

Richland County Campus Reconfiguration Committee

Date Posted: July 25, 2025

NOTICE OF MEETING

Please be advised that the Richland County Campus Reconfiguration Committee will convene on Thursday, July 31, 2025 at 5:00 PM in the Richland County Board Room of the Courthouse located at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/campus-reconfiguration-committee/>

If you have any trouble accessing the meeting, please contact MIS Support at 608-649-4371 (phone) or mis@co.richland.wi.us (email)

AMENDED AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From July 2, 2025
6. Public Comment
7. Reports
 - A. UW Campus Status Update
 - B. Venture Architects Update
 - C. Update On Assessment Of Specialized Items In Campus Buildings
 - D. Campus Redevelopment Project Update
8. Discussion & Possible Action: UW Redevelopment Grant Application
9. Discussion & Possible Action: Prioritization Of Future Utilization Of County Facilities
10. Discussion & Possible Action: Set Future Meeting Date(s)
11. Correspondence
12. Future Agenda Items
13. Adjourn

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Tricia Clements, County Administrator at 181 W. Seminary St., Richland Center, WI 53581 or call 608-647-2197.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Campus Reconfiguration Standing Committee.

Derek S. Kalish
County Clerk

Richland County Campus Reconfiguration Standing Committee

July 2, 2025

The Richland County Campus Reconfiguration Standing Committee convened on July 2, 2025 in person and virtually at 5:00 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Supervisor Williamson called the meeting to order at 5:00 PM.

Roll Call: County Clerk Kalish conducted roll call. Committee members present: Steve Carrow, Gary Manning, Ingrid Glasbrenner, David Turk, Melvin “Bob” Frank, and Steve Williamson. Committee member(s) absent: None.

Verification Of Open Meetings Law Compliance: County Clerk Kalish confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Frank second by Manning to approve the agenda. Motion carried and the agenda was approved.

Approval Of Minutes From June 4, 2025 Meeting: Supervisor Williamson asked if there were any corrections to the minutes from the June 4, 2025 meeting. Hearing none, Supervisor Williamson declared the minutes from the June 4, 2025 meeting approved as published.

Public Comment: None.

Reports-UW Campus Status Update: Administrator Clements reported that UW-Platteville will be retrieving their records and computers from the campus property on July 3, 2025.

Reports-Bridge Construction Update: Highway Commissioner Elder provided brief update on the progress of the bridge construction on the campus property. Elder reported that the final walkthrough is scheduled to occur the week of July 7th.

Reports-Venture Architects Updates: Cory Beyer noted that the additional facility assessments are underway and a report would likely be available in a few weeks.

Reports – Site Feasibility Of County Property Near Fairgrounds: Cory Beyer of Venture Architects reviewed feasibility of the county property near fairgrounds as a potential site as a location to house the Sheriff’s Office, County Jail, Courts, and Government Center. Beyer noted the location has room to support future growth, there were no immediate foreseeable obstacles, and the natural vegetation could remain intact.

Reports-Update On Assessment Of Specialized Items In Campus Buildings: Committee Chair Turk reported that musical instruments were removed by Ithaca and Richland schools and that Weston School District has expressed interest in the remaining instruments. Administrator Clements noted she would connect with Weston School District regarding the instruments and Committee Chair Turk noted he would connect with Brandon Fetterly regarding the remaining artwork.

Discussion & Possible Action – Request For Proposal Process Presentation By Short Elliott Hendrickson: Brea Grace, Nate Day, and Brian Fukuda, representatives from Short Elliott Hendrickson

Richland County Campus Reconfiguration Standing Committee

(SEH), introduced themselves to the committee. Grace noted that SEH's approach is to build from the ground up and begin with a market analysis. Day reviewed the three phases outlined in the submitted proposal. Brief discussion followed regarding various aspects of the RFP process and the scope of services offered in proposal.

