

Minutes
Transportation Coordinating Committee
Wednesday, October 1, 2025

A regularly scheduled meeting of the Transportation Coordinating Committee was held on Wednesday, October 1, 2025, at 3:00 p.m. via TEAMS and in Conference Room A/B - of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Sandra McKittrick, Darin Steinmetz (came in late, after voting), Linda Symons, Sandra Kraemer, Eric Rynes and David Scribbins

Members absent: Jesse Nelson

Other attendees include Linda Batten, Roxanne Klubertanz-Gerber and Tony Burke

- 1) Sandra Kraemer called the meeting to order at 3:00 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
 - Sandra McKittrick moved to approve the posting and agenda; Eric Rynes seconded. Motion carried.
- 4) Approval of July 16, 2025 Transportation Coordinating Committee minutes:
 - Sandra McKittrick moved to approve minutes; Linda Symons seconded. Motion carried.
- 5) Citizen Comment:
 - David Scribbins informed the committee that Moving Out, of which he is a board member, is having a 30th anniversary fund raiser on 10/17 in Madison. He said raffle tickets are \$35.00 each and the grand prize is 2 tickets to the Green Bay Packer/Baltimore Ravens in December. The party is from 5:30 to 8:30 with music from 5:30 to 6:30.
 - Sandra Kraemer stated that the Legion will have Veterans Trunk or Treat on 10/25. The donkeys will be there – weather permitting. The locomotive will also be there.
 - Sandra Kraemer further reported the Ladies Auxiliary will be holding a Spaghetti supper on 10/15 from 4:30 until gone.
 - Linda Symons stated that Ocooch will be having a Rummage Romp on 10/11 at the Community Center from 7:30 to 1:00. Setup will be 10/10 from 7:30 to 11:00.
- 6) Review and approve 2026 85.21 Grant application:
 - Roxanne reviewed the 2026 85.21 grant with everyone. This grant is for the driver escort program.
 - Roxanne discussed how the trust fund works and what funds can be used for.
 - Sandra McKittrick made a motion to approve the 2026 85.21 Grant application; Linda Symons seconded. Motion carried.
- 7) Review and Approve 2026 MOU with Pine Valley Community Village:
 - Roxanne explained there is a MOU (Memorandum of Understanding) in place with Pine Valley for bus 20. A 2019 E450.
 - Roxanne requested a motion to approve the 2026 MOU with Pine Valley.
 - Eric Rynes made a motion to approve the 2026 MOU with Pine Valley; Linda Symons seconded. Motion carried.

8) Report on 2025 Transportation Budget:

- Roxanne reported that currently the Transportation budget is at 68% utilization. While the target is 75% utilization. The Transportation budget looks good.

9) Program Updates:

- Roxanne informed that the committee we had one bus driver leave in July and another that started in September. We will have a bus driver interview on Friday.
- Roxanne reported that 5310 grant was submitted in August.
- Roxanne reviewed the upcoming event for a bus trip to Oakwood/Riverside on 10/9.

10) Updates from Transportation Providers

- Tony Burke from Towne Taxi said that in September they had 832 one-way trips. They have two wheelchair vans and two regular vehicles. They go outside the city limits. Local trips are \$3.50 for 60+/disabled and \$6.50 for adults. Rural trips are in a ten-mile radius of Richland Center. These rates are \$20.00 standard and \$15.00 for disabled. Such as: Ithaca, Gotham and Boaz. Tony is currently in talks about doing hospital discharges.
- Eric Rynes said that transportation at Schmitt has been slow. They are in need of potential overnight transportation as they stop answering the phone at 6:00. Discussion related to potential of after hours transportation with Towne Taxi was started. Towne Taxi may be interested in filling this need in the future.

11) Schedule Next Meeting: tentatively February 4, 2026 at 3:00 pm.

12) Adjourn

- Eric Rynes moved to adjourn the meeting until February 4, 2026; David Scribbins seconded. Motion carried.

Respectfully submitted,

Linda Batten

Aging and Disability Resource Center of Eagle Country - Richland County Office