

County Clerk's Office Richland County, Wisconsin

Derek S. Kalish
County Clerk

Richland County Courthouse
181 W Seminary Street
Richland Center, Wisconsin 53581

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Dated Posted: June 13, 2025

Please be advised that the Richland County Board of Supervisors will convene at 7:00 p.m., Tuesday, June 17, 2025, in the County Boardroom on the third floor of the Richland County Courthouse, located at 181 W Seminary Street, Richland Center, Wisconsin 53581.

Virtual access and documents for the meeting can be found by clicking on this link:
<https://administrator.co.richland.wi.us/minutes/county-board/>

Agenda

1. Call To Order
2. Roll Call
3. Invocation
4. Pledge Of Allegiance
5. County Clerk Verification Of Open Meeting Laws Compliance
6. Approve Agenda
7. Approve Minutes Of The May 20, 2025 Meeting
8. Public Comment
9. Appointments To Various Boards, Committees, And Commissions
10. Ordinance To Rezone Parcels 014-2133-2000, 014-2044-1000, 014-2044-2000, And 014-2044-1100
11. Ordinance To Rezone Parcel 014-3034-0000
12. Ordinance To Rezone Parcel 012-0733-2000
13. Ordinance To Rezone Parcel 010-0122-3000
14. Report On Petitions For Zoning Amendments Received Since The Last County Board Session
15. Report On Rezoning Petitions Recommended For Denial By The Natural Resources Standing Committee
16. Reports
 - A. County Administrator Update
17. Resolution Accepting And Approving Use Of A Public Comment Form
18. Resolution Approving An Intradepartmental Partnership Of MIS, And The Sheriff's Department Applying For And Accepting A PSAP Grant From Wisconsin Department Of Military Affairs For 2026
19. Resolution Approving An Intradepartmental Partnership Of MIS, Land Information, And The Sheriff's Department Applying For And Accepting A NG911 GIS Grant From Wisconsin Department Of Military Affairs For 2026
20. Resolution Approving A Countywide Vehicle Use Policy
21. Resolution Accepting A Bid To Replace A Boiler In The Courthouse
22. Correspondence
23. Future Agenda Items
24. Adjourn

MAY MEETING

May 20, 2025

Call To Order: Chair Turk called the meeting to order at 7:00 PM.

Roll Call: Roll call found the following members present: Supervisor(s) Steve Carrow, Mary Miller, Sandra Kramer, Richard McKee, Larry Engel, Alayne Hendricks, Gary Manning, Mark Gill, Ingrid Glasbrenner, Craig Woodhouse, David Turk, Chad Cosgrove, Melvin “Bob” Frank, Steve Williamson, Marc Couey, Julie Fleming, Robert Brookens, and Daniel McGuire. Supervisor(s) absent: Kerry Severson.

Invocation: Retired Pastor Wayne Fife gave the invocation.

Pledge Of Allegiance: County Clerk Kalish led the Pledge of Allegiance.

County Clerk Verification Of Open Meeting Laws Compliance: County Clerk Kalish confirmed the meeting had been properly noticed.

Approve Agenda: Motion by Cosgrove second by Fleming to approve the agenda. Motion carried and agenda declared approved.

Approve Minutes Of The April 15, 2025 Meeting: Chair Turk asked if there were any amendments or changes to the minutes of the April 15, 2025 meeting. Hearing none, Chair Turk declared the minutes of the April 15, 2025 meeting approved as published.

Public Comment: Tony Johnson stated he is seeking land within the county for his tire disposal business and inquired as to whether the county could assist in efforts to secure a physical location for said business.

Appointment Of County Board Supervisor – District 3: District 3 Supervisor candidates Randy Schoonover and Lee D. Van Landuyt introduced themselves and stated their interest in filling the current vacancy in District 3. County Clerk Kalish distributed ballots for the election of County Board Supervisor for District 3. County Clerk Kalish and Corporation Counsel Windle tallied votes. Randy Schoonover secured 10 votes and Lee Van Landuyt secured 8 votes. With 10 votes, Randy Schoonover was selected as the District 3 County Board Supervisor. Chair Turk called for a brief recess at 7:16 PM to allow for County Clerk Kalish to administer the Oath of Office to Schoonover.

Chair Turk reconvened the meeting at 7:21 PM.

Appointments To Various Boards, Committees, And Commissions: None.

Appointment Of Health & Human Services Director: Administrator Clements recommended the appointment of Stephanie Ronnfeldt, current Health & Human Services Business and Financial Services Manager, as the Director of Health & Human Services. Motion by Kramer second by McKee to confirm appointment of Stephanie Ronnfeldt as the Director of Health & Human Services. Motion carried and Ronnfeldt declared the Director of Health & Human Services.

Resolution Naming The Former UW-Richland Wellness Trails As The Marty Brewer Nature Trails: Resolution 25-30 naming the former UW-Richland Wellness Trails as the Marty Brewer Nature Trails was ready by County Clerk Kalish. Motion by Manning second by Cosgrove to approve resolution naming the former UW-Richland Wellness Trails as the Marty Brewer Nature Trails. Discussion continued regarding the

naming procedures/standards used for county buildings. Motion by Engel second by Hendricks to postpone approval of resolution until the next meeting. Motion to postpone approval of resolution until the next meeting failed. Original motion to approve resolution naming the former UW-Richland Wellness Trails as the Marty Brewer Nature Trails carried and resolution was declared adopted.

RESOLUTION NO. 25 - 30

Resolution Naming The Former UW-Richland Wellness Trails As The Marty Brewer Nature Trails.

WHEREAS Richland County acquired the former UW-Platteville/Richland wellness trails when the UW vacated the property in 2024, and

WHEREAS the County realizes the importance of preserving the trails for public use, and

WHEREAS Marty Brewer served Richland County for many years as a Supervisor and Chair, supporting many programs and causes for county residents, including the preservation of the wooded hilltop and trails for future public greenspace access, and

WHEREAS the Symons Natatorium Board has recommended the re-naming of the trails for Marty Brewer noting his support for the continued preservation of the trail area, and

WHEREAS the recommendation has been reviewed by the County Executive and Finance Committee.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors does hereby name the former UW-Richland wellness trails as the Marty Brewer Nature Trails.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE EXECUTIVE & FINANCE STANDING COMMITTEE	
AYES_____ NOES_____		(01 MAY 2025)	
RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK		MARK GILL	X
		CRAIG WOODHOUSE	X
DATED: MAY 20, 2025		MARC COUEY	X
		GARY MANNING	X
		INGRID GLASBRENNER	X
		DAVID TURK	
		STEVE WILLIAMSON	X
		MELVIN FRANK	X
		STEVE CARROW	X

Approved by Symon’s Natatorium Board on March 24, 2025

Ordinance To Rezone Parcel 008-3423-0000 In The Town Of Dayton: Ordinance No. 25-7
Amendment No. 618 to the Richland County Code of Ordinances Chapter 119 relating to parcel 008-3423-0000

was read by County Clerk Kalish. Motion by Couey second by McKee that Ordinance No. 25-7 be adopted. Motion carried and Ordinance No. 25-7 was adopted.

ORDINANCE NO. 25 - 7

Amendment No. 618 To Richland County Code Of Ordinances Chapter 119 Relating To Parcel 008-3423-0000.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Code of Ordinance Chapter 119- Zoning, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 28.49-acre parcel in the Town of Dayton is hereby rezoned from Agricultural/Forestry (AF) to the Agricultural/Residential (AR) District:

Th South half (S ½) of the Northwest Quarter (NW ¼) of Section Thirty-four (34), Town Ten (10) North, Range One (1) West, Richland County, Wisconsin, except a parcel of land described as follows:

A part of the Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼) of Section Thirty-four (34), Town Ten (10) North of Range One (1) West, Richland County, Wisconsin, described as follows:

Commencing of the South side of said forty at a point which is 900 feet West of the Southeast corner of said forty;

Thence East to the Southeast corner of said forty;

Thence North to the Northeast corner of said forty;

Thence West 959 feet along the North side of said forty;

Thence Southeasterly to the Point of Beginning.

3. This Ordinance shall be effective on Passage and Publication.

DATED: MAY 20 2025
PASSED: MAY 20, 2025
PUBLISHED: MAY 29, 2025

ORDINANCE OFFERED BY THE NATURAL
RESOURCES STANDING COMMITTEE
(5 MAY 2025)

		FOR	AGAINST
DAVID TURK, CHAIR	STEVE CARROW	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	JULIE FLEMING	X	
	MARK GILL	X	
	RICHARD MCKEE	X	
	ROBERT BROOKENS	X	
	CRAIG WOODHOUSE	X	
DEREK KALISH	ALAYNE HENDRICKS	X	
RICHLAND COUNTY CLERK			

Ordinance To Rezone Portions Of Parcel 008-1043-2000 In The Town Of Dayton: Ordinance No. 25-8 Amendment No. 619 to the Richland County Code of Ordinances Chapter 119 relating to parcel 008-1043-2000 was read by County Clerk Kalish. Motion by Manning second by McKee that Ordinance No. 25-8 be adopted. Motion carried and Ordinance No. 25-8 was adopted.

