

**Richland County  
Community & Health Services Standing Committee**

Date Posted: February 28, 2025

**NOTICE OF MEETING**

Please be advised that the Richland County Community & Health Services Standing Committee will convene on Thursday, March 6, 2025 at 9:30 AM in the Richland County Board Room of the Courthouse located at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/community-and-health-services-committee/>

If you have any trouble accessing the meeting, please contact MIS Support at 608-649-4371 (phone) or [mis@co.richland.wi.us](mailto:mis@co.richland.wi.us) (email).

**AMENDED AGENDA**

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From February 6, 2025 Meeting
6. Public Comment
7. Reports
  - A. HHS Director: Administrative Report
  - B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000)
  - C. HHS Budget Summary & Richland County Placement Report
  - D. ARPA Spending Plan Report
  - E. HHS Organizational Report
  - F. Contract Monitoring Report
  - G. 2024 Survey Results
8. Discussion & Possible Action: Resolution Requesting No Federal Or State Cuts To Medicaid
9. Correspondence
10. Future Agenda Items
11. Adjourn

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Community & Health Services Standing Committee.

Derek S. Kalish  
County Clerk

# Richland County Community & Health Services Standing Committee

February 6, 2025

The Richland County Community & Health Services Standing Committee convened on Monday, February 6, 2025 in person and virtually at 9:30 AM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Glasbrenner called the meeting to order at 09:30 AM

**Roll Call:** Deputy Clerk Hege conducted roll call. Committee members present: Mary Miller via WebEx, Sandra Kramer via WebEx, Ingrid Glasbrenner, Michelle Harwick via WebEx, Dr. Jerel Barres, Francis Braithwaite, and Cynthia Chicker. Committee members absent: Daniel McGuire.

**Verification of Open Meetings Law Compliance:** Deputy Clerk Hege confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by Chicker, second by Braithwaite to approve agenda. Motion carried and agenda declared approved.

**Approval Of Minutes From January 9, 2025 Meeting:** Chair Glasbrenner asked if there were any corrections to the minutes from the January 9, 2025 meeting. Hearing none, Chair Glasbrenner declared the minutes approved as published.

**Public Comment:** None present for Public Comment.

## Reports

**A. HHS Director: Administrative Report:** Health and Human Services Director, Tricia Clements presented the HHS February 2025 Updates report to the committee for their review. Director Clements highlighted several items from the report including the ADRC Point In Time numbers, a Power of Attorney training event, the 2024 Child and Youth Services counts. Director Clements thanked the Child and Youth Services staff for their hard work and made note of the reunification efforts made during the 2024 year. Director Clements reported that the Behavioral Health Unit continues to be very busy due to the need in the community and that there was one opening in the Economic Support Unit due to a resignation. Director Clements expressed concerns to the committee related to the effects of any possible cuts to Medicaid at the Federal level and made note of all the services and programs currently provided by the Health and Human Services department that are funded by Medicaid dollars. Discussion ensued.

**B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000):** Health and Human Services Business & Financial Services Manager, Stephanie Ronnfeldt presented the February 2025 Expenditure Report. Brief discussion ensued.

**C. 2024 HHS Budget Summary & Richland County Placement Report:** Health and Human Services Business & Financial Services Manager, Stephanie Ronnfeldt gave a brief report on the HHS Budget Summary and Richland County Placement Report. Ms. Ronnfeldt noted that the adult placements was at 99% usage as of December 2024 and the child placements were at 88% usage as of December 2024. Brief discussion ensued.

Richland County  
Community & Health Services Standing Committee

**D. 2024 Budget Summary:** Health and Human Services Business & Financial Services Manager, Stephanie Ronnfeldt presented the 2024 HHS Budget Summary to the committee and pointed out that the high expenditures were ARPA expenditures. Brief discussion ensued.

**E. Child Support Quarterly Report:** Richland County Child Support Director, Melony Walters joined via WebEx and presented the 2024 Quarter 4 report for the Child Support Agency. Director Walters noted that the Child Support Agency had met all of their bench marks from October through December of 2024 and briefly went over the Child Support budget report and noted that the agency was at 80% budget usage. Director Walters reported that there were a few updates in the office including better furniture, new privacy screens, the work being done to turn the back area of the office into a confidential meeting space, and the updates being made to the Child Support Agency manual. Brief discussion ensued.

**Discussion & Possible Action: Resolution Approving Amendments To Two 2024 Provider Contracts For The Health And Human Services Department:** Director Clements gave a brief explanation of the need to amend two of the 2024 contracts. Brief discussion ensued. Motion by Kramer, second by Harwick to approve the resolution approving amendments to two 2024 provider contracts for the Health and Human Services Department. Motion carried and the resolution approving amendments to two 2024 provider contracts for the Health and Human Services Department was approved and moved on to County Board for final approval.

**Correspondence:** None

**Future Agenda Items:**

Report: ARPA Spending Plan – Tricia Clements  
Report: HHS Organizational Report – Tricia Clements  
Report: Contract Monitoring Report – Tricia Clements  
Report: 2024 Survey Results – Tricia Clements

**Adjourn:** Committee Chair Glasbrenner entertained a motion to adjourn to March 6, 2025. Motion by Braithwaite, second by Chicker to adjourn. Motion carried and meeting adjourned at 10:00 AM.



Myranda H. Hege  
Deputy County Clerk

## **HHS March 2025 Unit Updates**

### **Behavioral Health**

#### **Outpatient Clinic:**

During the month of January, our Psychiatric Nurse received 7 referrals for our providers.

#### **Comprehensive Community Services (CCS):**

During the month of January, we received 2 referrals for CCS.

#### **Crisis:**

During the month of January, we had 32 Northwest Connections come in. Our Crisis Worker completed 5 mobile crisis assessments. 9 individuals were on a settlement or commitment during this month.

#### **Mental Health:**

During the month of January, our mental health therapist conducted 3 mental health assessments.

#### **Substance Abuse:**

During the month of January, our substance abuse counselor completed 2 substance abuse assessments, and 3 intoxicated driver assessment.

#### **Adult Protective Services (APS):**

During the month of January, our APS worker received 16 referrals.

#### **Treatment Court:**

During the month of January, 2 Treatment Court referrals were received.

#### **Children's Long-Term Support (CLTS):**

During the month of January, we had 1 CLTS referrals.

#### **Birth to Three (BT3):**

During the month of January, we had 4 BT3 referrals.

#### **Coordinated Services Teams (CST):**

During the month of January, we had 0 CST referral.

### **Unit Highlight**

Children's Long-Term Support (CLTS) got the results from their Records Review audit and got a 94.4%! They scored in the highest category possible. Great job CLTS workers!

### **Public Health**

Next VFC/VFA Immunization Clinics:

- At Richland Center HeadStart with collaboration from SWCAP on February 26.
- February 27, March 27 and April 24 at RCHHS building from 9 AM to 4 PM.

Flu Vaccines are still available, as are Pfizer COVID vaccines for VFC/VFA.

Public Health Staff attended the regional Environment Health Consortia meeting on February 12. Of note in our region, there has been an increase in complexity of human health hazards being reported. Richland county has received four environmental health reports thus far in 2025. One Order of Abatement has been issued and we have 3 open “complex cases” with continued monthly home visits.

Communicable Disease cases for 2024 are 718 total (down from 755 reported in 2023). Tickborne diseases increased in 2024 as did reports of influenza. COVID reports were fewer.

As of February 8<sup>th</sup>, there has been a reported overall increase in flu activity in the Southern Region. Additionally, statewide Influenza is at VERY HIGH (based on ER departments, lab reports, wastewater testing). RSV is at HIGH, particularly among children under 5 and COVID-19 is low.

Brandie attended the Public Health Operations Conference on February 18<sup>th</sup> & 19<sup>th</sup>. March ADRC article contribution from Public Health by Ewing: “Save Your Vision”.

Some shifting of work duties for public health staff include:

Ewing started the MCH (maternal child health) PAN objective (Physical Activity and Nutrition) work and will be the primary/lead staff person to support this work as it aligns with his previous training and skillset. Alexander is helping to close out our old HHLPS (Lead) case reports. Nigh has started to help with WEDSS (Communicable Disease) cases.

### **Economic Support**

In the month of January 2025, Capital Consortium answered 23,216 calls. Of those, Richland County answered 1,954 calls. We had 9 ESS taking calls that month. With 9 ESS, our goal is to answer 7.7% of all calls. Richland ESS answered 8.4% of the total amount of calls answered by Capital Consortium.

ESS are also required to perform duties within the CARES Worker Web (CWW) system that are not a part of the call center. This is the casework portion of the job. These duties include processing applications, renewals, six-month report forms (SMRFs), documents, discrepancies, alerts, and ACCESS change reports. There are several tasks within each duty. The consortium handled 101,685 tasks in January 2025. Of those, Richland County handled 9,079 tasks (8.9%).

In addition to those responsibilities for Richland County ESS, they are required to be the in-office On-Call Worker one to three times per month. This means they are available to the agency staff and visitors (by phone or walk-in) who have questions regarding public assistance benefits. The On-Call ESS answers general questions and case specific questions for those customers who stop in at the office or call in to the local agency. These On-Call workers also handle issuing the temporary Quest cards, any in-person appointments that customers request, and assist customers with getting to their drug tests in the Public Health Unit (for the Foodshare program). In January 2025, we had 143 contacts.

The ES Supervisor position was filled in February. Darin Steinmetz was chosen to fill that role. Darin has been the ESS Lead worker for over 8 years and in the ES Unit over 15 years. Congratulations, Darin! Darin's ESS Lead position was then vacant and Amanda (she prefers Mandy) Oman was chosen to fill that position. Mandy has been an ESS worker for 4 years. Congratulations, Mandy!

We are currently in the process of filling 2 ESS positions. This will make our unit fully staffed.

### **ADRC**

The ADRC has been continuing to do a great deal of advocacy over the last month related to potential federal funding changes. This has included committee letters to legislators, legislative meetings to educate legislators on ADRC and Aging services, social media posts, one on one conversations and more.

The ADRC was involved in the January National Homelessness Point in Time Count. This year there were 18 individuals identified as homeless on the night of the count. As part of the count the ADRC provides outreach/resource information to individuals are experiencing homelessness.

The ADRC has set-up a bus to take people to Disability Advocacy Day at the capitol on March 12<sup>th</sup>. Currently there are six individuals going to the event. This event gives people an opportunity to talk to their legislators about topics that are important to them. ADRC staff that attend use this time to educate legislators on the programs we offer. The ADRC will also be attending Aging Advocacy Day in May. Anyone interested in attending can reach out to the ADRC Manager, Roxanne Klubertanz-Gerber for more information.

