Symons Recreation Complex: Resolution No. 25-61 accepting donations to Symons Recreation Complex was read by County Clerk Kalish. Motion by Couey second by Perry to approve Resolution No. 25-61. Motion carried and Resolution No. 25-61 declared adopted.

RESOLUTION NO. 25 - 61

Resolution Accepting Donations To Symons Recreation Complex.

WHEREAS Symons Recreation Complex receives regular donations from members and the Symons Recreation Complex Foundation to make facility improvements and equipment purchases, and

WHEREAS the Natatorium Board has reviewed August, 2025 donation offers to the Symons Recreation Complex by the SRC Foundation, and

WHEREAS the recommendation has been reviewed by the County Executive and Finance Committee.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following donations from the Symons Recreation Complex Foundation to the Symons Recreation Complex are hereby accepted:

- 1) 1 Matrix Treadmill (new).....\$5,700
- 2) Miscellaneous Weight Room Equipment (new).....\$1,000
- 3) 3 Portable Pickleball Net Systems (new).....\$510

Total donation amount.....\$7,210, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(12 AUGUST 2025)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW	X
MARC COUEY	
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	
DAVID TURK	X
BOB FRANK	X
STEVE WILLIAMSON	X
RANDY SCHOONOVER	X

DATED: AUGUST 19, 2025

Resolution Approving Richland County Increasing The Fee For Minor Subdivision

Review/Certified Survey Map: Resolution No. 25-62 approving Richland County increasing the fee for minor subdivision review/certified survey map was read by County Clerk Kalish. Motion by Manning second by Schoonover to approve Resolution No. 25-62. Motion carried and Resolution No. 25-62 declared adopted.

RESOLUTION NO. 25 - 62

Resolution Approving Richland County Increasing The Fee For Minor Subdivision Review/Certified Survey Map.

WHEREAS Richland County requires parcels of 10 acres or less to have a Certified Survey completed, and

WHEREAS the County Land Conservation and Zoning Department is to review the Certified Surveys and

WHEREAS because the Land Conservation and Zoning Department staff does not have the expertise in reviewing these surveys, and

WHEREAS the certified surveys have been submitted in the past to the state Plat Review section, and

WHEREAS the state Plat Review section is no longer going to be able to review Certified Surveys from now on, and

WHEREAS the Land Conservation and Zoning Department has contacted the County Surveyor, Todd Rummmler who will review the Certified Surveys for a fee of \$200 per survey, and

WHEREAS the Natural Resources Committee has reviewed and requested a change to the fee schedule for Minor Subdivision Review/Certified Survey map to \$300 plus \$20 per lot.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval to change the fee schedule for Minor Subdivision Review/Certified Survey map to \$300 plus \$20 per lot.

BE IT FURTHER RESOLVED that this resolution shall be effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(12 AUGUST 2025)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW	X
MARC COUEY	
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	
DAVID TURK	X
BOB FRANK	X
STEVE WILLIAMSON	X
RANDY SCHOONOVER	X

DATED: AUGUST 19, 2025

Resolution Approving Addition Of One Full-Time EMT Position: Resolution No. 25-63 approving addition of one full-time EMT position was read by County Clerk Kalish. Motion by McKee second by Gill to approve Resolution No. 25-63. Motion carried and Resolution No. 25-63 declared adopted.

RESOLUTION NO. 25 – 63

Resolution Approving Addition Of One Full-Time EMT Position.

WHEREAS EMS runs on a three-crew model and are required to run with a minimum of two people on a crew per Wisconsin Chapter DHS 110, and

WHEREAS currently there are 5 staff members and overtime is excessive, and

WHEREAS adding an additional full-time position will increase operational efficiency and be a more cost-effective solution, and

WHEREAS the Executive and Finance Standing Committee is now presenting this Resolution to the County Board for its consideration, and

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors approves the addition of one full-time EMT position, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(12 AUGUST 2025)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

DATED: AUGUST 19, 2025

STEVE CARROW	X
MARC COUEY	
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	
DAVID TURK	X
BOB FRANK	X
STEVE WILLIAMSON	X
RANDY SCHOONOVER	X

Resolution Approving The Creation And Filling Of The Ambulance Service Director Position And

Job Description: Resolution No. 25-64 approving the creation and filling of the Ambulance Service Director position and job description was read by County Clerk Kalish. Motion by Kramer second by Miller to approve Resolution No. 25-64. Brief discussion occurred regarding the preferred and required qualifications the new incoming Ambulance Service Director must have. Motion carried and Resolution No. 25-64 declared adopted.

RESOLUTION NO. 25 - 64

Resolution Approving The Creation And Filling Of The Ambulance Service Director Position And Job Description.

WHEREAS since 2014 Emergency Management and Ambulance Services was overseen by the same Department Head, and

WHEREAS the purpose of separating the two positions is to have each responsibility given the attention it needs, and

WHEREAS the separation of these responsibilities into two different positions will lead to an increase in the Ambulance budget and a decrease in the Emergency Services budget, and

WHEREAS the Executive and Finance Standing Committee has carefully reviewed and considered this request, and

WHEREAS the Executive and Finance Standing Committee is now presenting this Resolution to the County Board for its consideration, and

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors approves the creation and filling of the Ambulance Service Director position and associated job description, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(12 AUGUST 2025)

AYES_____ NOES_____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW
MARC COUEY

X

GARY MANNING

X

DATED: AUGUST 19, 2025

MARK GILL

X

INGRID GLASBRENNER

DAVID TURK

X

BOB FRANK

X

STEVE WILLIAMSON

X

RANDY SCHOONOVER

X

Resolution Approving Changes To The Reimbursements Section Of The Handbook Of Personnel Policies And Work Rules Of Richland County: Resolution No. 25-65 approving changes to the reimbursements section of the Handbook of Personnel Policies and Work Rules of Richland County was read by County Clerk Kalish. Motion by Frank second by McKee to approve Resolution No. 25-65. Motion carried and Resolution No. 25-65 declared adopted.

RESOLUTION NO. 25 - 65

Resolution Approving Changes To The Reimbursements Section Of The Handbook Of Personnel Policies And Work Rules Of Richland County.

WHEREAS a goal of Administration is to update the employee handbook to ensure consistent implementation across all county departments, and

WHEREAS the proposed include flexibility in the reimbursement rate for lodging, increase meal reimbursement to mirror the State reimbursement rate, increase mileage reimbursement to mirror the IRS rate, the processing of expense vouchers through Accounts Payable versus payroll, and require the use of a standard expense form, and

WHEREAS the Executive and Finance Standing Committee has carefully reviewed and considered the proposed changes to the reimbursements section of the Handbook of Personnel Policies and Work Rules of Richland County, and

WHEREAS the Executive and Finance Standing Committee is now presenting this Resolution to the County Board for its consideration, and

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors approves the proposed changes to the reimbursements section of the Handbook of Personnel Policies and Work Rules of Richland County, and

BE IT FURTHER RESOLVED that this Resolution shall be effective January 1, 2026.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(12 AUGUST 2025)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH	STEVE CARROW	X	
COUNTY CLERK	MARC COUEY		
	GARY MANNING	X	
DATED: AUGUST 19, 2025	MARK GILL	X	
	INGRID GLASBRENNER		
	DAVID TURK	X	
	BOB FRANK	X	
	STEVE WILLIAMSON	X	
	RANDY SCHOONOVER	X	

Resolution Adopting The Richland County Mission Statement: Resolution No. 25-66 adopting the Richland County Mission Statement was read by County Clerk Kalish. Motion by Kramer second by Gill to approve Resolution No. 25-66. Motion carried and Resolution No. 25-66 declared adopted.

RESOLUTION NO. 25 - 66

Resolution Adopting The Richland County Mission Statement.

WHEREAS Department Heads and County Board members have attended trainings to build a unified, resilient, and positive workplace culture across the county, and

WHEREAS an objective of these trainings was to form a mission statement for Richland County, and

WHEREAS the preferred mission statement created is as follows: “Richland County is dedicated to fostering a thriving, inclusive community through transparent, accountable, and fiscally responsible services. We aim to promote growth, well-being, and prosperity while respecting our rural roots and empowering all residents to succeed.”

WHEREAS the Executive and Finance Standing Committee has carefully reviewed and considered the proposed mission statement for Richland County, and

WHEREAS the Executive and Finance Standing Committee is now presenting this Resolution to the County Board for its consideration, and

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors approves the mission statement as noted above, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE

AYES_____ NOES_____

(12 AUGUST 2025)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH	STEVE CARROW	X	
COUNTY CLERK	MARC COUEY		
	GARY MANNING	X	
DATED: AUGUST 19, 2025	MARK GILL	X	
	INGRID GLASBRENNER		
	DAVID TURK	X	
	BOB FRANK	X	
	STEVE WILLIAMSON	X	
	RANDY SCHOONOVER	X	

Resolution Designating The Future Planning Of County Facilities Duties To The Public Works Standing Committee: Resolution No. 25-67 designating the future planning of county facilities duties to the Public Works Standing Committee was read by County Clerk Kalish. Motion by Manning second by Glasbrenner to approve Resolution No. 25-67. Brief discussion regarding the duties and bandwidth for the current Public Works Standing Committee to take on new oversight duties. Motion carried and Resolution No. 25-67 declared adopted.

RESOLUTION NO. 25 - 67

Resolution Designating The Future Planning Of County Facilities Duties To The Public Works Standing Committee.

WHEREAS discussions regarding the reconfiguration of the campus property continue at the same time discussions regarding the current/future utilization of county buildings are also occurring, and

WHEREAS the Public Works Standing Committee is the most relevant committee to address the future planning of county facilities due to the nature of items discussed within the committee's scope of duties, and

WHEREAS the Executive and Finance Standing Committee has carefully reviewed and considered the designation of the Public Works Standing Committee to perform the oversight duties of the future planning of county facilities, and

WHEREAS the Executive and Finance Standing Committee is now presenting this Resolution to the County Board for its consideration, and

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors designates the Public Works Standing Committee to perform the oversight duties of future planning of county facilities, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(12 AUGUST 2025)

AYES_____ NOES_____

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH	STEVE CARROW	X	

COUNTY CLERK

DATED: AUGUST 19, 2025

MARC COUEY	
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	
DAVID TURK	X
BOB FRANK	X
STEVE WILLIAMSON	X
RANDY SCHOONOVER	X

Correspondence: County Clerk Kalish noted correspondence was received from Mel M. Marin.

Future agenda items: Supervisor Glasbrenner informed the County Board that she will be resigning effective 8-20-2025, thanked the County Board for their continued support, and thanked county employees for their hard work and dedication.

Adjourn: Motion by Manning second by Gill to adjourn. Motion carried and the meeting adjourned at 8:02 PM.

STATE OF WISCONSIN)
)SS
COUNTY OF RICHLAND)

I, Derek S. Kalish, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the meeting held on the 19th day of August 2025.

Derek S. Kalish
Richland County Clerk

*Note: Published minutes are unapproved until approved at next regularly scheduled County Board meeting.
Resolutions and meeting packet materials can be found by accessing the following link:*
<https://administrator.co.richland.wi.us/minutes/county-board/>

September 16, 2025

Proposed Committee Appointments

Committee	Appointee Name	Notes
Executive & Finance	Kerry Severson	Was Mark Gill (Member At-Large)
Community & Health Services	Alayne Hendricks	Was Michelle Harwick
Natural Resources Standing Committee	Randy Schoonover	Was Craig Woodhouse
Natural Resources Standing Committee	Rod Perry	Was Robert Brookens
County Fair Committee	Randy Schoonover	Was Robert Brookens
Neighborhood Housing Services of SW WI	Rod Perry	Was Craig Woodhouse
Pine Valley Committee	Randy Schoonover	Was Marty Brewer
Southwest WI Regional Planning Com.	Melvin "Bob" Frank	Was Mark Gill
Campus Reconfiguration Committee	Rod Perry	Was Ingrid Glasbrenner
Board of Adjustments	Shirley Welte	
Land Information Council	John Heinen	

Richland County

STANDING COMMITTEES

*Committee Chair

Last Approved Amendment: 9/15/2025

<i>Executive & Finance Standing Committee</i>		
Member	Appointed	Representing
David Turk	4-23-2024	County Board Chair
Steve Williamson*	4-23-2024	County Board Vice-Chair
VACANT		Community & Health Services Committee Chair
Steve Carrow	4-23-2024	Natural Resources Committee Chair
Marc Couey	4-23-2024	Public Works Committee Chair
Bob (Melvin) Frank	4-23-2024	Public Safety Committee Chair
Randy Schoonover	7-15-2025	At Large County Board Member
Gary Manning	4-23-2024	At Large County Board Member
VACANT		At Large County Board Member
Meeting Schedule: 2nd Tuesday at 5 PM (4th Monday at 5 PM IF NEEDED)		

<i>Community & Health Services Standing Committee</i>		
Member	Appointed	Representing
VACANT		County Board Member
Sandra Kramer	4-23-2024	County Board Member
Daniel McGuire	4-23-2024	County Board Member
Larry Engel	4-15-2025	County Board Member
VACANT		County Board Member
Mary Miller	4-23-2024	County Board Member
Cynthia Chicker	4-23-2024	Citizen Member
Jerel Berres	4-23-2024	Citizen Member
Francis Braithwaite	4-23-2024	Citizen Member
Meeting Schedule: 1st Thursday at 9:30 AM		

<i>Natural Resources Standing Committee</i>		
Member	Appointed	Representing
Steve Carrow*	4-23-2024	County Board Member
VACANT		County Board Member
VACANT		County Board Member
VACANT		County Board Member
Julie Fleming	4-23-2024	County Board Member
Richard McKee	4-23-2024	County Board Member
Alayne Hendricks	4-23-2024	County Board Member
Meeting Schedule: 1st Monday at 9:30 AM		

<i>Public Works Standing Committee</i>		
Member	Appointed	Representing
Chad Cosgrove	4-23-2024	County Board Member
Steve Williamson	4-23-2024	County Board Member
Gary Manning	4-23-2024	County Board Member
Daniel McGuire	4-23-2024	County Board Member
Marc Couey*	4-23-2024	County Board Member
Kerry Severson	12-10-2024	County Board Member
Steve Carrow	4-23-2024	County Board Member
Meeting Schedule: 2nd Thursday at 4 PM		

<i>Public Safety Standing Committee</i>		
Member	Appointed	Representing
Melvin (Bob) Frank*	4-23-2024	County Board Member
David Turk	4-23-2024	County Board Member
Gary Manning	4-23-2024	County Board Member
Julie Fleming	4-23-2024	County Board Member
Chad Cosgrove	4-23-2024	County Board Member
Kerry Severson	4-23-2024	County Board Member
VACANT		County Board Member
Meeting Schedule: 1st Friday at 8:30 AM		

Richland County

OTHER BOARDS & COMMISSIONS

*Committee Chair

Last Approved Amendment: 9/15/2025

ADRC of Eagle Country Regional Board		
Member	Appointed	Representing
Richard McKee	4-23-2024	County Board Member
David Scribbins	1-27-2023	
Diane Cox	1-27-2023	
Heidi Randall	1-27-2023	
Linda Munson	3-21-2023	
Jill Doll	1-27-2023	
Pat Dearth	1-27-2023	
Kim Strompolis	4-1-2024	
Crystal Clark	1-27-2023	
Meeting Schedule: 4th Friday at 10 AM		

Aging/ADRC Advisory Committee		
Member	Appointed	Representing
Kevin Koester	4-23-2024	Member over 60
Diane Cox	6-17-2025	Member over 60
VACANT		Member over 60
Larry Engel	3-18-2025	Member over 60 - County Board
Deanna Louis	4-15-2025	Non-specific client group
Linda Symons	7-17-2018	Member representing adults with intellectual disabilities
David Scribbins	9-19-2017	Advocate for disabled adults
Meeting Schedule: 1st Wednesday at 12:30 PM		

Board of Adjustments		
Member	Appointed	Representing
Tom McGlynn	7-6-2006	Citizen Member
VACANT		Citizen Member
Randy Heims	7-5-2007	Citizen Member
Steve Williamson	8-20-2024	Citizen Member - Alternate 1
Gary Manning	8-20-2024	Citizen Member - Alternate 2
Meeting Schedule: 1st Thursday at 1 PM		

<i>CCS Coordinating Committee</i>		
Member	Appointed	Representing
Laurie Couey	11-19-2024	HHS - Behavioral Health Services Manager
Kiah Holtzman	11-19-2024	HHS - Staff
Isabela Candelaria	1-21-2025	HHS - Staff
Dr. Jerel Berres	5-12-2024	Community & Health Services Committee
William Rezin	1-21-2025	Consumer
Paul Wiertzema	4-15-2025	Consumer
Dawn Greeno	1-21-2025	Consumer
Jennifer Ward	1-21-2025	Consumer
Megan Johnson	11-19-2024	Consumer
Kevin Schmidt	1-21-2025	Community Mental Health / Substance Abuse Advocate
Meeting Schedule: Quarterly TBD		

<i>Committee on Committees</i>		
Member	Appointed	Representing
Alayne Hendricks	4-15-2025	County Board Member At-Large
Steve Carrow	1-21-2025	County Board Member At-Large
VACANT		County Board Member At-Large
David Turk	4-23-2024	County Board Chair
Bob Frank	4-19-2022	County Board Member At-Large
Kerry Severson	4-19-2022	County Board Member At-Large
Steve Williamson	4-19-2022	County Board Vice-Chair
Meeting Schedule: As Needed		

<i>County Fair Committee</i>		
Member	Appointed	Representing
Richard McKee	4-23-2024	County Board Member
Julie Fleming	4-23-2024	County Board Member
VACANT		County Board Member
Kerry Severson*	4-23-2024	County Board Member
Scott Gald	4-19-2022	Citizen Member
Gary Deaver	4-19-2022	Citizen Member
Sandy Campbell	4-19-2022	Citizen Member
Meeting Schedule: 4th Wednesday at 5 PM		

<i>County Parks Committee</i>		
Member	Appointed	Representing
Alayne Hendricks	4-23-2024	County Board Member
Daniel McGuire	4-23-2024	County Board Member
Chad Cosgrove	4-23-2024	County Board Member
Kerry Severson	4-23-2024	County Board Member
Eric Siemandle	4-19-2022	Citizen Member
John Collins	4-19-2022	Citizen Member
Cynthia Chicker	4-19-2022	Citizen Member
Meeting Schedule: Quarterly TBD		

<i>Courthouse Security</i>		
Member	Appointed	Representing
Lisa McDougal	1-1-2023	Circuit Court Judge
David Turk	4-16-2024	County Board Chair
Tricia Clements	4-21-2025	County Administrator
Stacy Kleist	1-1-2023	Clerk of Circuit Court
Clay Porter	1-1-2023	Sheriff
Jennifer Harper	1-1-2023	District Attorney
Jeff Erickson		Wisconsin State Public Defender
Debra Schwarze		Family/Circuit Court Commissioner
Dominic Anderson		Lawyer From Local Bar Association
Andrea Fields/Denise Klingaman		Victim Witness Support
Randy Nelson		Maintenance Director
Aaron Wallace	1-1-2023	Chief Deputy
Devon Rupnow		Courtroom Security
Amy Forehand	1-26-2024	Assistant District Attorney
Jenifer Laue	1-1-2023	Probate
Sara Ehrhardt		Deputy Clerk of Court
Meeting Schedule: As Needed		

<i>Criminal Justice Coordinating Committee</i>		
Member	Appointed	Representing
Lisa McDougal	1-1-2017	Circuit Court Judge
Jennifer Harper	1-1-2017	District Attorney (or designee)
Jeff Erickson		State Public Defender
Clay Porter		Local Law Enforcement - County Sheriff
Billy Jones		Local Law Enforcement - Police Chief
Larry Engel	3-18-2025	County Board Supervisor
Stephanie Ronnfeldt		Health & Human Services Director
Kristen Ihm		Department of Corrections
Linda Tyler Doudna		Private Social Services Agency - Richland Hospital & Clinics
Sue Larson		Substance Abuse Treatment Provider
Bruce Greene		Treatment Court Representative
Frank Hoffman		Ministerial Association President/Member
Meeting Schedule: As Needed		

<i>CST Coordinating Committee</i>		
Member	Appointed	Representing
Laurie Couey	7-12-2018	HHS - Children's Services Representative or Designee
Brandie Anderson	4-18-2023	HHS - Public Health Manager or RN Designee
Brianna Turk	12-9-2021	HHS - Economic Support Manager or Designee
Cindy Chicker	11-12-2020	Community & Health Services Committee Member or Designee
Shari Johnons	1-14-2021	Richland School District Representative or Designee
Lisa McDougal	4-18-2023	Juvenile Court Administrator or Designee
Ashley Kramer	4-18-2023	Service Provder or Designee
Amanda Miller	8-16-2016	Parent/Guardian
Margret Fillyaw	1-14-2021	Parent/Guardian
Angela Tjaden	4-18-2023	Parent/Guardian
Tara Ruhland	4-18-2023	Parent/Guardian
Sue Sharp	4-18-2023	Parent/Guardian
Sarah Iverson	4-18-2023	Parent/Guardian
Sherry Hilleshiem	4-18-2023	Parent/Guardian
Leah Garner	4-18-2023	Parent/Guardian
Meeting Schedule: Quarterly TBD		

<i>Housing Authority Board</i>		
Member	Appointed	Representing
VACANT		County Board Member
Richard McKee	4-23-2024	County Board Member
Gail Sorrem	Unknown	Board Chair
Chris Storer	Unknown	Secretary/Treasurer
VACANT		Vice-Chair
Meeting Schedule: 2nd Wednesday of January, March, June, September, November at 10 AM		

<i>Joint Ambulance Committee</i>		
Member	Appointed	Representing
Kerry Severson	8-20-2024	County Board Member
Julie Fleming	8-20-2024	County Board Member
Todd Coppernoll	8-20-2024	City of Richland Center
Tom McCarthy	8-20-2024	City of Richland Center
Mary Rognholt	8-20-2024	Town of Akan
Shirley Welte	4-22-2025	Town of Dayton
Brian McGraw	8-20-2024	Town of Eagle
Daniel Timm		Town of Henrietta
Glen Niemeyer	8-20-2024	Town of Ithaca
Jerome Durst	8-20-2024	Town of Marshall
Don Stanke	8-20-2024	Town of Orion
Gordon Palmer	8-20-2024	Town of Richland
Doug Duhr	8-20-2024	Town of Rockbridge
Tim Willis	8-20-2024	Town of Willow
Jean Nicks	8-20-2024	Village of Boaz
Terrance Jindrick	8-20-2024	Village of Yuba
Meeting Schedule: Quarterly TBD		

<i>Land Information Council</i>		
Member	Appointed	Representing
Deborah McCoy		Register of Deeds
Ashley Mott	9-16-2024	County Treasurer
Julie Lins		Real Property Lister
Bob Frank		County Board Member
Todd Rummier		County Surveyor
Cathy Cooper		County Zoning Administrator
Tina Marshall		Realtor Employed in Richland County
John Heinen		Public Safety Representative Employed in Richland County
Meeting Schedule: Meets As Needed		

Local Emergency Planning Committee		
Member	Appointed	Representing
Larry Engel	12-10-2024	County Board Member
Kerry Severson	7-19-2018	County Board Member
Brandon Fetterly	11-30-2011	
Sean Gary	9-15-2021	
Brandie Anderson	10-04-2023	
Scott Gald	9-22-2022	
Clay Porter	9-15-2021	
Darin Gudgeon	3-22-2012	
Amber Burch	7-19-2018	
John Heinen	3-22-2012	
Chris Kanable	3-24-2015	
Dave McGowan	9-22-2022	
Lyle Kratochwill	7-19-2018	
Mike Williams	9-22-2022	
Lauren Moe	7-19-2018	
Todd Coppemoll	7-16-2020	
Jon Bosworth	7-19-2018	
VACANT		Ithaca School District
Adam Reno	3-24-2015	
Josh Elder	9-15-2021	
Ben Lesko	10-4-2023	
Howard Marklein	2-21-2019	
Travis Tranel	2-21-2019	
Tony Kurtz	2-21-2019	
Todd Novak	2-21-2019	
VACANT		Foremost Farms USA
VACANT		Salvation Army
Burlie Williams	7-16-2020	
Steve Krueger	3/22/2012	
Dave Welte	9-22-2022	
Greg Ballweg	3-22-2012	
Heather Schoff	1-28-2014	
Meeting Schedule: TBD		

Lower Wisconsin State Riverway Board		
Member	Appointed	Representing
Dan Hillberry	3/18/2025	Richland County Local Elected Official OR Resident With Land Within Waterway
Steve Williamson	3/18/2025	Richland County Local Elected Official OR Resident With Land Within Waterway
Meeting Schedule: TBD		

Mississippi Valley Health Services Commission		
Member	Appointed	Representing
VACANT		County Board Member
Meeting Schedule: TBD		

<i>Neighborhood Housing Services of Southwest Wisconsin</i>		
Member	Appointed	Representing
Barry Ziegahn		Board of Directors/Board Audit Committee
VACANT		County Board Member
Tammy Clausen		Board of Directors
VACANT		Board of Directors
Richard McKee		Citizen Member
Brian Moore		Loan Committee
Chris Storer		Loan Committee
Tom Gainor		Loan Committee
Sherry Klatt		Fundraising Committee
Meeting Schedule: 4th Tuesday at 6 PM		

<i>Nutrition Advisory Council</i>		
Member	Appointed	Representing
Vicky McCauley	08-01-2024	Rockbridge
Virginia Wiedenfeld	10-25-2022	Richland Center
Kevin Nolen	6-17-2025	Volunteer Driver
David Rasmussen	6-17-2025	Germantown
Linda Symons	6-8-2023	Advocate/Older Americans Act
Monica Deaver	6-17-2025	Home Delivered Meals
Meeting Schedule: Quarterly TBD		

<i>Pine Valley Committee</i>		
Member	Appointed	Representing
Gary Manning	4-23-2024	County Board Member
Mary Miller	4-23-2024	County Board Member
VACANT		County Board Member
Sandra Kramer	4-23-2024	County Board Member
VACANT		County Board Member
Marc Couey	4-23-2024	County Board Member
Pat Rippchen	4-19-2022	Citizen Member
Meeting Schedule: 3rd Monday at 6 PM		

<i>Prosperity Southwest</i>		
Member	Appointed	Representing
Olivia Otte		President - Green County Development Corporation
Troy Maggied		Southwestern Wisconsin Regional Planning Commission
Ron Brisbois		Legislative Liaison - Grant County Economic Development Corporation
Allison Taylor		Lafayette Development Corporation
Larry Bierke		Iowa County
Jasen Glasbrenner		Vice President - Richland County
Mark Lee		Driftless Development Inc. - Crawford County
Jenny Kuderer - Radcliffe		Dairyland Power Cooperative
VACANT		Richland County Board Member
Ashwini Rao		Alliant Energy
Amy Seeboth - Wilson		Southwest Wisconsin Technical College
Meeting Schedule: TBD		

<i>Richland Center Library Board</i>		
Member	Appointed	Representing
Karin Tepley		President/City Council Representative
Blossom Wright		Vice-President
Lisa Rewald		Secretary
David Turk	4-23-2024	County Board Member
Shari Johnson		Richland School Board Representative
Joy Leineweber		
James Korb		
Hope Donough		
Stacy Pilla		Library Director
Meeting Schedule: 3rd Monday at 5 PM		

<i>Richland Center Park Board</i>		
Member	Appointed	Representing
Pat Elliott		President
Kathryn Lewandoswki		Vice-President
Larry Hallet		
Alicia Woodhouse		
Brad Wegner		
Mark Chambers		City Council Representative
Chad Cosgrove	4-23-2024	County Board Member of Public Works
Meeting Schedule: 4th Monday at 5 PM		

<i>Southwest Wisconsin Community Action Program</i>		
Member	Appointed	Representing
Carol Beals		Board Chair - Grant County
Martha Boyer		Iowa County
Michael Britt		Iowa County
Kelly Fredrickson		Grant County
Mike Furgal		Green County
Bob Frank	8/20/2024	County Board Member
Tiffany Helmke		Grant County
Robert Laeser		Lafayette County
Ione Meoske		Grant County
Will Oemichen		Green County
Donna Peterson		Iowa County
Mark Pinch		Lafayette County
Allen Prochaska		Grant County
Paula Schoenberg		Board Vice Chair - Iowa County
Adam Strucki		Iowa County
Michael Windle		Board Treasurer - Richland County
Meeting Schedule: TBD		

Southwest Wisconsin Library System Board		
Member	Appointed	Representing
Diane Craig		Crawford County
Linda Munson		Crawford County
Rick Sanson		Grant County
Sandra Herges		Grant County
Carol Hood		Grant County
Stephen Klesiath		Grant County
Karen Busch		Grant County
David Swanson		Grant County
Michael Brandt		Iowa County
Gerald Galle		Iowa County
Larry Nelson		Iowa County
Dr. Lori Neumann		Lafayette County
Bob Boyle		Lafayette County
Alayne Hendricks	4-23-2024	Richland County Board Member
Joan Kepler	3-18-2025	Richland County Citizen
Vicky Suhr		Resource Library Representative
Martha Bauer		Member Library Liaison
Meeting Schedule: TBD		

Southwest Wisconsin Regional Planning Commission		
Member	Appointed	Representing
Bob Keeney		Grant County Board Chair
Eileen Nickels		
Jerry Wehrle		
Jerry Guth		Green County Board Chair
Jody Hoesly		
Erica Roth		
John Meyers		Iowa County Board Chair
Carol Anderson		
Todd Novak		
Jack Sauer		Lafayette County Board Chair
Beau Buchs		
Mandy Johnson		
VACANT		County Board Member
David Turk	4-23-2024	County Board Chair
Steve Carrow	8-20-2024	County Board Member
Meeting Schedule: 4th Tuesdays in February, May, June, August, and November		

Symons Natatorium Board		
Member	Appointed	Representing
David Turk	4-23-2024	County Board Chair
Mary Miller	4-23-2024	County Board Member
Larry Engel	12-10-2024	County Board Member
Todd Coppemoll		City of Richland Center
Rachel Schultz		City of Richland Center
Melony Walters		City of Richland Center
John Cler		Citizen Member
Grant Worthington		Citizen Member
Meeting Schedule: 2nd Monday at 5:30 PM		

Transportation Coordinating Committee		
Member	Appointed	Representing
Linda Symons	5-18-2021	Consumer Disability Advocate and COAD
Jesse Nelson	3-15-2022	Transportation Provider - VARC
Sandra McKittrick	9-15-2020	Elderly and Disabled Citizens Advocate
Aaron Gray	9-15-2020	Consumer Advocate - Family Care
David Scribbins	4-15-2024	Consumer Advocate
Sandra Kramer	12-11-2018	Consumer and Agency Advocate
Cindy Riley	2-1-2020	Transportation Providers Public (Hospital)
Darin Steinmetz	12-10-2019	Health and Human Services
Eric Rynes	2-18-2025	Transportation Providers Proprietary
Meeting Schedule: Quaterly TBD		

Tri-County Airport Commission		
Member	Appointed	Representing
Julie Fleming	3-18-2025	Richland County Board Member
Steve Williamson	4/23/2024	Richland County Board Member
Richard Valtierra		CEO at Cardinal Glass
Brandon Lohr		Sauk County Board Supervisor
Sheila Carver		Sauk County Board Supervisor
Gaile Burchill		Sauk County Board Supervisor
Dennis Polivka		Sauk County Board Supervisor
Meeting Schedule: 3rd Thursday at 11 AM		

Veterans Service Commission		
Member	Appointed	Representing
Sandra Kramer	12-10-2024	County Board Member
Sherry Hillemschiem	4-19-2022	Richland County Citizen Appointment
Lee Van Landuyt	4-19-2022	Richland County Citizen Appointment
Meeting Schedule: Annually TBD		

Viola Library Board		
Member	Appointed	Representing
Marilynn Clauson		
Donna Simonson		
Janet Matthes		
Alice Phillips		
Mary Miller	4-23-2024	County Board Member
Bobbie Young		
Donna Dugan		
Meeting Schedule: 1st Wednesday at 4:30 PM		

Richland County

AD HOC COMMITTEES

*Committee Chair

Last Approved Amendment: 9/15/2025

<i>Library Planning Committee</i>		
Member	Appointed	Representing
VACANT		County Board Member
Rachel Schultz	2018	
Lynette Owens	2018	Library Director
Stacy Pilla	2018	Library Director
Troy Rinehart	2018	Library Director
Meeting Schedule: As Needed		

<i>Chapter 980 Committee</i>		
Member	Appointed	Representing
Sandra Kramer	4-23-2024	Community & Health Services Standing Committee
Meeting Schedule: As Needed		

<i>Campus Configuration Committee</i>		
Member	Appointed	Representing
Gary Manning	12-10-2024	County Board Member
David Turk*	4-23-2024	County Board Member
Randy Schoonover	7-15-2025	County Board Member
Steve Williamson	4-23-2024	County Board Member
VACANT		County Board Member
Steve Carrow	4-23-2024	County Board Member
Bob (Melvin) Frank	4-23-2024	County Board Member
Meeting Schedule: As Needed		

ORDINANCE NO. 25 - 21

Amendment No. 629 To Richland County Code Of Ordinance Chapter 119- Zoning Relating To Parcel 012-2044-3000.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Code of Ordinance Chapter 119- Zoning, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.0-acre parcel in the Town of Forest is hereby rezoned from Industrial (I) to the Residential (R) District:

Part of the Northeast quarter of the Northeast quarter of Section 29, Town 12 North, Range 2 West, Town of Forest, Richland County, Wisconsin, being more fully described as follows:

Commencing at the Northeast corner of Section 29, T12N, R2W;
Thence S 01°32'28" E on the West line of the Northeast quarter, 720.45 feet;
Thence continuing S 01°32'28" E, 82.64 feet;
Thence N 78°55'10" E, 389.44 feet to the point of beginning;
Thence continuing N 78°55'10" W, 605.86 to the Easterly right-of-way of County Highway G;
Thence Northwesterly on said right-of-way, 239.13 feet on the arc of a 559.30 foot radius curve to the left, making a central angle of 24°29'51" and a long chord of 237.32 feet that bears N 14°34'07" W; thence N 26°49'02" W, 66.95 feet to the last point on the Easterly right-of-way of County Highway G;
Thence S 79°53'21" E, 23.35 feet;
Thence S 49°52'01" E, 297.00 feet;
Thence S 72°53'10" E, 87.00 feet;
Thence N 77°28'58" E, 40.56 feet;
Thence S 72°53'10" E, 345.00 feet;
Thence S 11°06'19" W, 93.76 feet to the point of beginning;

Parcel contains 2.00 Acres (87,140 Sq.Ft.), More or Less.

