

Tri-County Airport Meeting

When: October 16, 2025 at 11:00 A.M.

Where: Tri-County Airport, E2525 County Road JJ, Spring Green, WI.

The meeting was called to order by Commissioner Polivka, with Commissioner Burchill, Commissioner Carver, Commissioner Valtierra, Commissioner Williamson, Commissioner Fleming and Marc Higgs present. Commissioner Burchill made a motion to approve the agenda, seconded by Commissioner Fleming. The motion carried. Commissioner Valtierra made a motion to approve the minutes, seconded by Commissioner Williamson. The motion carried.

Item#6: Scheduled Appearances. None

Item#7: Public Comment. None.

Item#8: Communications. The Commission was informed by Westwood Engineering that the grant from the F.A.A. for phase one of the master plan project had been received and that the survey work can proceed. Mr. Peter Doggart requested information on building a new hangar.

Item#9: Discussion on and paying of bills and vouchers.

Income received: \$10,819.33

Invoices paid: \$1,452.31

The income was from fuel sales, and rent. The expense was for utilities, janitorial, and washroom supplies. Commissioner Burchill made a motion to pay bills and vouchers, seconded by Commissioner Fleming. The motion carried.

Item#10: Managers Report. Reported on was final mowing and an inspection of the restaurant building by General Engineering Company.

Item# 11: Discussion and possible action on Hartung farm lease. Commissioner Williamson presented the new farm lease with Hartung Brothers. Commissioner Carver made a motion to approve and sign the new lease, seconded by Commissioner Valtierra. The motion carried with Commissioner Williamson abstaining.

Item#12: Discussion and possible action on Master Plan. Nothing new to report other than the grant approval by the F.A.A.

Item# 13: Discussion and possible action on Terminal building repairs. The Commission discussed the need to move forward on repairs to the terminal building eaves, siding and lighting. Commissioner Williamson said Marc should get some quotes for the siding.

Item# 14 : Discussion and possible action on airport restaurant. Kent Fish of General Engineering performed an inspection of the restaurant on 10/7 to determine the cost to renovate the building. He provided the Commission with a 10 page report which detailed many discrepancies with the building. In his summary he determined that the Commission would have to budget \$100,000 to \$200,000 to bring the building to a reasonable state of repair. The Commission decided to keep this on the agenda for next month to give them more time to study the report and pursue options.

Item# 15: Discussion and possible action on updating the lease agreements to include language regarding building, fixtures and improvements (BFI). Jessica Machovec, Sauk County Treasurer spoke to the Commission on this issue. She presented copies of a letter to Airport tenants that would explain the new procedures as well as copies of a draft of the forms for transferring a lease or creating a new one. This is a work in progress and will be on the agenda for next month.

Item#16: Adjourn. Commissioner Carver made a motion to adjourn until November 20, 2025, seconded by Commissioner Fleming. The motion carried.

Marc Higgs