

Richland County Community & Health Services Standing Committee

Date Posted: September 25, 2025

NOTICE OF MEETING

Please be advised that the Richland County Community & Health Services Standing Committee will convene on Thursday, October 2, 2025, at 9:30 AM in the Richland County Board Room of the Courthouse located at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/community-and-health-services-committee/>

If you have any trouble accessing the meeting, please contact MIS Support at 608-649-4371 (phone) or mis@co.richland.wi.us (email).

AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From September 4, 2025 Meeting
6. Public Comment
7. Election Of Committee Chair And Vice-Chair
8. Reports
 - A. HHS Director: Administrative Report
 - B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000)
 - C. HHS 2025 Budget Summary & Richland County Placement Report
 - D. 2026 Health & Human Services Budget Update
9. Mental Health Presentation
10. Discussion & Possible Action: Resolution Approving Provider Contract Amendment For 2025 For The Health And Human Services Department
11. Discussion & Possible Action: Approve The Application And Subsequent Acceptance Of The 2026 85.21 Specialized Transportation Grant
12. Discussion & Possible Action: Approve The 2026 Vehicle Memorandum Of Understanding With Pine Valley Community Village
13. Discussion & Possible Action: Resolution Urging The State Of Wisconsin To Provide Funding To Offset The County Fiscal Impact Caused By The Enacted Federal SNAP Changes, And To Work With Counties To Ensure Adequate Resources For The Administration Of Foodshare And Related Programs
14. Discussion & Possible Action: Approval To Pay The Penalty From CMS
15. Correspondence
16. Future Agenda Items
17. Adjourn

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Tricia Clements, County Administrator at 181 W. Seminary St., Richland Center, WI 53581 or call 608-647-2197.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Community & Health Services Standing Committee.

Derek S. Kalish
County Clerk

Richland County

Community & Health Services Standing Committee

September 4, 2025

The Richland County Community & Health Services Standing Committee convened on Thursday, September 4, 2025 in person and virtually at 9:34 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Vice-Chair Kramer called the meeting to order at 09:34 AM

Roll Call: Deputy Clerk Hege conducted roll call. Committee member(s) present: Mary Miller, Sandra Kramer, Frances Braithwaite, and Cynthia Chicker. Committee member(s) absent: Daniel McGuire and Dr. Jerel Berres. Supervisor McGuire arrived at 9:38 a.m.

Verification of Open Meetings Law Compliance: Deputy County Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion Braithwaite, second by Miller to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From August 7, 2025 Meeting: Vice-Chair Kramer asked if there were any amendments or corrections to the minutes from the August 7, 2025 meeting. Hearing none, Vice-Chair Kramer declared the minutes approved as presented.

Public Comment: None.

Election Of Committee Chair And Vice-Chair: Brief discussion on the need to elect a new committee chair due to Ingrid Glasbrenner resigning from the County Board ensued. Consensus was gained to move this item to the next meeting due to low attendance. No action was taken.

Reports

A. HHS Director: Administrative Report: Roxanne Klubertanz-Gerber, ADRC Manager, presented the HHS September 2025 Unit Updates report on behalf of Health & Human Services Director, Stephanie Ronnfeldt and highlighted the new “Rise and Dine” program for seniors and the hiring of several new employees in the Behavioral Health unit. Brandie Anderson, Public Health Manager briefly spoke on the recent, active measles case reported in Wisconsin. Brief discussion ensued.

Supervisor McGuire joined the meeting at 9:38 a.m.

B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000): Roxanne Klubertanz-Gerber, ADRC Manager, presented the Expenditures Report. Brief discussion on the drivers’ mileage rate ensued.

C. HHS Budget Summary & Richland County Placement Report: Roxanne Klubertanz-Gerber, ADRC Manager, gave a brief report on the HHS Budget Summary and Richland County Placement Report and reported that adult placements were at 28% utilization and child placements were at 44% utilization. Brief discussion ensued.

Richland County Community & Health Services Standing Committee

D. HHS Contract Monitoring Report: Roxanne Klubertanz-Gerber, ADRC Manager, presented the Contract Monitoring Report for 2025 showing a current utilization of 58% and briefly stated that Shay Rehabilitation & Psychological Services Inc was no longer being used and that Diane's Adult Family Home was at 66.8% utilization. Brief discussion ensued.

E. 2026 Health & Human Services Budget Update: Roxanne Klubertanz-Gerber, ADRC Manager, presented the 2026 Health & Human Services PROPOSED Budget Summary and stated that the summary did include the reductions recommended by the County Administrator. Brief discussion ensued.

F. HHS Organizational Chart: Roxanne Klubertanz-Gerber, ADRC Manager, presented the HHS Organizational Chart and briefly highlighted various staffing changes. No discussion.

Discussion & Possible Action: Resolution Approving Provider Contract Amendments For 2025 For The Health And Human Services Department: Brittney Wirtz, Child & Youth Services Supervisor, and Brandi Christianson, Behavioral Health Services Manager, both gave a brief background on the proposed provider contract amendments. Motion by Chicker, second by Miller to approve the resolution approving provider contract amendments for 2025 for the Health and Human Services department. Brief discussion on the source of funding ensued. Motion carried and the resolution approving provider contract amendments for 2025 for the Health and Human Services department was approved and moved on to county board for final approval.

Discussion & Possible Action: Resolution Approving A Provider Contract For 2025 For The Health And Human Services Department: Brandi Christianson, Behavioral Health Services Manager, spoke briefly about the proposed provider contract. Motion by Miller, seconded by Braithwaite to approve the resolution approving a provider contract for 2025 for the Health and Human Services department. Extensive discussion on daily costs of placements ensued. Motion carried and the resolution approving a provider contract for 2025 for the Health and Human Services department was approved and moved on to county board for final approval.

Discussion & Possible Action: Resolution Approving The Application And Acceptance Of A Treatment And Diversity (TAD) Grant: Brandi Christianson, Behavioral Health Services Manager, spoke briefly on the proposed resolution. Motion by Chicker, second by Braithwait to approve the resolution approving the application and acceptance of a Treatment And Diversity (TAD) grant. No discussion ensued. Motion carried and the resolution approving the application and acceptance of a Treatment And Diversity (TAD) grant was approved and moved on to county board for final approval.

Correspondence: None

Future Agenda Items:

Election Of Committee Chair And Vice-Chair

Report: Progress Update On Behavioral Health Community Action Plan

Report: Placement Costs And Utilization

Adjourn: Committee Vice-Chair Kramer entertained a motion to adjourn. Motion by Chicker, second by McGuire to adjourn. Motion carried and meeting adjourned at 10:17 AM.

Richland County
Community & Health Services Standing Committee

Respectfully submitted by,

Myranda H. Hege

Myranda H. Hege
Deputy County Clerk

DRAFT

HHS October 2025 Unit Updates

ADRC

The ADRC received revitalization funding for its congregate meal program. For the month of September, the program has introduced “Rise and Dine at the Phoenix.” This is offered every Friday and is a breakfast buffet model. The response was very positive with numbers continuing to grow each week, and contributions for this program have been significantly higher than what are received at the local meal sites. Due to the success of the program, we are hoping to offer this in the future.

The Richland County Transportation program is planning its fall color ride, highlighting trips to the apple orchards and out for lunch. This yearly event is always popular. Along with this, the Transportation Program has hired a new bus driver to help be able to meet the needs of the program. The Transportation program is also in the process of applying for the 2026 85.21 grant which supports the driver escort program and the bus program. So far in 2025, a total of 3,655 one way trips were provided, which is on pace to be 4% higher than last year.

The ADRC is gearing up for Medicare Open Enrollment season and staff will be attending trainings in early October. The EBS, DBS, ADRC Specialists and ADRC Manager all attend trainings to be able to offer support throughout this busy season. The EBS will also be appearing on the WRCO Morning Show in early October to discuss open enrollment.

Behavioral Health

Brandi Christianson, Behavioral Health Manager, has resigned from her position. We are currently looking for to hire a new manager.

Outpatient Clinic: During the month of August, our Psychiatric Nurse received 5 referrals for our providers.

Comprehensive Community Services (CCS): During the month of August, we received 6 referrals for CCS.

Crisis: During the month of August, we had 32 Northwest Connections come in. Our Crisis Worker completed 8 mobile crisis assessments. 15 individuals were on a settlement or commitment during this month.

Mental Health: During the month of August we had no mental health therapist. The domestic violence assessor completed 1 domestic violence assessment.

Substance Abuse: During the month of August, our substance abuse counselor completed 0 substance abuse assessments, and 5 intoxicated driver assessment. Our Recovery Services

Coordinator was able to meet with 14 individuals at the Richland County Jail during the month of August to offer AODA service.

Adult Protective Services (APS): During the month of August, our APS worker received 15 referrals.

Treatment Court: During the month of August, 1 Treatment Court referrals were received.

Children's Long-Term Support (CLTS): During the month of August, we had 4 CLTS referrals.

Birth to Three (BT3): During the month of August, we had 8 BT3 referrals.

Coordinated Services Teams (CST): During the month of August, we had 0 CST referrals.

Child and Youth Services

The Child and Youth Services Unit currently has 5 children placed in "out of home" care: 3 placements are with relatives, 1 is a non-secure placement, and 1 is a foster home placement.

At the beginning of September, 5 children received permanency by going to Guardianship with relatives and the staff of Child and Youth Services have been working hard to ensure children are reaching permanency in a timely manner. That being said, 8 children have reached permanency by going to Guardianship since August which removes their involvement with the Department. The unit currently has 2 open social worker positions.

Economic Support

In the month of August 2025, the Capital Consortium answered 19,912 calls. The answer rate for the consortium was 95.49% and the goal set by the state for the consortium is 85%. Of the calls answered by the consortium, Richland County's 9 Economic Support Specialists answered 1,795 calls or 9% of the total calls, with the goal being set at 7.75%.

ESS process casework in the CARES Worker Web (CWW) system while on the phone with callers, but also during their time off the phone when they are processing: applications, renewals, six month report forms (SMRFs), documents, discrepancies, alerts, and ACCESS change reports. The stats for to date for 2025 are shown below.