3. This Ordinance shall be effective on Passage and Publication.

DATED: SEPTEMBER 16, 2025	ORDINANCE OFFERED BY THE NATURAL	
PASSED: SEPTEMBER 16, 2025	RESOURCE STANDING COMMITTEE	
PUBLISHED: SEPTEMBER 25, 2025	(04 AUGUST 2025)	
	FOR	AGAINST
DAVID TURK, CHAIR	STEVE CARROW	X
RICHLAND COUNTY BOARD OF SUPERVISORS	JULIE FLEMING	X
	MARK GILL	X
	RICHARD MCKEE	X
	ALAYNE HENDRICKS	X
DEREK KALISH		
RICHLAND COUNTY CLERK		

Administrator's Report – September 2026

We have created an accounts payable process utilizing Tyler and rolled out the process. Departments will start to enter in their own invoices into Tyler for processing. Checks will continue to be cut through the Clerk's office.

The Fair was held September 3 - 7. Things went well and they had large crowds. I want to take a moment to thank Josh Elder, Randy Nelson and Brian Thielmann. They put in 18-hour days during the fair to ensure things ran smooth. Karen Knock, Sandy Campbell and Hugo Santiago are other county employees who donated their time to make the fair a success. There were also other community members and board members who stepped up and donated their time. Thank you to all of them.

Ambulance Director interviews took place on September 15.

There will be a community forum on September 29th. This will be an opportunity for the county, city and school district to share information on what they have been doing. It will be at 6 pm at The Phoenix Center. All are welcome to attend.

We have rolled out the Employee Assistance Program effective September 1st. At the Department Head meeting later this month, the company will be in attendance to share with them how the program can best support their staff. This program is also available to County Board Members. Information is at your table on how to connect with the program.

Tower Project Update
August 2025

Civil work continues at the Yuba site. The footing for the retaining wall has been put in place and they will start to build the retaining wall by August 29th. All the civil work has been completed at the other sites.

General Communications is continuing to work on securing the last two frequencies. They are working with Marquette County and Monroe County to get the permissions. Once these last two frequencies are secured, the FCC license will be requested. The license will be approved 7 – 10 days after submitting.

The Combiners were shipped on August 27, 2025 and should arrive mid-September. The rest of the radio equipment has been purchased and is at the sites, space permitting.

Antenna work at the towers will start the first week of September. They will start at the Gotham site.

The Microwave equipment is currently being manufactured. It is expected to be shipped the middle of September.

Collaboration is happening with emergency service providers that support Richland County residents to ensure they are prepared for the changeover. The county is prepared to fund the programming costs of their radios, so they are compatible with the new system.

Preliminary Budget Summary

2026

2026 Preliminary Budget Highlights

- Advancement of one step on wage scale for all full-time employees.
- Addition of Radio Tower Technician & Radio Tower operations funding.
- Restructuring of Administration, Symons, Emergency Services, and HHS staff.
- Focus on maintaining and enhancing cyber security.

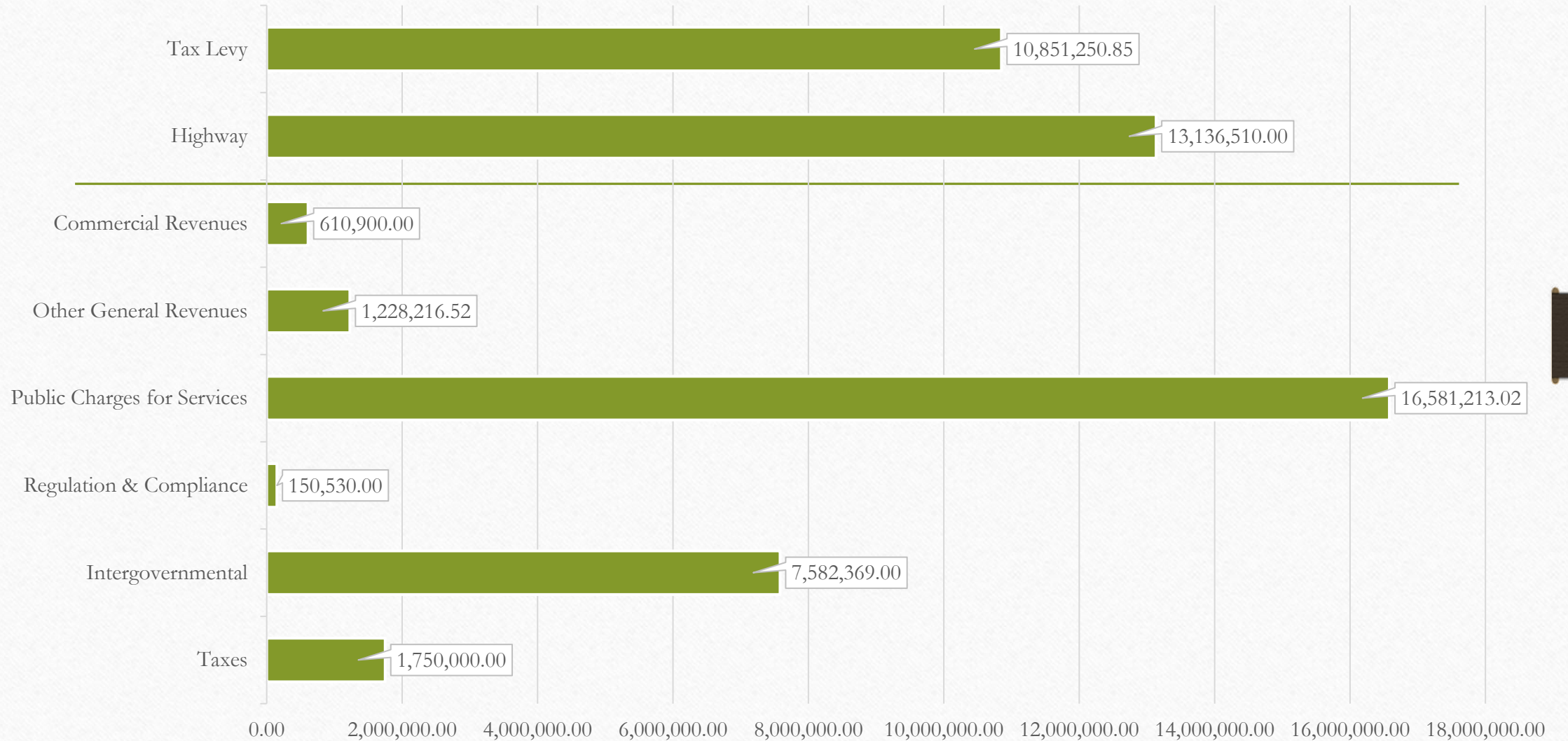
Revenue Type Summary

- Taxes: County Sales tax, interest on taxes, and MFL/Forest Crop
- Intergovernmental: State Aid
- Regulation & Compliance: Fines, forfeitures, and various fees (permits, large group, etc.)
- Public Charges for Services: Departmental fees charged within county (includes HHS, Pine Valley, Sheriff, etc.)
- Other General Revenues: Various non-department fees, Pine Valley rebated funds, and Short-Term Borrowing
- Commercial Revenues: Investment income
- Highway: GTA, Operational, Town Bridge 50/50 Cost Share, Wheel Tax, State Maintenance Agreements
- Tax Levy: Funding gap between revenues and expenses

2026 Preliminary Budget Revenues

2026 Preliminary Budgeted Revenues	
Taxes	1,750,000.00
Intergovernmental	7,582,369.00
Regulation & Compliance	150,530.00
Public Charges for Services	16,581,213.02
Other General Revenues	1,228,216.52
Commercial Revenues	610,900.00
Highway	13,136,510.00
Tax Levy	10,851,250.85
TOTAL	51,890,989.39

2026 Preliminary Budget Revenue



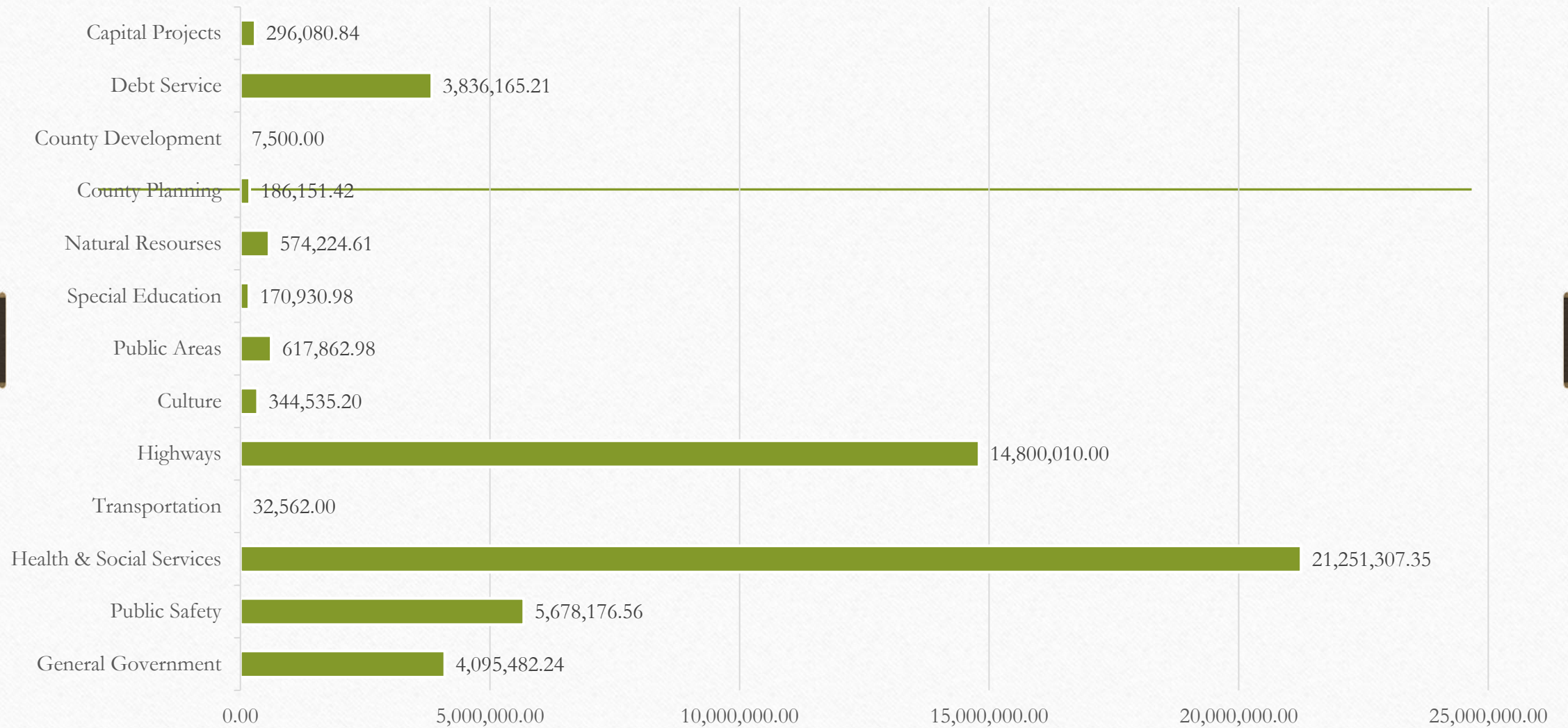
Expense Type Summary

- General Government: General Administration
- Public Safety: Sheriff-Ambulance - Emergency Government - Animal Control - LEPC
- Health & Social Services: Pine Valley – Health & Human Services(all dept.) – Child Support – Veterans
- Transportation: Airport
- Highway: Administration – CTHS – Bridge Construction – Town Bridge Cost Share – Equipment – State Main Agreement
- Culture: Libraries – County Fair
- Public Areas: Snowmobile trails/areas – county parks – Ash Creek Community Forest – Symons
- Special Education: Extension
- Natural Resources: Land Conservation – Wildlife Damage Mgmt. – Nursery Stock – Recycling – Watershed
- County Planning: SWWRPC – Zoning – Failing Septic Systems
- County Development: Economic Development – NHS
- Debt Service: Debt Service Payments
- Capital Projects: Capital Projects

2026 Preliminary Budgeted Expenses

2026 Preliminary Budgeted Expenses	
General Government	4,095,482.24
Public Safety	5,678,176.56
Health & Social Services	21,251,307.35
Transportation	32,562.00
Highways	14,800,010.00
Culture	344,535.20
Public Areas	617,862.98
Special Education	170,930.98
Natural Resources	574,224.61
County Planning	186,151.42
County Development	7,500.00
Debt Service	3,836,165.21
Capital Projects	296,080.84
TOTAL	51,890,989.39

2026 Preliminary Budget Expenses



2025 Debt Service Summary

2025 DEBT SCHEDULE

DEBT ISSUES	BALANCE 12-31-25
G.O. Refunding Bonds (Debt Consolidation)	690,000 Matures 3-1-27
G.O. Promissory Notes (Capital Improvement Projects)	1,545,000 Matures 3-1-28
G.O. Pine Valley Construction Bonds (PVCV)	7,320,000 Matures 3-1-35
G.O. Pine Valley Construction Bonds (PVCV)	6,645,000 Matures 9-1-36
G.O. Capital Improvement Bonds – Radio Tower	8,100,000 Matures 9-1-38
TOTAL	24,300,000

2026 Debt Payments Summary
(Principal & Interest)

General – 782,500
Pine Valley – 1,487,350
Radio Tower – 468,250
Short –Term borrowing – 1,098,065.21

TOTAL – 3,836,165.21

2026 Top 5 Departments By Gross Levy

Sheriff's Department

4,064,342.56

Debt Service

3,836,165.21

Highway

1,663,500.00

Institutional Costs

1,285,000.00

Health & Human Services

1,045,670.88

2026 Preliminary Gross Levy

	2025 LEVY	2026 LEVY	PLUS OR MINUS
Department			
Ambulance Service	0.00	0.00	0.00
New Ambulance (Fund 16)	0.00	0.00	0.00
Ambulance Equipment & Outlay (Fund 47)	0.00	0.00	0.00
Animal Control-Dog License Fees	14,275.00	14,925.00	650.00
Capital Planning	229,263.61	0.00	-229,263.61
Child Support Program	76,768.59	68,743.61	-8,024.98
Circuit Court	214,047.30	202,793.00	-11,254.30
Conservation Planner Technician	27,877.54	34,029.12	6,151.58
Coroner	52,285.00	57,740.00	5,455.00
Corporation Counsel	163,111.00	152,740.62	-10,370.38
County Board	45,931.00	41,646.00	-4,285.00
County Administrator	579,037.12	725,169.02	146,131.90
County Clerk	181,651.23	176,538.76	-5,112.47
County Parks	54,875.00	38,507.47	-16,367.53
County Technology Fund	161,150.00	382,146.71	220,996.71
County Treasurer	172,856.41	206,952.54	34,096.13
Courthouse	273,244.40	325,083.44	51,839.04
Courthouse Repair Outlay	20,000.00	20,000.00	0.00
Court Mediation	200.00	400.00	200.00
Debt Service	3,351,487.50	3,836,165.21	484,677.71
District Attorney	236,108.35	234,089.61	-2,018.74
Economic Development	30,000.00	0.00	-30,000.00
Elections	48,164.00	59,740.41	11,576.41
Emergency Government	44,959.43	27,601.00	-17,358.43
Fairs and Exhibits	18,104.98	15,000.01	-3,104.97
Family Court Commissioner	29,205.35	28,505.35	-700.00

	2025 LEVY	2026 LEVY	PLUS OR MINUS
Health and Human Services	994,498.46	1,045,670.88	51,172.42
Highway	1,663,500.00	1,663,500.00	0.00
Management Information Systems	331,701.36	449,149.33	117,447.97
Institutional Costs Funds	1,385,000.00	1,285,000.00	-100,000.00
Land Conservation	139,705.79	142,573.19	2,867.40
Local Emergency Planning Committee	-4,440.00	0.00	4,440.00
Pine Valley	0.00	0.00	0.00
Property Lister	114,005.92	120,513.74	6,507.82
Radio Tower	0.00	147,080.84	147,080.84
Register of Deeds	2,296.59	77,809.82	75,513.23
Register in Probate	214,320.02	224,055.25	9,735.23
Sheriff's Department	4,063,999.00	4,064,342.56	343.56
911 Outlay	50,000.00	74,000.00	24,000.00
Soil Conservation Cost Sharing	4,000.00	0.00	-4,000.00
Surveyor	4,650.00	4,650.00	0.00
Symons Recreation Complex	53,960.40	53,190.26	-770.14
University Extension	202,720.99	170,930.98	-31,790.01
UW-Richland Outlay	80,000.00	50,000.00	-30,000.00
Veterans Service Office	100,412.42	115,060.77	14,648.35
Videoconferencing	4,000.00	5,000.00	1,000.00
Watershed Maintenance	0.00	2,500.00	2,500.00
Zoning	-12,718.05	-386.12	12,331.93
General	-5,075,209.92	-5,491,907.53	-416,697.61
TOTALS	10,341,005.79	10,851,250.85	510,245.06

TAX LEVY DISTRIBUTION - 2026 BUDGET		
Fund Number	Fund Name	Tax Levy
100	General	2,845,194.94
120	Elections Fund	59,740.41
190	Sheriff's Dept. Uniform Allowance	22,000.00
250	Special Investigations	2,000.00
280	Tax Delinquent Parcels	5,200.00
290	Videoconferencing	5,000.00
300	Debt Service	2,348,815.21
310	Court Mediation	400.00
320	UW-Richland Outlay	50,000.00
360	Symons Recreation Complex	53,190.26
420	Computer Outlay	382,146.71
430	Courthouse Repair Outlay	20,000.00
440	HHS Institutional Childrens Costs	630,000.00
500	911 Outlay	74,000.00
540	HHS Institutional Adult Costs	655,000.00
560	Health and Human Services	871,280.95
610	Pine Valley Community Village	737,350.00
630	County Aging Unit	174,389.93
640	Watershed Maintenance	2,500.00
650	County Parks	38,507.47
680	Richland County Fair	15,000.01
710	Highway Department	1,663,500.00
720	Conservation Planner Technician	34,029.12
810	Dog License Fees	14,925.00
940	Radio Tower	147,080.84
	TOTAL TAX LEVY	10,851,250.85

TAX LEVY DISTRIBUTION - 2026 BUDGET			
	Revenues	Expenditures	Tax Levy
Fund 100 - General			
County Sales Tax	1,550,000.00		
Interest on Taxes	100,000.00		
Managed Forest and Forest Crop Taxes	100,000.00		
State Shared Revenues/Bear Creek Solar	2,221,152.84		
State Aid - Exempted Business Computers	12,922.57		
State Aid - Personal Property	114,020.70		
State Aid - Circuit Court Support Payment	52,275.00		
State Aid - Circuit Court Coop Agreement Reimb.	600.00		
State Aid - GAL Fees	26,000.00		
State Aid - Victim Witness Program	30,000.00		
State Aid - Interpreter Reimbursement	4,000.00		
State Aid - Probation and Parole Housing	10,000.00		
Prisoner Aid In Lieu Of Social Security	3,200.00		
State Aid - Police Training	6,000.00		
State Aid - DNA Testing	800.00		
State Aid - Bullet Proof Vests	800.00		
State Aid - Summer Traffic Grant	0.00		
State Aid - Emergency Management	26,187.00		
State Aid - Child Support Agency	160,307.00		
State Aid - Child Support MSL	0.00		
State Aid - Veterans Service	11,688.00		
State Aid - Failing Septic	0.00		
State Aid - Land Conservation	8,775.30		
State Aid - Land Conservation - Lake Monitoring	1,500.00		
State Aid - Wildlife Damage Admin	250.00		
DNR Payment In Lieu Of Taxes	45,760.22		
State Aid - Sanctions	15,000.00		
ICAC Reimbursement - Sheriff's Department	0.00		
DNR - MFL Resource Aid Payment	27,410.00		
County Ordinance Forfeitures	38,500.00		
GAL - Clerk of Court	20,000.00		
GAL - Register in Probate	20,000.00		
ST Fines & Forfeitures	500.00		
State Fines & Forfeitures 341-47, 49	14,000.00		
State Fines & Forfeitures 348	150.00		
State Fines & Other Forfeitures	0.00		
Civil/Crime Fees	15,000.00		
Clerk of Court Child Support Fee	200.00		
Clerk of Court Copy Fees	3,200.00		
Payment Plan Fee - Clerk of Court	1,000.00		
Jury Demand Fee	1,000.00		
Muni Forfeiture Fee	2,000.00		
Administrative Fees - Clerk of Court	1,000.00		
Ignition Interlock Device	1,100.00		
Lien Fees & Other Services	4,000.00		
Probate Fees - Clerk of Court	7,000.00		
Medical Fees Recovered	750.00		
Restitution Fee 10%	500.00		
Restitution Admin Fee 5%	200.00		
Witness Fee-County	0.00		
Comm Srvc Work Offset Fee	0.00		
Compliance Certificate Fee	0.00		
Bond Forfeitures	10,000.00		
Adversary Counsel Reimbursement	30,000.00		
Jury Costs Recovered	0.00		
Dare/Crime Prevention	0.00		
Interpreter Fee-County	0.00		
Juvenile Legal Fees Reimbursement	60.00		

TAX LEVY DISTRIBUTION - 2026 BUDGET			
	Revenues	Expenditures	Tax Levy
Occupational Drivers License Fee	20.00		
Occupational DL Fee St/Co	0.00		
US Attorney E-File Fees	0.00		
Coroner Fees	12,000.00		
Service Fees - Clerk of Court	0.00		
Register In Probate Fees	6,000.00		
County Clerk - Core Fees	2,593.75		
Treasurer's Fees	150.00		
Treasurer - Ag Use Value Penalty	1,000.00		
Register of Deeds Fees	97,000.00		
Real Estate Transfer Fees	62,000.00		
Sheriff's Civil Process Fees	15,000.00		
Sheriff Escort Fees	0.00		
Sheriff Law Enforcement Services - Lone Rock	54,000.00		
Electronic Monitoring Program Fees	30,000.00		
Jail Assessment Fees	0.00		
Board Of Prisoners - Huber	9,700.00		
Board Of Prisoners - County	0.00		
Child Support - Sheriff's Fees	500.00		
Child Support - Court Costs	0.00		
Child Support - Genetic Tests	250.00		
Land Use Permits	33,000.00		
Farmland Preservation Certificates	5,000.00		
Manure Storage Permit Fees	0.00		
Zoning Permits	20,000.00		
Zoning-State Grant	12,500.00		
Sanitary Permit Fees	28,000.00		
Soil Testing Fees	7,000.00		
Sanitary Maintenance Filing Fee	43,000.00		
Land Division Fees	4,000.00		
Non-Metallic Mining Fees	16,500.00		
Mapping & Data Base Fees	400.00		
County Address Signs	3,500.00		
Sheriff's Telephone Revenues	15,000.00		
Sheriff's Copies Revenue	3,000.00		
Indirect Cost Study Revenues	0.00		
County Farmland Leases	4,800.00		
General Revenues	100.00		
Other Miscellaneous Revenues	61,300.00		
Interest On General Fund Investments	600,000.00		
Bank Earned Interest - Clerk of Court	900.00		
General Fund Balance Applied	303,026.27		
Interest On Judgements	10,000.00		
Family Court Commissioner - Coop Agreement	2,040.00		
Total Revenues	6,162,088.65		
County Board		41,646.00	
Citizen Standing Committees		1,168.85	
County Administrator		725,169.02	
Register in Probate		230,055.25	
Circuit Court		466,748.00	
Richland County Judge		5,000.00	
Family Court Commissioner		30,545.35	
Coroner		69,740.00	
County Clerk		179,132.51	
Data Processing		0.00	
Automated Mail Machine		3,562.16	
Property Lister		120,513.74	
County Treasurer		197,794.59	
Tax Deed Property		2,320.00	

TAX LEVY DISTRIBUTION - 2026 BUDGET			
	Revenues	Expenditures	Tax Levy
Cancelled Tax Certificates		877.95	
Property Tax Chargeback		700.00	
Checking Account Fees		1,210.00	
Independent Auditing		37,485.00	
Special Accounting-Indirect Cost Study (Maximus)		4,100.00	
District Attorney		264,089.61	
Corporation Counsel		152,740.62	
Register of Deeds		236,809.82	
Surveyor		4,650.00	
Courthouse		325,083.44	
Internet / Bandwidth Access		3,038.88	
Management Information Systems		449,149.33	
Property and Liability Insurance		51,215.00	
Workers Compensation Insurance		15,000.00	
Public Official Bonds		0.00	
PCORF Health Insurance		650.00	
Sheriff's Administration		642,182.07	
Sheriff's Department		1,967,028.14	
Police Radio		33,000.00	
County Jail		1,560,632.35	
Jail Assessment Fees		0.00	
NG911 GIS Grant		0.00	
PSAP Grant		0.00	
ICAC Reimbursement - Sheriff's Department		0.00	
Emergency Management		53,788.00	
State Special Charges-Charitable & Penal		0.00	
Child Support Program		229,800.61	
Veterans Service Office		101,206.82	
Veterans Service Grant		11,672.95	
Soldiers and Sailors Fund		5,769.00	
Care of Veterans Graves		8,100.00	
Tri-County Airport		32,562.00	
Libraries		209,465.64	
University Extension		170,930.98	
Land Conservation		158,098.49	
Failing Septic Systems		0.00	
SW WI Regional Planning Commission		18,637.54	
Zoning		167,513.88	
Employee Assistance Program		9,000.00	
Economic Development		0.00	
Neighborhood Housing Services		7,500.00	
Co Trunk Hwy - Vehile Fire		200.00	
Total Expenditures		9,007,283.59	
Tax Levy			2,845,194.94
<u>Fund 120 - Elections Fund</u>			
Fund Balance Applied	10,000.00		
Expenditures		69,740.41	
Tax Levy			59,740.41
<u>Fund 160 - New Ambulance Fund</u>			
Revenues - State Aid	0.00		
Expenditures		0.00	
			0.00

TAX LEVY DISTRIBUTION - 2026 BUDGET			
	Revenues	Expenditures	Tax Levy
<u>Fund 190 - Sheriff's Dept. Uniform Allowance</u>			
Expenditures		22,000.00	
Tax Levy			22,000.00
<u>Fund 230 - Land Records Information Grant</u>			
Revenues - State Aid	96,000.00		
Expenditures		96,000.00	
Tax Levy			0.00
<u>Fund 250 - Special Investigations</u>			
Expenditures		2,000.00	
Tax Levy			2,000.00
<u>Fund 260 - Sheriff Grant Disbursement</u>			
Revenues	0.00		
Expenditures		0.00	
Tax Levy			0.00
<u>Fund 280 - Tax Delinquent Parcels</u>			
Expenditures		5,200.00	
Tax Levy			5,200.00
<u>Fund 290 - Videoconferencing Fund</u>			
Expenditures		5,000.00	
Tax Levy			5,000.00
<u>Fund 300 - Debt Service</u>			
Principal - 2020 Capital Projects Bonds		400,000.00	
Principal - Prior Service Refunding Bonds		0.00	
Principal - Capital Projects GO Refund		340,000.00	
Principal - Short Term Borrowing		1,085,000.00	
Principal - Radio Tower Project		150,000.00	
Interest - 2020 Capital Projects Bonds		26,900.00	
Interest - Prior Service Refunding		0.00	
Interest - Capital Projects GO Refunding		15,600.00	
Interest - Short Term Borrowing		13,065.21	
Interest - Radio Tower Project		318,250.00	
Debt Reporting Requirement		0.00	
Tax Levy			2,348,815.21
<u>Fund 310 - Mediation Services</u>			
Revenues - Court Mediation Fees	3,000.00		
Revenues - Marriage License Fees	1,600.00		
Expenditures		5,000.00	
Tax Levy			400.00
<u>Fund 320 - UW-Richland Outlay</u>			
Expenditures		50,000.00	
Tax Levy			50,000.00

TAX LEVY DISTRIBUTION - 2026 BUDGET			
	Revenues	Expenditures	Tax Levy
<u>Fund 330 - Fairgrounds Donations</u>			
Revenues	7,500.00		
Expenditures		7,500.00	
Tax Levy			0.00
<u>Fund 340 - Health Department Grants</u>			
Revenues-State Aid	35,778.16		
Revenues	0.00		
Expenditures		35,778.16	
Tax Levy			0.00
<u>Fund 360 - Symons Recreation Complex</u>			
Revenues - Public Charges	418,450.00		
Revenues - City Of Richland Center	53,190.25		
Expenditures		524,830.51	
Tax Levy			53,190.26
<u>Fund 370 - Symons Swimming Pool Projects</u>			
Fund Balance Applied	11,500.00		
Expenditures		11,500.00	
			0.00
<u>Fund 420 - County Technology Fund</u>			
Expenditures		382,146.71	
Tax Levy			382,146.71
<u>Fund 430 - Courthouse Repair Outlay</u>			
Expenditures		20,000.00	
Tax Levy			20,000.00
<u>Fund 440 - Institutional Childrens Costs</u>			
Expenditures		630,000.00	
Tax Levy			630,000.00
<u>Fund 470 - Ambulance Equipment & Training</u>			
Revenues	10,000.00		
Expenditures		10,000.00	0.00
<u>Fund 480 - Land Records</u>			
Revenues	20,000.00		
Expenditures		20,000.00	
			0.00
<u>Fund 490 - Local Emergency Planning</u>			
Revenues - State Aid - Hazard Mitigation	0.00		
Revenues - State Aid - EPCRA Emerg. Plan	8,371.00		
Revenues - State Aid - EPCRA Comp. & Hazmat	6,000.00		
Expenditures		14,371.00	
Tax Levy			0.00