Greater Wisconsin Agency on Aging Resources, Inc. completed their 2022 – 2024 assessment of our nutrition program at the end of 2024. I have attached the full letter in the packet. We received a very positive report highlighting the excellent meal, services and compliance with rules while they enjoyed a meal at the Rockbridge site. Congratulations to Tanya for her hard work!

### **Child and Youth Services**

CYS currently has 49 open cases, working with 133 children.

18 children are in out of home care:

- \* 9-Relative Placements
- \* 1-Non-relative Placements
- \* 3-Group Home Placements
- \* 1-Residential Placement
- \* 4-Court Ordered Kinship Care

IA – 17 cases with 62 children

Ongoing – 14 cases with 30 children

YJ – 7 cases for 7 children

Child Welfare – 10 cases with 28 children

Stepparent Adoption Home Study – 1 case with 6 children

We currently have one open position for a case manager in CYS. We are sending the job description out to colleges that offer Social Worker and/or the certification to broadcast the open position to upcoming graduates.

**RICHLAND COUNTY HEALTH AND HUMAN SERVICES  
VOUCHERS – MARCH 6, 2025**

<b>Unit</b>	<b>Number of Vouchers</b>	<b>Amount</b>
2025 Volunteer Driver Expense Reports	15	\$ 10,960.74
2024 Prepaid Vouchers	6	\$1,905.81
2025 Prepaid Vouchers	26	\$15,780.69
<b>TOTAL</b>	<b>47</b>	<b>\$28,647.24</b>

**TRANSPORTATION DRIVER**

	<b>Check #</b>	<b>Date</b>	<b>Driver Name</b>	<b>Vendor #</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
1	42435	2/6/25	Ruth Brennum	1059	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 1,332.10 \$ -
2	42436	2/6/25	William Butteris	6368	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 1,428.00 \$ 12.67
3	42437	2/6/25	William Drea	4163	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 621.60 \$ -
4	42438	2/6/25	Virginia Gieseke	4628	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 570.50 \$ -
5	42439	2/6/25	Daniel Hardy	2503	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 198.10 \$ 5.28
6	42440	2/6/25	Janice Hill	4599	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 481.60 \$ -
7	42441	2/6/25	Sharon Jones	1038	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 807.80 \$ -
8	42442	2/6/25	Cindy Maly	6338	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 886.90 \$ -
9	42443	2/6/25	Kathleen Maly	4448	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 163.80 \$ -
10	42444	2/6/25	Donald McCarthy	4546	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 847.70 \$ 7.39
11	42445	2/6/25	Sandra McKittrick	4449	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 401.80 \$ -
12	42446	2/6/25	Pamela Moran	6110	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 680.40 \$ -
13	42447	2/6/25	Arnold Joseph Richter	2000	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 992.60 \$ -
14	42448	2/6/25	Karen L Sumwalt	6550	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 602.00 \$ -
15	42449	2/6/25	Gregory Wankowski	6563	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 920.50 \$ -

**\$ 10,960.74**



**PAID INVOICES**

	Check #	Date	Vendor	Vendor Name	Description	Account #	2024	2025
1	42364	1/28/2025	1640	Language Line Services	HHS Acct #9020531051	56.5401.0000.5999		\$ 96.39
						56.5503.0000.5216		\$ 598.69
						56.5511.0000.5319		\$ 7.90
2	42365	1/28/2025	577	Staples Inc/Quill	Acct #2771316	56.5511.0000.5319		\$ 61.31
3	42366	1/28/2025	1390	CDW Government	Cust #12083465	56.5519.0000.5999	\$ 1,180.10	
						56.5472.0000.5319	\$ 15.87	
						56.5459.0000.5999	\$ 10.26	
4	42367	1/28/2025	2414	Premier Cooperative		Acct #4675320	\$ 86.44	
						Acct #4672501	\$ 393.14	
5	42413	2/5/2025	6091	Bethlehem Lutheran Church	Rockbridge Rent	63.5581.0000.5532		\$ 400.00
6	42414	2/5/2025	2005	Capital One - Walmart	Acct #607399	56.5502.0000.5716		\$ 47.44
						56.5511.0000.5319		\$ 48.64
						56.5479.0000.5768		\$ 19.97
						56.5502.0000.5750		\$ 50.00
						99.5113.5512.5999		\$ 19.95
						99.5113.5512.5999		\$ 55.84
						56.5502.0000.5716		\$ 50.31
56.5502.0000.5750		\$ 100.00						
7	42415	2/5/2025	152	City of Richland Center	RC Meal Site	63.5588.0000.5532		\$ 300.00
8	42416	2/5/2025	2413	Fillback Ford Chrysler	Cust #7942372	63.5563.5310.5352		\$ 88.99
9	42417	2/5/2025	6390	Kettner/Christopher E DBA Mazo Catering		Meals Richland Center	63.5588.0000.5322	\$ 8,185.15
						Meals Rockbridge	63.5581.0000.5322	\$ 1,066.80
						Meals Germantown	63.5583.0000.5322	\$ 1,428.75
						Meals Frozen	63.5588.0000.5322	\$ 2,141.10
10	42418	2/5/2025	751	St Anthony's School	Caz Meal Site	63.5583.0000.5532		\$ 250.00
11	42419	2/5/2025	935	WIL-KIL Pest Control Inc	Acct # 3746208	56.5511.0000.5249		\$ 65.00
12	42420	2/5/2025	665	Corcoran Healthcare Ent	Grp RCPHS	56.5401.0000.5310	\$ 220.00	
13	42450	2/6/2025	2053	Bear Graphics	00-777060	56.5511.0000.5312		\$ 499.25
14	42451	2/6/2025	2413	Fillback Ford Chrysler	Acct# 6495966.11200	63.5563.5310.5352		\$ 41.96
						63.5588.0000.5351		\$ 9.84
15	42452	2/6/2025	2274	Kwik Trip Stores Inc	Acct #546282	56.5502.0000.5351		\$ 136.70
						56.5462.0000.5999		\$ 10.71
							\$ 1,905.81	\$ 15,780.69

**02/06/25 STATEMENT DATE - 01/06/25 - 02/05/25 TRANSACTIONS**

**US Bank National Association #6167 Acct #4866-9100-1450-2740**

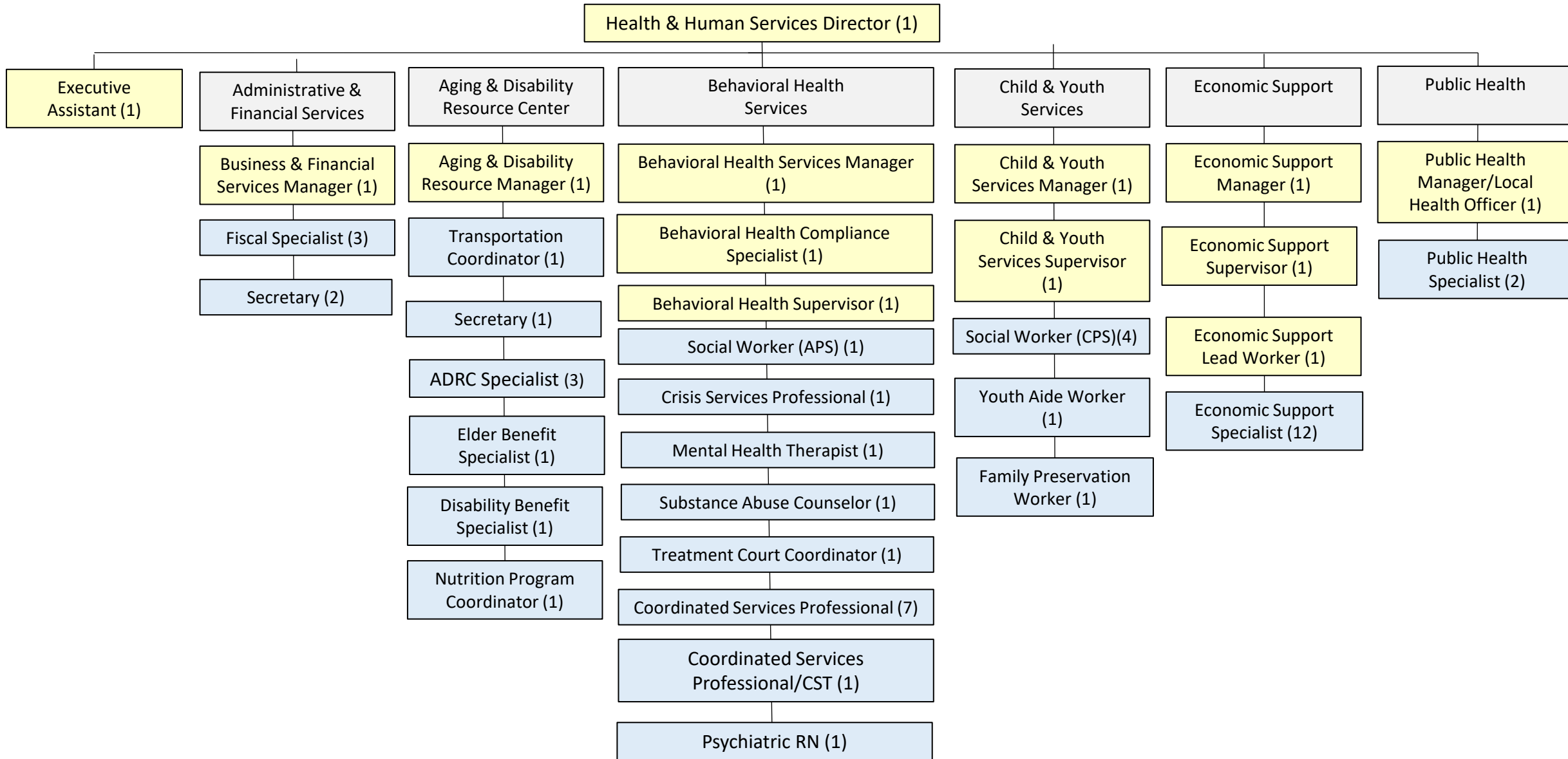
	<b>Date</b>	<b>Vendor Name</b>	<b>Account #</b>	<b>Amount</b>
1	1/7/25	Amazon	56.5459.0000.5992	\$ 68.97
2	1/6/25	Kwik Trip	56.5479.0000.5768	\$ 150.00
3	1/3/25	Amazon	56.5459.0000.5992	\$ 97.50
4	1/3/25	Amazon	56.5459.0000.5992	\$ 95.91
5	1/3/25	Amazon	56.5459.0000.5992	\$ 101.88
6	1/7/25	Amazon	56.5519.0000.5999	\$ 194.56
7	1/12/25	Clockify	56.5511.0000.5214	\$ 383.04
			54.5472.0000.5214	\$ 335.16
			56.5477.0000.5214	\$ 143.64
			56.5520.0000.5999	\$ 47.88
			56.5408.0000.5999	\$ 47.88
			56.5481.0000.5214	\$ 47.88
			56.5459.0000.5999	\$ 143.64
			56.5502.0000.5999	\$ 383.04
			56.5509.0000.5999	\$ 287.28
56.5401.0000.5999	\$ 191.52			
8	1/9/25	Amazon	63.5563.0000.5319	\$ 69.72
9	1/11/25	Kareo Tebra Technologies	56.5477.0000.5214	\$ 686.10
			56.5472.0000.5214	\$ 1,090.26
			56.5520.0000.5999	\$ 40.00
			56.5481.0000.5999	\$ 344.26
			56.5401.0000.5999	\$ 27.54
10	1/9/25	Kwik Trip	56.5502.0000.5716	\$ 200.00
11	1/13/25	Richland Locker	99.5113.5512.5999	\$ 69.99
12	1/13/25	WI DOT	63.5563.5310.5334	\$ 87.00
13	1/13/25	WI DOT	63.5563.5310.5334	\$ 87.00
14	1/13/25	Etsy	99.5113.5512.5999	\$ 0.67
15	1/13/25	Etsy	99.5113.5512.5999	\$ 28.33
16	1/14/25	Amazon	63.5580.0000.5319	\$ 141.48
17	1/3/25	Amazon	56.5459.0000.5992	\$ 33.96
18	1/14/25	The Webstaurant Store, Inc	63.5580.0000.5322	\$ 195.10
19	1/17/25	Amazon	63.5605.0000.5999	\$ 179.43
20	1/15/25	Amazon	56.5459.0000.5992	\$ 26.99
21	1/15/25	Amazon	56.5459.0000.5992	\$ 12.79
22	1/21/25	Northwood Technical College	56.5472.0000.5325	\$ 79.00
23	1/3/25	Amazon	56.5459.0000.5992	\$ 33.96
24	1/23/25	Northwood Technical College	56.5520.0000.5334	\$ 79.00
25	1/23/25	Amazon	56.5531.0000.5992	\$ 19.99
26	1/21/25	The Webstaurant Store, Inc	63.5580.0000.5319	\$ 513.71
27	1/23/25	Amazon	56.5531.0000.5992	\$ 54.32
28	1/23/25	Pearson	56.5477.0000.5312	\$ 189.32
29	1/24/25	Amazon	56.5481.0000.5225	\$ 9.49
30	1/24/25	Amazon	56.5531.0000.5992	\$ 65.98
31	1/27/25	Richland Locker	99.5113.5512.5999	\$ 69.99
32	1/27/25	DOJ	63.5588.0000.5999	\$ 15.00
33	1/28/25	KaTom Restaruant Supply, Inc	63.5581.0000.5319	\$ 161.08
34	1/29/25	Kwik Trip	56.5479.0000.5768	\$ 150.00
35	2/1/25	Workplace	56.5511.0000.5214	\$ 134.00
36	1/31/25	DOJ	63.5588.0000.5999	\$ 30.00
37	1/31/25	DOJ	63.5588.0000.5999	\$ 30.00
38	2/3/25	DOJ	56.5472.0000.5999	\$ 15.00
39	2/4/25	RC Mobil (Exxon Gas Station)	63.5563.5310.5352	\$ 50.00
40	2/5/25	WBTPA	56.5477.0000.5325	\$ 217.35
<b>TOTAL</b>				<b>\$ 7,957.59</b>

