

Richland County

Community & Health Services Standing Committee

September 4, 2025

The Richland County Community & Health Services Standing Committee convened on Thursday, September 4, 2025 in person and virtually at 9:34 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Vice-Chair Kramer called the meeting to order at 09:34 AM

Roll Call: Deputy Clerk Hege conducted roll call. Committee member(s) present: Mary Miller, Sandra Kramer, Frances Braithwaite, and Cynthia Chicker. Committee member(s) absent: Daniel McGuire and Dr. Jerel Berres. Supervisor McGuire arrived at 9:38 a.m.

Verification of Open Meetings Law Compliance: Deputy County Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion Braithwaite, second by Miller to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From August 7, 2025 Meeting: Vice-Chair Kramer asked if there were any amendments or corrections to the minutes from the August 7, 2025 meeting. Hearing none, Vice-Chair Kramer declared the minutes approved as presented.

Public Comment: None.

Election Of Committee Chair And Vice-Chair: Brief discussion on the need to elect a new committee chair due to Ingrid Glasbrenner resigning from the County Board ensued. Consensus was gained to move this item to the next meeting due to low attendance. No action was taken.

Reports

A. HHS Director: Administrative Report: Roxanne Klubertanz-Gerber, ADRC Manager, presented the HHS September 2025 Unit Updates report on behalf of Health & Human Services Director, Stephanie Ronnfeldt and highlighted the new “Rise and Dine” program for seniors and the hiring of several new employees in the Behavioral Health unit. Brandie Anderson, Public Health Manager briefly spoke on the recent, active measles case reported in Wisconsin. Brief discussion ensued.

Supervisor McGuire joined the meeting at 9:38 a.m.

B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000): Roxanne Klubertanz-Gerber, ADRC Manager, presented the Expenditures Report. Brief discussion on the drivers’ mileage rate ensued.

C. HHS Budget Summary & Richland County Placement Report: Roxanne Klubertanz-Gerber, ADRC Manager, gave a brief report on the HHS Budget Summary and Richland County Placement Report and reported that adult placements were at 28% utilization and child placements were at 44% utilization. Brief discussion ensued.

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D. HHS Contract Monitoring Report: Roxanne Klubertanz-Gerber, ADRC Manager, presented the Contract Monitoring Report for 2025 showing a current utilization of 58% and briefly stated that Shay Rehabilitation & Psychological Services Inc was no longer being used and that Diane's Adult Family Home was at 66.8% utilization. Brief discussion ensued.

E. 2026 Health & Human Services Budget Update: Roxanne Klubertanz-Gerber, ADRC Manager, presented the 2026 Health & Human Services PROPOSED Budget Summary and stated that the summary did include the reductions recommended by the County Administrator. Brief discussion ensued.

F. HHS Organizational Chart: Roxanne Klubertanz-Gerber, ADRC Manager, presented the HHS Organizational Chart and briefly highlighted various staffing changes. No discussion.

Discussion & Possible Action: Resolution Approving Provider Contract Amendments For 2025 For The Health And Human Services Department: Brittney Wirtz, Child & Youth Services Supervisor, and Brandi Christianson, Behavioral Health Services Manager, both gave a brief background on the proposed provider contract amendments. Motion by Chicker, second by Miller to approve the resolution approving provider contract amendments for 2025 for the Health and Human Services department. Brief discussion on the source of funding ensued. Motion carried and the resolution approving provider contract amendments for 2025 for the Health and Human Services department was approved and moved on to county board for final approval.

Discussion & Possible Action: Resolution Approving A Provider Contract For 2025 For The Health And Human Services Department: Brandi Christianson, Behavioral Health Services Manager, spoke briefly about the proposed provider contract. Motion by Miller, seconded by Braithwaite to approve the resolution approving a provider contract for 2025 for the Health and Human Services department. Extensive discussion on daily costs of placements ensued. Motion carried and the resolution approving a provider contract for 2025 for the Health and Human Services department was approved and moved on to county board for final approval.

Discussion & Possible Action: Resolution Approving The Application And Acceptance Of A Treatment And Diversity (TAD) Grant: Brandi Christianson, Behavioral Health Services Manager, spoke briefly on the proposed resolution. Motion by Chicker, second by Braithwait to approve the resolution approving the application and acceptance of a Treatment And Diversity (TAD) grant. No discussion ensued. Motion carried and the resolution approving the application and acceptance of a Treatment And Diversity (TAD) grant was approved and moved on to county board for final approval.

Correspondence: None

Future Agenda Items:

Election Of Committee Chair And Vice-Chair

Report: Progress Update On Behavioral Health Community Action Plan

Report: Placement Costs And Utilization

Adjourn: Committee Vice-Chair Kramer entertained a motion to adjourn. Motion by Chicker, second by McGuire to adjourn. Motion carried and meeting adjourned at 10:17 AM.

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Respectfully submitted by,

Myranda H. Hege

Myranda H. Hege
Deputy County Clerk

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