TAX LEVY DISTRIBUTION - 2026 BUDGET			
	Revenues	Expenditures	Tax Levy
<u>Fund 500 - 9-1-1 Outlay</u>			
Expenditures		74,000.00	
Tax Levy			74,000.00
<u>Fund 510 - County Ambulance Service</u>			
Fees	1,025,000.00		
Miscellaneous Revenues	3,750.00		
Payments from Municipalities	326,000.00		
Operations		951,750.00	
Uncollectible Ambulance Bills		400,000.00	
Ambulance Maintenance - Municipalities		3,000.00	
Tax Levy			0.00
<u>Fund 530 - Resource Center</u>			
Revenues - State Aid	459,049.00		
Expenditures		459,049.00	
Tax Levy			0.00
<u>Fund 540 - Institutional Adult Costs</u>			
Expenditures		655,000.00	
Tax Levy			655,000.00
<u>Fund 560 - Health and Human Services</u>			
Revenues - State Aid	3,561,391.54		
Revenues - Public Charges	3,863,663.96		
Expenditures		8,296,336.45	
Tax Levy			871,280.95
<u>Fund 570 - Solid Waste and Recycling</u>			
Revenues - State Aid	98,700.00		
Expenditures		98,700.00	
Tax Levy			0.00
<u>Fund 610 - Pine Valley Community Village</u>			
Revenues	10,143,954.83		
Surplus Applied	750,000.00		
Operational Expenses		10,143,954.83	
Principal - Pine Valley Bonds - 8/10/15		625,000.00	
Principal - Pine Valley Notes - 3/15/16		455,000.00	
Interest - Pine Valley Bonds 8/10/15		235,425.00	
Interest - Pine Valley Notes 3/15/16		171,925.00	
Tax Levy			737,350.00
<u>Fund 630 - County Aging Unit</u>			
State Aid-Transp/TitleIIB/SCSP	316,468.67		
CAU - Elderly Revenues	183,780.93		
Expenditures		674,639.53	
Tax Levy			174,389.93

TAX LEVY DISTRIBUTION - 2026 BUDGET			
	Revenues	Expenditures	Tax Levy
<u>Fund 640 - Watershed Maintenance</u>			
Revenues	0.00		
Fund Balance Applied	2,000.00		
Expenditures		4,500.00	
Tax Levy			2,500.00
<u>Fund 650 - County Parks</u>			
Revenues	0.00		
Expenditures		38,507.47	
Tax Levy			38,507.47
<u>Fund 660 - Soil Conservation Cost Sharing</u>			
Revenues - State Aid	37,000.00		
Expenditures		37,000.00	
Tax Levy			0.00
<u>Fund 680 - Richland County Fair</u>			
Revenues - Public Charges & State Aid	112,569.55		
Expenditures		127,569.56	
Tax Levy			15,000.01
<u>Fund 690 - Snowmobile Trails</u>			
Revenues - State Aid	42,025.00		
Expenditures		42,025.00	
Tax Levy			0.00
<u>Fund 710 - Highway Department</u>			
State Aid - County Trunk Highway System (GTA)	646,340.00		
Operational Revenues	10,402,350.00		
Towns, Villages, & Cities	550,000.00		
Town Bridge 50/50 Cost Share	37,820.00		
Wheel Tax	300,000.00		
State Maintenance Agreement	1,200,000.00		
Administration		620,000.00	
County Trunk Highway System		10,112,190.00	
Town Bridge 50/50 Cost Share		37,820.00	
Towns, Villages, & Cities		550,000.00	
Equipment (Machinery)		2,280,000.00	
State Maintenance Agreement		1,200,000.00	
Tax Levy			1,663,500.00
<u>Fund 720 - Conservation Planner Technician</u>			
Revenues - State Aid	110,097.00		
Expenditures		144,126.12	
Tax Levy			34,029.12
<u>Fund 780 - Nursery Stock</u>			
Revenues	1,800.00		
Expenditures		1,800.00	
Tax Levy			0.00

TAX LEVY DISTRIBUTION - 2026 BUDGET			
	Revenues	Expenditures	Tax Levy
<u>Fund 790 - Ash Creek Community Forest</u>			
Fund Balance Applied	1,000.00		
Expenditures		1,000.00	
Tax Levy			0.00
<u>Fund 800 - Wildlife Damage Management</u>			
Revenues - State Aid	14,000.00		
Expenditures		14,000.00	
Tax Levy			0.00
<u>Fund 810 - Dog License Fees</u>			
Revenues	3,500.00		
Expenditures		18,425.00	
Tax Levy			14,925.00
<u>Fund 940 - Radio Tower</u>			
Expenditures		147,080.84	
Tax Levy			147,080.84
<u>Fund 970 - Courthouse Employee Fund</u>			
Fund Balance Applied	4,000.00		
Expenditures		4,000.00	
			0.00
TOTAL LEVY			10,851,250.85
Version: Preliminary 2.5 CB			

	2025 LEVY	2026 LEVY	PLUS OR MINUS
Department			
Ambulance Service	0.00	0.00	0.00
New Ambulance (Fund 16)	0.00	0.00	0.00
Ambulance Equipment & Outlay (Fund 47)	0.00	0.00	0.00
Animal Control-Dog License Fees	14,275.00	14,925.00	650.00
Capital Planning	229,263.61	0.00	-229,263.61
Child Support Program	76,768.59	68,743.61	-8,024.98
Circuit Court	214,047.30	202,793.00	-11,254.30
Conservation Planner Technician	27,877.54	34,029.12	6,151.58
Coroner	52,285.00	57,740.00	5,455.00
Corporation Counsel	163,111.00	152,740.62	-10,370.38
County Board	45,931.00	41,646.00	-4,285.00
County Administrator	579,037.12	725,169.02	146,131.90
County Clerk	181,651.23	176,538.76	-5,112.47
County Parks	54,875.00	38,507.47	-16,367.53
County Technology Fund	161,150.00	382,146.71	220,996.71
County Treasurer	172,856.41	206,952.54	34,096.13
Courthouse	273,244.40	325,083.44	51,839.04
Courthouse Repair Outlay	20,000.00	20,000.00	0.00
Court Mediation	200.00	400.00	200.00
Debt Service	3,351,487.50	3,836,165.21	484,677.71
District Attorney	236,108.35	234,089.61	-2,018.74
Economic Development	30,000.00	0.00	-30,000.00
Elections	48,164.00	59,740.41	11,576.41
Emergency Government	44,959.43	27,601.00	-17,358.43
Fairs and Exhibits	18,104.98	15,000.01	-3,104.97
Family Court Commissioner	29,205.35	28,505.35	-700.00
Health and Human Services	994,498.46	1,045,670.88	51,172.42
Highway	1,663,500.00	1,663,500.00	0.00
Management Information Systems	331,701.36	449,149.33	117,447.97
Institutional Costs Funds	1,385,000.00	1,285,000.00	-100,000.00
Land Conservation	139,705.79	142,573.19	2,867.40
Local Emergency Planning Committee	-4,440.00	0.00	4,440.00
Pine Valley	0.00	0.00	0.00
Property Lister	114,005.92	120,513.74	6,507.82
Radio Tower	0.00	147,080.84	147,080.84
Register of Deeds	2,296.59	77,809.82	75,513.23
Register in Probate	214,320.02	224,055.25	9,735.23
Sheriff's Department	4,063,999.00	4,064,342.56	343.56
911 Outlay	50,000.00	74,000.00	24,000.00
Soil Conservation Cost Sharing	4,000.00	0.00	-4,000.00
Surveyor	4,650.00	4,650.00	0.00
Symons Recreation Complex	53,960.40	53,190.26	-770.14
University Extension	202,720.99	170,930.98	-31,790.01
UW-Richland Outlay	80,000.00	50,000.00	-30,000.00
Veterans Service Office	100,412.42	115,060.77	14,648.35
Videoconferencing	4,000.00	5,000.00	1,000.00
Watershed Maintenance	0.00	2,500.00	2,500.00
Zoning	-12,718.05	-386.12	12,331.93
General	-5,075,209.92	-5,491,907.53	-416,697.61
TOTALS	10,341,005.79	10,851,250.85	510,245.06

	BUDGET FOR 2025		
DEPARTMENT	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY

Ambulance Service	761,966.05		
Ambulance Maintenance - Municipalities	3,000.00		
Uncollectable Ambulance Bills	400,000.00		
Payments from Municipalities		156,466.05	
Miscellaneous Revenues		8,500.00	
Ambulance Fees		1,000,000.00	0.00
Emergency Management	69,959.43		
Emergency Management Grant		25,000.00	44,959.43
Local Emergency Planning Committee	11,809.00		
State Aid-Local Emergency Planning Comm.		8,249.00	
State Aid-Haz Mat Grant		8,000.00	-4,440.00
Ambulance Equipment & Training Outlay	25,000.00		
State Aid-Ambulance Equipment & Training		25,000.00	0.00
New Ambulance Fund (Fund 16)	0.00	0.00	0.00

	BUDGET FOR 2026		
	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY

	951,750.00		
	3,000.00		
	400,000.00		
		326,000.00	
		3,750.00	
		1,025,000.00	0.00
	53,788.00		
		26,187.00	27,601.00
	14,371.00		
		8,371.00	
		6,000.00	0.00
	10,000.00		
		10,000.00	0.00
	0.00	0.00	0.00

Child Support Program	212,976.76		
Child Support -- Sheriffs Fees		500.00	
Child Support -- Court Costs		0.00	
Child Support - Genetic Tests		250.00	
State Aid-Child Support Agency		135,458.17	
State Aid-Child Support MSL		0.00	76,768.59

	229,800.61		
		500.00	
		0.00	
		250.00	
		160,307.00	
		0.00	68,743.61

Circuit Court	461,755.30		
State Aid-Circuit Court Support Payment		52,275.00	
State Aid-GAL Fees		26,313.00	
County Ordinance Forfeitures		38,500.00	
State Fines & Forfeitures 348		14,000.00	
GAL - Clerk of Court		25,000.00	
GAL - Register In Probate		15,000.00	
Ignition Interlock Device		1,100.00	
Bond Forfeitures		5,000.00	
US Attorney E-File Fees		20.00	
Circuit Court Fees and Costs		30,000.00	
Medical Fees Recovered		0.00	
Adversary Counsel Reimbursement		30,000.00	
ST Fines & Forfeitures		0.00	
State Fines & Forfeitures 341-47, 49		0.00	
State Fines & Other Forfeitures		0.00	

	466,748.00		
		52,275.00	
		26,000.00	
		38,500.00	
		150.00	
		20,000.00	
		20,000.00	
		1,100.00	
		10,000.00	
		0.00	
		0.00	
		750.00	
		30,000.00	
		500.00	
		14,000.00	
		0.00	

	BUDGET FOR 2025				BUDGET FOR 2026		
DEPARTMENT	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY		BUDGETED EXPENSES	BUDGETED REVENUES	LEVY
Civil/Crim Action Fees		0.00				15,000.00	
Lien Fees & Other Services		0.00				4,000.00	
Clerk of Court Child Support Fee		0.00				200.00	
Clerk of Court Copy Fees		0.00				3,200.00	
Administrative Fees		0.00				1,000.00	
Jury Demand Fee		500.00				1,000.00	
Service Fees		0.00				0.00	
Jury Costs Recovered		0.00				0.00	
Dare/Crime Prevention		0.00				0.00	
Payment Plan Fee		0.00				1,000.00	
Probate Fees		0.00				7,000.00	
Interpreter Fee-County		0.00				0.00	
Juvenile Legal Fees Reimbursement		300.00				60.00	
Muni Forfeiture Fee		0.00				2,000.00	
Interpreter Fees Reimbursement		4,000.00				4,000.00	
Witness Fees - County		0.00				0.00	
Restituion Fee 10%		0.00				500.00	
Restitution Admin Fee 5%		200.00				200.00	
Occupational DL Fee St/CO		0.00				0.00	
Occupational Drivers License Fee		0.00				20.00	
Comm Srvcs Work Offset Fee		0.00				0.00	
Clerk of Court Coop Agreement Reimburse		1,000.00				600.00	
Interest on Judgements		4,000.00				10,000.00	
Bank Interest Earned		500.00	214,047.30			900.00	202,793.00
Court Mediation Service	5,000.00				5,000.00		
Court Mediation Fees		3,000.00				3,000.00	
Mediation/Marriage License Fees		1,800.00	200.00			1,600.00	400.00
Videoconferencing	4,000.00		4,000.00		5,000.00		5,000.00
Register in Probate	220,620.02				230,055.25		
Register in Probate Fees		6,300.00	214,320.02			6,000.00	224,055.25
Coroner	63,285.00				69,740.00		
Coroner Fees		11,000.00	52,285.00			12,000.00	57,740.00
Corporation Counsel	163,111.00		163,111.00		152,740.62		152,740.62
County Board	45,931.00		45,931.00		41,646.00		41,646.00
County Administrator	579,037.12		579,037.12		725,169.02		725,169.02

	BUDGET FOR 2025		
DEPARTMENT	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY

County Clerk - Core Budget	190,089.98		
County Clerk - Wisvote Fees		5,500.00	
County Clerk's Fees- Core Fees		2,938.75	
			181,651.23

Elections	48,164.00		48,164.00
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County Treasurer	172,731.41		
Tax Delinquent Parcels	0.00		
Cancelled Tax Certificates	0.00		
Property Tax Chargeback	0.00		
Tax Deed Property	0.00		
Checking Account Fees	1,200.00		
County Owned Real Estate			
Treasurers Fees		75.00	
Treasurer-Ag Use Value Penalty		1,000.00	172,856.41

Courthouse	273,244.40		273,244.40
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Courthouse Repair Outlay	20,000.00		20,000.00
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BUDGET FOR 2026		
BUDGETED EXPENSES	BUDGETED REVENUES	LEVY

179,132.51		
	0.00	
	2,593.75	
		176,538.76

69,740.41	10,000.00	59,740.41
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197,794.59		
5,200.00		
877.95		
700.00		
2,320.00		
1,210.00		
	150.00	
	1,000.00	206,952.54

325,083.44		325,083.44
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20,000.00		20,000.00
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	BUDGET FOR 2025		
DEPARTMENT	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY

Principal - 2020 Capital Projects Bond	300,000.00		
Principal - Prior Service Refunding Bonds	245,000.00		
Principal - Capital Projects GO Refund	330,000.00		
Principal - Pine Valley Bonds - 8/10/15	600,000.00		
Principal - Pine Valley Notes - 3/15/16	445,000.00		
Principal - Short Term Borrowing	601,200.00		
Principal - Radio Tower Project	0.00		
Interest - 2020 Capital Projects Bond	33,900.00		
Interest - Prior Service Refunding Bonds	2,450.00		
Interest - Capital Projects Refunding Bond	25,650.00		
Interest - Pine Valley Bonds 8/10/15	253,800.00		
Interest - Pine Valley Notes 3/15/16	180,925.00		
Interest - Radio Tower Project	321,062.50		
Interest - Short Term Borrowing	12,500.00		
Reporting Requirements	0.00		
Debt Service Fund Surplus Applied		0.00	3,351,487.50

District Attorney	256,108.35		
State Aid-Victim Witness Program		20,000.00	236,108.35

Economic Development	30,000.00		
			30,000.00

	BUDGET FOR 2026		
	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY

400,000.00		
0.00		
340,000.00		
625,000.00		
455,000.00		
1,085,000.00		
150,000.00		
26,900.00		
0.00		
15,600.00		
235,425.00		
171,925.00		
318,250.00		
13,065.21		
0.00		
	0.00	3,836,165.21

264,089.61		
	30,000.00	234,089.61

0.00		
		0.00

	BUDGET FOR 2025		
DEPARTMENT	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY

Fairs and Exhibits	144,244.98		
State Aid-Fairs and Exhibits		6,800.00	
Fairs and Exhibits Revenues		119,340.00	18,104.98
Fairgrounds Donations	7,500.00		
Fairgrounds Donations		7,500.00	0.00
Solid Waste and Recycling Program	98,700.00		
State Aid-Solid Waste and Recycling		98,700.00	0.00

Family Court Commissioner	30,355.35	1,150.00	29,205.35
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Health and Human Services	7,717,713.76		
Health and Human Services Revenues		3,134,773.10	
State Aid-Health and Human Services		3,750,036.27	832,904.39
Health Department Grants	35,466.00		
State Aid-Health Department Grants		35,466.00	
Health Department Revenues		0.00	0.00
CAU - Elderly Services (SCSP)	671,303.26		
State Aid-Elderly Services/Transport (SCSP)		348,180.19	
CAU - Revenues		161,529.00	161,594.07
Resource Center	447,704.18		
State Aid-Resource Center		447,704.18	0.00

Highway Administration	375,000.00		
County Trunk Highway System	3,614,713.96		
Towns, Cities, & Villages	0.00		
Equipment (Machinery)	777,495.00		
State Maintenance Agreement (State Highways)	1,197,400.00		
Bridge Construction - County	100,000.00		
Town Bridge 50/50 Cost Share	44,050.00		
State Aid-County Trunk Highway System (GTA)		605,335.32	
Operational Revenues		2,248,373.64	
Town Bridge 50/50 Cost Share		44,050.00	
Towns, Cities, & Villages		0.00	
Wheel Tax		350,000.00	
State Maintenance Agreement (State Highways)		1,197,400.00	
			1,663,500.00

Management Information Systems	331,701.36		331,701.36
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BUDGET FOR 2026		
BUDGETED EXPENSES	BUDGETED REVENUES	LEVY

127,569.56		
	6,800.00	
	105,769.55	15,000.01
7,500.00		
	7,500.00	0.00
98,700.00		
	98,700.00	0.00

30,545.35	2,040.00	28,505.35
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8,296,336.45		
	3,863,663.96	
	3,561,391.54	871,280.95
35,778.16		
	35,778.16	
	0.00	0.00
674,639.53		
	316,468.67	
	183,780.93	174,389.93
459,049.00		
	459,049.00	0.00

620,000.00		
10,112,190.00		
550,000.00		
2,280,000.00		
1,200,000.00		
0.00		
37,820.00		
	646,340.00	
	10,402,350.00	
	37,820.00	
	550,000.00	
	300,000.00	
	1,200,000.00	
		1,663,500.00

449,149.33		449,149.33
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	BUDGET FOR 2025		
DEPARTMENT	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY

Adult Institutional Costs Fund	705,000.00		
Child Institutional Costs Fund	680,000.00		1,385,000.00

Land Conservation	150,231.16		
State Aid-Land Conservation		8,775.37	
Farmland Preservation Certificate		0.00	
State Aid-Lake Monitoring/Protection		1,500.00	
State Aid-Wildlife Damage Administration		250.00	
Compliance Certificate Fee		0.00	139,705.79
Watershed Maintenance	2,000.00	2,000.00	0.00
Conservation Planner Technician	137,974.54		
State Aid-Conservation Planner Technician		110,097.00	27,877.54
Wildlife Damage Management Fund	14,000.00		
State Aid-Wildlife Damage Management		14,000.00	0.00
Soil Conservation Cost Sharing	41,000.00		
State Aid-Soil Conservation Cost Sharing		37,000.00	4,000.00
Ash Creek Community Forest	1,000.00		
Ash Creek Community Forest		1,000.00	0.00
Nursery Stock	900.00		
Land Conservation - Nursery Stock		900.00	0.00
Snowmobile Trails and Areas	42,025.00		
State Aid-Snowmobile Trails		42,025.00	0.00
County Parks	56,375.00		
County Parks Revenues		1,500.00	54,875.00

Pine Valley	10,626,385.00		
Pine Valley Community Village Revenues		10,626,385.00	0.00

Property Lister	114,005.92		114,005.92
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Register of Deeds	162,296.59		
Register of Deeds Fees		100,000.00	
Real Estate Transfer Fees		60,000.00	2,296.59

BUDGET FOR 2026		
BUDGETED EXPENSES	BUDGETED REVENUES	LEVY

655,000.00		
630,000.00		1,285,000.00

158,098.49		
	8,775.30	
	5,000.00	
	1,500.00	
	250.00	
	0.00	142,573.19
4,500.00	2,000.00	2,500.00
144,126.12		
	110,097.00	34,029.12
14,000.00		
	14,000.00	0.00
37,000.00		
	37,000.00	0.00
1,000.00		
	1,000.00	0.00
1,800.00		
	1,800.00	0.00
42,025.00		
	42,025.00	0.00
38,507.47		
	0.00	38,507.47

10,143,954.83		
	10,143,954.83	0.00

120,513.74		120,513.74
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236,809.82		
	97,000.00	
	62,000.00	77,809.82

	BUDGET FOR 2025		
DEPARTMENT	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY
Sheriff's Administration	686,414.00		
Sheriff's Department	1,865,346.00		
Police Radio	77,300.00		
County Jail	1,569,939.00		
Sheriff's Department Uniform Allowances	22,000.00		
Special Investigations	2,000.00		
NG911 GIS Grant	0.00		
PSAP Grant	0.00		
Traffic Stop Data Grant	0.00		
ICAC Reimbursement	0.00		
State Aid-Probation and Parole Housing		10,000.00	
Traffic Stop Data Grant		0.00	
Prisoner Aid In Lieu Of Social Security		3,200.00	
Sheriff's Escort Fees		0.00	
State Aid - Summer Traffic Grant		0.00	
State Aid-Police Training		6,000.00	
State Aid - Sanctions		15,000.00	
ICAC Reimbursement		0.00	
State Aid-DNA Testing		800.00	
Federal Aid-Bullet Proof Vests		800.00	
Sheriff Law Enforcement Services - Lone Rock		52,000.00	
Sheriffs Civil Process Fees		15,000.00	
Electronic Monitoring Program Fees		30,000.00	
Board of Prisoners (County)		0.00	
Board of Prisoners (Huber)		9,700.00	
Sheriff's Telephone Revenues		15,000.00	
Sheriff's Copies Revenue		1,500.00	4,063,999.00
911 Outlay	50,000.00		50,000.00
Animal Control	18,475.00		
Dog License Fees		4,200.00	14,275.00

Surveyor	4,650.00		4,650.00
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Symons Recreation Complex (Fund 36)	509,700.81		
Symons -Swimming Pool Projects (Fund 37)	12,450.00		
Symons Recreation Complex Fees (Fund 36)		401,780.00	
Symons -Swimming Pool Projects (Fund 37)		12,450.00	
Pool Operations - City Share		53,960.41	53,960.40

University Extension & Agents	202,720.99		
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	BUDGET FOR 2026		
	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY
	642,182.07		
	1,967,028.14		
	33,000.00		
	1,560,632.35		
	22,000.00		
	2,000.00		
	0.00		
	0.00		
	0.00		
	0.00		
		10,000.00	
		0.00	
		3,200.00	
		0.00	
		0.00	
		6,000.00	
		15,000.00	
		0.00	
		800.00	
		800.00	
		54,000.00	
		15,000.00	
		30,000.00	
		0.00	
		9,700.00	
		15,000.00	
		3,000.00	4,064,342.56
	74,000.00		74,000.00
	18,425.00		
		3,500.00	14,925.00

	4,650.00		4,650.00
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	524,830.51		
	11,500.00		
		418,450.00	
		11,500.00	
		53,190.25	53,190.26

	170,930.98		
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	BUDGET FOR 2025		
DEPARTMENT	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY
Extension Office Revenues			202,720.99

UW-Richland Outlay	80,000.00		80,000.00
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Veterans Service Office	88,325.22		
Veterans Service Grant	9,906.20		
Soldiers and Sailors Fund	5,869.00		
Care of Veterans Graves	8,000.00		
State Aid-Veterans Service		11,688.00	100,412.42

Zoning	136,331.95		
Sanitary Permit Fees		25,000.00	
Land Use Permits		24,500.00	
Farmland Preservation		4,500.00	
Zoning State Grant		0.00	
Manure Storage Permit Fee		0.00	
Zoning Permits		20,000.00	
Soil Testing Fees		6,250.00	
Sanitary Maintenance Filing Fee		43,000.00	
Land Division Fees		2,500.00	
Non-Metallic Mining Fees		20,000.00	
Mapping and Data Base Fees		300.00	
County Address Signs		3,000.00	-12,718.05
Failing Septic Systems	0.00		
State Aid - Failing Septic Systems		0.00	0.00
Land Records (Fund 48)	20,000.00		
Land Records Fees		20,000.00	0.00
Land Records Information Grant (Fund 23)	75,000.00		
State Aid-Land Information Grant		75,000.00	0.00

Capital Planning	229,263.61		229,263.61
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County Technology Fund	161,150.00	0.00	161,150.00
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Radio Tower (Fund 94)	0.00	0.00	0.00
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Courthouse Employee Fund (Fund 970)	0.00	0.00	0.00
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Independent Auditing	35,700.00		
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BUDGET FOR 2026		
BUDGETED EXPENSES	BUDGETED REVENUES	LEVY
		170,930.98

50,000.00		50,000.00
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101,206.82		
11,672.95		
5,769.00		
8,100.00		
	11,688.00	115,060.77

167,513.88		
	28,000.00	
	33,000.00	
	0.00	
	12,500.00	
	0.00	
	20,000.00	
	7,000.00	
	43,000.00	
	4,000.00	
	16,500.00	
	400.00	
	3,500.00	-386.12
0.00		
	0.00	0.00
20,000.00		
	20,000.00	0.00
96,000.00		
	96,000.00	0.00

0.00		0.00
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382,146.71		382,146.71
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147,080.84	0.00	147,080.84
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4,000.00	4,000.00	0.00
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37,485.00		
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	BUDGET FOR 2025			BUDGET FOR 2026		
DEPARTMENT	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY
Special Acct - Indirect Cost Study (Maximus)	4,100.00			4,100.00		
Internet/Bandwidth Access	3,038.88			3,038.88		
Property and Liability Insurance	63,924.97			51,215.00		
Workers Compensation Insurance	20,000.00			15,000.00		
Public Official Bond	4,500.00			0.00		
PCORE-Health Insurance	580.00			650.00		
Fire Suppression (State Special Charges)	0.00			0.00		
Employee Assistance Program	0.00			9,000.00		
Charitable & Penal (State Special Charges)	85.95			0.00		
Tri-County Airport	36,236.00			32,562.00		
Automated Mailing Machine	3,600.00			3,562.16		
Data Processing	6,500.00			0.00		
Libraries	228,016.29			209,465.64		
SW WI Regional Planning Commission	18,272.10			18,637.54		
Citizen Standing Committees	2,532.00			1,168.85		
Neighborhood Housing Services	7,500.00			7,500.00		
Short-Term Borrowing (Fund 92)	601,200.00			0.00		
Richland County Judge	5,000.00			5,000.00		
Co Trunk Hwy - Vehcile Fire	0.00			200.00		
County Sales Tax		1,500,000.00			1,550,000.00	
Interest on Taxes		100,000.00			100,000.00	
Managed Forest and Forest Crop Taxes		100,000.00			100,000.00	
State Shared Revenues		2,196,152.84			2,221,152.84	
State Aid-Exempted Business Computers		12,922.57			12,922.57	
State Aid-Personal Property		114,020.70			114,020.70	
Payment in Lieu of Taxes-DNR		43,000.00			45,760.22	
MFL Resource Aid Payment-DNR		27,350.00			27,410.00	
Indirect Administration Cost Study Revenues		45,000.00			0.00	
County Farmland Leases		1,800.00			4,800.00	
General Revenues		250.00			100.00	
Other Miscellaneous Revenues		49,300.00			61,300.00	
Short-Term Borrowing (Fund 92)		601,200.00			0.00	
General Fund Balance Applied		0.00			303,026.27	
Pine Valley Fund Surplus Applied		725,000.00			750,000.00	
Interest on General Fund Investments		600,000.00	-5,075,209.92		600,000.00	-5,491,907.53

TOTAL LEVY

42,572,645.35 32,231,639.56 10,341,005.79

51,890,989.39 41,039,738.54 10,851,250.85

Version: Preliminary 2.5

	A	B	C	D	E	F	G
1	BUDGET SUMMARY - RICHLAND COUNTY						
2							
3		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED
4		EXPENSES	EXPENSES	ESTIMATED*	BUDGET	BUDGET	BUDGET
5		2024	TO 6/30/2025	2025	2025	2026	2026
6							
7	Expenditures for Operation and Maintenance						
8							
9	General Government	3,047,074.87	1,959,480.59	3,530,880.24	3,433,912.65	4,095,482.24	0.00
10	Public Safety	5,311,503.71	2,860,825.63	5,141,419.69	5,513,294.43	5,678,176.56	0.00
11	Health and Social Services	22,212,720.05	11,400,115.62	20,745,962.70	21,208,649.38	21,251,307.35	0.00
12	Transportation	26,461.00	36,236.00	36,236.00	36,236.00	32,562.00	0.00
13	Highways	9,353,005.58	3,599,560.49	7,199,120.98	6,108,658.96	14,800,010.00	0.00
14	Culture	375,768.91	257,375.75	379,761.27	379,761.27	344,535.20	0.00
15	Public Areas	654,689.85	322,813.17	644,086.27	621,550.81	617,862.98	0.00
16	Special Education	177,594.99	101,904.06	203,929.00	202,720.99	170,930.98	0.00
17	Natural Resources	534,346.26	172,843.15	536,756.52	539,805.70	574,224.61	0.00
18	County Planning	169,217.37	84,706.45	168,272.10	154,604.05	186,151.42	0.00
19	County Development	7,500.00	75,232.00	82,732.00	37,500.00	7,500.00	0.00
20	Debt Service	3,828,637.92	2,340,818.75	3,351,487.50	3,351,487.50	3,836,165.21	0.00
21	Capital Projects	1,985,014.80	2,356,446.24	3,295,200.00	984,463.61	296,080.84	0.00
22							
23							
24	Total Expenditures	47,683,535.31	25,568,357.90	45,315,844.27	42,572,645.35	51,890,989.39	0.00
25							
26	Less: All Revenues	35,142,301.10	15,288,422.07	32,738,796.96	32,231,639.56	41,039,738.54	0.00
27							
28	Proposed 2025 Tax Levy For 2026 Budget				10,341,005.79	10,851,250.85	0.00
29							
30							
31	County Sales Tax Applied	1,550,000					
32							
33	General Fund Balance as of 12/31/24						
34	Pine Valley Fund Balance as of 12/31/24						
35	Highway Fund Balances as of 12/31/24						
36	Outstanding Debt (Principal) as of 12/31/25	24,300,000					
37							
38	2025 Equalized Value(TID out)	2,132,762,600	Mill Rate	0.00509			
39	2025 Equalized Value(TID in)	2,147,672,600	Mill Rate	0.00505			
40							
41							
42	* 6 months estimated						
43							
44	Version: Preliminary 2.5 CB						
45							
46							
47							

	A	B	C	D	E	F	G
1	REVENUES FOR OPERATION AND MAINTENANCE						
2							
3		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED
4		REVENUES	REVENUES	ESTIMATED*	BUDGET	BUDGET	BUDGET
5		2024	TO 6/30/2025	2025	2025	2026	2026
6							
7	TAXES						
8							
9	County Sales Tax	1,325,269.81	788,880.20	1,550,000.00	1,500,000.00	1,550,000.00	
10	Interest on Taxes	103,585.85	55,485.79	100,000.00	100,000.00	100,000.00	
11	Managed Forest and Forest Crop Taxes	103,362.21	100,372.08	100,372.08	100,000.00	100,000.00	
12							
13	TOTAL TAXES	1,532,217.87	944,738.07	1,750,372.08	1,700,000.00	1,750,000.00	0.00
14							
15	INTERGOVERNMENTAL REVENUES						
16							
17	State Share Revenues/Bear Creek Solar	2,153,313.92	0.00	2,196,152.84	2,196,152.84	2,221,152.84	
18	State Aid-Exempted Business Computers	12,922.57	0.00	12,922.57	12,922.57	12,922.57	
19	State Aid-Personal Property	25,110.68	114,020.70	114,020.70	114,020.70	114,020.70	
20	State Aid-Circuit Court Support Payment	52,275.00	29,251.00	52,275.00	52,275.00	52,275.00	
21	State Aid - Clerk of Court Coop Agree, Reimb.	1,574.04	283.48	1,000.00	1,000.00	600.00	
22	State Aid - Interpreter Reimbursement	3,113.00	0.00	4,000.00	4,000.00	4,000.00	
23	State Aid-GAL Fees	24,847.00	0.00	26,000.00	26,313.00	26,000.00	
24	State Aid-Victim Witness Program	15,995.35	15,928.00	20,000.00	20,000.00	30,000.00	
25	State Aid-Probation and Parole Housing	14,760.00	0.00	10,000.00	10,000.00	10,000.00	
26	Prisoner Aid In Lieu Of Social Security	2,000.00	0.00	3,200.00	3,200.00	3,200.00	
27	State Aid-Police Training	11,311.00	3,355.28	6,000.00	6,000.00	6,000.00	
28	State Aid-Summer Traffic Grant	11,170.02	0.00	0.00	0.00	0.00	
29	State Aid-Traffic Stop Data Grant	0.00	15,000.00	15,000.00	0.00	0.00	
30	State Aid-DNA Testing	630.00	800.00	800.00	800.00	800.00	
31	Federal Aid-Bullet Proof Vests	0.00	800.00	800.00	800.00	800.00	
32	State Aid-Ambulance Equipment & Training (Fund 47)	34,997.39	42,330.76	42,330.76	25,000.00	10,000.00	
33	State Aid-Emergency Management	28,654.64	26,456.55	26,456.55	25,000.00	26,187.00	
34	State Aid-LEPC - EPCRA Emergency Planning	0.00	8,370.90	8,370.90	8,249.00	8,371.00	
35	State Aid-LEPC - EPRCRA Computer & Hazmat	9,016.58	6,308.67	6,308.67	8,000.00	6,000.00	
36	State Aid-Health and Human Services	3,170,419.09	1,082,763.54	3,265,452.44	3,750,036.27	3,561,391.54	
37	State Aid-Resource Center (Fund 53)	415,060.37	137,627.82	447,704.18	447,704.18	459,049.00	
38	State Aid-Health Department Grants (Fund 34)	42,368.00	5,150.00	35,466.00	35,466.00	35,778.16	
39	State Aid-Child Support Agency	161,006.63	53,339.37	135,458.17	135,458.17	160,307.00	
40	State Aid-Child Support MSL	0.00	0.00	0.00	0.00	0.00	
41	State Aid - Sanctions	14,065.00	7,200.00	15,000.00	15,000.00	15,000.00	
42	State Aid-Veterans Service	11,688.00	11,688.00	11,688.00	11,688.00	11,688.00	
43	St Aid-CAU Elderly Svcs(Transp/TitleIIIB/SCSP)	117,975.00	136,393.81	348,180.19	348,180.19	316,468.67	
44	State Aid-Fairs and Exhibits	6,802.24	3,693.13	3,693.13	6,800.00	6,800.00	
45	State Aid-Snowmobile Trails	137,170.21	0.00	42,025.00	42,025.00	42,025.00	