# 2024 Health and Human Services Budget

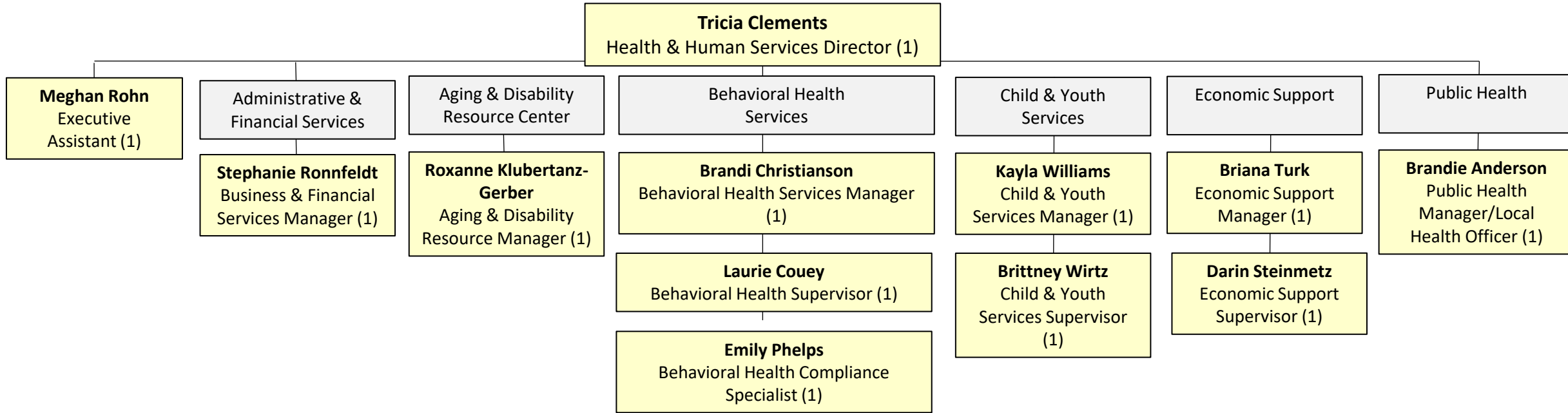
Expenses	2/12/2025		Current Month =	100%
Program	Total	2024 Budget	Actual	% Utilized
<b>Administrative Services</b>	<b>896,163</b>			
Staff		562,081	598,267	106.4%
Building & Operating Costs		334,082	271,944	81.4%
<b>Public Health</b>	<b>296,074</b>			
Public Health		296,074	437,295	147.7%
<b>Aging &amp; Disability Resource Center</b>	<b>1,113,229</b>			
Elderly Services		357,460	370,187	103.6%
Nutrition		304,954	286,293	93.9%
Resource Center		450,815	419,817	93.1%
<b>Economic Support Unit</b>	<b>1,079,618</b>			
ES Programs		1,079,618	957,247	88.7%
<b>Child &amp; Youth Services</b>	<b>797,109</b>			
Children & Youth Programs		717,186	627,720	87.5%
CPS Contractual Services		79,923	71,114	89.0%
<b>Behavioral Health</b>	<b>4,341,404</b>			
MH Outpatient / Crisis Services		769,538	620,602	80.6%
AODA Outpatient		160,071	95,318	59.5%
CCS		2,683,591	3,397,512	126.6%
Adult Protective Services		137,834	77,937	56.5%
Treatment Court		158,523	117,089	73.9%
Birth to Three Program		212,118	222,049	104.7%
Children with Disabilities		219,729	182,830	83.2%
<b>HHS Board Approved Budget</b>	<b>8,523,598</b>	<b>8,523,598</b>	<b>8,753,222</b>	<b>103%</b>
<b>Budget Balance (Through December)</b>				
<b>Revenues (with Tax Levy)</b>	<b>8,938,234</b>			
WMHI Charges Through December	-288,122	*		
Anticipated Revenue	640,117			
Received Revenue	7,415,686			
<b>Minus Expenses</b>	<b>-8,753,222</b>			
Anticipated Expenses	0			
Actual Expenses	-8,753,222			
<b>Equals Budget Balance</b>	<b>185,012</b>			
<b>Chargeback</b>				
Budget Balance Prior to Chargeback	185,012			
Chargeback for MH Institute Thru December (that have not occurred)	10,897	**		
<b>New Core Budget Balance after Chargeback</b>	<b>195,909</b>			
*MH Institute charges reduce Fund 56 revenue.				
**Chargeback reimburses Fund 56 from Placement Funds.				

<b>2025 ARPA Spending Plan</b>	<b>Budgeted</b>
Staff time focusing on our CHIP goals surrounding AODA use and Mental Health access.	\$ 15,615.00
Contracted staff to provide vaccines.	\$ 7,260.00
Vaccine Supplies	\$ 3,000.00
Digital Data Loggers - Annual Fee	\$ 200.00
Marketing Software (Canva)	\$ 127.00
Deep-L Translation Subscription	\$ 345.00
PH Staff Conferences	\$ 500.00
WPHA-WAHLDB Dues	\$ 400.00
All Agency Training	\$ 5,000.00
Badge Printer	\$ 2,500.00
365 2FA Avoidance Subscription	\$ 10,452.00
PAPR Machine	\$ 1,700.00
<b>Budget Total</b>	\$ 47,099.00
<b>Total Funding Available</b>	\$ 65,216.00
<b>Remaining Balance Available</b>	\$ 18,117.00

# Richland County Health & Human Services Organizational Chart



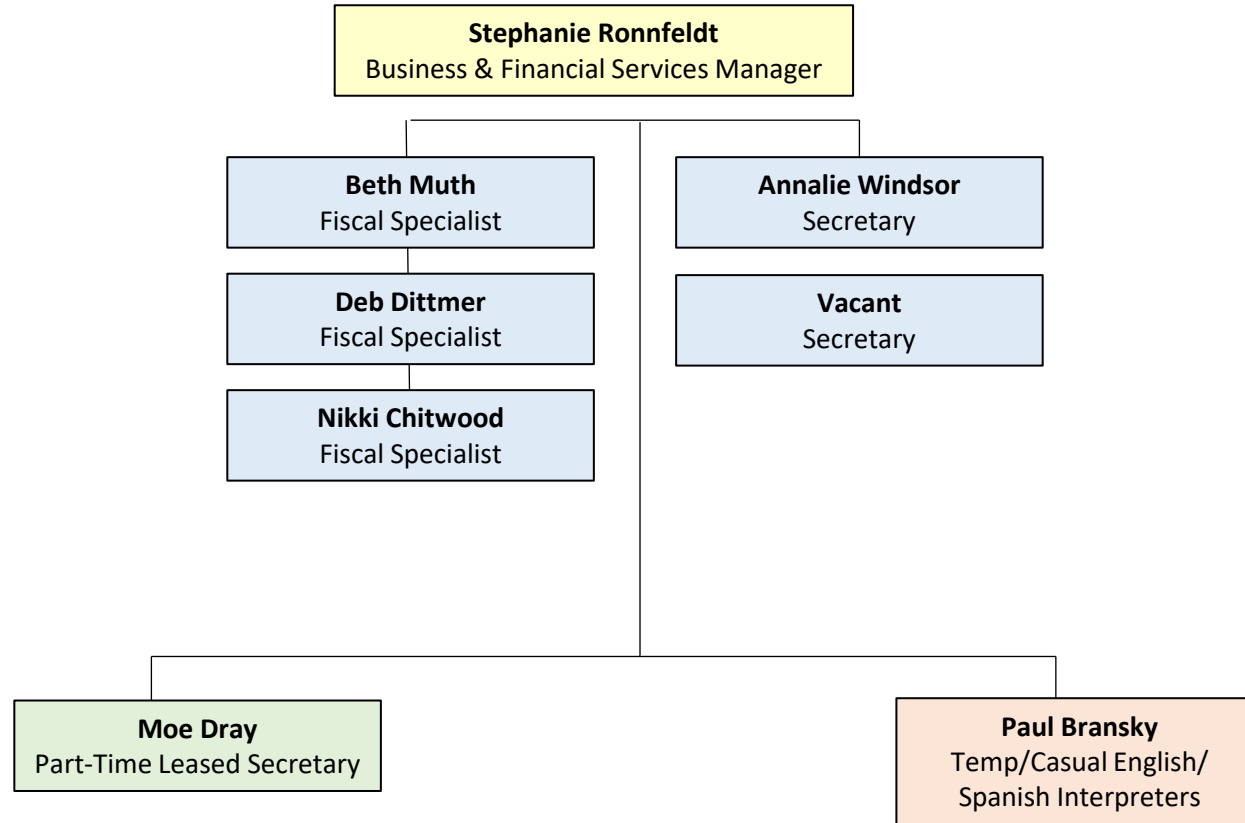
# Richland County Health & Human Services Leadership Organizational Chart



