

APRIL MEETING

April 15, 2025

Call To Order: Chair Turk called the meeting to order at 7:00 PM.

Roll Call: Roll call found the following members present: Supervisor(s) Steve Carrow, Mary Miller, Sandra Kramer, Richard McKee, Larry Engel, Alayne Hendricks, Mark Gill, Craig Woodhouse, David Turk, Chad Cosgrove, Melvin “Bob” Frank, Kerry Severson, Steve Williamson, Marc Couey, Julie Fleming, Robert Brookens, and Daniel McGuire. Supervisor(s) absent: Gary Manning, Ingrid Glasbrenner, and Michelle Harwick.

Invocation: Pastor Tim Ward of the Richland Center Free Methodist Church gave the invocation.

Pledge of Allegiance: County Clerk Kalish led the Pledge of Allegiance.

County Clerk Verification Of Open Meeting Laws Compliance: County Clerk Kalish confirmed the meeting had been properly noticed.

Approve Agenda: Chair Turk struck item #19- resolution approving Richland County contracting with Ayres Associates, Inc. for geospatial services from the agenda. Motion by Cosgrove second by Fleming to approve the agenda as amended. Motion carried and amended agenda declared approved.

Approve Minutes Of The March 18, 2025 Meeting: Chair Turk asked if there were any amendments or changes to the minutes of the March 18, 2025 meeting. Hearing none, Chair Turk declared the minutes of the March 18, 2025 meeting approved as published.

Public Comment: Tony Johnson introduced himself, provided a brief overview of a new business called P & J Tire Disposal he is starting in the county, and noted his interest in partnership with the county. Shirley Welte raised a question about agenda item #12.

Election Of Committee On Committees Member: County Clerk Kalish distributed ballots for the election of a member to the Committee on Committees. County Clerk Kalish and Highway Commissioner Elder tallied votes. Tabulated votes cast were as follows: Sandra Kramer-2, Richard McKee-1, Alayne Hendricks-4, Mark Gill-1, Craig Woodhouse-2, Chad Cosgrove-3, Marc Couey-2, Julie Fleming-2. With 4 votes, Supervisor Alayne Hendricks was named as a member to the Committee on Committees.

Appointments To Various Boards, Committees, And Commissions: Interim County Administrator Kalish presented a list of proposed appointments as follows: Paul Wiertzema to the Comprehensive Community Services Coordinating Committee, Deanna Louis to the Aging/ADRC Advisory Committee, and Supervisor Larry Engel to the Community & Health Services Standing Committee. Motion by McKee second by Gill to confirm all appointments as listed. Motion carried and all appointments declared approved.

Report On Petitions For Zoning Amendments Received Since The Last County Board Session: None.

Report On Zoning Petitions Recommended For Denial By The Natural Resources Standing Committee: None.

Reports-County Administrator Update: Interim County Administrator Kalish provided updates on recent county activities.

Reports-Campus Reconfiguration Committee Update: Campus Reconfiguration Committee Chair Turk and Interim County Administrator Kalish provided updates on recent Campus Reconfiguration Committee and campus activities.

Resolution No. 25-25 recognizing the retirement of an employee of the Management Information Systems Department was read by County Clerk Kalish. Motion by McKee second by Kramer that Resolution No. 25-25 be adopted. Motion carried and the resolution was declared adopted.

RESOLUTION NO. 25 - 25

Resolution Recognizing The Retirement Of An Employee Of The Management Information Systems Department.

WHEREAS, Barbara Scott was hired on July 27, 1998 and has held numerous positions in various Richland County departments since then, and

WHEREAS the Richland County Board wants to express its sincere appreciation to Barbara Scott for over 26 years of dedicated service to Richland County, and

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that the County Board hereby expresses its sincere appreciation to Barbara Scott for 26 years of dedicated service to Richland County, and

BE IT FURTHER RESOLVED that the County Board wishes Barbara Scott a long and happy retirement, and

BE IT FURTHER RESOLVED, that the County Clerk shall send a copy of this Resolution to Barbara Scott at her residence.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(08 APRIL 2025)

RESOLUTION ADOPTED

DEREK S. KALISH
COUNTY CLERK

DATED: APRIL 15, 2025

STEVE CARROW	X
STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	X
MARC COUEY	
CRAIG WOODHOUSE	X

FOR AGAINST

Resolution No. 25-26 making a deficiency appropriation was read by County Clerk Kalish. Motion by McKee second by Couey that Resolution No. 25-26 be adopted. Motion carried and the resolution was declared adopted.

RESOLUTION NO. 25 - 26

Resolution Making A Deficiency Appropriation In Various Accounts.

WHEREAS the appropriations in certain accounts for the year 2024 are insufficient and certain transfers should be made as set forth in this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that it is necessary to make a deficiency appropriation in the following deficient accounts:

<u>ACCOUNT TITLE</u>	<u>AMOUNT</u>
UW-Richland Outlay	12,709.77
Richland Co Fair	15,780.09
Dog Licenses	782.11

BE IT FURTHER RESOLVED that the sum of \$29,271.97 is hereby appropriated from the General Fund to the above-listed accounts in the 2024 County budget to cover the deficiencies listed in these accounts, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(24 MARCH 2025)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	STEVE CARROW	X	
	STEVE WILLIAMSON	X	
	GARY MANNING	X	
DATED: APRIL 15, 2025	MARK GILL		
	INGRID GLASBRENNER	X	
	DAVID TURK	X	
	BOB FRANK		
	MARC COUEY	X	
	CRAIG WOODHOUSE		

Resolution No. 25-27 amending the Register of Deeds fee schedule was read by County Clerk Kalish. Motion by Kramer second by Fleming that Resolution No. 25-27 be adopted. Motion carried and the resolution was declared adopted.

