

Richland County Community & Health Services Standing Committee

Date Posted: October 30, 2025

NOTICE OF MEETING

Please be advised that the Richland County Community & Health Services Standing Committee will convene on Thursday, November 6, 2025, at 9:30 AM in the Richland County Board Room of the Courthouse located at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/community-and-health-services-committee/>

If you have any trouble accessing the meeting, please contact MIS Support at 608-649-4371 (phone) or mis@co.richland.wi.us (email).

AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From October 2, 2025 Meeting
6. Public Comment
7. Reports
 - A. HHS Director: Administrative Report
 - B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000)
 - C. HHS 2025 Budget Summary & Richland County Placement Report
 - D. Pine Valley Community Village: Administrative Report
 - E. Child Support Agency: Quarterly Updates & Agency Report
8. Discussion & Possible Action: Approval Of Opioid Settlement Grant Applications
9. Correspondence
10. Future Agenda Items
11. Adjourn

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Tricia Clements, County Administrator at 181 W. Seminary St., Richland Center, WI 53581 or call 608-647-2197.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Community & Health Services Standing Committee.

Derek S. Kalish
County Clerk

Richland County

Community & Health Services Standing Committee

October 2, 2025

The Richland County Community & Health Services Standing Committee convened on Thursday, October 2, 2025 in person and virtually at 9:33 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Vice-Chair Kramer called the meeting to order at 09:33 AM.

Roll Call: County Clerk Kalish conducted roll call. Committee member(s) present: Mary Miller, Sandra Kramer, Larry Engel, Alayne Hendricks, Dr. Jerel Berres, and Francis Braithwaite. Committee member(s) absent: Daniel McGuire and Cindy Chicker.

Verification of Open Meetings Law Compliance: County Clerk Kalish confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion Engel, second by Miller to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From September 4, 2025 Meeting: Motion by Braithwaite second by Engel to approved the minutes of the September 4, 2025 meeting. Motion carried and minutes declared approved.

Public Comment: None.

Election Of Committee Chair And Vice-Chair: Committee Vice-Chair Kramer opened the floor for nominations for a member to serve as the Committee Chair. Supervisor Miller nominated Supervisor Kramer to serve as Committee Chair. Supervisor Engel noted concerns with a previous county employee serving the Community & Health Services Standing Committee in the capacity of the Committee Chair. Supervisor Engel nominated himself to serve as Committee Chair. After asking three times and hearing no other nominations, Committee Vice-Chair Kramer closed the floor for nominations. Voice vote taken and Vice-Chair Kramer declared Chair of the Community & Health Services Standing Committee.

Committee Chair Kramer opened the floor for nominations for a member to serve as the Committee Vice-Chair. Supervisor Hendricks nominated Supervisor Engel to serve as Committee Vice-Chair. After asking three times and hearing no other nominations, Committee Chair Kramer closed the floor for nominations. Voice vote taken and Supervisor Engel declared Vice-Chair of the Community & Health Services Standing Committee.

Reports

A. HHS Director - Administrative Report: HHS Director Ronnfeldt provided brief updates on departmental activities. Brief discussion followed.

B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000): Business & Financial Services Manager Levy briefly reviewed the expenditures report. Brief discussion followed.

Richland County Community & Health Services Standing Committee

C. HHS Budget Summary & Richland County Placement Report: Business & Financial Services Manager Levy briefly reviewed the budget summary and placement report. Director Ronnfeldt provided information regarding placement costs requested at the last committee meeting. Brief discussion followed.

D. 2026 Health & Human Services Budget Update: Business & Financial Services Manager Levy noted there were no changes to the budget from what was presented at the last meeting.

Mental Health Presentation: Evan Ewing reviewed the Community Health Improvement Plan. Discussion followed.

Discussion & Possible Action - Resolution Approving Provider Contract Amendments For 2025 For The Health And Human Services Department: Motion by Miller second by Braithwaite to approve the provider contract amendments for 2026 for the Health and Human Services Department. Motion carried and item forwarded to County Board for approval.

Discussion & Possible Action – Approve The Application And Subsequent Acceptance Of The 2026 85.21 Specialized Transportation Grant: Motion by Engel second by Berres to approve the application and subsequent acceptance of the 2026 85.21 Specialized Transportation grant. Motion carried and item forwarded to County Board for approval.

Discussion & Possible Action – Approve The 2026 Vehicle Memorandum Of Understanding With Pine Valley Community Village: Motion by Engel second by Hendricks to approve the 2026 Vehicle Memorandum of Understanding with Pine Valley Community Village. Motion carried and Memorandum of Understanding declared approved.

Discussion & Possible Action – Resolution Urging The State Of Wisconsin To Provide Funding To Offset The County Fiscal Impact Caused By The Enacted Federal SNAP Changes, And To Work With Counties To Ensure Adequate Resources For The Administration Of Foodshare And Related Programs: Motion by Braithwaite second by Hendricks to approve resolution. Motion carried and item forwarded to County Board for approval.

Discussion & Possible Action – Resolution Authorizing Payment Of CMS Fines For Pine Valley Community Village: Pine Valley Community Village Administrator Paulus provided brief background information of resolution and events that led to the CMS penalty. Motion by Miller second by Berres to authorize payment of CMS penalty. Brief discussion regarding the consequences not paying the penalty followed. Motion carried and item forwarded to County Board for approval.

Correspondence: None.

Future Agenda Items:

Discussion & Possible Action: Approval Of 2026 Provider Contracts

Discussion & Possible Action: Approval Of Opioid Settlement Grant Applications

Adjourn: Motion by Engel second by Braithwaite to adjourn. Motion carried and meeting adjourned at 10:36 AM.

Richland County
Community & Health Services Standing Committee

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "Derek S. Kalish", with a stylized flourish at the end.

Derek S. Kalish
County Clerk

DRAFT

HHS November 2025 Unit Updates

ADRC

The ADRC received notification that it's application for the 2026 5310 Operating Expense grant for the Transportation has been approved. This grant ensures the ADRC will be able to continue to offer bus routes throughout the county. These routes ensure that individuals who live outside of Richland Center have access to food, medical care, socialization opportunities and have the ability to tend to personal business.

The ADRC just submitted the 2026 85.21 Specialized Transportation grant application. This grant supports the Volunteer Driver Escort and Bus program.

Medicare Open Enrollment season started on October 15th and runs until December 7th. There has been a lot of changes this year including numerous Medicare Advantage plans and Medicare Part D plans that are no longer providing coverage to Richland County residents. These individuals have to find new plans for 2026. This along with the government shutdown, is making the season more challenging than in years past.

Due to it's overwhelming success, the Richland County Nutrition Program is offering Rise and Dine November 21st and December 19th from 8:00 am – 10:00 am, at the Phoenix Center. This program is for individuals over 60 and provides breakfast for a suggested contribution of \$5.00.

Behavioral Health

While specific numbers were not tracked this month, due to the resignation of the Behavioral Health Manager in September, note that the Behavioral Health Unit staff continue to work hard to provide services to the community because they know the importance of their work and take pride in that work. With that said, there is hope that the manager position will be filled soon and introductions can be made at next month's meeting.

Child and Youth Services

The Child and Youth Services Unit currently has 4 children placed in "out of home" care: 2 placements are with relatives, and 1 is a foster home placement.