Discussion & Possible Action – UW Redevelopment Grant Application: Administrator Clements reviewed her communication with Ela Kakde of WEDC regarding WU Redevelopment grant application. Clements noted that a suggestion was received to add advisory members to the committee and that uses of the grant funds would need to be included in the grant application. Clements noted possible uses for grant funding include the replacement of a bridge, creation of new road, refurbishment of parking lot and tennis courts, and RFP administration expenses. Discussion followed regarding projects that could be completed with the redevelopment grant funding. Consensus was reached to further explore the costs to replace a bridge, construct a new road, and repairing the tennis courts.

Discussion & Possible Action – Project Management Of Request For Proposals Process: Administrator Clements noted that two proposals were received for the redevelopment of the campus. Motion by Frank second by Manning to accept proposal received from Short Elliott Hendrickson, Inc. Motion carried.

Discussion & Possible Action – Approval Of Sale Of Platinum From The Campus: Administrator Clements provided background information on platinum items from the campus. Motion by Carrow second by Glasbrenner to approval sale of platinum items from the campus. Motion carried.

Discussion & Possible Action: Set Future Meeting Date(s): Next meeting scheduled for 5 PM on July 31, 2025.

Correspondence: None.

Future Agenda Items:

Reports: UW Campus Status update, Venture Architects update, and update on assessment of specialized items in campus buildings

Discussion & Possible Action: UW Redevelopment Grant Application

Adjourn: Motion by Manning second by Carrow to adjourn. Motion carried and meeting adjourned at 6:11 PM.



Derek S. Kalish
Richland County Clerk

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Campus Road

Labor	\$18,000.00
Machinery	\$22,000.00
Material	\$35,000.00
Total	\$75,000.00

This is an **estimate**. As you are aware, this can always be difficult to predict the total time to complete this work. I have estimated for employees, machinery and material. Understand as well, administrative fees do apply.

Respectfully submitted,

Derrick Brown
County Patrol Superintendent

Campus Reconfiguration Committee

Agenda Item Cover

Agenda Item Name: UW Redevelopment Grant Application

Department:	Administration	Presented By:	Tricia Clements
Date of Meeting:	July 31, 2025	Action Needed:	Discussion
Date submitted:	July 18, 2025	Referred by:	Tricia Clements

Recommendation and/or action language: Engage in discussion about the use of the Campus Redevelopment Grant Application with the goal of finalizing a plan for the funds and then submitting the application.

Background:

Proposed use of the funds:

New Bridge on Westside of Campus -	\$600,000
Symons Tennis Court Renovation -	\$150,000
SEH - Campus Development Project -	\$43,160
SEH – Community Engagement Survey and Open House –	\$4,950
Road from Hive Drive to Symons –	\$75,000
Parking Lot Symons –	
Separate utilities -	

Attachments and References:

Financial Review:

(please check one)

☐	In adopted budget	Fund Number	
☐	Apportionment needed	Requested Fund Number	
☐	Other funding Source		
☐	No financial impact		

Department Head


Administrator, Tricia Clements

Campus Reconfiguration Committee

Agenda Item Cover

Agenda Item Name: Prioritization of Future Utilization of County Facilities

Department:	Administration	Presented By:	Tricia Clements
Date of Meeting:	July 31, 2025	Action Needed:	Discussion and possible vote
Date submitted:	July 23, 2025	Referred by:	Tricia Clements

Recommendation and/or action language: Initiate a discussion on what the next steps should be related to strategic planning on the facility needs of the county.

Background: Richland County has invested time and money over the past year plus to get a complete assessment of what the needs are for the county and their buildings. Now that all assessments are completed, it is time to determine which committee takes the lead on the discussions and start long range planning.

Attachments and References:

Financial Review:

(please check one)

☐	In adopted budget	Fund Number	
☐	Apportionment needed	Requested Fund Number	
☐	Other funding Source		
☐	No financial impact		

Department Head


Administrator, Tricia Clements