	A	B	C	D	E	F	G
1	REVENUES FOR OPERATION AND MAINTENANCE						
2							
3		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED
4		REVENUES	REVENUES	ESTIMATED*	BUDGET	BUDGET	BUDGET
5		2024	TO 6/30/2025	2025	2025	2026	2026
6							
46	State Aid-Land Conservation	8,775.37	0.00	8,775.37	8,775.37	8,775.30	
47	State Aid-Land Conservation-Lake Monitoring	0.00	2,603.23	1,500.00	1,500.00	1,500.00	
48	State Aid-Wildlife Damage Admin-Land Cons	250.00	0.00	250.00	250.00	250.00	
49	State Aid-Conservation Planner Technician	110,097.63	0.00	110,097.00	110,097.00	110,097.00	
50	State Aid-Wildlife Damage Management	14,087.34	0.00	14,000.00	14,000.00	14,000.00	
51	State Aid-Soil Conservation Cost Sharing	48,489.74	0.00	37,000.00	37,000.00	37,000.00	
52	State Aid-Failing Septic Systems	14,000.00	0.00	0.00	0.00	0.00	
53	State Aid-Land Information Grant	102,052.82	4,965.65	75,000.00	75,000.00	96,000.00	
54	State Aid-Solid Waste and Recycling	114,784.11	98,741.71	98,741.71	98,700.00	98,700.00	
55	State Aid - Fam Crt Comm Coop Agri	2,238.59	1,019.33	2,238.59	1,150.00	2,040.00	
56	Payment in Lieu of Taxes-DNR	40,707.77	41,600.20	41,600.20	43,000.00	45,760.22	
57	Watershed Maintenance Revenues	0.00	0.00	2,000.00	2,000.00	0.00	
58	MFL Resource Aid Payment-DNR	28,671.40	0.00	27,350.00	27,350.00	27,410.00	
59							
60	TOTAL INTERGOVERNMENTAL REVENUE	6,962,400.50	1,849,691.13	7,268,857.97	7,724,913.29	7,582,369.00	0.00
61							
62	REGULATION AND COMPLIANCE REVENUES						
63	County Ordinance Fines	52,159.54	16,825.72	38,500.00	38,500.00	38,500.00	
64	State Fines and Forfeitures 348	17,943.32	7,636.78	14,000.00	14,000.00	150.00	
65	State Fines and Forfeitures 341-47,49	0.00	0.00	0.00	0.00	14,000.00	
66	GAL - Clerk of Court	22,055.71	6,497.38	20,000.00	25,000.00	20,000.00	
67	GAL - Register in Probate	39,582.19	11,957.79	15,000.00	15,000.00	20,000.00	
68	Adversary Counsel Reimbursement	44,200.76	24,181.81	30,000.00	30,000.00	30,000.00	
69	Ignition Interlock Device	1,699.14	568.09	1,100.00	1,100.00	1,100.00	
70	Bond Forfeitures	16,382.90	14,101.00	15,000.00	5,000.00	10,000.00	
71	Services Fees - Clerk of Court	0.00	0.00	0.00	0.00	0.00	
72	Jury Demand Fee	2,747.44	858.48	858.48	500.00	1,000.00	
73	ST Fines & Forfeitures	0.00	0.00	0.00	0.00	500.00	
74	State Fines & Other Forfeitures	0.00	0.00	0.00	0.00	0.00	
75	Civil/Crim Action Fees	0.00	0.00	0.00	0.00	15,000.00	
76	Clerk of Court Child Support Fee	0.00	0.00	0.00	0.00	200.00	
77	Occupational DL Fee	0.00	0.00	0.00	0.00	20.00	
78	Occuational DL Fee St/CO	0.00	0.00	0.00	0.00	0.00	
79	Juvenile Legal Fees Reimbursement	0.00	34.92	60.00	300.00	60.00	
80	Witness Fees - County	0.00	0.00	0.00	0.00	0.00	
81	Wisconsin Fund Application Fee	175.00	0.00	0.00	0.00	0.00	
82	Compliance Certificate Fee	65.00	0.00	0.00	0.00	0.00	
83							
84	TOTAL REGULATION & COMPLIANCE REV	197,011.00	82,661.97	134,518.48	129,400.00	150,530.00	0.00

	A	B	C	D	E	F	G
1	REVENUES FOR OPERATION AND MAINTENANCE						
2							
3		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED
4		REVENUES	REVENUES	ESTIMATED*	BUDGET	BUDGET	BUDGET
5		2024	TO 6/30/2025	2025	2025	2026	2026
6							
85							
86	PUBLIC CHARGES FOR SERVICES						
87							
88	Circuit Court Fees and Costs	33,863.49	13,212.70	13,212.70	30,000.00	0.00	
89	Restituion Admin Fee 5%	446.89	0.00	446.89	200.00	200.00	
90	Coroner Fees	9,500.00	6,700.00	12,000.00	11,000.00	12,000.00	
91	Register in Probate Fees	8,822.26	3,308.10	6,300.00	6,300.00	6,000.00	
92	Court Mediation Fees	3,524.37	1,758.96	3,000.00	3,000.00	3,000.00	
93	Clerk of Court Copy Fees	0.00	0.00	0.00	0.00	3,200.00	
94	Lien Fees & Other Services	0.00	0.00	0.00	0.00	4,000.00	
95	Payment Plan Fee	0.00	0.00	0.00	0.00	1,000.00	
96	Muni Forfeiture Fee	0.00	0.00	0.00	0.00	2,000.00	
97	Administrative Fees - Clerk of Court	0.00	0.00	0.00	0.00	1,000.00	
98	Probate Fees - Clerk of Court	0.00	0.00	0.00	0.00	7,000.00	
99	Restitution Fee 10%	0.00	0.00	0.00	0.00	500.00	
100	Comm Srvcs Work Offset Fee	0.00	0.00	0.00	0.00	0.00	
101	Medical Fees Recovered	0.00	0.00	0.00	0.00	750.00	
102	Interpreter Fee - County	0.00	0.00	0.00	0.00	0.00	
103	Jury Costs Recovered	0.00	0.00	0.00	0.00	0.00	
104	Mediation/Marriage License Fees	2,040.00	620.00	1,600.00	1,800.00	1,600.00	
105	Dare/Crime Prevention	0.00	0.00	0.00	0.00	0.00	
106	County Clerk - Core Fees	3,386.77	2,938.75	3,000.00	2,938.75	2,593.75	
107	County Clerk- Wisvote Fees	5,500.00	5,500.00	5,500.00	5,500.00	0.00	
108	Treasurers Fees	149.55	147.08	150.00	75.00	150.00	
109	Treasurer-Ag Use Value Penalty	4,054.66	1,731.89	1,731.89	1,000.00	1,000.00	
110	Register of Deeds Fees	84,623.22	36,139.47	100,000.00	100,000.00	97,000.00	
111	Real Estate Transfer Fees	75,173.88	35,967.84	60,000.00	60,000.00	62,000.00	
112	Sheriffs Law Enforcement Services - Lone Rock	44,212.50	13,520.00	52,000.00	52,000.00	54,000.00	
113	Sheriff Escort Fees	2,810.84	0.00	0.00	0.00	0.00	
114	Sheriffs Civil Process Fees	15,555.00	5,200.00	15,000.00	15,000.00	15,000.00	
115	Electronic Monitoring Program Fees	49,943.61	20,765.40	30,000.00	30,000.00	30,000.00	
116	Board of Prisoners (Huber)	8,894.89	3,864.10	9,700.00	9,700.00	9,700.00	
117	Board of Prisoners (County)	2,604.49	1,609.08	1,609.08	0.00	0.00	
118	Dog License Fees	3,062.95	2,810.05	3,500.00	4,200.00	3,500.00	
119	Ambulance Fees	825,964.99	512,465.04	1,024,000.00	1,000,000.00	1,025,000.00	
120	Ambulance Miscellaneous Revenues	4,973.36	950.37	1,000.00	8,500.00	3,750.00	
121	Ambulance Payments from Municipalities	142,205.00	74,060.00	156,466.05	156,466.05	326,000.00	
122	Pine Valley Community Village Revenues	10,631,625.58	6,163,339.46	10,626,385.00	10,626,385.00	10,143,954.83	
123	Health and Human Services Revenues	5,067,889.34	1,771,266.80	3,671,292.93	3,134,773.10	3,863,663.96	

	A	B	C	D	E	F	G
1	REVENUES FOR OPERATION AND MAINTENANCE						
2							
3		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED
4		REVENUES	REVENUES	ESTIMATED*	BUDGET	BUDGET	BUDGET
5		2024	TO 6/30/2025	2025	2025	2026	2026
6							
124	Child Support - Sheriffs Fees	204.93	235.64	500.00	500.00	500.00	
125	Child Support - Genetic Tests	808.36	320.26	500.00	250.00	250.00	
126	County Aging Unit Revenues	162,611.73	58,291.12	161,529.00	161,529.00	183,780.93	
127	County Parks Revenues	17,910.21	376.20	1,500.00	1,500.00	0.00	
128	Fairs and Exhibits Revenues	100,325.78	13,949.03	119,340.00	119,340.00	105,769.55	
129	Children Institutional Revenues (Fund 440)	33,108.69	11,638.09	11,638.09	0.00	0.00	
130	Adult Institutional Revenues (Fund 540)	228,532.46	23,244.03	23,244.03	0.00	0.00	
131	Symons Recreation Complex Fees	447,040.87	248,362.21	429,950.00	401,780.00	418,450.00	
132	Extension Program Account Revenues	11,926.93	2,923.60	2,923.60	0.00	0.00	
133	Land Records Fees	21,184.00	9,264.00	20,000.00	20,000.00	20,000.00	
134	Land Use Permits	39,083.48	10,770.00	21,000.00	24,500.00	33,000.00	
135	Zoning Permits	17,475.00	9,725.00	20,000.00	20,000.00	20,000.00	
136	Zoning State Grant	0.00	0.00	0.00	0.00	12,500.00	
137	Soil Testing Fees	8,125.00	2,750.00	6,250.00	6,250.00	7,000.00	
138	Sanitary Maintenance Filing Fee	49,585.00	13,800.00	27,000.00	43,000.00	43,000.00	
139	Land Division Fees	4,085.00	2,580.00	3,500.00	2,500.00	4,000.00	
140	Non-Metallic Mining Fees	3,495.00	20,057.00	22,000.00	20,000.00	16,500.00	
141	Manure Storage Permit Fees	1,000.00	0.00	0.00	0.00	0.00	
142	Mapping & Database Fees	372.50	386.60	400.00	300.00	400.00	
143	County Address Signs	4,875.00	1,750.00	3,000.00	3,000.00	3,500.00	
144	Sanitary Permit Fees	29,300.00	14,675.00	25,000.00	25,000.00	28,000.00	
145	Farmland Preservation Certificates	5,063.08	6,950.00	6,950.00	4,500.00	5,000.00	
146	HHS Office Space Rent (Fund 10)	4,250.00	4,250.00	4,250.00	9,000.00	0.00	
147	US Attorney E-File Fees	55.00	0.00	0.00	20.00	0.00	
148	R/E Tax Overpayments	15,895.30	2,166.84	0.00	0.00	0.00	
149							
150	TOTAL PUBLIC CHARGES FOR SERVICES	18,237,140.96	9,136,339.71	16,708,369.26	16,121,806.90	16,581,213.02	0.00
151							
152	OTHER GENERAL REVENUES						
153							
154	Sheriff's Telephone Revenues	17,193.63	3,269.45	15,000.00	15,000.00	15,000.00	
155	Sheriff's Copies Revenue	475.60	1,586.78	2,750.00	1,500.00	3,000.00	
156	Canine Unit Revenues	9,121.00	12,006.00	12,006.00	0.00	0.00	
157	Jail Assessment Fees	12,644.06	4,678.62	4,678.62	0.00	0.00	
158	Land Conservation - Nursery Stock	2,579.18	1,870.25	1,870.25	900.00	1,800.00	
159	Pool Operations - City Share	54,492.06	53,960.41	53,960.41	53,960.41	53,190.25	
160	Indirect Administration Cost Study Revenues	0.00	0.00	0.00	45,000.00	0.00	
161	County Farmland Leases	1,800.00	0.00	1,800.00	1,800.00	4,800.00	
162	General Revenues	33.00	39.00	100.00	250.00	100.00	

	A	B	C	D	E	F	G
1	REVENUES FOR OPERATION AND MAINTENANCE						
2							
3		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED
4		REVENUES	REVENUES	ESTIMATED*	BUDGET	BUDGET	BUDGET
5		2024	TO 6/30/2025	2025	2025	2026	2026
6							
163	Other Miscellaneous Revenues	138,496.83	49,300.00	55,000.00	40,300.00	61,300.00	
164	ICAC Reimbursement - Sheriff's Department	1,659.70	100.00	100.00	0.00	0.00	
165	WECD - CDI Grant Miscel. Revenues (Fund 96)	75,232.00	0.00	0.00	0.00	0.00	
166	Fairgrounds Donations (Fund 33)	1,456.75	1,094.50	7,500.00	7,500.00	7,500.00	
167	New Ambulance Fund (Fund 16 Fund Balance)	0.00	0.00	0.00	0.00	0.00	
168	Revolving Loan Fund Interest	1,039.04	369.50	700.00	0.00	0.00	
169	Family Support CCOP (Fund 400)	215.32	5.56	5.56	0.00	0.00	
170	Short-Term Borrowing (Fund 92)	0.00	0.00	601,200.00	601,200.00	0.00	
171	Courthouse Employee Activity Fund 970 Balance Applied	1,882.24	256.62	500.00	0.00	4,000.00	
172	Elections Fund 12 Balance Applied	0.00	0.00	0.00	0.00	10,000.00	
173	SRC Fund 37 Balance Applied	34,068.14	56,900.45	56,900.45	12,450.00	11,500.00	
174	Watershed Maintenance Fund 640 Balance Applied	0.00	0.00	0.00	0.00	2,000.00	
175	Ash Creek Community Forest Fund 790 Balance Applied	5.00	0.00	1,000.00	1,000.00	1,000.00	
176	General Fund Balance Applied	0.00	0.00	0.00	0.00	303,026.27	
177	Pine Valley Surplus Applied	811,000.00	600,000.00	725,000.00	725,000.00	750,000.00	
178							
179	TOTAL OTHER GENERAL REVENUES	1,163,393.55	785,437.14	1,540,071.29	1,505,860.41	1,228,216.52	0.00
180							
181	COMMERCIAL REVENUES						
182							
183	Interest on General Fund Investments	795,902.36	132,365.63	600,000.00	600,000.00	600,000.00	
184	Interest on Investments (Fund 18)	3,003.44	0.00	3,000.00	0.00	0.00	
185	Interest on Investments (Fund 94)	359,078.27	78,103.40	150,000.00	0.00	0.00	
186	Interest on Investments (Fund 99)	5,863.68	1,676.62	32,000.00	0.00	0.00	
187	Interest on Judgements	11,179.63	6,342.35	10,000.00	4,000.00	10,000.00	
188	Bank Interest Earned - Clerk of Court	1554.80	527.11	530.00	500.00	900.00	
189							
190	TOTAL COMMERCIAL REVENUES	1,176,582.18	219,015.11	795,530.00	604,500.00	610,900.00	0.00
191							
192	TOTAL REVENUES	29,268,746.06	13,017,883.13	28,197,719.08	27,786,480.60	27,903,228.54	0.00
193							
194							
195							
196							

	A	B	C	D	E	F	G	H	I
1	EXPENDITURES FOR OPERATION AND MAINTENANCE								
2									
3		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED		
4		EXPENSES	EXPENSES	ESTIMATED*	BUDGET	BUDGET	BUDGET		
5		2024	to 6/30/2025	2025	2025	2026	2026		
6									
7	GENERAL GOVERNMENT								
8	County Board	50,101.53	18,441.68	40,000.00	45,931.00	41,646.00			
9	Citizen Standing Committees	704.80	338.07	800.00	2,532.00	1,168.85			
10	County Administrator	528,214.30	343,871.11	687,742.00	579,037.12	725,169.02			
11	Circuit Court	358,230.82	171,402.28	461,755.00	461,755.30	466,748.00			
12	Register in Probate	186,334.86	87,437.52	174,875.00	220,620.02	230,055.25			
13	Richland County Judge	0.00	0.00	5,000.00	5,000.00	5,000.00			
14	Court Mediation Service	2,313.00	2,280.00	5,000.00	5,000.00	5,000.00			
15	Family Court Commissioner	29,235.52	14,363.71	30,000.00	30,355.35	30,545.35			
16	Coroner	59,905.97	31,146.07	62,000.00	63,285.00	69,740.00			
17	County Clerk	189,548.86	91,072.78	183,057.54	190,089.98	179,132.51			
18	Elections	65,551.54	28,197.61	29,500.00	48,164.00	69,740.41			
19	Data Processing	0.00	350.00	700.00	6,500.00	0.00			
20	County Trunk Highway Vehicle Fire	0.00	0.00	0.00	0.00	200.00			
21	Automated Mail Machine	5,594.11	7,524.94	10,000.00	3,600.00	3,562.16			
22	County Technology Fund	85,515.09	109,319.68	161,150.00	161,150.00	382,146.71			
23	Cancelled Tax Certificates	243.48	239.05	239.05	0.00	877.95			
24	Property Lister	84,929.69	67,792.27	114,005.92	114,005.92	120,513.74			
25	Tax Deed Property	309.23	0.00	768.92	0.00	2,320.00			
26	Property Tax Chargeback	0.00	990.54	0.00	0.00	700.00			
27	Tax Delinquent Parcels	3,000.00	0.00	0.00	0.00	5,200.00			
28	County Treasurer	151,063.49	92,517.64	185,035.00	172,731.41	197,794.59			
29	Real Estate Tax Overpayments	12,694.59	2,102.31	2,102.31	0.00	0.00			
30	Checking Account Fees	1,200.00	600.00	1,200.00	1,200.00	1,210.00			
31	Independent Auditing	62,329.00	35,700.00	35,700.00	35,700.00	37,485.00			
32	Special Accounting - Indirect Cost Study (Maximus)	4,100.00	0.00	4,100.00	4,100.00	4,100.00			
33	District Attorney	235,430.57	125,814.28	250,000.00	256,108.35	264,089.61			
34	Corporation Counsel	126,107.73	62,787.14	125,574.00	163,111.00	152,740.62			
35	Register of Deeds	146,401.06	101,053.39	162,296.59	162,296.59	236,809.82			
36	Surveyor	4,690.00	1,354.19	4,650.00	4,650.00	4,650.00			
37	Courthouse	255,388.86	132,858.98	273,244.40	273,244.40	325,083.44			
38	Internet/Bandwidth Access	2,854.53	1,522.02	3,038.88	3,038.88	3,038.88			
39	Management Information Systems	314,786.21	218,449.17	436,898.00	331,701.36	449,149.33			
40	Property and Liability Insurance	44,708.86	196,459.39	63,924.97	63,924.97	51,215.00			
41	Employee Assistance Program	0.00	0.00	0.00	0.00	9,000.00			
42	Workers Compensation Insurance	22,610.00	10,026.00	10,026.00	20,000.00	15,000.00			
43	PCORF - Health Insurance	0.00	0.00	617.66	580.00	650.00			
44	Contingency Fund	10,299.00	0.00	0.00	0.00	0.00			
45	Courthouse Employee Activity	2,678.17	89.77	2,500.00	0.00	4,000.00			
46	Public Official Bonds	0.00	3,379.00	3,379.00	4,500.00	0.00			
47									
48	TOTAL GENERAL GOVERNMENT	3,047,074.87	1,959,480.59	3,530,880.24	3,433,912.65	4,095,482.24	0.00		

	A	B	C	D	E	F	G	H	I
1	EXPENDITURES FOR OPERATION AND MAINTENANCE								
2									
3		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED		
4		EXPENSES	EXPENSES	ESTIMATED*	BUDGET	BUDGET	BUDGET		
5		2024	to 6/30/2025	2025	2025	2026	2026		
6									
49									
50	PUBLIC SAFETY								
51	Sheriff's Administration	628,588.46	312,101.78	624,203.00	686,414.00	642,182.07			
52	Sheriff's Department	1,734,708.91	923,701.99	1,847,404.00	1,865,346.00	1,967,028.14			
53	Police Radio	43,486.45	28,889.54	60,000.00	77,300.00	33,000.00			
54	County Jail	1,456,327.12	744,903.55	1,489,807.00	1,569,939.00	1,560,632.35			
55	Canine Unit	28,417.25	10,122.93	10,122.93	0.00	0.00			
56	Jail Assessment Fees Fund	-3,476.99	0.00	0.00	0.00	0.00			
57	Sheriff's Department Uniform Allowances	22,086.98	11,884.25	22,000.00	22,000.00	22,000.00			
58	Special Investigations	0.00	0.00	0.00	2,000.00	2,000.00			
59	Animal Control	18,395.06	9,172.50	18,475.00	18,475.00	18,425.00			
60	Ambulance Service-Fund 51	710,993.95	583,518.68	761,966.05	761,966.05	951,750.00			
61	Uncollectable Ambulance Bills-Fund 51	185,227.02	34,922.22	70,000.00	400,000.00	400,000.00			
62	Ambulance Maintenance - Municipalities-Fund 51	2,000.00	0.00	3,000.00	3,000.00	3,000.00			
63	Emergency Management	88,630.03	48,452.74	69,959.43	69,959.43	53,788.00			
64	Fire Suppression (State Special Charges)	0.00	0.00	0.00	0.00	0.00			
65	Charitable and Penal (State Special Charges)	261.65	85.95	85.95	85.95	0.00			
66	NG911 Grant	93,402.54	55,385.30	55,385.30	0.00	0.00			
67	PSAP Grant	284,098.13	66,940.20	66,940.20	0.00	0.00			
68	ICAC Reimbursement - Sheriff's Department	0.00	0.00	-482.17	0.00	0.00			
69	Traffic Stop Data Grant #11-21 (Fund 26)	0.00	0.00	0.00	0.00	0.00			
70	Local Emergency Planning Committee	18,043.96	0.00	11,809.00	11,809.00	14,371.00			
71	Ambulance Equipment & Training Outlay (Fund 47)	313.19	30,744.00	30,744.00	25,000.00	10,000.00			
72									
73	TOTAL PUBLIC SAFETY	5,311,503.71	2,860,825.63	5,141,419.69	5,513,294.43	5,678,176.56	0.00		
74									
75	HEALTH AND SOCIAL SERVICES								
76	Pine Valley Community Village	11,695,760.74	6,456,317.00	10,626,385.00	10,626,385.00	10,143,954.83			
77	Resource Center (Fund 53)	419,816.70	210,513.49	447,704.18	447,704.18	459,049.00			
78	Health and Human Services	8,161,453.22	3,822,016.33	7,751,919.24	7,717,713.76	8,296,336.45			
79	Health & Human Svcs Institutional Adult Costs	727,472.47	143,246.76	284,000.00	705,000.00	655,000.00			
80	Health & Human Svcs Institutional Childrens	637,886.52	316,141.64	632,282.00	680,000.00	630,000.00			
81	Health Department Grants (Fund 34)	29,455.85	16,595.70	35,466.00	35,466.00	35,778.16			
82	Car Replacement Fund (Fund 180)	145.70	1,650.00	1,650.00	0.00	0.00			
83	Child Support Program	158,724.37	93,767.78	187,535.56	212,976.76	229,800.61			
84	Veterans Service Office	84,219.73	41,213.71	82,400.00	88,325.22	101,206.82			
85	Veterans Service Grant	9,343.61	9,894.88	9,894.88	9,906.20	11,672.95			
86	Soldiers and Sailors Fund	1,139.97	1,497.83	5,869.00	5,869.00	5,769.00			
87	Care of Veterans Graves	7,855.00	8,000.00	8,000.00	8,000.00	8,100.00			
88	CAU - Elderly Services(Transp/TitleIIB/SCSP)	279,446.17	277,706.92	671,303.26	671,303.26	674,639.53			
89	Opioid Settlement (Fund 99)	0.00	1,553.58	1,553.58	0.00	0.00			
90									
91	TOTAL HEALTH AND SOCIAL SERVICES	22,212,720.05	11,400,115.62	20,745,962.70	21,208,649.38	21,251,307.35	0.00		
92									
93	TRANSPORTATION (EXCLUDING HIGHWAYS)								
94									
95	Tri-County Airport	26,461.00	36,236.00	36,236.00	36,236.00	32,562.00			
96									
97	TOTAL TRANSPORTATION (EXCLUDING HWY)	26,461.00	36,236.00	36,236.00	36,236.00	32,562.00	0.00		

	A	B	C	D	E	F	G	H	I
1	EXPENDITURES FOR OPERATION AND MAINTENANCE								
2									
3		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED		
4		EXPENSES	EXPENSES	ESTIMATED*	BUDGET	BUDGET	BUDGET		
5		2024	to 6/30/2025	2025	2025	2026	2026		
6									
98									
99	CULTURE								
100									
101	Libraries	210,103.23	228,016.29	228,016.29	228,016.29	209,465.64			
102	Fairs and Exhibits	164,765.80	29,359.46	144,244.98	144,244.98	127,569.56			
103	Fairgrounds Donations	899.88	0.00	7,500.00	7,500.00	7,500.00			
104									
105	TOTAL CULTURE	375,768.91	257,375.75	379,761.27	379,761.27	344,535.20	0.00		
106									
107	PUBLIC AREAS								
108									
109	Snowmobile Trails and Areas	136,130.67	389.92	42,025.00	42,025.00	42,025.00			
110	County Parks	46,726.39	28,769.12	56,375.00	56,375.00	38,507.47			
111	Ash Creek Community Forest	18.98	0.00	1,000.00	1,000.00	1,000.00			
112	Symons Recreation Complex Operations (Fund 36)	435,150.75	251,032.86	502,065.00	509,700.81	524,830.51			
113	Symons Recreation Complex Projects (Fund 37)	36,663.06	42,621.27	42,621.27	12,450.00	11,500.00			
114									
115	TOTAL PUBLIC AREAS	654,689.85	322,813.17	644,086.27	621,550.81	617,862.98	0.00		
116									
117	SPECIAL EDUCATION								
118									
119	University Extension & Agents	170,884.15	100,696.05	202,720.99	202,720.99	170,930.98			
120	Extension Program Account	6,710.84	1,208.01	1,208.01	0.00	0.00			
121									
122	TOTAL SPECIAL EDUCATION	177,594.99	101,904.06	203,929.00	202,720.99	170,930.98	0.00		
123									
124	NATURAL RESOURCES								
125									
126	Land Conservation	142,772.45	72,204.10	144,408.00	150,231.16	158,098.49			
127	Conservation Planner Technician	134,251.54	70,071.51	140,143.02	137,974.54	144,126.12			
128	Wildlife Damage Management Fund	13,660.74	0.00	14,000.00	14,000.00	14,000.00			
129	Soil Conservation Cost Sharing	48,498.69	9,303.29	41,000.00	41,000.00	37,000.00			
130	Nursery Stock	3,317.41	1,505.50	1,505.50	900.00	1,800.00			
131	Watershed Maintenance	2,000.00	0.00	2,000.00	2,000.00	4,500.00			
132	Solid Waste and Recycling Program	109,650.94	-1,167.28	98,700.00	98,700.00	98,700.00			
133	Land Records Fund	2,585.00	2,200.00	20,000.00	20,000.00	20,000.00			
134	Land Information Grant	77,609.49	18,726.03	75,000.00	75,000.00	96,000.00			
135									
136	TOTAL NATURAL RESOURCES	534,346.26	172,843.15	536,756.52	539,805.70	574,224.61	0.00		

	A	B	C	D	E	F	G	H	I
1	EXPENDITURES FOR OPERATION AND MAINTENANCE								
2									
3		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED		
4		EXPENSES	EXPENSES	ESTIMATED*	BUDGET	BUDGET	BUDGET		
5		2024	to 6/30/2025	2025	2025	2026	2026		
6									
137									
138	COUNTY PLANNING								
139									
140	Southwest WI Regional Planning Commission	17,913.83	18,272.10	18,272.10	18,272.10	18,637.54			
141	Zoning	137,303.54	66,434.35	150,000.00	136,331.95	167,513.88			
142	Failing Septic Systems	14,000.00	0.00	0.00	0.00	0.00			
143									
144	TOTAL COUNTY PLANNING	169,217.37	84,706.45	168,272.10	154,604.05	186,151.42	0.00		
145									
146	COUNTY DEVELOPMENT								
147									
148	Economic Development	0.00	0.00	0.00	30,000.00	0.00			
149	WEDC - CDI Grant (Fund 96)	0.00	75,232.00	75,232.00	0.00	0.00			
150	Neighborhood Housing Services	7,500.00	0.00	7,500.00	7,500.00	7,500.00			
151									
152	TOTAL COUNTY DEVELOPMENT	7,500.00	75,232.00	82,732.00	37,500.00	7,500.00	0.00		
153									
154	DEBT SERVICE								
155									
156	Principal-2020 Capital Projects Bond 3/5/20	290,000.00	300,000.00	300,000.00	300,000.00	400,000.00			
157	Principal-Prior Service Refunding Bonds	240,000.00	245,000.00	245,000.00	245,000.00	0.00			
158	Principal-Capital Projects GO Refund 1/08/20	325,000.00	330,000.00	330,000.00	330,000.00	340,000.00			
159	Principal-Pine Valley Bonds 8/10/15	575,000.00	600,000.00	600,000.00	600,000.00	625,000.00			
160	Principal-Pine Valley Notes 3/15/16	440,000.00	445,000.00	445,000.00	445,000.00	455,000.00			
161	Principal-Short Term Borrowing	1,010,000.00	0.00	601,200.00	601,200.00	1,085,000.00			
162	Principal-Radio Tower Project	0.00	0.00	0.00	0.00	150,000.00			
163	Interest-2020 Capital Projects Bond 3/5/20	39,800.00	18,450.00	33,900.00	33,900.00	26,900.00			
164	Interest-Prior Service Refunding	7,240.00	2,450.00	2,450.00	2,450.00	0.00			
165	Interest-Capital Projects G.O.Refunding Bonds 1/08/20	35,475.00	15,300.00	25,650.00	25,650.00	15,600.00			
166	Interest-Pine Valley Bonds 8/10/15	271,425.00	131,400.00	253,800.00	253,800.00	235,425.00			
167	Interest-Pine Valley Notes 3/15/16	189,775.00	92,687.50	180,925.00	180,925.00	171,925.00			
168	Interest-Short Term Borrowing	15,430.56	0.00	12,500.00	12,500.00	13,065.21			
169	Interest - Radio Tower Project	388,842.36	160,531.25	321,062.50	321,062.50	318,250.00			
170	Debt Service Bills-Reporting Requirements	650.00	0.00	0.00	0.00	0.00			
171									
172	TOTAL DEBT SERVICE	3,828,637.92	2,340,818.75	3,351,487.50	3,351,487.50	3,836,165.21	0.00		
173									
174	CAPITAL PROJECTS								
175									
176	New Ambulance Fund (Fund 16)	44,615.35	0.00	0.00	0.00	0.00			
177	911 Outlay	37,823.58	35,526.31	50,000.00	50,000.00	74,000.00			
178	Videoconferencing	2,576.00	96.00	4,000.00	4,000.00	5,000.00			
179	Courthouse Repair Outlay	23,351.47	2,237.28	20,000.00	20,000.00	20,000.00			
180	UW-Richland Outlay	108,573.66	112,054.29	120,000.00	80,000.00	50,000.00			
181	Short-Term Borrowing (Fund 92)	0.00	0.00	601,200.00	601,200.00	0.00			
182	Radio Tower Project (Fund 94)	1,768,074.74	2,206,532.36	2,500,000.00	0.00	147,080.84			
183	Capital Planning Fund 45	0.00	0.00	0.00	229,263.61	0.00			
184									
185	TOTAL CAPITAL PROJECTS	1,985,014.80	2,356,446.24	3,295,200.00	984,463.61	296,080.84	0.00		
186									
187	TOTAL EXPENSES	38,330,529.73	21,968,797.41	38,116,723.29	36,463,986.39	37,090,979.39	0.00		