This past month, the CYS Unit has seen an increase in CPS reports, warranting investigations as well as increases in Youth Justice referrals being sent.

Aliyah Ruhland was hired at the beginning of October to fill a case manager position. Aliyah previously interned with the unit last year so she was able to jump in and start working on some things. The unit currently has 1 open social worker position.

Economic Support

Below you will find the number of calls answered by Capital Consortium so far this year. The answer rate continues to be above the 85% benchmark set by the state.

MONTH:	WHOLE CONSORTIUM INBOUND OFFERED	WHOLE CONSORTIUM - ANSWERED	ANSWER RATE
Jan-25	26,871	23,216	86.40%
Feb-25	21,317	20,527	96.29%
Mar-25	21,804	21,158	97.04%
Apr-25	22,145	21,548	97.30%
May-25	21,201	20,604	97.18%
Jun-25	21,973	21,184	96.41%
Jul-25	22,986	22,235	96.73%
Aug-25	20,852	19,912	95.49%
Sep-25	23,191	21,534	92.85%

Of the calls answered by the consortium, Richland County answered 2,082 calls. We had 9 ESS taking calls in that month. With 9 ESS, our goal is to answer 7.75% of all calls. Richland ESS answered 9.6% of the total amount of calls answered by Capital Consortium.

ESS process casework in the CARES Worker Web (CWW) system. This is done while on the phone with callers, but is also done during their time off the phone when they are processing applications, renewals, six month report forms (SMRFs), documents, discrepancies, alerts, and ACCESS change reports. There are several tasks within each duty. For example, there are several tasks performed when one application is processed. Here are the stats for 2025, so far:

MONTH:	Total Consortium Tasks Completed - <i>Consortium</i>	Avg Tasks per worker - <i>Consortium</i>	Total Tasks Completed - <i>Richland</i>	Avg Tasks per worker - <i>Richland</i>
Jan-25	100,716	916	8,891	889
Feb-25	86,162	783	7,800	780
Mar-25	88,678	806	9,183	918
Apr-25	79,605	730	7,848	785
May-25	70,964	651	6,731	673
Jun-25	78,611	721	8,342	834
Jul-25	72,090	674	7,789	779
Aug-25	69,892	659	7,788	779
Sep-25	82,109	782	8,448	939

In addition to those responsibilities for Richland County ESS, they are required to be the in-office On-Call Worker one to three times per month. This means they are available to the agency staff and visitors (by

phone or walk-in) who have questions regarding public assistance benefits. The On-Call ESS answers general questions and case specific questions for those customers who stop in at the office or call in to the local agency. These On-Call workers also handle issuing the temporary Quest cards, any in-person appointments that customers request, and assist customers with getting to their drug tests in the Public Health Unit (for the Foodshare program).

NUMBER OF CONTACTS ON-CALL WORKER HANDLED			
MONTH	TOTAL		
25-Jan	143		
25-Feb	89		
25-Mar	98		
25-Apr	68		
25-May	97		
25-Jun	84		
25-Jul	106		
25-Aug	83		
25-Sep	79		
25-Oct			
25-Nov			
25-Dec			

We are happy to report that we've hired 2 new ESS. Kristy Perez and John Ellefson started 10/27/25 and will be joining the 11/10/25 training cohort.

The Capital Consortium Call Center will be closed 11/11/25 for Veterans Day and 11/27/25 & 11/28/25 for the Thanksgiving Holiday.

Due to the Federal Government shutdown, November FoodShare benefits are being delayed. Here are links to other information regarding the government shutdown and FoodShare (Medicaid benefits are not being affected by the government shutdown.). This information is all as of 10/24/25.

<https://content.govdelivery.com/accounts/WIGOV/bulletins/3f83025> (the piece about not being able to use the FoodShare benefits already loaded on the card after 11/1/25 is no longer valid)
<https://www.dhs.wisconsin.gov/foodshare/news.htm>

All Foodshare recipients received a letter, mailed on or around 10/22/25, informing them of the impact of the ongoing government shutdown on their FoodShare benefits. Text messages were sent to recipients who opted to have texting as their primary contact method. Messages are on the ACCESS.wi.gov website.

Although benefits are delayed, clients still need to do their renewals, report changes, and provide requested verifications. New applicants are encouraged to still apply. This is in anticipation of the shutdown, hopefully, being over soon and those delayed benefits being issued.

We encourage anyone who is able to donate food and/or money to our local food pantry, as they are sure to have more requests for food in November and probably ongoing.

Public Health

- Evan Ewing, Public Health Specialist was interviewed on the WRCO morning show on October 14th and provided health promotion updates. Evan also attended a meeting on Friday, October 17th, at the request of Carolyn Anderson from the Richland Hospital Quality Improvement department to answer questions for hospital quality departments at their meeting related to the role of public health in the health system.
- Brandon Alexander attended the regional Environmental Health meeting in Stevens Point on October 16th.
- Public Health newsletter article for November highlights Diabetes Awareness this month
- October 23rd VFC/VFA vaccine clinic: Betty Nigh & Nancy Walters, PH RN contract staff
- Next Vaccine for Children & Adults (VFC/VFA) Immunization Clinics: November 20th & December 18th
- Flu shot clinics in schools were coordinated by Brandie Anderson, Local Health Officer, as a yearly preparedness exercise for the month of October. Below are the number of flu vaccines given at each Richland County school site:
 - Weston (10/1): 23
 - St. Mary's 10/15: 26
 - Ithaca 10/23: 36
 - Richland scheduled for 10/30 (no data available yet)
- October 21st: Brandie Anderson, RN, provided flu shots (VFA uninsured/underinsured) given at the Richland Free Clinic; Betty is scheduled for a second day on October 28th. This was requested by Richland Free Clinic staff and promoted by the Richland Free Clinic and Hospital, and public health.
- COVID shots will likely be offered again for VFC/VFA clients for 2025-2026.
- MCH (Maternal Child Health) objectives were changed this year; options being considered are Infant Mortality or Perinatal Mental Health
 - Previous years objectives were breastfeeding and physical activity and nutrition; these objectives have been discontinued by WI DHS
- Animal Bite & Environmental Health case investigations for public health continue to present challenges in the county and regionally.
- Communicable Disease Updates:
 - Measles cases: Updates for Wisconsin: **36 total** reported probable or confirmed as of 10/7/25 (2 hospitalizations); NO cases in Richland
 - <https://www.dhs.wisconsin.gov/immunization/measles.htm>
 - All patient cases were unvaccinated
 - WI DHS weekly respiratory virus activity report as of 10/13/25 indicates:
 - COVID activity low & decreasing in the state and southern region
 - Flu & RSV activity is minimal and stable (neither increasing or decreasing)
 - <https://www.dhs.wisconsin.gov/disease/respiratory-data.htm>

**RICHLAND COUNTY HEALTH AND HUMAN SERVICES
VOUCHERS – November 6, 2025**

Unit	Number of Vouchers	Amount
2025 Volunteer Driver Expense Reports	16	\$10,834.26
2025 Prepaid Vouchers	24	\$27,258.36
Purchasing Card	41	\$10,170.55
TOTAL	81	\$48,263.17