### Color Key

Management
County Employee
Leased Employee
Temp/Casual
Contracted Staff

# Richland County Health & Human Services Administrative & Financial Services Unit Organizational Chart

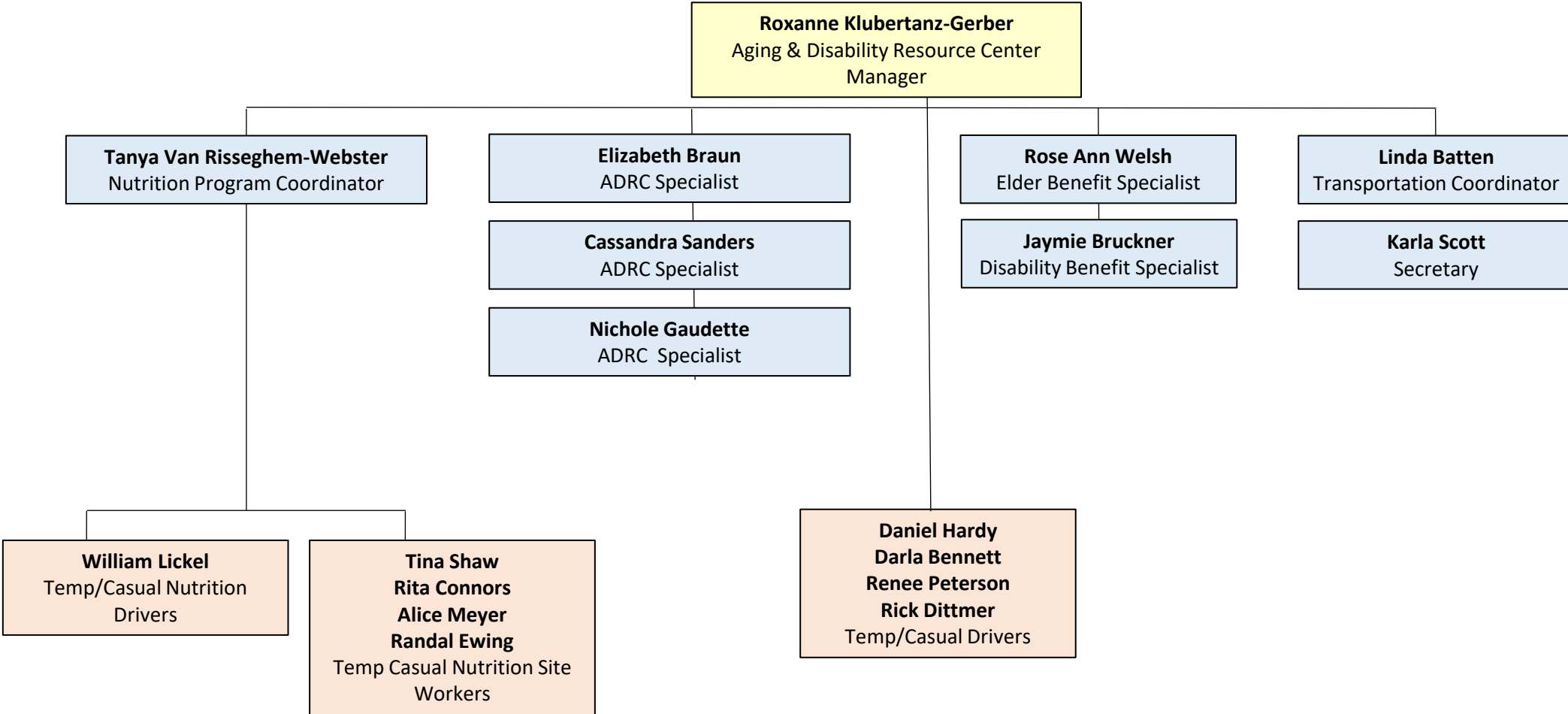


## Color Key

Management
County Employee
Leased Employee
Temp/Casual
Contracted Staff



# Richland County Health & Human Services Aging & Disability Resource Center Organizational Chart

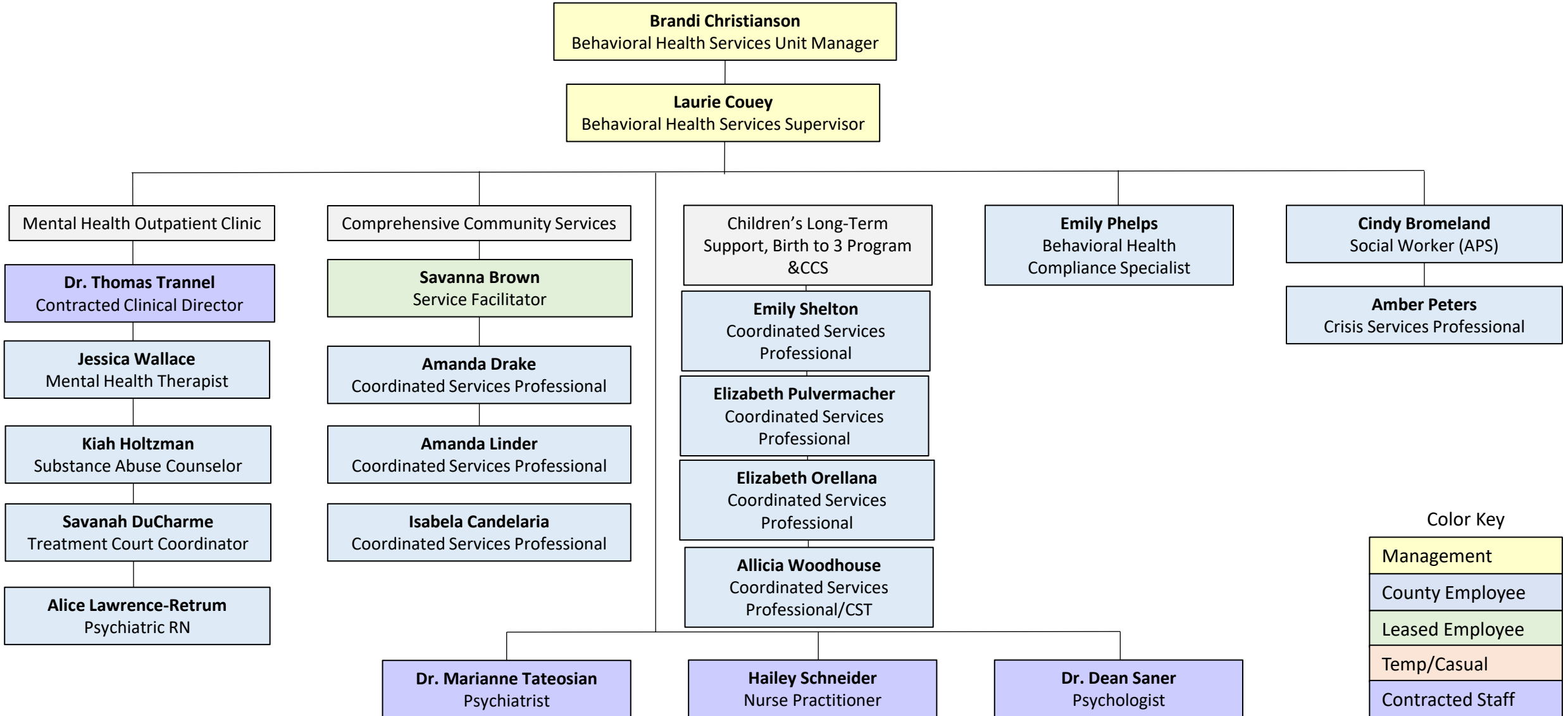


Color Key

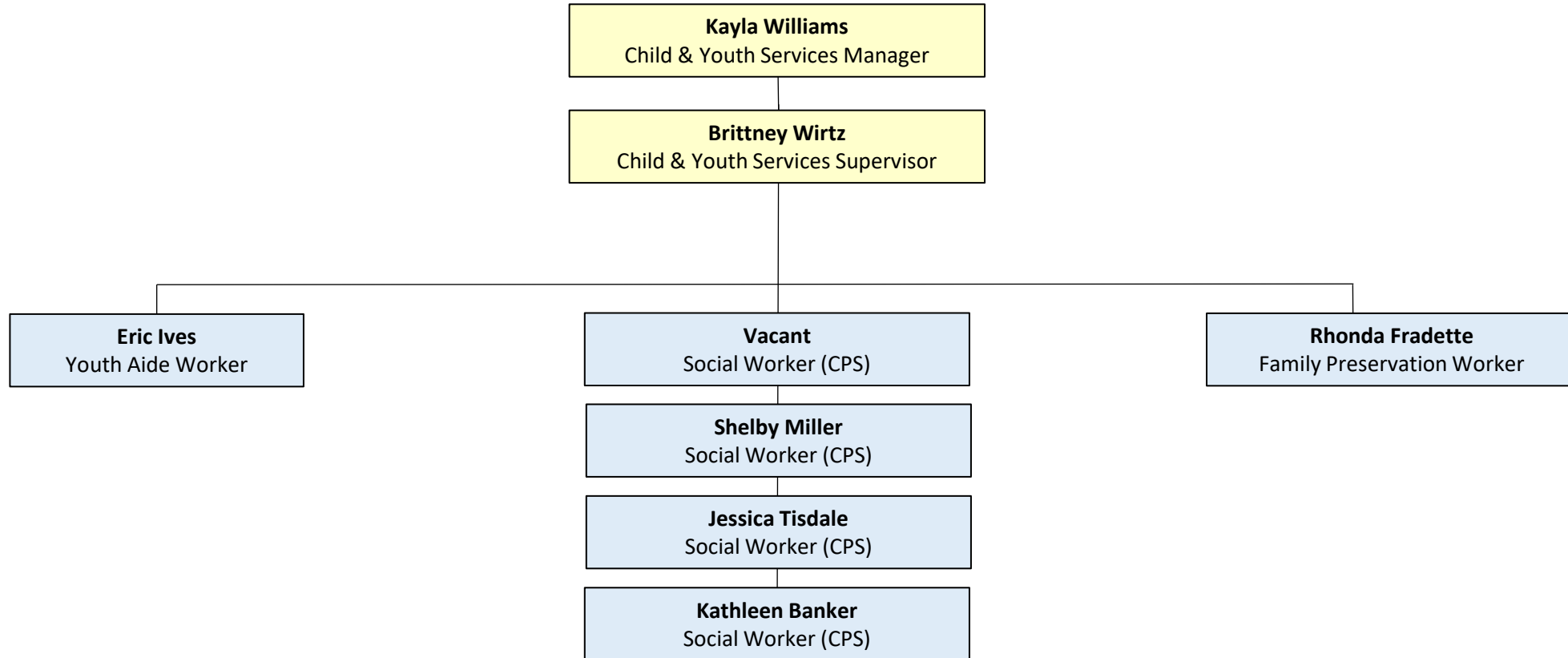
Management
County Employee
Leased Employee
Temp/Casual
Contracted Staff