ORDINANCE NO. 25 - 8

Amendment No. 619 To Richland County Code Of Ordinances Chapter 119 Relating To Parcel 008-1043-2000.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Code of Ordinance Chapter 119- Zoning, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.3848-acre parcel in the Town of Dayton is hereby rezoned from Agricultural/Forestry (AF) to the Residential (R) District:

Land located in part of the Southwest Quarter of the Southeast Quarter of Section Ten (10), Township Ten (10) North, Range One (1) West, Richland County, Wisconsin, more particularly described as follows;

Commencing at the Southeast corner of said Section 10;

Thence North 02°01'05" West, along the East line of said Southeast Quarter, 1165.04 feet to the Northeast corner of the Southeast Quarter of the Southeast Quarter;

Thence North 88°58'29" West, along the North line of the Southeast Quarter of the Southeast Quarter, 1275.90 feet to the Northeast corner of said Southwest Quarter of the Southeast Quarter and the Point of Beginning of the lands hereinafter described;

Thence South 01°03'52" East, along the East line of said Southwest Quarter of the Southeast Quarter, 284.20 feet;

Thence North 89°53'37" West, 261.57 feet;

Thence North 41°19'43" West, 203.76 feet;

Thence North 06°45'41" West, 138.91 feet to a point on the North line of said Southwest Quarter of the Southeast Quarter;

Thence South 88°58'29" East, along the North line of said Southwest Quarter of the Southeast Quarter, 407.27 feet to the Point of Beginning.

3. This Ordinance shall be effective on Passage and Publication.

DATED: MAY 20, 2025

PASSED: MAY 20, 2025

PUBLISHED: MAY 29, 2025

ORDINANCE OFFERED BY THE NATURAL
RESOURCES STANDING COMMITTEE
(5 MAY 2025)

		FOR	AGAINST
DAVID TURK, CHAIR	STEVE CARROW	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	JULIE FLEMING	X	
	MARK GILL	X	
	RICHARD MCKEE	X	
	ROBERT BROOKENS	X	
	CRAIG WOODHOUSE	X	
DEREK KALISH	ALAYNE HENDRICKS	X	
RICHLAND COUNTY CLERK			

Resolution Approving The Town Of Ithaca's Rezoning A Portion Of Parcel 016-0411-2000:

Resolution No. 25-31 approving the Town of Ithaca's rezoning a portion of parcel 016-0411-2000 was read by County Clerk Kalish. Motion by Kramer second by Gill to approve resolution approving the Town of Ithaca's rezoning a portion of parcel 016-0411-2000. Motion carried and resolution was declared adopted.

RESOLUTION NO. 25 - 31

Resolution Approving The Town Of Ithaca's Rezoning A Portion Of Parcel 016-0411-2000.

WHEREAS the usual way that zoning is accomplished in the unincorporated areas of counties in Wisconsin is for the county to adopt county-wide zoning and for the town boards that wish to do so elect to be covered by that zoning, but there is an alternate, seldom-used method whereby towns, with the permission of the county board, can adopt their own zoning ordinances, and

WHEREAS the Town of Ithaca is one of two towns in Richland County that has elected to have town zoning and Wisconsin Statutes, section 60.62(3) provides that the County Board must not only approve the Town's initial zoning ordinance and zoning maps but the County Board must also approve any rezonings before they become effective, and

WHEREAS representatives of the Town of Ithaca met recently with the Zoning and Land Information Committee and requested that the County Board approve the Town's rezoning of parcel 016-0411-2000 from the Agricultural Zoning District to the Residential Zoning District in the Town of Ithaca's Zoning Ordinance and the Zoning Land Information Committee has carefully consider this matter and is now recommending that the County Board approve this rezoning.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors in accordance with Wisconsin Statutes, section 60.62(3), that approval is hereby granted for rezoning the following-described 5.71-acre parcel from the Agricultural Zoning District to the Residential Zoning District in accordance with the Town of Ithaca's Zoning Ordinance:

All of lot 1 of CSM, part of the southeast quarter of the northeast quarter and part of the southwest quarter of the northeast quarter of section 4, Town 10 North, Range 2 East, Town of Ithaca, Richland County, Wisconsin, being more fully described as follows;

Commencing at the east quarter corner of section 4, T10N, R2E;
thence N 01°04'35" E on the east line of the northeast quarter, 633.26';
thence N 88°55'25" W, 913.96' to a point on the centerline of Tony Lane and the point of beginning; thence N 31°09'54" E, 331.01';
thence N 56°28'10" W, 187.80';
thence N 59°06'51" W, 178.18';
thence N 58°40'43" W, 155.94';
thence N 00°05'27" W, 66.70';
thence N 87°53'11" W, 375.74';
thence S 23°31'06" W, 72.03';
thence S 53°07'47" E, 755.45';
thence S 31°20'35" W, 63.24' to a point on the centerline of Tony Lane;
thence S 56°19'32" E on the centerline of Tony Lane, 71.99';
thence S 58°43'11" E, 51.63' to the point of beginning.

Parcel contains 4.78 acres (208,369 sq. ft.), more or less

All of lot 3 CSM, part of the fractional northeast quarter of the northeast quarter and part of the southeast quarter of the northeast quarter of section 4, Town 10 North, Range 2 East, Town of Ithaca, Richland County, Wisconsin, being more fully described as follows;

Commencing at the east quarter corner of section 4, T10N, R2E;
thence N 01°04'35" E on the east line of the northeast of the northeast quarter, 1107.97' to the point of beginning;
thence CONTINUING N 01°04'35" E on said east line, 269.45';
thence N 87°05'55" W, 69.56';
thence N 50°50'48" W, 102.17';
thence N 38°29'53" W, 236.27';
thence N 18°20'08" W, 124.18';
thence S 89°19'29" W, 516.20';
thence N 74°23'23" W, 360.46';
thence S 00°05'27" W, 109.00';

thence N 46°55'31" E, 92.52';
 thence S 76°05'08" E, 278.96';
 thence S 66°00'24" E, 218.73';
 thence S 42°10'38" E, 144.22';
 thence S 48°12'41" E, 129.74';
 thence S 44°06'59" E, 203.60';
 thence S 59°18'50" E, 371.86' to the point of beginning.

Parcel contains 4.79 acres (208,582 sq. ft.), more or less.

BE IT FURTHER RESOLVED that the Director of Land Conservation and Zoning shall send a copy of this resolution to the known Clerk of the Town of Ithaca.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE NATURAL RESOURCES STANDING COMMITTEE (5 MAY 2025)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW

X

JULIE FLEMING

X

MARK GILL

X

ROBERT BROOKENS

X

DATED: MAY 20, 2025

ALAYNE HENDRICKS

X

RICHARD MCKEE

X

CRAIG WOODHOUSE

X

Resolution Approving The Town Of Rockbridge's Rezoning A Portion Of Parcel 026-2711-1000:

Resolution No. 25-32 approving the Town of Rockbridge's rezoning a portion of parcel 026-2711-1000 was read by County Clerk Kalish. Motion by McKee second by Kramer to approve resolution approving the Town of Rockbridge's rezoning a portion of parcel 026-2711-1000. Motion carried and resolution was declared adopted.

RESOLUTION NO. 25 - 32

Resolution Approving The Town Of Rockbridge's Rezoning A Portion Of Parcel 026-2711-1000.

WHEREAS the usual way that zoning is accomplished in the unincorporated areas of counties in Wisconsin is for the county to adopt county-wide zoning and for the town boards that wish to do so elect to be covered by that zoning, but there is an alternate, seldom-used method whereby towns, with the permission of the county board, can adopt their own zoning ordinances, and

WHEREAS the Town of Rockbridge is one of two towns in Richland County that has elected to have town zoning and Wisconsin Statutes, section 60.62(3) provides that the County Board must not only approve the Town's initial zoning ordinance and zoning maps but the County Board must also approve any rezonings before they become effective, and

WHEREAS representatives of the Town of Rockbridge met recently with the Zoning and Land Information Committee and requested that the County Board approve the Town's rezoning of parcel 026-2711-1000 from the Agricultural/Woodland District to the Agricultural/Residential District in the Town of Rockbridge's Zoning Ordinance and the Zoning Land Information Committee has carefully consider this matter and is now recommending that the County Board approve this rezoning.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors in accordance with Wisconsin Statutes, section 60.62(3), that approval is hereby granted for rezoning the following-described 30.125 acre parcel from the Agricultural/Woodland District to the Agricultural/Residential District in accordance with the Town of Rockbridge's Zoning Ordinance:

All that part of the Northeast quarter of the Northeast quarter of section 27, Township 11 North, Range 1 East, Town of Rockbridge, Richland County, Wisconsin, more particularly described as follows:

Beginning at the Northeast corner of said Section 27;

Thence South 00°20'56" East, along the east line of said Northeast quarter, 1089.56feet to a point on the centerline of Steamboat Hollow Lane, said point being on the arc of a 550.00-foot radius curve, concave to the South;

Thence Westerly, 64.64 feet along said centerline and the arc of said curve with a central angle of 06°44'01" and a chord bearing North 80°06'38" West, 64.60 to the point of tangency of said curve;

Thence North 83°28'38" West, along said centerline, 249.85 feet' to the point of curvature of a 2200.00-foot radius curve, concave to the North;

Thence Westerly, 49.85 feet along said centerline, the arc of said curve with a central angle of 01°17'54" and a chord bearing North 82°49'41" West, 49.85 feet to the point of tangency of said curve;

Thence North 82°10'45" West, along said centerline, 246.18 feet to the point of curvature of a 3000.00-foot radius curve, concave to the North;

Thence Westerly, 35.07 feet along said centerline and the arc of said curve with a central angle of 00°40'11" and a chord bearing North 81°50'39" West, 35.07feet to the point of tangency of said curve;

Thence North 81°30'34" West, along said centerline, 477.62 feet to the point of curvature of a 3500.00-foot radius curve, concave to the South;

Thence Westerly, 53.79 feet along said centerline and the arc of said curve with a central angle of 00°52'50" and a chord bearing North 81°04'09" West, 53.79 feet to the point of tangency of said curve;

Thence North 80°37'44" West, along said centerline, 153.51 feet to a point on the West line of said Northeast quarter of the Northeast quarter;

Thence North 00°22'27" West, along said West line, 896.45 feet to the Northwest corner of said Northeast quarter of the Northeast quarter;

Thence North 89°46'45" East, along the North line of said Northeast quarter of the Northeast quarter, 1316.15 feet to the point of beginning.