RESOLUTION NO. 25 - 27

Resolution Amending The Register Of Deeds Fee Schedule.

WHEREAS the Richland County Register of Deeds office has experienced increased costs for services and has modernized the office by adding electronic recording services through our current software vendor, and wishes to add credit card services, as requested by the people served by said office. Added services hereby

require additions to the fee schedule for the Register of Deeds office. These additional service fees will cover costs and facilitate said modernization and will be paid by the persons taking advantage of said services, and

WHEREAS the proposed fee schedule additions are as follows:

Mail Service Fee #10 Envelope - \$2.00
Mail Service Fee 6x9 Envelope - \$4.00
Credit Card Service Fee - \$3.00
Expedited Service Fee - \$20.00
ERecording Fee - \$4.00
Tapestry Print Fee - \$2.00 first page \$1.00 second page (increase to raise to Statutory Fees)

WHEREAS, the Executive & Finance Standing Committee has carefully considered this proposal and is now presenting this resolution to the County Board for its consideration, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby given for the amendments to the Register of Deeds fees schedule as noted above, and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(24 MARCH 2025)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW
STEVE WILLIAMSON
GARY MANNING

X
X
X

DATED: APRIL 15, 2025

MARK GILL
INGRID GLASBRENNER
DAVID TURK
BOB FRANK
MARC COUEY
CRAIG WOODHOUSE

X
X
X
X

Resolution No. 25-28 approving the purchase of one new truck by the Highway Department was read by County Clerk Kalish. Motion by Fleming second by Couey that Resolution No. 25-28 be adopted. Motion carried and the resolution was declared adopted with Hendricks opposed.

RESOLUTION NO. 25 - 28

Resolution Approving The Purchase Of One New Truck By The Highway Department.

WHEREAS the Public Works Committee and the County Highway Commissioner, Joshua Elder; have recommended that the Department be authorized to purchase one new tandem-axle plow truck with the funds already available in the 2025 budget, and

WHEREAS Rule 14 of the Board requires County Board approval for any equipment purchase by the Highway Department in excess of \$50,000, and

WHEREAS the Highway Department is seeking approval for the following purchase:

One Western Star tandem-axle truck with the awarded bid totaling \$161,825 from Truck Country

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval to purchase one Western Star tandem-axle truck as noted above is hereby granted, and

BE IT FURTHER RESOLVED that funds for this purchase are in the County Highway Department's account in the 2025 County Budget, and

BE IT FURTHER RESOLVED that this resolution shall be effective upon passage.

VOTE ON FOREGOING RESOLUTION
AYES _____ NOES _____

RESOLUTION OFFERED BY THE PUBLIC
WORKS STANDING COMMITTEE
(13 MARCH 2025)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE WILLIAMSON
DANIEL MCGUIRE
MARC COUEY
CHAD COSGROVE
GARY MANNING
STEVE CARROW
KERRY SEVERSON

X

X
X
X
X
X

DATED: APRIL 15, 2025

Resolution No. 25-29 establishing the procedure for Wis. Stat. § 74.69 determinations was read by County Clerk Kalish. Motion by Gill second by Brookens that Resolution No. 25-29 be adopted. Motion carried and the resolution was declared adopted.

RESOLUTION NO. 25 - 29

A Resolution Establishing The Procedure For Wis. Stat. § 74.69 Determinations.

WHEREAS Wis. Stat. § 74.69 allows persons required to pay interest or a penalty for a late tax payment to request a finding from the County Board that the untimely payment was due to a delay or administrative error on the part of the U.S. Postal Service; and,

WHEREAS statute also allows the County Board to delegate the authority to make this determination to any committee or official of the County; and,

WHEREAS the Executive and Finance Committee has determined that its assumption of this responsibility balances the interests of expeditious resolution and representative participation,

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the authority to make a determination on Wis. Stat. § 74.69 appeals shall be delegated to the Executive and Finance Committee; and,

BE IT FURTHER RESOLVED that the procedure for making such a determination shall satisfy the appellant's due process rights; and,

BE IT FURTHER RESOLVED that this resolution shall be in full force and effect from and after its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(08 APRIL 2025)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW	X
STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	X
MARC COUEY	
CRAIG WOODHOUSE	X

DATED: APRIL 15, 2025

Correspondence: None.

Future agenda items: Updates regarding P & J Tire Disposal

Adjourn: Motion by Fleming, second by Gill to adjourn. Motion carried and the meeting adjourned at 7:48 PM.

STATE OF WISCONSIN)
)SS
COUNTY OF RICHLAND)

I, Derek S. Kalish, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the meeting held on the 15th day of April, 2025.

Derek S. Kalish
Richland County Clerk

Note: Published minutes are unapproved until approved at next regularly scheduled County Board meeting.

Resolutions and meeting packet materials can be found by accessing the following link:

<https://administrator.co.richland.wi.us/minutes/county-board/>