MONTH:	Total Consortium Tasks Completed - <i>Consortium</i>	Avg Tasks per worker - <i>Consortium</i>	Total Tasks Completed - <i>Richland</i>	Avg Tasks per worker - <i>Richland</i>
Jan-25	100,716	916	8,891	889
Feb-25	86,162	783	7,800	780
Mar-25	88,678	806	9,183	918
Apr-25	79,605	730	7,848	785
May-25	70,964	651	6,731	673
Jun-25	78,611	721	8,342	834
Jul-25	72,090	674	7,789	779
Aug-25	69,892	659	7,788	779

In addition to those responsibilities for Richland County ESS, they are required to be in-office one to three times per month as the On-Call worker to assist agency staff and visitors (by phone or walk-in) who have questions regarding public assistance benefits. These On-Call workers also handle issuing the temporary Quest cards, any in-person appointments that customers request, and assist customers with getting to their drug tests in the Public Health Unit (for the Foodshare program). In August 2025, we had 83 contacts, down from 106 we in July.

The Economic Support Unit is currently in the process of hiring two Economic Support Specialists and applications are being taken until 9/22/25, with an anticipated start date of 10/13/25. While there are three open positions, only two positions are being filled due to funding for the third being excluded from the budget.

On October 9th, the whole Capital Consortium will gather for the one in-person meeting we have per year and will be held in Stoughton, WI. This meeting is vital for ESS, ESS Leads, and ES Management to have a positive working relationship with counterparts in the other counties. The Capital Consortium Call Center will be closed for this day to allow staff to get together with their peers and learn. This year the training will focus on budgeting self-employment income, the asset verification system used for EBD (Elderly, Blind, & Disabled) and LTC (Long Term Care) eligibility determinations, and Special Status Medicaid.

The call center will, also, be closed on October 13th due to it being a holiday in Dane County. Due to Dane County having the majority of the staff in the consortium, there are not enough staff to operate the call center when Dane County employees are off.

Public Health

Community Health Improvement Plan (CHIP) progress, updates & successes were reported by Evan Ewing, MPH, CHES, Public Health Specialist during the Eliminating Mental Health Stigma Presentation at the Brewer Public Library on September 23rd. Public Health staff also attended the Senior Expo on September 25th, and the PHIP (Public Health in Practice Conference) on

September 29th in Stevens Point. The unit will also be highlighting respiratory virus prevention in the upcoming newsletter for the ADRC.

The next Vaccine for Children & Adults (VFC/VFA) Immunization Clinics will be held on October 23rd (afternoon only), November 20th, and December 18th. Flu shots in schools will begin October 1st. Flu vaccines will also be offered to Senior Meals sites in October, and RCHHS staff will be surveys to see if there is interest in providing flu vaccines at the Community Services Building. The Richland Free Clinic VFA flu shots will be given on October 21st & October 28th.

TB skin tests will be offered on October 13th (one date only this month). COVID shots are no longer available from public health until further notice due to changes in the rules from the VFC/VFA program

Communicable Disease updates include 36 reported probable or confirmed cases of Measles in the State of Wisconsin as of 9/16/25. <https://www.dhs.wisconsin.gov/immunization/measles.htm> Currently there are no active or probable cases in Richland. WI DHS weekly respiratory virus activity report indicates COVID activity is increasing; Flu & RSV remains low & stable <https://www.dhs.wisconsin.gov/disease/respiratory-data.htm>. Other Animal Bite & Environmental Health case referrals have increased in September.

**RICHLAND COUNTY HEALTH AND HUMAN SERVICES
VOUCHERS – October 2, 2025**

Unit	Number of Vouchers	Amount
2025 Volunteer Driver Expense Reports	16	\$9,493.32
2025 Prepaid Vouchers	23	\$25,159.28
Purchasing Card	52	\$13,894.19
TOTAL	91	\$48,546.79

TRANSPORTATION DRIVER							
	Check #	Date	Driver Name	Vendor #	Description	Fund	Amount
1	46222	9/9/25	Ruth Brennum	1059	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 775.60 \$ -
2	46227	9/9/25	William Butteris	6368	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 626.50 \$ -
3	46226	9/9/25	William Drea	4163	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 345.10 \$ -
4	46217	9/9/25	Janice Hill	4599	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 360.50 \$ -
5	46224	9/9/25	Sharon Jones	1038	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 421.40 \$ -
6	46213	9/9/25	Cindy Maly	6338	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 786.80 \$ -
7	46219	9/9/25	Kathleen Maly	4448	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 396.20 \$ -
8	46214	9/9/25	Donald McCarthy	4546	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 641.20 \$ -
9	46223	9/9/25	Sandra McKittrick	4449	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 625.10 \$ -
10	46216	9/9/25	Hubert McWane	4161	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 662.20 \$ 14.54
11	46221	9/9/25	Pamela Moran	6110	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 609.70 \$ 7.39
12	46225	9/9/25	Susan Price	1973	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 596.40 \$ 17.89
13	46220	9/9/25	Lanette Jean Pugh	6210	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 347.90 \$ -
14	46212	9/9/25	Arnold Joseph Richter	2000	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 1,027.60 \$ -
15	16218	9/9/25	Karen L Sumwalt	6550	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 418.60 \$ -
16	46215	9/9/25	Gregory Wankowski	6563	Mileage Meals	630.5563.0000.53039 630.5563.0000.53035	\$ 812.70 \$ -

\$ 9,493.32



Richland County, WI

Expenditures

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
LANGUAGE LINE SERVICES, INC	11668534	08/26/2025	HHS ACCT#9020531051 07/31	100.5211.0000.52016	\$ 154.59
Fund 100 - GENERAL FUND Total:					\$ 154.59
Fund: 530 - RESOURCE CENTER FUND					
LANGUAGE LINE SERVICES, INC	11668534	08/26/2025	HHS ACCT#9020531051 07/31	530.5507.0000.52016	\$ 216.19
Fund 530 - RESOURCE CENTER FUND Total:					\$ 216.19
Fund: 560 - HEALTH & HUMAN SERVICES FUND					
LANGUAGE LINE SERVICES, INC	11668534	08/26/2025	HHS ACCT#9020531051 07/31	560.5401.0000.52016	\$ 284.89
LANGUAGE LINE SERVICES, INC	11668534	08/26/2025	HHS ACCT#9020531051 07/31	560.5503.0000.52016	\$ 215.34
WISCONSIN ELECTRIC POWER	5584977883	08/26/2025	HHS ACCT# 0701008505-0000	560.5511.0000.52026	\$ 31.52
WAYSTAR, INC	30006080812	08/26/2025	HHS ACCT# 73467 08/12/2025	560.5477.0000.52014	\$ 36.88
DATATEK IMAGING LLC	39890503	08/26/2025	HHS ACCT# 021-1945245-000	560.5511.0000.53013	\$ 891.41
RICHLAND CENTER UTILITIES	HHS 20250807	08/26/2025	HHS ACCT# 804600-01 08/07/	560.5511.0000.52022	\$ 2,833.58
SCHILLING SUPPLY COMPANY	1017328-00	09/09/2025	HHS CUST# 24222 08/19/2025	560.5511.0000.53056	\$ 1,309.97
MICHAEL MARSHALL	2025 17	09/17/2025	20250818 ADMIN BUILDING II	560.5511.0000.52040	\$ 1,475.00
STAPLES, INC	45491609	09/17/2025	20250826 ADMIN RESTOCK OF	560.5511.0000.53019	\$ 219.78
WALSHS ACE HARDWARE	20250831 HHS	09/17/2025	20250831 HHS SUPPLIES FOR 1	560.5511.0000.53056	\$ 46.71
MORRIS NEWSPAPER CORP OF	516836	09/17/2025	20250831 ADRC ADVERTISING	560.5531.0000.53020	\$ 170.00
ADVANCED BUSINESS SYSTEM	103891	09/17/2025	20250901 ADMIN POSTAGE M	560.5511.0000.55032	\$ 750.00
TECH COM, INC	20250901 HHS	09/17/2025	20250901 ADMIN TELEPHONE	560.5511.0000.52025	\$ 656.75
US POSTAL SERVICE QUADREN	20250911 HHS	09/17/2025	20250911 HHS POSTAGE	560.5511.0000.53011	\$ 4,000.00
KWIK TRIP STORES INC	20250902 HHS	09/17/2025	20250902 KWIK TRIP FUEL	560.5502.0000.53051	\$ 18.42
KWIK TRIP STORES INC	20250902 HHS	09/17/2025	20250902 KWIK TRIP FUEL	560.5518.0000.53039	\$ 16.08
KWIK TRIP STORES INC	20250902 HHS	09/17/2025	20250902 KWIK TRIP FUEL	560.5525.0000.53039	\$ 10.13
Fund 560 - HEALTH & HUMAN SERVICES FUND Total:					\$ 12,966.46
Fund: 630 - COUNTY AGING UNIT FUND					
RC FLEET SERVICES INC	500039019	08/26/2025	HHS VAN 1324 REPAIR 08/21/	630.5563.5310.53052	\$ 313.35
BETHLEHEM LUTHERAN CHUR	HHS SEPT2025	09/02/2025	HHS SEPT ROCKBRIDGE RENT	630.5581.0000.55031	\$ 400.00
ST ANTHONYS SCHOOL	HHS SEPT2025	09/02/2025	HHS SEPT CAZENOVIA MEALS	630.5583.0000.55031	\$ 250.00
CITY OF RICHLAND CENTER	HHS SEPT2025	09/02/2025	HHS SEPT RC MEAL SITE RENT	630.5588.0000.55031	\$ 300.00
CHRISTOPHER E KETTNER	922887	09/02/2025	HHS ROCKBRIDGE MEALS 202	630.5581.0000.53022	\$ 927.10
CHRISTOPHER E KETTNER	922887	09/02/2025	HHS GERMAN TOWN MEALS 2	630.5583.0000.53022	\$ 1,435.10
CHRISTOPHER E KETTNER	922887	09/02/2025	HHS RICHLAND CENTER MEAL	630.5588.0000.53022	\$ 7,080.25
CHRISTOPHER E KETTNER	922887	09/02/2025	HHS FROZEN MEALS 2025	630.5588.0000.53022	\$ 390.00
PREMIER COOPERATIVE	20250831 HHS1	09/17/2025	20250831 ADRC FUEL	630.5563.5310.53051	\$ 306.24
PREMIER COOPERATIVE	20250831 HHS	09/17/2025	20250831 ADRC FUEL	630.5588.0000.53051	\$ 121.56
SYMONS RECREATION COMPLI	91025	09/17/2025	20250910 ADRC TAI CHI LA FAI	630.5407.0000.59070	\$ 77.20
SYMONS RECREATION COMPLI	91625	09/17/2025	20250916 ADRC MUSCODA SA	630.5407.0000.59070	\$ 43.00
FILLBACK FORD CHRYSLER	319508	09/17/2025	20250904 ADRC VEHICLE REPA	630.5563.5310.53052	\$ 178.24
Fund 630 - COUNTY AGING UNIT FUND Total:					\$ 11,822.04
Grand Total:					\$ 25,159.28

