

# Richland County Community & Health Services Standing Committee

Date Posted: November 26, 2025

## NOTICE OF MEETING

Please be advised that the Richland County Community & Health Services Standing Committee will convene on Thursday, December 4, 2025, at 9:30 AM in the Richland County Board Room of the Courthouse located at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/community-and-health-services-committee/>

If you have any trouble accessing the meeting, please contact MIS Support at 608-649-4371 (phone) or [mis@co.richland.wi.us](mailto:mis@co.richland.wi.us) (email).

## AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From November 6, 2025 Meeting
6. Public Comment
7. Reports
  - A. HHS Director: Administrative Report
  - B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000)
  - C. HHS 2025 Budget Summary & Richland County Placement Report
  - D. HHS 2026 Revenue Contracts
  - E. Quarterly Contract Monitoring Report
  - F. Quarterly Review Of Organization Chart
  - G. Pine Valley Community Village: Administrative Report
8. Discussion & Possible Action: New Starting Wage For Licensed Practical Nurses
9. Discussion & Possible Action: Updates To Pine Valley Addendum
10. Discussion & Possible Action: Resolution Approving Provider Contracts For 2026 For The Health And Human Services Department
11. Discussion & Possible Action: Approve Changes To Fee Schedule
12. Correspondence
13. Future Agenda Items
14. Adjourn

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Tricia Clements, County Administrator at 181 W. Seminary St., Richland Center, WI 53581 or call 608-647-2197.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Community & Health Services Standing Committee.

Derek S. Kalish  
County Clerk

# Richland County

## Community & Health Services Standing Committee

November 6, 2025

The Richland County Community & Health Services Standing Committee convened on Thursday, November 6, 2025, in person and virtually at 9:32 AM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Kramer called the meeting to order at 09:32 AM

**Roll Call:** Deputy Clerk Hege conducted roll call. Committee member(s) present: Mary Miller, Sandra Kramer, Alayne Hendricks, Daniel McGuire, and Frances Braithwaite. Committee member(s) absent: Larry Engel, and Dr. Jerrel Berres.

**Verification of Open Meetings Law Compliance:** Deputy County Clerk Hege confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion Braithwaite, seconded by McGuire to approve agenda. Motion carried and agenda declared approved.

**Approval Of Minutes From October 2, 2025 Meeting:** Committee Chair Kramer asked if there were any amendments or corrections to the minutes from the October 2, 2025 meeting. Hearing none, Committee Chair Kramer declared the minutes approved as presented.

**Public Comment:** None.

### Reports

**A. HHS Director: Administrative Report:** Health & Human Services Director, Stephanie Ronnfeldt, presented the HHS November 2025 Unit Updates report and highlighted various items including: the ADRC grant was approved, the Rise and Dine meal program, the vacancy in the Behavioral Health Unit, 4 “out of home” placement as part of the CYS Unit, the vacancy of one social worker, the high number of calls the Economic Support Unit had been receiving in relation to benefits and the Federal Government shut down, and the flu shot process as part of the Public Health Unit. Brief discussion ensued.

Committee Chair Kramer moved item #8 Discussion & Possible Action: Approval Of Opioid Settlement Grant Applications up to follow the HHS Director’s Administrative Report due to several members being due in court.

**Discussion & Possible Action: Approval Of Opioid Settlement Grant Applications:** Health & Human Services Director, Stephanie Ronnfeldt introduced Savannah Huber the Treatment Court Coordinator to the committee. Coordinator Huber spoke to the two applications submitted by the Treatment Court program. The first application being for \$5,000 to be used for funding the Treatment Court’s incentive program. Motion by Hendricks, seconded by Miller to approve the application for \$5,000. Brief discussion ensued. Motion carried and the application for \$5,000 for the Treatment Court’s incentives program was approved. Coordinator Huber spoke to the second application being for \$17,000 to be used by the Treatment Court to send several of the team members to the National All Rise Conference in 2026. Motion by McGuire, seconded by Hendricks to approve the application for

## Richland County Community & Health Services Standing Committee

\$17,000. Extensive discussion ensued. Motion carried and the application for \$17,000 to be used to send several members of the Treatment Court team to the National All Rise Conference in 2026 was approved.

**B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000):** Kali Levy, Business & Financial Services Manager, presented the Expenditures Report. Brief discussion ensued.

**C. HHS Budget Summary & Richland County Placement Report:** Kali Levy, Business & Financial Services Manager, presented the HHS Budget Summary and Richland County Placement Report. No discussion.

**D. Pine Valley Community Village: Administrative Report:** Brittany Paulus, Nursing Home Administrator, gave a brief verbal report on various items including: the results of the biannual review, the food procurement company change, water results, the change in the dysphasia management process, the need for Certified Nursing Assistants, the yearly “Giving Tree”, upcoming continuing education training for the Nursing Home Administrator, the most recent Covid infections. Brief discussion ensued.

**E. Child Support Agency: Quarterly Updates & Agency Report:** Melony Walters, Child Support Agency Director, presented the Child Support Agency Report – Quarter 3 and the Child Support Budget Report: Account Summary and briefly reported on various items including: the continued, state-wide struggle with collection of current child support and arrears collection, the attendance of the WCEA conference, the recent vacancy of the part time clerical assistant position, and that Director Walters entering her 2<sup>nd</sup> year of Child Support Director specific training. Director Walters provided a detailed break down of the recent Triennial Review of the Child Support Agency by the State of Wisconsin including five recommendations and what steps she and her staff took to correct each recommendation. Brief discussion ensued.

**Correspondence:** None

### **Future Agenda Items:**

Discussion & Possible Action: Quarterly Contract Report

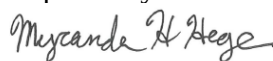
Discussion & Possible Action: Quarterly Organizational Chart

Discussion & Possible Action: Contracts Over \$200,000

Discussion & Possible Action: HHS Fee Schedule

**Adjourn:** Committee Chair Kramer entertained a motion to adjourn. Motion by Braithwaite, second by McGuire to adjourn. Motion carried and meeting adjourned at 10:20 AM.

Respectfully submitted by,



Myranda H. Hege  
Deputy County Clerk

## **HHS December 2025 Unit Updates**

### **ADRC**

The final Power of Attorney for Healthcare Clinic for the year was held on December 3<sup>rd</sup>. The ADRC which is a part of the Richland County Care Coalition, will be continuing to offer this service again in 2026. Members of the coalition have been trained in assisting people with creating their Power of Attorney and are also able to witness the documents as well.

The ADRC's Dementia Care Specialist facilitated a Boost Your Brain and Memory class in October and November. This program is an evidence-based program that takes a holistic approach to improving brain health. It is intended for people who are not diagnosed with dementia, to learn ways they can lower their risk of developing dementia.

November was Caregiver Month. To celebrate this important month and the contributions of local caregivers, the Dementia Care Specialist hosted a Caregiver Boot Camp event on 11/14/2025. This event was held at the Community Center and was a day of education for caregivers. Education included Dementia Live, Dementia101, and a question and answer opportunity.

The ADRC has set dates for trips to the La Crosse Rotary Lights and the Richland Center Rotary Lights. The transportation will be taking people for a day of shopping, lunch, and to ride through the lights in La Crosse on December 3<sup>rd</sup> and will take people through the Richland Center Rotary Lights on December 10<sup>th</sup>. Individuals wanting to go can reserve a spot by calling the ADRC at 608-647-4616.

In response to the overwhelming success of the September Rise and Dine at the Phoenix Center the ADRC's Nutrition Program will be offering a Rise and Dine at the Phoenix from 8:00 am-10:00 am on Friday, November 21<sup>st</sup> and Friday, December 19<sup>th</sup>. Individuals over 60 years old, who are interesting in reserving a meal can reach out to Tanya Webster at the ADRC at 608-647-4616.

### **Behavioral Health**

While specific numbers were not tracked this month, there is great news to share in the Behavioral Health Unit. The new Behavioral Health Manager, Tamara Olson, started on November 24<sup>th</sup>, 2025.

Welcome, Tamara!

### **Child and Youth Services**

Child and Youth Services Unit is seeing an increase in CPS reports warranting investigations. There has also been a steady continuation of incoming youth justice referrals from law enforcement.

One youth was returned home from a secure detention placement at the end of October.

Currently out of home placements for the unit are significantly low with:

- 1 youth in a detention placement
- 1 child in a foster home
- 3 children in relative placements

The open social worker position has been filled with the accepted applicant's start date of December 8<sup>th</sup>.

## Economic Support

Below you will find the number of calls answered by Capital Consortium so far this year. The answer continues to be above the 85% benchmark set by the state.

| MONTH: | WHOLE CONSORTIUM -<br>INBOUND OFFERED | WHOLE<br>CONSORTIUM -<br>ANSWERED | ANSWER RATE FOR<br>CONSORTIUM | TOTAL<br>ANSWERED<br>BY RICHLAND | PERCENTAGE<br>OF CALLS<br>ANSWERED | PERCENTAGE<br>OF CALLS TO<br>ANSWER -<br>GOAL - |
|--------|---------------------------------------|-----------------------------------|-------------------------------|----------------------------------|------------------------------------|-------------------------------------------------|
| Jan-25 | 26,871                                | 23,216                            | 86.40%                        | 1,954                            | 8.40%                              | 7.70%                                           |
| Feb-25 | 21,317                                | 20,527                            | 96.29%                        | 1,968                            | 9.50%                              | 9.40%                                           |
| Mar-25 | 21,804                                | 21,158                            | 97.04%                        | 2,018                            | 9.50%                              | 8.60%                                           |
| Apr-25 | 22,145                                | 21,548                            | 97.30%                        | 2,074                            | 9.60%                              | 8.60%                                           |
| May-25 | 21,201                                | 20,604                            | 97.18%                        | 1,961                            | 9.50%                              | 8.60%                                           |
| Jun-25 | 21,973                                | 21,184                            | 96.41%                        | 2,023                            | 9.50%                              | 8.60%                                           |
| Jul-25 | 22,986                                | 22,235                            | 96.73%                        | 1,976                            | 8.80%                              | 8.60%                                           |
| Aug-25 | 20,852                                | 19,912                            | 95.49%                        | 1,795                            | 9.00%                              | 7.75%                                           |
| Sep-25 | 23,191                                | 21,534                            | 92.85%                        | 2,082                            | 9.60%                              | 7.75%                                           |
| Oct-25 | 22,150                                | 21,159                            | 95.53%                        | 1,839                            | 8.60%                              | 7.75%                                           |

ESS process casework in the CARES Worker Web (CWW) system. This is done while on the phone with callers, but is also done during their time off the phone when they are processing applications, renewals, six month report forms (SMRFs), documents, discrepancies, alerts, and ACCESS change reports. There are several tasks within each duty. For example, there are several tasks performed when one application is processed. Here are the stats for 2025, so far:

| MONTH: | Total<br>Consortium<br>Tasks<br>Completed -<br><i>Consortium</i> | Avg Tasks<br>per worker -<br><i>Consortium</i> | Total Tasks<br>Completed -<br><i>Richland</i> | Avg Tasks<br>per worker -<br><i>Richland</i> |
|--------|------------------------------------------------------------------|------------------------------------------------|-----------------------------------------------|----------------------------------------------|
| Jan-25 | 100,716                                                          | 916                                            | 8,891                                         | 889                                          |
| Feb-25 | 86,162                                                           | 783                                            | 7,800                                         | 780                                          |
| Mar-25 | 88,678                                                           | 806                                            | 9,183                                         | 918                                          |
| Apr-25 | 79,605                                                           | 730                                            | 7,848                                         | 785                                          |
| May-25 | 70,964                                                           | 651                                            | 6,731                                         | 673                                          |
| Jun-25 | 78,611                                                           | 721                                            | 8,342                                         | 834                                          |
| Jul-25 | 72,090                                                           | 674                                            | 7,789                                         | 779                                          |
| Aug-25 | 69,892                                                           | 659                                            | 7,788                                         | 779                                          |
| Sep-25 | 82,109                                                           | 782                                            | 8,448                                         | 939                                          |
| Oct-25 | 77,786                                                           | 741                                            | 8,462                                         | 940                                          |

In addition to those responsibilities for Richland County ESS, they are required to be the in-office On-Call Worker one to three times per month. This means they are available to the agency staff and visitors (by phone or walk-in) who have questions regarding public assistance benefits. The On-Call ESS answers

general questions and case specific questions for those customers who stop in at the office or call in to the local agency. These On-Call workers also handle issuing the temporary Quest cards, any in-person appointments that customers request, and assist customers with getting to their drug tests in the Public Health Unit (for the Foodshare program).

| NUMBER OF CONTACTS ON-CALL<br>WORKER HANDLED |       |  |  |
|----------------------------------------------|-------|--|--|
| MONTH                                        | TOTAL |  |  |
| 25-Jan                                       | 143   |  |  |
| 25-Feb                                       | 89    |  |  |
| 25-Mar                                       | 98    |  |  |
| 25-Apr                                       | 68    |  |  |
| 25-May                                       | 97    |  |  |
| 25-Jun                                       | 84    |  |  |
| 25-Jul                                       | 106   |  |  |
| 25-Aug                                       | 83    |  |  |
| 25-Sep                                       | 79    |  |  |
| 25-Oct                                       | 127   |  |  |

Since our last report, the federal government has been re-opened. All FoodShare recipients should now have their full benefits for the month of November 2025.