TRANSPORTATION DRIVER

	Check #	Date	Driver Name	Description	Fund	Amount
1	46689	10/8/25	Ruth Brennum	Mileage	630.5563.0000.53039	\$ 1,203.30
				Meals	630.5563.0000.53035	\$ -
2	46700	10/8/25	William Butteris	Mileage	630.5563.0000.53039	\$ 964.60
				Meals	630.5563.0000.53035	\$ -
3	46699	10/8/25	William Drea	Mileage	630.5563.0000.53039	\$ 413.70
				Meals	630.5563.0000.53035	\$ -
4	46674	10/8/25	Daniel Hardy	Mileage	630.5563.0000.53039	\$ 70.70
				Meals	630.5563.0000.53035	\$ 7.39
5	46679	10/8/25	Janice Hill	Mileage	630.5563.0000.53039	\$ 490.00
				Meals	630.5563.0000.53035	\$ -
6	46693	10/8/25	Sharon Jones	Mileage	630.5563.0000.53039	\$ 395.50
				Meals	630.5563.0000.53035	\$ -
7	46672	10/8/25	Cindy Maly	Mileage	630.5563.0000.53039	\$ 522.90
				Meals	630.5563.0000.53035	\$ -
8	46676	10/8/25	Donald McCarthy	Mileage	630.5563.0000.53039	\$ 837.90
				Meals	630.5563.0000.53035	\$ 6.44
9	46690	10/8/25	Sandra McKittrick	Mileage	630.5563.0000.53039	\$ 887.60
				Meals	630.5563.0000.53035	\$ -
10	46678	10/8/25	Hubert McWane	Mileage	630.5563.0000.53039	\$ 722.40
				Meals	630.5563.0000.53035	\$ 18.87
11	46687	10/8/25	Pamela Moran	Mileage	630.5563.0000.53039	\$ 500.50
				Meals	630.5563.0000.53035	\$ -
12	46694	10/8/25	Susan Price	Mileage	630.5563.0000.53039	\$ 847.00
				Meals	630.5563.0000.53035	\$ 42.56
13	46685	10/8/25	Lanette Jean Pugh	Mileage	630.5563.0000.53039	\$ 280.00
				Meals	630.5563.0000.53035	\$ -
14	46668	10/8/25	Arnold Joseph Richter	Mileage	630.5563.0000.53039	\$ 1,150.10
				Meals	630.5563.0000.53035	\$ -
15	46682	10/8/25	Karen L Sumwalt	Mileage	630.5563.0000.53039	\$ 449.40
				Meals	630.5563.0000.53035	\$ -
16	46677	10/8/25	Gregory Wankowski	Mileage	630.5563.0000.53039	\$ 1,023.40
				Meals	630.5563.0000.53035	\$ -

\$ 10,834.26



Richland County, WI

Expenditures

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 180 - CO. AGING UNIT - CAR REPLACE					
FILLBACK FORD CHRYSLER	319746	09/24/2025	20250915 ADRC VAN REPAIR	180.5562.0000.53052	\$ 1,705.51
Fund 180 - CO. AGING UNIT - CAR REPLACE Total:					\$ 1,705.51
Fund: 530 - RESOURCE CENTER FUND					
WOODWARD COMMUNICATC	092559333	10/08/2025	20250930 ADRC ADVERTISING	530.5507.0000.53026	\$ 205.00
Fund 530 - RESOURCE CENTER FUND Total:					\$ 205.00
Fund: 560 - HEALTH & HUMAN SERVICES FUND					
RICHLAND COUNTY HIGHWAY	20250831 HHS	09/24/2025	20250831 HHS CONSTRUCTION	560.5511.0000.52040	\$ 1,244.55
CITY OF RICHLAND CENTER	20250910 HHS	09/24/2025	20250910 UTILITY BILL	560.5511.0000.52022	\$ 2,937.91
WISCONSIN ELECTRIC POWER	20250910 HHS	09/24/2025	20250910 HHS ELECTRIC BILL	560.5511.0000.52026	\$ 10.56
STAPLES, INC	45630264	09/24/2025	20250905 HHS OFFICE SUPPLI	560.5511.0000.53019	\$ 69.99
JOHNSON CONTROLS FIRE PRC	24964045	10/01/2025	20250912 HHS MONITORING S	560.5511.0000.53056	\$ 660.00
JOHNSON CONTROLS FIRE PRC	24964057	10/01/2025	20250912 HHS SPRINKLER & F	560.5511.0000.53056	\$ 1,796.08
DATATEK IMAGING LLC	40116350	10/01/2025	20250912 HHS PRINTER USAG	560.5511.0000.53013	\$ 900.60
SANOPI PASTEUR INC	7143928468	10/08/2025	20251001 HHS PH VACCINES	560.5401.0000.53004	\$ 371.99
SANOPI PASTEUR INC	7143615569	10/08/2025	20250910 HHS PH VACCINES	560.5401.0000.53004	\$ 1,979.70
WAYSTAR, INC	30006102334	10/08/2025	20250911 HHS ADMIN WAYST	560.5477.0000.52014	\$ 36.88
ADVANCED BUSINESS SYSTEM	104050	10/08/2025	20250926 HHS POSTAGE METI	560.5511.0000.53013	\$ 219.50
CORCORAN HEALTHCARE ENT	20250930 HHS	10/08/2025	20250930 PH VACCINES	560.5401.0000.53009	\$ 330.00
TECH COM, INC	20251001 HHS	10/15/2025	20251001 PHONE BILL	560.5511.0000.52025	\$ 656.75
WOODWARD COMMUNICATC	452551	10/15/2025	20251007 HHS PH ANIMAL BIT	560.5401.0000.53012	\$ 82.81
WOODWARD COMMUNICATC	092522259	10/15/2025	20250930 HHS ADVERTISING	560.5511.0000.53026	\$ 460.00
EVAN EWING	20250930 HHS	10/15/2025	20250930 PH CONFERENCE HC	560.5401.0000.53034	\$ 110.00
WALSHS ACE HARDWARE	535042	10/15/2025	20250930 HHS AIR FILTERS	560.5511.0000.53056	\$ 116.34
PELLITTERI WASTE SYSTEMS IN	6203568	10/15/2025	20250930 HHS PAPER WASTE	560.5511.0000.52097	\$ 177.46
Fund 560 - HEALTH & HUMAN SERVICES FUND Total:					\$ 12,161.12
Fund: 630 - COUNTY AGING UNIT FUND					
BETHLEHEM LUTHERAN CHUR	20251001 HHS	10/01/2025	20251001 HHS OCTOBER ROCI	630.5581.0000.55031	\$ 400.00
ST ANTHONY CHURCH	20251001 HHS	10/01/2025	20251001 HHS OCTOBER CAZE	630.5583.0000.55031	\$ 250.00
CITY OF RICHLAND CENTER	20251001 HHS	10/01/2025	20251001 HHS OCTOBER RC IV	630.5588.0000.55031	\$ 300.00
CHRISTOPHER E KETTNER	922891	10/08/2025	SEPT 2025 ROCKBRIDGE MEAL	630.5581.0000.53022	\$ 869.95
CHRISTOPHER E KETTNER	922891	10/08/2025	SEPT 2025 GERMANTOWN ME	630.5583.0000.53022	\$ 1,619.25
CHRISTOPHER E KETTNER	922891	10/08/2025	SEPT 2025 RICHLAND CENTER	630.5588.0000.53022	\$ 6,527.80
CHRISTOPHER E KETTNER	922891	10/08/2025	SEPT 2025 FROZEN MEALS	630.5588.0000.53022	\$ 823.50
WOODWARD COMMUNICATC	092559333	10/08/2025	20250930 ADRC ADVERTISING	630.5563.5310.53026	\$ 250.00
WOODWARD COMMUNICATC	092559333	10/08/2025	20250930 ADRC ADVERTISING	630.5566.0000.53026	\$ 205.00
WOODWARD COMMUNICATC	092559333	10/08/2025	20250930 ADRC ADVERTISING	630.5580.0000.53026	\$ 250.00
CENTER LANES INC	5657	10/15/2025	20251009 ADRC TRAINING/BA	630.5580.0519.53022	\$ 1,320.00
PREMIER COOPERATIVE	20250930 HHS1	10/15/2025	20250930 ADRC FUEL	630.5563.5310.53051	\$ 258.23
PREMIER COOPERATIVE	20250930 HHS	10/15/2025	20250930 ADRC FUEL	630.5588.0000.53051	\$ 113.00
Fund 630 - COUNTY AGING UNIT FUND Total:					\$ 13,186.73
Grand Total:					\$ 27,258.36