	A	B	C	D	E	F	G
1	HIGHWAY DEPARTMENT						
2							
3		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED
4				ESTIMATED*	BUDGET	BUDGET	BUDGET
5		2024	TO 6/30/2025	2025	2025	2026	2026
6	Administration	618,965.68	286,021.56	572,043.12	375,000.00	620,000.00	
7	County Trunk Highway System	3,998,869.68	1,004,352.43	2,008,704.86	3,614,713.96	10,112,190.00	
8	Bridge Construction - County	181,651.17	435,683.14	871,366.28	100,000.00	0.00	
9	Towns, Cities, & Villages	551,018.38	161,253.29	322,506.58	0.00	550,000.00	
10	Town Bridge 50/50 Cost Share	15,388.04	27,414.75	54,829.50	44,050.00	37,820.00	
11	Equipment (Machinery)	2,716,047.25	1,087,681.89	2,175,363.78	777,495.00	2,280,000.00	
12	State Maintenance Agreement (State Highways)	1,271,065.38	597,153.43	1,194,306.86	1,197,400.00	1,200,000.00	
13	TOTAL EXPENDITURES	9,353,005.58	3,599,560.49	7,199,120.98	6,108,658.96	14,800,010.00	0.00
14	State Aid-County Trunk Highway System (GTA)	605,335.33	161,585.28	323,170.56	605,335.32	646,340.00	
15	Operational Revenues	3,017,257.40	1,160,587.86	2,321,175.72	2,248,373.64	10,402,350.00	
16	Towns, Cities, & Villages	561,356.28	139,942.09	279,884.18	0.00	550,000.00	
17	Town Bridge 50/50 Cost Share	15,388.04	27,414.75	54,829.50	44,050.00	37,820.00	
18	Wheel Tax	321,696.00	128,805.46	257,610.92	350,000.00	300,000.00	
19	State Maintenance Agreement (State Highways)	1,352,521.99	652,203.50	1,304,407.00	1,197,400.00	1,200,000.00	
20	TOTAL REVENUES	5,873,555.04	2,270,538.94	4,541,077.88	4,445,158.96	13,136,510.00	0.00
21	TAX FOR HIGHWAYS				1,663,500.00	1,663,500.00	0.00
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							

	A	B	C	D	E	F	G	H
1	2025 DEBT SCHEDULE							
2					<i>Principal Only</i>		<i>Principal Only</i>	
3			DATE OF		AMOUNT	PRINCIPAL	AMOUNT	
4		DATE OF	FINAL	RATE OF	OUTSTANDING	RETIRED	OUTSTANDING	
5	DEBT ISSUES	ISSUE	MATURITY	INTEREST	1/1/2025	2025	12/31/2025	
6								
7	Short-Term Borrowing	12/19/24	09/01/25	4.49%	601,200.00	601,200.00	0.00	
8								
9	G.O. Refunding Bonds	01/08/20	03/01/27	2.57%	1,020,000.00	330,000.00	690,000.00	
10								
11	G.O. Promissory Notes	03/05/20	03/01/28	2.13%	1,845,000.00	300,000.00	1,545,000.00	
12								
13	G.O. Pine Valley Construction Bonds	08/10/15	03/01/35	3.73%	7,920,000.00	600,000.00	7,320,000.00	
14								
15	G.O. Pine Valley Construction Bonds	03/15/16	09/01/36	2.64%	7,090,000.00	445,000.00	6,645,000.00	
16								
17	G.O. Capital Impr. Bonds - Radio Tower	06/15/23	09/01/38	3.92%	8,100,000.00	0.00	8,100,000.00	
18								
19	TOTALS				26,576,200.00	2,276,200.00	24,300,000.00	
20								
21	NOTES							
22	Principal Only (no interest recorded here)							
23	Rates of interest are averaged over life of loan as amount changes every year							



WISCONSIN

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Richland County Executive and Finance Committee

\$1,085,000 Short-Term General Obligation Promissory Notes Financing for 2026 Capital Improvement Projects

September 9, 2025

Presented by: Carol Ann Wirth

Levy Limits and Capital Projects

Levy limits restrict the County's ability to generate additional revenue to pay expenses inside the operating budget to a "net new construction" amount determined by WI Dept. of Revenue.

Richland County's 2025 net new construction in dollars is \$5,278,300, or 0.27% as a percent.

Expenses within the operating budget = operational expenses and capital projects.

Capital projects may be removed from the operating budget and provided for with a short-term (approximately 3-month) borrowing (general obligation debt) that is not subject to levy limits.

2026 Budget Capital Projects Approved by County Board for Short-Term Borrowing

Clerk of Court/Register in Probate		\$ 25,000.00	Technology for Courtroom
County MIS		\$ 80,000.00	Server Refresh
Highway		\$ 500,000.00	Equipment
Sheriff		\$ 209,000.00	Squad Cars
Symons Center		<u>\$ 250,000.00</u>	HVAC System Replacement
TOTAL		<u>\$1,064,000.00</u>	

Expenses of Issuance* \$ 22,750.00

Total 2025 G.O. Notes \$1,085,000.00

*Expenses associated with the issuance of the Notes include \$11,500 for Municipal Advisor (Wisconsin Public Finance Professionals, LLC), \$750 for Preliminary and Final Official Statements; \$10,500 for Bond Counsel (Quarles & Brady) for a total of \$22,750, and would be paid out of the borrowed funds. Underwriting expenses are determined when bids are received and reflected in the interest rate bid.

Borrowing for 2026 Capital Projects

Step 1 – County Board Authority – the Initial Resolution

The Wisconsin Statutes requires adoption of an “Initial Resolution” to provide the County Board with “authority” to borrow money at a later date.

The Initial Resolution does not commit the County Board to do a borrowing, but rather provides the authority.

Initial Resolution contains: 1. “not to exceed” dollar amount - \$1,085,000; and 2. language describing what the borrowed funds can be used for: “paying the cost of 2026 capital improvement projects.”

The borrowed funds cannot be used for operating expenses.

The adoption of the Initial Resolution requires a $\frac{3}{4}$ vote of County Board members elect (16 “yes” votes).

Step 2 – Short Term Borrowing – General Obligation Promissory Notes

The County sells \$1,085,000 General Obligation Promissory Notes in the municipal bond market. The Notes are issued as tax-exempt, bank-qualified obligations. Federal arbitrage regulations allow the County to spend the borrowed funds within three years, during which time the funds may be invested at unrestricted yield.

The Notes are short-term (approximately 3 months) due to be paid off on March 1, 2026.

Month of September

Begin preparing to enter the bond market – Official Statement and Official Notice of Sale prepared and distributed into the municipal bond market; legal documents prepared.

Sale Date – October 20

The sale is advertised on various bidding platforms in the bond market instructing underwriters when and how to submit a bid on the Notes. Our firm will provide assistance to any underwriter or bank that would like to submit a bid.

The County Board takes action on an “Award Resolution” locking in the final interest rate and awarding the Notes to the winning bidder. The Award Resolution requires a majority vote of the County Board members present at that meeting.

The adoption of the 2026 budget would include a tax levy for the total amount of principal and interest due on the Notes. This portion of the tax levy is calculated outside of levy limits.

November 19, 2025

All funds are received by the County for deposit in the project account and may be invested at unrestricted yield until needed to pay project costs.

March 1, 2026

The principal and interest on the Notes is repaid in full (approximately 3 months).

Estimated Debt Service Schedule

The interest rate shown below is an estimate, reflective of current markets and is not guaranteed. The actual interest rate is locked in when bids are received and the County Board takes action on an award resolution.

\$1,085,000 General Obligation Promissory Notes 2025 Est. Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/19/2025	-	-	-	-	-
03/01/2026	1,085,000.00	4.250%	13,065.21	1,098,065.21	1,098,065.21
Total	\$1,085,000.00	-	\$13,065.21	\$1,098,065.21	-

\$1,085,000 G.O. Promissory Notes 2025 Preliminary Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
03/01/2026	Serial Coupon	4.250%	3.000%	1,085,000.00	100.343%	1,088,721.55
Total	-	-	-	\$1,085,000.00	-	\$1,088,721.55

Par Amount of Notes	\$1,085,000.00
Reoffering Premium or (Discount)	3,721.55
Gross Production	\$1,088,721.55
Total Underwriter's Discount (0.300%)	\$(3,255.00)
Total Purchase Price	\$1,085,466.55
True Interest Cost (TIC)	4.1146374%

The estimated tax rate impact for the 2025 short-term Notes debt service is \$0.51 per \$1,000 of 2025 equalized value. (Calculation: \$1,098,065.21 divided by 2025 Equalized Value - \$2,132,762,600 = \$0.51 per \$1,000 or \$51 on \$100,000 of property value.)

INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED
\$1,085,000 GENERAL OBLIGATION PROMISSORY NOTES
FOR CAPITAL IMPROVEMENT PROJECTS

BE IT RESOLVED by the County Board of Supervisors of Richland County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation promissory notes in an amount not to exceed \$1,085,000 for the public purpose of paying the cost of 2026 capital improvement projects.

WHEREAS, it is desirable to authorize the issuance of general obligation promissory notes for such purposes pursuant to Chapter 67 of the Wisconsin Statutes; and

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County borrow an amount not to exceed \$1,085,000 by issuing its general obligation promissory notes for the public purpose of financing 2026 capital improvement projects. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such notes.

Adopted, approved and recorded September 16, 2025.

(SEAL)

By: _____
Derek S. Kalish
County Clerk

By: _____
David Turk
Chairperson of the County Board

RESOLUTION NO. 25 - 68

**INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED
\$1,085,000 GENERAL OBLIGATION PROMISSORY NOTES
FOR CAPITAL IMPROVEMENT PROJECTS**

BE IT RESOLVED by the County Board of Supervisors of Richland County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation promissory notes in an amount not to exceed \$1,085,000 for the public purpose of paying the cost of 2026 capital improvement projects.

WHEREAS, it is desirable to authorize the issuance of general obligation promissory notes for such purposes pursuant to Chapter 67 of the Wisconsin Statutes; and

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County borrow an amount not to exceed \$1,085,000 by issuing its general obligation promissory notes for the public purpose of financing 2026 capital improvement projects. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such notes.

Adopted, approved and recorded September 16, 2025.

(SEAL)

By: _____
Derek S. Kalish
County Clerk

By: _____
David Turk
Chairperson of the County Board



WISCONSIN

Public Finance Professionals, LLC

155 South Executive Drive, Suite 211 | Brookfield, WI 53005
414-434-9644 | Fax 414-226-2014 | wipublicfinance.com

Municipal Advisory Agreement

Richland County, Wisconsin

\$1,085,000 (Tax-Exempt) General Obligation Promissory Notes 2025

Wisconsin Public Finance Professionals, LLC ("WPFP") is a "municipal advisor" as defined by the Securities and Exchange Commission ("SEC") Final Rule adopted September 18, 2013. WPFP is registered and regulated by the SEC and the Municipal Securities Rulemaking Board ("MSRB"). Richland County, Wisconsin ("County"), hereby retains WPFP to serve as its Municipal Advisor in accordance with the terms and conditions of this Municipal Advisory Agreement ("Agreement") effective the date of execution (the "Effective Date"). As Municipal Advisor, WPFP will have fiduciary duties, including a duty of care and a duty of loyalty. WPFP is required to act in the County's best interest without regard to its own financial and other interests.

MSRB Rule G-10 and G-42 Notifications, Disclosures of Conflicts of Interest and Other Information

As a Municipal Advisor registered with the MSRB and the SEC, WPFP is required to provide certain notifications, disclosures and information to the County, in writing, no less than once each calendar year. Included on the last page of the Agreement are notifications and disclosures in accordance with MSRB Rule G-10 regarding a brochure available on the MSRB's website at www.msrb.org that describes the protections available under MSRB rules and how to file a complaint with an appropriate regulatory authority; and, disclosures in accordance with MSRB Rule G-42 related to conflicts of interest and other information. All municipal advisory services are performed by employees of WPFP. WPFP has no relationships with other firms, or employees of the County, that could present a real or perceived conflict of interest. Carol Ann Wirth is the responsible party for WPFP in its relationship with the County.

Scope of Municipal Advisory Services

WPFP is engaged by the County as its Municipal Advisor to provide services with respect to the issuance of \$1,085,000 (Tax-Exempt) General Obligation Promissory Notes – 2025, hereinafter referred to as the "Issue," to fund capital projects.

(a) Services to be Provided:

1. Review County's financial and other information regarding the potential source of repayment of or security for the Issue.
2. Participate in phone conversations, in-person and virtual meetings with County Administration, Committees and County Board to provide information on various matters related to the issuance of municipal securities including the preparation of a financial plan for the Issue including structuring terms, redemption features, a financing timeline and guidance related to marketplace practices, regulatory requirements or other matters that may have an impact on the Issue.
3. Prepare amortization options for the Issue to achieve County's financing goals for the capital projects.
4. Coordinate financing team including bond counsel and purchaser of the Issue.
5. Advise County on the manner of sale of the Issue:

For an issue to be sold at competitive sale, conduct steps necessary for the pricing and sale of the issue, including preparation and dissemination of the Official Notice of Sale and Bid Form, advertise the sale of the Issue, assist potential bidders with submitting bids, verify bids received, recommend suitability of interest rates based on compliance with Official Notice of Sale and current market conditions. Respond to questions from bidders.

6. Gather financial, statistical and factual information for the preparation and electronic distribution of the required disclosure document, the "Preliminary Official Statement," describing the details of the Issue, the County, the projects, economic/demographic and financial information. The Preliminary Official Statement will be reviewed by the County.
7. Apply for CUSIP Numbers
8. Prepare Final Official Statement incorporating final sale results. Provide Final Official Statement to the purchaser of the Issue in a timely manner.
9. Advise County on the continuing disclosure undertaking required to be entered into in connection with the Issue.
10. Prepare and provide information for bond counsel's completion of closing documents; assist County officials with execution of closing documents; prepare final amortization schedules. Coordinate financing team participants for closing; prepare and distribute distribution list, settlement statement and closing memorandum; monitor and confirm wire transfers to accomplish the closing of the financing and delivery of funds.
11. Provide such other usual and customary municipal advisory services as may be requested by County including general guidance with respect to the use of the proceeds of the Issue, the repayment of debt service, debt management and preliminary structuring of potential future issues, credit management and continuing disclosure requirements.

(b) Limitations on Scope of Municipal Advisory Services. The Scope of Municipal Advisory Services is subject to the following limitations:

(i) The scope of services is limited solely to the services described herein and is subject to any limitations set forth within the description of the Scope of Municipal Advisory Services.

(ii) Unless otherwise provided in the Scope of Municipal Advisory Services described herein, Municipal Advisor is not responsible for certifying as to the accuracy or completeness of any preliminary or final official statement, other than with respect to any information about Municipal Advisor provided by Municipal Advisor for inclusion in such documents.

(iii) The Scope of Municipal Advisory Services does not include tax, legal, accounting or engineering advice with respect to any Issue or in connection with any opinion or certificate rendered by counsel or any other person at closing; and, does not include review or advice on any feasibility study.

(c) Amendment to Scope of Municipal Advisory Services

The Scope of Municipal Advisory Services may be changed only by written amendment or supplement to the Scope of Municipal Advisory Services described herein. The parties agree to amend or supplement the Scope of Municipal Advisory Services described herein promptly to reflect any material changes or additions to the Scope of Municipal Advisory Services.

Municipal Advisor's Regulatory Duties When Servicing County

MSRB Rule G-42 requires that Municipal Advisor make a reasonable inquiry as to the facts that are relevant to County's determination whether to proceed with a course of action with a course of action or that form the

basis for and advice provided by Municipal Advisor to County. The rule also requires that Municipal Advisor undertake a reasonable investigation to determine that it is not basing any recommendation on materially inaccurate or incomplete information. Municipal Advisor is also required under the rule to use reasonable diligence to know the essential facts about County and the authority of each person acting on County's behalf. The County agrees to cooperate, and to cause its agents to cooperate, with Municipal Advisor in carrying out these regulatory duties, including providing to Municipal Advisor accurate and complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such duties.

Term of this Engagement

The term of this Agreement begins on the Effective Date and ends, unless earlier terminated as provided below, on December 31, 2026. This Agreement may be terminated with or without cause by either party upon the giving of at least sixty (60) days' prior written notice to the other party of its intention to terminate, specifying in such notice the effective date of such termination. In the event of termination, the Municipal Advisor shall be paid in full for any services performed to the date of that termination at the normal hourly rates (\$205/hour professional staff, \$105/hour support staff) for time actually spent. WPFP may not assign this Agreement without the County's prior written consent. The laws of the State of Wisconsin shall apply to this Agreement.

Compensation - Fees and Expenses

WPFP's fee for services performed under this Agreement shall be \$11,500. WPFP's fee includes all necessary in-state travel and general out-of-pocket expenses i.e. supplies and copying. WPFP's fee is due and payable upon the closing of the Issue. The County shall pay the fees and expenses determined by each respective financing team participant (i.e. bond counsel and underwriter), and costs associated with the printing and distribution of Official Statements (\$750). If WPFP performs services under this Agreement, and, a financing is not consummated, WPFP shall be compensated at our normal hourly rates (\$205/hour professional staff, \$105/hour support staff) for time actually spent.

Limitation of Liability/Insurance

In the absence of willful misconduct, bad faith, or reckless disregard of obligations or duties hereunder on the part of Municipal Advisor, Municipal Advisor shall have no liability to County for any act or omission in the course of, or connected with, rendering services hereunder, or for any error of judgment or mistake of law, or for any loss arising out of any issuance of municipal securities, or for any financial or other damages resulting from County's election to act or not to act, as the case may be, contrary to any advice or recommendation provided by Municipal Advisor to the County. No recourse shall be had against Municipal Advisor for loss, damage, liability, cost or expense (whether direct, indirect or consequential) of County arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in connection with any Issue or otherwise relating to the tax treatment of any Issue, or in connection with any opinion or certificate rendered by counsel or any other party. Notwithstanding the foregoing, nothing contained in this paragraph or elsewhere in this Agreement shall constitute a waiver by the County of any of its legal rights under applicable U.S. federal securities laws or any other laws whose applicability is not permitted to be contractually waived, nor shall it constitute a waiver or diminution of Municipal Advisor's fiduciary duty to County under Section 15B(c)(1) of the Securities Exchange Act of 1934, as amended, and the rules thereunder.

WPFP shall maintain, throughout the term of this Agreement, professional general liability insurance in the amount of \$1,000,000 per occurrence, having a \$5,000 deductible.

The County acknowledges that the County is responsible for the contents of Preliminary and Final Official Statements prepared for each Issue, and, is subject to, and may be held liable under, federal or state securities laws for misleading or incomplete disclosure.

Authority

The undersigned represents and warrants that he has full legal authority to execute this Agreement on behalf of the County. The following individuals have the authority to direct Municipal Advisor's performance of its activities under this Agreement: Tricia Clements, Richland County Administrator and Derek Kalish, County Clerk.

WISCONSIN PUBLIC FINANCE
PROFESSIONALS, LLC

By 
Carol Ann Wirth, President

RICHLAND COUNTY, WISCONSIN

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Wisconsin Public Finance Professionals, LLC

MSRB Rule G-10 Disclosure - Notifications

- Wisconsin Public Finance Professionals, LLC (“WPFP”) is a Municipal Advisor registered with the Municipal Securities Rulemaking Board (“MSRB”) and the Securities and Exchange Commission (“SEC”).
- The MSRB’s website address is as follows: www.msrb.org.
- A brochure is available on the MSRB website that describes protections available under MSRB rules and how to file a complaint with an appropriate regulatory authority.

MSRB Rule G-42 Disclosure

1. Wisconsin Public Finance Professionals, LLC (“WPFP”) is an MSRB Registered Municipal Advisor that conducts all municipal advisory activities subject to the fiduciary standards of conduct.
2. The Form MA of WPFP along with the most recent Form MA-I for each MSRB associated person is posted in the Edgar Database located on the US Securities and Exchange Commission website (www.sec.gov/edgar/searchedgar/companysearch.html) searching under the name “Wisconsin Public Finance Professionals, LLC.” If you require a hard-copy of any of these forms, please send a written request to the Firm’s Chief Compliance Officer’s attention at the address below.
3. To the best of our knowledge and belief, neither WPFP nor any Associated Person has any material undisclosed conflict of interest.
 - A. WPFP has no financial interest in, nor does WPFP receive any undisclosed compensation from, any firm or person that WPFP may use in providing any advice, service, or product to or on behalf of any WPFP client.
 - B. WPFP does not pay MSRB registered solicitors or other MSRB Registered Municipal Advisors directly or indirectly in order to obtain or retain an engagement to perform municipal advisory services for any municipal entity.
 - C. WPFP does not receive any payments from a third party to enlist WPFP’s recommendation of services, municipal securities transactions, or any municipal financial product or service.
 - D. WPFP does not have any undisclosed fee-splitting arrangements with any provider of investments or services to any municipal entity.
 - E. WPFP does not have any conflicts of interest arising from compensation for municipal activities to be performed that are contingent on the size or closing of any transaction for which WPFP is providing advice.
 - F. There is no other actual or potential conflict of interest that could reasonably be anticipated to impair WPFP’s ability to provide advice to any municipal entity in accordance with the standards of fiduciary conduct.
4. WPFP (“the Firm”) nor any of its Associated Person are not currently subject to or have been subject to any legal or disciplinary event that could be material to a client’s evaluation of the Firm or the integrity of its management or Associated Persons.

155 South Executive Drive, Suite 211, Brookfield, WI 53005

RESOLUTION NO. 25 - 69

Resolution Approving A Municipal Advisory Agreement With Wisconsin Public Finance Professionals, LLC.

WHEREAS the Executive & Finance Standing Committee and the County Administrator, Tricia Clements, have recommended that the County Board approve the County issuing not to exceed \$1,085,000 tax-exempt general obligation promissory notes for capital improvement projects, and

WHEREAS, in order to facilitate the issuance of these promissory notes, it is necessary for the County to employ public finance professionals and the Executive & Finance Standing Committee is recommending that the County Board approve a Municipal Advisory Agreement with Wisconsin Public Finance Professionals, LLC for this purpose, and

WHEREAS the Executive & Finance Standing Committee has carefully reviewed the agreement and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Municipal Advisory Agreement with Wisconsin Public Finance Professionals, LLC, a copy of which is on file in the County Clerk’s office, and which is accessible on the County’s website, and

BE IT FURTHER RESOLVED that the County Administrator, Tricia Clements, and County Clerk, Derek S. Kalish, are hereby authorized to sign the Municipal Advisory Agreement on behalf of the County, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE EXECUTIVE & FINANCE STANDING COMMITTEE (25 AUGUST 2025)	
AYES_____	NOES_____		
RESOLUTION_____		FOR	AGAINST
DEREK S. KALISH	STEVE CARROW	X	
COUNTY CLERK	MARC COUEY	X	
	GARY MANNING	X	
DATED: SEPTEMBER 16, 2025	DAVID TURK	X	
	BOB FRANK	X	
	STEVE WILLIAMSON	X	
	RANDY SCHOONOVER	X	



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Milwaukee, Wisconsin 53202-4428
414.277.5000
Fax 414.271.3552
www.quarles.com

Attorneys at Law in
Chicago
Denver
Indianapolis
Madison
Milwaukee
Minneapolis
Naples
Phoenix
St. Louis
San Diego
Tampa
Tucson
Washington, D.C.

August 18, 2025

VIA EMAIL

Derek S. Kalish
County Clerk
Richland County
Courthouse
181 West Seminary Street
Richland Center, WI 53581

Scope of Engagement Re: Proposed Issuance of \$1,085,000 Richland County (the "County") General Obligation Promissory Notes (the "Securities")

Dear Derek:

We are pleased to be working with you again as the County's bond counsel. Thank you for your confidence in us.

The purpose of this letter is to set forth the role we propose to serve and responsibilities we propose to assume as bond counsel in connection with the issuance of the above-referenced Securities. If you have any questions about this letter or the services we will provide, or if you would like to discuss modifications, please contact me.

Role of Bond Counsel

Our bond counsel engagement is a limited, special counsel engagement. Bond counsel is engaged as a recognized independent expert whose primary responsibility is to render an objective legal opinion with respect to the authorization and issuance of municipal obligations. If you desire additional information about the role of bond counsel, we would be happy to provide you with a copy of a brochure prepared by the National Association of Bond Lawyers.

As bond counsel we will: examine applicable law; prepare authorizing and closing documents; consult with the parties to the transaction, including the County's financial advisor or underwriter or placement agent, prior to the issuance of the Securities; review certified proceedings; and undertake such additional duties as we deem necessary to render the bond counsel opinion described below. As bond counsel, we do not advocate the interests of the County or any other party to the transaction. We assume that the parties to the transaction will retain such counsel as they deem necessary and appropriate to represent their interests in this transaction.

Subject to the completion of proceedings to our satisfaction, we will render our opinion that:

- 1) the Securities are valid and binding general obligations of the County;
- 2) all taxable property in the territory of the County is subject to ad valorem taxation without limitation as to rate or amount to pay the Securities; and
- 3) the interest paid on the Securities will be excludable from gross income for federal income tax purposes (subject to certain limitations which may be expressed in the opinion).

The bond counsel opinion will be executed and delivered by us in written form on the date the Securities are exchanged for their purchase price (the "Closing") and will be based on facts and law existing as of its date.

Upon delivery of the opinion, our responsibilities as bond counsel will be concluded with respect to this financing; specifically, but without implied limitation, we do not undertake (unless separately engaged) to provide any post-closing compliance services including any assistance with the County's continuing disclosure commitment, ongoing advice to the County or any other party concerning any actions necessary to assure that interest paid on the Securities will continue to be excluded from gross income for federal income tax purposes, or participating in an Internal Revenue Service, Securities Exchange Commission or other regulatory body survey or investigation regarding or audit of the Securities.

In rendering the opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation.

The services we will provide under this engagement are strictly limited to legal services. We are neither qualified nor engaged to provide financial advice and we will make no representation about the desirability of the proposed plan of finance, the feasibility of the projects financed or refinanced by the Securities, or any related matters.

A form of our opinion and a form of a Continuing Disclosure Certificate (which we may prepare) may be included in the Official Statement or other disclosure document for the Securities. However, as bond counsel, we will not assume or undertake responsibility for the preparation of an Official Statement or other disclosure document with respect to the Securities, nor are we responsible for performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document. If an Official Statement or other disclosure document is prepared and adopted or approved by the County, we will either prepare or review any description therein of: (i) Wisconsin and federal law pertinent to the validity of the Securities and the tax treatment of interest paid thereon and (ii) our opinion.

Diversity of Practice; Consent to Unrelated Engagements

Because of the diversity of practice of our firm, the firm may be asked to represent other clients in matters adverse to the County, for example, in zoning, licensing, land division, real estate, property tax or other matters which are unrelated to our bond counsel work. Ethical requirements require that we obtain the County's consent to such representations. We do not represent you in legal matters regularly, although we may be called upon for special representation occasionally, and our bond counsel work does not usually provide us information that will be disadvantageous to you in other representations. We do not believe that such representations of others would adversely affect our relationship with you, and we have found that local governments generally are agreeable to the type of unrelated representation described above. Your approval of this letter will serve to confirm that the County consents and agrees to our representation of other present or future clients in matters adverse to the County which are not substantially related to the borrowing and finance area or any other area in which we have agreed to serve it. We agree, however, that your prospective consent to conflicting representation contained in this paragraph shall not apply in any instance where, as a result of our representation of the County, we have obtained proprietary or other confidential information, that, if known to the other client, could be used by that client to your material disadvantage. We will not disclose to the other client(s) any confidential information received during the course of our representation of the County. If you have any questions or would like to discuss this consent further, please call us.

We also want to advise you that from time to time we represent underwriters and purchasers of municipal obligations, as well as other bond market participants. In past transactions or matters that are not related to the issuance of the Securities and our role as bond counsel, we may have served as counsel to the financial institution that has or will underwrite, purchase or place the Securities or that is serving as the County's financial advisor. We may also be asked to represent financial institutions and other market participants, including the underwriter, purchaser or placement agent of the Securities or the County's financial advisor, in future transactions or matters that are not related to the issuance of the Securities or our role as bond counsel. By engaging our services under the terms of this letter, the County consents to our firm undertaking representations of this type.

Fees

Based upon: (i) our current understanding of the terms, structure, size and schedule of the financing, (ii) the duties we will undertake pursuant to this letter, (iii) the time we anticipate devoting to the financing, and (iv) the responsibilities we assume, we estimate that our fee will be \$10,500. Such fee and expenses may vary: (i) if the principal amount of Securities actually issued differs significantly from the amount stated above, (ii) if material changes in the structure of the financing occur, or (iii) if unusual or unforeseen circumstances arise which require a significant increase in our time, expenses or responsibility. If at any time we believe that circumstances require an adjustment of our original fee estimate, we will consult with you. It is our understanding that our fee will be paid out of proceeds of the Securities at Closing.

If, for any reason, the financing is not consummated or is completed without the rendition of our opinion as bond counsel, we will expect to be compensated at our normal hourly rates for time actually spent, plus out-of-pocket expenses. Our fee is usually paid either at the Closing out of proceeds of the Securities or pursuant to a statement rendered shortly thereafter. We customarily do not submit any statement until the Closing unless there is a substantial delay in completing the financing.

Terms of Engagement

Either the County or Quarles & Brady may terminate the engagement at any time for any reason by written notice, subject on our part to applicable rules of professional conduct. If the County terminates our services, the County is responsible for promptly paying us for all fees, charges, and expenses incurred before the date we receive termination. We reserve the right to withdraw from representing the County if, among other things, the County fails to honor the terms of this engagement letter – including the County's failing to pay our bills, the County's failing to cooperate or follow our advice on a material matter, or our becoming aware of any fact or circumstance that would, in our view, render our continuing representation unlawful or unethical.

Unless previously terminated, our representation will terminate when we send to the County (or its representative) our final bill for services rendered. If the County requests, we will promptly return the County's original papers and property to you, consistent with our need to ensure payment of any outstanding bills. We may retain copies of the documents. We will keep our own files, including attorney work product, pertaining to our representation of the County. For various reasons, including the minimization of unnecessary storage expenses, we may destroy or otherwise dispose of documents and materials a reasonable time after termination of the engagement.

County Responsibilities

We will provide legal counsel and assistance to the County in accordance with this letter and will rely upon information and guidance the County and its personnel provide to us. We will keep the County reasonably informed of progress and developments, and respond to the County's inquiries. To enable us to provide the services set forth in this letter, the County will disclose fully and accurately all facts and keep us apprised of all developments relating to this matter. The County agrees to pay our bills for services and expenses in accordance with this engagement letter. The County will also cooperate fully with us and be available to attend meetings, conferences, hearings and other proceedings on reasonable notice, and stay fully informed on all developments relating to this matter.

Limited Liability Partnership

Our firm is a limited liability partnership ("LLP"). Because we are an LLP, no partner of the firm has personal liability for any debts or liabilities of the firm except as otherwise required by law, and except that each partner can be personally liable for his or her own malpractice and for the malpractice of persons acting under his or her actual supervision and control. As an LLP we are required by our code of professional conduct to carry at least \$10,000,000 of malpractice insurance; currently, we carry coverage with limits substantially in excess of that amount. Please call me if you have any questions about our status as a limited liability partnership.

Conclusion and Request for Signed Copy

If the foregoing terms of this engagement are acceptable to you, please so indicate by returning a copy of this letter dated and signed by an appropriate officer, retaining the original for your files. If we do not hear from you within thirty (30) days, we will assume that these terms are acceptable to you, but we would prefer to receive a signed copy of this letter from you.