#### **Public Health Updates for December 2025**

- Public Health article for December for ADRC newsletter: Winter Safety
- November 20<sup>th</sup>: Richland Center meal site flu shots in the morning & VFC/VFA vaccine clinic in afternoon: Betty Nigh
  - Next Vaccine for Children & Adults (VFC/VFA) Immunization Clinics: December 18<sup>th</sup>
- Flu shot clinics in schools totals: 190 (ALL VFC state supplied doses were administered)
  - Weston (10/1): 23
  - St. Mary's 10/15: 26
  - Ithaca 10/23: 36
  - Richland scheduled for 10/30: 105
- MCH (Maternal Child Health) objectives for 2026: Adolescent Mental Health
  - Additionally, perinatal mental health will be incorporated into CHIP work
- Evan Ewing, Public Health Specialist completed the following events:
  - October 14th: WRCO Morning Show interview
  - October 17th: Public Health Panel Discussion at WAHQ Conference in Wisc Dells
  - October 29th: Richland County Groundwater Open House Presentation
  - November 3rd: Beverage Server Training
- Brandie Anderson, Health Officer, Public Health Manger, attended the Regional Communicable Disease Seminar on November 12<sup>th</sup> in Baraboo

- Communicable Disease Updates:
  - WI DHS weekly respiratory virus activity report as of 11/8/25 indicates:
    - COVID, Flu & RSV are all activity very low & stable in the state and southern region
    - For more information and most up to date reports, visit:  
<https://www.dhs.wisconsin.gov/disease/respiratory-data.htm>

**RICHLAND COUNTY HEALTH AND HUMAN SERVICES  
VOUCHERS – December 4, 2025**

| <b>Unit</b>                                  | <b>Number of Vouchers</b> | <b>Amount</b>      |
|----------------------------------------------|---------------------------|--------------------|
| <b>2025</b> Volunteer Driver Expense Reports | 17                        | \$9,700.04         |
| <b>2025</b> Prepaid Vouchers                 | 29                        | \$30,156.56        |
| Purchasing Card                              | 21                        | \$3,936.96         |
| <b>TOTAL</b>                                 | <b>67</b>                 | <b>\$43,793.56</b> |



| TRANSPORTATION DRIVER |         |          |                       |          |                  |                                            |                       |
|-----------------------|---------|----------|-----------------------|----------|------------------|--------------------------------------------|-----------------------|
|                       | Check # | Date     | Driver Name           | Vendor # | Description      | Fund                                       | Amount                |
| 1                     | 47146   | 11/5/25  | Ruth Brennum          | 1059     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 1,031.80<br>\$ -   |
| 2                     | 47152   | 11/5/25  | William Butteris      | 6368     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 1,461.60<br>\$ -   |
| 3                     | 47151   | 11/5/25  | William Drea          | 4163     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 450.10<br>\$ -     |
| 4                     | 47080   | 11/5/25  | Janice Hill           | 4599     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 511.00<br>\$ -     |
| 5                     | 47148   | 11/5/25  | Sharon Jones          | 1038     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 345.80<br>\$ -     |
| 6                     | 47074   | 11/5/25  | Cindy Maly            | 6338     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 823.90<br>\$ 5.79  |
| 7                     | 47138   | 11/5/25  | Kathleen Maly         | 4448     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 211.40<br>\$ -     |
| 8                     | 47077   | 11/5/25  | Donald McCarthy       | 4546     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 760.90<br>\$ 3.58  |
| 9                     | 47147   | 11/5/25  | Sandra McKittrick     | 4449     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 188.30<br>\$ -     |
| 10                    | 47079   | 11/5/25  | Hubert McWane         | 4161     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 564.20<br>\$ 7.42  |
| 11                    | 47144   | 11/5/25  | Pamela Moran          | 6110     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 569.80<br>\$ -     |
| 12                    | 47150   | 11/5/25  | Susan Price           | 1973     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 749.70<br>\$ 45.26 |
| 13                    | 47140   | 11/5/25  | Lanette Jean Pugh     | 6210     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 40.60<br>\$ -      |
| 14                    | 47070   | 11/5/25  | Arnold Joseph Richter | 2000     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 869.40<br>\$ -     |
| 15                    | 47137   | 11/5/25  | Karen L Sumwalt       | 6550     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 283.50<br>\$ -     |
| 16                    | 47078   | 11/5/25  | Gregory Wankowski     | 6563     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 480.20<br>\$ -     |
| 17                    | 47154   | 11/12/25 | Cheryl Graves         | 7195     | Mileage<br>Meals | 630.5563.0000.53039<br>630.5563.0000.53035 | \$ 288.40<br>\$ 7.39  |

**\$ 9,700.04**



# Richland County, WI

## Expenditures

| Vendor Name                                               | Payable Number | Post Date  | Description (Item)         | Account Number      | Amount              |
|-----------------------------------------------------------|----------------|------------|----------------------------|---------------------|---------------------|
| <b>Fund: 530 - RESOURCE CENTER FUND</b>                   |                |            |                            |                     |                     |
| INFORM WISCONSIN                                          | 20251103 HHS   | 11/12/2025 | 20251103 HHS ADRC CONFERE  | 530.5507.0000.51057 | \$ 340.00           |
| <b>Fund 530 - RESOURCE CENTER FUND Total:</b>             |                |            |                            |                     | <b>\$ 340.00</b>    |
| <b>Fund: 560 - HEALTH &amp; HUMAN SERVICES FUND</b>       |                |            |                            |                     |                     |
| WAYSTAR, INC                                              | 30006120915    | 10/22/2025 | 20251010 HHS ECOMMERCE V   | 560.5477.0000.52014 | \$ 36.88            |
| RICHLAND CENTER UTILITIES                                 | 20251013 HHS   | 10/22/2025 | 20251013 HHS UTILITY BILL  | 560.5511.0000.52022 | \$ 2,517.66         |
| DATATEK IMAGING LLC                                       | 40331261       | 10/22/2025 | 20251013 HHS COPIER RENTAL | 560.5511.0000.53013 | \$ 820.17           |
| TERMINIX WIL-KIL                                          | 84165788       | 10/22/2025 | 20251003 PEST CONTROL      | 560.5511.0000.52049 | \$ 73.85            |
| WERTZ PLUMBING & HEATING                                  | 58791          | 10/22/2025 | 20251007 HHS REPAIR        | 560.5511.0000.52049 | \$ 284.41           |
| WISCONSIN ELECTRIC POWER                                  | 5660447804     | 10/22/2025 | 20251009 HHS ENERGY BILL   | 560.5511.0000.52026 | \$ 9.57             |
| MID WISCONSIN SECURITY INC                                | 94573          | 10/29/2025 | 20251001 HHS PANIC BUTTON  | 560.5511.0000.52049 | \$ 320.00           |
| STAPLES, INC                                              | 46061378       | 10/29/2025 | 20251006 HHS OFFICE SUPPLI | 560.5511.0000.53019 | \$ 89.20            |
| QUADIENT LEASING USA, INC.                                | Q1983904       | 10/29/2025 | 20250819 HHS POSTAGE MAC   | 560.5511.0000.55032 | \$ 372.42           |
| LANGUAGE LINE SERVICES, INC                               | 11703348       | 10/29/2025 | 20250831 HHS LANGUAGE LIN  | 560.5401.0000.52016 | \$ 2,772.57         |
| LANGUAGE LINE SERVICES, INC                               | 11703348       | 10/29/2025 | 20250831 HHS LANGUAGE LIN  | 560.5503.0000.52016 | \$ 594.56           |
| LANGUAGE LINE SERVICES, INC                               | 11703348       | 10/29/2025 | 20250831 HHS LANGUAGE LIN  | 560.5511.0000.52016 | \$ 29.67            |
| DOCUSIGN INC                                              | 111100570239   | 10/29/2025 | 20250925 HHS DOCUSIGN      | 560.5511.0000.53019 | \$ 4,398.75         |
| CORCORAN HEALTHCARE ENT                                   | 20250930 HHS1  | 10/29/2025 | 20250930 HHS PUBLIC HEALTH | 560.5401.0000.53009 | \$ 220.00           |
| MORRIS NEWSPAPER CORP OF                                  | 520734         | 10/29/2025 | 20250930 HHS PUBLIC HEALTH | 560.5401.0000.53026 | \$ 242.00           |
| KWIK TRIP STORES INC                                      | 20251002 HHS   | 11/05/2025 | 20251002 HHS FUEL CARD FOF | 560.5479.0000.57069 | \$ 14.74            |
| KWIK TRIP STORES INC                                      | 20251002 HHS   | 11/05/2025 | 20251002 HHS FUEL CARD FOF | 560.5502.0000.53051 | \$ 23.50            |
| NANCY J WALTERS                                           | 20251030 HHS   | 11/05/2025 | 20251030 HHS RN ASSISTANCE | 560.5401.0000.60006 | \$ 709.32           |
| LANGUAGE LINE SERVICES, INC                               | 11730137       | 11/05/2025 | 20250930 LANGUAGE LINE HH  | 560.5401.0000.52016 | \$ 2,329.39         |
| LANGUAGE LINE SERVICES, INC                               | 11730137       | 11/05/2025 | 20250930 LANGUAGE LINE HH  | 560.5503.0000.52016 | \$ 691.94           |
| UW MADISON ACCOUNTING S                                   | CIV-00030167   | 11/12/2025 | 20251021 CYS TRAINING      | 560.5502.0000.51057 | \$ 100.00           |
| MCKESSON MEDICAL SURGICA                                  | 14337253       | 11/12/2025 | 20251031 HHS PH MEDICAL SL | 560.5401.0000.53009 | \$ 340.04           |
| WALSHS ACE HARDWARE                                       | 20251031 HHS   | 11/12/2025 | 20251031 HHS MAINTENANCE   | 560.5511.0000.53056 | \$ 165.47           |
| PRATT FREIGHT SERVICE INC                                 | 103125 HHS     | 11/12/2025 | 20251102 HHS TRASH AND RE  | 560.5511.0000.52097 | \$ 300.00           |
| KWIK TRIP STORES INC                                      | 20251102 HHS   | 11/12/2025 | 20251102 HHS GAS FOR AGEN  | 560.5472.0000.59092 | \$ 0.81             |
| KWIK TRIP STORES INC                                      | 20251102 HHS   | 11/12/2025 | 20251102 HHS GAS FOR AGEN  | 560.5502.0000.53051 | \$ 28.39            |
| RHONDA FRADETTE                                           | 20251104 HHS   | 11/12/2025 | 20251104 HHS EMPLOYEE REH  | 560.5502.0000.59099 | \$ 140.00           |
| <b>Fund 560 - HEALTH &amp; HUMAN SERVICES FUND Total:</b> |                |            |                            |                     | <b>\$ 17,625.31</b> |
| <b>Fund: 630 - COUNTY AGING UNIT FUND</b>                 |                |            |                            |                     |                     |
| MORRIS NEWSPAPER CORP OF                                  | 20250930 HHS   | 10/22/2025 | REF# 520717                | 630.5563.0000.53026 | \$ 210.00           |
| MORRIS NEWSPAPER CORP OF                                  | 20250930 HHS   | 10/22/2025 | REF# 520716                | 630.5563.5310.53026 | \$ 299.75           |
| MORRIS NEWSPAPER CORP OF                                  | 20250930 HHS   | 10/22/2025 | REF# 520715                | 630.5580.0519.53026 | \$ 218.75           |
| BETHLEHEM LUTHERAN CHUR                                   | 20251031 HHS   | 11/05/2025 | 20251031 HHS NOVEMBER RC   | 630.5581.0000.55031 | \$ 400.00           |
| ST ANTHONY CHURCH                                         | 20251031 HHS   | 11/05/2025 | 20251031 NOVEMBER 2025 C/  | 630.5583.0000.55031 | \$ 250.00           |
| CITY OF RICHLAND CENTER                                   | 20251031 HHS   | 11/05/2025 | 20251031 HHS NOVEMBER RC   | 630.5588.0000.55031 | \$ 300.00           |
| CHRISTOPHER E KETTNER                                     | 922895         | 11/05/2025 | OCT 2025 ROCKBRIDGE MEALS  | 630.5581.0000.53022 | \$ 869.95           |
| CHRISTOPHER E KETTNER                                     | 922895         | 11/05/2025 | OCT 2025 GERMAN TOWN ME    | 630.5583.0000.53022 | \$ 1,739.90         |
| CHRISTOPHER E KETTNER                                     | 922895         | 11/05/2025 | OCT 2025 RICHLAND CENTER   | 630.5588.0000.53022 | \$ 7,340.60         |
| CHRISTOPHER E KETTNER                                     | 922895         | 11/05/2025 | OCT 2025 FROZEN MEALS      | 630.5588.0000.53022 | \$ 445.30           |
| COUNTY OF GREEN HUMAN SE                                  | 20251106 HHS   | 11/12/2025 | 20251106 HHS ADRC REGIONA  | 630.5580.0000.51057 | \$ 117.00           |
| <b>Fund 630 - COUNTY AGING UNIT FUND Total:</b>           |                |            |                            |                     | <b>\$ 12,191.25</b> |
| <b>Grand Total:</b>                                       |                |            |                            |                     | <b>\$ 30,156.56</b> |

**11/06/25 STATEMENT DATE - 10/06/25 - 11/06/25 TRANSACTIONS**

**US Bank National Association #6167 Acct #4874**

|    | <b>Date</b> | <b>Vendor Name</b>       | <b>Account #</b>    | <b>Amount</b>      |
|----|-------------|--------------------------|---------------------|--------------------|
| 1  | 10/6/25     | USPS                     | 560.5401.0000.59099 | \$ 10.90           |
| 2  | 10/6/25     | UW Green Bay             | 560.5472.0000.53025 | \$ 35.00           |
| 3  | 10/6/25     | DOJ                      | 630.5580.0000.59099 | \$ 30.00           |
| 4  | 10/7/25     | Autism Prod              | 560.5459.0000.59092 | \$ 359.00          |
| 5  | 10/9/25     | Walmart                  | 630.5405.0000.59099 | \$ 100.00          |
| 6  | 10/10/25    | Tebra Technologies       | 560.5477.0000.52014 | \$ 578.60          |
|    |             |                          | 560.5472.0000.52014 | \$ 1,550.88        |
|    |             |                          | 560.5520.0000.59099 | \$ 40.00           |
|    |             |                          | 560.5481.0000.52014 | \$ 18.68           |
| 7  | 10/10/25    | Kwik Trip                | 990.5113.5512.59099 | \$ 120.00          |
| 8  | 10/13/25    | Walmart                  | 990.5113.5512.59099 | \$ 383.26          |
| 9  | 10/15/25    | Community Transportation | 630.5563.5310.51057 | \$ 55.00           |
| 10 | 10/13/25    | Amazon                   | 560.5459.0000.59092 | \$ 54.93           |
| 11 | 10/17/25    | Kalahari Resort-WI       | 560.5484.0000.59092 | \$ 98.00           |
| 12 | 10/20/25    | DOJ                      | 630.5588.0000.59099 | \$ 60.00           |
| 13 | 10/23/25    | DOJ                      | 560.5503.0000.59099 | \$ 15.00           |
| 14 | 10/23/25    | DOJ                      | 560.5503.0000.59099 | \$ 15.00           |
| 15 | 10/23/25    | Amazon                   | 560.5459.0000.59092 | \$ 7.19            |
| 16 | 10/25/25    | Amazon                   | 560.5530.0000.57050 | \$ 13.74           |
| 17 | 10/23/25    | Holiday Inn Rothschild   | 530.5507.0000.53025 | \$ 98.00           |
| 18 | 10/29/25    | Amazon                   | 560.5531.0000.53020 | \$ 194.30          |
| 19 | 10/30/25    | DOJ                      | 560.5527.0000.59099 | \$ 30.00           |
| 20 | 11/5/25     | Walmart                  | 630.5563.5310.53052 | \$ 13.44           |
| 21 | 11/3/25     | Amazon                   | 560.5409.0000.59099 | \$ 56.04           |
|    |             |                          |                     | <b>\$ 3,936.96</b> |

