

# Richland County Community & Health Services Standing Committee

April 3, 2025

The Richland County Community & Health Services Standing Committee convened on Thursday, April 3, 2025 in person and virtually at 9:30 AM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Glasbrenner called the meeting to order at 09:35 AM

**Roll Call:** Deputy Clerk Hege conducted roll call. Committee member(s) present: Sandra Kramer, Ingrid Glasbrenner, Michelle Harwick via WebEx, Daniel McGuire, Dr. Jerel Berres, Francis Braithwaite, and Cynthia Chicker. Committee member(s) absent: Mary Miller.

**Verification of Open Meetings Law Compliance:** Deputy Clerk Hege confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by Kramer, second by Braithwaite to approve agenda. Motion carried and agenda declared approved.

**Approval Of Minutes From March 6, 2025 Meeting:** Chair Glasbrenner asked if there were any corrections to the minutes from the March 6, 2025 meeting. Hearing none, Chair Glasbrenner declared the minutes approved as published.

**Public Comment:** None.

Chair Glasbrenner congratulated Ms. Tricia Clements on her appointment to the role of Richland County Administrator.

## Reports

**A. HHS Director: Administrative Report/HHS Director Transition Plan:** Health and Human Services Director, Tricia Clements reported that the Health and Human Services Director position had been posted in various locations and that on the 21<sup>st</sup> when she transitions into the County Administrator role she would be appointing an Interim Health and Human Services Director. Director Clements presented the HHS April 2025 Unit Updates report to the committee and pointed out that the Children and Youth Services Manager had recently resigned and that a staff member recently hired to the Economic Support department was helping out in the HR/Payroll department for the next 30 days. Director Clements reported on that some federal funding through the Administration for Community Living had been paused, the Public Health ARPA funds had been frozen, and the Partners for Prevention had been awarded a grant and that grant had been rescinded. Brief discussion ensued.

**B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000):** Health and Human Services Business & Financial Services Manager, Stephanie Ronnfeldt presented the April 3, 2025 Vouchers Report to the committee and pointed out the payments to Quadient were postage for the mail meter, payments were high for Shilling Supply Company due to a bulk order, and the payment to Wertz Plumbing & Heating Inc was for maintenance, and pointed out that the Opioid Settlement Grant dollars were starting to be spent. No discussion.

**C. HHS Budget Summary & Richland County Placement Report:** Health and Human Services Business & Financial Services Manager, Stephanie Ronnfeldt presented the HHS Budget Summary for

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January and February 2025 and the Richland County Placement Reports to the committee. Ms. Ronnfeldt reported a 17% budget utilization, 7% utilization for Adult Placements, and 18% utilization for Child Placements. Brief discussion on the generation of reports from the new financial software ensued.

**Correspondence:** None

**Future Agenda Items:** None.

Brief discussion on lead remediation in the homes that placements are made ensued. Brief discussion the need to appoint a committee vice chair ensued.

**Adjourn:** Committee Chair Glasbrenner entertained a motion to adjourn to May 8, 2025 at 9:30 AM. Motion by Chicker, second by Kramer to adjourn. Motion carried and meeting adjourned at 09:55 AM.

Respectfully submitted by,



Myranda H. Hege  
Deputy County Clerk