BE IT FURTHER RESOLVED that the Director of Land Conservation and Zoning shall send a copy of this resolution to the known Clerk of the Town of Rockbridge.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE NATURAL
RESOURCES STANDING COMMITTEE
(5 MAY 2025)

AYES_____ NOES_____

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW	X
JULIE FLEMING	X
MARK GILL	X
ROBERT BROOKENS	X
ALAYNE HENDRICKS	X
RICHARD MCKEE	X
CRAIG WOODHOUSE	X

DATED: MAY 20, 2025

Report On Petitions For Zoning Amendments Received Since The Last County Board Session:
None reported.

Report On Zoning Petitions Recommended For Denial By The Natural Resources Standing Committee: None reported.

Reports-County Administrator Update: Administrator Clements provided an update on the following items: wage scale and ongoing maintenance, Finance Director hiring status, Lou Everett training, Tyler payroll and upcoming time and attendance implementation, boiler out in courthouse, and the Innovation Planning Grant that will be used to examine the operational/organizational structure of the Symon's Recreation Complex.

Discussion & Possible Action: Approval Of MOU With Richland School District For Campus Gym Use: Administrator Clements provided brief background on recent events regarding the MOU. Motion by Cosgrove second by McKee to approve MOU with Richland School District for campus gym use. Extensive discussion followed regarding various aspects of facility use by the school district. Motion to approve MOU with the Richland School District for campus gym use carried with Couey and Gill opposed.

Resolution To Approve The Creation Of A Deputy County Administrator: Resolution No. 25-33 to approve the creation of a Deputy County Administrator was read by County Clerk Kalish. Motion by McKee second by Kramer to approve resolution approving the creation of a Deputy County Administrator. Discussion followed regarding the various aspects of the administration of the Deputy County Administrator position. Motion carried and the resolution declared adopted.

RESOLUTION NO. 25 - 33

Resolution To Approve The Creation Of A Deputy County Administrator.

WHEREAS Richland County has had a County Administrator style of government since 2020, and

WHEREAS each Administrator and Interim Administrator employed by Richland County since that time has reported the need for additional support for the Administrator, and

WHEREAS Administrator Clements has proposed adding 10 – 15 hours per week to the duties of another employee to be the Deputy County Administrator, and

WHEREAS the Deputy County Administrator would be the primary point of contact when the Administrator is unavailable and to be the lead on at least one county project at any given time, and

WHEREAS Executive and Finance Standing Committee has carefully considered the proposal and is now presenting this resolution to the full county board, and

WHEREAS there is room in the Administrator’s budget to cover the remainder of the \$20,000 yearly stipend for the 2025 year and will budget appropriately for future years.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval the creation of a Deputy County Administrator.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____

NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(13 MAY 2025)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

MARK GILL
CRAIG WOODHOUSE

X

DATED: MAY 20, 2025

MARC COUEY
GARY MANNING
INGRID GLASBRENNER
DAVID TURK
STEVE WILLIAMSON
MELVIN FRANK
STEVE CARROW

X

X

X

X

X

X

X

X

Resolution Approving Richland County Contracting With Ayres Associates, Inc For Geospatial Services: Resolution No. 25-34 approving Richland County contracting with Ayres Associates, Inc. for geospatial services was read by County Clerk Kalish. Motion by Glasbrenner second by Manning to approve resolution approving Richland County to contract with Ayres Associates, Inc. for geospatial services. Discussion continued. Motion by Kramer second by Couey to amend the resolution to include clarification that \$2,900 first year hosting fees and the \$43,127 of fees will be paid out of Fund 48. Motion carried and amended resolution declared adopted.

RESOLUTION NO. 25 - 34

Resolution Approving Richland County Contracting With Ayres Associates, Inc For Geospatial Services.

WHEREAS Richland County completed a LiDAR (Light Detection and Ranging) project in 2021, and

WHEREAS it was recommended by Ayres Associates, Inc at that time to complete enhancements to make the project more usable, and

WHEREAS the Land Information Council has discussed this project with Ayres, and

WHEREAS Ayres Associates, Inc has been selected by WROC (Wisconsin Regional Orthoimagery Consortium) to complete these projects, and

WHEREAS \$33,613.00 will be paid from the 2024 Land Information grant, \$38,710.00 from the 2025 Land Information grant and the remaining \$43,127.00 and first year hosting fee of \$2,900 will be paid from Fund 48, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to contract with Ayres Associates, Inc for Geospatial Services and that the County Administrator is hereby authorized to sign on behalf of the County any documents needed to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE

(08 APRIL 2025)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

DATED: MAY 20, 2025

STEVE CARROW	X
STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	X
MARC COUEY	
CRAIG WOODHOUSE	X

Approved by the Natural Resources Standing Committee on March 3, 2025

Resolution Relating To The County's Contribution To The Cost Of Town Highway Bridge Construction Required By Wisconsin Statutes, Section 82.08: Resolution No. 25-35 relating to the county's contribution to the cost of town highway bridge construction required by Wisconsin Statutes, Section 82.08 was read by County Clerk Kalish. Motion by Couey second by Manning to approve resolution relating to the county's contribution to the cost of town highway bridge construction required by Wisconsin Statutes, Section 82.08. Motion carried and resolution declared adopted.

RESOLUTION 25 - 35

Resolution Relating To The County's Contribution To The Cost Of Town Highway Bridge Construction Required By Wisconsin Statutes, Section 82.08.

WHEREAS Wisconsin Statutes, section 82.08, requires counties in Wisconsin to pay approximately 50% of the cost of construction or repair of any culvert or bridge on a town highway or village street when so requested by the town or village board, and

WHEREAS the Public Works Standing Committee has received the following requests from the following towns and the Public Works Standing Committee is recommending that the County Board approve the payment of the following amounts as financial aid from the County as mandated by Wisconsin Statutes, section 82.08.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the county shall pay the following amounts as financial aid for the following bridge or culvert projects in the following towns, as mandated by Wisconsin Statutes, section 82.08:

<u>Town or Village</u>	<u>Road Name</u>	<u>Total Cost</u>	<u>Amount of County Aid Granted</u>
Town of Bloom	Tar Hollow	45,267.51	22,633.76
Town of Ithaca	Hell Hollow	12,359.14	6,179.57
Town of Ithaca	Dog Hollow	10,994.54	5,497.27
Town of Marshall	Merry Hill	9,308.29	4,654.15
TOTALS		\$77,929.48	\$38,964.74

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION
AYES _____ NOES _____

RESOLUTION OFFERED BY THE PUBLIC
WORKS STANDING COMMITTEE
(8 MAY 2025)

RESOLUTION ADOPTED	FOR	AGAINST
DEREK S. KALISH COUNTY CLERK		
DATED: MAY 20, 2025		
STEVE WILLIAMSON	X	
KERRY SEVERSON	X	
MARC COUEY	X	
CHAD COSGROVE		
GARY MANNING		
STEVE CARROW	X	
DAN MCGUIRE		

Resolution Updating The Sheriff's Addendum To The Employee Handbook: Resolution No. 25-36 updating the Sheriff's Addendum to the Employee Handbook was read by County Clerk Kalish. Motion by Manning second by Cosgrove to approve resolution updating the Sheriff's Addendum to the Employee Handbook. Sheriff Porter provided brief overview of proposed changes and Administrator Clements noted the hiring practices are now built into the addendum as they were removed from the ordinances during the codification process. Motion carried and resolution declared adopted.

RESOLUTION 25 - 36

Resolution Updating The Sheriff's Addendum To The Employee Handbook.