# 2025 Health and Human Services Budget

| Expenses                                                          | 10/31/2025        |                  | Current Month =  | 83%        |  |
|-------------------------------------------------------------------|-------------------|------------------|------------------|------------|--|
| Program                                                           | Total             | 2025             | Actual           | % Utilized |  |
| <b>Administrative Services</b>                                    | <b>915,190</b>    |                  |                  |            |  |
| Staff                                                             |                   | 590,938          | 474,381          | 80.3%      |  |
| Building & Operating Costs                                        |                   | 324,252          | 234,166          | 72.2%      |  |
| <b>Public Health</b>                                              | <b>315,998</b>    |                  |                  |            |  |
| Public Health                                                     |                   | 315,998          | 244,156          | 77.3%      |  |
| <b>Aging &amp; Disability Resource Center</b>                     | <b>1,132,253</b>  |                  |                  |            |  |
| Elderly Services                                                  |                   | 389,244          | 290,135          | 74.5%      |  |
| Nutrition                                                         |                   | 295,306          | 210,100          | 71.1%      |  |
| Resource Center                                                   |                   | 447,704          | 368,478          | 82.3%      |  |
| <b>Economic Support Unit</b>                                      | <b>1,087,015</b>  |                  |                  |            |  |
| ES Programs                                                       |                   | 1,087,015        | 840,270          | 77.3%      |  |
| <b>Child &amp; Youth Services</b>                                 | <b>872,330</b>    |                  |                  |            |  |
| Children & Youth Programs                                         |                   | 776,555          | 510,733          | 65.8%      |  |
| CPS Contractual Services                                          |                   | 95,775           | 69,154           | 72.2%      |  |
| <b>Behavioral Health</b>                                          | <b>4,546,801</b>  |                  |                  |            |  |
| MH Outpatient / Crisis Services                                   |                   | 672,027          | (4,643)          | -0.7%      |  |
| AODA Outpatient                                                   |                   | 266,748          | 205,405          | 77.0%      |  |
| CCS                                                               |                   | 2,863,525        | 2,809,089        | 98.1%      |  |
| Adult Protective Services                                         |                   | 119,793          | 4,643            | 3.9%       |  |
| Treatment Court                                                   |                   | 157,076          | 100,986          | 64.3%      |  |
| Birth to Three Program                                            |                   | 226,477          | 190,391          | 84.1%      |  |
| Children with Disabilities                                        |                   | 241,154          | 264,274          | 109.6%     |  |
| <b>HHS Board Approved Budget</b>                                  | <b>8,869,587</b>  | <b>8,869,587</b> | <b>6,811,715</b> | <b>77%</b> |  |
| <b>Budget Balance (Through October)</b>                           |                   |                  |                  |            |  |
| <b>Revenues (with Tax Levy)</b>                                   | <b>6,515,753</b>  |                  |                  |            |  |
| WMHI Charges Through October                                      | -287,661          | *                |                  |            |  |
| Anticipated Revenue                                               | 1,163,784         |                  |                  |            |  |
| Received Revenue                                                  | 4,810,882         |                  |                  |            |  |
| <b>Minus Expenses</b>                                             | <b>-6,565,482</b> |                  |                  |            |  |
| Anticipated Expenses                                              | 246,233           |                  |                  |            |  |
| Actual Expenses                                                   | -6,811,715        |                  |                  |            |  |
| <b>Equals Budget Balance</b>                                      | <b>-49,729</b>    |                  |                  |            |  |
| <b>Chargeback</b>                                                 |                   |                  |                  |            |  |
| Budget Balance Prior to Chargeback                                | -49,729           |                  |                  |            |  |
| Chargeback for MH Institute Thru October (that have not occurred) | 175,593           | **               |                  |            |  |
| <b>New Core Budget Balance after Chargeback</b>                   | <b>125,864</b>    |                  |                  |            |  |
| *MH Institute charges reduce Fund 56 revenue.                     |                   |                  |                  |            |  |
| **Chargeback reimburses Fund 56 from Placement Funds.             |                   |                  |                  |            |  |



**RICHLAND COUNTY**  
**2025 ADULT PLACEMENTS**  
**Fund 54**

**ADULT INSTITUTIONAL AND INPATIENT PLACEMENTS**

*Includes Mental Health Institutes, Trempealeau County Health Care, private inpatient hospitals, detox facilities, and crisis stabilization facilities*

Cost Range: \$375 to \$1,596 per day

| INSTITUTIONAL    | JAN        | FEB | MAR        | APR      | MAY      | JUN      | JUL      | AUG       | SEP        | OCT        | NOV | DEC |
|------------------|------------|-----|------------|----------|----------|----------|----------|-----------|------------|------------|-----|-----|
| Days of Stay     | 28         | 13  | 44         | 59       | 78       | 53       | 24       | 62        | 22         | 36         | 0   | 0   |
| # of Individuals | 2          | 3   | 4          | 9        | 11       | 7        | 5        | 7         | 3          | 5          | 0   | 0   |
| Cost of Stay     | \$44,688   | \$0 | \$0        | \$35,122 | \$21,121 | \$27,806 | \$39,646 | \$89,564  | \$61,931   | \$64,737   | \$0 | \$0 |
| Reimbursements   | (\$11,477) | \$0 | (\$11,665) | \$0      | \$0      | \$0      | \$0      | (\$5,044) | (\$52,143) | (\$12,064) | \$0 | \$0 |
| County Expense   | \$33,211   | \$0 | (\$11,665) | \$35,122 | \$21,121 | \$27,806 | \$39,646 | \$84,520  | \$9,788    | \$52,673   | \$0 | \$0 |

| CRISIS<br>STABILIZATION | JAN     | FEB     | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|-------------------------|---------|---------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Days of Stay            | 10      | 20      | 0   | 0   | 0   | 12  | 0   | 0   | 0   | 0   | 0   | 0   |
| # of Individuals        | 1       | 1       | 0   | 0   | 0   | 1   | 0   | 0   | 0   | 0   | 0   | 0   |
| Cost of Stay            | \$1,200 | \$2,400 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Reimbursements          | \$0     | \$0     | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| County Expense          | \$1,200 | \$2,400 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

YTD ADULT CRISIS STABILIZATION

Days of Stay 42  
# of Individuals 3  
Cost of Stay \$3,600  
Reimbursements \$0  
**County Expense \$3,600**

YTD ADULT INSTITUTIONAL

Days of Stay 419  
# of Individuals 35  
Cost of Stay \$384,615  
Reimbursements (\$92,394)  
**County Expense \$292,221**

**ADULT COMMUNITY RESIDENTIAL PLACEMENTS**

*Includes Community-Based Residential Facilities and Adult Family Homes*

Cost Range: \$26 to \$2312 per day

|                  | JAN     | FEB       | MAR          | APR         | MAY          | JUN          | JUL          | AUG          | SEP         | OCT          | NOV  | DEC  |
|------------------|---------|-----------|--------------|-------------|--------------|--------------|--------------|--------------|-------------|--------------|------|------|
| Days of Stay     | 248     | 224       | 248          | 225         | 217          | 180          | 169          | 155          | 162         | 186          | 0    | 0    |
| # of Individuals | 8       | 8         | 8            | 8           | 7            | 6            | 6            | 6            | 6           | 6            | 0    | 0    |
| Cost of Stay     | \$ -    | \$ -      | \$ 18,462.19 | \$ 5,097.07 | \$ 10,616.70 | \$ 24,731.38 | \$ 30,802.37 | \$ 55,051.79 | \$ 3,739.22 | \$ 13,713.03 | \$ - | \$ - |
| Reimbursements   | (\$150) | (\$3,613) | (\$7,519)    | (\$4,034)   | (\$2,147)    | (\$5,780)    | (\$3,430)    | (\$3,919)    | (\$19,407)  | (\$34,408)   | \$0  | \$0  |
| County Expense   | (\$150) | (\$3,613) | \$10,943     | \$1,063     | \$8,469      | \$18,951     | \$27,373     | \$51,132     | (\$15,668)  | (\$20,695)   | \$0  | \$0  |

YTD ADULT RESIDENTIAL

Days of Stay 2014  
# of Individuals 8  
Cost of Stay \$162,214  
Reimbursements (\$84,408)  
**County Expense \$77,806**

|                                  |                  |                     |
|----------------------------------|------------------|---------------------|
| FUND 54 BEGINNING BALANCE        | \$705,000        |                     |
| <b>TOTAL EXPENSE IN FUND 54:</b> | <b>\$373,627</b> | <b>53% utilized</b> |
| FUND 54 REMAINING BALANCE        | \$331,373        |                     |

# RICHLAND COUNTY 2025 CHILD PLACEMENTS

## Fund 44

### CHILD INSTITUTIONAL, INPATIENT, AND DETENTION PLACEMENTS

*Includes mental health institutes, private inpatient hospitals, children's residential care centers, as well as secure and non-secure detention facilities*

*Cost Range: Institutional \$625 to \$1451 per day; Detention up to \$500 per day*

| INSTITUTIONAL    | JAN      | FEB      | MAR        | APR      | MAY      | JUN | JUL | AUG | SEP     | OCT | NOV | DEC |
|------------------|----------|----------|------------|----------|----------|-----|-----|-----|---------|-----|-----|-----|
| Days of Stay     | 46       | 30       | 31         | 30       | 24       | 0   | 0   | 0   | 1       | 0   | 0   | 0   |
| # of Individuals | 3        | 2        | 1          | 1        | 2        | 0   | 0   | 0   | 1       | 0   | 0   | 0   |
| Cost of Stay     | \$55,971 | \$27,400 | \$25,896   | \$25,061 | \$20,972 | \$0 | \$0 | \$0 | \$2,005 | \$0 | \$0 | \$0 |
| Reimbursements   | \$0      | \$0      | (\$21,127) | \$0      | \$0      | \$0 | \$0 | \$0 | \$0     | \$0 | \$0 | \$0 |
| County Expense   | \$55,971 | \$27,400 | \$4,769    | \$25,061 | \$20,972 | \$0 | \$0 | \$0 | \$2,005 | \$0 | \$0 | \$0 |

| DETENTION        | JAN | FEB     | MAR | APR | MAY | JUN | JUL | AUG | SEP     | OCT     | NOV | DEC |
|------------------|-----|---------|-----|-----|-----|-----|-----|-----|---------|---------|-----|-----|
| Days of Stay     | 14  | 17      | 0   | 0   | 0   | 0   | 0   | 0   | 20      | 22      | 0   | 0   |
| # of Individuals | 1   | 1       | 0   | 0   | 0   | 0   | 0   | 0   | 1       | 2       | 0   | 0   |
| Cost of Stay     | \$0 | \$9,056 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,900 | \$5,750 | \$0 | \$0 |
| Reimbursements   | \$0 | \$0     | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0     | \$0     | \$0 | \$0 |
| County Expense   | \$0 | \$9,056 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,900 | \$5,750 | \$0 | \$0 |

| YTD CHILD INSTITUTIONAL |            | YTD DETENTION    |          |
|-------------------------|------------|------------------|----------|
| Days of Stay            | 162        | Days of Stay     | 73       |
| # of Individuals        | 5          | # of Individuals | 3        |
| Cost of Stay            | \$157,305  | Cost of Stay     | \$20,706 |
| Reimbursements          | (\$21,127) | Reimbursements   | \$0      |
| County Expense          | \$136,178  | County Expense   | \$20,706 |

### CHILD FOSTERCARE AND TREATMENT FOSTERCARE PLACEMENTS

*Includes regularly licensed fostercare homes, licensed treatment fostercare homes, and youth group homes*

*Cost Range: Group Hm \$335 to \$630; Tx FC \$119 to \$121 per day; Regular FC \$22 per day*

| GROUP & TX FC    | JAN       | FEB       | MAR       | APR      | MAY       | JUN     | JUL     | AUG     | SEP     | OCT     | NOV | DEC |
|------------------|-----------|-----------|-----------|----------|-----------|---------|---------|---------|---------|---------|-----|-----|
| Days of Stay     | 107       | 100       | 120       | 83       | 62        | 31      | 31      | 31      | 30      | 31      | 0   | 0   |
| # of Individuals | 5         | 4         | 4         | 3        | 2         | 2       | 1       | 1       | 1       | 1       | 0   | 0   |
| Cost of Stay     | \$32,418  | \$35,079  | \$44,874  | \$24,490 | \$17,394  | \$3,950 | \$3,685 | \$3,685 | \$2,395 | \$3,773 | \$0 | \$0 |
| Reimbursements   | (\$2,032) | (\$1,051) | (\$1,051) | (\$198)  | (\$2,437) | (\$412) | (\$505) | (\$357) | (\$63)  | (\$386) | \$0 | \$0 |
| County Expense   | \$30,386  | \$34,028  | \$43,823  | \$24,292 | \$14,957  | \$3,538 | \$3,180 | \$3,328 | \$2,333 | \$3,388 | \$0 | \$0 |

| REGULAR FC       | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Days of Stay     | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |
| # of Individuals | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |
| Cost of Stay     | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Reimbursements   | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| County Expense   | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

| YTD GROUP HOME & TREATMENT FOSTERCARE |           | YTD REGULAR FOSTERCARE |     |
|---------------------------------------|-----------|------------------------|-----|
| Days of Stay                          | 626       | Days of Stay           | 0   |
| # of Individuals                      | 6         | # of Individuals       | 0   |
| Cost of Stay                          | \$171,745 | Cost of Stay           | \$0 |
| Reimbursements                        | (\$8,491) | Reimbursements         | \$0 |
| County Expense                        | \$163,254 | County Expense         | \$0 |

|                                  |                  |                     |
|----------------------------------|------------------|---------------------|
| FUND 44 BEGINNING BALANCE        | \$680,000        |                     |
| <b>TOTAL EXPENSE IN FUND 44:</b> | <b>\$320,138</b> | <b>47% utilized</b> |
| FUND 44 REMAINING BALANCE        | \$359,862        |                     |

## Richland County Health and Human Services 2026 Revenue Contracts

| <i>Provider Name</i>                                          | <i>Provider Description</i>                                                                                      | <i>2025<br/>Budgeted<br/>Revenue</i> | <i>2026<br/>Budgeted<br/>Revenue</i> |
|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|--------------------------------------|--------------------------------------|
| <b>ADRC of Eagle Country</b>                                  | <i>Administration of ADRC Services in Richland County</i>                                                        | \$489,768                            | \$470,682                            |
| <b>Care Wisconsin First, Inc./My Choice Family Care, Inc.</b> | <i>Home Delivered Meals, Psychotherapy Services, Substance Abuse Counseling, Transportation</i>                  | \$7,100                              | \$7,100                              |
| <b>Dane County Capital Consortium</b>                         | <i>Income Maintenance Consolidation</i>                                                                          | \$1,440,841                          | \$1,337,102                          |
| <b>Department of Children and Families</b>                    | <i>State and County Contract</i>                                                                                 | \$707,110                            | \$727,324                            |
| <b>Department of Children and Families</b>                    | <i>Administration of Child Care Program</i>                                                                      | \$40,774                             | \$40,774                             |
| <b>Department of Children and Families</b>                    | <i>Community Youth and Family Aides</i>                                                                          | \$123,477                            | \$146,844                            |
| <b>Department of Health Services</b>                          | <i>State and County Contract<br/>(Includes TAD, SOR and MAT Grant Funding)</i>                                   | \$1,232,777                          | \$1,241,264                          |
| <b>Division of Public Health</b>                              | <i>Consolidated Contract<br/>(Immunization and Maternal Child Health)</i>                                        | \$18,195                             | \$25,885                             |
| <b>Division of Public Health</b>                              | <i>Public Health Emergency Preparedness and Response</i>                                                         | \$69,043                             | \$89,591                             |
| <b>Department of Transportation</b>                           | <i>Specialized Transportation 85.21</i>                                                                          | \$79,889                             | \$79,889                             |
| <b>Greater Wisconsin Agency on Aging Resources, Inc.</b>      | <i>County Contract</i>                                                                                           | \$175,857                            | \$175,857                            |
| <b>Inclusa</b>                                                | <i>Home Delivered Meals, Psychotherapy Services, Substance Abuse Counseling, Transportation, and Loan Closet</i> | \$102,000                            | \$91,488                             |
|                                                               |                                                                                                                  | <b>\$4,486,831</b>                   | <b>\$4,433,800</b>                   |