# Richland County Health & Human Services Behavioral Health Services Unit Organizational Chart



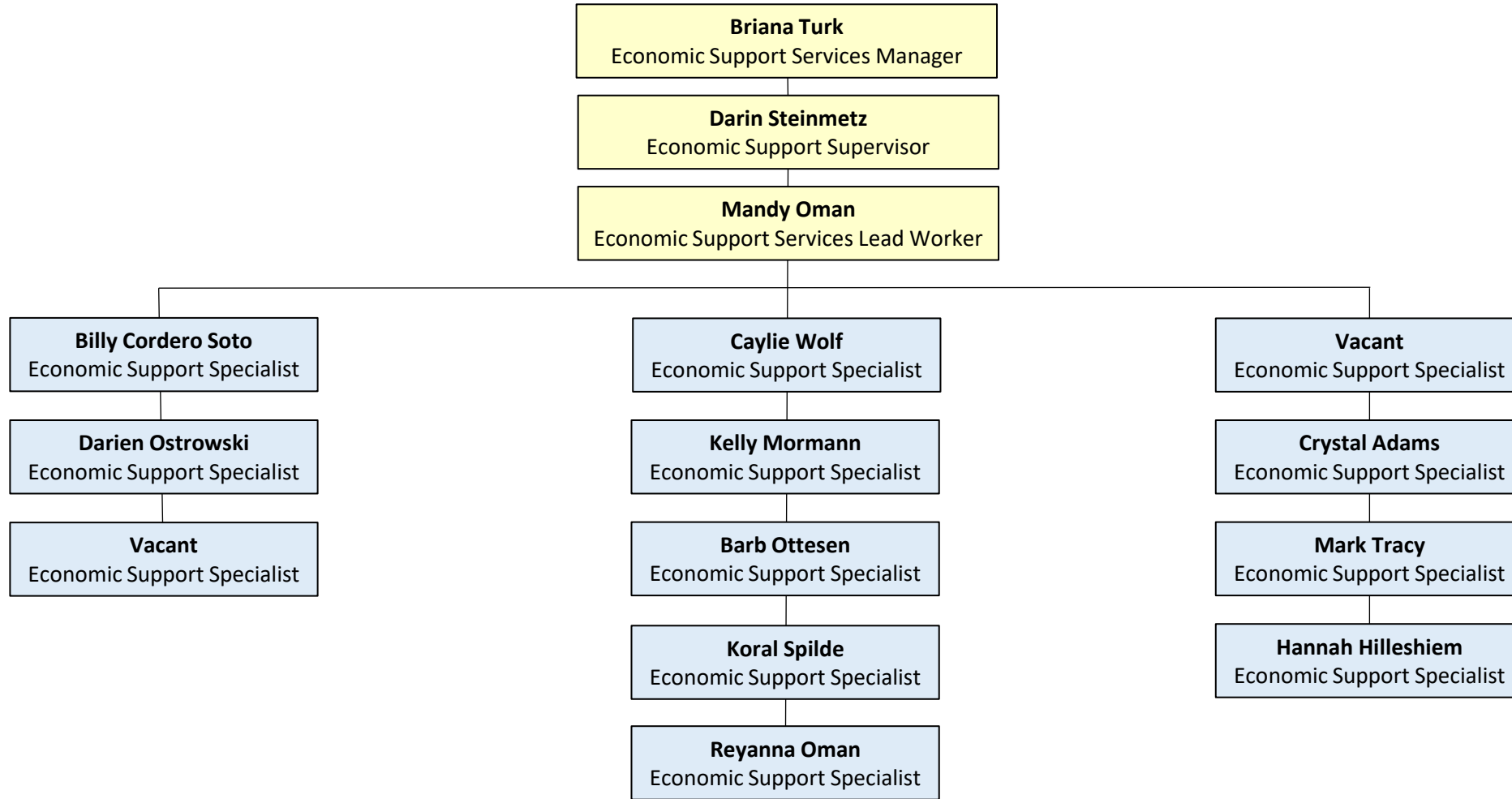
Richland County Health & Human Services  
Child & Youth Services Unit  
Organizational Chart



Color Key

Management
County Employee
Leased Employee
Temp/Casual
Contracted Staff

Richland County Health & Human Services  
Economic Support Services Unit  
Organizational Chart



Color Key

Management
County Employee
Leased Employee
Temp/Casual
Contracted Staff

Richland County Health & Human Services  
Public Health Unit  
Organizational Chart



Color Key

Management
County Employee
Leased Employee
Temp/Casual
Contracted Staff

# Contract Monitoring Report

2025

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
5 Door Recovery/Catholic Charities of Madison	Brandi Christanson	\$15,000.00	\$0.00		\$0.00	\$15,000.00	0.00%
Annika Mersmann	Brandi Christanson	\$49,500.00	\$0.00		\$0.00	\$49,500.00	0.00%
Arneson Counseling	Brandi Christanson	\$100,000.00	\$0.00		\$0.00	\$100,000.00	0.00%
C. Bailey, LLC	Brandi Christanson	\$49,500.00	\$0.00		\$0.00	\$49,500.00	0.00%
CESA 3	Brandi Christanson	\$15,000.00	\$0.00		\$0.00	\$15,000.00	0.00%
Christian Servants Home Care, LLC	Brandi Christanson	\$49,500.00	\$0.00		\$0.00	\$49,500.00	0.00%
Community Service Associates dba Pauquette Center for Psychological	Brandi Christanson	\$30,000.00	\$0.00		\$0.00	\$30,000.00	0.00%
CORE Treatment Services, Inc.	Brandi Christanson	\$25,000.00	\$0.00		\$0.00	\$25,000.00	0.00%
Cornerstone Foundation dba Lucky Star 3 Corporation	Brandi Christanson	\$260,000.00	\$0.00		\$0.00	\$260,000.00	0.00%
Coulee Region Psychiatric Services, S.C.	Brandi Christanson	\$50,000.00	\$0.00		\$0.00	\$50,000.00	0.00%
Dean Saner, Psy. D.	Brandi Christanson	\$50,000.00	\$0.00		\$0.00	\$50,000.00	0.00%
Deep Rooted Consulting, LLC	Brandi Christanson	\$49,500.00	\$0.00		\$0.00	\$49,500.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Diane's Adult Family Home	Brandi Christanson	\$135,000.00	\$0.00		\$0.00	\$135,000.00	0.00%
Diane's Adult Family Home	Brandi Christanson	\$125,000.00	\$0.00		\$0.00	\$125,000.00	0.00%
Driftless Counseling, LLC dba Trailhead Therapy and Mentoring	Brandi Christanson	\$1,500,000.00	\$0.00		\$0.00	#####	0.00%
Evergreen Manor	Brandi Christanson	\$49,500.00	\$0.00		\$0.00	\$49,500.00	0.00%
Evergreen Manor III	Brandi Christanson	\$49,500.00	\$0.00		\$0.00	\$49,500.00	0.00%
Forward Home for Boys	Brandi Christanson	\$300,000.00	\$0.00		\$0.00	\$300,000.00	0.00%
Growing Wise LLC	Brandi Christanson	\$49,500.00	\$0.00		\$0.00	\$49,500.00	0.00%
Hailey Schneider	Brandi Christanson	\$140,000.00	\$0.00		\$0.00	\$140,000.00	0.00%
Hansen Assessment and Educational Services	Brandi Christanson	\$20,000.00	\$0.00		\$0.00	\$20,000.00	0.00%
Iris Health Clinic-Woods Crossing	Brandi Christanson	\$20,000.00	\$0.00		\$0.00	\$20,000.00	0.00%
Jefferson County Human Services Department	Brandi Christanson	\$9,500.00	\$0.00		\$0.00	\$9,500.00	0.00%
Jessica Leinberger Counseling, LLC	Brandi Christanson	\$49,500.00	\$0.00		\$0.00	\$49,500.00	0.00%
Lutheran Social Services of WI & Upper Michigan, Inc.	Brandi Christanson	\$49,500.00	\$0.00		\$0.00	\$49,500.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Memorial Hospital of Boscobel, Inc.	Brandi Christanson	\$75,000.00	\$0.00		\$0.00	\$75,000.00	0.00%
Midwest Monitoring and Surveillance	Brandi Christanson	\$10,000.00					
Miramont Behavioral Health	Brandi Christanson	\$75,000.00	\$0.00		\$0.00	\$75,000.00	0.00%
Mystic Creek Adult Family Home	Brandi Christanson	\$10,000.00	\$0.00		\$0.00	\$10,000.00	0.00%
Northwest Counseling & Guidance Clinic	Brandi Christanson	\$105,000.00	\$0.00		\$0.00	\$105,000.00	0.00%
Options Lab, Inc.	Brandi Christanson	\$20,000.00	\$0.00		\$0.00	\$20,000.00	0.00%
O'Rourke Dementia Stabilization Unit	Brandi Christanson	\$20,000.00	\$0.00		\$0.00	\$20,000.00	0.00%
Red Maple Consulting Services, LLC	Brandi Christanson	\$150,000.00	\$0.00		\$0.00	\$150,000.00	0.00%
Roots Residential Adult Family Homes, LLC	Brandi Christanson	\$325,000.00	\$0.00		\$0.00	\$325,000.00	0.00%
RTP (WI), S.C. dba Array Behavioral Care	Brandi Christanson	\$140,000.00	\$0.00		\$0.00	\$140,000.00	0.00%
Shay Rehabilitation & Psychological Services, INC dba	Brandi Christanson	\$95,000.00	\$0.00		\$0.00	\$95,000.00	0.00%
St. Joseph's Health Services, Inc.	Brandi Christanson	\$75,000.00	\$0.00		\$0.00	\$75,000.00	0.00%
Symons Recreation Complex	Brandi Christanson	\$10,000.00	\$0.00		\$0.00	\$10,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]
Tellurian, Inc.	Brandi Christanson	\$115,000.00	\$0.00		\$0.00	\$115,000.00	0.00%
The Gym-Boree LLC	Brandi Christanson	\$11,000.00	\$0.00		\$0.00	\$11,000.00	0.00%
Tiffany K. Olson, LLC	Brandi Christanson	\$275,000.00	\$0.00		\$0.00	\$275,000.00	0.00%
TLC Senior Home Care, LLC	Brandi Christanson	\$95,000.00	\$0.00		\$0.00	\$95,000.00	0.00%
Tracey Benton, LLC	Brandi Christanson	\$285,000.00	\$0.00		\$0.00	\$285,000.00	0.00%
Trempealeau County Health Care Center	Brandi Christanson	\$280,000.00	\$0.00		\$0.00	\$280,000.00	0.00%
Vista Care Wisconsin	Brandi Christanson	\$815,000.00	\$0.00		\$0.00	\$815,000.00	0.00%
Willow Creek Behavioral Health	Brandi Christanson	\$20,000.00	\$0.00		\$0.00	\$20,000.00	0.00%
Wisconsin Family Ties	Brandi Christanson	\$49,500.00	\$0.00		\$0.00	\$49,500.00	0.00%
You Are Enough Counseling, LLC	Brandi Christanson	\$125,000.00	\$0.00		\$0.00	\$125,000.00	0.00%
Children's Services Society of WI (Children's WI)	Kayla Williams	\$175,000.00	\$0.00		\$0.00	\$175,000.00	0.00%
Community Care Resources	Kayla Williams	\$200,000.00	\$0.00		\$0.00	\$200,000.00	0.00%



Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Family Support Services, LTD	Kayla Williams	\$9,500.00	\$0.00		\$0.00	\$9,500.00	0.00%
Hidden Spring Clinic	Kayla Williams	\$9,500.00	\$0.00		\$0.00	\$9,500.00	0.00%
Platteville Family Resource Center	Kayla Williams	\$9,500.00	\$0.00		\$0.00	\$9,500.00	0.00%
Sunshine and Giggles LLC	Kayla Williams	\$9,500.00	\$0.00		\$0.00	\$9,500.00	0.00%
Symons Recreation Complex	Kayla Williams	\$1,000.00	\$0.00		\$0.00	\$1,000.00	0.00%
Wisconsin Community Services - Bakari Center RCC	Kayla Williams	\$95,000.00	\$0.00		\$0.00	\$95,000.00	0.00%
Bethal Helping Hands	Roxanne Klubertanz-	\$2,500.00	\$0.00		\$0.00	\$2,500.00	0.00%
Bethlehem Lutheran Church	Roxanne Klubertanz-	\$4,800.00	\$0.00		\$0.00	\$4,800.00	0.00%
Driftless Area Ink dba Task Fairy	Roxanne Klubertanz-	\$3,500.00	\$0.00		\$0.00	\$3,500.00	0.00%
Lori Knapp Crawford, Inc.	Roxanne Klubertanz-	\$7,500.00	\$0.00		\$0.00	\$7,500.00	0.00%
Mazo Catering	Roxanne Klubertanz-	\$160,000.00	\$0.00		\$0.00	\$160,000.00	0.00%
Symons Recreation Complex	Roxanne Klubertanz-	\$3,500.00	\$0.00		\$0.00	\$3,500.00	0.00%
Village Caregiving, LLC	Roxanne Klubertanz-	\$5,000.00	\$0.00		\$0.00	\$5,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
VRI	Roxanne Klubertanz-	\$2,500.00	\$0.00		\$0.00	\$2,500.00	0.00%
Southwest Wisconsin Workforce Development Board	Stephanie Ronnfeldt	\$200,000.00	\$0.00		\$0.00	\$200,000.00	0.00%
Leo Burhagen	Tricia Clements	\$2,000.00	\$0.00		\$0.00	\$2,000.00	0.00%

## 2024 Survey Results

Do you find HHS could benefit from an employee wellness committee?

- 15 - yes
- 4 - no
- 6 - neutral or did not answer

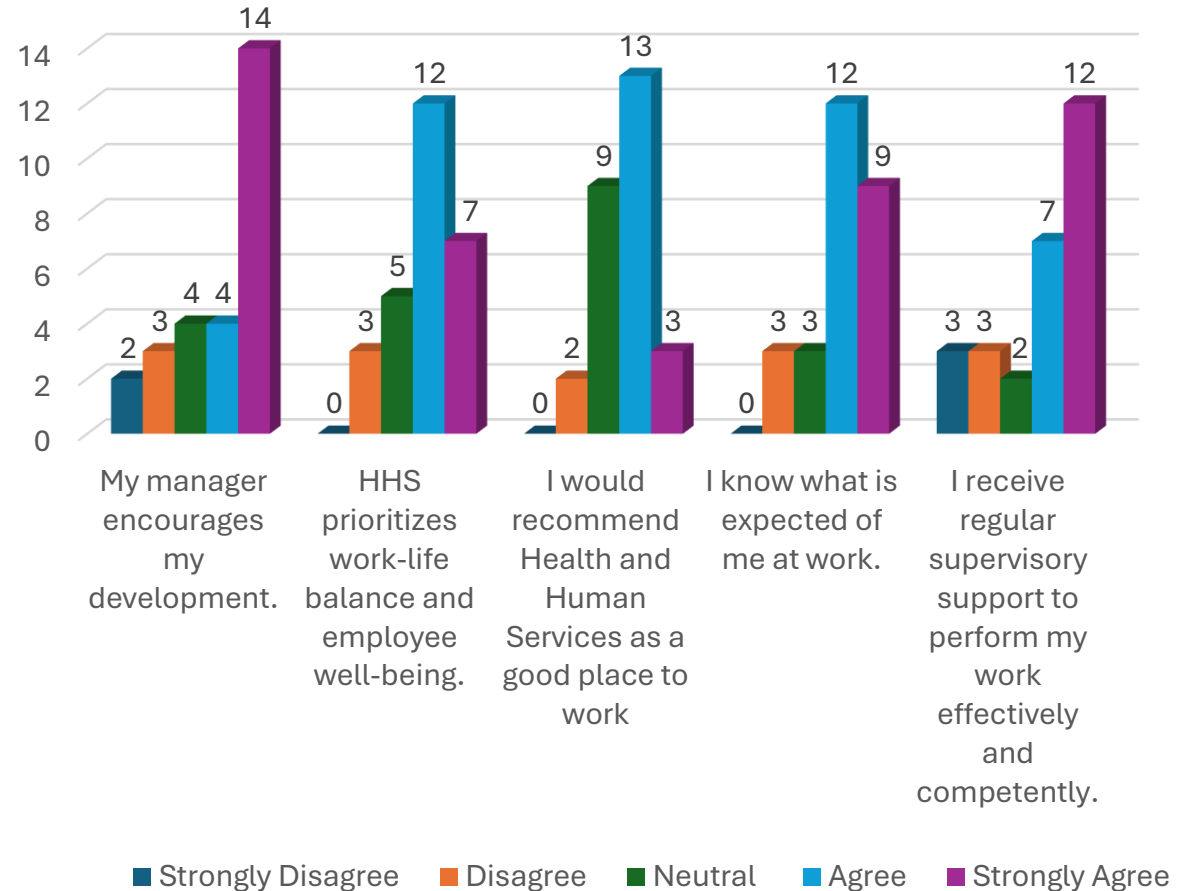
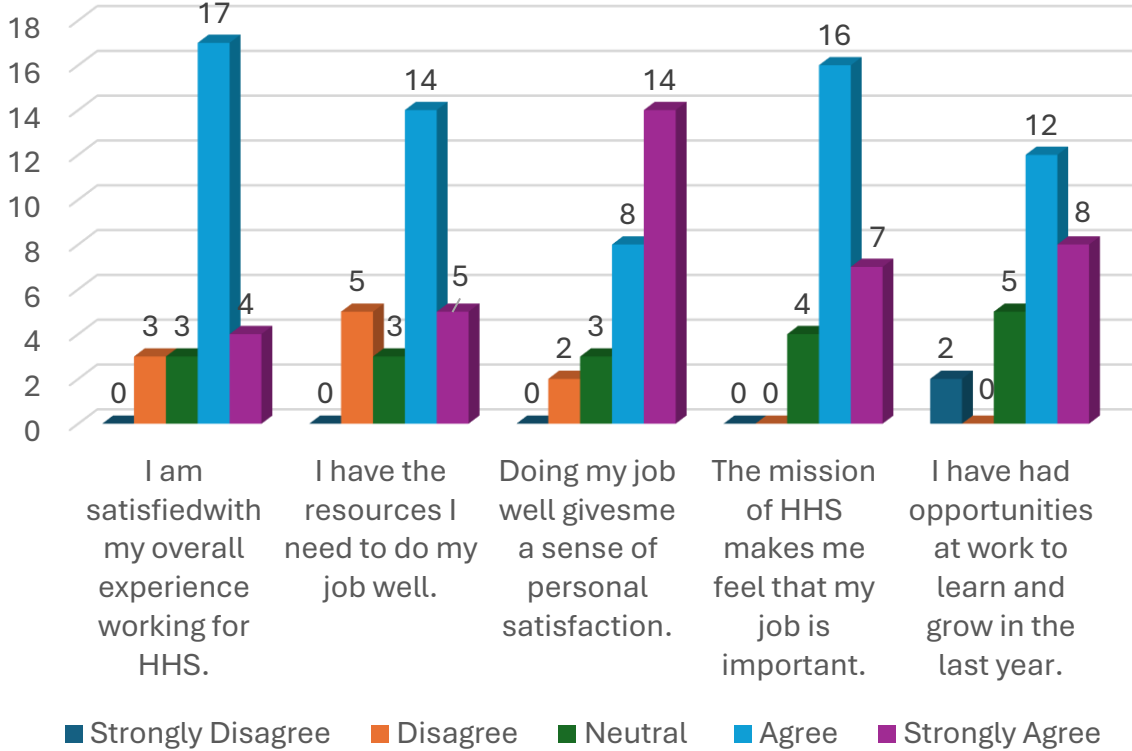
What are the top two factors in your overall happiness at work?