09/08/25 STATEMENT DATE - 08/06/25 - 09/05/25 TRANSACTIONS

US Bank National Association #6167 Acct #4874

	Date	Vendor Name	Account #	Amount
1	8/6/25	CMS Medicare Applic Fee	560.5401.0000.59099	\$ 730.00
2	8/6/25	Paypal	560.5477.0000.53012	\$ 59.70
3	8/8/25	Walmart	560.5479.0000.57068	\$ 75.00
4	8/7/25	Amazon	560.5459.0000.59092	\$ 129.98
5	8/12/25	Tebra Technologies	560.5477.0000.52014	\$ 274.56
			560.5472.0000.52014	\$ 1,115.03
			560.5520.0000.59099	\$ 40.00
			560.5481.0000.52014	\$ 758.57
6	8/12/25	Walmart	990.5113.5512.59099	\$ 153.91
7	8/13/25	Walmart	560.5525.0000.59099	\$ 107.70
8	8/13/25	DOJ	560.5527.0000.59099	\$ 75.00
9	8/14/25	SP Snode Sport	560.5459.0000.59092	\$ 3,647.05
10	8/14/25	Paypal	560.5502.0000.51057	\$ 225.00
11	8/13/25	Amazon	560.5459.0000.59092	\$ 109.68
12	8/14/25	Amazon	630.5588.0000.58019	\$ 79.49
13	8/13/25	Amazon	560.5459.0000.59092	\$ 9.99
14	8/14/25	Amazon	560.5459.0000.59092	\$ 54.78
15	8/18/25	Richland Locker	990.5113.5512.59099	\$ 94.99
16	8/18/25	Walmart	990.5113.5512.59099	\$ 78.51
17	8/19/25	ADD Warehouse	560.5477.0000.53012	\$ 187.50
18	8/15/25	Amazon	560.5520.0000.59099	\$ 51.98
19	8/20/25	Pearson Education	560.5477.0000.53012	\$ 131.10
20	8/21/25	UWSP	560.5481.0000.59099	\$ 598.00
21	8/20/25	Ramada	560.5519.0000.59099	\$ 750.01
22	8/22/25	OK State Bureau of Investigation	560.5472.0000.59099	\$ 16.00
23	8/22/25	Amazon	530.5529.0000.53019	\$ 189.04
24	8/22/25	DOJ	560.5472.0000.59099	\$ 15.00
25	8/22/25	Ramada	560.5519.0000.59099	\$ 115.32
26	8/25/25	The Star Center	560.5478.0000.53025	\$ 500.00
27	8/25/25	UWSP	560.5481.0000.59099	\$ 275.00
28	8/25/25	Billy Footwear	560.5459.0000.59092	\$ 102.95
29	8/25/25	Ablenet, Inc	560.5459.0000.59092	\$ 275.00
30	8/25/25	Kozie Clothes	560.5459.0000.59092	\$ 44.99
31	8/27/25	Amazon	560.5459.0000.59092	\$ (295.89)
32	8/26/25	Subway	530.5507.0000.57015	\$ 79.28
33	8/25/25	Amazon	560.5481.0000.53019	\$ 15.10
34	8/26/25	DOJ	560.5527.0000.59099	\$ 30.00
35	8/25/25	Kwik Trip	990.5113.5512.59099	\$ 100.00
36	8/26/25	Amazon	560.5459.0000.59092	\$ 183.99
37	8/27/25	Amazon	530.5507.0000.53026	\$ 19.79
38	8/25/25	Amazon	560.5459.0000.59092	\$ 246.12
39	8/27/25	Amazon	530.5507.0000.53026	\$ 44.73
40	8/26/25	Amazon	630.5580.0519.53022	\$ 29.06
41	8/27/25	Amazon	560.5459.0000.59092	\$ 143.99
42	8/28/25	Amazon	560.5459.0000.59092	\$ 151.99
43	8/27/25	Amazon	530.5507.0000.53026	\$ 77.43
44	8/28/25	UW CE Registration Center	530.5507.0000.51057	\$ 59.00
45	8/27/25	Amazon	530.5507.0000.53026	\$ 19.98
46	9/1/25	Workplace	560.5511.0000.52014	\$ 136.00
47	9/2/25	Project Lifesaver	560.5531.0000.59092	\$ 312.24
48	8/27/25	Amazon	560.5459.0000.59092	\$ 207.95
49	9/3/25	Prime for Life	560.5478.0000.53025	\$ 895.00
50	9/4/25	WI Public Health Assoc	560.5401.0000.53034	\$ 200.00
51	9/3/25	Amazon	560.5459.0000.59092	\$ 47.60
52	9/5/25	Kwik Trip	990.5113.5512.59099	\$ 120.00
				\$ 13,894.19

2025 Health and Human Services Budget

Expenses	9/22/2025		Current Month =	67%	
Program	Total	2025	Actual	% Utilized	
Administrative Services	915,190				
Staff		590,938	370,114	62.6%	
Building & Operating Costs		324,252	186,584	57.5%	
Public Health	315,998				
Public Health		315,998	191,076	60.5%	
Aging & Disability Resource Center	1,132,253				
Elderly Services		389,244	225,943	58.0%	
Nutrition		295,306	164,317	55.6%	
Resource Center		447,704	286,621	64.0%	
Economic Support Unit	1,087,015				
ES Programs		1,087,015	667,381	61.4%	
Child & Youth Services	872,330				
Children & Youth Programs		776,555	409,522	52.7%	
CPS Contractual Services		95,775	53,701	56.1%	
Behavioral Health	4,546,801				
MH Outpatient / Crisis Services		672,027	435,774	64.8%	
AODA Outpatient		266,748	150,189	56.3%	
CCS		2,863,525	2,163,424	75.6%	
Adult Protective Services		119,793	51,815	43.3%	
Treatment Court		157,076	78,106	49.7%	
Birth to Three Program		226,477	143,092	63.2%	
Children with Disabilities		241,154	212,046	87.9%	
HHS Board Approved Budget	8,869,587	8,869,587	5,789,704	65%	
Budget Balance (Through August)					
Revenues (with Tax Levy)	5,547,163				
WMHI Charges Through August	-224,492 *				
Anticipated Revenue	1,355,771				
Received Revenue	3,752,885				
Minus Expenses	-5,543,471				
Anticipated Expenses	246,233				
Actual Expenses	-5,789,704				
Equals Budget Balance	3,692				
Chargeback					
Budget Balance Prior to Chargeback	3,692				
Chargeback for MH Institute Thru August (that have not occurred)	112,424 **				
New Core Budget Balance after Chargeback	116,115				
*MH Institute charges reduce Fund 56 revenue.					
**Chargeback reimburses Fund 56 from Placement Funds.					

RICHLAND COUNTY 2025 ADULT PLACEMENTS

Fund 54

ADULT INSTITUTIONAL AND INPATIENT PLACEMENTS

Includes Mental Health Institutes, Trempealeau County Health Care, private inpatient hospitals, detox facilities, and crisis stabilization facilities

Cost Range: \$375 to \$1,596 per day

INSTITUTIONAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	28	13	44	59	78	53	24	62	0	0	0	0
# of Individuals	2	3	4	9	11	7	5	7	0	0	0	0
Cost of Stay	\$44,688	\$0	\$0	\$35,122	\$21,121	\$27,806	\$39,646	\$89,564	\$0	\$0	\$0	\$0
Reimbursements	(\$11,477)	\$0	(\$11,665)	\$0	\$0	\$0	\$0	(\$5,044)	\$0	\$0	\$0	\$0
County Expense	\$33,211	\$0	(\$11,665)	\$35,122	\$21,121	\$27,806	\$39,646	\$84,520	\$0	\$0	\$0	\$0

CRISIS STABILIZATION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	10	20	0	0	0	12	0	0	0	0	0	0
# of Individuals	1	1	0	0	0	1	0	0	0	0	0	0
Cost of Stay	\$1,200	\$2,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
County Expense	\$1,200	\$2,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

YTD ADULT CRISIS STABILIZATION

Days of Stay	42
# of Individuals	3
Cost of Stay	\$3,600
Reimbursements	\$0
County Expense	\$3,600

YTD ADULT INSTITUTIONAL

Days of Stay	361
# of Individuals	30
Cost of Stay	\$257,947
Reimbursements	(\$28,187)
County Expense	\$229,760

ADULT COMMUNITY RESIDENTIAL PLACEMENTS

Includes Community-Based Residential Facilities and Adult Family Homes

Cost Range: \$26 to \$2312 per day

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	248	224	248	225	217	180	169	155	0	0	0	0
# of Individuals	8	8	8	8	7	6	6	6	0	0	0	0
Cost of Stay	\$ -	\$ -	\$ 18,462.19	\$ 5,097.07	\$224	\$186	\$175	\$161	\$0	\$0	\$0	\$0
Reimbursements	\$150	\$3,613	\$7,519	\$4,034	\$2,147	\$5,780	\$3,430	\$3,919	\$0	\$0	\$0	\$0
County Expense	\$150	\$3,613	\$25,981	\$9,131	\$2,371	\$5,966	\$3,605	\$4,080	\$0	\$0	\$0	\$0

YTD ADULT RESIDENTIAL

Days of Stay	1666
# of Individuals	8
Cost of Stay	\$24,305
Reimbursements	\$30,593
County Expense	\$54,898

FUND 54 BEGINNING BALANCE	\$705,000	
TOTAL EXPENSE IN FUND 54:	\$288,259	41% utilized
FUND 54 REMAINING BALANCE	\$416,741	

RICHLAND COUNTY 2025 CHILD PLACEMENTS

Fund 44

CHILD INSTITUTIONAL, INPATIENT, AND DETENTION PLACEMENTS

Includes mental health institutes, private inpatient hospitals, children's residential care centers, as well as secure and non-secure detention facilities