10/06/25 STATEMENT DATE - 09/10/25 - 10/03/25 TRANSACTIONS

US Bank National Association #6167 Acct #4874

	Date	Vendor Name	Account #	Amount
1	9/9/25	Amazon	630.5564.0000.53019	\$ 19.36
2	9/11/25	Paypal	560.5502.0000.51057	\$ (195.00)
3	9/11/25	Tebra Technologies, Inc	560.5477.0000.52014	\$ 955.93
			560.5472.0000.52014	\$ 1,885.07
			560.5520.0000.59099	\$ 433.87
			560.5481.0000.52014	\$ 488.77
			560.5401.0000.59099	\$ 393.86
4	9/10/25	Amazon	560.5511.0000.55032	\$ 145.50
5	9/10/25	Amazon	560.5511.0000.55032	\$ 58.26
6	9/10/25	Amazon	560.5511.0000.55032	\$ 132.25
7	9/11/25	Amazon	560.5459.0000.59092	\$ 85.49
8	9/12/25	Amazon	530.5507.0000.53015	\$ 14.91
9	9/10/25	Amazon	560.5511.0000.55032	\$ 26.45
10	9/15/25	Amazon	630.5564.0000.53019	\$ 58.98
11	9/16/25	SP Silverts US	560.5459.0000.59092	\$ 175.44
12	9/16/25	SP Not a Wheelchair	560.5459.0000.59092	\$ 129.33
13	9/11/25	Amazon	560.5459.0000.59092	\$ 68.31
14	9/16/25	DOJ	630.5563.5310.59099	\$ 15.00
15	9/16/25	The Webstaurant Store Inc	630.5580.0519.53022	\$ 114.15
16	9/12/25	Amazon	560.5459.0000.59092	\$ 123.07
17	9/16/25	Amazon	560.5511.0000.53019	\$ 68.49
18	9/17/25	DOJ	630.5580.0000.59099	\$ 30.00
19	9/16/25	Holiday Inn Rothschild	530.5529.0000.53034	\$ 196.00
20	9/17/25	Knit-Rite/Therafirm	560.5459.0000.59092	\$ 127.66
21	9/16/25	Amazon	560.5459.0000.59092	\$ 24.46
22	9/18/25	Amazon	560.5401.0000.59099	\$ 66.98
23	9/17/25	Kwik Trip	560.5479.0000.57068	\$ 140.00
24	9/19/25	Amazon	560.5459.0000.59092	\$ (2.85)
25	9/19/25	Amazon	560.5459.0000.59092	\$ (4.14)
26	9/19/25	Knit-Rite/Therafirm	560.5459.0000.59092	\$ (6.66)
27	9/22/25	SmartVault	560.5472.0000.52014	\$ 1,704.00
28	9/19/25	Walmart	530.5507.0000.53019	\$ 59.54
29	9/18/25	Amazon	560.5459.0000.59092	\$ 22.98
30	9/23/25	Walmart	560.5401.0000.59099	\$ 154.24
31	9/24/25	Walmart	560.5502.0000.57016	\$ 175.00
32	9/24/25	Walmart	560.5502.0000.57016	\$ 25.00
33	9/24/25	WATCP	560.5408.0000.51057	\$ 290.00
34	9/26/25	Amazon	560.5459.0000.59092	\$ 141.87
35	9/25/25	Amazon	560.5459.0000.59092	\$ 84.76
36	9/25/25	Amazon	560.5459.0000.59092	\$ 74.83
37	9/29/25	Walmart	560.5502.0000.57016	\$ 446.00
38	9/23/25	Amazon	560.5459.0000.59092	\$ 1,018.65
39	9/25/25	Amazon	560.5459.0000.59092	\$ 164.14
40	10/1/25	Amazon	560.5459.0000.59092	\$ 25.60
41	10/3/25	DOJ	630.5563.0000.59099	\$ 15.00
				\$ 10,170.55

2025 Health and Human Services Budget

Expenses	10/22/2025	Current Month = 75%			
Program	Total	2025	Actual	% Utilized	
Administrative Services	915,190				
Staff		590,938	411,954	69.7%	
Building & Operating Costs		324,252	207,235	63.9%	
Public Health	315,998				
Public Health		315,998	212,965	67.4%	
Aging & Disability Resource Center	1,132,253				
Elderly Services		389,244	253,169	65.0%	
Nutrition		295,306	184,018	62.3%	
Resource Center		447,704	320,730	71.6%	
Economic Support Unit	1,087,015				
ES Programs		1,087,015	743,394	68.4%	
Child & Youth Services	872,330				
Children & Youth Programs		776,555	457,614	58.9%	
CPS Contractual Services		95,775	61,452	64.2%	
Behavioral Health	4,546,801				
MH Outpatient / Crisis Services		672,027	482,226	71.8%	
AODA Outpatient		266,748	169,996	63.7%	
CCS		2,863,525	2,406,421	84.0%	
Adult Protective Services		119,793	57,462	48.0%	
Treatment Court		157,076	85,996	54.7%	
Birth to Three Program		226,477	160,165	70.7%	
Children with Disabilities		241,154	235,162	97.5%	
HHS Board Approved Budget	8,869,587	8,869,587	6,449,958	73%	
Budget Balance (Through August)					
Revenues (with Tax Levy)	6,212,382				
WMHI Charges Through August	-236,285	*			
Anticipated Revenue	1,312,641				
Received Revenue	4,390,152				
Minus Expenses	-6,203,725				
Anticipated Expenses	246,233				
Actual Expenses	-6,449,958				
Equals Budget Balance	8,656				
Chargeback					
Budget Balance Prior to Chargeback	8,656				
Chargeback for MH Institute Thru August (that have not occurred)	124,217	**			
New Core Budget Balance after Chargeback	132,873				
*MH Institute charges reduce Fund 56 revenue.					
**Chargeback reimburses Fund 56 from Placement Funds.					