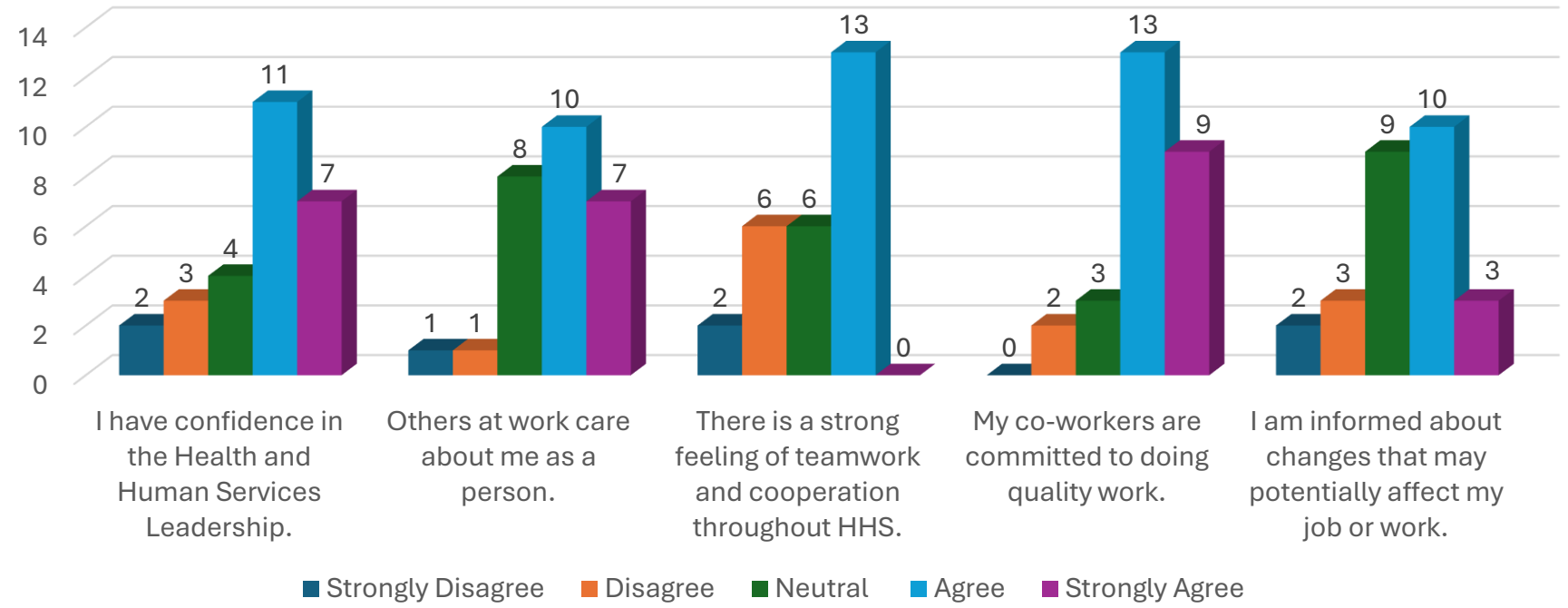
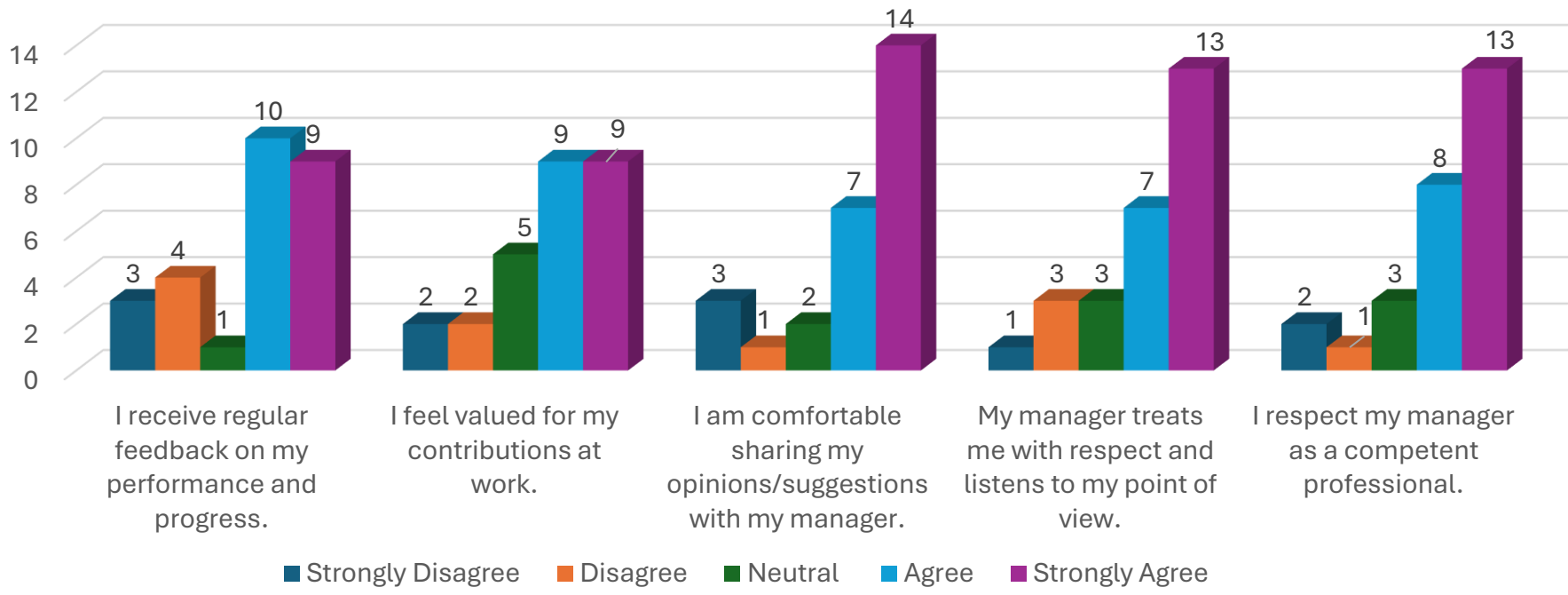
- Co-workers (Friendships, supporting each other)
- Flexibility
- Helping others/ability to make a difference
- Challenges of the job and the ability to figure out how to do something on their own
- Management support
- Teamwork and the feeling of being part of a team
- Communication
- Positivity among staff members
- Limited micromanagement
- Work environment
- Ability to have fun on the job
- Variety in the day
- Ability to work remotely

Please share any suggestions for improvement, comments and other feedback.

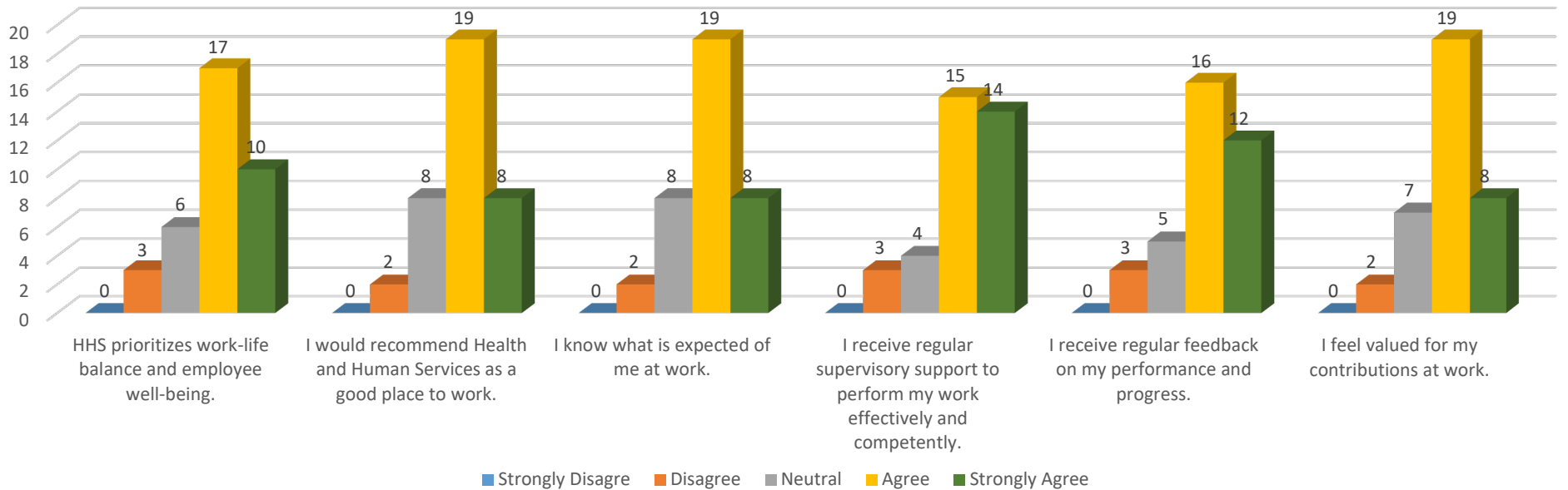
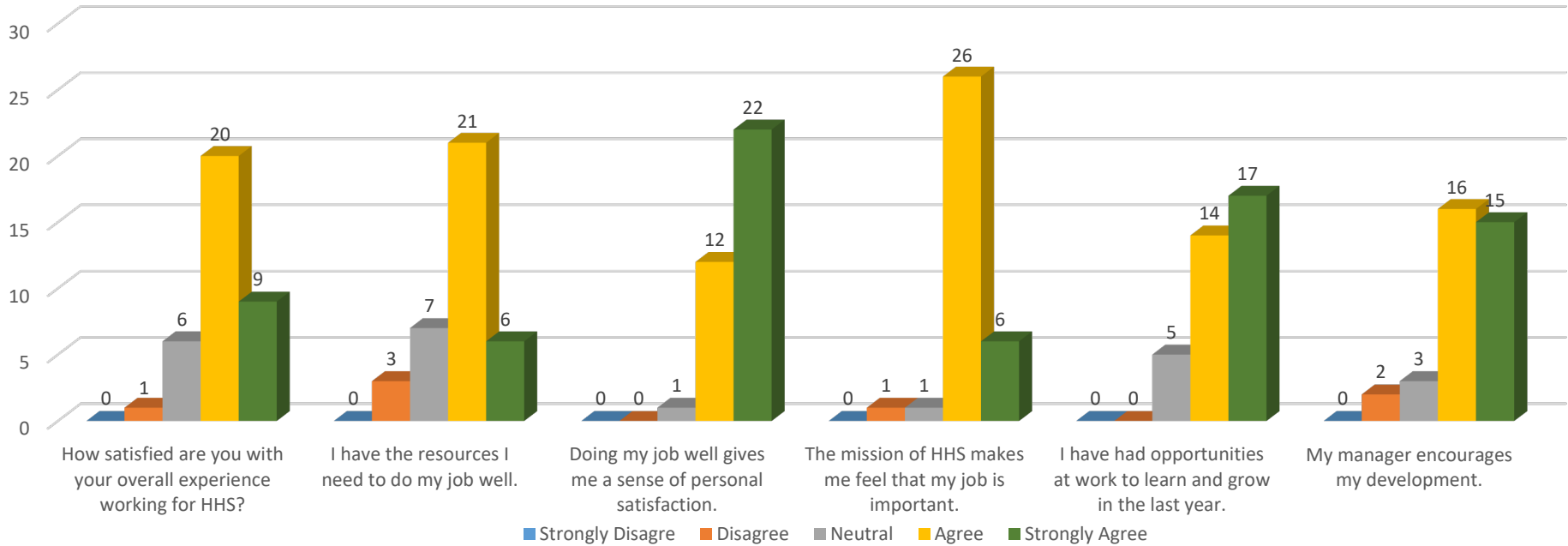
- Disagreements between units/lack of leadership between the units
- Lack of support from manager/management
- Improve communication to staff about things going on within the county
- Workload is overwhelming
- Improve the onboarding process and support new workers better
- Lack of understanding about duties of other staff, particularly the front desk
- Open a county run daycare
- Better communication around health insurance, FSA, HSA, etc.
- Provide more wellness activities or activities to engage staff
- County Board out of touch with the needs of the community
- Change the music
- More options like Adobe Pro and Publisher
- Would like a work issued cell phone to be able to text with consumers
- Morale improvement projects
- Feel seen but not heard in their unit, would like to have a greater voice
- Be proactive instead of reactive