Cost Range: Institutional \$625 to \$1451 per day; Detention up to \$500 per day

INSTITUTIONAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	46	30	31	30	24	0	0	0	0	0	0	0
# of Individuals	3	2	1	1	2	0	0	0	0	0	0	0
Cost of Stay	\$55,971	\$27,400	\$25,896	\$25,061	\$20,972	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reimbursements	\$0	\$0	(\$21,127)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
County Expense	\$55,971	\$27,400	\$4,769	\$25,061	\$20,972	\$0	\$0	\$0	\$0	\$0	\$0	\$0

DETENTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	14	17	0	0	0	0	0	0	0	0	0	0
# of Individuals	1	1	0	0	0	0	0	0	0	0	0	0
Cost of Stay	\$0	\$9,056	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
County Expense	\$0	\$9,056	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

YTD CHILD INSTITUTIONAL		YTD DETENTION	
Days of Stay	161	Days of Stay	31
# of Individuals	4	# of Individuals	1
Cost of Stay	\$155,300	Cost of Stay	\$9,056
Reimbursements	(\$21,127)	Reimbursements	\$0
County Expense	\$134,173	County Expense	\$9,056

CHILD FOSTERCARE AND TREATMENT FOSTERCARE PLACEMENTS

Includes regularly licensed fostercare homes, licensed treatment fostercare homes, and youth group homes

Cost Range: Group Hm \$335 to \$630; Tx FC \$119 to \$121 per day; Regular FC \$22 per day

GROUP & TX FC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	107	100	120	83	62	31	31	0	0	0	0	0
# of Individuals	5	4	4	3	2	2	1	0	0	0	0	0
Cost of Stay	\$32,418	\$35,079	\$44,874	\$24,490	\$17,394	\$3,950	\$3,685	\$3,685	\$0	\$0	\$0	\$0
Reimbursements	(\$2,032)	(\$1,051)	(\$1,051)	(\$198)	(\$2,437)	(\$412)	(\$505)	(\$357)	\$0	\$0	\$0	\$0
County Expense	\$30,386	\$34,028	\$43,823	\$24,292	\$14,957	\$3,538	\$3,180	\$3,328	\$0	\$0	\$0	\$0

REGULAR FC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	0	0	0	0	0	0	0	0	0	0	0	0
# of Individuals	0	0	0	0	0	0	0	0	0	0	0	0
Cost of Stay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
County Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

YTD GROUP HOME & TREATMENT FOSTERCARE			YTD REGULAR FOSTERCARE		
Days of Stay	534		Days of Stay	0	
# of Individuals	6		# of Individuals	0	
Cost of Stay	\$165,577		Cost of Stay	\$0	
Reimbursements	(\$8,043)		Reimbursements	\$0	
County Expense	\$157,534		County Expense	\$0	

FUND 44 BEGINNING BALANCE	\$680,000	
TOTAL EXPENSE IN FUND 44:	\$300,763	44% utilized
FUND 44 REMAINING BALANCE	\$379,237	

2026 Health and Human Services PROPOSED Budget Summary

EXPENSES	2026 PROPOSED BUDGET	2026 REVENUE	2026 TAX LEVY	2025 TAX LEVY FINAL	2025 APPROVED BUDGET	YEAR TO YEAR BUDGET DIFFERENCE
Administration (Fund 560)	899,498	623,671	275,827	282,901	915,190	(15,692)
Administration Personnel	602,555				590,938	11,617
Building & Operating Costs	296,943				324,252	(27,309)
Public Health	310,815	122,421	188,394	151,858	315,998	(5,183)
Public Health (Fund 340 & Fund 560)	310,815					
Aging & Disability Resource Center	1,147,677	973,287	174,390	161,594	1,132,253	15,424
Elderly Services (Fund 630)	674,640	500,250	174,390	161,594	671,304	3,336
Alzheimers & Family Caregivers Support (Fund 560)	13,988	13,988	-		13,245	743
Resource Center (Fund 530)	459,049	459,049	-	-	447,704	11,345
Economic Support Unit (Fund 560)	1,115,908	962,636	153,272	153,272	1,087,015	28,893
ES Programs	1,115,908					
Child & Youth Services (Fund 560)	868,311	849,746	18,564	-	872,330	(4,019)
Children & Youth Programs	868,311					
Behavioral Health (Fund 560)	5,123,595	4,888,370	235,225	244,873	4,546,801	576,794
MH Outpatient/Crisis Services	795,788	678,088	117,700	21,903	672,027	123,761
AODA Outpatient	238,165	238,165	-	-	266,748	(28,583)
CCS	3,324,289	3,324,289	-	-	2,863,526	460,763
Adult Protective Services	81,304	29,507	51,797	50,122	119,793	(38,489)
Treatment Court	145,406	109,055	36,352	28,523	157,076	(11,670)
Birth to Three Program	244,998	215,621	29,377	29,377	226,477	18,521
Children with Disabilities	293,645	293,645	-	-	241,154	52,491
TOTAL	9,465,803	8,420,132	1,045,672	994,498	8,869,587	345,977

PROGRAM FUNDS	2026 PROPOSED BUDGET	2026 REVENUE	2026 TAX LEVY	2025 TAX LEVY FINAL	2026 TAX LEVY INCREASE
HHS Funds	9,465,803	8,420,133	1,045,671	994,498	51,173
Fund 34	35,778	35,778	-	-	-
Fund 53	459,049	459,049	-	-	-
Fund 56	8,296,336	7,425,056	871,281	832,904	38,377
Fund 63	674,640	500,250	174,390	161,594	12,796

PLACEMENT FUNDS	2026 PROPOSED BUDGET
HHS Funds	1,285,000
Fund 44	630,000
Fund 54	655,000



COMMUNITY HEALTH IMPROVEMENT PLAN (CHIP) UPDATES

*Evan Ewing MPH, CHES
Public Health Specialist*

Background

- Health departments required to provide new CHA/CHIP every either 3 or 5 years
- Our 2022 CHA identified two priority areas:
 - Substance Misuse (adult binge drinking)
 - Mental Health
- Each priority area has a separate workgroup taking action to address causal factors

Causal Factors/Goals

- **Substance Misuse**

- Goal: Reduce binge drinking among Richland County adults
- Causal Factors:
 - Community norms
 - Stigma

- **Mental Health**

- Goal: Improve mental health of Richland County adults
- Causal Factors:
 - Access to mental health services
 - Stigma

Strategies for Community Change



Substance Misuse



Health
Priority

Seven Strategies for Community Change

Provide information	- Develop and implement a county-wide outreach and education campaign focusing on why it is important to use alcohol responsibly while around youth. - Engage youth in the presentations to adults. Measures: # of community partners. # of materials developed. # of presentations held. # of persons attending presentations. Pre/Post presentation surveys administered.
Enhancing Skills	Develop and deliver trainings to local elected officials and county fair board members. Measures: # of trainings held. # of leaders trained. Pre/Post presentation surveys administered.
Providing Support	- Establish a CHIP workgroup to research the impact of adult binge drinking and community norms related to alcohol use and its impact on youth. - Find key stakeholders and parents to champion the work to reduce the prevalence of alcohol at family-centered events. Measures: # of members in workgroup. # of meetings held. Action plan developed based upon CHIP strategies.
Enhancing Access/Reducing Barriers	Promote alcohol-free events – such as Family Night Out. Measures: # of events held. # of participants at each event. Event surveys administered
Changing consequences	Explore possible funding sources to pay for law enforcement overtime to monitor alcohol use at family-focused events. Measures: # of grant applications written. # of businesses and sponsors contacted and secured. Amount of funding procured.
Physical Design	Implement best practices for responsible alcohol service – including drink tickets, wrist bands and separate areas for alcohol service away from families and children. Measures: # of events held. # of participants at each event. Event surveys administered.
Modifying/Changing Policies	- Establish restrictions for alcohol licenses. - Work with at least 4 events to restrict/eliminate alcohol at family-focused events. Measures: # of events that implement restrictions. # of participants at each event. # of townships that implement restrictions for alcohol licenses. Event surveys administered



Mental Health

Seven Strategies for Community Change

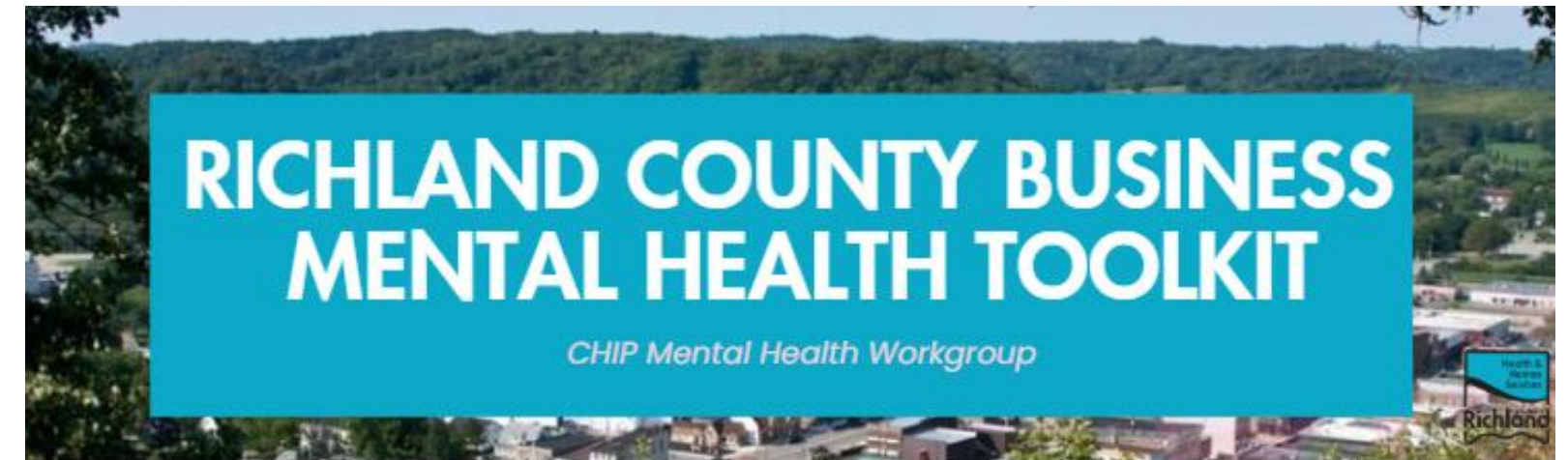
Provide information	- Develop/update brochures for adults to expand awareness of mental health services and insurance option information. - Coordinate with mental health coalition to update list of mental health providers in the county. - Create a web-based hub of information. Measures: # of brochures distributes. # of community partners. # of visitors to web-based hub.
Enhancing Skills	- Create community-wide partnerships to coordinate information and increase awareness of options for mental health services. - Expand Comet trainings. Measures: # of community partners. # of trainings held. # of participants attending trainings.
Providing Support	- Expand community-based mental health screenings through new and existing community partnerships (988; gad 7; PHQ9; ASQ). - Explore Sources of Strength as a vehicle for screening adults. - Establish a warm hand off system where person requiring services is connected to a community navigator. Measures: # of community partners. # of screenings conducted. # of settings where screenings take place.
Enhancing Access/Reducing Barriers	- Translate materials and brochures into Spanish; make sure all materials – English and Spanish are at reading levels to accommodate literacy levels. - Implement a “network of care.” Measures: # of materials translated. # of locations where materials are distributed. # of partners in network of care
Changing consequences	- Provide incentives for agencies and partners who attend Comet trainings. - Explore possible funding sources for the following: Community Navigator, Network of Care, Social worker to accompany law enforcement on service calls that involve mental health issues. Measures: # of community partners. # of trainings held. # of participants attending trainings.
Physical Design	- Challenging stigma campaign including window clings, buttons, magnets, and signage. - Establish an access point for adults to be connected to mental health services at schools in Richland County. Measures: # of community partners. # of materials developed. # of materials distributed. # of locations where materials are distributed. # of school-based locations where access points are established. # of persons who are referred using access points
Modifying/Changing Policies	- Establish a web-based mechanism for all community partners to share information and resources. - Expand/establish workplace mental health screenings and have employers agree to conduct quarterly screenings. Measures: # of community partners. # of businesses engaged. # of screening events held. # of persons screened. # of employers who sign agreement for quarterly screenings