RICHLAND COUNTY **2025 ADULT PLACEMENTS**

Fund 54

ADULT INSTITUTIONAL AND INPATIENT PLACEMENTS

Includes Mental Health Institutes, Trempealeau County Health Care, private inpatient hospitals, detox facilities, and crisis stabilization facilities

Cost Range: \$375 to \$1,596 per day

<i>INSTITUTIONAL</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	28	13	44	59	78	53	24	62	22	0	0	0
<i># of Individuals</i>	2	3	4	9	11	7	5	7	3	0	0	0
<i>Cost of Stay</i>	\$44,688	\$0	\$0	\$35,122	\$21,121	\$27,806	\$39,646	\$89,564	\$61,931	\$0	\$0	\$0
<i>Reimbursements</i>	(\$11,477)	\$0	(\$11,665)	\$0	\$0	\$0	\$0	(\$5,044)	(\$52,143)	\$0	\$0	\$0
<i>County Expense</i>	\$33,211	\$0	(\$11,665)	\$35,122	\$21,121	\$27,806	\$39,646	\$84,520	\$9,788	\$0	\$0	\$0

<i>CRISIS STABILIZATION</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	10	20	0	0	0	12	0	0	0	0	0	0
<i># of Individuals</i>	1	1	0	0	0	1	0	0	0	0	0	0
<i>Cost of Stay</i>	\$1,200	\$2,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Reimbursements</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>County Expense</i>	\$1,200	\$2,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

YTD ADULT CRISIS STABILIZATION

<i>Days of Stay</i>	42
<i># of Individuals</i>	3
<i>Cost of Stay</i>	\$3,600
<i>Reimbursements</i>	\$0
<i>County Expense</i>	\$3,600

YTD ADULT INSTITUTIONAL

<i>Days of Stay</i>	383
<i># of Individuals</i>	31
<i>Cost of Stay</i>	\$319,878
<i>Reimbursements</i>	(\$80,330)
<i>County Expense</i>	\$239,548

ADULT COMMUNITY RESIDENTIAL PLACEMENTS

Includes Community-Based Residential Facilities and Adult Family Homes

Cost Range: \$26 to \$2312 per day

	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	248	224	248	225	217	180	169	155	162	0	0	0
<i># of Individuals</i>	8	8	8	8	7	6	6	6	6	0	0	0
<i>Cost of Stay</i>	\$ -	\$ -	\$ 18,462.19	\$ 5,097.07	\$ 10,616.70	\$ 24,731.38	\$ 30,802.37	\$ 55,051.79	\$ 3,739.22	\$ -	\$ -	\$ -
<i>Reimbursements</i>	\$150	\$3,613	\$7,519	\$4,034	\$2,147	\$5,780	\$3,430	\$3,919	\$19,407	\$0	\$0	\$0
<i>County Expense</i>	\$150	\$3,613	\$25,981	\$9,131	\$12,764	\$30,511	\$34,232	\$58,971	\$23,146	\$0	\$0	\$0

YTD ADULT RESIDENTIAL

<i>Days of Stay</i>	1828
<i># of Individuals</i>	8
<i>Cost of Stay</i>	\$148,501
<i>Reimbursements</i>	\$50,000
<i>County Expense</i>	\$198,501

FUND 54 BEGINNING BALANCE \$705,000

TOTAL EXPENSE IN FUND 54: \$441,649 63% utilized

FUND 54 REMAINING BALANCE \$263,351

RICHLAND COUNTY

2025 CHILD PLACEMENTS

Fund 44

CHILD INSTITUTIONAL, INPATIENT, AND DETENTION PLACEMENTS

Includes mental health institutes, private inpatient hospitals, children's residential care centers, as well as secure and non-secure detention facilities

Cost Range: Institutional \$625 to \$1451 per day; Detention up to \$500 per day

INSTITUTIONAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	46	30	31	30	24	0	0	0	1	0	0	0
# of Individuals	3	2	1	1	2	0	0	0	1	0	0	0
Cost of Stay	\$55,971	\$27,400	\$25,896	\$25,061	\$20,972	\$0	\$0	\$0	\$2,005	\$0	\$0	\$0
Reimbursements	\$0	\$0	(\$21,127)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
County Expense	\$55,971	\$27,400	\$4,769	\$25,061	\$20,972	\$0	\$0	\$0	\$2,005	\$0	\$0	\$0

DETENTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	14	17	0	0	0	0	0	0	13	0	0	0
# of Individuals	1	1	0	0	0	0	0	0	1	0	0	0
Cost of Stay	\$0	\$9,056	\$0	\$0	\$0	\$0	\$0	\$0	\$2,535	\$0	\$0	\$0
Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
County Expense	\$0	\$9,056	\$0	\$0	\$0	\$0	\$0	\$0	\$2,535	\$0	\$0	\$0

YTD CHILD INSTITUTIONAL

Days of Stay 162
of Individuals 4
Cost of Stay \$157,305
Reimbursements (\$21,127)

County Expense \$136,178

YTD DETENTION

Days of Stay 44
of Individuals 2
Cost of Stay \$11,591
Reimbursements \$0

County Expense \$11,591

CHILD FOSTERCARE AND TREATMENT FOSTERCARE PLACEMENTS

Includes regularly licensed fostercare homes, licensed treatment fostercare homes, and youth group homes

Cost Range: Group Hm \$335 to \$630; Tx FC \$119 to \$121 per day; Regular FC \$22 per day

GROUP & TX FC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	107	100	120	83	62	31	31	31	30	0	0	0
# of Individuals	5	4	4	3	2	2	1	1	1	0	0	0
Cost of Stay	\$32,418	\$35,079	\$44,874	\$24,490	\$17,394	\$3,950	\$3,685	\$3,685	\$2,395	\$0	\$0	\$0
Reimbursements	(\$2,032)	(\$1,051)	(\$1,051)	(\$198)	(\$2,437)	(\$412)	(\$505)	(\$357)	(\$63)	\$0	\$0	\$0
County Expense	\$30,386	\$34,028	\$43,823	\$24,292	\$14,957	\$3,538	\$3,180	\$3,328	\$2,333	\$0	\$0	\$0

REGULAR FC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	0	0	0	0	0	0	0	0	0	0	0	0
# of Individuals	0	0	0	0	0	0	0	0	0	0	0	0
Cost of Stay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
County Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

YTD GROUP HOME & TREATMENT FOSTERCARE

Days of Stay 595
of Individuals 6
Cost of Stay \$167,972
Reimbursements (\$8,105)

County Expense \$159,867

YTD REGULAR FOSTERCARE

Days of Stay 0
of Individuals 0
Cost of Stay \$0
Reimbursements \$0

County Expense \$0

FUND 44 BEGINNING BALANCE	\$680,000
TOTAL EXPENSE IN FUND 44:	\$307,635 45% utilized
FUND 44 REMAINING BALANCE	\$372,365

Child Support Agency Report:

Performance for July-September 2025

Measure:	Benchmark:	July:	August:	September:
Paternity Establishment	90% or greater	110.63%	111.85%	112.89%
Court Order Establishment	80% or greater	90.51%	91.34%	91.69%
Collection of Current Support	80% or greater	78.19%	78.01%	77.81%
Arrears Collection*	80% or greater	80.23%	79.37%	81.59%

*This performance measure starts at 0% on October 1st.

Trends:

- Child support collections have been a struggle statewide. The statewide average for child support collection is currently 74.51%. Only 37% of agencies reached the benchmark.
- Richland County ended the fiscal year 14th in the state for arrears collections. The state average for arrears collection is 68.14%.