We are looking forward to working with you and the County in this regard.

Very truly yours,

QUARLES & BRADY LLP


Bridgette Keating

BJK:JPL:DLL

#800011.00023

cc: Tricia Clements (via email)
Ashley Mott (via email)
Carol Wirth (via email)
Jacob P. Lichter (via email)
Dawn Leifer (via email)

Accepted and Approved:

RICHLAND COUNTY

By: _____

Its: _____
Title

Date: _____

RESOLUTION NO. 25 - 70

Resolution Approving Scope Of Engagement With Quarles & Brady LLP For Issuance Of \$1,085,000 General Obligation Promissory Notes.

WHEREAS the Executive & Finance Standing Committee and the County Administrator, Tricia Clements, have recommended that the County Board approve the County issuing not to exceed \$1,085,000 tax-exempt general obligation promissory notes for capital improvement projects, and

WHEREAS, in order to facilitate the issuance of these promissory notes, it is necessary for the County to employ public finance professionals and the Executive & Finance Standing Committee is recommending that the County Board approve the scope engagement provided by Quarles & Brady LLP for this purpose, and

WHEREAS the Executive & Finance Standing Committee has carefully reviewed the scope of engagement and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that scope of engagement as outlined by Quarles & Brady LLP, a copy of which is on file in the County Clerk’s office and which is accessible on the County’s website, is approved, and

BE IT FURTHER RESOLVED that the County Administrator, Tricia Clements, is hereby authorized to sign to accept the scope of engagement on behalf of the County, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage.

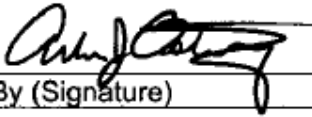
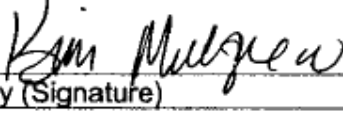
VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE EXECUTIVE & FINANCE STANDING COMMITTEE (25 AUGUST 2025)	
AYES_____	NOES_____		
RESOLUTION_____		FOR	AGAINST
DEREK S. KALISH	STEVE CARROW	X	
COUNTY CLERK	MARC COUEY	X	
	GARY MANNING	X	
DATED: SEPTEMBER 16, 2025	DAVID TURK	X	
	BOB FRANK	X	
	STEVE WILLIAMSON	X	
	RANDY SCHOONOVER	X	

**Change Order #02
Tower Site Construction
Richland County, WI**

Change Order Summary:

Item #	Site	Description	Quantity	Unit	Unit Price	Total Cost
1	Yuba Frank	Added Tower Pier Depth	1	LS	\$5,620.00	\$5,620.00
2	Yuba Frank	Added Retaining Wall	1	LS	\$192,250.00	\$192,250.00
3	Yuba Frank	Added shelter formed footings & walls	1	LS	\$20,150.00	\$20,150.00
4	Yuba Frank	Added mobs, motels & per diems	1	LS	\$15,875.00	\$15,875.00
5	Yuba Frank	Added fence labor & lift rental	1	LS	\$8,900.00	\$8,900.00
6	Yuba Frank	Added Bonding	1	LS	\$10,406.00	\$10,406.00
7	Yuba Frank	Remove Driveway Culvert	1	LS	-\$1,500.00	-\$1,500.00
8						
9						
10						
Change Order Total:						\$251,701.00
Original Contract Sum:						\$3,118,322.00
Net Change by previous Change Orders:						\$46,475.00
Contract Sum Prior to this Change Order:						\$3,164,797.00
Contract Sum will be increased by this Change Order in the Amount of:						\$251,701.00
The new Contract Sum including this Change Order:						\$3,416,498.00

Signatures:

Architect:	Contractor:	Owner:
Edge Consulting Engineers, Inc. 624 Water Street Prairie du Sac, WI 53578	Finish Excavating, Inc. 7382 North Main St. East Dubuque, IL 61025	Richland County 181 W. Seminary St. Richland Center, WI 53581
		
By (Signature)	By (Signature)	By (Signature)
Arlen Ostreng (Typed/Printed name)	Kim Mulgrew (Typed/Printed name)	
Date: 8/19/2025	Date: 8/20/2025	Date:

#1 - Added Tower Pier Depth:

Due to the retaining wall need at this site the original design would have had the tower base sitting above virgin ground and within fill dirt. Keeping this design of 3' piers would have required the tower base to be larger and costs for forming up the base would have exceeded this option. Within discussions with the tower designers/engineers it was determined that the most cost effective route was to extend the foundation piers from 3' to 6' allowing the base to sit mostly in virgin ground. .

This addition is made up of the additional rebar, concrete needs along with some additional labor for the extended form work.

Keyesville foundation
3' piers



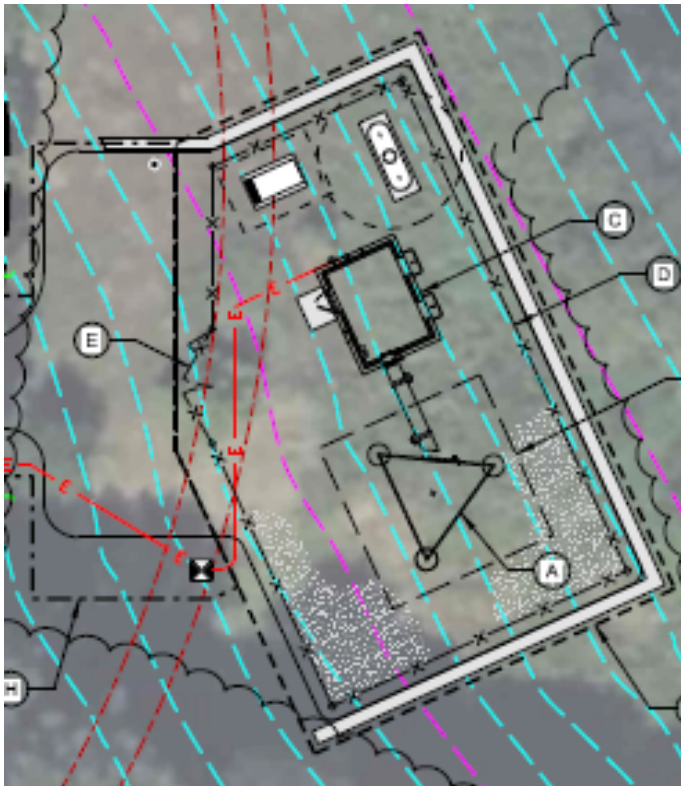
Yuba foundation
6' piers



#2 - Added Retaining Wall:

The landowner provided the County use this field location and not alternate spacing in a crop area on more level terrain. Quarry road is on the peak of the ridge and this side of the road slopes down causing the need for the wall. Design work was discussed and modified to minimize the site footprint.

This addition is made up of the cost of wall materials delivered to the site, the concrete footing materials and development, additional gravel fill needed, and additional labor costs directly needed with the work. The wall provider was chosen from comparison of pricing multiple vendors of these types of systems, including the costs for product delivery. This product is sourced out of Janesville and requires eleven (11) semi truck delivers.



← Wall design identified with white border

Back wall on left side of image



#3 - Added shelter formed footings & walls:

The option of using the previously designed shelter foundation was not possible due to the multiple factors within the new design. First and foremost was the challenge of having it rest if site fill which would have required the site to be compacted to a higher degree. Second was the proximity to the wall and it being backfilled with clean rock which would have needed to be disturbed. Using this design was identified as a more structurally sound and cost effective option.

This addition is made up from the need to first pour the footing, form up the walls and pour, then pour the cap. It also requires the structure to be filled with gravel. Additional material of rebar and concrete as well as the additional labor to complete the three step process.



Richland Center
shelter foundation



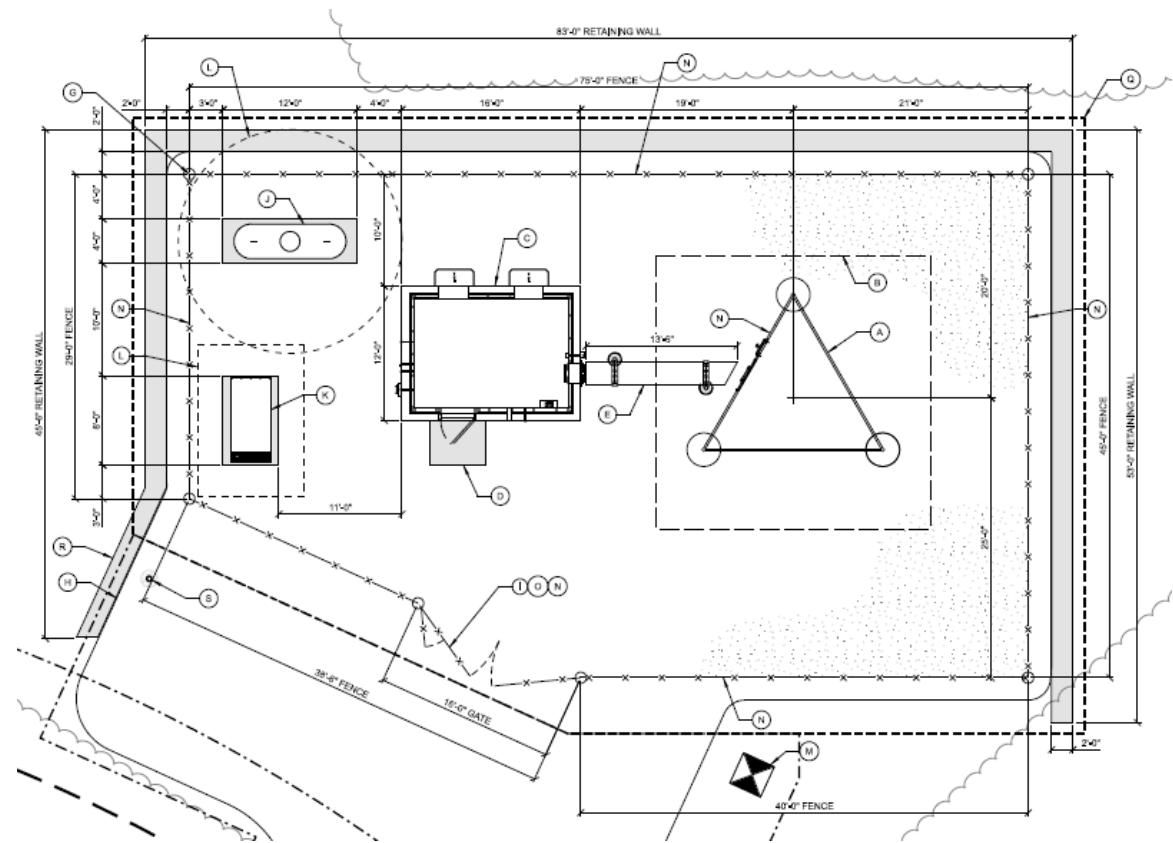
Yuba site shelter
foundation



#5 - Added fence labor and lift rental:

The site design with fencing up against the approximately 8' retaining wall on the back side of the compound requires fencing to be installed using lift support.

This addition is made up of the need for having proper equipment to support that effort and the added installation time to complete the work.



#4 - Added mobilization, motels & per diems

This addition uses contract pricing applied against the overall labor mobilizations needed to completing the added work.

#6 - Added Bonding

Contract bonding was required within the original contract and is included in the contract amount.

This addition accounts for the bond agency adjustment to the original contract due upon audit of the project.

RESOLUTION NO. 25 - 71

Resolution Approving A Change Order For The Radio Tower Project.

WHEREAS the Yuba tower site changed from where it was originally planned to be built, and

WHEREAS added expenses to complete the civil work on site have been incurred as a result, and

WHEREAS a change order in the amount of \$251,701 is being presented for payment,

WHEREAS the Executive & Finance Standing Committee has carefully reviewed the change order and is presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors approves the payment of change order #02 in the amount of \$251,701 from Fund 94.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(09 SEPTEMBER 2025)

RESOLUTION_____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW	X
MARC COUEY	X
GARY MANNING	X
DAVID TURK	X
BOB FRANK	X
STEVE WILLIAMSON	X
RANDY SCHOONOVER	X

DATED: SEPTEMBER 16, 2025

EXHIBIT A

MEMORANDUM AGREEMENT

This MEMORANDUM AGREEMENT is between Richland County, a quasi-municipal corporation of the State of Wisconsin (THE COUNTY) and the [Enter entity] which parties agree as follows:

1. THE COUNTY will provide 911 Advanced Emergency Medical Technician level ambulance services to [Enter entity].
2. [Enter entity] shall pay THE COUNTY [enter amount], which is based upon \$225.00 per call for an average of [enter average number of calls] calls per year over the past four years (2021, 2022, 2023, and 2024) in which person or persons picked up by the ambulance were located within [enter entity]. Payment can be made in total by March 15 of the contract year or in 12 monthly installment payments. The final payment is due by December 31. Any entity entering into the agreement, must pay at a minimum, \$2500. If their call volume is over this amount, they will pay based on their number of calls.
3. An Advisory Committee shall be established composed of:
 - a. 1 representative of each Municipality entering into the MEMORANDUM AGREEMENT,
 - b. 2 representatives chosen by the Common Council of Richland Center, and
 - c. 2 County Board Supervisors.
4. The Advisory Committee shall report to the Public Safety Committee. The committee will provide advice regarding development, operation and maintenance of the Richland County Ambulance Service. The Advisory Committee shall hold quarterly meetings, with special meetings scheduled as needed.
5. This MEMORANDUM AGREEMENT constitutes the entire agreement between the parties. It may only be amended by a written document signed by both parties.
6. Execution of this MEMORANDUM AGREEMENT shall be by Motion or Resolution adopted by [enter entity] in a session held in compliance with the Open Meetings Law. The Motion or Resolution shall approve the MEMORANDUM AGREEMENT and shall designate the official who is authorized to sign this MEMORANDUM AGREEMENT on behalf of [enter entity.]

RESOLUTION NO. 25 - 72

Resolution Making Changes In How Ambulance Service Is Provided By The County.

WHEREAS Richland County currently provides ambulance services to 10 towns, 2 villages and the City of Richland Center; and,

WHEREAS Resolution 14 – 149, which established the current structure of oversight and administration of the Ambulance Service, including the creation of a Joint Ambulance Committee (“JAC”), was always intended to be a temporary measure and was passed prior to the County’s adoption of the Administrator form of government; and,

WHEREAS the adoption of the Administrator form of government has delegated many of the responsibilities formerly held by the JAC to the Administrator, rendering the JAC in its current form obsolete; and,

WHEREAS the County remains committed to continuing to provide ambulance services for the foreseeable future,

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the updated Memorandum of Agreement (attached hereto as Exhibit A and incorporated herein by reference) shall be adopted by the County as the guiding document for the provision of ambulance services; and,

BE IT FURTHER RESOLVED that Resolution 14 – 149 is repealed in its entirety; and,

BE IT FURTHER RESOLVED that the Richland County Ambulance Service shall be considered a department of the County, subject to the same policies and authorities as any other department except as otherwise provided for by law or the Board; and,

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE EXECUTIVE & FINANCE STANDING COMMITTEE (09 SEPTEMBER 2025)	
AYES_____	NOES_____		
RESOLUTION_____		FOR	AGAINST
DEREK S. KALISH		STEVE CARROW	X
COUNTY CLERK		MARC COUEY	X
		GARY MANNING	X
DATED: SEPTEMBER 16, 2025		DAVID TURK	X
		BOB FRANK	X
		STEVE WILLIAMSON	X
		RANDY SCHOONOVER	X

**INTERGOVERNMENTAL AGREEMENT FOR THE
OPERATION OF THE SYMONS RECREATION COMPLEX**

NOW COMES Richland County, a municipal corporation of the State of Wisconsin, by its duly-elected Board of Supervisors (herein after "COUNTY") and the City of Richland Center, a municipal corporation of the State of Wisconsin (hereinafter "CITY") and agree to the following intergovernmental, cooperative Memorandum Agreement in accordance with section 66.30, Wisconsin Statutes, as follows:

- 1.) That the subject of this Memorandum Agreement is that natatorium/swimming and recreational facility, and the associated real property, known as the Symons Recreation Complex ("Symons");
- 2.) That CITY agrees to pay COUNTY 50% of all actual costs incurred for the operation of Symons, including all budgeted items and additional expenditures formally agreed to by both parties. Payments under this paragraph shall be made by CITY to COUNTY no less than semi-annually, with the first one-half calendar year's payment to be made not later than August 1st of the year and the second half calendar year's payment to be made not later than February 1st of the following year.
- 3.) There is hereby created a joint COUNTY / CITY governing board for the purpose of overseeing the facility in accordance with this Memorandum Agreement, known as the Symons Recreation Complex Board, the composition, powers and duties of which are determined solely by this Memorandum Agreement (hereinafter "the Board") ;
- 4.) The Board shall consist of 9 members, as follows:
 - 4.1 The Chairperson of the Richland County Board of Supervisors, or their designee;
 - 4.2 The Mayor of the City of Richland Center, or their designee;
 - 4.3 Two County Board Supervisors, appointed by the Richland County Board;
 - 4.4 Two Alderpersons of the City Council, appointed by the City Council;
 - 4.5 One member of the Board of the Symons Foundation, appointed by the Foundation Board;
 - 4.6 Two members-at-large, each of whom shall be a resident of Richland County and a member of Symons; one shall be appointed by the CITY and one shall be appointed by the COUNTY, each according to that body's usual practices;
 - 4.7 All terms of Board members shall be for three (3) years. Board members appointed by an elected body shall only be eligible to serve on the Board so long as they remain members of their respective appointing bodies;

4.8 The Board shall only conduct business if a quorum is present and, furthermore, only if a representative from the CITY (meaning a member of the City Council, the Mayor, or the Mayor's designee) is present and a member from the COUNTY (meaning a member of the County Board or the Chairperson of the County Board, or the Chairperson's designee) is present;

5.) The Board shall have the following powers, duties and obligations, and none other:

5.1 Scope of Authority. The Board shall have advisory responsibility concerning the maintenance and operation of the facility and the manner and method of operation of the facility, and may issue written rules and regulations governing the operation and use of the facility, except as noted herein; all policies concerning public use of the facility shall be issued in writing by the Board and shall be prominently posted in a public place in the facility and a current copy of all such rules and regulations shall at all times be filed with the County Clerk and the City Clerk; these rules and regulations governing the operation of the facility may at any time be amended, rescinded, modified or repealed by joint action of both the County Board and the City Council;

5.2 Budget. The Board shall annually submit a proposed budget to the County Board and to the City Council for the operation of the facility; said budget shall be submitted under the same deadline as CITY and COUNTY departments; said budget must be approved by both the County Board and the City Council before it is effective. Failure by the CITY or COUNTY to act on a proposed budget shall be considered an approval. The Board shall work with the City and/or County Administrator (or equivalent office) in the development of said budget;

5.3 Spending Authority. All expenditures must be clearly and expressly authorized in the annual budget as described above. No unbudgeted expenditures may be made without the express, prior consent of both the COUNTY and the CITY. In the event of an emergency requiring immediate action to prevent, mitigate, or otherwise address an imminent threat to public health, safety, or property, expenditures may be made provided that the Symons Director receives approval from both the County Administrator and City Administrator. Failure to obtain said approval may result in Symons exclusively bearing the cost of such expenditure through the reallocation of already-budgeted funds.

5.4 Personnel. The Board shall have advisory responsibility for Symons personnel and review authority of personnel actions as is necessary for proper oversight. All Symons employees shall, for personnel, compensation and fringe benefit purposes be County employees, subject to the same rules and regulations as other non-unionized County employees and subject to County job classification and salary provisions for non-unionized County employees and subject to the County's Handbook of Personnel policies; all personnel and financial records of employees of the Board shall be maintained by COUNTY;

5.5 Suits. The Board does not have the authority to sue or be sued; COUNTY shall be

liable for all such actions of the Board and the facility; COUNTY shall carry appropriate insurance to cover this risk, the cost of which shall be a cost item which is subject to Paragraph 3 herein;

5.6 Director. The Symons Director shall be considered a Department Head of the COUNTY, subject to hiring and/or appointment as dictated by the COUNTY. COUNTY shall solicit the input and advice of the Board in making such an appointment. The Director shall have the responsibility for the day-to-day operations and the use of the facility, in accordance with the policy, rules, and regulations of the Board;

6.) That the Board shall receive all the income earned by the facility and may receive gifts relating to the facility and all such receipts shall be used to offset the costs described in Paragraph 2 herein; unless the donor of a gift specifies otherwise. The Board may accept donations unless doing so would create an additional expense or obligation which would be borne by the CITY and/or COUNTY. Such donations shall require approval by both the CITY and COUNTY pursuant to their respective policies on donations;

7.) This Memorandum Agreement shall terminate on January 1, 2027, with both parties being released from any and all obligations towards the operation of Symons. Any contribution made by the CITY or COUNTY after that date shall be considered a donation as described in Paragraph 6. Should the parties agree that an extension of this Memorandum Agreement is desirable, they should begin the process of reviewing the agreement and proposing amendments no later than July 1, 2026.

8.) That this Memorandum Agreement constitutes the sole agreement between COUNTY and CITY and the Board created herein shall have no powers except those which can be clearly inferred from this Memorandum Agreement.

[SIGNATURE PAGE TO FOLLOW]

COUNTY/CITY SWIMMING POOL AGREEMENT

NOW COMES Richland County, a municipal corporation of the State of Wisconsin, by its duly-elected Board of Supervisors, c/o County Clerk, Courthouse, Richland Center, WI 53581 (hereinafter "COUNTY") and the City of Richland Center, a municipal corporation of the State of Wisconsin, c/o City Clerk, City Auditorium, Richland Center, WI 53581 (hereinafter "CITY") and agree to the following intergovernmental, cooperative Memorandum Agreement in accordance with section 66.30, Wisconsin Statutes, as follows:

1. That the subject of this Memorandum Agreement is that natatorium/swimming and recreational facility which COUNTY is in the process of building on the campus of the University of Wisconsin Center-Richland and which facility is slated to be open sometime in 1987 (hereinafter "the facility");

2. That CITY shall pay to COUNTY each year an amount equal to 25% of the total cost of floating a bond issue, including but not limited to bond issue costs, interest costs and annual paying agent's charge, relative to the bond issue which COUNTY floated in 1986 in order to pay for the construction of the facility;

3. That CITY shall pay to COUNTY an amount equal to 50% of all costs of any nature whatsoever, except those costs described in paragraph 2 herein, incurred relative to the facility, with this payment to be effective on the day that the facility is opened to public use; payments under this paragraph shall be made by CITY to COUNTY no less often than semi-annually, with the first one-half calendar year's payment to be made not later

than August 1st of the year and the second half calendar year's payment to be made not later than February 1st of the following year;

4. There is hereby created a joint COUNTY/CITY governing board for the purpose of administering the facility in accordance with this Memorandum Agreement, with said Board to be called The Joint Swimming Pool Board, the composition and powers and duties of which are determined solely by this Memorandum Agreement (hereinafter "the Board");

5. The Board shall consist of 9 members, as follows:

One member of the County Board of Supervisors, whose initial term shall be 3 years;

One member of the County Board of Supervisors, whose initial term shall be 1 year;

One member of the City Council, whose initial term shall be 3 years;

One member of the City Council, whose initial term shall be 1 year;

One member who is either an officer or on the Board of Directors of the Richland County Campus Foundation, Limited, whose initial term shall be 3 years;

One administrative staff employee of the University of Wisconsin System, whose job is located at the U.W. Center-Richland, whose initial term shall be 2 years;

One member-at-large, who shall be a resident of Richland County, whose initial term shall be 1 year;

The Chairperson of the Richland County Board of Supervisors;

The Mayor of the City.

6. All terms of Board members after the above-described initial term shall be 3 year terms; the County Board, City Council, Richland County Campus Foundation, Ltd. shall select their respective representatives on the Board; that the U.W. Center-Richland campus representative shall be the last member of the Board to

be appointed. That representative shall be appointed by the Dean of the campus, subject to confirmation by the other 8 members of the Board. In the event of a tie vote on the motion for confirmation, the motion shall fail; the City and the County shall decide by a single coin toss as to which body shall first select the member-at-large; after the expiration of the initial term of the member-at-large, the body losing the coin toss shall select the first 3 year term for the member-at-large and, thereafter, selection of said member shall alternate between the CITY and COUNTY; members of the Board who cease to be members of the bodies which they represent on the Board shall simultaneously cease to be members of the Board; members of the Board who cease to be County Board Chairperson or Mayor shall simultaneously cease to be members of the Board; the Board shall select its own Chairperson; persons shall not serve more than 2 consecutive 3-year terms on the Board; the Mayor and the County Board Chairperson can designate persons to attend meetings of the Board if they are unable to attend and such designee shall have the same authority at Board meetings as the officer who designated them to attend would have if present at the meeting; the Board shall only conduct business if a quorum is present and, furthermore, only if a representative from the City (meaning a member of the City Council, the Mayor or the Mayor's designee) is present and a member from the County (meaning a member of the County Board of Supervisors, the Chairperson of the County Board or the Chairperson's designee) is present;

7. The Board shall have the following powers and duties and none other:

(a) Budget. The Board shall annually submit a proposed budget to the County Board and to the City Council for the operation of the facility; said budget shall be submitted under the same deadline as CITY and COUNTY departments; said budget must be approved by both the County Board and the City Council before it is effective;

(b) Spending Authority. The Board shall not make any expenditure which has not been expressly and clearly budgeted for in excess of \$1,000.00 for a one-time cost, or a cumulative cost of \$5,000.00 in one year, without express approval of such expenditure by the County Board and the City Council, except in the case of an emergency, as determined by the Board; the Board shall not make any building additions, modifications or improvements or equipment purchases in excess of \$5,000.00 without the express approval of both the County Board and the City Council;

(c) Personnel. The Board shall only hire full-time or part-time employees for positions which have been expressly created and approved by the County Board and the City Council; the expenses of consultants and contractors shall be governed by paragraph 6b herein; the actual hiring of persons to fill duly-approved positions shall be undertaken solely by the Board; all employees of the Board shall, for personnel, compensation and fringe benefit purposes, be County employees, subject to the same rules and regulations as other non-unionized County employees and subject to County job classification and salary provisions for non-unionized County employees and subject to the County's Handbook of Personnel Policies; all personnel and financial records of employees of the Board shall be maintained by COUNTY;

(d) Suits. The Board does not have the authority to sue or be sued; COUNTY shall be liable for the actions of the Board and for the operation of the facility; COUNTY shall carry appropriate insurance to cover this risk, the cost of which shall be a cost item which is subject to paragraph 3 herein; the Board shall not bring any suit without the express approval of the County Board and the City Council;

(e) Rules and Regulations. The Board shall have sole and exclusive authority concerning the maintenance and operation of the facility and the manner and method of operation of the facility, including the issuance of written rules and regulations governing the operation of the facility, except as noted herein; all policies concerning public use of the facility shall be issued in writing by the Board and shall be prominently posted in a public place in the facility and a current copy of all such rules and regulations shall at all times be filed with the County Clerk and the City Clerk; these rules and regulations governing the operation of the facility may at any time be amended, rescinded, modified or repealed by joint action of both the County Board and the City Council;

(f) Director. The Board shall, in the manner set forth in this Memorandum Agreement, hire a full-time or part-time Director of the facility, which person shall have the responsibility for the day-to-day operations of the facility and for the scheduling of events at the facility and the exclusive use of the facility, in accordance with the rules and regulations of the Board; the Director shall serve at the pleasure of the Board and all actions of said Director shall be subject to approval, rescission,

or amendment by the Board and by the County Board and the City Council, as set forth herein;

8. That the Board shall receive all the income earned by the facility and may receive gifts relating to the facility and all such receipts shall be used to offset the costs described in paragraph 3 herein, unless the donor of a gift specifies otherwise;

9. That this Memorandum Agreement constitutes the sole agreement between COUNTY and CITY and the Board created herein shall have no powers except those which are expressly conferred or which can be clearly inferred from this Memorandum Agreement.

BY COUNTY:

Merlyn Merry 4-2-87
Merlyn Merry, County Board Chair- date signed
man; signature authorized by County
Board Resolution #87-19. adopt-
ed on March 17, 1987.

BY CITY:

Raymond Lawton 4-3-87
Raymond Lawton, City Clerk; signa- date signed
ture authorized by City Council
Resolution # MOTION, adopted
on MAR. 3, 1987.

Approved:

Darlo Wentz 4-3-87
Hon. Darlo Wentz, Mayor date signed
City of Richland Center

RESOLUTION NO. 25 - 73

Resolution Approving The Symons Intergovernmental Agreement.

WHEREAS the City of Richland Center and Richland County have co-operated the Symons Recreation Complex with same agreement in place since the facility was developed, and

WHEREAS upon request of the Symon's Natatorium Board the agreement was updated, and

WHEREAS the Executive & Finance Standing Committee has carefully reviewed the updated agreement is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors the updated Symons Intergovernmental Agreement is approved, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(09 SEPTEMBER 2025)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW
MARC COUEY
GARY MANNING

X
X
X

DATED: SEPTEMBER 16, 2025

DAVID TURK
BOB FRANK
STEVE WILLIAMSON
RANDY SCHOONOVER

X
X
X
X

APPENDIX A – COMMITTEES AND OTHER BOARDS AND COMMISSIONS

(Amended: September 16, 2025)

This Appendix A is created and updated pursuant to Section 2.04 of the Board Rules.

I. STANDING COMMITTEES

A. Executive and Finance Committee (not mandated by statute)

- 9 County Board members – Board Chair, Board Vice Chair, Chair of Community and Health Services Committee, Chair of Natural Resources Committee, Chair of Public Works Committee, Chair of Public Safety Committee, and 3 appointed by Committee on Committees
- Oversight of and Board liaison for Administrator, County Clerk, County Treasurer, Register of Deeds, Property Lister, and MIS Director.
- Acts as finance committee with budgetary authority as provided in Wis. Stat. § 65.90
- Receives and reviews Administrator's budget
- Responsible for determining the appropriate committee for policy resolutions and ordinances if not readily apparent
- Responsible for review of official County positions on state and federal legislative and regulatory proposals
- Responsible for strategic planning
- Responsible for Board Rules
- Responsible for personnel matters
- Board Liaison for and reviews budget performance of Symons Natatorium Board
- Board Liaison for and reviews budget performance of Tri-County Airport Commission
- Board Liaison for and reviews budget performance of Joint Ambulance Committee
- Board liaison for and reviews budget performance of Veterans Service Commission
- Board Liaison for Lone Rock Library Board
- Board Liaison for Richland Center Library Board
- Board Liaison for Southwest Wisconsin Library System Board
- Board Liaison for Viola Library Board
- Board Liaison for Library Planning Committee

B. Community and Health Services Committee (statutory requirements)

- 9 members – 6 County Board members (appointed by Committee on Committees serving a maximum of 3 two-year terms) and 3 at-large members (appointed by Administrator for no more than 2 three-year terms)

In making the appointments, the Administrator shall make a good faith effort to appoint persons qualified under Wis. Stat. § 251.03(1))

- Functions as Human Services Board under Wis. Stat. § 46.23(4)
- Functions as Commission on Aging under Wis. Stat. § 46.82(4)
- Functions as Local Board of Health under Wis. Stat. § 251.03.
- Provides oversight of and reviews budget performance of Child Support Agency
- Board Liaison for and reviews budget performance of Aging Unit Advisory Committee
- Board Liaison for Housing Authority
- Board Liaison for ADRC of Eagle Country Regional Board
- Board Liaison for Mississippi Valley Health Services Commission
- Board Liaison for Neighborhood Housing Services of Southwest Wisconsin
- Board Liaison for Southwest Wisconsin Community Action Program

Pine Valley Committee – The Pine Valley Committee is comprised of 6 County Board members appointed by the Committee on Committees and 1 citizen appointed by the Administrator and confirmed by the County Board. The committee (while considered a Committee under the Board Rules) is a sub-committee of, and will report to, the Community and Health Services Committee. The committee will serve in a policy-making capacity determining the broad outlines and principles governing administration of Pine Valley Community Village.