Substance Misuse (Alcohol Workgroup) Actions

- MOU in place with Partners for Prevention Coalition: Alcohol Workgroup also serves as our Substance Misuse Workgroup for CHIP
- Alcohol compliance checks continue in partnership with law enforcement to ensure those under 21 do not have access to alcohol
- Event safety:
 - Worked with a local event and implemented signage for their events along with use of wristbands for those 21 and older
 - Event assessments continue to collect data on alcohol service practices utilized by event organizers
- Beverage server training/meeting occurring on November 3rd at the Phoenix Center

Mental Health in Businesses Toolkit

- Surveyed Richland County businesses/organizations to determine what mental health resources are provided to employees (21 completed survey)
- 13 were receptive to receiving additional resources
- Created a Mental Health Toolkit which included QR codes and links to local and national-level resources along with information on creating a more mental health friendly workplace
- Received positive feedback from businesses who received the toolkit resource:
 - *"In addition to sharing them in our employee newsletter, I also posted them on our employee Facebook page and the flyers are hanging up at a few places in our building, including the staff break room. They were very well-received, and I think staff appreciated the acknowledgment that they have difficult jobs as caregivers and that they might need help from time to time. I have also kept a few spare copies in my office if I am approached by employees who might be struggling so that I can suggest the resources. I think these are great and important tools!"*



<u>Network of Care</u> 	Trilogy 'Network of Care' is a web-based behavioral health resource platform that was locally developed and designed to meet the needs of our community.
<u>Uplift WI</u> 	This line is for Wisconsin residents and is staffed by certified peer specialists. Call this line if you need someone to talk to for support when things are difficult, or when you just need a peer to connect with. Phone: 534-202-5438
<u>Southwestern Wisconsin Community Action Program (SWCAP)</u> 	SWCAP's Care Coordination Network focuses on connecting individuals to local medical, behavioral health and social service programs in an effort to improve the health and well-being of individuals and families in our community by addressing social determinants of health barriers (SDOH). SWCAP's FarmWell WI program partners with farmers and other

Mental Health Matters: Mental Health Awareness Month Campaign

- In partnership with the Richland County Children and Family Advocacy Council (RCCFAC) our workgroup implemented a mental health awareness/stigma reduction campaign during May of 2025
- Provided window clings, information, and mental health resources to over 70 businesses within the county
- Businesses placed the window clings on their establishments with many still being up today, receiving positive feedback from patrons
- Promoted the campaign via WRCO Morning Show interview in April of 2025

MENTAL
Health
MATTERS



Mental Health Month Collaboration w/Walk Around the World With GRACE

- CHIP MHWG partnered with Leif Carlson at Walk Around the World With GRACE for May
- Presented at their monthly Potluck on mental health & resources available
- Provided unique weekly content to be shared via email with Walk Around the World With GRACE participants on the following topics:
 - Physical activity and mental health
 - Mindfulness
 - Stress reduction
 - Mental health resources
- Content was sent to over 310 participants



RICHLAND COUNTY HEALTH & HUMAN SERVICES

PHYSICAL ACTIVITY & MENTAL HEALTH

We often think of physical activity and its benefits for weight loss or chronic disease prevention, however regular physical activity can provide many mental health benefits including:

- Lowering stress & mental fatigue
- Providing feelings of achievement
- Decreasing frustration
- Boosts energy levels
- Reducing anxiety

You may be wondering, how much exercise do I need to accumulate?

The general physical activity recommendations for healthy adults are:

- 150 minutes per week of moderate intensity aerobic physical activity (ex. brisk walk)
- Engaging in muscle strengthening activities on at least 2 days/week (ex. weightlifting, bodyweight exercises, Pilates, etc.)

If you have trouble getting started with exercise, try utilizing the Move Your Way interactive tool from the Department of Health Services. Scan the QR code to try it out!



**SCAN OR CLICK HERE FOR THE
MOVE YOUR WAY INTERACTIVE
PHYSICAL ACTIVITY TOOL**



Mental Health Skills Trainings

- Provided stigma reduction mental health presentation called “Make It OK” to three different audiences in 2025
 - CST/COOP Coordinating Meeting in August: 7 people attended
 - Community event (MHWG hosted): 11 people attended
 - Schmitt Woodland Hills (for employees): 42 people attended
- Two workgroup members are trained facilitators (myself and Allicia Woodhouse)
- Curriculum developed by HealthPartners and NAMI MN

Community-Based Mental Health Skills Training

- Collaborated with Partners for Prevention (promotion and food)
- 11 total people attended (3 were members of workgroup/staff)
- 8 surveys completed
 - all reported that the content was relevant to their lives
 - all reported increased knowledge of stigma and available resources
 - all responses indicated either 4/5 or 5/5 likelihood to share information with others in community
 - Comments: "Enjoyed the presentation immensely. Presenters were very personable, approachable, knowledgeable. Important to find out what resources are available. It's helpful to even experience the process of sharing with others."
- Many mental health resources were shared/offered to attendees

YOU'RE INVITED!

ELIMINATE MENTAL HEALTH STIGMA IN RICHLAND COUNTY

A FREE community presentation where you will learn about mental health stigma, differences between mental illness & mental health, what to say & not to say to individuals experiencing mental health challenges, and how to offer support.

**Where: Brewer Public Library 325 N. Central Ave.
Richland Center, WI**

**When: Tuesday September 23rd, 2025
5:30pm-07:00pm**

****Food will be provided at no cost***

Scan the QR code to register or contact Evan Ewing
P: 608-649-5965 E: evan.ewing@co.richland.wi.us

**Registration is required,
as there is a 25-person limit*



Partners for
Prevention
COALITION



Schmitt Woodland Hills Mental Health Skills Training

- Two separate presentations for staff:
~42 people total (22 in first group; 20 in second group)
 - Provided many local resources along with Make It OK specific resources
 - Created a QR code for survey completion (1 survey completed)
 - All positive feedback: content was relevant; increased knowledge, likely to share information with others



Looking Ahead

- Continuing to attempt to collaborate with local businesses to reduce stigma and create more mental health friendly workplaces
- Universal mental health screenings: working to assess what screenings are currently offered in healthcare facilities locally along with what is provided within employers
- Continue expanding community versions of the Make It OK presentations to create a more mental health friendly community
- Explore ways to promote protective factors for mental health including mindfulness, social supports, physical activity, etc.

Richland County Community and Health Services Standing Committee

Agenda Item Cover

Agenda Item Name: Approve Amendment for Red Maple Consulting Services, LLC

Department	Behavioral Health Services		Presented By:	Stephanie Ronnfeldt
Date of Meeting:	October 2, 2025		Action Needed:	Vote
Disclosure:	Open Session		Authority:	
Date submitted:	September 23, 2025		Referred by:	
Action needed by no later than (date)			Resolution	

Recommendation and/or action language:

Increase the contract to \$220,000 for Red Maple Consulting Services, LLC for the remainder of the 2025 year.

Background:

Red Maple Consulting Services, LLC contracts with Richland County to provide Comprehensive Community Services (CCS) to its residents enrolled in the CCS program. The program is growing and therefore the amount of services provided by Red Maple Consulting Services, LLC has increased.

Attachments and References:

Financial Review:

(please check one)

☒	In adopted budget	Fund Number	560.5472
☐	Apportionment needed	Requested Fund Number	
☐	Other funding Source		
☐	No financial impact		

Stephanie
Ronnfeldt

Digitally signed by Stephanie
Ronnfeldt
Date: 2025.09.23 16:08:55 -05'00'



Department Head, Stephanie Ronnfeldt

Administrator, Tricia Clements

RESOLUTION NO. 25 - XX

Resolution Approving Provider Contract Amendment For 2025 For The Health And Human Services Department.

WHEREAS The Richland County Procurement Ordinance adopted November 19, 2024 provides that any contract entered into by the Department of Health and Human Services involving an expenditure more than \$100,000 must be approved by the County Board, and

WHEREAS the Community and Health Services Standing Committee is now presenting the following provider contract amendment to the County Board for approval.