Staff/Training:

- Clerical Assistant position is vacant. The job posting closed November 4th and interviews will be set up.
- Melony Walters and Attorney Forehand attended the annual WCSEA conference in October.
- Agency staff have just completed our required annual compliance training.
- Melony Walters will begin her second year of Director training next week.

Budget Recap:

- Reports are as of September 30, 2025.
- As of September 30, 2025, the agency has 32.69% of the expenditure budget remaining.
- Reimbursement payments from the State are paid quarterly with the third quarter payment received at end of October.
- As of September 30th, we have received 81% of our projected revenue. This includes a small medical support incentive payment of \$187.43.

Director Report:

- Agency had our triennial review by the Bureau of Child Support in July. A Review Summary is provided and lists finding of non-compliance as well as recommendations. Any findings of non-compliance must be rectified within 30 days of receiving the review summary report. Recommendations may be corrected at the agency's discretion.
- Our agency had six (6) findings of non-compliance.
 1. The Director was not categorized correctly for casework sampling which can affect reimbursement.
 - Director was recategorized correctly
 2. Agency's administrative complaint process was not followed correctly.
 - Complaint process was updated, and staff reviewed the federal requirements.
 3. Agency is to have a remote work policy which specifically addresses compliance with IRS guidelines for Federal Tax Information (FTI).
 - Drafted remote work policy for agency along with attestation for staff to sign.
 4. Re-hired employee did not have successful background check upon re-hire.
 - Staff member immediately was scheduled for background check and fingerprinting.
Discussion with HR Dept. regarding all rehires needing new background checks.
 5. Keypad combination was not changed annually or when staff leave employment.

- Worked with Maintenance Supervisor to update keypad code.
- 6. The Authorized Access List was missing Point of Contact Names and level of access.
 - Access List was updated and Director reviews regularly for any changes
- Our agency had five (5) Recommendations.
 1. Correct language in the Model Customer Service Plan
 - There was an error in the last draft of the customer service plan which has been corrected.
 2. Update the agency's Complaint Process so policy more clearly matches the federal policy.
 - Process has been updated
 3. Background checks must be completed prior to new hire's first day.
 - Reviewed process with HR Department to ensure compliance
 4. Creation of a No Print Policy regarding Federal Tax Information.
 - Drafted policy regarding the printing, faxing, emailing, transportation, and disposal of Federal Tax Information. Policy includes an attestation for staff to sign.
 5. Update the language on the IRS Tracking & Disposal Log to meet new guidelines.
 - Updated the form



Richland County, WI

Budget Report

Account Summary

For Fiscal: 2025 Period Ending: 09/30/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Revenue							
100.5540.0000.42054	ST AID - CHILD SUPPORT	135,458.17	135,458.17	0.00	109,744.74	-25,713.43	18.98 %
100.5540.0000.42055	ST AID-CHILD SUPPORT MED SUP	0.00	0.00	0.00	187.43	187.43	0.00 %
100.5540.0000.45066	CHILD SUPPORT-SHERIFFS FEES	500.00	500.00	10.00	319.16	-180.84	36.17 %
100.5540.0000.45067	CHILD SUPPORT-GENETIC TESTS	250.00	250.00	91.64	561.54	311.54	224.62 %
100.5540.0000.45068	CHILD SUPPORT-COURT COSTS	0.00	0.00	0.00	10.00	10.00	0.00 %
Revenue Total:		136,208.17	136,208.17	101.64	110,822.87	-25,385.30	18.64%
Expense							
100.5540.0000.51011	SALARIES - REGULAR	122,470.40	122,470.40	10,546.15	95,106.37	27,364.03	22.34 %
100.5540.0000.51012	SALARIES - PART-TIME	20,606.04	20,606.04	0.00	0.00	20,606.04	100.00 %
100.5540.0000.51050	SECTION 125 PLAN-CO SHARE	150.00	150.00	8.46	76.14	73.86	49.24 %
100.5540.0000.51051	FICA - COUNTY SHARE	10,945.34	10,945.34	778.81	7,023.93	3,921.41	35.83 %
100.5540.0000.51052	RETIREMENT - COUNTY SHARE	8,511.69	8,511.69	668.06	6,446.77	2,064.92	24.26 %
100.5540.0000.51053	DENTAL INSURANCE-CO SHARE	848.40	848.40	70.70	636.30	212.10	25.00 %
100.5540.0000.51054	HEALTH INSURANCE - COUNTY SH	32,622.00	32,622.00	2,718.50	24,466.50	8,155.50	25.00 %
100.5540.0000.51055	LIFE INSURANCE - COUNTY SHAR	8.89	8.89	0.80	6.90	1.99	22.38 %
100.5540.0000.51061	HEALTH INS REIMBURSEMENT DED	1,500.00	1,500.00	0.00	1,000.00	500.00	33.33 %
100.5540.0000.52013	ACCOUNTING AND AUDITING SERV	1,800.00	1,800.00	0.00	61.00	1,739.00	96.61 %
100.5540.0000.52016	INTERPRETER FEES	500.00	500.00	0.00	173.00	327.00	65.40 %
100.5540.0000.52025	TELEPHONE	500.00	500.00	36.13	362.30	137.70	27.54 %
100.5540.0000.52050	VITAL STATISTICS FEES	50.00	50.00	0.00	0.00	50.00	100.00 %
100.5540.0000.52053	GENETIC TESTING	1,000.00	1,000.00	0.00	230.00	770.00	77.00 %
100.5540.0000.52055	PAPER SERVICE	2,500.00	2,500.00	0.00	1,584.39	915.61	36.62 %
100.5540.0000.53005	NOTARY FEES	70.00	70.00	0.00	0.00	70.00	100.00 %
100.5540.0000.53011	POSTAGE	1,700.00	1,700.00	156.73	1,484.98	215.02	12.65 %
100.5540.0000.53012	BOOKS AND FORMS	90.00	90.00	0.00	100.10	-10.10	-11.22 %
100.5540.0000.53013	COPIER SERVICE	200.00	200.00	10.42	211.10	-11.10	-5.55 %
100.5540.0000.53019	OFFICE SUPPLIES	1,000.00	1,000.00	66.89	786.47	213.53	21.35 %
100.5540.0000.53024	MEMBERSHIP FEES	200.00	200.00	0.00	150.00	50.00	25.00 %
100.5540.0000.53026	ADVERTISING	350.00	350.00	0.00	0.00	350.00	100.00 %
100.5540.0000.53034	REGISTRATION	760.00	760.00	0.00	540.00	220.00	28.95 %
100.5540.0000.53035	MEALS	400.00	400.00	0.00	34.48	365.52	91.38 %
100.5540.0000.53036	LODGING	700.00	700.00	0.00	0.00	700.00	100.00 %
100.5540.0000.53039	MILEAGE	500.00	500.00	0.00	156.27	343.73	68.75 %
100.5540.0000.58013	COMPUTER MAINT & UPGRADES	500.00	500.00	270.98	388.69	111.31	22.26 %
100.5540.0000.58015	COMPUTER SOFTWARE	1,400.00	1,400.00	0.00	266.64	1,133.36	80.95 %
100.5540.0000.58019	NEW EQUIPMENT	750.00	750.00	0.00	1,979.43	-1,229.43	-163.92 %
100.5540.0000.59028	BACKGROUND CHECKS	144.00	144.00	0.00	41.25	102.75	71.35 %
100.5540.0000.59099	BILLS-NO-LINE DETAIL	200.00	200.00	0.00	40.03	159.97	79.99 %
Expense Total:		212,976.76	212,976.76	15,332.63	143,353.04	69,623.72	32.69%
Fund: 100 - GENERAL FUND Surplus (Deficit):		-76,768.59	-76,768.59	-15,230.99	-32,530.17	44,238.42	57.63%
Report Surplus (Deficit):		-76,768.59	-76,768.59	-15,230.99	-32,530.17	44,238.42	57.63%