# Contract Monitoring Report

Target 75% - Most Billing Through September

2025

| Provider Name                                                       | Manager            | Contract Amount | Amount Expended | Current Month Invoiced | Total Amount Expended | Balance      | % Utilized |
|---------------------------------------------------------------------|--------------------|-----------------|-----------------|------------------------|-----------------------|--------------|------------|
| 5 Door Recovery/Catholic Charities of Madison                       | Brandi Christanson | \$15,000.00     | \$3,600.00      | February               | \$3,600.00            | \$11,400.00  | 24.00%     |
| Annika Mersmann                                                     | Brandi Christanson | \$49,500.00     | \$0.00          |                        | \$0.00                | \$49,500.00  | 0.00%      |
| Arneson Counseling                                                  | Brandi Christanson | \$100,000.00    | \$79,418.93     | August                 | \$79,418.93           | \$20,581.07  | 79.42%     |
| C. Bailey, LLC                                                      | Brandi Christanson | \$49,500.00     | \$0.00          |                        | \$0.00                | \$49,500.00  | 0.00%      |
| CESA 3                                                              | Brandi Christanson | \$15,000.00     | \$0.00          |                        | \$0.00                | \$15,000.00  | 0.00%      |
| Christian Servants Home Care, LLC                                   | Brandi Christanson | \$49,500.00     | \$0.00          |                        | \$0.00                | \$49,500.00  | 0.00%      |
| Community Service Associates dba Pauquette Center for Psychological | Brandi Christanson | \$30,000.00     | \$7,023.12      | October                | \$7,023.12            | \$22,976.88  | 23.41%     |
| Corazon Counseling and Wellness                                     | Brandi Christanson | \$0.00          | \$0.00          | January                | \$0.00                | \$0.00       | 0.00%      |
| CORE Treatment Services, Inc.                                       | Brandi Christanson | \$25,000.00     | \$6,175.00      | July                   | \$6,175.00            | \$18,825.00  | 24.70%     |
| Cornerstone Foundation dba Lucky Star 3 Corporation                 | Brandi Christanson | \$260,000.00    | \$114,057.32    | July                   | \$114,057.32          | \$145,942.68 | 43.87%     |
| Coulee Region Psychiatric Services, S.C.                            | Brandi Christanson | \$50,000.00     | \$24,062.50     | July                   | \$24,062.50           | \$25,937.50  | 48.13%     |
| Dean Saner, Psy. D.                                                 | Brandi Christanson | \$50,000.00     | \$29,868.75     | August                 | \$29,868.75           | \$20,131.25  | 59.74%     |



| Provider Name                                                 | Manager            | Contract Amount | Amount Expended | Current Month Invoiced | Total Amount Expended | Balance      | % Utilized |
|---------------------------------------------------------------|--------------------|-----------------|-----------------|------------------------|-----------------------|--------------|------------|
| Deep Rooted Consulting, LLC (Jessica Gellings)                | Brandi Christanson | \$49,500.00     | \$29,510.25     | August                 | \$29,510.25           | \$19,989.75  | 59.62%     |
| Diane's Adult Family Home                                     | Brandi Christanson | \$135,000.00    | \$121,235.13    | August                 | \$121,235.13          | \$13,764.87  | 89.80%     |
| Driftless Counseling, LLC dba Trailhead Therapy and Mentoring | Brandi Christanson | \$1,500,000.00  | \$683,077.52    | August                 | \$683,077.52          | \$816,922.48 | 45.54%     |
| Evergreen Manor                                               | Brandi Christanson | \$49,500.00     | \$0.00          |                        | \$0.00                | \$49,500.00  | 0.00%      |
| Evergreen Manor III                                           | Brandi Christanson | \$49,500.00     | \$0.00          |                        | \$0.00                | \$49,500.00  | 0.00%      |
| Growing Wise LLC (Katie Nicole Anderson)                      | Brandi Christanson | \$49,500.00     | \$34,139.39     | August                 | \$34,139.39           | \$15,360.61  | 68.97%     |
| Hailey Schneider                                              | Brandi Christanson | \$140,000.00    | \$73,986.00     | September              | \$73,986.00           | \$66,014.00  | 52.85%     |
| Hansen Assessment and Educational Services                    | Brandi Christanson | \$20,000.00     | \$10,500.00     | August                 | \$10,500.00           | \$9,500.00   | 52.50%     |
| Iris Health Clinic-Woods Crossing                             | Brandi Christanson | \$20,000.00     | \$0.00          |                        | \$0.00                | \$20,000.00  | 0.00%      |
| Jefferson County Human Services Department                    | Brandi Christanson | \$9,500.00      | \$0.00          |                        | \$0.00                | \$9,500.00   | 0.00%      |
| Jessica Leinberger Counseling, LLC                            | Brandi Christanson | \$49,500.00     | \$6,510.54      | May                    | \$6,510.54            | \$42,989.46  | 13.15%     |
| Living Whole With Brittany, LLC                               | Brandi Christanson | \$49,500.00     | \$0.00          |                        | \$0.00                | \$49,500.00  | 0.00%      |
| Lutheran Social Services of WI & Upper Michigan, Inc.         | Brandi Christanson | \$49,500.00     | \$0.00          |                        | \$0.00                | \$49,500.00  | 0.00%      |

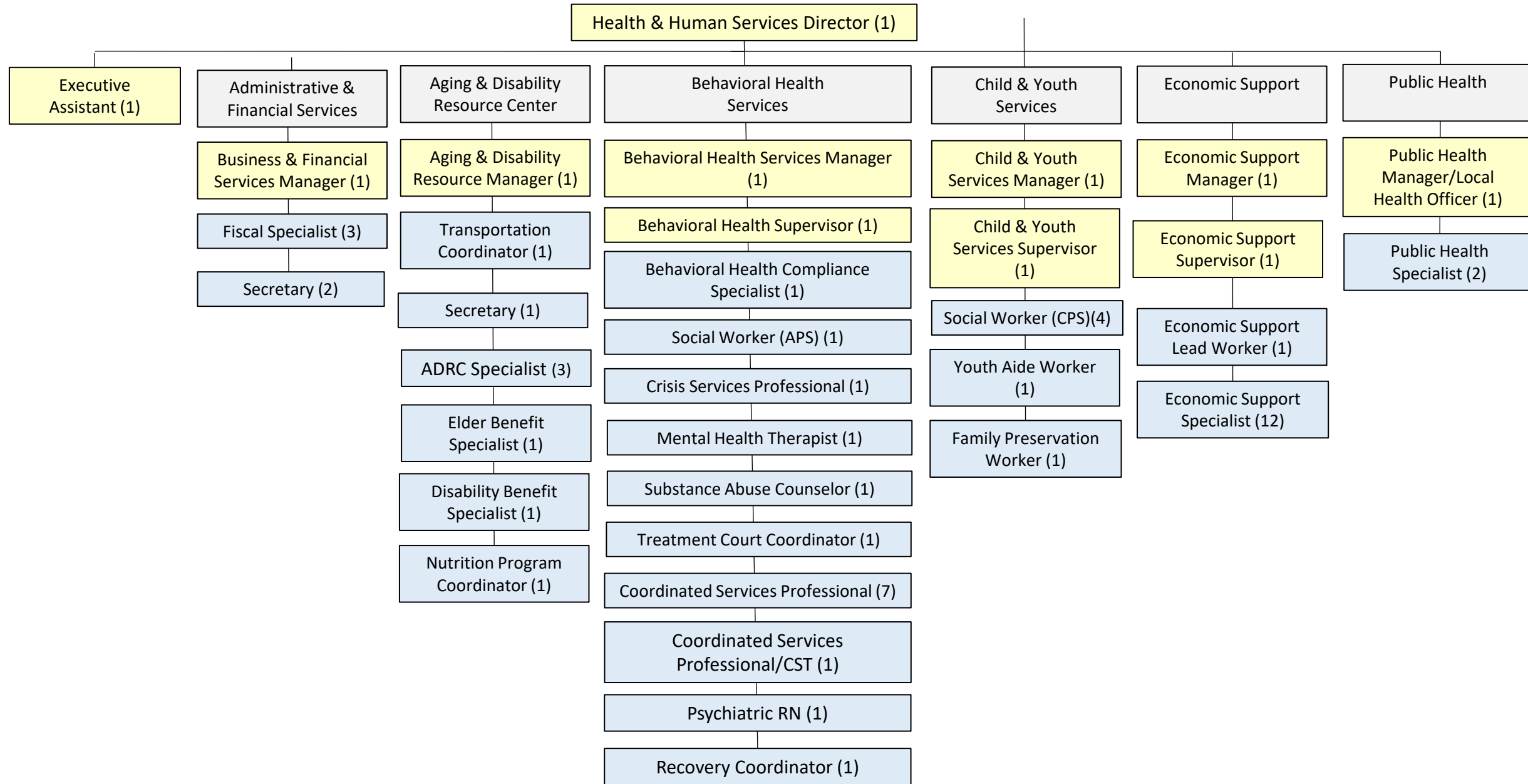
| Provider Name                                                 | Manager            | Contract Amount | Amount Expended | Current Month Invoiced | Total Amount Expended | Balance      | % Utilized |
|---------------------------------------------------------------|--------------------|-----------------|-----------------|------------------------|-----------------------|--------------|------------|
| Madison Behavioral Health, LLC<br>Shorewood Behavioral Health | Brandi Christanson | \$24,500.00     | \$0.00          |                        | \$0.00                | \$24,500.00  | 0.00%      |
| Memorial Hospital of Boscobel, Inc.                           | Brandi Christanson | \$75,000.00     | \$0.00          |                        | \$0.00                | \$75,000.00  | 0.00%      |
| Midwest Monitoring and Surveillance                           | Brandi Christanson | \$10,000.00     | \$2,292.23      | August                 | \$2,292.23            | \$7,707.77   | 22.92%     |
| Miramont Behavioral Health                                    | Brandi Christanson | \$75,000.00     | \$0.00          |                        | \$0.00                | \$75,000.00  | 0.00%      |
| Mystic Creek Adult Family Home                                | Brandi Christanson | \$10,000.00     | \$0.00          |                        | \$0.00                | \$10,000.00  | 0.00%      |
| Northwest Counseling & Guidance Clinic                        | Brandi Christanson | \$105,000.00    | \$77,797.12     | September              | \$77,797.12           | \$27,202.88  | 74.09%     |
| Options Lab, Inc.                                             | Brandi Christanson | \$20,000.00     | \$7,587.50      | October                | \$7,587.50            | \$12,412.50  | 37.94%     |
| Orion Family Services                                         | Brandi Christanson | \$49,500.00     | \$0.00          |                        | \$0.00                | \$49,500.00  | 0.00%      |
| O'Rourke Dementia Stabilization Unit                          | Brandi Christanson | \$20,000.00     | \$0.00          |                        | \$0.00                | \$20,000.00  | 0.00%      |
| Pine Counseling, Inc.                                         | Brandi Christanson | \$13,500.00     | \$5,950.00      | September              | \$5,950.00            | \$7,550.00   | 44.07%     |
| Red Maple Consulting Services, LLC                            | Brandi Christanson | \$220,000.00    | \$134,614.72    | August                 | \$134,614.72          | \$85,385.28  | 61.19%     |
| Roots Residential Adult Family Homes, LLC                     | Brandi Christanson | \$750,000.00    | \$399,980.20    | August                 | \$399,980.20          | \$350,019.80 | 53.33%     |
| RTP (WI), S.C. dba Array Behavioral Care                      | Brandi Christanson | \$140,000.00    | \$36,475.53     | August                 | \$36,475.53           | \$103,524.47 | 26.05%     |

| Provider Name                                         | Manager            | Contract Amount | Amount Expended | Current Month Invoiced | Total Amount Expended | Balance      | % Utilized |
|-------------------------------------------------------|--------------------|-----------------|-----------------|------------------------|-----------------------|--------------|------------|
| Seasons Counseling, LLC                               | Brandi Christanson | \$49,500.00     | \$6,804.56      | August                 | \$6,804.56            | \$42,695.44  | 13.75%     |
| Shay Rehabilitation & Psychological Services, INC dba | Brandi Christanson | \$95,000.00     | \$78,772.62     | May                    | \$78,772.62           | \$16,227.38  | 82.92%     |
| St. Joseph's Health Services, Inc.                    | Brandi Christanson | \$75,000.00     | \$31,501.00     | August                 | \$31,501.00           | \$43,499.00  | 42.00%     |
| Symons Recreation Complex                             | Brandi Christanson | \$10,000.00     | \$3,701.00      | September              | \$3,701.00            | \$6,299.00   | 37.01%     |
| Tellurian, Inc.                                       | Brandi Christanson | \$115,000.00    | \$18,750.00     | July                   | \$18,750.00           | \$96,250.00  | 16.30%     |
| The Gym-Boree LLC                                     | Brandi Christanson | \$11,000.00     | \$1,000.00      | July                   | \$1,000.00            | \$10,000.00  | 9.09%      |
| Tiffany K. Olson, LLC                                 | Brandi Christanson | \$275,000.00    | \$27,992.14     | August                 | \$27,992.14           | \$247,007.86 | 10.18%     |
| TLC Senior Home Care, LLC                             | Brandi Christanson | \$95,000.00     | \$32,087.50     | May                    | \$32,087.50           | \$62,912.50  | 33.78%     |
| Tracey Benton, LLC                                    | Brandi Christanson | \$285,000.00    | \$132,150.47    | August                 | \$132,150.47          | \$152,849.53 | 46.37%     |
| Trempealeau County Health Care Center                 | Brandi Christanson | \$280,000.00    | \$0.00          |                        | \$0.00                | \$280,000.00 | 0.00%      |
| Vista Care Wisconsin                                  | Brandi Christanson | \$815,000.00    | \$372,317.33    | July                   | \$372,317.33          | \$442,682.67 | 45.68%     |
| Willow Creek Behavioral Health                        | Brandi Christanson | \$20,000.00     | \$0.00          |                        | \$0.00                | \$20,000.00  | 0.00%      |
| Wisconsin Family Ties                                 | Brandi Christanson | \$49,500.00     | \$0.00          |                        | \$0.00                | \$49,500.00  | 0.00%      |

| Provider Name                                     | Manager             | Contract Amount | Amount Expended | Current Month Invoiced | Total Amount Expended | Balance      | % Utilized |
|---------------------------------------------------|---------------------|-----------------|-----------------|------------------------|-----------------------|--------------|------------|
| You Are Enough Counseling, LLC                    | Brandi Christanson  | \$125,000.00    | \$22,542.53     | July                   | \$22,542.53           | \$102,457.47 | 18.03%     |
| Children's Services Society of WI (Children's WI) | Brittney Wirtz      | \$175,000.00    | \$22,435.92     | September              | \$22,435.92           | \$152,564.08 | 12.82%     |
| Community Care Resources                          | Brittney Wirtz      | \$200,000.00    | \$0.00          |                        | \$0.00                | \$200,000.00 | 0.00%      |
| Family Support Services, LTD                      | Brittney Wirtz      | \$9,500.00      | \$0.00          |                        | \$0.00                | \$9,500.00   | 0.00%      |
| Forward Home for Boys                             | Brittney Wirtz      | \$300,000.00    | \$99,344.22     | June                   | \$99,344.22           | \$200,655.78 | 33.11%     |
| Hidden Spring Clinic                              | Brittney Wirtz      | \$9,500.00      | \$0.00          |                        | \$0.00                | \$9,500.00   | 0.00%      |
| Platteville Family Resource Center                | Brittney Wirtz      | \$9,500.00      | \$0.00          |                        | \$0.00                | \$9,500.00   | 0.00%      |
| Positive Alternatives, Inc.                       | Brittney Wirtz      | \$95,000.00     | \$31,615.11     | May                    | \$31,615.11           | \$63,384.89  | 33.28%     |
| Sunshine and Giggles LLC                          | Brittney Wirtz      | \$9,500.00      | \$1,825.00      | March                  | \$1,825.00            | \$7,675.00   | 19.21%     |
| Symons Recreation Complex                         | Brittney Wirtz      | \$1,000.00      |                 | June                   |                       |              |            |
| Wisconsin Community Services - Bakari Center RCC  | Brittney Wirtz      | \$125,000.00    | \$124,937.92    | May                    | \$124,937.92          | \$62.08      | 99.95%     |
| Southwest Wisconsin Workforce Development Board   | Kali Levy           | \$200,000.00    | \$107,747.41    | August                 | \$107,747.41          | \$92,252.59  | 53.87%     |
| Bethal Helping Hands                              | Roxanne Klubertanz- | \$2,500.00      | \$0.00          |                        | \$0.00                | \$2,500.00   | 0.00%      |