Provider Amount	Provider Description	Original Contract Amount	2025 Amended
<i>Red Maple Consulting Services, LLC</i>	<i>Comprehensive Community Service</i>	<i>\$150,000</i>	<i>\$220,000</i>

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to amend the mentioned contract for 2025;

BE IT FURTHER RESOLVED that the Director of Health and Human Services Department, Ms. Stephanie Ronnfeldt, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(02 OCTOBER 2025)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARY MILLER
SANDRA KRAMER
LARRY ENGEL
ALAYNE HENDRICKS
DANIEL MCGUIRE

DATED: OCTOBER 2, 2025

**Richland County Community and Health Services Committee
Agenda Item Cover**

Agenda Item Name: Approve the Richland County Transportation Programs 2026 85.21 Specialized Transportation Grant Application

Department	HHS	Presented By:	Roxanne Klubertanz-Gerber
Date of Meeting:	October 2, 2025	Action Needed:	Vote/Resolution
Disclosure:	Open Session	Authority:	Statute and/or county board rule authorizing action
Date submitted:	September 8, 2025	Referred by:	Transportation Coordinating Committee

Recommendation and/or action language: : Motion to... Approve the application and subsequent acceptance of the 2026 85.21 Specialized Transportation Grant, which includes the required 20% county match in the amount of \$15,978, and forward the recommendation onto the County Board for approval.

Background: State financial aid is available annually to counties through the Specialized Transportation Assistance Program for Counties (authorized by s.85.21). Counties are asked to give priority to travel for medical, nutrition, and work-related activities. Richland County places priority on travel for medical appointments and facilitates transportation for other needs as a ride along service with arranged medical appointment trips. Richland County has also implemented the Richland County Public Transportation bus routes into the outlying communities. In order to receive the annual allocation for this service an application must be submitted with an assurance of a county cash match at least 20% of the annual allocation.

The state allocation figure remains unchanged for the 2025 s.85.21 funding for Richland County and is \$79,889 with a required County levy match of \$15,978 (20%). The Transportation Coordinating Committee has approved the use of County levy for this project.

Attachments and References:

85.21 Budget	

Financial Review:

(please check one)

☒	In adopted budget	Fund Number	630.5563
☐	Apportionment needed	Requested Fund Number	
☐	No financial impact		

The use of 15,978 in local match/in-kind funding that is already included in the 2025 budget, will leverage an additional \$79,889 for growth and improved Richland County Public Transportation services

Approval:

**Stephanie
Ronnfeldt**

Digitally signed by
Stephanie Ronnfeldt
Date: 2025.09.22 08:12:05
-05'00'

Review:



Stephanie Ronnfeldt, Director

Tricia Clements, Administrator

RESOLUTION NO.25 - XX

Resolution Approving Richland County's Participation In A State Program Providing Specialized Transportation Assistance.

WHEREAS Wisconsin Statutes, section 85.21 authorizes the Wisconsin Department of Transportation to make grants to Wisconsin counties for the purpose of assisting them in providing specialized transportation services to the elderly and the disabled, and

WHEREAS each grant must be matched with a local share of not less than 20% of the amount the grant and the Wisconsin Department of Transportation has allocated \$79,888 to Richland County for this program for 2026 so that, with a minimum 20% (\$15,978) matching contribution to be paid by Richland County for 2026, the total would be \$95,869, and

WHEREAS the County Board considers that the provision of specialized transportation services would improve the maintenance of human dignity and self-sufficiency of the elderly and disabled.

NOW THEREFORE. BE IT RESOLVED by the Richland County Board of Supervisors that the Richland County Department of Health and Human Services and its Director are hereby authorized to prepare and submit to the Wisconsin Department of Transportation an application for assistance during 2026 under Wisconsin Statutes, section 85.21 in accordance with the requirements issued by the Department of Transportation and the County Board also authorizes the obligation of County funds in the amount needed in order to provide the required local match, and

BE IT FURTHER RESOLVED that a sum of not less than \$15,978 of the amount budgeted for transportation funds for the Department of Health and Human Services's Transportation Account in 2026 Richland County budget shall be used as the approximately 20% matching County cost-share portion of this program for specialized transportation assistance, which County contribution will enable Richland County to receive the \$79,889 grant which has been allocated to Richland County for 2026 by the Wisconsin Department of Transportation, in accordance with Wisconsin Statutes, section 85.21, and

BE IT FURTHER RESOLVED that the Director of the Department of Health and Human Services, Ms. Stephanie Ronnfeldt, is hereby authorized to execute a State aid contract with the Wisconsin Department of Transportation under Wisconsin Statutes, section 85.21 on behalf of Richland County, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(02 OCTOBER 2025)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARY MILLER
SANDRA KRAMER
LARRY ENGEL
ALAYNE HENDRICKS
DANIEL MCGUIRE

DATED: _____

Community & Health Services Standing Committee

Agenda Item

Agenda Item Name: Approve the Richland County Transportation program 2025 Vehicle Lease Agreement and a Memorandum of Understanding (MOU)

Department	HHS	Presented By:	Roxanne Klubertanz-Gerber
Date of Meeting:	October 2, 2025	Action Needed:	Vote
Disclosure:	Open Session	Authority:	
Date submitted:	September 8, 2025	Referred by:	Transportation Coordinating Committee

Recommendation and/or action language: Approve the 2026 vehicle Memorandum of Understanding with Pine Valley Community Village.

Background: Annually, long held inter-department MOU for vehicle use is renewed with Community and Health Services Standing Committee approval with Pine Valley Community Village. The Transportation Coordinating Committee has approved the MOU for the use of the county vehicle.

Memorandum of Understanding:

Pine Valley Community Village 1 Vehicle, lift equipped for 2 wheelchairs

Attachments and References:

MOU attached	

Financial Review:

(please check one)

☐	In adopted budget	Fund Number	
☐	Apportionment needed	Requested Fund Number	
☒	No financial impact		

Approval:

Stephanie
Ronnfeldt

Digitally signed by
Stephanie Ronnfeldt
Date: 2025.09.22 08:16:05
-05'00'

Department Head

Review:



Administrator, or Elected Office (if applicable)

**2026 Memorandum of Understanding
5310 Vehicle Use Agreement**

WHEREAS the Richland County Health and Human Services Department received a vehicle with a grant from the Wisconsin Department of Transportation 5310 Program of the Federal Transit Administration (FTA); and

WHEREAS, it is proposed that said vehicle will be used by Pine Valley Community Village under a Memorandum of Understanding Agreement with the Richland County Health and Human Services Department located in the City of Richland Center, Wisconsin, for the purpose of providing transportation to the elderly and persons with disabilities as described in the Lessor's grant application.

NOW, THEREFORE, it is agreed by and between the Richland County Health and Human Services Department and Pine Valley Community Village that Pine Valley Community Village will continue to use the following described vehicle (which shall hereinafter be described as "the vehicle") for the period of **January 1, 2026- December 31, 2026**

<u>WISDOT #</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>VIN NUMBER</u>
	2019	Ford	Lift Equipped Medium	1FDFE4FS5KDC30622
		E450	Bus for 2 wheelchairs	

Under the following terms and conditions:

1. Pine Valley Community Village shall operate the vehicle in accordance with the service characteristics described in the grant application that is the basis on which the grant is awarded, a copy of which is annexed hereto as **Exhibit A**. The vehicle may not be used by Pine Valley Community Village for other revenue producing service.
2. Pine Valley Community Village shall operate the vehicle in accordance with the Wisconsin Department of Transportation Grant Contract under Section 5310 of the United States Code, a sample of which is annexed hereto as **Exhibit B**.
3. Title to the vehicle shall be in the name of Richland County Health and Human Services with Pine Valley Community Village named on the registration. Pine Valley Community Village may not sublease the vehicle unless lease is approved in writing by the Wisconsin Department of Transportation.
4. Pine Valley Community Village shall immediately notify the Richland County Health and Human Services Department if the vehicle is no longer used in the provision of the service described in the grant application. Pine Valley Community Village shall also keep satisfactory records with regard to the use of the vehicle and submit to the Lessor upon request such information as may be required by the Richland County Health and Human Services Department to assure compliance.

5. Pine Valley Community Village shall perform preventative maintenance on the vehicle at a level no less than the manufacturer's recommended specifications. The vehicle shall be maintained in good operating order. All vehicle and equipment maintenance and repairs are the responsibility of Pine Valley Community Village. Pine Valley Community Village must provide the Richland County Health and Human Services Department a report of vehicle maintenance performed on a quarterly basis.
6. Pine Valley Community Village shall make the vehicle available to the Wisconsin Department of Transportation (Department) and Richland County Health and Human Services upon demand for the purpose of a semi-annual verification or other inspections deemed necessary by the Richland County Health and Human Services Department.
7. No permanent modifications to the vehicle may be made by Pine Valley Community Village without written approval by the Richland County Health and Human Services Department and the Department of Transportation.
8. Pine Valley Community Village shall develop and implement a Van Policy that is consistent with the Richland County Health and Human Services Department Van Policy, a copy of which is annexed hereto as **Exhibit C**.
9. A certificate of insurance for each of the following coverages shall be filed with the Richland County Health and Human Services Department prior to Pine Valley Community Village operation of said vehicle:
 - a) The vehicle shall be insured for damage or loss from fire, theft, collision, and shall contain a comprehensive damage provision.
 - b) The vehicle shall be insured for liability for personal injury and property damage for not less than \$300,000 per person, \$500,000 per incident, and \$100,000 property combined single limit policy. The Richland County Health and Human Services Department shall be named co-insured.
 - c) The collision insurance shall provide for a deductible of not more than \$500.
 - d) The Richland County Health and Human Services Department shall be named as an additional insured on the liability policy and all other policies shall contain a provision providing for loss to be payable to the Richland County Health and Human Services Department as its interest may appear.
10. The Richland County Health and Human Services Department reserves the right to require Pine Valley Community Village to restore the vehicle or pay for damages to the vehicle as a result of abuse or misuse of the vehicle with Pine Valley Community Village knowledge and consent.
11. Pine Valley Community Village shall comply with all civil rights laws, including the Americans with Disabilities Act (ADA).

12. In the event of a failure on the part of Pine Valley Community Village to perform any of its other obligations under this agreement, the Richland County Health and Human Services Department may, at its option, declare this agreement terminated and may take immediate possession of the vehicle hereunder, without notice.

13. This Vehicle Memorandum of Understanding Agreement constitutes the entire agreement between the parties.

This agreement shall extend to and be binding upon the parties hereto and their respective successors and assigns.