WHEREAS there is a Sheriff's Addendum to the Richland County Employee Handbook, and

WHEREAS the Public Safety Standing Committee has carefully considered this proposed update and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors approves the update to the Sheriff's Addendum to the Richland County Employee Handbook, and

BE IT FURTHER RESOLVED that the County Board Chair and the County Administrator are hereby authorized to sign the updated addendum in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____

NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(13 MAY 2025)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

DATED: MAY 20, 2025

MARK GILL	X
CRAIG WOODHOUSE	
MARC COUEY	X
GARY MANNING	X
INGRID GLASBRENNER	X
DAVID TURK	X
STEVE WILLIAMSON	X
MELVIN FRANK	
STEVE CARROW	X

Resolution Relating To Cancelling Stale County Checks: Resolution No. 25-37 relating to cancelling stale county checks was read by County Clerk Kalish. Motion by Couey second by Williamson to approve resolution canceling stale county checks. Motion carried and resolution declared adopted.

RESOLUTION NO. 25 - 37

Resolution Relating To Cancelling Stale County Checks.

WHEREAS it appears in the report of the County Treasurer that the following checks have been outstanding against the County for more than one year and County Board approval is required before these checks can be taken off the books of the County.

NOW THEREFORE BE IT FURTHER RESOLVED by the Richland County Board of Supervisors that the following County checks drawn on Richland County Bank are hereby cancelled:

Check Number	Check Amount	Check Number	Check Amount
27726	91.87	34524	7.25
28047	30.20	34545	28.25
28129	48.39	34546	29.75
28459	40.00	34553	1.75
28543	2.56	34559	25.75
29554	9.37	34569	6.75

32809	30.00	34578	3.50
34115	25.00	34594	48.50
34173	316.02	34618	5.00
34419	7.00	34632	2.50
34444	13.50	34644	20.75
34452	3.50	34645	18.75
34462	8.00	34663	10.00
34463	11.50	34692	3.25
34478	7.00	34695	25.00
34479	3.75	34696	4.00
34483	15.50	34697	5.25
34495	11.50	34994	10.00
34496	26.50	25470	70.38
34506	3.00	36067	3.00
34523	8.75		
GRAND TOTAL		\$1,042.29	

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(01 MAY 2025)

AYES_____ NOES_____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARK GILL
CRAIG WOODHOUSE

X
X

DATED: MAY 20, 2025

MARC COUEY
GARY MANNING
INGRID GLASBRENNER

X
X
X

DAVID TURK
STEVE WILLIAMSON
MELVIN FRANK
STEVE CARROW

X
X
X

Resolution Relating To Cancelling Stale Tax Certificates For The Tax Year 2012 And Making An Appropriation: Resolution No. 25-38 relating to cancelling stale tax certificates for the tax year 2012 and making an appropriation was read by County Clerk Kalish. Motion by Kramer second by Manning to approve resolution cancelling stale tax certificates for the tax year 2012 and making an appropriation. Motion carried and resolution declared adopted.

RESOLUTION NO. 25 - 38

Resolution Relating To Cancelling Stale Tax Certificates For The Tax Year 2012 And Making An Appropriation.

WHEREAS when real estate taxes on a parcel go unpaid, the County issues a tax certificate which is a lien on the real estate and, if a tax certificate remains unpaid for 11 years, Wisconsin Statutes, section 75.20 requires the County Treasurer to cancel that tax certificate, and

WHEREAS there are 7 tax certificates which County Treasurer, Ashley Mott is now required to cancel and the Executive and Finance Committee is now presenting this Resolution to the County Board for an appropriation to reflect the lost revenues resulting from these cancelled tax certificates in the 2025 County budget.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for cancelling the following tax certificates for Tax year 2012.

Certificate Number	Parcel Number	Tax Amount	Property Owner
24	002-2721-2100	38.19	Gander, Stacy
348	022-2231-1100	3.52	Mayland Acres Inc
426	028-1633-2100	1.92	Sylvan Creamery Co.
497	032-2220-0810	111.97	Koechley, Robert
499	032-2220-0830	46.82	Koechley, Robert
500	032-2220-0880	28.49	Koechley, Robert
501	032-2221-6000	8.14	Sole, Fredrick
Total		\$239.05	

BE IT FURTHER RESOLVED that \$239.05 is hereby appropriated from the General Fund to the Cancelled Tax Certificates account in the 2025 County budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(01 MAY 2025)

RESOLUTION ADOPTED

DEREK S. KALISH
COUNTY CLERK

DATED: MAY 20, 2025

MARK GILL	X
CRAIG WOODHOUSE	X
MARC COUEY	X
GARY MANNING	X
INGRID GLASBRENNER	X
DAVID TURK	
STEVE WILLIAMSON	X
MELVIN FRANK	X
STEVE CARROW	X

FOR	AGAINST
-----	---------

Resolution Approving Amendments To The 2023 Comprehensive Outdoor Recreation Plan:

Resolution No. 25-39 approving amendments to the 2023 Comprehensive Outdoor Recreation Plan was read by County Clerk Kalish. Motion by McKee second by Couey to approve resolution approving amendments to the 2023 Comprehensive Outdoor Recreation Plan. Motion carried and resolution declared adopted.

RESOLUTION NO. 25 - 39

Resolution Approving Amendments To The 2023 Comprehensive Outdoor Recreation Plan.

WHEREAS Richland County adopted a Comprehensive Outdoor Plan (CORP) in 2023 to identify current and future needs to County recreation and open space facilities and programs, and

WHEREAS these programs and facilities require the County and partners to plan for potential future capital projects needed to further support recreational offerings and quality of life programming to County residents and visitors, and

WHEREAS the 2023 CORP did not take into consideration the needs of addressing former UW-Platteville/Richland facilities that have since been taken on by the County, including the outdoor Tennis/Basketball Courts and the nature trails, and

WHEREAS the inclusion of the needed renovations of the Tennis/Basketball Courts and the improvements to the nature trails in the Richland County CORP will satisfy the requirements of the Land and Water Conservation Fund (LWCF) and Recreational Trails Program (RTP) from the State of Wisconsin, making grant funding assistance available to assist the County in making these resources available to the public, and

WHEREAS the recommendation has been reviewed by the County Executive and Finance Committee.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors does hereby adopt Appendix D (former campus Tennis/Basketball Court Renovations) and Appendix E (former campus Wellness Trail improvements) to the 2023 CORP.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____

NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(01 MAY 2025)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

MARK GILL
CRAIG WOODHOUSE
MARC COUEY
GARY MANNING
INGRID GLASBRENNER
DAVID TURK
STEVE WILLIAMSON
MELVIN FRANK
STEVE CARROW

X
X
X
X
X
X
X
X
X

DATED: MAY 20, 2025

Approved by Symon's Natatorium Board on April 14, 2025

Resolution Approving The Application And Acceptance Of A Land And Water Conservation Fund (LWCF) Grant For The Renovations Of The Former UW-Platteville/Richland Tennis/Basketball Courts: Resolution No. 25-40 approving the application and acceptance of a Land and Water Conservation Fund (LWCF) Grant for the renovations of the former UW-Platteville/Richland tennis/basketball courts was read by County Clerk Kalish. Motion by Manning second by Glasbrenner to approve resolution approving the application and acceptance of a Land and Water Conservation Fund (LWCF) Grant for the renovations of the former UW-Platteville/Richland tennis/basketball courts. Motion carried and resolution declared adopted.

RESOLUTION NO. 25 - 40

Resolution Approving The Application And Acceptance Of A Land And Water Conservation Fund (LWCF) Grant For The Renovations Of The Former UW-Platteville/Richland Tennis/Basketball Courts.

WHEREAS Richland County assumed management of the outdoor tennis/basketball courts in 2024 after the UW vacated the property, and

WHEREAS the County has noted that the present condition of the facility is not safe or attractive for public use, and

WHEREAS the County recognizes the value of providing recreational space to residents and visitors, and is seeking additional funding support the renovations of the facility, including the addition of ADA-compliant access to the site, and

WHEREAS the renovation of the courts, including adding ADA accessible paths, is estimated to cost approximately \$300,000 with 50% available through LWCF grant funding, and

WHEREAS the recommendation has been reviewed by the County Executive and Finance Committee.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors does hereby approve the Symons Recreation Complex Director to apply and accept a 2025 LWCF grant for renovations of the tennis/basketball courts of \$150,000.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____

NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(01 MAY 2025)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

MARK GILL
CRAIG WOODHOUSE
MARC COUEY
GARY MANNING
INGRID GLASBRENNER

X
X
X
X
X

DATED: MAY 20, 2025

DAVID TURK	
STEVE WILLIAMSON	X
MELVIN FRANK	X
STEVE CARROW	X

Approved by Symon's Natatorium Board on April 14, 2025

Resolution Approving The Application And Acceptance Of A Recreational Trails Program (RTP) Grant For Improvements To The Former UW-Platteville/Richland Wellness Trails: Resolution No. 25-41 approving the application and acceptance of a Recreational Trails Program (RTP) Grant for improvements to the former UW-Platteville/Richland Wellness Trails was read by County Clerk Kalish. Motion by Gill second by Williamson to approve the application and acceptance of a Recreational Trails Program (RTP) Grant for improvements to the former UW-Platteville/Richland Wellness Trails. Motion carried and resolution declared adopted.

RESOLUTION NO. 25 - 41

Resolution Approving The Application And Acceptance Of A Recreational Trails Program (RTP) Grant For Improvements To The Former UW-Platteville/Richland Wellness Trails.