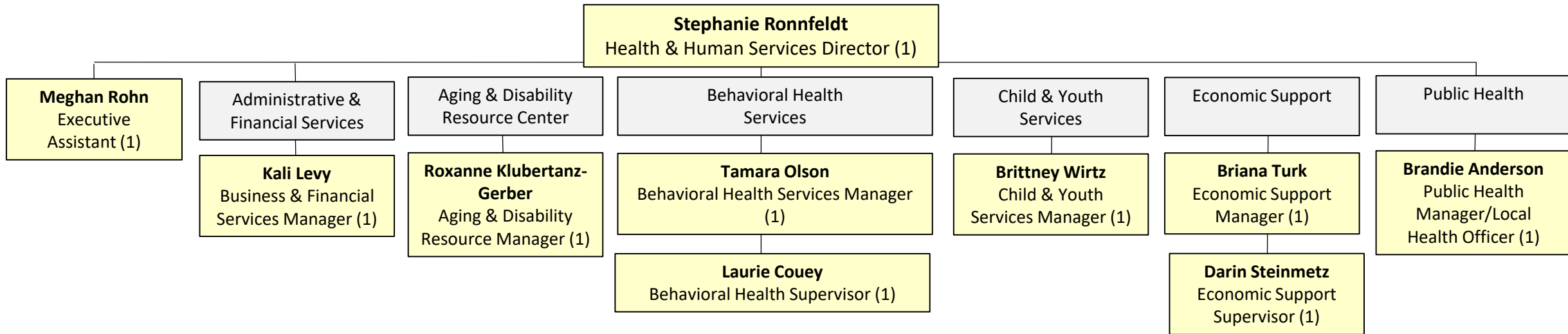
| Provider Name                     | Manager             | Contract Amount | Amount Expended | Current Month Invoiced | Total Amount Expended | Balance     | % Utilized |
|-----------------------------------|---------------------|-----------------|-----------------|------------------------|-----------------------|-------------|------------|
| Bethlehem Lutheran Church         | Roxanne Klubertanz- | \$4,800.00      | \$4,000.00      | October                | \$4,000.00            | \$800.00    | 83.33%     |
| Driftless Area Ink dba Task Fairy | Roxanne Klubertanz- | \$3,500.00      | \$0.00          |                        | \$0.00                | \$3,500.00  | 0.00%      |
| Lori Knapp Crawford, Inc.         | Roxanne Klubertanz- | \$7,500.00      | \$78.00         | January                | \$78.00               | \$7,422.00  | 1.04%      |
| Mazo Catering                     | Roxanne Klubertanz- | \$160,000.00    | \$98,344.55     | August                 | \$98,344.55           | \$61,655.45 | 61.47%     |
| Reva's Cleaning Service           | Roxanne Klubertanz- | \$2,500.00      | \$500.00        | August                 | \$500.00              | \$2,000.00  | 20.00%     |
| Symons Recreation Complex         | Roxanne Klubertanz- | \$3,500.00      | \$938.70        | September              | \$938.70              | \$2,561.30  | 26.82%     |
| Village Caregiving, LLC           | Roxanne Klubertanz- | \$5,000.00      | \$2,705.75      | September              | \$2,705.75            | \$2,294.25  | 54.12%     |
| VRI                               | Roxanne Klubertanz- | \$2,500.00      | \$0.00          |                        | \$0.00                | \$2,500.00  | 0.00%      |
| Leo Burhagen                      | Stephanie Ronnfeldt | \$2,000.00      | \$540.00        | August                 | \$540.00              | \$1,460.00  | 27.00%     |

# Richland County Health & Human Services Organizational Chart



# Richland County Health & Human Services

## Leadership Organizational Chart

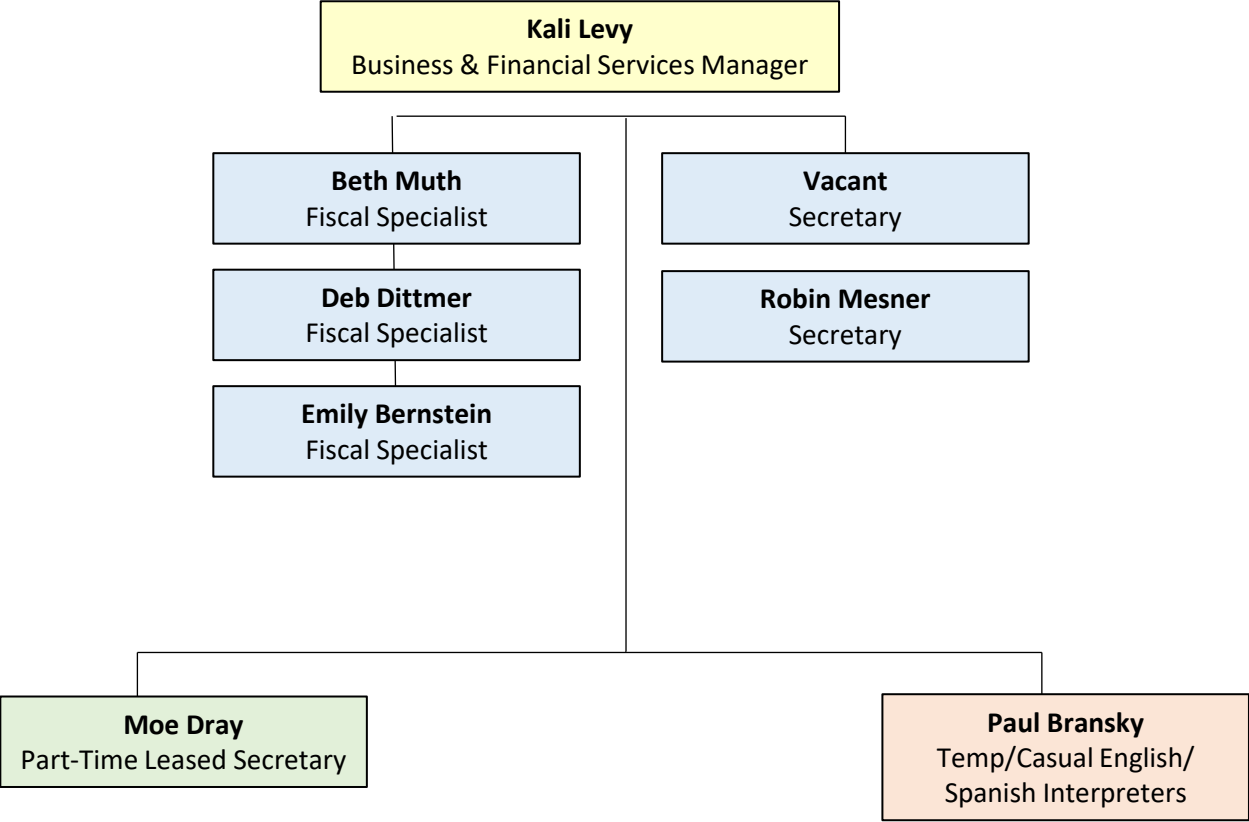


### Color Key

|                  |
|------------------|
| Management       |
| County Employee  |
| Leased Employee  |
| Temp/Casual      |
| Contracted Staff |



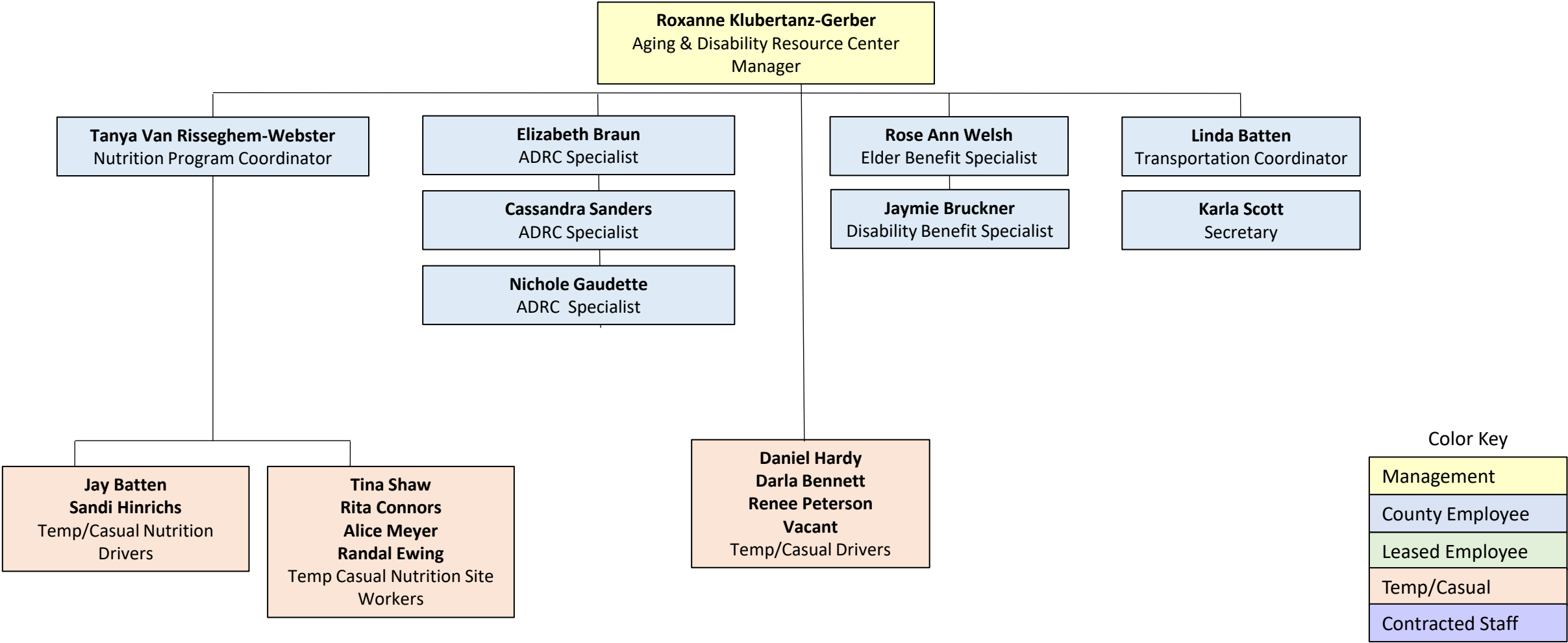
Richland County Health & Human Services  
Administrative & Financial Services Unit  
Organizational Chart



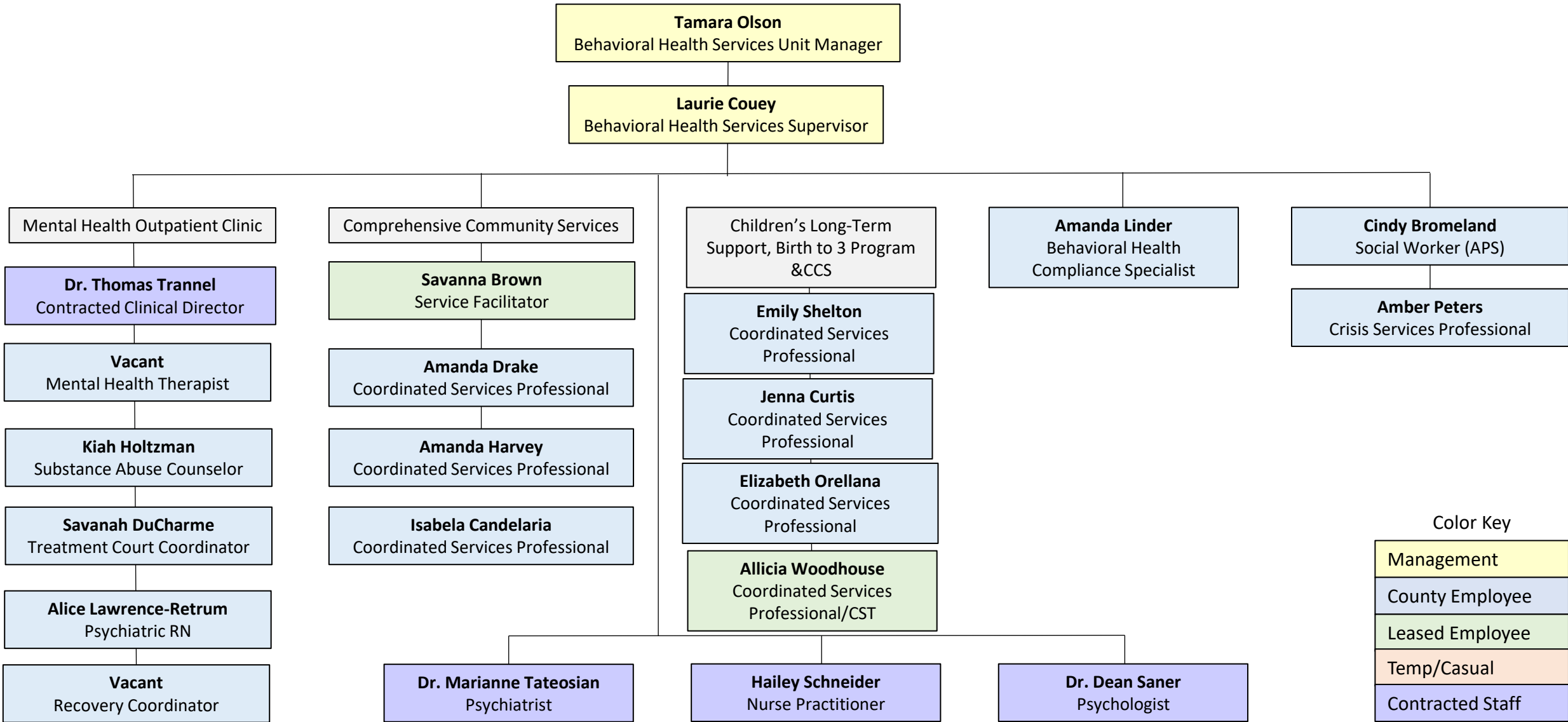
Color Key

|                  |
|------------------|
| Management       |
| County Employee  |
| Leased Employee  |
| Temp/Casual      |
| Contracted Staff |