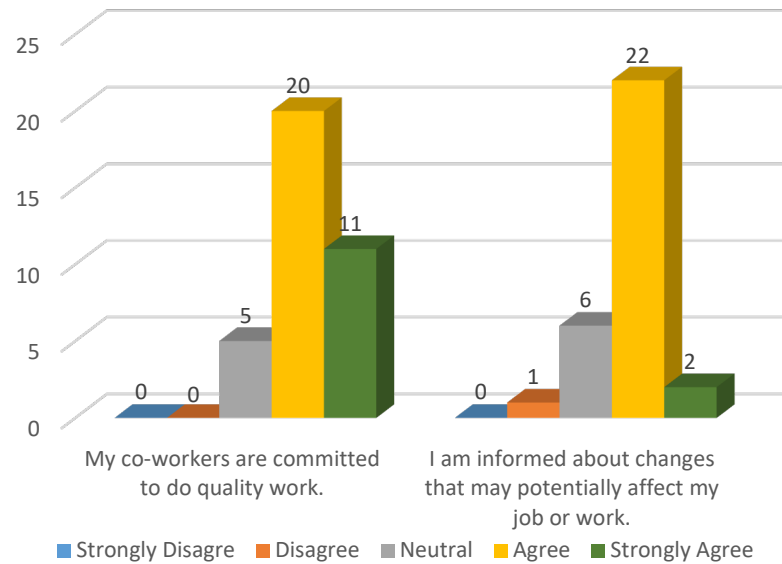
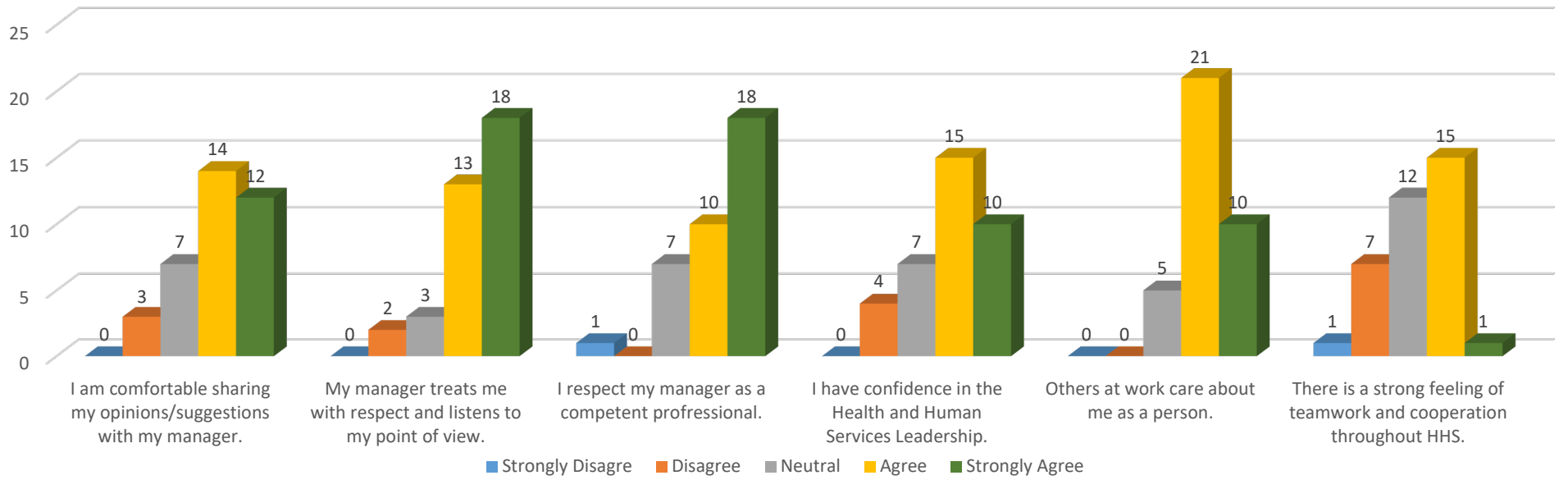
# 2024 Health & Human Services Staff Survey





# 2023 Richland County Health & Human Services Staff Survey





## 2023 Survey Results

How can the monthly all agency meetings be improved?

- Complete required trainings
- Interactive activity to build teamwork and to get to know each other
- Program information – What do the other units do? Who do the programs serve?
- Question/suggestion box available to provide suggestions for topics
- Less inside jokes/Less side conversations/laughing as the online people cannot hear

Please share any suggestions for improvements.

- Team building between units or within units
- Clearly defined expectations
- Ability to earn more comp time
- Management under same expectations as staff
- Break room more inviting
- Cut down on the noise in the hallways
- Better training for new staff – making sure they are aware, before being hired, what their job duties are
- Treat main front desk staff better
- Stay with the state insurance plan
- View employees as the biggest asset as opposed to an expense they cannot afford – at the county level
- Feel heard but not listened to
- Cell phones for staff
- Consistency across units/holding staff accountable

What are the top two factors in your overall happiness at work?

- Co-workers - 21
- Community impact/Seeing individual successes - 13
- Work/life balance and flexibility – 13
- Supportive Manager/Supervisor - 7
- Education/job growth provided – 4
- Independence in the job - 3
- Wages/benefits (state insurance plan) – 2
- Open door policy - 1



**Richland County Community and Health Services Committee  
Agenda Item Cover**

**Agenda Item Name:** Resolution Supporting Current Medicaid Funding

<b>Department:</b>	HHS	<b>Presented By:</b>	Tricia Clements
<b>Date of Meeting:</b>	March 6, 2025	<b>Action Needed:</b>	Vote and Resolution
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Statute and/or county board rule authorizing action
<b>Date submitted:</b>	February 25, 2025	<b>Referred by:</b>	Community and Health Services Committee

**Recommendation and/or action language:**

Recommend a motion, "to present a resolution to the County Board for approval and send a resolution to local and federal representatives asking there be no federal or state cuts to Medicaid.

**Background:**

At the Federal level, there is a push to make cuts to federal spending. There is a call to cut at least \$880 billion in Medicaid funding. Medicaid is essential to the health and well being for nearly 80 million people in our county (and 16% of Richland County population.) Seniors, children and those living with a disability are the ones who benefit from Medicaid the most, our most vulnerable populations. Medicaid is the main source of funding for home and community-based care, CCS programming, CLTS programming, Birth to Three programming, outpatient mental health programming and is a major source of revenue for our local health care system. The proposed significant cuts to Medicaid means there will be more individuals who will need to be placed outside of their home to get their needs met, leading to a high cost of care for individuals and for the county. Cuts to Medicaid will have a significant impact on our ability to provide necessary care to individuals in the community, which will result in an increase in the tax levy needed to care for individuals who need assistance to care for themselves.

**Attachments and References:**

Resolution	
Protect Medicaid 2025 Toolkit	

**Financial Review:**

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	No financial impact		

*There are no current financial impacts to this resolution. If cuts to the Medicaid program are made, there will be a negative financial impact to the Department and to the residents of Richland County.*


**Approval:**

Tricia Clements

Digitally signed by Tricia Clements  
Date: 2025.02.25 14:07:12 -06'00'

Tricia Clements, Director

**Review:**



Derek Kalish, Interim Administrator

**RESOLUTION NO. 25 - XX**

Resolution Requesting No Federal or State Cuts to Medicaid

WHEREAS 28% of Richland County’s residents use a Medicaid program to get their health care and other important supports; and

WHEREAS many of our county’s jobs are created through small business, hospitals, therapists, mental health professionals, school-based medical services and other professionals that bill Medicaid; and

WHEREAS Wisconsin (or Richland County’s) Aging & Disability Resource Center (ADRC) funding includes 50% of federal Medicaid matching funds to provide older adults and people with physical or developmental/ intellectual disabilities the resources needed to live with dignity and security, and achieve maximum independence and quality of life; and,

WHEREAS Medicaid is the main funding source in our county for mental health care; and

WHEREAS Medicaid funds almost all long-term care, including Wisconsin’s institution diversion programs—Family Care, IRIS, CLTS—that keep kids, people with disabilities, and older adults out of expensive Medicaid-funded nursing homes and institutions; and

WHEREAS Wisconsin’s population is aging and more seniors will require care and services in the future; and

WHEREAS Medicaid is the only place older adults and people with disabilities can get the long-term supports and health care they need; and

WHEREAS Medicaid serves a diverse population of our county’s residents including veterans, older adults with dementia, foster kids, people with mental illness, unpaid caregivers who have had to leave the workforce to provide care, and low wage paid caregivers; and

WHEREAS, Medicaid improves the health, wellbeing, and productivity of thousands of residents in the areas of preventive services, prenatal care, opioid and other drug treatment, behavior health, crisis intervention, lead poisoning, treatment of chronic disease, dental health, and support for the elderly and people with disabilities thus providing for a healthier population and more productive workforce.

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors do hereby request no federal or state cuts to Medicaid.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE COMMUNITY & HEALTH  
SERVICES STANDING COMMITTEE  
(06 MARCH 2025)

RESOLUTION \_\_\_\_\_

FOR            AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARY MILLER  
MARTY BREWER  
SANDRA KRAMER  
INGRID GLASBRENNER  
MICHELLE HARWICK  
DANIEL MCGUIRE

DATED: MARCH 18, 2025