WHEREAS Richland County assumed management of the wellness trails in 2024 after the UW vacated the property, and

WHEREAS the County has noted the importance and popularity of nature trails to the local economy and residents' quality of life, and

WHEREAS the County is seeking additional funding to support improvements to the trails, including the addition of wayfinding and interpretive signage and benches along the trails, and

WHEREAS the improvements to these trails is estimated to cost approximately \$50,000 with 80% available through RTP grant funding, and

WHEREAS the recommendation has been reviewed by the County Executive and Finance Committee.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors does hereby approve the Symons Recreation Complex Director to apply and accept a 2025 RTP grant for improvements of the trails of up to \$40,000.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(01 MAY 2025)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARK GILL	X
CRAIG WOODHOUSE	X
MARC COUEY	X
GARY MANNING	X

DATED: MAY 20, 2025

INGRID GLASBRENNER	X
DAVID TURK	
STEVE WILLIAMSON	X
MELVIN FRANK	X
STEVE CARROW	X

Approved by Symon's Natatorium Board on April 14, 2025

Resolution Accepting Donations To Symons Recreation Complex: Resolution No. 25-42 accepting donations to Symons Recreation Complex was read by County Clerk Kalish. Motion by Cosgrove second by Couey to approve resolution accepting donations to Symons Recreation Complex. Motion carried and resolution declared adopted.

RESOLUTION NO. 25 - 42

Resolution Accepting Donations To Symons Recreation Complex.

WHEREAS Symons Recreation Complex receives regular donations from members and the Symons Recreation Complex Foundation to make facility improvements and equipment purchases, and

WHEREAS the Natatorium Board has reviewed April, 2025 donation offers to the Symons Recreation Complex by the SRC Foundation, and

WHEREAS the recommendation has been reviewed by the County Executive and Finance Committee.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following donations from the Symons Recreation Complex Foundation to the Symons Recreation Complex are hereby accepted:

- | | |
|---|---------|
| 1) Door FOB readers (2)..... | \$1,800 |
| 2) Marketing postcards (Senior Expo)..... | \$254 |
| 3) Television sets (3 large screen)..... | \$1,700 |
| 4) Floor Scrubber..... | \$4,100 |
| 5) Pool Basketball Hoop..... | \$1,000 |
| 6) Retractable Hose Reel..... | \$259 |

Total donation amount.....\$9,113, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(01 MAY 2025)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARK GILL	X
CRAIG WOODHOUSE	X
MARC COUEY	X
GARY MANNING	X

DATED: MAY 20, 2025

INGRID GLASBRENNER	X
DAVID TURK	
STEVE WILLIAMSON	X
MELVIN FRANK	X
STEVE CARROW	X

Approved by Symon's Natatorium Board on April 14, 2025

Resolution Accepting Programming Grants To Symons Recreation Complex: Resolution No. 25-43 accepting programming grants to Symons Recreation Complex was read by County Clerk Kalish. Motion by Couey second by Glasbrenner to approve resolution accepting programming grants to Symons Recreation Complex. Motion carried and resolution declared adopted.

RESOLUTION NO. 25 - 43

Resolution Accepting Programming Grants To Symons Recreation Complex.

WHEREAS Symons Recreation Complex pursues grants from various local and national foundations and organizations to offer additional programming for the community to allow for free or reduced participation fees without impacting the tax levy, and

WHEREAS several smaller programming grants have been offered in spring 2025 for the purposes of starting new water safety programs at Symons, and

WHEREAS the Natatorium Board has reviewed these grant offers to the Symons Recreation Complex and recommend them for acceptance.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following grants to the Symons Recreation Complex are hereby accepted:

- 7) **American Canoe Association** (kayak safety classes).....\$500
- 8) **Richland County Campus Foundation** (free swim lessons for 3rd grade students at RSD)....\$3,000
- 9) **W.R. & Floy Sauey Family Foundation** (free transportation for RSD swim lessons).....\$10,000

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(13 MAY 2025)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARK GILL
CRAIG WOODHOUSE
MARC COUEY
GARY MANNING

X

X
X
X

DATED: MAY 20, 2025

INGRID GLASBRENNER	X
DAVID TURK	X
STEVE WILLIAMSON	X
MELVIN FRANK	
STEVE CARROW	X

Approved by Symon's Natatorium Board on May 12, 2025

Resolution Approving Proposal From Venture Architects For Additional County Facility

Assessments: Resolution No. 25-44 approving a proposal from Venture Architects for additional county facility assessments was read by County Clerk Kalish. Motion by Couey second by Williamson to approve proposal from Venture Architects for additional county facility assessments. Motion carried and resolution declared adopted.

RESOLUTION NO. 25 - 44

Resolution Approving Proposal From Venture Architects For Additional County Facility Assessments.

WHEREAS Venture Architects has completed a county facilities assessment and space needs analysis for several buildings owned by Richland County, and

WHEREAS a facilities assessment study will provide information regarding the current structural state of county-owned buildings to help guide future facility use decisions, and

WHEREAS the Executive & Finance Standing Committee has carefully considered acceptance of proposal from Venture Architects to complete the additional facilities assessment study for Richland County, and

WHEREAS the Executive & Finance Standing Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors accepts the facilities assessment study proposal submitted by Venture Architects at a cost not to exceed \$40,000, and

BE IT FURTHER RESOLOVED the facilities assessment will be funded from Fund 93, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(13 MAY 2025)

AYES_____ NOES_____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARK GILL	X
CRAIG WOODHOUSE	
MARC COUEY	X
GARY MANNING	X
INGRID GLASBRENNER	X
DAVID TURK	X

DATED: MAY 20, 2025

STEVE WILLIAMSON	X
MELVIN FRANK	
STEVE CARROW	X

*Reviewed and forwarded to Executive & Finance Standing Committee
by Campus Reconfiguration Committee on April 30, 2025*

Resolution Approving A Wage Differential For Bilingual Staff: Resolution No. 25-45 approving a wage differential for bilingual staff was read by County Clerk Kalish. Motion by Manning second by Glasbrenner to approve resolution approving a wage differential for bilingual staff. Motion carried and resolution declared adopted.

RESOLUTION NO. 25 - 45

Resolution Approving A Wage Differential For Bilingual Staff.

WHEREAS 3.3% of Richland County residents are Hispanic or Latino whose primary language at times is Spanish, and

WHEREAS use of the Spanish language is at times necessary to communicate with and serve a portion of Richland County residents, and

WHEREAS the utilization of staff members who are bilingual allows for easier access to translation services and is more cost effective than paying an outside provider, and

WHEREAS staff members who receive the bilingual wage differential must successfully pass a Spanish language fluency test, and

WHEREAS funds to pay for the bilingual wage differential will come from the core departmental salary budget(s) from which the staff are funded, and

WHEREAS the Executive & Finance Standing Committee has carefully considered this proposal and is now presenting this resolution to the County Board for its consideration, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for staff who can speak English and Spanish to earn a bilingual wage differential of \$0.75 per hour, and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon passage and at the start of a pay period for staff receiving the bilingual wage differential.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(13 MAY 2025)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH

MARK GILL

X

COUNTY CLERK

DATED: MAY 20, 2025

CRAIG WOODHOUSE

MARC COUEY X

GARY MANNING X

INGRID GLASBRENNER X

DAVID TURK X

STEVE WILLIAMSON X

MELVIN FRANK

STEVE CARROW X

Correspondence: None.

Future agenda items: Updates regarding P & J Tire Disposal

Adjourn: Motion by Manning, second by Gill to adjourn. Motion carried and the meeting adjourned at 8:46 PM.

STATE OF WISCONSIN)
)SS
COUNTY OF RICHLAND)

I, Derek S. Kalish, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the meeting held on the 20th day of May 2025.

Derek S. Kalish
Richland County Clerk

*Note: Published minutes are unapproved until approved at next regularly scheduled County Board meeting.
Resolutions and meeting packet materials can be found by accessing the following link:*

<https://administrator.co.richland.wi.us/minutes/county-board/>

Community and Health Services Board

AGENDA ITEM Cover

Agenda Item Name: Approve three Nutrition Advisory Committee Members

Unit:	ADRC	Presented By:	Roxanne Klubertanz-Gerber
Date of Meeting:	N/A	Action Needed:	Vote
Disclosure:	Open Session	Authority:	
Date submitted:	May 14, 2025	Referred by:	Nutrition Advisory Council

Recommendation and/or action language: Appoint Monica Deaver to the Nutrition Advisory Council as the Volunteer Drivers representative replacing Rose Ann Knowler. Appoint Kevin Nolen to the vacant Meals on Wheels Participant position. Appoint David Rassmussen as the Germantown Representative replacing Lee Van Landuyt. Please forward the recommendations onto the County Administrator for review and submission to the County Board for approval.

Background: The Nutrition Advisory Council is a required advisory committee of the Richland County Aging and Disability Resource Center's Richland County Nutrition program.