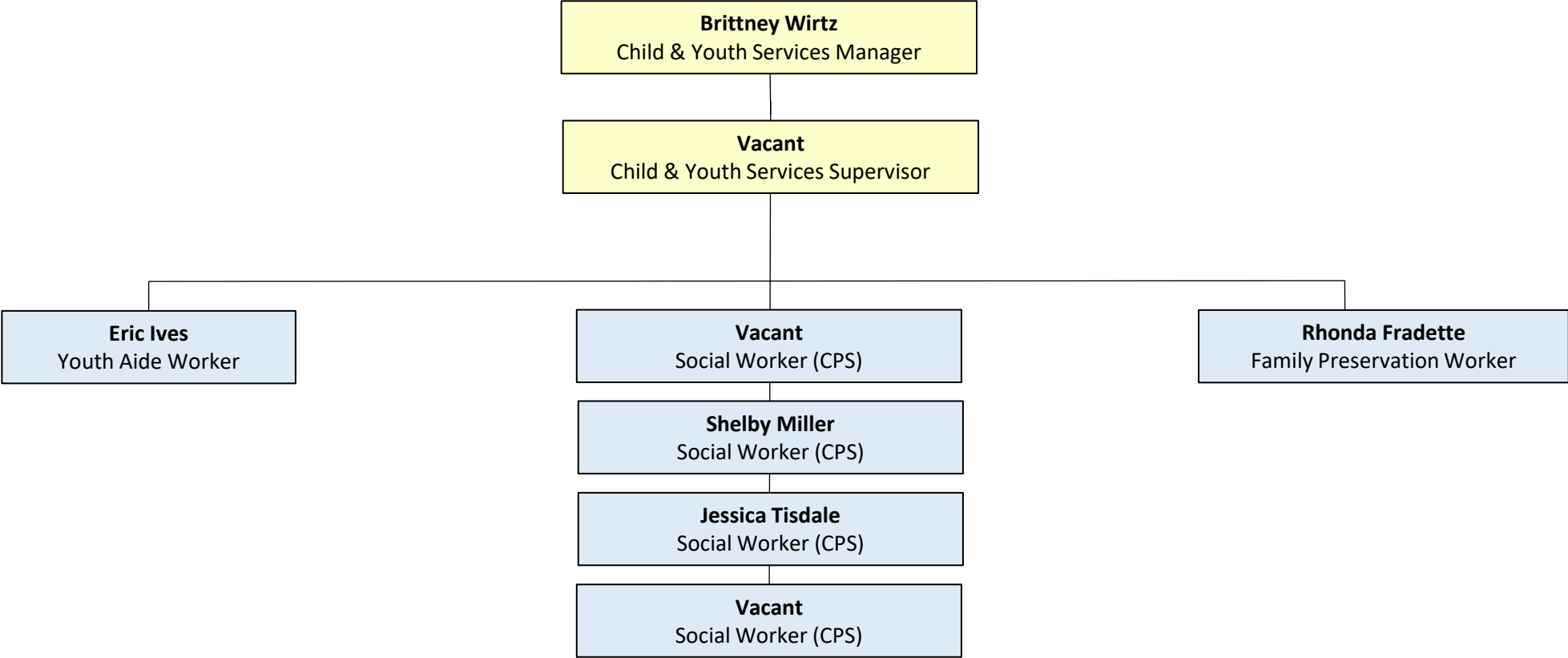
Richland County Health & Human Services  
Aging & Disability Resource Center  
Organizational Chart



Richland County Health & Human Services  
Behavioral Health Services Unit  
Organizational Chart



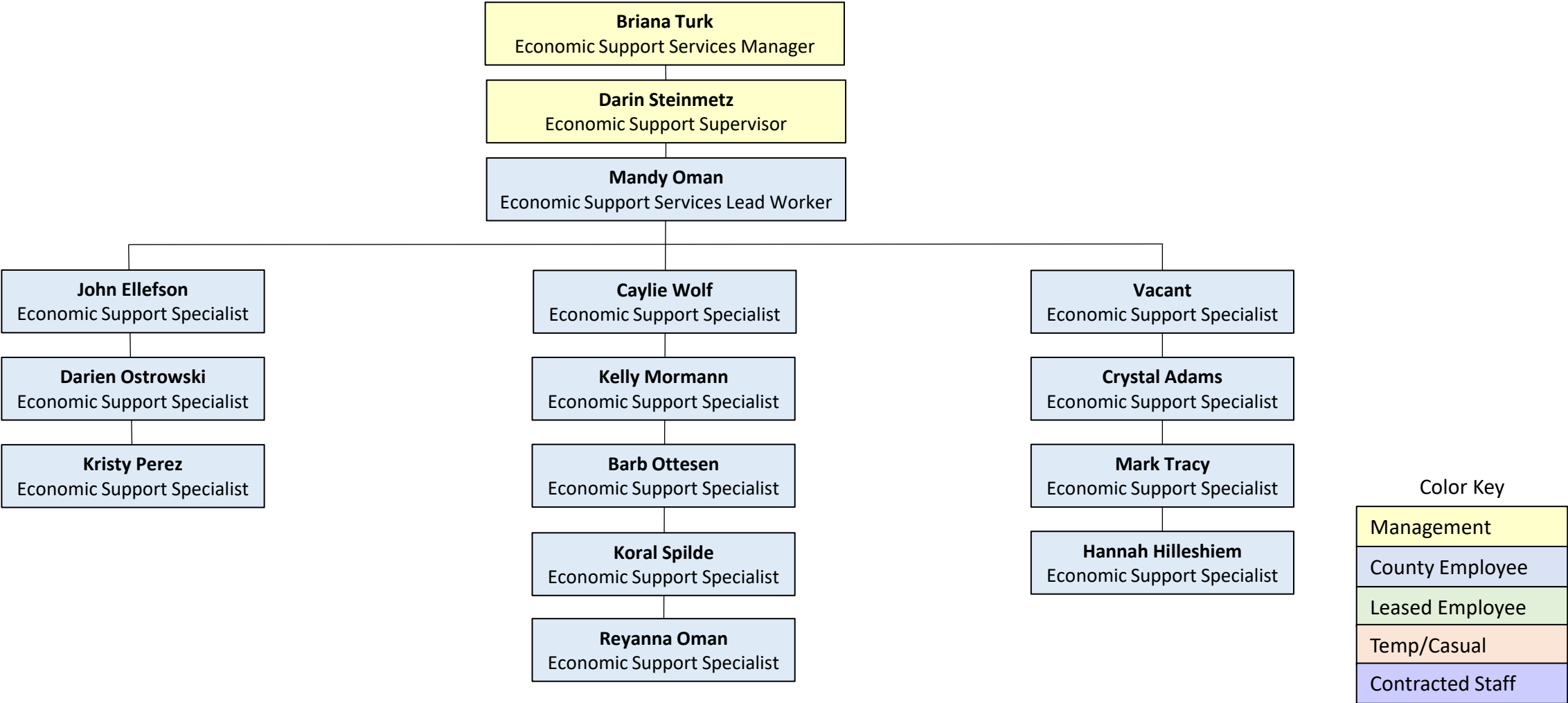
Richland County Health & Human Services  
Child & Youth Services Unit  
Organizational Chart



Color Key

|                  |
|------------------|
| Management       |
| County Employee  |
| Leased Employee  |
| Temp/Casual      |
| Contracted Staff |

Richland County Health & Human Services  
Economic Support Services Unit  
Organizational Chart



Richland County Health & Human Services  
Public Health Unit  
Organizational Chart



Color Key

|                  |
|------------------|
| Management       |
| County Employee  |
| Leased Employee  |
| Temp/Casual      |
| Contracted Staff |

**Community and Health Services Committee**  
**Agenda Item Cover**

**Agenda Item Name:** Pine Valley LPN Wage Change

|                         |                     |                       |                 |
|-------------------------|---------------------|-----------------------|-----------------|
| <b>Department:</b>      | Pine Valley Nursing | <b>Presented By:</b>  | Brittany Paulus |
| <b>Date of Meeting:</b> | 12/4/2026           | <b>Action Needed:</b> | Vote            |
| <b>Date submitted:</b>  | 11/06/2025          | <b>Referred by:</b>   |                 |

**Recommendation and/or action language:**

Administration recommends approval of the proposed wage adjustment to Step 13 for all current and new LPN positions, effective January 01, 2026

**Background:**

A wage review was conducted comparing LPN pay rates to local market standards and internal wage structures. Based on findings, current LPN wages fall below competitive benchmarks. Adjusting wages to Step 13 will help ensure equity, support staff retention, and enhance recruitment efforts. This recommendation follows a review of staffing needs, fiscal considerations, and organizational goals related to workforce stability and quality resident care.

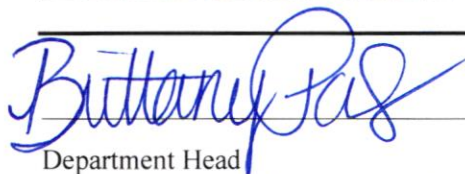
**Attachments and References:**

**Financial Review:**

We have budgeted for increases

(please check one)

|                          |                      |                       |  |
|--------------------------|----------------------|-----------------------|--|
| <input type="checkbox"/> | In adopted budget    | Fund Number           |  |
| <input type="checkbox"/> | Apportionment needed | Requested Fund Number |  |
| <input type="checkbox"/> | Other funding Source |                       |  |
| <input type="checkbox"/> | No financial impact  |                       |  |

  
Department Head



Administrator, Tricia Clements

**RESOLUTION NO. 25 - XX**

Resolution Approving New Starting Wage for Licensed Practical Nurses.

WHEREAS Licensed Practical Nurses (LPNs) are essential members of the healthcare team, providing skilled nursing care, medication administration, and critical support to residents and the interdisciplinary care team; and

WHEREAS it is the policy of Pine Valley Community Village to maintain competitive and equitable wages in order to attract and retain qualified nursing staff; and

WHEREAS a review of current wage scales and market comparisons has identified the need to adjust LPN wages to ensure fair compensation and continued recruitment and retention of skilled nursing personnel; and

WHEREAS administration has recommended an adjustment to align all current and future LPN wage rates to Step 13 on the approved wage schedule;

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval the wage rate for Licensed Practical Nurses employed by Pine Valley Community Village shall be adjusted to Step 13 of the current pay scale, in accordance with organizational policy and budgetary approval; and

BE IT FURTHER RESOLVED that effective January 01, 2026 this adjustment is made in recognition of the valuable service, commitment, and contributions of the LPN team to resident care and organizational success.

VOTE ON FOREGOING RESOLUTION

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE COMMUNITY & HEALTH  
SERVICES STANDING COMMITTEE  
(06 DECEMBER 2025)

RESOLUTION \_\_\_\_\_

FOR            AGAINST

DEREK S. KALISH  
COUNTY CLERK

SANDRA KRAMER  
LARRY ENGEL  
MARY MILLER  
ALAYNE HENDRICKS  
ROD PERRY  
DANIEL MCQUIRE

DATED: 09 DECEMBER 2025



**Pine Valley Committee  
Agenda Item Cover**

**Agenda Item Name:** Pine Valley Changes to the Addendum

|                         |             |                       |                 |
|-------------------------|-------------|-----------------------|-----------------|
| <b>Department:</b>      | Pine Valley | <b>Presented By:</b>  | Brittany Paulus |
| <b>Date of Meeting:</b> |             | <b>Action Needed:</b> | Vote            |
| <b>Date submitted:</b>  | 11/26/2025  | <b>Referred by:</b>   |                 |

**Recommendation and/or action language:**

The removal of Veterans Day from Pine Valley's recognized holiday from the Employee Handbook and the removal of listed holidays in the Addendum.

**Background:**

Pine Valley was given Veterans Day as a recognized holiday to begin in 2026, however after review, this would exceed the County's number of recognized holidays causing an imbalance and potential for exceeding of the budgets.

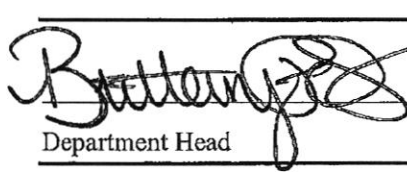
We would like to remove the listed holidays in the addendum. The main employee handbook will reflect the holiday schedule.

**Attachments and References:**

**Financial Review:**

(please check one)

|                                               |                       |  |
|-----------------------------------------------|-----------------------|--|
| <input type="checkbox"/> In adopted budget    | Fund Number           |  |
| <input type="checkbox"/> Apportionment needed | Requested Fund Number |  |
| <input type="checkbox"/> Other funding source |                       |  |
| <input type="checkbox"/> No financial impact  |                       |  |

  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Administrator, Tricia Clements

**RESOLUTION NO. 25 - XX**

**Resolution Approving The Removal of Veterans Day as a Holiday for Pine Valley**

WHEREAS Pine Valley Community Village conducts routine reviews of its paid holiday schedule to ensure alignment with operational needs, fiscal responsibility, and consistency with local governing bodies; and

WHEREAS the current number of paid holidays exceeds the number recognized by the County, resulting in an imbalance between organizational policy and county standards; and

WHEREAS maintaining a greater number of paid holidays than the County creates challenges in scheduling, staffing, and budget management; and

WHEREAS Veterans Day was given to Pine Valley in the County's recognized paid holidays and therefore contributes to the overall numbers of paid holidays, which exceeds the allowed number of holiday recognized; and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval that Veterans Day shall be removed from the list of paid holidays effective January 1, 2026; and

BE IT FURTHER RESOLVED that the Employee Handbook and all related policies will be updated to reflect the revised holiday schedule aligned with County-recognized holidays.

VOTE ON FOREGOING RESOLUTION

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE COMMUNITY & HEALTH  
SERVICES STANDING COMMITTEE  
(04 DECEMBER 2025)

RESOLUTION \_\_\_\_\_

FOR      AGAINST

DEREK S. KALISH  
COUNTY CLERK

DATED: 09 DECEMBER 2025

SANDRA KRAMER  
LARRY ENGEL  
MARY MILLER  
ALAYNE HENDRICKS  
ROD PERRY  
DANIEL MCGUIRE

**Community and Health Services Committee**  
**Agenda Item Cover**

**Agenda Item Name:** Approve 2026 Provider Contracts over \$250,000

|                         |           |                       |                     |
|-------------------------|-----------|-----------------------|---------------------|
| <b>Department:</b>      | HHS       | <b>Presented By:</b>  | Stephanie Ronnfeldt |
| <b>Date of Meeting:</b> | 12/4/2025 | <b>Action Needed:</b> | Resolution          |
| <b>Date submitted:</b>  |           | <b>Referred by:</b>   |                     |

**Recommendation and/or action language:**

Review and approve the 2026 Health & Human Services provider contracts that exceed \$250,000, and forward the recommendation on to the County Board.

**Background:**

The Richland County Procurement Ordinance, amended and approved by the County Board on October 16, 2025, provides that any contract entered into by the Department of Health and Human Services involving an expenditure more than \$250,000 must be approved by the County Board. As a result, 2026 Health & Human Services contracts that exceed \$250,000 are being presented to the Community & Health Services Standing Committee for approval, and to forward their recommendation on to the County Board.