Pine Valley Community Village

By: _____

Name Title

Signature: _____ Date: _____

Richland County Health & Human Services

By: _____

Name Title

Signature: _____ Date: _____

Community and Health Services Committee
Agenda Item Cover

Agenda Item Name: Income Maintenance Funding Resolution

Department:	HHS	Presented By:	Briana Turk
Date of Meeting:	10/2/25	Action Needed:	Resolution
Date submitted:	09/23/25	Referred by:	

Recommendation and/or action language:

It is recommended that Richland County pass this resolution urging the State of Wisconsin to provide funding to offset the fiscal impact of the FoodShare/SNAP changes passed in the federal budget reconciliation package enacted in July of 2025.

Background:

The federal budget reconciliation package that was passed in July of 2025 makes changes to the way FoodShare/SNAP benefits are paid for, in both administration costs and benefit costs, essentially shifting a lot of the cost for this program to states and potentially counties.

It puts into place a financial "punishment" for states who have an error rate of over 6%. Up until now, the federal government paid for all benefits paid to recipients in Wisconsin. Beginning Oct 1, 2027, the state may be responsible for 5-15% of the cost of those benefits. This has been estimated to be anywhere from \$68 million to over \$200 million annually.

It increases the states expense for administering the program by lowering what the federal government pays from 50% to 25% which also reduces the reimbursements to counties from 50% to 25%.

In addition, it makes changes to eligibility by putting in place work requirements for people who haven't had them before, thus causing more of a workload for staff who administer the program. Staff will be tasked with ensuring those individuals are following through with those work requirements.

Attachments and References:

Printout from DHS website titled "FoodShare Impacts" and Evers Administration Release.

Financial Review:

At this time, it is unclear what the financial impact will be to Richland County.

(please check one)

☐	In adopted budget	Fund Number	
☐	Apportionment needed	Requested Fund Number	
☐	Other funding Source		
☐	No financial impact		

Stephanie
Ronnfeldt

Digitally signed by Stephanie
Ronnfeldt
Date: 2025.09.23 10:49:35 -05'00'



Department Head

Administrator, Tricia Clements

RESOLUTION NO. 25 - XX

A Resolution urging the State of Wisconsin to provide funding to offset the county fiscal impact caused by the enacted federal SNAP changes, and to work with counties to ensure adequate resources for the administration of FoodShare and related programs; and

WHEREAS, the federal budget reconciliation package enacted in July of 2025, makes changes to the SNAP (FoodShare) program that would reduce federal costs and significantly impact county-administered services; and

WHEREAS, these changes extend SNAP work requirements to individuals up to age 64, lower the child age threshold for parent exemptions, and eliminate waivers for areas with high unemployment, thereby increasing referrals to the FoodShare Employment and Training (FSET) program and workload for county human service departments; and

WHEREAS, the legislation requires states to contribute a minimum of 5% toward the cost of SNAP benefits if their error rate is 6% or higher, facing penalty funding of between 5% and 15% of total SNAP costs; and;

WHEREAS, Wisconsin's current SNAP payment error rate is 4.47%, but without additional investment in eligibility and administrative systems, heightened workloads could push the state above the 6% threshold, triggering significant penalties; and

WHEREAS, if Wisconsin's error rate reaches 6% on or after October 1, 2027, the state's 5% cost share would be approximately \$69 million annually, with potential penalty payments increasing the state's financial burden—costs that could ultimately cascade down to counties; and

WHEREAS, the SNAP administrative match rate for Income Maintenance (IM) activities has been reduced from the previous 50% federal / 50% state-local to 25% federal / 75% state-local, substantially reducing federal revenue available to counties to administer SNAP; and

WHEREAS, the reduction in administrative funds could lead to a reduction in IM staff, which could result in an increased payment error rate; and

WHEREAS, county IM administrative costs are approximately \$123 million annually, with SNAP-related workload accounting for about \$49 million of those costs; and

WHEREAS the new administrative match rate results in an estimated \$17 million annual loss in SNAP administrative funding to counties; and

WHEREAS, these federal cuts result from shifting the benefit and administrative costs to states and counties (reducing resources available for local administration), tightening work requirements (increasing county workload), and penalizing minor payment errors (resulting in more cost to the states); and

WHEREAS, counties operate under state-imposed property tax levy limits, restricting their ability to offset such funding losses without additional state or federal relief;

NOW, THEREFORE, BE IT RESOLVED that the Richland County Board of Supervisors urges the State of Wisconsin to provide funding to offset the county fiscal impact caused by the enacted federal SNAP changes, and to work with counties to ensure adequate resources for the administration of FoodShare and related programs; and

BE IT FURTHER RESOLVED that the Richland County Clerk is hereby authorized and directed to send a copy of this Resolution to the Governor of the State of Wisconsin, Wisconsin State Legislators with a constituency within Richland County, the Wisconsin Counties Association, and the Wisconsin County Human Service Association.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(02 OCTOBER 2025)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARY MILLER
SANDRA KRAMER
LARRY ENGEL
ALAYNE HENDRICKS
DANIEL MCGUIRE

DATED: _____

Executive and Finance Committee
Agenda Item Cover

Agenda Item Name: Penalty from CMS

Department:	PVCV	Presented By:	Brittany Paulus
Date of Meeting:	09/25/2025	Action Needed:	Vote
Date submitted:	09/18/2025	Referred by:	

Recommendation and/or action language:

Approval for Pine Valley Community Village to pay the penalty from citation IJ from CMS

Background:

The Centers for Medicare & Medicaid Services (CMS) has issued civil monetary penalties (CMPs) to Pine Valley Community Village as a result of survey findings. Payments of these fines is required to maintain compliance with CMS regulation and to avoid further penalties for enforcement actions.

The citation occurred when 2 residents were noted to have a change in condition in January of 2025, the assessments were not completed per the required guidelines. When the residents were transferred out, they were sent to the ER via cab verses ambulance.

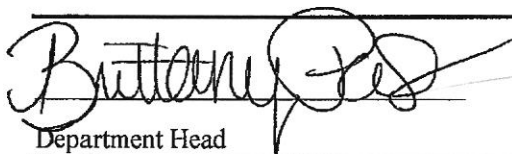
Attachments and References:

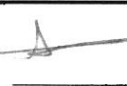
Letter from CMS of the break down of the fines

Financial Review:

(please check one)

☐	In adopted budget	Fund Number	
☐	Apportionment needed	Requested Fund Number	
☐	Other funding source		
☐	No financial impact		


Department Head


Administrator, Tricia Clements

IMPORTANT NOTICE SENT VIA EMAIL– PLEASE READ CAREFULLY

Confirmation of successful transmission constitutes proof of receipt.

September 17, 2025

Administrator

PINE VALLEY COMMUNITY VILLAGE

25951 CIRCLE VIEW LANE

RICHLAND CENTER, WI 53581

Re: Imposition of Remedies and Substantial Compliance

CMS Certification Number: 525365

Enforcement Cycle Start Date: March 31, 2025

Dear Administrator:

In order to qualify to participate as a skilled nursing facility (SNF) in the Medicare program and as a nursing facility (NF) in the Medicaid program, a facility must meet the pertinent provisions of Sections 1819 and 1919 of the Social Security Act and be in substantial compliance with each of the requirements for long term care facilities established by the Secretary of Health and Human Services in 42 CFR Part 483, Subpart B, Requirements for Long Term Care Facilities.

On March 31, 2025, the State Survey Agency (SA) completed a Compliant survey at your facility to determine if your facility was in compliance with the Federal requirements. Based on the survey findings, CMS determined that your facility was not in substantial compliance with the most serious deficiency at Scope and Severity (S/S) level J, as follows:

- F0684 -- S/S: J -- 483.25 -- Quality of Care

Surveyors found a situation of immediate jeopardy to residents' health and safety that was removed on March 21, 2025. However, they also found that your facility continued not to be in substantial compliance with Federal requirements at severity level 2.

In addition, the above-cited deficiency constituted Substandard Quality of Care (SQC), and a partial or extended survey was performed.

Substantial Compliance

The SA completed a revisit survey(s) of your facility and determined that your facility had achieved substantial compliance with Medicare requirements for participation, effective April 18, 2025.

Enforcement Remedies

Based on the Statement of Deficiencies and Plan of Correction (Form CMS-2567) for the survey(s) in this notice and your facility's substantial compliance, the remedies are as follows.

- Mandatory Termination of your Medicare and Medicaid Provider Agreement will not be imposed.
- Denial of Payment for New Admissions did not effectuate.
- Based on the survey findings and with due consideration of the factors at 42 CFR § 488.438, CMS is imposing the following CMP(s):
 - Federal Civil Money Penalty of \$26,685.00 per day beginning March 17, 2025, and continuing through March 20, 2025, for a total of **\$106,740.00** for the deficiency described at F0684
 - Federal Civil Money Penalty of \$275.00 per day beginning March 21, 2025, and continuing through April 17, 2025, for a total of **\$7,700.00** for the deficiency described at F0684
 - Total CMP being imposed is **\$114,440.00**

Financial Hardship Consideration

In accordance with 42 CFR § 488.438(f)(2), CMS provides a financial hardship review option to nursing homes that claim inadequate resources to pay the CMS-imposed CMP without threatening the nursing home's solvency or adversely compromising their residents' health and safety. CMS assesses the provider's financials and all submitted documents to assess the facility's financial condition. Based on this review, CMS will identify whether the nursing homes may have problems paying their CMP amount and if so, apply a reduction to the CMP. If not, the amount of the imposed CMP will stand. The financial hardship determination is not appealable. There are no reconsiderations of the CMS financial hardship review decision and no details about the financial hardship review will be made available.

To support a claim of financial hardship, the facility must demonstrate that it does not have sufficient resources and funds to pay the CMP without going out of business or endangering the health and safety of its residents. If you want to request a financial hardship consideration, please follow the instructions in the attached document, Guide to submitting complete CMP financial hardship requests. Please return all required documents, via e-mail only, to Karen Cooper at Karen.Cooper@cms.hhs.gov by 15 calendar days from receipt of this letter. Please include the CCN-525365, CSD-March 31, 2025, and your facility's name in the subject line of your email.