The Committee consists of an appointed county board member, meal site representatives, home delivered meal representative and a volunteer driver representative. The Nutrition Advisory Council is a required committee that represents and speaks on behalf of the programs participants, makes recommendations to the nutrition director about food preferences of participants, makes recommendations to the aging unit about locations including days and hours of dining center operations and home delivered meals. The council further gives support and assistance to the ongoing development of the nutrition program and creation of nutrition goals for the county's required Three Year Aging Plan.

Terms for this appointment are two years in length with a maximum of three terms/six years, not including partial terms. The Nutrition Advisory Committee approved the appointment of the fore mentioned three new members at their June meeting

Attachments and References:

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Financial Review: Members receive a \$30 per diem/meeting plus mileage of .51/mile

(please check one)

X	In adopted budget	Fund Number	
	Apportionment needed	Requested Fund Number	
	No financial impact		

Approval:

Stephanie Ronnfeldt

Digitally signed by Stephanie
Ronnfeldt
Date: 2025.05.19 13:50:13 -0500

Review:

Administrator, Tricia Clements

Department Head

Community and Health Services Committee

AGENDA ITEM COVER

Agenda Item Name: Approve New Aging/ADRC Advisory Committee member

Unit:	ADRC	Presented By:	Roxanne Klubertanz-Gerber
Date of Meeting:	June 4, 2025	Action Needed:	Vote
Disclosure:	Open Session	Authority:	
Date submitted:	June 10, 2025	Referred by:	Aging/ADRC Advisory Committee

Recommendation and/or action language: Appoint Diane Cox to the Aging/ADRC Advisory committee to the member representing member over 60, replacing Terry Berg who turned in his resignation at the May meeting effective after the June meeting. Diane was approved at the June 4, 2025 Aging/ADRC Advisory committee meeting. Please forward the recommendation onto the County Administrator for review and submission to the and County Board for approval.

Background: The Aging/ADRC Advisory Committee is an advisory board of the Richland County Aging and Disability Resource Center representing citizens over the age of 60 and those 19-59 who are disabled physically, developmentally, and/or challenged by mental health or substance abuse disabilities in Richland County.

The committee consists of appointed county board members and community members. The committee further advocates for the rights of aging and disabled adults to all levels of government and any other pertinent groups, educates older people and disabled adults on issues of importance to them, and advises the ADRC regarding the creation of the County Aging Plan and monitors the progress of the implementation of the County Aging Plan.

Terms for this appointment are two years in length with a maximum of three terms/six years, not including partial terms.

Attachments and References:

--	--

Financial Review: Members receive a \$30 per diem/meeting plus mileage of .51/mile.

(please check one)

☒	In adopted budget	Fund Number	
☐	Apportionment needed	Requested Fund Number	
☐	No financial impact		

Approval:

Stephanie Ronnfeldt

Digitally signed by Stephanie
Ronnfeldt
Date: 2025.06.12 18:00:20 -05'00'

Review:



Department Head

Administrator, or Elected Office (if applicable)

ORDINANCE NO. 25 - 09

Amendment No. 620 To Richland County Code of Ordinance Chapter 119- Zoning Relating To Parcels 014-2133-2000, 014-2044-1000, 014-2044-2000, 014-2044-1100.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Code of Ordinance Chapter 119- Zoning, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 49.7 acres in lots 1 and 2 in a certified survey map in the Town of Henrietta is hereby rezoned from Agricultural/Forestry (AF) and Residential (R) to the Ag/Residential (AR) District:

The lands located in part of the Southeast Quarter of the Southeast Quarter of Section Twenty (20) and part of the Southwest quarter of the Southwest Quarter and part of the Northwest Quarter of the Southwest Quarter of Section Twenty-one (21), Township Twelve (12) North, Range One (1) East, Town of Henrietta, Richland County, Wisconsin, more particularly described as follows;

Beginning at the Southeast corner of said Section 20;

Thence South 88°30'01" West, along the South line of said Southeast Quarter of the Southeast Quarter, 1319.43 feet to the Southwest corner of said Southeast Quarter of the Southeast Quarter;

Thence North 00°19'12" West, along the West line of said Southeast Quarter of the Southeast Quarter, 1313.86 feet to the Northwest corner of said Southeast Quarter of the Southeast Quarter;

Thence North 89°00'47" East, along the North line of said Southeast Quarter of the Southeast Quarter, 1324.71 feet to the Northeast corner of said Southeast Quarter of the Southeast Quarter;

Thence North 00°04'46" West, along the West line of said Northwest Quarter of the Southwest Quarter, 466.59 feet to a point on the centerline of Richland County Trunk Highway "C";

Thence South 27°17'01" East, along said centerline, 352.11 feet;

Thence South 29°48'01" East, along said centerline, 110.84 feet to the point of curvature of a 1091.35 foot radius curve, concave to the Northeast;

Thence Southeasterly, 147.31 feet along said centerline and the arc of said curve with a central angle of 07°44'01" and a chord bearing South 33°40'02" East, 147.19 feet to a point on a westerly line of highway acquisition recorded in document number 215386;

Thence South 19°09'08" East, along said West line, 93.52 feet to a point on the Westerly right-of-way for Richland County Trunk Highway "C";

Thence South 05°03'07" West, along said right-of-way, 23.05 feet;

Thence South 44°49'03" East, along said right-of-way, 78.42 feet;

Thence South 66°13'54" East, along said right-of-way, 54.61 feet;

Thence North 76°25'40" East, 41.03 feet to a point on the center for Richland County Trunk Highway C, said point being on the arc of a 1091.35 foot radius, concave to the Northeast;

Thence Southeasterly, 101.20 feet along said centerline and the arc of said curve with a central angle of 05°18'47" and a chord bearing South 53°19'46" East, 101.16 feet;

Thence South 28°54'01" West, 1139.23 feet to the Point of Beginning.

3. This Ordinance shall be effective on Passage and Publication.

Continued On Next Page

DATED: JUNE 17, 2025
PASSED: JUNE 17, 2025
PUBLISHED: JUNE 26, 2025

ORDINANCE OFFERED BY THE NATURAL
RESOURCE STANDING COMMITTEE
(02 JUNE 2025)

		FOR	AGAINST
DAVID TURK, CHAIR RICHLAND COUNTY BOARD OF SUPERVISORS	STEVE CARROW	X	
	JULIE FLEMING	X	
	MARK GILL	X	
	RICHARD MCKEE	X	
	ROBERT BROOKENS	X	
	CRAIG WOODHOUSE	X	
DEREK KALISH RICHLAND COUNTY CLERK	ALAYNE HENDRICKS	X	

ORDINANCE NO. 25 - 10

Amendment No. 621 To Richland County Code of Ordinance Chapter 119- Zoning Relating To Parcel 014-3034-0000.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Code of Ordinance Chapter 119- Zoning, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 7.99 acre parcel in the Town of Henrietta is hereby rezoned from Agricultural/Forestry (AF) to the Residential (R) District:

Parcel located in the Southeast Quarter (SE ¼) of the Southwest Quarter (SW ¼) of Section Thirty (30), Township Twelve (12) North, Range One (1) East, Town Of Henrietta, Richland County, Wisconsin, more particularly described as follows:

Commencing at the South Quarter corner of said Section 30;
Thence S89°43’19”W, 1330.92 feet along the South line of the Southeast Quarter of the Southwest Quarter of said Section 30 to the Southwest thereof;
Thence N00°55’30”W, 425.91 feet along the West line of the Southeast Quarter of the Southwest Quarter of said Section 30 to the centerline of Quarry Drive and the Point of Beginning;

Thence continuing N00°55’30”W, 897.70 feet along said West line to the Northwest corner thereof;
Thence N89°40’01”E, 689.47 feet along the North line of the Southeast Quarter of the Southwest Quarter to the centerline of Quarry Drive;
Thence along said Centerline 147.56 along a curve concave to the Northwest having a radius of 1259.00 feet and a long chord bearing S32°16’43”W, 147.48 feet;
Thence continuing along said centerline S35°38’10”W, 232.98 feet;
Thence continuing along said centerline 155.01 feet along a curve concave to the Northwest having a radius of 5009.00 feet and a long chord bearing S36°31’22”W, 155.00 feet;
Thence continuing along said centerline S37°24’33”W, 396.66 feet;
Thence S32°22’54”E, 133.50 feet;
Thence S17°25’33”W, 49.81 feet;
Thence S46°29’29”W, 54.32 feet;
Thence S72°37’26”W, 83.49 feet;
Thence N39°11’17”W, 81.28 feet;
Thence N48°54’49”W, 17.76 feet to the Point of Beginning.