**Attachments and References:**

2026 Health & Human Services Contract Request Summary

**Financial Review:**

See Attached 2026 Health & Human Services Contract Request Summary

(please check one)

|                                     |                      |                       |  |
|-------------------------------------|----------------------|-----------------------|--|
| <input checked="" type="checkbox"/> | In adopted budget    | Fund Number           |  |
| <input type="checkbox"/>            | Apportionment needed | Requested Fund Number |  |
| <input type="checkbox"/>            | Other funding Source |                       |  |
| <input type="checkbox"/>            | No financial impact  |                       |  |

Stephanie Ronnfeldt

Digitally signed by Stephanie  
Ronfeldt  
Date: 2025.11.23 15:23:32 -06'00'



Department Head

Administrator, Tricia Clements

## Health & Human Services Contract Request Summary

| APPROVAL NEEDED (12-4-2025)<br>2026 New Richland County HHS Contracts       |                                                                                                                                                                                                                                                                                                      |                                                                                                                                         |
|-----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| <b><i>Forward Home for Boys</i></b>                                         | Request Board approval to enter into a contract with <u>Forward Home for Boys</u> to provide child placement agency services & group home services to consumers being served by the Child & Youth Services Unit. (Richland Center)<br><br><b><i>Will need County Board Approval</i></b>              | Contract with <u>Forward Home for Boys</u> for a total amount not to exceed <b>\$250,000.</b>                                           |
| <b><i>Driftless Counseling, LLC dba Trailhead Therapy and Mentoring</i></b> | Request Board approval to enter into a contract with <u>Driftless Counseling, LLC dba Trailhead Therapy and Mentoring</u> to provide Comprehensive Community Services to clients being served by the Behavioral Health Services Unit. (Viroqua)<br><br><b><i>Will need County Board Approval</i></b> | Contract with <u>Driftless Counseling, LLC dba Trailhead Therapy and Mentoring</u> for a total amount not to exceed <b>\$1,500,000.</b> |
| <b><i>Roots Residential AFH, LLC</i></b>                                    | Request Board approval to enter into a contract with <u>Roots Residential AFH, LLC</u> to provide Adult Family Home and Comprehensive Community Services to clients being served by the Behavioral Health Services Unit. (Racine)<br><br><b><i>Will need County Board Approval</i></b>               | Contract <u>Roots Residential AFH, LLC</u> for a total amount not to exceed <b>\$750,000.</b>                                           |
| <b><i>Resting Residential, LLC</i></b>                                      | Request Board approval to enter into a contract with <u>Resting Residential, LLC</u> to provide Adult Family Home Services to clients being served by the Behavioral Health Services Unit. (Madison)<br><br><b><i>Will need County Board Approval</i></b>                                            | Contract with <u>Resting Residential, LLC</u> for a total amount not to exceed <b>\$800,000.</b>                                        |

## RESOLUTION NO. 25 - XX

Resolution Approving Provider Contracts For 2026 For The Health And Human Services Department.

WHEREAS The Richland County Procurement Ordinance amended and approved by the County Board on October 16, 2025 provides that any contract entered into by the Department of Health and Human Services involving an expenditure more than \$250,000 must be approved by the County Board, and

WHEREAS the Community and Health Services Standing Committee is now presenting the following provider contracts for 2026 to the County Board for approval:

With Forward Home for Boys of Richland Center for \$250,000 to provide child placing agency services & group home services to consumers being served by the Child & Youth Services Unit; and

With Driftless Counseling, LLC dba Trailhead Therapy and Mentoring of Viroqua for \$1,500,000 to provide Comprehensive Community Services to clients being served by the Behavioral Health Services Unit; and

With Roots Residential AFH, LLC of Racine for \$750,000 to provide Adult Family Home and Comprehensive Community Services to consumers being served by the Behavioral Health Services Unit; and

With Resting Residential, LLC of Madison for \$260,000 to provide Adult Family Home Services to consumers being served by the Behavioral Health Services Unit; and

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Community and Health Services Standing Committee to enter into the listed provider contracts for 2026;

BE IT FURTHER RESOLVED that the Director of Health and Human Services Department, Ms. Stephanie Ronnfeldt, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE COMMUNITY & HEALTH  
SERVICES STANDING COMMITTEE  
(06 DECEMBER 2025)

RESOLUTION \_\_\_\_\_

FOR      AGAINST

DEREK S. KALISH  
COUNTY CLERK

DATED: 09 DECEMBER 2025

SANDRA KRAMER  
LARRY ENGEL  
MARY MILLER  
ALAYNE HENDRICKS  
ROD PERRY  
DANIEL MCQUIRE

**Community and Health Services Committee**  
**Agenda Item Cover**

**Agenda Item Name:** 2026 Agency Fee Schedule

|                         |                           |                       |                     |
|-------------------------|---------------------------|-----------------------|---------------------|
| <b>Department:</b>      | Health and Human Services | <b>Presented By:</b>  | Stephanie Ronnfeldt |
| <b>Date of Meeting:</b> | 12/4/2025                 | <b>Action Needed:</b> | Vote                |
| <b>Date submitted:</b>  | 12/4/2025                 | <b>Referred by:</b>   |                     |

**Recommendation and/or action language:**

Motion to approve Richland County Health and Human Services 2026 Agency Fee Schedule.

**Background:**

Annually, Richland County Health and Human Services reviews their fees for services. These fees must be set and approved annually by the County Board of Supervisors. After a review of the current County Summary Fee Schedule, the following fees need to be updated under ADRC - Nutrition:

Congregate Meal - Private contribution over 60 (Suggested Donations per Meal) - \$4.00-\$6.00

Home Delivered Meals - Private Contribution over 60 (Suggested Donations per Meal) - \$4.00-\$6.00

All other fees will remain the same for 2026.

**Attachments and References:**

County Summary Fee Schedule

**Financial Review:**

(please check one)

|                                     |                      |                       |  |
|-------------------------------------|----------------------|-----------------------|--|
| <input type="checkbox"/>            | In adopted budget    | Fund Number           |  |
| <input type="checkbox"/>            | Apportionment needed | Requested Fund Number |  |
| <input type="checkbox"/>            | Other funding Source |                       |  |
| <input checked="" type="checkbox"/> | No financial impact  |                       |  |

Stephanie  
Ronfeldt

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Department Head

Administrator, Tricia Clements

## Appendix A

# Summary Fee Schedule

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| <b>Richland County Health and Human Services Fee Schedule</b>                     | <b>Resident</b> | <b>Non-Resident</b> |
|-----------------------------------------------------------------------------------|-----------------|---------------------|
| <b>ADRC - Nutrition</b>                                                           |                 |                     |
| Congregate Meal- Private contribution over 60 (Suggested Donations per Meal)      | \$4.00          |                     |
| Individuals Under 60 With Waiver - Per Meal                                       | \$12.60         |                     |
| Home Delivered Meals- Private Contribution over 60 (Suggested Donations per meal) | \$4.00          |                     |
| <b>ADRC - Transportation</b>                                                      |                 |                     |
| <b>Driver Escort: Private Pay/Disabled/Over 60</b>                                |                 |                     |
| Under 100 Miles                                                                   | \$20.00         |                     |
| 101-140 Miles                                                                     | \$25.00         |                     |
| 141-170 Miles                                                                     | \$30.00         |                     |
| 171-200 Miles                                                                     | \$40.00         |                     |
| 201+ (up to 200 Miles, Then Federal IRS Rate Per Mile)                            | \$40.00         |                     |
| <b>Bus Routes Private Pay</b>                                                     |                 |                     |
| One Way                                                                           | \$3.00          |                     |
| Round Trip                                                                        | \$5.00          |                     |
| <b>Wheelchair Transport - Private Pay</b>                                         |                 |                     |
| Driver Fee                                                                        | \$14.00         |                     |
| Mileage - Per Mile                                                                | \$0.75          |                     |
| Coordination Fee                                                                  | \$12.00         |                     |
| <b>Behavior Health Services</b>                                                   |                 |                     |
| AODA Assessment - Hourly                                                          | \$200.00        | \$225.00            |
| AODA Assessment - No Show Fee                                                     | \$100.00        | \$110.00            |
| AODA Counseling Group - Hourly                                                    | \$55.00         | \$65.00             |
| AODA Individual Counseling - Hourly                                               | \$160.00        | \$170.00            |
| AODA No-Show Individual Counseling                                                | \$50.00         | \$60.00             |
| Birth to Three Parental Pay Limits                                                | Varies          | N/A                 |
| Choices                                                                           | \$180.00        | N/A                 |
| CLTS Parental Pay Limits                                                          | Varies          | N/A                 |
| Crisis Services - Hourly                                                          | \$120.00        | N/A                 |
| Domestic Violence Assessment                                                      | \$400.00        | \$500.00            |
| Domestic Violence No-Show Assessment                                              | \$100.00        | \$150.00            |
| Domestic Violence Group - Per Group                                               | \$40.00         | \$50.00             |
| Domestic Violence No-Show Group                                                   | \$20.00         | \$30.00             |
| IDP Assessment                                                                    | \$350.00        | N/A                 |
| IDP No Show Fee                                                                   | \$150.00        | N/A                 |
| IDP Amendment                                                                     | \$100.00        | N/A                 |
| Mental Health Assessment - Hourly                                                 | \$250.00        | \$300.00            |
| Mental Health No-Show Assessment                                                  | \$150.00        | \$160.00            |
| M.H. Tech/Rehabilitation Worker - Hourly                                          | \$75.00         | N/A                 |
| Mental Health Individual Counseling - Hourly                                      | \$200.00        | \$210.00            |
| Mental Health No-Show Individual Counseling                                       | \$60.00         | \$70.00             |
| Mental Health Therapy Group - Hourly                                              | \$60.00         | \$70.00             |
| Out of State IDP                                                                  | \$470.00        | N/A                 |
| Psychiatric Evaluation - Hourly                                                   | \$350.00        | \$400.00            |
| Psychiatric Medication Management - Hourly                                        | \$200.00        | \$250.00            |
| Psychiatric Nurse Practitioner Evaluation - Hourly                                | \$250.00        | \$300.00            |
| Psychiatric Nurse Practitioner Medication Management - Hourly                     | \$150.00        | \$200.00            |
| Psychologist - Hourly                                                             | \$250.00        | \$300.00            |
| R.N./BSW - Hourly                                                                 | \$125.00        | N/A                 |
| Underage Drinking Assessment                                                      | \$200.00        | \$225.00            |

| <b>Public Health Services</b>                                                                                                                                                                | <b>Fee</b>                                                      |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|--|
| Adult Hepatitis B                                                                                                                                                                            | \$65.00                                                         |  |
| TB Skin Test                                                                                                                                                                                 | \$25.00                                                         |  |
| Copy of TB Results                                                                                                                                                                           | \$10.00                                                         |  |
| Flu Vaccines Regular                                                                                                                                                                         | \$45.00                                                         |  |
| Flu Vaccines High Dose                                                                                                                                                                       | \$65.00                                                         |  |
| <b>Child &amp; Youth Services</b>                                                                                                                                                            |                                                                 |  |
| Out of Home Placement                                                                                                                                                                        | Varies                                                          |  |
| Secure Detention                                                                                                                                                                             | Varies                                                          |  |
| Step Parent Adoption - Home Study                                                                                                                                                            | \$350.00                                                        |  |
|                                                                                                                                                                                              |                                                                 |  |
| * Ability to Pay Applications Available                                                                                                                                                      |                                                                 |  |
| * Medical Assistance Co-Payments - See MA Schedule                                                                                                                                           |                                                                 |  |
| * Priority of Services Will Go to Richland County Residents First                                                                                                                            |                                                                 |  |
|                                                                                                                                                                                              |                                                                 |  |
|                                                                                                                                                                                              |                                                                 |  |
| <b>Fees for Guardianship and Protective Placement</b>                                                                                                                                        | <b>Fee</b>                                                      |  |
| Uncontested,(no adversary counsel appointed) guardianship and/or protective placement/services cases, including chapter 51/54 conversions                                                    | \$300.00                                                        |  |
| If adversary counsel is appointed                                                                                                                                                            | \$225.00                                                        |  |
| If an evidentiary hearing held                                                                                                                                                               | \$525.00                                                        |  |
| For contested annual Watts reviews, if evidentiary hearing is ordered                                                                                                                        | \$300.00                                                        |  |
| In cases where county is not the petitioner, for the services of the adult protective services worker to do an assessment of the ward and a placement study and recommendation for placement | \$175.00                                                        |  |
| For successor guardian of person and estate                                                                                                                                                  | \$250.00                                                        |  |
|                                                                                                                                                                                              |                                                                 |  |
|                                                                                                                                                                                              |                                                                 |  |
| <b>Ambulance Fees</b>                                                                                                                                                                        | <b>Fees</b>                                                     |  |
| No Transport - lift assist. w/o treatment                                                                                                                                                    | \$100.00                                                        |  |
| No Transport - W/ assessment & treatment                                                                                                                                                     | \$300.00                                                        |  |
| BLS Base Rate                                                                                                                                                                                | \$800.00                                                        |  |
| ALS Base Rate                                                                                                                                                                                | \$1,000.00                                                      |  |
| ALS II                                                                                                                                                                                       | \$1,300.00                                                      |  |
| Mileage                                                                                                                                                                                      | \$25.00                                                         |  |
| Standby Time & Fire Assist. Call                                                                                                                                                             | \$250.00 for first two hours, \$100.00 hour per additional hour |  |
|                                                                                                                                                                                              |                                                                 |  |
|                                                                                                                                                                                              |                                                                 |  |
| <b>Land Conservation Fees</b>                                                                                                                                                                | <b>Fee</b>                                                      |  |
| <b>Farmland Preservation Program</b>                                                                                                                                                         |                                                                 |  |
| Compliance Letter - each                                                                                                                                                                     | \$20.00                                                         |  |
| Late Fee - Form requested after Jan 15th - each                                                                                                                                              | \$40.00                                                         |  |
| <b>Livestock Siting License</b>                                                                                                                                                              | \$1,000.00                                                      |  |
| <b>Manure Storage</b>                                                                                                                                                                        |                                                                 |  |
| <250,000 Gallons                                                                                                                                                                             | \$250.00                                                        |  |
| 250,000 - 5 Million Gallons                                                                                                                                                                  | \$500.00                                                        |  |
| > 5 Million Gallons                                                                                                                                                                          | \$750.00                                                        |  |
| Closure of Facility                                                                                                                                                                          | \$100.00                                                        |  |
| After the Fact                                                                                                                                                                               | \$300.00                                                        |  |
| Late Nutrient Management Plan - per month                                                                                                                                                    | \$50.00                                                         |  |
|                                                                                                                                                                                              |                                                                 |  |

