

Richland County Campus Reconfiguration Committee

Date Posted: August 14, 2025

NOTICE OF MEETING

Please be advised that the Richland County Campus Reconfiguration Committee will convene on Wednesday, August 20, 2025 at 5 PM in the Richland County Board Room of the Courthouse located at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/campus-reconfiguration-committee/>

If you have any trouble accessing the meeting, please contact MIS Support at 608-649-4371 (phone) or mis@co.richland.wi.us (email)

AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From July 31, 2025
6. Public Comment
7. Reports
 - A. UW Campus Status Update
 - B. Update On Assessment Of Specialized Items In Campus Buildings
 - C. SEH Update
8. Discussion & Possible Action: UW Redevelopment Grant Application
9. Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(E): Deliberating Or Negotiating The Purchasing Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session: Potential Future Uses Of Campus Buildings
10. Return To Open Session
11. Possible Action On Items From Closed Session
12. Discussion & Possible Action: Set Future Meeting Date(s)
13. Correspondence
14. Future Agenda Items
15. Adjourn

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Tricia Clements, County Administrator at 181 W. Seminary St., Richland Center, WI 53581 or call 608-647-2197.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Campus Reconfiguration Standing Committee.

Derek S. Kalish
County Clerk

Richland County Campus Reconfiguration Committee

July 31, 2025

The Richland County Campus Reconfiguration Standing Committee convened on July 31, 2025 in person and virtually at 5:02 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Turk called the meeting to order at 5:02 PM.

Roll Call: County Clerk Kalish conducted roll call. Committee members present: Steve Carrow, Randy Schoonover, Gary Manning, David Turk, Melvin “Bob” Frank, and Steve Williamson. Committee member(s) absent: Ingrid Glasbrenner.

Verification Of Open Meetings Law Compliance: County Clerk Kalish confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Manning second by Carrow to approve the agenda. Motion carried and the agenda was approved.

Approval Of Minutes From July 2, 2025 Meeting: Committee Chair Turk asked if there were any corrections to the minutes from the July 2, 2025 meeting. Hearing none, Committee Chair Turk declared the minutes from the July 2, 2025 meeting approved as published.

Public Comment: None.

Reports-UW Campus Status Update: Administrator Clements reported the UW has removed the computers and personal documents that were left on campus.

Reports-Venture Architects Updates: Cory Beyer reported that the building assessments for Pine Valley Community Village, Symons, and the Ambulance Services buildings are still in progress. Beyer also noted that the prioritization phases for the county’s master building plan are being reviewed and that cost estimates for the fairgrounds and downtown possible building sites are being prepared. Beyer noted that prioritized concerns include the courtroom and jail. Beyer reviewed the county’s Master Building Plan and provided cost estimates for various building upgrades and costs to relocate various departments to other buildings/locations.

Reports-Update On Assessment Of Specialized Items In Campus Buildings: Administrator Clements noted that Ithaca and Richland School Districts have removed furniture and musical instruments and that the pianos remain. Committee Chair Turk noted efforts to preserve the artwork will need to be coordinated.

Reports-Campus Redevelopment Project Update: Administrator Clements noted that the kick-off meeting with Short Elliott Hendrickson is scheduled to occur August 12, 2025.

Discussion & Possible Action – UW Redevelopment Grant Application: Mike Ward and Ela Kakde of WEDC reviewed various requirements and components of the UW Redevelopment Grant application. Kakde noted that reimbursements are based on present costs. Ward noted that amendments to the grant application may be possible, reimbursements may not exceed the two million allocated, and that no matching funds are required. Ward also noted that there is a two-year timeframe to complete the project once the contract has been finalized and a final report due 90 days after project completion.

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Administrator Clements asked for clarification regarding the requirement of community participation and Kakde stated that a letter or support from a municipality would meet this requirement. Supervisor Frank inquired about next steps and Administrator Clements noted that the application has been started, the committee needs to fine tune the project list and gather corresponding cost estimates. Ward noted that demolition and RFP costs are eligible for reimbursement as they are items that advance the site for economic development. Administrator Clements asked the committee what additional items should be added to the project list. Supervisor Schoonover asked for the cost of sidewalks and Supervisor Manning asked for demolition costs to be added to the project list. Ward noted that facility operational costs are not eligible for reimbursement and provided summary of how other organizations with a campus are redeveloping the former UW buildings. No action taken on this item.

Discussion & Possible Action – Prioritization Of Future Utilization Of County Facilities:

Administrator Clements asked if the Campus Reconfiguration Committee was the proper committee to determine the prioritization of future facility usage. Committee Chair Turk expressed desire for the creation of an ad hoc County Facilities Committee to handle the future utilization/reorganization of county buildings. No action taken on this item.

Discussion & Possible Action: Set Future Meeting Date(s): Next meeting scheduled for 5 PM on August 20, 2025.

Correspondence: None.

Future Agenda Items:

Reports: UW Campus Status update, Venture Architects update, and update on assessment of specialized items in campus buildings

Discussion & Possible Action: UW Redevelopment Grant Application

Adjourn: Motion by Manning second by Frank to adjourn. Motion carried and meeting adjourned at 6:06 PM.



Derek S. Kalish
Richland County Clerk

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Agenda Item Cover

Agenda Item Name: UW Redevelopment Grant Application

Department:	Administration	Presented By:	Tricia Clements
Date of Meeting:	August 20, 2025	Action Needed:	Discussion and possible vote
Date submitted:	August 13, 2025	Referred by:	Tricia Clements

Recommendation and/or action language: Engage in discussion about the use of the Campus Redevelopment Grant Application with the goal of finalizing a plan for the funds and then submitting the application.

Background:

Proposed use of the funds:

New Bridge on Westside of Campus -	\$654,269.80
Symons Tennis Court Renovation -	\$150,000
SEH - Campus Development Project -	\$43,160
SEH – Community Engagement Survey and Open House –	\$4,950
Road from Hive Drive to Symons –	\$75,000
Parking Lot Symons –	\$88,250
Separate utilities -	\$5,500
Campus Sidewalk (next to proposed new road) -	\$25,000
Demolition of Library and Classroom -	\$220,000
Symons HVAC System -	\$250,000
Demolition of other bridge(s) -	
Survey costs -	

Attachments and References:

Financial Review:

(please check one)

☐	In adopted budget	Fund Number	
☐	Apportionment needed	Requested Fund Number	
☐	Other funding Source		
☐	No financial impact		

Department Head

Administrator, Tricia Clements