3. This Ordinance shall be effective on Passage and Publication.

DATED: JUNE 17, 2025	ORDINANCE OFFERED BY THE NATURAL	
PASSED: JUNE 17, 2025	RESOURCE STANDING COMMITTEE	
PUBLISHED: JUNE 26, 2025	(02 JUNE 2025)	
	FOR	AGAINST
DAVID TURK, CHAIR	STEVE CARROW	X
RICHLAND COUNTY BOARD OF SUPERVISORS	JULIE FLEMING	X
	MARK GILL	X
	RICHARD MCKEE	X
	ROBERT BROOKENS	X
	CRAIG WOODHOUSE	X
	ALAYNE HENDRICKS	X
DEREK KALISH		
RICHLAND COUNTY CLERK		

ORDINANCE NO. 25 - 11

Amendment No. 622 To Richland County Code of Ordinance Chapter 119- Zoning Relating To Parcel 012-0733-2000.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Code of Ordinance Chapter 119- Zoning, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 10.2-acre parcel in the Town of Forest is hereby rezoned from Agricultural/Forestry (AF) to the Residential (R) District:

That part of the Southwest Quarter of the Southwest Quarter (SW ¼ SW ¼) of Section 7, Township 12 North, Range 2 West, Richland County, Wisconsin, lying Westerly of the following described line:

Commencing at the Southwest corner of Said Section 7, thence East 351.47 feet and North 373.19 feet to a 1” x 24” iron pipe (also to be known as Reference Point “A”); thence South 0°13’20” East to the South line of said Section 7, the point of beginning; thence North 0°13’20” West to a 1” x 24” iron pipe (above mentioned Reference Point “A”); thence North 6°21’51” West, 329.95 feet to a 1” x 24” iron pipe; thence North 00°15’46” West 524.05 feet to a 1” x 24” iron pipe; thence North 0°15’46” West to the North line of said Southwest Quarter of the Southwest Quarter (SW ¼ SW ¼) of Section 7 and there terminating.

3. This Ordinance shall be effective on Passage and Publication.

DATED: JUNE 17, 2025	ORDINANCE OFFERED BY THE NATURAL	
PASSED: JUNE 17, 2025	RESOURCE STANDING COMMITTEE	
PUBLISHED: JUNE 26, 2025	(02 JUNE 2025)	
	FOR	AGAINST
DAVID TURK, CHAIR	STEVE CARROW	X
RICHLAND COUNTY BOARD OF SUPERVISORS	JULIE FLEMING	X
	MARK GILL	X
	RICHARD MCKEE	X
	ROBERT BROOKENS	X
	CRAIG WOODHOUSE	X
DEREK KALISH	ALAYNE HENDRICKS	X
RICHLAND COUNTY CLERK		

ORDINANCE NO. 25 - 12

Amendment No. 623 To Richland County Code of Ordinance Chapter 119- Zoning Relating To Parcel 010-0122-3000.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Code of Ordinance Chapter 119- Zoning, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 13.943-acre parcel in the Town of Eagle is hereby rezoned from Agricultural/Forestry (AF) and Residential 2 (R-2) to the Ag/Residential (A/R) District:

The Lands shown hereon, being part of Lot 1, Richland County Certified Survey Map Number 679, recorded as Document Number 271176, and other unplatted lands all located in part of the fractional Northwest Quarter of the Northwest Quarter, part of the Southwest Quarter of the Northwest Quarter and part of the Southeast Quarter of the Northwest Quarter all in Section 1, Township 9 North, Range 1 West, Town of Eagle, Richland County, Wisconsin more particularly described as follows:

Commencing at the West Quarter corner of said Section 1;

Thence North 00°22'36" West, along the West line of said Northwest Quarter, 1319.47 feet to the Northwest corner of said Southwest Quarter of the Northwest Quarter;

Thence South 89°22'45" East, along the North line of said Southwest Quarter of the Northwest Quarter, 1306.04 feet to the Northeast corner of said Southwest Quarter of the Northwest Quarter and the Point of Beginning of the lands hereinafter described;

Thence continuing South 89°22'45" East, along the North line of said Southeast Quarter of the Northwest Quarter, 200.00 feet;

Thence South 00°37'15" West, 100.00 feet;

Thence South 41°38'40" West, 146.59 feet;

Thence South 89°58'48" West, 100.00 feet to a point on the East line of said Southwest Quarter of the Northwest Quarter;

Thence South 50°58'49" West, 223.30 feet;

Thence South 03°54'44" West, 687.64 feet;

Thence South 21°41'10" East, 298.88 feet to a point on the South line of said Northwest Quarter;

Thence North 89°28'47" West, along said South line, 71.19 feet;

Thence North 21°41'23" West, 272.03 feet;

Thence North 14°47'14" West, 499.27 feet;

Thence North 34°26'13" West, 422.32 feet;

Thence North 46°51'23" East, 92.59 feet;

Thence North 23°54'57" West, 369.16 feet;

Thence North 69°43'02" East, 649.27 feet;

Thence North 88°44'27" East, 116.78 feet to a point on the East line of said fractional Northwest Quarter of the Northwest Quarter;

Thence South 00°24'12" East, along said East line, 396.81 feet to the Point of Beginning;

Description of the ingress and egress easement to be conveyed with lot 2 , by other instruments:

All that part of the fractional Northwest Quarter of the Northwest Quarter of section 1, Township 9 North, Range 1 West, Town of Eagle, Richland County, Wisconsin more particularly described as follows:

Commencing at the West Quarter corner of said Section 1;

Thence North 00°22'36" West, along the West line of said Northwest Quarter , 1319.47 feet to the Northwest corner of said Southwest Quarter the Northwest Quarter;

Thence South 89°22'45" East, along the North line of said Southwest Quarter of the Northwest Quarter, 1306.04 feet to the Northeast corner of said Southwest Quarter of the Northwest Quarter;

Thence North 00°24'12" West, 235.78 feet to the point of beginning of the easement hereinafter described;

Thence North 89°49'40" West, 66.00 feet;

Thence North 00°24'12" West, 66.00 feet;

Thence South 89°49’53” East, 32.44 feet to a point on the Westerly right-of-way for Bethke Lane, said point being on the arc of a 83.00 foot radius curve concave to the Northeast;
Thence Southeasterly, 77.08 feet along said right-of-way line and the arc of said curve with a central angle of 53°12’40” and a chord bearing South 27°14’10 East, 74.34 feet to the point of beginning.

3. This Ordinance shall be effective on Passage and Publication.

DATED: JUNE 17, 2025	ORDINANCE OFFERED BY THE NATURAL	
PASSED: JUNE 17, 2025	RESOURCE STANDING COMMITTEE	
PUBLISHED: JUNE 26, 2025	(02 JUNE 2025)	
	FOR	AGAINST
DAVID TURK, CHAIR	STEVE CARROW	X
RICHLAND COUNTY BOARD OF SUPERVISORS	JULIE FLEMING	X
	MARK GILL	X
	RICHARD MCKEE	X
	ROBERT BROOKENS	X
	CRAIG WOODHOUSE	X
DEREK KALISH	ALAYNE HENDRICKS	X
RICHLAND COUNTY CLERK		

RESOLUTION NO. 25 - 46

Resolution Accepting And Approving Use Of A Public Comment Form.

WHEREAS the use of an approved Public Comment Form will assist in efforts to establish a process and procedure for managing public comment(s), and

WHEREAS there are numerous advantages to having an established process and procedure for managing public comment(s), and

WHEREAS the Public Comment Form will be available to the public in both electronic and paper formats, and

WHEREAS the Executive & Finance Standing Committee has carefully considered acceptance and use of the Public Comment Form, and

WHEREAS the Executive & Finance Standing Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors accepts and approves use of the Public Comment Form, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE EXECUTIVE & FINANCE STANDING COMMITTEE (10 JUNE 2025)	
AYES_____	NOES_____		
RESOLUTION _____		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK		MARK GILL	X
		CRAIG WOODHOUSE	X
DATED: JUNE 17, 2025		MARC COUEY	X
		GARY MANNING	X
		INGRID GLASBRENNER	
		DAVID TURK	X
		STEVE WILLIAMSON	X
		MELVIN FRANK	X
		STEVE CARROW	X



Public Comment Form

Members of the public are invited to participate in Richland County open meetings and may be offered the opportunity to express their comments, concerns and opinions in accordance with open meetings laws, County regulations and proceedings determined by the presiding officer. Requests for public comment will be considered carefully. Actions and/or considerations proposed by the commenting member of the public cannot be taken at the meeting at which they are heard unless, unless such actions and /or considerations are regarding an item appearing on the posted agenda.

The public is welcomed to attend Richland County Committee, Board or Commission meetings, but may take part in the discussion only when the presiding officer invites public comment. Each speaker should receive recognition from the presiding officer, give their name and address, and present comments within time frame allowed by the presiding officer of the meeting. Per County Board Rule 4.07(B), the following rules apply to all periods of public comment at County Board and Committee meetings:

- “1. Any person who wishes to address the County Board during the “Public Comment” portion of the agenda must provide their name and address prior to beginning comment.
- 2 . A commentator may not speak longer than three (3) minutes and may only speak once per meeting.
- 3 . All comments must be germane to an item on the meeting agenda.
- 4 . Comments should be directed to the Board as a whole and not addressed to individual Board Members.
- 5 . A commentator should refrain from asking questions of the Board or any individual Board Member.
- 6 . Comments should be courteous in their language, avoid personalized remarks and refrain from comments that are rude, obscene, profane, personally attacking, and which demonstrate a lack of respect for others.
- 7 . The Chair reserves the right to terminate an individual’s public comments if these rules are violated. As well, the Chair has the authority to rule speakers out of order and may call a short recess in disorderly situations.”

For your convenience, you may fill out the bottom of this page prior to the meeting and present it to the presiding officer. Completing this form will help the presiding officer manage the meeting and identify your desire to comment. Please print when completing this form.