| <b>Zoning Fees</b>                                                                                                                                | <b>Type of Permit</b> | <b>Fee</b>                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------------|
| Single Family Residence                                                                                                                           | Land Use              | <2,000 Sq. Ft. Total \$225.00                       |
|                                                                                                                                                   | Land Use              | >2,000 Sq. Ft Total \$325.00                        |
| Multi-Family Residence                                                                                                                            | Land Use              | <2,000 Sq. Ft. Total \$225.00                       |
|                                                                                                                                                   | Land Use              | >2,000 Sq. Ft Total \$325.00                        |
| Resident Addition                                                                                                                                 | Land Use              | \$75.00 >\$2,000.00 and <50% of Original Sq. Ft.    |
|                                                                                                                                                   | Land Use              | \$150.00 > 49% Increase Over Original Floor Sq. Ft. |
| Resident Garage, Attached                                                                                                                         | Land Use              | \$100.00                                            |
| Resident Garage, Detached                                                                                                                         | Land Use              | \$100.00                                            |
| Residence Shed                                                                                                                                    | Land Use              | \$100.00                                            |
| Porch/Deck                                                                                                                                        | Land Use              | \$75.00                                             |
| Ag Storage                                                                                                                                        | Land Use              | \$125.00                                            |
| Animal Storage                                                                                                                                    | Land Use              | \$125.00                                            |
| Ag Storage > 999 Sq. Ft.                                                                                                                          | Land Use              | \$150.00                                            |
| Animal Storage >999 Sq Ft.                                                                                                                        | Land Use              | \$150.00                                            |
| Floodplain or Shoreline/Wetland                                                                                                                   | Land Use              | \$125.00                                            |
| Floodplain or Shoreline/Wetland ( If Onsite Inspection Necessary)                                                                                 | Land Use              | \$175.00                                            |
| Sign                                                                                                                                              | Land Use              | \$65.00                                             |
| Commercial                                                                                                                                        | Land Use              | \$525.00                                            |
| Industrial                                                                                                                                        | Land Use              | \$525.00                                            |
| Late Fee                                                                                                                                          | Land Use              | \$500.00 + original fee                             |
| Renewals                                                                                                                                          | Land Use              | \$5.00                                              |
| County Address Signs                                                                                                                              | Cty Address Signs     | \$100.00                                            |
| Second Visit ( If Driveway Isn't Marked)                                                                                                          | Cty Address Signs     | \$50.00                                             |
| Permit to rezone a single parcel of 4 or less non-contiguous parcels, with a separate fee for the single parcel or for each non-contiguous parcel | Zoning                | \$500.00                                            |
| Special Use Permit                                                                                                                                | Zoning                | \$500.00                                            |
| Conditional Use Permit                                                                                                                            | Zoning                | \$500.00                                            |
| Application for a rezone and conditional use permit on the same application                                                                       | Zoning                | \$800.00                                            |
| Variance or special exception permit from BOA                                                                                                     | Zoning                | \$500.00                                            |
| Permit for Mobil Tower Siting                                                                                                                     | Zoning                | \$3,000.00                                          |
| Sanitary Permits                                                                                                                                  | Sanitary              | \$550.00                                            |
| Sanitary Permits Maintenance Agreement                                                                                                            | Sanitary              | 30.00 recording fee                                 |
| Rezone no-land division of existing parcels                                                                                                       | Zoning                | \$125.00                                            |
| Permit for Mobil Tower Class 2 Collocation                                                                                                        | Zoning                | \$500.00                                            |
| Digital Date Requests (GIS files, etc.)                                                                                                           | Other                 | \$50.00                                             |
| Maintainance Report Filing Fee - within 90 days                                                                                                   | Sanitary              | \$25.00                                             |
| Maintainance Report Filing Fee - after 90 days                                                                                                    | Sanitary              | \$50.00                                             |
| Renewals                                                                                                                                          | Sanitary              | \$125.00                                            |
| Transfers                                                                                                                                         | Sanitary              | \$125.00                                            |
| Ordinance Copies                                                                                                                                  | Ordinance             | \$.25 per page                                      |
| Soil Testing Filing Fee                                                                                                                           | Other                 | \$125.00                                            |
| Minor Subdivision Review/Certified Survey Map                                                                                                     | Land Division         | \$100.00 plus \$20.00 per lot                       |
| Preliminary Plats - Sewered & Unsewered                                                                                                           | Land Division         | \$350.00 plus \$20.00 per lot                       |
| Final State Plat                                                                                                                                  | Land Division         | \$350.00 plus \$20.00 per lot                       |
| Final County Plat                                                                                                                                 | Land Division         | \$350.00 plus \$20.00 per lot                       |
| Preliminary Condominium Plat                                                                                                                      | Land Division         | \$350.00 plus \$20.00 per lot                       |
| Final Condominium Plat                                                                                                                            | Land Division         | \$350.00 plus \$20.00 per lot                       |
| Copies                                                                                                                                            | Miscellaneous         | \$.25 each                                          |
| Handling and Shipping                                                                                                                             | Other                 | \$5.00 plus postage                                 |
| Scanned Copies                                                                                                                                    | Other                 | \$1.00 per sheet                                    |
| Copies of Photographs                                                                                                                             | Other                 | \$.50 per sheet                                     |

|                                                     |       |          |
|-----------------------------------------------------|-------|----------|
| Short-term Rental Obtaining License/License Renewal | Other | \$200.00 |
|-----------------------------------------------------|-------|----------|

| Nonmetallic Mining Fees                                                                          | Fees               |           |
|--------------------------------------------------------------------------------------------------|--------------------|-----------|
| <b>DNR Fees Collected by County, Mine size in Unclaimed Acres, Rounded to Nearest Whole Acre</b> | <b>Annual Fees</b> |           |
| 1 to 5 Acres (does not include mines < 1 acre)                                                   | \$35.00            |           |
| 6 to 10 Acres                                                                                    | \$70.00            |           |
| 11 to 15 Acres                                                                                   | \$105.00           |           |
| 16 to 25 Acres                                                                                   | \$140.00           |           |
| 26 to 50 Acres                                                                                   | \$160.00           |           |
| 51 Acres or Larger                                                                               | \$175.00           |           |
| Inactive Mine                                                                                    | \$15.00            |           |
| <b>County Fees</b>                                                                               | <b>Fees</b>        |           |
| Annual Fees                                                                                      | \$120.00 per acre  |           |
| Plan Review                                                                                      | \$900.00           | flat rate |
| Modification of Plan                                                                             | \$500.00           | flat rate |
| Expedited Fee                                                                                    | \$500.00           | flat rate |
| Inactive Mine                                                                                    | \$75.00            |           |
|                                                                                                  |                    |           |
|                                                                                                  |                    |           |
| <b>Digital Data and Custom Map Fee Schedule</b>                                                  | <b>Fees</b>        |           |
| <b>Paper Map</b>                                                                                 |                    |           |
| 3.5 x 2                                                                                          |                    |           |
| 8.5 x 11                                                                                         | \$2.80             |           |
| 8.5 x 14                                                                                         | \$3.60             |           |
| 11x 17                                                                                           | \$5.65             |           |
| 17 x 22                                                                                          | \$11.25            |           |
| 22 x 34                                                                                          | \$22.50            |           |
| 28 x 40                                                                                          | \$33.60            |           |
| 34 x 44                                                                                          | \$45.00            |           |
| Custom                                                                                           | \$.03/sq. inch     |           |
| <b>Scan Price</b>                                                                                |                    |           |
| 3.5 x 2                                                                                          |                    |           |
| 8.5 x 11                                                                                         | \$0.25             |           |
| 8.5 x 14                                                                                         | \$0.25             |           |
| 11x 17                                                                                           | \$3.00             |           |
| 17 x 22                                                                                          | \$4.50             |           |
| 22 x 34                                                                                          | \$6.00             |           |
| 28 x 40                                                                                          | \$7.50             |           |
| 34 x 44                                                                                          | \$9.00             |           |
| Custom                                                                                           | \$.02/sq.inch      |           |
|                                                                                                  |                    |           |
| <b>Digital Data and Custom Map Fee Schedule (continued)</b>                                      | <b>Fees</b>        |           |
| <b>Laminating Price</b>                                                                          |                    |           |
| 3.5 x 2                                                                                          | \$1.00             |           |
| 8.5 x 11                                                                                         | \$1.25             |           |
| 8.5 x 14                                                                                         | \$1.75             |           |
| 11x 17                                                                                           | \$5.00             |           |
| 17 x 22                                                                                          | \$6.00             |           |
| 22 x 34                                                                                          | \$7.00             |           |
| 28 x 40                                                                                          | \$12.00            |           |
| 34 x 44                                                                                          | \$16.00            |           |
| Custom                                                                                           | \$.10/sq. inch     |           |

|                                                                  |                                                                                      |                                     |
|------------------------------------------------------------------|--------------------------------------------------------------------------------------|-------------------------------------|
| <b>Highway Department Fees</b>                                   | <b>Fees</b>                                                                          |                                     |
| Driveway Permits                                                 | \$150.00                                                                             |                                     |
|                                                                  |                                                                                      |                                     |
|                                                                  |                                                                                      |                                     |
| <b>Sheriff's Department Fees</b>                                 | <b>Fees</b>                                                                          |                                     |
| All Open Records Requests                                        | \$25.00                                                                              | Plus per hour fee after intial hour |
| Documents                                                        | \$.60 per page digitally                                                             |                                     |
|                                                                  | \$1.00 per page printed                                                              |                                     |
| Video Request                                                    | \$5.00 per video                                                                     |                                     |
| Radio Traffic/Phone Conversations                                | \$25.00                                                                              |                                     |
| CD's/DVD's with requested information                            | \$10.00 per disc                                                                     |                                     |
| Civil Process Fee                                                | \$100.00 per person/entity                                                           |                                     |
|                                                                  | \$25.00 for additional person if at same address                                     |                                     |
| Sheriff Sale                                                     | \$150.00                                                                             |                                     |
| Huber Charges (incl. room, meals, Sales Tax and Laundry)         | \$25.00 per day, \$175.00 per week                                                   |                                     |
| Electronic Monitoring                                            | \$30.00 per day, \$210.00 per week                                                   |                                     |
| Escorts/Security                                                 | \$75.00 per hour/per deputy & \$1.00 per mile/per squad, admin fee \$50.00 to set up |                                     |
|                                                                  |                                                                                      |                                     |
|                                                                  |                                                                                      |                                     |
| <b>Fairgrounds Fees</b>                                          | <b>Fees</b>                                                                          |                                     |
| <b>Fair Exhibitor Fees</b>                                       |                                                                                      |                                     |
| Junior Entry                                                     | \$6.00                                                                               |                                     |
| Open Entry                                                       | \$10.00                                                                              |                                     |
| <b>Gate Fees - (included the grandstand)</b>                     |                                                                                      |                                     |
| Adult (ages 13-61) Daily                                         | \$10.00                                                                              |                                     |
| Adult (ages 13-61) Season                                        | \$20.00                                                                              |                                     |
| Seniors, Military & First Responders - Daily (Sat & Sunday Only) | \$5.00                                                                               |                                     |
| Seniors, Military & First Responders -Season-                    | \$20.00                                                                              |                                     |
| Children (ages 6-12) Daily                                       | \$5.00                                                                               |                                     |
| Children (ages 6-12) Season                                      | \$10.00                                                                              |                                     |
| Children 5 & under                                               | Free                                                                                 |                                     |
| <b>Vendor Fees - Includes Electricity</b>                        |                                                                                      |                                     |
| Service Clubs                                                    | \$300.00 Flat Rate, plus \$20 per appliance                                          |                                     |
| AV Miller Building                                               | \$100.00 fiate rate                                                                  |                                     |
| AV Miller Building - unmanned display tables                     | \$200.00 flat rate                                                                   |                                     |
| <b>Outside Food Vendor</b>                                       |                                                                                      |                                     |
| Up to 10 feet                                                    | \$250.00                                                                             |                                     |
| Up to 20 feet                                                    | \$425.00                                                                             |                                     |
| Up to 30 feet                                                    | \$575.00                                                                             |                                     |
| <b>Outside Non-food Vendor</b>                                   |                                                                                      |                                     |
| Up to 12 feet                                                    | \$150.00                                                                             |                                     |
| up to 20 feet                                                    | \$250.00                                                                             |                                     |
| <b>Camping Rates</b>                                             |                                                                                      |                                     |
| <b>Fairgrounds Camping (shower and bath facilities on site)</b>  |                                                                                      |                                     |
| Tent                                                             | \$15.00 per day                                                                      |                                     |
| RV/Camper                                                        | \$25.00 per day                                                                      |                                     |
| Fair & Affiliated Youth Groups                                   | \$15.00 per day                                                                      |                                     |
| <b>Pier Park and Viola</b>                                       |                                                                                      |                                     |
| Tent                                                             | \$20.00 per day                                                                      |                                     |

|                                                                             |                                                                                   |  |
|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------------|--|
| RV/Camper                                                                   | \$25.00 per day                                                                   |  |
| <b>Clerk of Courts Fees</b>                                                 | <b>Fees</b>                                                                       |  |
| Copies                                                                      | \$1.25 per page                                                                   |  |
| Certified Copies                                                            | \$5.00 per document                                                               |  |
| Payment Plan Setup                                                          | \$15.00                                                                           |  |
| Mailing Summons/Complaints                                                  | \$2.00                                                                            |  |
| Judgement Docketing                                                         | \$5.00                                                                            |  |
| Transmittal of Copies (fax or email)                                        | \$5.00 per document                                                               |  |
| Motion to Reopen (small claims, Traffic, Non-Criminal Ordinance Judgements) | \$50.00                                                                           |  |
| Motion to Change - Child Support                                            | \$30.00                                                                           |  |
| Motion to Change - Custody or Placement                                     | \$50.00                                                                           |  |
|                                                                             |                                                                                   |  |
| <b>County Clerk Fees</b>                                                    | <b>Fees</b>                                                                       |  |
| Marriage License                                                            | \$75.00                                                                           |  |
| Marriage License Waiver                                                     | \$15.00                                                                           |  |
| Plat Books                                                                  | \$35.00                                                                           |  |
| Copies of County Directory                                                  | \$15.00                                                                           |  |
| Maps                                                                        | \$2.00                                                                            |  |
| Faxes                                                                       | \$.25 per page                                                                    |  |
| Copies                                                                      | \$.25 per page                                                                    |  |
|                                                                             |                                                                                   |  |
| <b>Child Support Fees</b>                                                   | <b>Fees</b>                                                                       |  |
| Genetic Testing                                                             | \$69.00                                                                           |  |
| Copies                                                                      | \$.25 per page                                                                    |  |
|                                                                             |                                                                                   |  |
| <b>Treasurer's Fees</b>                                                     | <b>Fees</b>                                                                       |  |
| Copies                                                                      | \$.25 per page                                                                    |  |
| Bulk Data File                                                              | \$50.00                                                                           |  |
| Misc. Tax Files                                                             | \$10.00                                                                           |  |
|                                                                             |                                                                                   |  |
| <b>Register of Deeds Fees</b>                                               | <b>Fees</b>                                                                       |  |
| <b>Recording Documents</b>                                                  |                                                                                   |  |
| Deeds, Mortgages, Land Contracts, Satisfactions and Misc. Documents         | \$30.00                                                                           |  |
| HT-110 & TOD-110                                                            | \$30.00                                                                           |  |
| <b>Document Copies or Certified Copies</b>                                  |                                                                                   |  |
| Copies of Recorded Documents                                                | \$2.00 first page, \$1.00 each additional page                                    |  |
| Certified Copies                                                            | Additional \$1.00 per page                                                        |  |
| <b>Plat Fees</b>                                                            |                                                                                   |  |
| Filing Fees-subdivision, cemetery, condominium                              | \$50.00                                                                           |  |
| Dept. of Transportation Plats (TPP)                                         | \$25.00, with one page being on plat                                              |  |
| Plat Copies                                                                 | \$7.00 first page, \$6.00 each additional page                                    |  |
| <b>Vital Records</b>                                                        |                                                                                   |  |
| Birth, Death, Divorce and Marriage                                          | \$20.00 first copy, and \$3.00 for each additional copy if purchased at same time |  |
|                                                                             |                                                                                   |  |

| <b>Register in Probate</b>              | <b>Fees</b>                              |  |
|-----------------------------------------|------------------------------------------|--|
| Copies                                  | \$1.00 per page                          |  |
| Certified Copies                        | \$3.00 per document plus \$1.00 per page |  |
|                                         | copy fee                                 |  |
| Wills For Safe Keeping                  | \$10.00                                  |  |
| <b>Probate Filing Fee</b>               |                                          |  |
| Estates valued at \$10,000.00 or less   | \$20.00                                  |  |
| Estates valued at more than \$10,000.00 | 0.2% of Inventory Assets                 |  |
| Claim against Estate                    | \$3.00                                   |  |
| Research Fee on Wills or Probate        | \$4.00                                   |  |
| <b>Inventory Fee for Guardianships</b>  |                                          |  |
| When assets are \$50,000.00 or less     | \$20.00                                  |  |
| When assets are over \$50,000.00        | 0.2% of Inventory Assets                 |  |
|                                         |                                          |  |