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	Percent Remaining
					Favorable (Unfavorable)	
Fund: 100 - GENERAL FUND						
Revenue	136,208.17	136,208.17	101.64	110,822.87	-25,385.30	18.64%
Expense	212,976.76	212,976.76	15,332.63	143,353.04	69,623.72	32.69%
Fund: 100 - GENERAL FUND Surplus (Deficit):	-76,768.59	-76,768.59	-15,230.99	-32,530.17	44,238.42	57.63%
Report Surplus (Deficit):	-76,768.59	-76,768.59	-15,230.99	-32,530.17	44,238.42	57.63%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	-76,768.59	-76,768.59	-15,230.99	-32,530.17	44,238.42
Report Surplus (Deficit):	-76,768.59	-76,768.59	-15,230.99	-32,530.17	44,238.42

Community and Health Services Committee
Agenda Item Cover

Agenda Item Name: Opioid Settlement Fund Grant Application

Department:	HHS	Presented By:	Stephanie Ronnfeldt
Date of Meeting:	11/6/2025	Action Needed:	Resolution
Date submitted:	10/27/2025	Referred by:	

Recommendation and/or action language:

Review and recommend approval of grant applications to the full county board from the Opioid Settlement Funds. Two grant applications have been submitted by Richland County Treatment Court.

Background:

Per Board resolution, 24 – 41, it was determined that the best utilization of Opioid Settlement Funds would be to offer grants to the community for the prevention, treatment and/or recovery of opioid drug use and its various effects. The community was notified that there was funding available and two grant request have been submitted. These grant requests are to be reviewed by the Community and Health Services Committee and their recommendation is to be sent to the full county board for final approval.

Attachments and References:

Reference Resolution 24-41; Attached: Applications

Financial Review:

(please check one)

☐	In adopted budget	Fund Number	
☐	Apportionment needed	Requested Fund Number	
☐	Other funding Source		
☒	No financial impact		

Stephanie Ronnfeldt

Digitally signed by Stephanie
Ronnfeldt
Date: 2025.10.28 08:39:31 -05'00'

Department Head

Administrator, Tricia Clements

RICHLAND COUNTY

Opioid Steering Committee Funding Request From



APPLICATION

ORGANIZATION NAME: Richland County Treatment Court
MAILING ADDRESS: 221 W. Seminary St
CITY: Richland Center STATE: WI ZIP CODE: 53581
CONTACT PERSON (first and last name): Savanah Huber TITLE: Treatment Court Coordinator
PHONE NUMBER: 6086495792 EMAIL: savanah.huber@co.richland.wi.us
GRANT PROJECT TITLE: All Rise National Conference 2026
GRANT AMOUNT REQUEST: \$ 17,000.00 TOTAL COST OF PROJECT/INITIATIVE: \$ 17,000.00

TYPE OF ORGANIZATION:

☐ Non-Profit ☒ County Agency ☐ County Department ☐ School District
☐ City/Village/Township ☐ State/Federal Agency ☐ Other: _____

Project Start(date): 7/20/26 Time to Complete Project: ☒ 1 year ☐ 2 years ☐ 3 years

How does this project meet the grant requirements?

☒ Prevention Efforts ☒ Treatment and Recovery Efforts ☒ Address Provider Shortage
☒ Connecting People To Resources And Expanding Resources

Organizations Background Information, including any mission statement and purpose:

The Richland County Treatment Court was established in 2017, through the Treatment Alternative & Diversions (TAD) grant. Since our implementation we have provided services for 45 participants. We have worked with countless other residents to connect them with treatment resources and services. The Richland County Treatment Court mission is to promote present and future community safety by reducing recidivism of criminal offenders who are substance dependent by using evidence-based practices. The guiding principle of these treatment courts is the belief that every person has value and the power to change their lives and become sober, responsible citizens, thereby improve their lives, the lives of their families and our community as a whole.

APPLICATION CERTIFICATION

I certify that I am authorized by my organization to apply for and implement this grant. I confirm the information in the application is complete and accurate. I understand that the information provided may be subject to further verification by Richland County and I will provide the information required to verify this data as requested. If this grant is received, I agree to the guidelines outlined in the application packet.

Signature of Applicant Savanah Huber

Date: 10/23/25

I. Project Need: Identify the problem or need to be addressed.

As a rural community we have limited providers and resources. We hope to gain knowledge from other rural communities on best-practices, limited resources, and how the community can better support the individuals that we serve. This conference has content for treatment courts of every region and size.

II. Project Goals and/or desired Outcomes: Please use SMART goals when listing your goals.

Our goal is to obtain the highest level of education and training offered by the National Association of Drug Treatment Court Professionals. At least 8 team members will attend the All Rise National Conference and participate in a minimum of 3 workshops each to enhance knowledge and skills. By June 2027, the team will implement 2 new practices or program improvements to ensure continued alignment with national standards and strengthen overall program effectiveness.

III. **Project Timeline:** Provide a detailed timeline including planning, development, and implementation. Grantees have up to three years to complete the project.

Identify team members to attend the All Rise National Conference
Review the conference agenda and training sessions that are most applicable to the program
Develop a travel budget
Complete conference registration

Attend the conference
Participate in outbreak sessions, workshops, peer networking events that are focused on best practices, participant engagement, and program sustainability.
Collect resource materials from several different exhibits, vendors, and presenters.

document the key takeaways and obtain materials to implement new or newly learned practices, such as participant incentives and supervision strategies
Begin planning for continued professional development

Long Term:

We hope to maintain integration of evidence based practices gained through conference attendance , track improvements that were made to the program as a whole and participant outcomes, to show the value/need for ongoing professional development.

IV. **Is this a New or ongoing project?** Explain:

This is an annual conference, however this would be Richland County's first time attending it. We are only requesting funds to attend one year. By investing in staff training and collaboration opportunities, the programs capacity is strengthened and able to deliver effective evidence based services to participants and maintain long term program success, which is to ultimately reduce recidivism within the community, change the lives of the participants, and be sober responsible citizens.

V. Budget Narrative-Identify other Principal Sources of Support: (Describe the financial plan for current and future support of the proposed project. What is the rationale for the amount requested? If other funding is necessary to complete the project budget, where will it come from How will you sustain the project in the future?)

The amount requested is based on anticipated travel, lodging, meals, and registration costs for team members who play a direct role in Richland County Treatment Court. Attendance ensures the team remains informed of evolving best practices and strengthens collaboration across partner agencies.