C. Natural Resources Committee (statutory requirements)

- 7 members – all County Board members (at least one of whom is engaged in an agricultural use as defined in Wis. Stat. § 91.02(2)(a)) appointed by the Committee on Committees
- Functions as Land Conservation Committee under Wis. Stat. § 92.06 and reviews budget performance of Land Conservation Department
- Functions as Agriculture and Extension Education Committee under Wis. Stat. § 59.56(3) and reviews budget performance of Extension Department
- Functions as Planning and Zoning Committee under Wis. Stat. § 59.69 and reviews budget performance of Planning and Zoning Department
- Board Liaison for Board of Adjustment
- Board Liaison for Southwest Wisconsin Regional Planning Commission

D. Public Works Committee (statutory requirements)

- 7 members – all County Board members appointed by Committee on Committees
- Functions as Highway Committee under Wis. Stat. § 83.015 and reviews budget performance of Highway Department
- Oversight of and reviews budget performance of County solid waste disposal services
- Board Liaison for Richland Center Park Board

- Oversight of current and future planning and use of county facilities

County Fair Committee- The County Fair Committee is comprised of 4 County Board members appointed by the Committee on Committees and 3 citizens appointed by the Administrator and confirmed by the County Board. County Fair and Fairgrounds plans the annual County fair and other events at the County fairgrounds, provides advise and reviews budget performance of Fair and Fairgrounds. The Fair Committee is a sub-committee of and will report to the Public Works Committee.

County Parks Committee- (not a designated Parks Commission) The County Parks Committee is comprised of 4 County Board members appointed by the Committee on Committees and 3 citizens appointed by the Administrator and confirmed by the County Board. The County Parks Committee provides advice regarding development, operation and maintenance, and reviews budget performance for all County Parks ad Trails. The County Parks Committee is a sub-committee of and will report to the Public Works Committee.

E. Public Safety Committee (statutory requirements)

- 7 members – all County Board members appointed by Committee on Committees
- Functions as grievance committee for Sheriff’s Deputies under Wis. Stat. § 59.26(8)
- Functions as Emergency Management Committee under Wis. Stat. § 323.14
- Functions as Local Emergency Planning Committee under Wis. Stat. § 59.54(8)
- Oversight of, reviews budget performance of and Board liaison for offices of Sheriff, District Attorney, Register in Probate, Judge, Court Commissioners and Clerk of Circuit Court

II. OTHER BOARDS AND COMMISSIONS

A. ADRC of Eagle Country Regional Board

- 1 member of the County Board appointed by the Administrator and confirmed by the County Board
- Reports to Community and Health Services Committee

B. Aging/ADRC Advisory Committee (Wis. Stat. § 46.82(4))

- 7 members appointed by the Administrator and confirmed by the County Board
- At least 4 members shall be older individuals
- At least 1 member shall be an adult with a physical disability
- At least 1 member shall be an adult with an intellectual disability
- At least 1 member shall be an adult in a non-specific client group
- No more than 1 member may be a County Board member

- Reports to Community and Health Services Committee

C. Board of Adjustment (Wis. Stat. § 59.694)

- 3 members and 2 alternates appointed by the Administrator and confirmed by the County Board
- Reports to Natural Resources Committee

D. Committee on Committees

- 7 members consisting of Board Chair, Board Vice-Chair, and 5 at-large Board members elected by the County Board at the Organizational Meeting or in the case of a vacancy, at a County Board meeting.

E. Courthouse Security (SCR Chapter 68.05)

- Members appointed by presiding judge for each county shall appoint a security and facilities committee composed of the following : Circuit Court Judge, County Board Chair, County Administrator, Clerk of the Circuit Court, County Sheriff, District Attorney, Wisconsin State Public Defender, Circuit Court Commissioner, Lawyer designated by president of local bar association or residing in county, Victim-witness support organization representative, Facilities/Maintenance Department representative, and such other persons as the committee considers appropriate.

F. Criminal Justice Coordinating Committee (Wis. Stat. § 165.95(5)(a))

- The committee consists of:
Richland County Judge
Richland County District attorney (or designee)
State Public Defender (or designee)
Local Law Enforcement (City and County representative)
County Board Representative
Representative of each county agency responsible for providing Social Services
Department of Corrections
Private Social Services Agency
Substance Abuse Treatment Provider
Other members to be determined: Treatment Court Representative and Ministerial Association Member
- Reports to Public Safety Committee

G. Housing Authority

- 5 members, 2 of which are County Board members and all of whom are appointed by the Administrator and confirmed by the County Board
- Reports to Community and Health Services Committee

H. Joint Ambulance Committee

- 2 members of the County Board appointed by Administrator and confirmed by the County Board
- Reports to Executive and Finance Committee

I. Land Information Council (Wis. Stat. § 59.72(3m))

- 1 County Board member appointed by the Administrator and confirmed by the County Board

J. Local Emergency Planning Commission (Wis. Stat. § 323.14(1)(a)3)

- 2 County Board members appointed by the Administrator and confirmed by the County Board

K. Mississippi Valley Health Services Commission

- 1 County Board member appointed by the Administrator and confirmed by the County Board
- Reports to Community and Health Services Committee

L. Neighborhood Housing Services Of Southwest Wisconsin

- 1 member appointed by the Administrator and confirmed by the County Board
- Reports to Community and Health Services Committee

M. Prosperity Southwest

- 1 County Board member appointed by the Administrator and confirmed by the County Board
- Reports to Executive and Finance Committee

N. Richland Center Library Board (Wis. Stat. § 43.60(3))

- County appointments determined by statute 43.60(3)
- 1 County Board Member appointment by the Administrator and confirmed by the County Board
- Reports to Executive and Finance Committee

O. Richland Center Park Board

- 1 member of the Public Works Committee appointed by the Public Works Committee
- Reports to Public Works Committee

P. Southwest Wisconsin Community Action Program

- 1 member appointed by the Administrator and confirmed by the County Board
- Reports to Community and Health Services Committee

Q. Southwest Wisconsin Library System Board

- 1 County Board member and 1 citizen member appointed by the Administrator and confirmed by the County Board
- Reports to Executive and Finance Committee

R. Southwest Wisconsin Regional Planning Commission

- 3 members appointed by the Administrator and confirmed by the County Board
- 1 member is to be the County Board Chair
- 2 members are to be citizens or County Board Members
- Reports to Natural Resources Committee

S. Symons Natatorium Board

- 3 members (1 is County Board Chair and other 2 are at-large county Board members) appointed by the Administrator and confirmed by the County Board
- Reports to Executive and Finance Committee

T. Tri-County Airport Commission

- 2 members of the County Board appointed by the Administrator and confirmed by the County Board
- Reports to Executive and Finance Committee

U. Veterans Service Commission (Wis. Stat. § 45.81)

- 3 members appointed by the Administrator (one of which shall be a County Board member if qualified) and confirmed by the County Board
- All 3 members shall be county residents who are veterans
- Reports annually to County Board except on personnel and financial matters, which are reported to Executive and Finance Committee as needed

V. Viola Library Board (Wis. Stat. § 43.60(3))

- County appointments determined by statute 43.60(3)

- 1 County Board member appointment made by the Administrator and confirmed by the County Board
- Reports to Executive and Finance Committee

III. AD HOC COMMITTEES

A. Library Planning Committee

- 1 member appointed by the Administrator and confirmed by the County Board
- Reports to Executive and Finance Committee

B. Chapter 980 Committee

- 1 member of the Community and Health Services Committee appointed by the Community and Health Services Committee
- Reports as required by statute

C. Campus Reconfiguration Committee

- 7 members appointed by the Board Chair
- Reports to County Board

RESOLUTION NO. 25 - 74

Resolution Approving Amendments To Appendix A – Committees And Other Boards And Commissions.

WHEREAS amendments to the document referred to as Appendix A – Committees and other Boards and Commission are needed, and

WHEREAS the amendments include the alphabetization of the committee listing, updates to committee composition and duties, inclusion of statutory notation and committees not previously listed, and

WHEREAS the Committee on Committees has carefully reviewed the amendments and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the proposed amendments to Appendix A – Committees and other Boards and Commissions are approved, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
COMMITTEE ON COMMITTEES
(25 AUGUST 2025)

AYES_____ NOES_____

RESOLUTION_____		FOR	AGAINST
DEREK S. KALISH	STEVE CARROW	X	
COUNTY CLERK	ALAYNE HENDRICKS	X	
	STEVE WILLIAMSON	X	
DATED: SEPTEMBER 16, 2025	DAVID TURK	X	
	BOB FRANK	X	
	KERRY SEVERSON	X	

Paid Holidays:

The following paid holidays are observed effective 1/1/2023 1/1/2026:

Holidays	Pine Valley	Emergency Medical Services	General Employees	Sheriff's Union	Sheriff's
New Year Day	X	X	X		X
Martin Luther King, Jr. Day		X	X	X	X
Good Friday		X	X		X
Easter	X	X			
Memorial Day	X	X	X	X	X
Independence Day	X	X	X	X	X
Labor Day	X	X	X	X	X
Veterans' Day	X	X	X	X	X
Thanksgiving	X	X	X	X	X
Day After Thanksgiving			X		X
Last Day Before Christmas	X Only for shifts beginning at or after 2 pm	X	X	X	X
Christmas Day	X	X	X	X	X
New Year's Eve Day	X Only for shifts beginning at or after 2 pm			X	
Floating Holiday		X	X		
3 Personal Days	X				
Birthday				X	X
Total	12	10-12	10-12	9-10	9-10-12

- ~~Regular, part-time employees who work 35 hours or more per pay period or more are paid one-half day of holiday for each day of holiday. Regular, part-time, employees who work less than 35 hours per week will receive their holiday on a pro-rated basis.~~
- ~~Any full-time employee with reduction in full-time hours in the department where you work will have sick, vacation and holiday pay refigured on the previous calendar quarter based on the hours the employee actually worked.~~
- In the event a holiday falls on a Saturday, it shall be observed on the previous Friday. In the event a holiday falls on a Sunday, it shall be observed on the following Monday. In the event Christmas

falls on a Monday, the Christmas Eve holiday shall be observed on the previous Friday. In the event Christmas falls on a Saturday, the Christmas holiday shall be observed on the following Monday.

- d. It is understood that no veteran will be denied Veteran's Day as his or her floating holiday as long as the floating holiday has not been used.
- e. Employees will be paid at their straight time hourly rate as holiday pay for these holidays. An employee called to work on a holiday shall be paid one and one half (1½) times the straight time hourly rate, plus receiving his/her holiday pay.
- f. To qualify for holiday pay, employees must work all regularly scheduled work time for one scheduled work day immediately preceding the holiday and one scheduled work day immediately following the holiday, unless on an excused paid absence or vacation.
- g. Floating Holiday: Upon successful completion of probationary period, one floating holiday is accrued on the first pay period of every year and must be used within that calendar year. It must be taken as one full day off only and may not be broken into hourly increments. It is not paid out upon termination of employment.
- ~~h. If the holiday comes during the employee's vacation, he/she shall be granted an additional day off with pay at the beginning or end of his/her vacation period, or by mutual agreement at some other time.~~

RESOLUTION NO. 25 - 75

Resolution Approving Changes To The Holiday Section Of The Handbook Of Personnel Policies And Work Rules Of Richland County.

WHEREAS a goal of Administration is to update the employee handbook to ensure consistent implementation across all county departments, and

WHEREAS in reviewing the handbook and the Union Contracts for the Sheriff’s Office, it was found that the number of holidays employees earn is different, and

WHEREAS two additional holidays will be provided to employees in place of a COLA increase, and

WHEREAS the Executive and Finance Standing Committee has carefully reviewed and considered the proposed changes to the Handbook of Personnel Polices and Work Rules of Richland County, and

WHEREAS the Executive and Finance Standing Committee is now presenting this Resolution to the County Board for its consideration, and

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors approves the proposed changes to the holiday section of the Handbook of Personnel Policies and Work Rules of Richland County, and

BE IT FURTHER RESOLVED that this Resolution shall be effective January 1, 2026.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE EXECUTIVE & FINANCE STANDING COMMITTEE	
AYES_____ NOES_____		(25 AUGUST 2025)	
RESOLUTION_____		FOR	AGAINST
DEREK S. KALISH	STEVE CARROW	X	
COUNTY CLERK	MARC COUEY	X	
	GARY MANNING	X	
DATED: SEPTEMBER 16, 2025	DAVID TURK	X	
	BOB FRANK	X	
	STEVE WILLIAMSON	X	
	RANDY SCHOONOVER	X	

RESOLUTION NO. 25 - 76

Resolution Approving Provider Contract Amendments For 2025 For The Health And Human Services Department.

WHEREAS The Richland County Procurement Ordinance adopted November 19, 2024 provides that any contract entered into by the Department of Health and Human Services involving an expenditure more than \$100,000 must be approved by the County Board, and

WHEREAS the Community and Health Services Standing Committee is now presenting the following provider contract amendments to the County Board for approval.

Provider	Provider Description	Original Contract Amount	2025 Amended Amount
Wisconsin Community Services – Bakari Center RCC	<i>Child & Youth Services unit provider of residential services.</i>	<i>\$95,000</i>	<i>\$125,000</i>
Roots Residential AFH, LLC	<i>Behavioral Health Services provider of adult family home services To Comprehensive Community Services clients.</i>	<i>\$350,000</i>	<i>\$750,000</i>

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to amend the mentioned contracts for 2025;

BE IT FURTHER RESOLVED that the Director of Health and Human Services Department, Ms. Stephanie Ronnfeldt, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(04 SEPTEMBER 2025)

RESOLUTION_____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

SANDRA KRAMER
DANIEL MCGUIRE
LARRY ENGEL
MARY MILLER

X
X

X

DATED: SEPTEMBER 16, 2025

RESOLUTION NO. 25-77

Resolution Approving A Provider Contract For 2025 For The Health And Human Services Department.

WHEREAS The Richland County Procurement Ordinance adopted November 19, 2024 provides that any contract entered into by the Department of Health and Human Services involving an expenditure more than \$100,000 must be approved by the County Board, and

WHEREAS the Community and Health Services Standing Committee is now presenting the following provider contract for 2025 to the County Board for approval:

With Resting Residential LLC of Madison for \$260,000 to provide Adult Family Home services for consumers being served by the Behavioral Health Services Unit.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Community and Health Services Standing Committee to enter into the listed provider contract for 2025;

BE IT FURTHER RESOLVED that the Director of Health and Human Services Department, Ms. Stephanie Ronnfeldt, is hereby authorized to sign the above contract on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(04 SEPTEMBER 2025)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

SANDRA KRAMER
DANIEL MCGUIRE
LARRY ENGEL
MARY MILLER

X
X

X

DATED: SEPTEMBER 16, 2025

RESOLUTION NO. 25 – 78

Resolution Approving The Department Of Health And Human Services Applying For And Accepting A Treatment Alternatives And Diversion (TAD) Grant.

WHEREAS, the Treatment Alternatives and Diversion (TAD) Grant totally up to \$173,333 is being administer through the Wisconsin Department of Justice, Department of Corrections, and Department of Health Services, and funds would be used to serve individuals in need of drug and alcohol treatment court services in Richland County, and

WHEREAS, the Community and Health Services Standing Committee and the Director of the Health and Humans Services Department, Ms. Stephanie Ronnfeldt, are presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that approval is hereby granted for Health and Human Services to apply and accept a Treatment Alternatives and Diversion (TAD) Grant administered by the Wisconsin Department of Justice, Department of Corrections, and Department of Health Services in the amount of \$177,333, and

BE IT FURTHER RESOLVED, that the grant requires a \$43,333 County match, up to \$36,351.57 of which will be cash match, and

BE IT FUTHER RESOVED, that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the Director of the Health and Human Services Department. Ms. Stephanie Ronnfeldt and/or the Honorable Judge McDougal is authorized to sign on behalf of the County and any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(04 SEPTEMBER 2025)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

SANDRA KRAMER
DANIEL MCGUIRE
LARRY ENGEL
MARY MILLER

X
X

X

DATED: SEPTEMBER 16, 2025

PINE VALLEY ADDENDUMS AND ADDITIONS TO RICHLAND COUNTY PERSONNEL POLICIES

Updated as 9/16/2025

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**RICHLAND COUNTY
PINE VALLEY COMMUNITY VILLAGE
ADDENDUM TO PERSONNEL POLICIES
SUBJECT TO APPROVAL BY PINE VALLEY BOARD OF TRUSTEES**

This addendum has been prepared as a supplement to the Richland County Handbook of Personnel Policies as it relates to employees of Pine Valley Community Village. In the case of a direct conflict between the Handbook and this addendum, this addendum shall control.

1. Definitions

Refer to County Handbook

2. Extent of the Handbook

Executive and Finance Committee shall have jurisdiction over all personnel matters relating to County Employees which are dealt with in this Handbook except as it pertains to Pine Valley Community Village staff for those items listed in Addendum. Hiring, firing and disciplinary actions will be made at the department head level. Prior to discharge or suspension, consultation/notice to the labor attorney or county administrator may be made. Reclassification or changes in salary levels will be determined by the Executive and Finance Committee and County Board.

3. Management Rights:

Refer to County Handbook

4. Equal Opportunity Policy:

Refer to County Handbook

5. Terms and Conditions of Employment

a. Office Hours:

- **Normal work hours:**

Shall be 8:00 A.M. to 4:30 P.M. Monday through Friday for Department Heads and Administrative Personnel. The normal work hours for Licensed Nursing Personnel shall be 6:00 A.M. to 2:30 P.M., 2:00 P.M. to 10:30 P.M., 10:00 P.M. to 6:30 A.M. The Pine Valley Administrator/Department Head shall have the right to change work hours based on facility needs and with reasonable notice to affected employees. Some departments may flex hours to better meet Resident/Family needs.

- **Work Day:**

The normal workday shall consist of one (1) consecutive eight and one half (8:30) hour shift including a twenty (20) minute rest period scheduled by supervisor, and a one-half (1/2) hour unpaid meal period. Employees working on a shift other than eight and one half (8:30) hours shall receive meal and break periods pursuant to the current practice.

The paid time per shift shall be 8.00 hours for the following positions:

Director of Nursing
Clinical Reimbursement Coordinator/RN Manager
PV Business & Financial Service Manager
Social Services Supervisor
Social Worker
Human Resources Director

Registered Nurse Manager
Registered Nurse Supervisor
Assisted Living Nurse Supervisor
Manager of Information Systems
Nursing Administrative Assistant
Food Services Supervisor
Activity Aide
Payroll & Accounts Payable Clerk
Billing Specialist

- **Work Week:**

The normal work week for full-time employees shall consist of at least nine (9) work days in a fourteen (14) calendar day period. Management work week consists of Monday through Friday at 10 days per pay period.

- **Schedules:**

Schedules of work shall be posted one (1) month in advance. The shift schedule system will be maintained, except that upon the determination by the Pine Valley Administrator that a change in the schedules and hours of work is necessary. The Pine Valley Administrator shall have the prerogative to initiate modifications in schedules and hours of work upon 2 weeks' notice to the employees.

- The Pine Valley Administrator is authorized to temporarily reduce the number of work hours of a consenting full-time employee if it is in the best interest of the Department.

b. Call Back Pay:

Maintenance called to work outside and not consecutive with their assigned shift will be given a minimum of two (2) hours of straight time pay, or pay at the applicable rate for time worked, whichever is greater. Refer to Handbook of Personnel Policies.

c. Pay Period:

All employees shall be paid every other Friday by direct deposit. If a payday falls on a holiday, the payday will be the day prior to the holiday. Employees will register with the Richland County payroll system (ESS) to retrieve their paycheck information.

d. Time Paid

Employment Categories: A workday is defined as the equivalent of one (1) 8 hour shift. All paid time shall be considered time worked for the purpose of computing overtime.

- **Full-time:**

Employees working at least 9 days or 72 hours in a 14-day pay period in a designated full-time position.

- **Part-time:**

Employees working at least six (6) days or 48 hours in a 14-day pay period in a designated part-time position. Benefits for part-time employees will be half of what a full-time employee receives.

- **Call-in:**

Employees who have five or less scheduled shifts or less than 40 hours in a 14-day pay period in a designated call-in position. On call must be scheduled for a minimum of 2 days per month.

If you are unable to fulfill the call-in requirements, you must get approval from your direct supervisor and human resources.

- **Wages:**

Pay will be on an hourly basis. Any hours absent from work and not covered by a benefit day will not be paid and a report forwarded to the Pine Valley Administrator, indicating such, which could result in disciplinary action

A person who posts to a new classification will be paid her/his existing rate or the hire rate of the new job, whichever is higher, for 2 weeks, after which he/she will be paid as if she/he had been assigned to the new classification on the day she/he was hired.

- **Shift Differential:**

Registered Nurses, Licensed Practical Nurses, Nursing Assistants, CNA's except those employees whose positions are listed in "Compensatory Time", who receive hourly "premium pay" whose shifts begin at or after 2:00 p.m. receive a premium of \$1.50 per hour added to their base rate, and those whose shifts begin at or after 10:00 p.m. receive a premium of \$3.00 per hour premium, added to their base rate. Maintenance Workers whose shift begins at or after 2:00 p.m. receive a premium of \$1.50 hour.

- **Weekend Differential:**

All Employees, except those employees whose positions are listed under the heading "Compensatory Time", will receive hourly premium pay, whose shifts begin on or after 10:00 p.m. Friday nights and whose shift extends to or until 10:00 p.m. Sunday will receive \$1.50 per hour premium in addition to regular rate of pay.

- **Weekend on call pay:**

The person holding the full-time positions of Clinical Reimbursement Coordinator/RN Manager, Director of Nursing, Nurse Manager and Nurse Supervisor are required to be on call approximately one weekend a month and the on-call pay is \$25.00 per 8-hour shift, for regular weekends, and \$35.00 per 8-hour shift for a weekend that falls on a holiday.

- **Charge nurse pay:**

Charge Nurses shall be paid at \$2.00/hour above their current rate of pay, except that on-call nurses serving as Charge Nurses are not eligible to receive this pay differential because they are already receiving a higher rate of pay.

- **Premium Pay:**

Premium Pay for Certified Nursing Assistants, Licensed Practical Nurses and Registered Nurses is only applicable to weekend obligated staff members and will be as follows:

CNA- \$3.00 more per hour above step 6

LPN- \$4.00 more per hour above step 6

RN- \$5.00 more per hour above step 6

- e. **Accident and Injuries:**

All incidents and accidents involving employees or visitors will be reported immediately to a supervisor and an incident report completed and routed to the various depts. All employees are covered by Worker's Compensation Insurance.

Employees who are injured while on the job should report their injury to a nurse on duty immediately following the accident. Should the employee find it necessary to see a Health Care Provider, a "Request to Doctor" form must be hand carried by the employee to the provider at the time of the appointment. The employee should report to their supervisor if a Health Care Provider has been seen and return the "Physician Report on Injured Employee" form to Human Resources. Late incident reports or failure to follow facility safety policies may result in disciplinary action.

f. Health Examinations:

A two-step Mantoux skin test will be given at Pine Valley. Every employee will receive a Tuberculosis Screening Questionnaire annually. Employees who have had a positive skin test will be required to complete an employee health Tuberculosis Screening Questionnaire annually. If the employee does not have any symptoms of the disease, they are not required to have a chest x-ray.

Failure to obtain the tuberculin test during the month that it is due will mean suspension from work until the employer receives verification that the employee has had a test.

g. Breaks:

Employees working a full 8-hour shift will be entitled to one paid 20-minute break per day. Employees working less than a 6 hour shift a day but at least 4 hours will receive a 10-minute paid break. Employees who work 6 or more hours will be scheduled for a 30-minute unpaid lunch break.

h. Lactation Accommodation:

During their shift, to comply with state and federal laws regarding lactation breaks, it is the policy of this nursing facility to accommodate nursing mothers' who desire to express breast milk. This will apply to willing mothers for children up to one year of age. Flexibility in scheduling this employees' breaks to accommodate the usual feeding times of the child will be considered. Pumping usually takes 15-20 minutes and may be needed 2-3 times during an 8-hours shift. If the activity will exceed the paid break times allowed by the facility, unpaid time may be used to complete the process. (Staff would need to punch out and punch back in when completed).

• Procedure:

- 1) Employee will inform their supervisor if they wish to express breast milk during their work hours.
- 2) A private place close to the employee's work unit will be mutually agreed upon for the activity to take place. Ways to ensure privacy during the activity will be mutually agreed upon by the employee and supervisor. (What the sign will say to limit other staff entry, provide a room with a lock on the door, if possible, window covering, etc.)
- 3) The selected room should have a table, chair, electricity and if possible, running water and close access to a refrigerator.
- 4) Jokes or harassment based on this activity will not be tolerated.
- 5) If the employee is not satisfied with the lactation arrangements, they should speak with their supervisor or to Human Resources.

i. Leave of Absence:

The Pine Valley Administrator has authority to grant employees leave of absence without pay

for up to six months when justified. Leave of absence may be extended for an additional six months if authorized by the County Administrator. Each request will be considered on its own merit with weight given to the employee's work record and the needs of the facility. Refer to County Handbook Leave of Absence.

Temporary employees who may have been hired to fill the temporary vacancy caused by an employee leave and later are considered for full-time employment will have the time spent in the temporary capacity counted as satisfying the probationary period or any part thereof, providing the services rendered by the temporary employee warrants consideration for full-time employment.

Employees returning to work from a leave of absence that was medically related or from an absence related to a work-related injury or illness, must obtain a physician's statement indicating the employee is substantially available for work. Employees do not generate vacation, sick leave or any other benefit during non-paid leaves of absence.

Employees who are off work for a job-related injury must obtain a physician's statement indicating the employee is substantially unavailable for work. They shall be required to continue to bring these statements to their supervisor until they return to work.

Employees will be able to work under a light duty status in the event of a work-related injury. You must provide a doctor's note indicating the restrictions you are under to accommodate your needs.

Employees must exhaust all paid benefit time prior to starting unpaid leave.

j. Flexible Work Schedule:

See County Handbook

k. Length of Service:

Pine Valley recognizes length of service based on date of hire. In considering schedules, layoffs, transfers, promotions and filling vacancies, the facility will make the decision based on what is best for the facility. Length of service will be one item considered but may not be the determining factor. Selection of applicants to fill job vacancies or new positions shall be determined by the employee's skill, ability and experience. Length of service shall, upon completion of the probationary period, begin with the original date of hire.

l. Performance Evaluations:

All staff shall be evaluated 3 months after hire. Prior to completing their probationary period, staff must accrue 468 hours of actual work or be employed for 3 months to pass probation, whichever is greater. This will allow for review by the Pine Valley Administrator and Department Head for successful completion of probation, need to extend probation, or need to terminate employment. Staff will then be evaluated 12 months from the probationary evaluation, and ongoing on an annual basis. Evaluations forms used will be based off of Pine Valley's template and are specific to the employee's job description. The Pine Valley Administrator will be evaluated by the County Administrator. Pine Valley Department Heads will be evaluated by the Pine Valley Administrator. Department Heads will evaluate their staff. The Performance Appraisal is a tool to clarify work standards, view level of performance, evaluate job knowledge, attendance, punctuality, quality and quantity of work, adaptability, judgment and interpersonal relationships. The purpose of the evaluation is to acknowledge strengths and identify weaknesses which need to be corrected. The worker's overall performance should be improved as a result of the evaluation.

m. Personnel File:

Inquiries regarding employees should be directed to Human Resources or the Department Head. The facility will not disclose confidential information about any employees unless written permission is granted and then information will only be disclosed on the "need to know" basis. Employees seeking to establish credit and using the facility as a reference should inform their prospective creditor that any request of information must be submitted in writing or request will be denied. Personnel records are confidential and will not be made available to any other employee or outsider. The Pine Valley Administrator, as legal custodian of the records, will insure that only those in need of official information in conjunction with employment will have limited access to information.

n. Time Clock and Badges:

Employees ID Badge is used for access into the facility and is used to punch the time clock. The ID Badge is also used for access to various areas of the building based on the employee's job title. It is the employee's responsibility to keep this badge secure and employee must notify their supervisor or the payroll clerk immediately if their badge is misplaced or lost or if occurs during non-business hours call Richland County MIS Director at (608) 649-4371. If for any reason the employee must have his/her time validated, the immediate Supervisor, Department Head or Pine Valley Administrator must approve the entry. Personnel will not clock in more than seven minutes prior to their scheduled period of work or over seven minutes after completion of work unless approved by the Pine Valley Administrator, Department Head or their designated representative.

Cr 1/1/12; Res 12-1; Eff 7/17/12, Res. 12-87, Performance Eval modified; Eff. 1/15/13, Res. 13-15, Differential modified; Eff. 1/21/14, Res. 14-22, Part-Time reworded, Lactation added; Eff. 3/17/15, Res. 15-41, Perf Eval. Modified; Eff. 4/18/17, Res. 17-41, modified 1. c., 3., 4., 5., 7., 11., & 13., Eff. 5/16/17, Res. 17-49, Differential Pay; Eff 8/21/18, Res. 18-104, Differential Pay; Eff 10/30/18, Res. 18-152, Pay period; Eff. 12/10/19, Res. 151, A. 2., 3., 5., 6., 10., 14., 15., B. 7., 9., 11., 16., Days in Bank, C. 2., D. 25.; Eff. 12/14/21, Res. 21-106, reformatted, change authority title, 5.a, revise positions, d. edit differential, f. & i. revised;

Compensation and Fringe Benefits for Full and Part-time Employees

Call-in employees do not receive fringe benefits, except as noted.

1. Health Insurance:

Refer to County Handbook

The employer shall provide health insurance coverage for employees who are on Worker's Compensation for a period of one year, or medical leave of absence for a period of six (6) months. Request for leaves of absence must be in writing and directed to the Pine Valley Administrator. The Pine Valley Administrator may extend an employee's leave of absence an additional 6 months. No employee will be granted a leave of absence in excess of one year. Employees must exhaust all benefit time prior to starting unpaid leave. The employee shall pay its normal premium contribution. The insurance may be continued by an employee on an authorized extended or non-qualifying leave of absence if permitted by the insurer, with the employee paying the total premium. The employee would contact the County Administrator's office to find out the premium due date, and then submit the premium to the County Administrator's office.

2. Dental Insurance:

Refer to County Handbook

3. Retirement Plan

Refer to County Handbook

4. Life Insurance

Refer to County Handbook

5. Section 125 Flex

Refer to County Handbook

6. Holidays:

Paid holidays for Full Time and Part Time employees, including probationary employees are as follows: New Year's Day, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve (only for shifts beginning at or after 2:00pm), Christmas Day and New Year's Eve (only for shifts beginning at or after 2:00pm). Full-time employees receive 3 personal holidays and part-time employees receive one day & half personal holidays. Staff must satisfactorily complete the probationary period to be eligible for personal days.

- a. To qualify for holiday, pay, employees must work all regularly scheduled work time for one scheduled workday immediately preceding the holiday and one scheduled workday immediately following the holiday, unless on an excused absence or vacation.
- b. For full-time and part-time employees who are required to work holidays will be scheduled on a rotating basis to share the responsibility equitably. No employee should consistently work the same major holidays unless voluntarily agreed.
- c. Employees may trade holiday shifts with prior written approval from the supervisor.
- d. Regular full-time employees will be paid straight time for holidays not worked. If they work on the holiday, they receive time and one half (1 ½) in addition to their Holiday Pay.
- e. Regular part-time employees will be paid half-time for holidays not worked. If they work on the holiday, they receive time and one half in addition to their Holiday Pay.
- f. Hours Worked on a Holiday: If the majority of an employee's hours worked fall on a holiday, then the employee's entire shift shall be considered as paid time for computation of holiday pay. Holiday pay for night staff shall be the night shift before the holiday.
- g. Call-in employees will receive time and one half in addition to their Holiday Pay for all hours worked on a holiday.
- h. A personal holiday cannot be taken on the day that any other paid holiday is observed and to receive pay the employee must be off the day that they request as their personal holiday.
- i. The Employer will give a written response to a request within thirty (30) days of the submission of the request. If a personal day is approved and the employee is later called in to work on that day, the personal day will be treated as if it were a fixed holiday.
- j. Personal holidays need to be used in the calendar year, or they are forfeited.
- k. Holidays Falling on Weekends or employees off day: Employees who do not usually work weekends, will receive compensation time, equivalent to straight time, and may use the holiday up to 30 days after the holiday.
- l. Employees may observe special religious holidays by submitting their request through their immediate department head. Holiday or Vacation shall be used, providing the time scheduled will permit such an absence. Requests should be made at least three (3) weeks prior to the anticipated holiday.

- m. Holidays Falling During Vacation or Sick Leave: If any of the above listed holidays falls during time taken as paid vacation or paid sick leave, such holiday shall not be charged against accumulated vacation or sick leave.
- n. Employees on lay-off do not receive holiday pay.

7. Bereavement:

Refer to County Handbook/Policy.