Independent Informal Dispute Resolution (IIDR)

In accordance with 42 CFR § 488.431, when CMS imposes a civil money penalty subject to being collected and placed in an escrow account, you have one opportunity to dispute the cited deficiencies through an IIDR process. You may also contest scope and severity assessments for deficiencies that resulted in a finding of substandard quality of care (SQC) or immediate jeopardy. To request an IIDR you must take advantage of this opportunity and send your written request within 10 calendar days of receipt of this notice, explaining the specific deficiencies being disputed and why you are disputing those deficiencies (or why you are disputing the scope and severity assessments of deficiencies which have been found to constitute SQC or immediate jeopardy). You must send your request to:

Please send the information to MPRO through their secure IDR portal www.mpro.org/idr.

As an alternative, supporting documentation can be mailed to:

MPRO
Attention: IDR Department
22670 Haggerty Road, Suite 100
Farmington Hills, MI 48335

Questions can be directed to IIDRgroup@mpro.org or call 248-465-7405.

The IIDR process is not a formal evidentiary hearing and does not grant any appeal rights. The IIDR process does not extend or toll the timeframe for filing an appeal in accordance with 42 CFR § 498.40. A request for an IIDR or an incomplete IIDR will not delay the effective date of any enforcement action.

You are not required to request an IIDR. You may choose to continue an Informal Dispute Resolution (IDR) request, if one was submitted to your SA. However, you may not use both IDR and IIDR for the same deficiency citation(s) arising from the same survey, unless the IDR was completed prior to CMS imposing the civil money penalty.

Escrow

We are authorized by federal law at 42 CFR § 488.431(b) to collect and place in to escrow the imposed CMP 90 days after this notice, or the date when the IIDR is completed, whichever is earlier. CMS will send you instructions indicating how, where, and when to send payment to an escrow account.

CMS will maintain collected civil money penalties in an escrow account pending the resolution of any administrative appeal for the deficiency findings that comprise the basis for the civil money penalties (see 42 CFR § 488.431(c)).

CMP Reduction If No Appeal Filed

If CMS does not receive a request for a hearing from a facility, the facility will be deemed to have waived its right to a hearing 60 days from the date of this notice. CMS will then reduce the CMP by 35%.

Potential Withdrawal of Approval for Nurse Aide Training Program and Competency Evaluation Program (NATCEP)

Please note that Federal law, as specified at Social Security Act §§ 1819(f)(2)(B)(iii) and 1919(f)(2)(B)(iii), prohibits approval of NATCEP and nurse aide competency evaluation programs (CEP) offered by, or in, a facility which, within the previous two years:

- Has operated under a waiver for coverage by licensed nurses at §§ 1819(b)(4)(C)(ii)(II) or 1919(b)(4)(C)(ii) of the Act (i.e., waiver of full-time registered professional nurse);
- Has been subject to an extended or partial extended survey under §§ 1819(g)(2)(B)(i) or 1919(g)(2)(B)(i), as a result of a finding of substandard quality of care, unless the survey shows that the facility is in compliance with the requirements of § 1819(b), (c), and (d) or § 1919(b), (c), and (d) of the Act;
- Has been assessed a total civil money penalty of not less than \$13,343.00, as adjusted by 45 CFR Part 102;
- Has been subject to an imposition of a denial of payment;
- Has had a temporary manager appointed to oversee facility operations and ensure resident health and safety;
- Has been terminated from participation; and/or
- Pursuant to state action, has been closed and/or had its residents transferred to other facilities (42 CFR § 483.151(b)(3)).

Effective **March 31, 2025**, prohibition against the provision of NATCEP either by your facility or by another entity on the premises of your facility has taken effect, based on one or more of the above situations. If you have any questions regarding NATCEP, please contact your SA.

Appeal Rights

The SA previously advised you of your right to appeal the initial determination and the imposition of certain remedies listed above. Please refer to that notice and note the deadline for those appeals if you would like to challenge the findings of noncompliance that led to those remedies.

If you disagree with the determination to impose remedies based on the noncompliance identified at the survey(s) listed in this notice, or with the determination of your facility's return to substantial compliance on the date specified above, you or your legal representative may request a hearing before an administrative law judge of the U.S. Department of Health and Human Services, Departmental Appeals Board (DAB). The appeal rights are set forth at 42 CFR § 498.5, and the procedures for requesting a hearing are set forth at 42 CFR § 498.40.

You must file your hearing request electronically by using the DAB's Electronic Filing System (DAB E-File) at <https://dab.efile.hhs.gov> unless you obtain a waiver from the DAB (see DAB Civil Remedies Division Procedures, § 6(a)(i)(1)). Your appeal must be filed no later than 60 days from the date of receipt of this notice.

If you experience problems with, or have questions about DAB E-File, please visit https://dab.efile.hhs.gov/appeals/to_crd_instructions or email the address provided on that page.

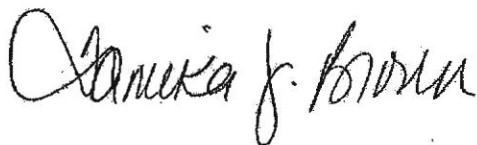
Please note that all hearing requests must be filed electronically unless you have no access to the internet or a computer. In those circumstances, you will need to provide an explanation as to why you are unable to file electronically and request a waiver from e-filing with your written request. Such a request should be made to:

Department of Health and Human Services
Departmental Appeals Board, MS 6132
Civil Remedies Division
330 Independence Avenue, SW
Cohen Building, Room G-644
Washington, D.C. 20201

A request for a hearing must be filed no later than 60 days from the date of receipt of this notice.

If you have any questions regarding this notice, please contact Karen Cooper at karen.cooper@cms.hhs.gov.

Sincerely,



Tamika J. Brown
Long Term Care Branch Manager
CMS-Chicago, Survey & Operations Group

Enclosure: Hardship Guidelines

cc: State Survey Agency
State Medicaid Agency
U.S. Department of Justice Western District

Guide to submitting complete Civil Money Penalty (CMP) financial hardship requests to CMS

A complete CMP financial hardship request is due within 15 calendar days from the CMS letter date and must include the below, itemized list of documents (items 1-12). Failure to include the required documents and/or the signed attestation noted below by the deadline will result in a denial of the financial hardship request unless reasonable cause for not submitting documents is provided. Additional documents may be submitted for consideration. Please incorporate the item number in the name of your document.

1. Current balance sheet (as of the date of the request to CMS) for the facility.
2. Current income statement (as of the date of the request to CMS) for the facility.
3. Current cash flow statement (as of the date of the request to CMS) for the facility.
4. **Two** most recent, full-year audited financial statements prepared by an independent accounting firm (including footnotes). If audited financial statements are not available, two most recent cost reports (Skilled Nursing Facility Cost Report (CMS-2540-96 and 2540-10) or equivalent.
5. Most recent full-year audited financial statements of the corporate office, parent company, home office and/or related entities (including footnotes). If audited financial statements are not available, tax returns may be substituted. **If submitting tax returns, please provide detailed explanation of why audited financials are not available.**
6. Schedule of itemized expenses and amounts paid/accrued to the home office and/or related entities for the current period and prior two years, if applicable.
7. Schedule for the current period and prior two years showing amounts due to/from related companies, or individuals, included in the balance sheets. The schedule should list the names of related organizations, or persons, and indicate where the amounts appear on the balance sheet (e.g., Accounts Receivable, Notes Receivable, etc.).
8. Schedule of amounts distributed to owners for the current period and prior two years.
9. Schedule of amounts contributed by owners for the current period and prior two years.
10. Documentation of any/all financing arrangements including, but not limited to, mortgages, leases, long term debt, and lines of credit.
11. Organizational chart with an explanation/description concerning the related entities.
12. Census information for current period, and prior two years.

13. The attestation statements included below signed by the authorized legal representative, such as Administrator, CFO, CEO, and Owner.

Attestation Statements:

Specific reason for financial hardship:

I HEREBY CERTIFY that I have examined the financial documents submitted for substantial and undue financial hardship review for Civil Monetary Penalties (CMPs) on behalf of the Owner(s) of the Medicare and Medicaid (as applicable) provider of services, [INSERT NAME OF PROVIDER]

_____ d/b/a _____ who control the financial resources available to the provider assigned:

Provider's CMS Certification Number (CCN): _____

Enforcement cycle start date for CMP: _____

I HEREBY CERTIFY that these documents are true, correct, and complete to the best of my knowledge, and that I am authorized to submit this information by this provider of services on its behalf.

I HEREBY CERTIFY that the financial resources available to the Owner(s) of the Medicare and Medicaid (as applicable) provider of services, [INSERT NAME OF PROVIDER]

_____ d/b/a _____ are not sufficient to pay the civil money penalty in full and to pay staff and vendors when payment is due, to assure that there is no compromise to the health, safety and well-being of the residents, and/or to avoid going out of business.

I HEREBY CERTIFY that I understand that knowingly and willfully sending false or fraudulent information, or concealing materials of fact, can lead to penalties under 18 U.S.C. §§ 1001, 1035 and 1516.

Name: _____

Title: _____

Signature: _____

Date: _____

RESOLUTION NO. 25 - XX

Resolution Authorizing Payment Of CMS Fines For Pine Valley Community Village

WHEREAS, the Centers for Medicare & Medicaid Services (CMS) is authorized under federal law to issue fines and civil monetary penalties (CMPs) to nursing facilities for regulatory non-compliance; and

WHEREAS, Pine Valley Community Village has received notice from CMS of fines imposed due issuance of an Immediate Jeopardy following change in conditions and residents were transferred via cab; and

WHEREAS, prompt payment of CMS fines is necessary to remain in compliance with federal regulations, avoid additional penalties, and preserve the facility's ability to participate in the Medicare and Medicaid programs; and

WHEREAS, the Board recognizes the importance of maintaining financial integrity, regulatory compliance, and continued operations in providing safe and quality care to residents;

NOW, THEREFORE, BE IT RESOLVED that the Richland County Board Supervisors authorizes the Administrator and/or Finance Department to remit payment of CMS fines assessed to Pine Valley; in accordance with the official CMS notice, using available funds; and

BE IT FURTHER RESOLVED that the Administration is directed to:

1. Document the payment in the facility's official financial records.
2. Develop and implement corrective actions to prevent recurrence of cited deficiencies.

BE IT FURTHER RESOLVED that this resolution be effective upon passage.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(02 OCTOBER 2025)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARY MILLER
SANDRA KRAMER
LARRY ENGEL
ALAYNE HENDRICKS
DANIEL MCGUIRE

DATED: _____