VI. Detailed Project Budget: Use the budget template included with this application (or one of your own) to outline expenses and any additional revenue for your project. Please refer to the grant guidelines for ineligible expenses

Please list any additional funding sources that may be involved in the completion of this project.	
(Examples may be earned, donated, other grants, levy etc.	Total
TOTAL PROJECT REVENUE	\$ 0.00

**Richland County Opioid Steering Committee
Funding Request- Project Budget**

Organization Name: Richland County Treatment Court
Total Grant Request: \$ 17,000.00

EXPENSES		Budget Category (construction, supplies, equipment, marketing, other)	Quantity	Cost per Item	Total
Budget Item Description					
Registration			8	895.00	7,160.00
Lodging (estimate) 250 x 8 team members (4 rooms) x 5 nights			5	1,000.00	5,000.00
Mileage (1304 round trip miles x 2 vehicles reimbursed at 2026 .71/mile rate) = 1852			2	925.84	1,851.68
Meals \$25/day x 8 people x 5 days			1	1,000.00	1,000.00
Rent A Car			1	1,600.00	1,600.00
Fuel Costs			1	380.00	380.00
					0.00
					0.00
					0.00
					0.00
TOTAL EXPENSES					16,991.68

RICHLAND COUNTY

Opioid Steering Committee Funding Request Form



APPLICATION

ORGANIZATION NAME: Richland County Treatment Court

MAILING ADDRESS: 221 W. Seminary St

CITY: Richland Center

STATE: Wisconsin

ZIP CODE: 53581

CONTACT PERSON (first and last name): Savanah Huber

TITLE: Treatment Court Coordinator

PHONE NUMBER: 608-649-5792

EMAIL: savanah.huber@co.richland.wi.us

GRANT PROJECT TITLE: Treatment Court Incentive Funding

GRANT AMOUNT REQUEST: \$5,000

TOTAL COST OF PROJECT/INITIATIVE: \$5,000

TYPE OF ORGANIZATION:

☐

Non-Profit

☐

County Agency

☒

County Department

☐

School District

☐

City/Village/Township

☐

State/Federal Agency

☐

Other: _____

Project Start(date): 01/01/2026

Time to Complete Project:

☒

1 year

☐

2 years

☐

3 years

How does this project meet the grant requirements?

☒

Prevention Efforts

☒

Treatment and Recovery Efforts

☐

Address Provider Shortage

☒

Connecting People To Resources And Expanding Resources

Organizations Background Information, including any mission statement and purpose:

Incentive Funding for Richland County Treatment Court during the 2025 grant period. Treatment Court is requesting funding to help mitigate the cost of incentives, supplies, and other necessary items for the Treatment Court Program to function.

Amount Requested: \$5,000

When are funds needed: January 2026

Project End Date: 12/31/2026

Who will benefit? The Richland County Treatment Court Program and participants. Our Treatment Court is very incentive and sanction based. Participants are rewarded for doing well within the program as well as sanctioned for not meeting program requirements.

APPLICATION CERTIFICATION

I certify that I am authorized by my organization to apply for and implement this grant. I confirm the information in the application is complete and accurate. I understand that the information provided may be subject to further verification by Richland County and I will provide the information required to verify this data as requested. If this grant is received, I agree to the guidelines outlined in the application packet.

Signature of Applicant

Date:

I. Project Need: Identify the problem or need to be addressed.

Richland County Treatment Court is currently funded by the Treatment and Diversions Grant through the Department of Justice. Over the years DOJ has observed a range of interpretations for what other grantees consider to be appropriate and reasonable grant expenditures, particularly regarding incentive and responsivity items. This has led the TAD grant to establish more precise guidelines as to what costs are considered allowable through state TAD funding. Costs of incentives and responsivity items are now having to be funded by the match portion of the grant, which is approximately \$43,334. Match money also helps to fund residential treatment for participants, program incentives, and staffing. Whereas previously program incentives was able to be funded through TAD. Costs that are now allowable through match funding only are: testing supplies, office supplies, tracphones, educational workbooks, graduation supplies, incentives, giftcards, emergency needs, transportation needs, and tokens/medallions. The cost to cover all of these is not possible to accomplish through county match funding only. Therefore, the need for additional funding is necessary to help better prevention, recovery, and treatment efforts. Without the ability to help participants obtain transportation to and from their appointments it harms the ability for individuals to maintain treatment.

II. Project Goals and/or desired Outcomes: Please use SMART goals when listing your goals.

The Treatment Court Program uses positive reinforcement over punishment at a four to one rate. Graduated interventions, whether positive or negative, is dependent on a participants history in the program. Treatment Court previously had a participant, who has since graduated, that made it a goal to be able to pick from the fishbowl of gifts, prizes, and goodies throughout their duration in the program. This incentive became a meaningful motivator throughout their time in Treatment Court and served as a reminder that even small accomplishments can be celebrated. This highlights the program's committment to growth, building confidence, and reinforcing positive behaviors that support long term recovery.

III. **Project Timeline:** Provide a detailed timeline including planning, development, and implementation. Grantees have up to three years to complete the project.

Funds will be used towards incentives, supplies, and graduation purchases for the 2026 year. The Richland County Treatment Court Program will continue to look at the renewal of funds on a yearly basis.

IV. **Is this a New or ongoing project?** Explain:

Funding will be used for an ongoing project; Richland County Hybrid Treatment Court.

V. Budget Narrative-Identify other Principal Sources of Support: (Describe the financial plan for current and future support of the proposed project. What is the rationale for the amount requested? If other funding is necessary to complete the project budget, where will it come from How will you sustain the project in the future?)

Supplies, incentives, and operating expenses is a category that supports a large portion of how Richland County Treatment Court functions. Previously the state would fund around \$2,000 and county match would fund approximately \$1,400. However with recent changes to what the Department of Justice will and will not fund, the county match fund has been cut in order to accomodate the cost of other funded areas that the program needs in order to operate. Such as the Treatment Court Coordinator salary, alcohol monitoring equipment, and drug screening kits. Richland County Treatment Court is an incentive based program that rewards individuals for meeting program requirements. Incentives play a central role in participant motivation, accountability, and long term success making them an essential program expense. The amount requested reflects historical spending and anticipated needs based on the current participant population.

RESOLUTION NO. 25 - XX

Resolution Awarding Opioid Settlement Fund Grants To Applicants Providing For The Prevention, Treatment, And/Or Recovery Of Opioid Drug Use.

WHEREAS Richland County non-profit organizations and those that serve Richland County Residents may submit applications for Opioid Settlement Fund Grants twice a year to be reviewed by the Opioid Settlement Committee, with recommendations to be presented to the Community and Health Services Committee and full County Board for approval, and

WHEREAS awards will generally be between \$1,000 and \$25,000 and projects can be renewed annually if funding allows and reporting requirements have been met, and

WHEREAS two applications meeting the grant requirements have been reviewed by Community Health Services Committee and are being presented to the County Board for approval.

NOW THEREFORE. BE IT RESOLVED by the Richland County Board of Supervisors that the Richland County Department of Health and Human Services is hereby authorized to award Opioid Settlement Fund Grants to the following:

Richland County Treatment Court in the amount of \$5,000 for prevention efforts, treatment and recovery efforts and to connect people to resources and expanding resources; and

Richland County Treatment Court in the amount of \$17,000 for attendance at the 2026 National All Rise Conference in order to gain knowledge from other rural communities on best practices to better support the individuals served; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(06 NOVEMBER 2025)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARY MILLER
SANDRA KRAMER
LARRY ENGEL
ALAYNE HENDRICKS
DANIEL MCGUIRE

DATED: _____