Name: _____

Address: _____

City, State, Zip: _____

Name of organization I represent (if applicable): _____

Item(s) I wish to comment on (Agenda #): _____

Please complete and submit this form to the presiding officer before the meeting begins.

RESOLUTION NO. 25 – 47

Resolution Approving An Intradepartmental Partnership Of MIS, And The Sheriff's Department Applying For And Accepting A PSAP Grant From Wisconsin Department Of Military Affairs For 2026.

WHEREAS Clay Porter the Richland County Sheriff and John Couey the Assistant Director of Management Information Systems has advised the Public Safety Committee that we may be eligible to receive the PSAP Grant to provide additional funding for the equipment upgrades and advanced training necessary for Next Generation 9-1-1 (NG9-1-1) implementation, and

WHEREAS the Richland County Procurement Ordinance adopted November 19, 2024 requires County Board approval for any department of County government to apply for and accept a grant, and

WHEREAS the Public Safety Standing Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for MIS to apply for and accept a PSAP Grant from Wisconsin Department of Military Affairs to provide additional funding for the equipment upgrades and advanced training necessary for Next Generation 9- 1-1 (NG9-1-1) implementation, and

BE IT FURTHER RESOLVED that the grant would fund up to \$750,000 and requires a minimum local match of 10%, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(10 JUNE 2025)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW	X
STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	
DAVID TURK	X
BOB FRANK	X
MARC COUEY	X
CRAIG WOODHOUSE	X

DATED: JUNE 17, 2025

Approved by the Public Safety Standing Committee on June 6, 2025.

RESOLUTION NO. 25 – 48

Resolution Approving An Intradepartmental Partnership Of MIS, Land Information, And The Sheriff's Department Applying For And Accepting A NG911 GIS Grant From Wisconsin Department Of Military Affairs For 2026.

WHEREAS John Couey the Assistant Director of Management Information Systems has advised the Public Safety Committee that we may be eligible to receive the NG911/GIS Grant to provide additional funding for the equipment upgrades and advanced training necessary for Next Generation 9-1-1 (NG9-1-1) implementation, and

WHEREAS the Richland County Procurement Ordinance adopted November 19, 2024 requires County Board approval for any department of County government to apply for and accept a grant, and

WHEREAS the Public Safety Standing Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for MIS to apply for and accept an NG911 GIS Grant from Wisconsin Department of Military Affairs to provide additional funding for the equipment upgrades and advanced training necessary for Next Generation 9-1-1 (NG9-1-1) implementation, and

BE IT FURTHER RESOLVED that the grant would fund up to the maximum allowable reward and requires a minimum local match of 10%, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(10 JUNE 2025)

RESOLUTION _____

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW

X

STEVE WILLIAMSON

X

GARY MANNING

X

DATED: JUNE 17, 2025

MARK GILL

X

INGRID GLASBRENNER

DAVID TURK

X

BOB FRANK

X

MARC COUEY

X

CRAIG WOODHOUSE

X

Approved by the Public Safety Standing Committee on June 6, 2025.

RESOLUTION NO. 25 - 50

Resolution Approving A Countywide Vehicle Use Policy.

WHEREAS Richland County has many departments that utilize county vehicles, and

WHEREAS a centralized policy does not currently exist that guides appropriate use of county vehicles, and

WHEREAS a policy that guides appropriate use of county vehicles is advantageous to all departments for many different reasons, and

WHEREAS the Public Works Standing Committee has carefully reviewed and considered the proposed countywide vehicle use policy, and

WHEREAS the Public Works Standing Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors approves the countywide vehicle use policy, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED: JUNE 17, 2025

RESOLUTION OFFERED BY THE
PUBLIC WORKS STANDING COMMITTEE
(17 JUNE 2025)

FOR AGAINST

STEVE CARROW
GARY MANNING
CHAD COSGROVE
KERRY SEVERSON
STEVE WILLIAMSON
MARC COUEY
DANIEL MCGUIRE

Public Works Committee
Agenda Item Cover

Agenda Item Name: Approve a Countywide Vehicle Use Policy

Department:	Administration	Presented By:	Tricia Clements/Josh Elder
Date of Meeting:	June 12, 2025	Action Needed:	Vote
Date submitted:	June 2, 2025	Referred by:	Tricia Clements/Josh Elder

Recommendation and/or action language:

Review the draft Vehicle Use Policy and send to Executive and Finance for their approval.

Background:

Richland County has many departments that utilize county vehicles. There is not a centralized policy that guides the appropriate use of vehicles. A draft policy has been created to guide the use of county owned vehicles.

Attachments and References:

Draft Vehicle Use Policy

Financial Review:

There will be no financial impact to approve the policy.

(please check one)

☐	In adopted budget	Fund Number	
☐	Apportionment needed	Requested Fund Number	
☐	Other funding Source		
☒	No financial impact		

Tricia Clements

Digitally signed by Tricia
Clements
Date: 2025.06.02 13:08:39 -05'00'

Department Head

Administrator, Tricia Clements

Richland County Vehicle Use Policy

Purpose:

To provide guidelines to Richland County employees on the safe operation and use of all county vehicles operated by authorized individuals. It is the intent of this policy to ensure that County vehicles are safe, and that operators adhere to all local, state, and federal laws.

Policy:

Richland County provides vehicles for department related business and may assign a vehicle based on determination of operational efficiency, economic impact to the department, requirements for job duties and other considerations. Any violations of this policy may result in the employee being unable to use the vehicle and they may face disciplinary action. The final decision will be made by the Department Head or County Administrator.

Scope:

This policy applies to all regular full-time, part-time, and temporary employees of Richland County and all owned, non-owned, rented or leased vehicles. Sheriff Office employees are required to follow Policy 703, Vehicle Use, in their LE Manual.

The term vehicle encompasses car, bus, truck, construction equipment, and heavy construction equipment.

Use of Vehicles:

1. Each employee required or authorized to drive a County vehicle shall submit to the Department Head, upon hire or at the required time, a valid Wisconsin driver's license for the type of vehicle to be driven.
2. The validity of the employee's license will be checked through the Wisconsin Department of Transportation.
3. Each employee must notify their immediate supervisor when their license is expired, suspended or revoked and/or is unable to obtain an occupational permit from the State of Wisconsin Department of Transportation and shall not operate a county owned vehicle until their ability to drive a vehicle is restored.
4. Employees are required to submit proof of insurance to their Department Head prior to utilizing a county vehicle.

Purpose of Use:

1. The primary use of Richland County owned vehicles shall be for official business.
2. County vehicles may be assigned to specific positions (employee) at the discretion of the department head and their standing committee.
 - a. Vehicles may be assigned for on-duty and/or take-home use.
 - b. Employees are allowed to make stops or minimally deviate from their normal commuting route to attend to personal business.
 - c. Assigned vehicles may be changed at any time. Permission to take home a vehicle may be withdrawn at any time.
 - d. If an employee resides more than 60 miles from the Richland County limits, they will not have the ability to use the vehicle to drive to and from work.
3. Circumstance may arise where a county vehicle must be used by an employee to commute to and from home. This may only be limited in nature and upon approval of the Department Head. This may only occur when it is fulfilling the needs of the Department.
4. Transportation of family members and members of the general public is allowed at the discretion of the Department Head and final confirmation of the County Administrator as long as the situation follows section 2, sub part b, under Purpose of Use.

Employee Responsibilities:

1. Employees are expected to comply with all State, Federal and Local laws when utilizing a county vehicle.
2. There is to be no smoking or vaping in the vehicle.
3. Driving while intoxicated, fatigued or on medication that affects your driving ability is prohibited.
4. If while using the vehicle, the employee is ticketed for a traffic violation, they will be expected to pay for the ticket and shall report it to their immediate supervisor.
5. Use of a handheld phone is not permitted while driving the county vehicle. Employees are allowed to use a hands-free device.
6. If the employee is in an accident while driving the county vehicle, they shall report the accident to law enforcement and then to their Department Head. Full cooperation by the employee with the law enforcement investigation is expected.

7. County vehicles are never to be used to tow personal equipment unless directly related to work activities.
8. Pets are not allowed in county vehicles.
9. Employees are expected to remove all garbage from the vehicle at the end of their shift.

DRAFT

RESOLUTION NO. 25 - 49

Resolution Accepting A Bid To Replace A Boiler In The Courthouse.

WHEREAS the boiler in the courthouse is in disrepair and needs to be replaced, and

WHEREAS a properly functioning boiler is necessary for the basic operations of the courthouse building, and

WHEREAS the Public Works Standing Committee has carefully reviewed all bids received, and

WHEREAS the Public Works Standing Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors accepts the bid received from XXXXXX in the amount of \$XXXXXXX for the repair of the courthouse boiler, and

BE IT FURTHER RESOLOVED that the funds to purchase the boiler will come from Fund 75 and Fund 92 (if needed), and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
PUBLIC WORKS STANDING COMMITTEE
(17 JUNE 2025)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

DATED: JUNE 17, 2025

STEVE CARROW
GARY MANNING
CHAD COSGROVE
KERRY SEVERSON
STEVE WILLIAMSON
MARC COUEY
DANIEL MCGUIRE