8. Compensatory Time:

Effective January 1, 2026, Pine Valley offers compensatory time for employees in the positions listed below. Compensatory time may be accrued up to a maximum of 40 hours. Once this plateau has been reached, further compensation time will not accrue unless the balance falls below 40 hours, except with the approval of the Pine Valley Administrator. Compensatory time is accumulated only with the Department Head's prior approval in each instance. Any eligible time over an accumulated 40 hours per year of compensatory time must be paid out. Compensatory time not taken by separation date will be paid.

Compensatory time is accumulated at the rate of one hour of compensatory time for time worked over 8 hours per day or 80 hours per pay period for the following positions, and in order for the list below to receive compensation time, you must be working the floor to accommodate a call in, staffing shortage, or with approval from the administrator.

Director of Nursing

Clinical Reimbursement Coordinator/RN Manager

Nursing Supervisor

Assisted Living Nurse Supervisor

Nursing Administrator Assistant

Nurse Managers

Social Workers

Food Service Supervisor

Assistant Food Service Supervisor

Maintenance Supervisor

Human Resource Director

Clerical Assistants

Pine Valley Administrator is not eligible to receive compensatory time and is exempt from the provisions of Fair Labor Standards Act.

The following position will now fall under flexible time verse compensatory time:

Pine Valley Administrator

Director of Activities

Medical Records/Manager of Information Systems

Billing Specialist

Accounts Payable & Payroll Clerk

Flexible Time- You will accrual at normal hour rate, and when you have worked over your time, you will need to take time off to accommodate the additional time work within 1 week.

9. Overtime:

Employees eligible for overtime pay will be paid at a rate of time and one half for all hours worked over 8 hours per day or 80 hours in a pay period Overtime must be approved in advance by the employee's supervisor and an overtime slip completed.

10. Sick Leave:

Refer to the County Handbook

11. Accrued Sick Leave:

Refer to County Handbook

12. Days in Bank:

Refer to County Handbook

13. Workers Compensation:

In the event an employee suffers an injury or illness in the course of performing his/her duties, the employee may use accumulated sick leave to make up the difference between what the employee receives from Worker's Compensation payments and his/her regular pay. The employee using sick leave under this section will be charged only for the portion of a full day's sick leave needed to supplement Worker's compensation to equal the employee's full day's pay.

Pine Valley will accommodate light duty restrictions in the event of injury occurring during work.

14. Voluntary Sick Leave Donation: See County Handbook

15. Unused Sick Time:

See County Handbook/Policy.

16. Vacation:

See County Handbook/Policy

17. Resignation/Retirement Notice:

See Handbook of Personnel Policies

18. Family and Medical Leave:

Pine Valley will administer Family Medical Leave in accordance with the County Policy.

19. Symons Complex Employee Privileges:

See Handbook of Personnel Policies.

20. Military Leave:

Pine Valley will administer Military Leave in accordance with the County Policy.

Cr. 1/1/12, Res. 12-1, Family and Medical and Military Leave modified; Eff. 3/17/15, Res. 15-41, Sick leave & Vacation modified and 6. d., h., i., 8., 10., 11.; Eff. 7/18/17, Res. 17-69, Holidays; Eff. 3/20/18, Res 18-35 Sick Donation; Eff 5/15/18, Res 18-55, Compensatory Time; Eff 5/15/18, Res 18-56, Sick Time, Days in Bank; Eff. 12/14/21, Res. 21-106, reformatted, change authority title, 8. Positions, 10. revised;

Rules of Conduct

1. Department Heads' Responsibility:

Refer to Handbook of Personnel Policies.

2. Grounds for Termination or Suspension:

- a. Theft of property belonging to Pine Valley Community Village, or a resident, visitor or another employee.
- b. Alcohol or drug use on the job or being under the influence of alcohol or drugs while on the job.
- c. Possession of a dangerous weapon on nursing facility premises.
- d. Disclosing confidential Protected Health Information (PHI) to unauthorized persons or to any employee who does not have a "need to know" based on what is required to do their job. Breach of confidentiality.
- e. Willful damage to facility property.
- f. Insubordination.
- g. Disorderly or immoral conduct in or around the facility.
- h. Falsification of employment applications.
- i. Conviction for the violation of a criminal law.
- j. Falsification of nursing facility records.
- k. Conduct endangering the welfare of a resident or another employee, or facility property.
- l. Influencing or inducing a resident to make a gift or bequest to an employee, to the facility or solicit gratuities.
- m. Violation of the Residents Bill of Rights.
- n. Smoking on facility grounds, includes use of e-cigarettes.
- o. Failure to obtain permission from the Supervisor to leave job or premises during working hours.
- p. Punching or swiping another employee's timecard or badge or requesting another employee to punch or swipe your timecard.
- q. Un-excused Absence.
- r. Failure to follow safety practices or policies or personnel handbook.
- s. Sleeping on duty or unavailable/engaged while on duty.
- t. Unauthorized posting or removal of bulletin board items.
- u. Unauthorized distribution of literature.
- v. Unauthorized solicitation in or around the nursing facility premises.
- w. Organization of activities for any group or groups on the nursing facility time and premises without permission of the Pine Valley Administrator.
- x. Wearing of unauthorized buttons or badges, wearing printed t-shirts with offensive & inappropriate message.

- y. Failure to report an accident or injury.
- z. Excessive absenteeism/tardiness - six (6) or more occurrences of illness in the past 12 months for full-time employees and five (5) or more occurrences of illness for part-time employees, except for unusual circumstances, shall be considered excessive.
- aa. Refusing to report for a physical, laboratory test or x-rays when requested by the Pine Valley Administrator of the Nursing Facility.
- bb. Unsatisfactory work performance as based upon the employee performance evaluation.
- cc. Failure to follow supervisor's directions.
- dd. Repeated failure to be at the workstation ready to work at the starting time.
- ee. Criticism of a fellow employee of the facility in front of a member of the public or another employee of the facility while on duty.
- ff. Stopping work before time specified or overstaying rest or lunch periods.
- gg. Failure to follow facility parking restrictions.
- hh. Use of facility telephone for personal calls without permission of supervisor. Failure to report personal long-distance calls & failure to reimburse the facility for toll calls.

Violation of the above rules may result in discipline up to and including discharge at the discretion of the Pine Valley Administrator, depending upon the severity of the infraction. When an employee's conduct is considered to be cause for disciplinary action his/her supervisor will inform him/her verbally or in writing.

3. No Department Head or County employee shall:

- a. Use or attempted use of his/her position to secure any preferential or unlawful rights or advantages for himself/herself or others.
- b. Having a financial or other personal interest which is in conflict with the proper discharge of his/her duties.
- c. Disclosing or using confidential information concerning Richland County to promote a private financial interest.
- d. Accepting any substantial gift, in any form, from a person who has business dealings with Richland County.

4. Sexual Harassment Policy:

Refer to Handbook of Personnel Policies. Sexual harassment of any kind will not be tolerated. All employees must avoid offensive or inappropriate sexual behavior at work and are responsible for assuring that the workplace is free from sexual harassment at all times.

5. Violence in the Workplace:

Refer to Handbook of Personnel Policies and Facility Policy.

6. Grievances:

Definition of a Grievance

A grievance is a formal concern or complaint raised by a staff member regarding:

- Workplace policies or practices
- Working conditions
- Interpersonal conflicts

- Harassment, discrimination, or retaliation
- Perceived unfair treatment
- Any violation of facility policy, law, or ethical standards

Step 1 – Informal Resolution (Optional)

- Employees are encouraged to address concerns directly with the person(s) involved when possible.
- Supervisors should be approached to help mediate informal resolutions.

Step 2 – Formal Written Grievance

- If the issue cannot be resolved informally, the employee should complete a **Staff Grievance Form** and submit it to their immediate supervisor or the Human Resources (HR) department.
- If the grievance involves the immediate supervisor, the form should be submitted directly to HR or the Administrator.

Step 3 – Submission Timeline

- Grievances should be submitted within **10 business days** of the incident or awareness of the issue.

Investigation Process

- The Supervisor, HR, or Administrator will acknowledge receipt of the grievance within **3 business days**.
- An impartial investigation will be conducted, which may include:
 - Interviews with the complainant, witnesses, and involved parties
 - Review of relevant documents or records
- Investigations should be completed within **15 business days**, unless circumstances require more time (in which case the employee will be informed).

Resolution

- Findings and decisions will be documented in writing.
- The resolution will be communicated to the employee in person (when possible) and followed by a written summary.
- Corrective actions, if any, will be implemented promptly.

Confidentiality

- All grievance matters will be handled as confidentially as possible.
- Information will be shared only with those directly involved in the investigation and resolution process.

Protection from Retaliation

- No employee will be retaliated against for filing a grievance in good faith.
- Retaliation should be reported immediately and will be investigated as a separate offense.

Appeal Process

- If the employee disagrees with the resolution, they may submit a written appeal to the Administrator within **5 business days** of receiving the decision.
- The Administrator's decision will be final.

Recordkeeping

- HR will maintain grievance records in a secure file for **at least 3 years** in compliance with applicable laws.

Eff. 12/14/21, Res. 21-106, reformatted, change authority title, 3. e. struck, f.-j. relettered,

Procedures for Hiring, Disciplinary Action, Suspensions, Dismissal and Layoff:

1. Hiring: See County Handbook

2. Temporary Vacancies:

Temporary vacancies when filled by current staff will be paid at the pass probation job rate for the position filled. If limited term employees are hired they shall be paid and hired according to County Handbook of Personnel Policies.

3. Probation Period:

The purpose of the probation period is merely to require that the job performance of all employees who are new to a county position is reviewed within a fixed period from the employee's start of work in any position. The purpose of this initial review is to determine:

- a. If the employee is to continue in the position in regular status, or
- b. If the employee's employment in the position is to be terminated. No inference is to arise from the use of the terms "probation" or "probation period" that any employee has, upon the successful conclusion of that employee's probation period, any job security than is otherwise expressly set forth in these Personnel Policies.

Probationary employees may be disciplined and terminated without recourse. Employees are probationary for three (3) months or 468 hours of actual work, whichever is greater. If still employed after such probationary period, their length of service shall date from the first day of hire. Successful completion of the probationary period will be determined by the department head with the Pine Valley Administrator's approval.

Any employee's probationary period can be extended up to a maximum of an additional six months. This decision will be made by the Pine Valley Administrator.

Employees whose probationary periods are extended are not eligible to receive their post-probation salary increases until the end of their probationary period, as extended. Employees whose probation has been extended shall be notified in writing prior to the end of their probationary period. Prompt notification shall be given to the County Administrator's office regarding the status of the probationary employee.

Probationary employees may be terminated at any time at the discretion of the Employer. Discharges during the probationary period shall not be subject to the grievance procedure.

4. Reclassification

Refer to Handbook of Personnel Policies

5. Dismissal or Suspension: See County Handbook

6. Termination/Layoff/Reduction of Hours due to Lack of Work:

Whenever it becomes necessary either due to low census, need for economy, reorganization of work or change in need for staff or hours, employees may experience a reduction in hours, loss of position or change in position. Employees may be laid off, terminated or have hours reduced or their position changed according to the needs of the facility. The nursing home reserves the right to terminate any employee for unsatisfactory service, without notice, at any time during the three month (468 hours) probationary period. Employees separated for violations will receive pay to the time of dismissal only, you will not receive any unused accumulated vacation time.

In the event that you are laid off, Pine Valley may do the following:

- a. Pay you your normal pay for up to 30 days
- b. Pay out your vacation you accumulated at point of lay off
- c. Pay out your comp balance up to 40 hours
- d. If you are flex time you will not be paid out that balance

7. Non-disciplinary Termination/Layoff

Refer to Handbook of Personnel Policies.

8. Complaints Procedures

Refer to Handbook of Personnel Policies.

Cr. 1/1/12, Res. 12-1, 3. Reworded, 5. a., b. & c. Modified; Eff. 3/17/15, Res. 15-41, Hiring modified; Eff. 9/19/17, Res. 17-89, Probation; Eff. 12/14/21, Res. 21-106, reformatted, change authority title, 3. reworded;

Reimbursement

1. Lodging:

Refer to Handbook of Personnel Policies.

2. Meals

Refer to Handbook of Personnel Policies.

a. Mileage

Refer to Handbook of Personnel Policies.

b. Other Expenses

Refer to Handbook of Personnel Policies.

c. Registration Fees

Refer to Handbook of Personnel Policies.

d. Expense Vouchers

Refer to Handbook of Personnel Policies.

Cr 1/1/12, Res. 12-1; Eff. 1/16/18, Res. 18-2, added 7.;

Miscellaneous Personnel Provisions:

1. Change of Address or Status:

Refer to Handbook of Personnel Policies.

2. Official County Bulletin Board:

Refer to Handbook of Personnel Policies.

3. Employee Bulletin Board:

Refer to Handbook of Personnel Policies.

4. Equipment:

Refer to Handbook of Personnel Policies.

5. Telephone Policies:

Employees will refrain from using the telephone for personal matters except for an emergency. Long distance calls for other than official business of the facility will not be permitted.

6. Notification of Absence:

Employees are expected to notify their immediate supervisor or designee, when unable to report to work for any reason. Having relatives call for the employee is unacceptable. The employee should give as much advance notice as possible for any absence. A minimum of two hours is required according to our Absenteeism Policy.

7. Two No Call No Shows = Voluntary Termination Policy

Purpose

To ensure consistent attendance and accountability in maintaining safe and effective care for residents, this policy defines the conditions under which failure to report or communicate absences is treated as voluntary resignation.

Policy Statement

Employees who fail to report for their scheduled shift and do not notify their supervisor **for two occurrences within a rolling 12-month period** will be considered to have voluntarily resigned from their position.

Definitions

- **No Call No Show:** Failure to report for a scheduled shift **and** failure to notify the designated supervisor or scheduler prior to the start of the shift.

Reporting Absences

1. Employees must call the facility and speak with a nurse to call in.
2. Notification must occur at least 2 hours prior to the start of your shift.
3. Leaving a voicemail or text message does not count unless confirmation is received.

Consequences

- **First Occurrence:** Documented as "No Call No Show." Verbal or written warning issued.
- **Second Occurrence (within 12 months):** Employee will be deemed to have voluntarily resigned effective the last date worked.
- **Two Consecutive No Call No Shows:** Immediate voluntary resignation (job abandonment).

Exceptions

- Medical emergencies or situations outside the employee's control may be reviewed with documentation.

- FMLA or other protected leave laws will be honored per federal and state regulations.

8. Weather Conditions:

If employees are unable to report to work due to weather conditions, they should notify their supervisor. If weather conditions improve, employees should call in to see if they should report to work. Days missed due to weather conditions will be taken as vacation, personal day, sick day, If you do not have any time off benefits, you will need to make up hours to ensure that you worked the required hours for your status and benefits.

9. Jury Duty:

Employees shall be excused with full pay for jury duty. Any compensation for such duty shall be paid to the county. Employees not selected as jurors for a case shall report promptly back to their workstation.

10. Ambulance or Fire Department Volunteers:

Refer to Handbook of Personnel Policies.

11. Break Room:

Refer to Handbook of Personnel Policies.

Use of Computers, Software & Internet:

Employees are required to adhere to Pine Valley's Policies as well as the county policy on the use of the facility computers and software and the use of the internet, as defined in the Facility Policy and Procedure book.

12. Picture Identification Badge:

All staff shall be issued a picture identification badge by the Centralized IT MIS Department. Time Badges are required for all employees, except the Pine Valley Administrator. Employee will use their time badge to swipe in at the start of their shift and out at the end of the shift. Employees will not swipe in earlier than seven minutes prior or out more than seven minutes after their shift ends. Employees will swipe out and in for lunch if they leave the facility.

13. Training Opportunities/In-service Education:

Employees are required to attend in-service programs at the request of the Pine Valley Administrator or their department head. It is the employee's responsibility to record each in-service on their index card in the in-service file box. Certified Nursing Assistants are required to have 12 hours of in-service education annually. Staff are required to attend meetings at the facility as these will not be recorded, additionally, you will be required to review Relias to ensure compliance of continued education. Employees are required to attend the fire in-service, and all other in-services required by the department head or administration.

14. Gifts or Gratuities

Employees are not allowed to accept gifts or gratitude due to state and federal regulations.

17. County Workspaces and Personal Property

Refer to Handbook of Personnel Policies.

18. Parking:

Employees are to park in the lower-level parking lot.

19.Service Awards:

Employees who have given five or more years of service to Pine Valley Community Village will be recognized. They are given recognition in five-year intervals beginning with the fifth year of employment.

20.Suggestion box:

This box is located in the employee breakroom for employees to place ideas or suggestions. Please sign so we can discuss idea/suggestions with the appropriate person.

21.Professional Ethics:

- a. All information concerning the condition or wellbeing of a resident is considered confidential and shall not be disclosed by an employee. Requests for information shall be referred to the Pine Valley Administrator, Director of Nursing, Social Worker, or licensed nursing staff.
- b. Information regarding the residents' diagnosis and treatment will be made known to employees on a "need to know" basis only. Employees will not be permitted to review resident medical charts or doctor's orders unless they have a specific need to have chart information in their daily care of the resident. Disclosure of such information by an employee may be grounds for immediate dismissal and perhaps legal action as well (*refer to HIPAA policies*).
- c. No one shall abuse any residents. This includes the willful infliction of injury, unreasonable confinement, intimidation, or punishment resulting in physical harm, pain or mental anguish. This also includes failure to provide goods and services necessary to avoid physical harm, mental anguish, or mental illness and deliberate misplacement, exploitation, or wrongful temporary or permanent use of a resident's belongings or money without the resident's consent. Anyone found guilty of such action will be subjecting themselves to immediate dismissal and could be fined or imprisoned.

22. Mail:

All mail will be delivered to the Receptionist Office. Employees should have their personal mail addressed to their residence. Incoming and outgoing mail belonging to the residents shall not in any way be tampered with except on written notification of the resident or guardian.

23.Resignation:

Resignations must be submitted in writing two weeks prior to the last day of work for all employees apart from Department Heads and Licensed Personnel who shall be required to give thirty days' notice.

24.Smoking Regulations:

Employees are not permitted to smoke on the grounds. Employees who smoke must punch out and leave the premises to do so.

25.Fire & Disaster Plan:

Plans are located near each fire alarm box. Employees are oriented to the fire and disaster plans upon hire and this information is reviewed annually at an in-service. Drills are conducted on a regular schedule to ensure that employees are familiar with these plans.

26.Security:

Building security is the responsibility of the maintenance department or the nurse in charge in

the absence of the maintenance personnel. All exit doors are locked from 9:00 P.M. each evening until 7:00 A.M. the following morning. Entry can be made by staff with the use of their photo ID badge.

27.Lost and Found:

The nursing facility cannot be responsible for personal articles lost, stolen or damaged on the premises. Lost and Found items are kept at the switchboard.

Cr. 1/1/12, Res. 12-1; Eff. 3/17/15, Res. 15-41, Weather conditions modified; Eff. 4/18/17, Res. 17-41, change Dept name change, revised 25.; Eff. 12/14/21, Res. 21-106, reformatted, change authority title;

This is to certify that I have received my personal copy of Pine Valley Community Village Employee Manual and Resident Bill of Rights and have read and understand the policies, practices, rules and regulations contained therein.

I understand the above is a condition of my employment.

Name

Date

RESOLUTION NO. 25 - 79

Resolution Approving Changes To The Pine Valley Community Village Addendum.

WHEREAS Pine Valley Community Village, maintains policies, procedures, and agreements with its staff to ensure compliance with applicable laws, regulations, and professional standards, and

WHEREAS Administration has determined that revisions and/or addendums to staff policies are necessary to address current operational needs, regulatory requirements, and workforce best practices, and

WHEREAS the proposed staff addendum changes include, but are not limited to:

- Updates to employee handbook policies;
- Revisions to attendance, scheduling, or call-in procedures;
- Adjustments to benefit and leave provisions;
- Clarifications of expectations, rights, and responsibilities of staff;; and

NOW THEREFORE BE IT RESOLVED by the Richland County Board Supervisors that approval is granted that the Addendum hereby approves and adopts the staff addendum changes as presented, effective September 16, 2025,

BE IT FURTHER RESOLVED that the Administrator and/or Human Resources designee is authorized to implement, distribute, and communicate the approved addendum(s) to all affected staff members, and to secure acknowledgment of receipt as required.

BE IT FURTHER RESOLVED that this Resolution shall effective immediately upon passage and publication.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE EXECUTIVE & FINANCE STANDING COMMITTEE (09 SEPTEMBER 2025)	
AYES_____	NOES_____		
RESOLUTION_____		FOR	AGAINST
DEREK S. KALISH		STEVE CARROW	X
COUNTY CLERK		MARC COUEY	X
		GARY MANNING	X
DATED: SEPTEMBER 16, 2025		DAVID TURK	X
		BOB FRANK	X
		STEVE WILLIAMSON	X
		RANDY SCHOONOVER	X

RESOLUTION NO. 25 - 80

Resolution Approving New Private Pay Rates For Pine Valley Community Village.

WHEREAS Pine Valley Community Village is committed to providing high-quality nursing and supportive care to its residents, and

WHEREAS The costs of staffing, benefits, food service, medical supplies, utilities, insurance, and facility maintenance have significantly increased due to inflation and regulatory requirements, and

WHEREAS Government reimbursement rates (Medicare and Medicaid) often do not fully cover the cost of care, requiring private pay rates to reflect true operating expenses, and

WHEREAS To maintain financial stability, retain qualified staff, invest in safety and quality improvements, and ensure continued access to care, an adjustment to private pay rates is necessary.

NOW THEREFORE BE IT RESOLVED by the Richland County Board Supervisors that approval is granted for the proposed new rates to Pine Valley Community Village, private pay daily and/or monthly room and board rates shall be increased by \$96 per month in the Assisted living and \$10 per day in the Nursing Home Facility, as outlined in the attached rate schedule.

BE IT FURTHER RESOLVED that this resolution be effective upon passage.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE EXECUTIVE & FINANCE STANDING COMMITTEE (09 SEPTEMBER 2025)	
AYES_____	NOES_____		
RESOLUTION_____		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK		STEVE CARROW	X
		MARC COUEY	X
DATED: SEPTEMBER 16, 2025		GARY MANNING	X
		DAVID TURK	X
		BOB FRANK	X
		STEVE WILLIAMSON	X
		RANDY SCHOONOVER	X

RESOLUTION NO. 25 - 81

Resolution Authorizing The Revenue From The Sale Of Sheriff Vehicles To Be Placed In Fund 170 - New Sheriff's Car Fund.

WHEREAS the Sheriff's office rotates their vehicles to ensure they have safe vehicles to use, and

WHEREAS the value of vehicles continues to go up, and

WHEREAS the revenue from vehicles can offset the cost of new vehicles, and

WHEREAS the Public Safety and Executive and Finance Committees have reviewed the proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for all revenue from the sale of Sheriff vehicles be placed in fund 170.

BE IT FURTHER RESOLVED this Resoltion shall be effectively immediately upon passage.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE EXECUTIVE & FINANCE STANDING COMMITTEE (09 SEPTEMBER 2025)	
AYES_____	NOES_____		
RESOLUTION_____		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK		STEVE CARROW	X
		MARC COUEY	X
DATED: SEPTEMBER 16, 2025		GARY MANNING	X
		DAVID TURK	X
		BOB FRANK	X
		STEVE WILLIAMSON	X
		RANDY SCHOONOVER	X

Approved at Public Safety Standing Committee on September 5, 2025

RESOLUTION NO. 25 - 82

Resolution Approving The Transfer Of Funds From Fund 980 to 320.

WHEREAS the proceeds from the sale of East Hall were deposited into Fund 980 and set aside for payment of expenses associated with the reconfiguration of the campus property, and

WHEREAS Fund 320 currently has a deficit of approximately \$69,500, and

WHEREAS the monies transferred into Fund 320 will be used to eliminate the current deficit, the relocation of UW-Extension from Melvill Hall, and pay for the ongoing general operating expenses of the campus buildings, and

WHEREAS the Executive & Finance Standing Committee has carefully reviewed the funds transfer and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors approves the transfer of funds in the amount of \$148,556.70 from Fund 980 to Fund 320.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(09 SEPTEMBER 2025)

RESOLUTION_____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW
MARC COUEY
GARY MANNING
DAVID TURK
BOB FRANK
STEVE WILLIAMSON
RANDY SCHOONOVER

X
X
X
X
X
X
X

DATED: SEPTEMBER 16, 2025

RICHLAND COUNTY PREGNANT WORKERS FAIRNESS ACT

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Personal Certification Form for Intermittent Leave

PWFA Health Care Provider Certification Form

RICHLAND COUNTY PREGNANT WORKERS FAIRNESS ACT

Introduction:

As required by the federal Pregnant Workers Fairness Act (PWFA), Richland County will provide reasonable accommodations to employees or applicants with known limitations (physical or mental) related to, affected by, or arising out of pregnancy, childbirth, or related medical conditions, unless the accommodation will cause undue hardship to the County's operations.

Definitions

The following definitions are for the purposes of this policy:

Pregnancy – Includes pregnancy, childbirth, or a related condition, including but not limited to, lactation, lactation-related conditions such as mastitis, infertility, gestational diabetes, pregnancy-induced hypertension, hyperemesis, preeclampsia, depression, miscarriage, and recovery from childbirth.

Qualified Employee/Applicant – An employee or applicant who, with or without reasonable accommodation, can perform the essential functions of the employment position. An employee or applicant shall also be considered qualified if: a) any inability to perform an essential function is for a temporary period; b) the essential function could be performed in the near future; and c) the inability to perform the essential function can be reasonably accommodated.

Reasonable Accommodation – Any change or adjustment to a job or work environment that permits a qualified applicant or employee with temporary limitations to participate in the job application process, or to enjoy the benefits and privileges of employment. Under the PWFA, an employee may be excused from performing their essential functions for a temporary period.

Undue Hardship – Any action requiring significant difficulty or expense when considering factors such as: the nature and cost of the accommodation; the overall financial resources of the employer; the overall size of the business of the employer with respect to the number of employees, and the number, type, and location of its facilities; and the effect on expenses and resources, or the impact otherwise of such accommodation upon the operation of the employer.

Requesting Accommodation

An employee or applicant may request an accommodation due to pregnancy, childbirth or a related medical condition. An applicant shall make the request to their immediate supervisor who will confer with the HR Generalist. The employee or applicant is encouraged, though not required, to complete and submit a signed, Pregnancy Accommodation Request Form to their supervisor. The accommodation request should include an explanation of the pregnancy-related limitations, the accommodation needed, and any alternative accommodation(s) that might be reasonable. Depending on the nature of the accommodation, the individual may be asked to submit a statement from a health care provider substantiating the need for the accommodation; PWFA Health Care Provider Certification Form should be used to accomplish this.

Upon receipt of a request for accommodation, the supervisor will initiate an interactive process with the employee to (1) discuss the request and (2) determine if an accommodation is reasonable and can be provided without significant difficulty or expense, i.e., undue hardship. Appropriate accommodations will be addressed on a case-by-case basis taking into consideration the unique circumstances of each situation.

RICHLAND COUNTY PREGNANT WORKERS FAIRNESS ACT

Supervisor shall provide a copy of the accommodation request with the final disposition to the HR Generalist.

Types of Accommodations

The PWFA provides workplace protections but applies only to accommodations. While the reasonableness of each accommodation request will be individually assessed, possible accommodations include, but are not limited to:

- Additional, longer, or more flexible breaks to drink water, eat, rest, or use the restroom
- Changing food or drink policies to allow for a water bottle or food
- Changing equipment, devices, or workstations, such as providing a stool to sit on, or a way to do work while standing
- Changing a uniform or dress code or providing safety equipment that fits
- Changing a work schedule, such as having shorter hours, part-time work, or a later start time
- Telework
- Temporary reassignment
- Temporary suspension of one or more essential functions of a job
- Leave for health care appointments
- Light duty or help with lifting or other manual labor
- Leave to recover from childbirth or other medical conditions related to pregnancy or childbirth

An employee may request paid or unpaid leave as a reasonable accommodation under this policy; however, Richland County will not require an employee to take time off if another reasonable accommodation can be provided that will allow the employee to continue to work.

Undue Hardship

An accommodation may be denied if it causes significant difficulty or expense to the company. Your supervisor in collaboration with HR Generalist will evaluate each request considering the nature of the accommodation, the needs of the business, and the resources available.

Nondiscrimination

Richland County prohibits discrimination against qualified individuals with known limitations related to pregnancy, childbirth or related conditions regarding application procedures, hiring, advancement, discharge, compensation, training and other terms, conditions and privilege of employment. Any retaliation, harassment or adverse action due to an individual's request for an accommodation under this policy or for reporting or participating in an investigation of unlawful discrimination under this policy is prohibited.

RICHLAND COUNTY PREGNANT WORKERS FAIRNESS ACT

Compliance

Richland County complies with Title VII of the Civil Rights Act of 1964 which prohibits employment discrimination based on sex, pregnancy, or other protected categories; the Americans with Disabilities Act (ADA) and Wisconsin Fair Employment Act (WFEA) which prohibits employment discrimination based on disability, the federal and Wisconsin Family and Medical Leave Acts which provides unpaid leave for certain workers for pregnancy and to bond with a new child, the PUMP Act which provides nursing mothers a time and private place to pump at work, and all other federal and state laws related to pregnancy, childbirth, and related medical conditions.

DRAFT

RESOLUTION NO. 25 - 83

Resolution Approving The Richland County Pregnant Workers Fairness Act Policy.

WHEREAS in June of 2023, the federal Pregnant Workers Fairness Act (PWFA) was enacted into law, and

WHEREAS the PWFA provides reasonable accommodation to employees or applicants with known limitations related to pregnancy, childbirth or related medical conditions, and

WHEREAS adoption of this policy will summarize the PWFA and outline how employees request reasonable accommodations, and

WHEREAS the Executive & Finance Standing Committee has carefully reviewed the Richland County Pregnant Workers Fairness Act Policy and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the Richland County Pregnant Workers Fairness Act Policy is approved, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(09 SEPTEMBER 2025)

RESOLUTION_____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW
MARC COUEY
GARY MANNING
DAVID TURK
BOB FRANK
STEVE WILLIAMSON
RANDY SCHOONOVER

X
X
X
X
X
X
X

DATED: SEPTEMBER 16, 2025

RESOLUTION NO. 25 - 84

Resolution Designating The County Clerk To Serve As Backup County Administrator As Needed.

WHEREAS there are times in which the County Administrator is unable to perform their duties during the normal business hours of county operations, and

WHEREAS the designation of a backup County Administrator to serve in the absence of the County Administrator ensures the continuity of vital county operations, and

WHEREAS the County Administrator and County Clerk will, when possible, collaborate to determine what tasks need to be completed in the absence of the County Administrator, and

WHEREAS the Executive & Finance Standing Committee has carefully considered the designation of the County Clerk to serve as the backup County Administrator as needed and is presenting this Resolution to the County Board for its consideration, and

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors approves the designation of the County Clerk to serve as the backup County Administrator as needed.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE EXECUTIVE & FINANCE STANDING COMMITTEE (09 SEPTEMBER 2025)	
AYES_____	NOES_____		
RESOLUTION_____		FOR	AGAINST
DEREK S. KALISH		STEVE CARROW	X
COUNTY CLERK		MARC COUEY	X
		GARY MANNING	X
DATED: SEPTEMBER 16, 2025		DAVID TURK	X
		BOB FRANK	X
		STEVE WILLIAMSON	X
		RANDY SCHOONOVER	X

RESOLUTION NO. 25 - 85

Resolution Approving The Purchase Of One Plow Truck Body Build By The Highway Department.

WHEREAS the Public Works Committee and the County Highway Commissioner, Joshua Elder; have recommended that the Department be authorized to purchase four complete body build for one tandem axle truck with the funds already available in the 2025 budget.

WHEREAS the Highway Department is seeking approval for the following purchases:

- 1. One County Spec Tandem build totaling \$198,856 from Universal Truck Equipment

WHEREAS the Public Works Standing Committee has carefully considered acceptance of bid and purchase and associated purchase and is presenting this Resolution to the County Board for its consideration, and

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors approves the bid from Universal Truck Equipment totaling \$198,856 and the associated purchases.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE PUBLIC WORKS STANDING COMMITTEE (11 SEPTEMBER 2025)	
AYES_____	NOES_____		
RESOLUTION_____		FOR	AGAINST
DEREK S. KALISH		DANIEL MCGUIRE	X
COUNTY CLERK		MARC COUEY	X
		GARY MANNING	
DATED: SEPTEMBER 16, 2025		CHAD COSGROVE	
		STEVE CARROW	X
		STEVE WILLIAMSON	X
		KERRY SEVERSON	X