



Date Posted: Thursday September 18th 2025

Notice of Meeting

Richland County Joint Ambulance Committee

Please be advised that the Richland County Joint Ambulance Committee will convene on Monday September 22nd, at 6:30PM in the Richland County Board Room of the Courthouse located at 181 W Seminary Street, Richland Center, Wisconsin 53581.

This meeting can also be attended via Webex with information available at:

<https://ems.co.richland.wi.us/about/agendas-minutes/>

Amended Agenda

1. Call Meeting to Order
2. Proof of Notification and Posting
3. Roll Call
4. Approval of Agenda
5. Approval of Previous Meeting Minutes
6. Public Comment
7. EMT Delegation
8. Directors Report:
 - a. Call Data
 - b. Financial Update and Budget report with Fund Balance
 - c. Vehicle Maintenance
 - d. Billing Report – Aging receivables noted
9. Discussion & Possible Action: Review of Roof Bids
10. Discussion & Possible Action: Review of MOU
11. Discussion & Possible Action: Service Director Position Update
12. Discussion & Possible Action: Write off aging accounts
13. Discussion & Possible Action: 2026 Budget presentation
14. Items for the next meeting
15. Adjourn

Richland County Joint Ambulance Committee

August 25, 2025

The Richland County Joint Ambulance Committee convened on August 25, 2025 in person and virtually at 7:01 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Severson called the meeting to order at 7:01 PM.

Proof of Notification and Posting: Interim EMS Director Scott confirmed the meeting had been properly noticed.

Roll Call: County Clerk Kalish conducted roll call. Committee member(s) present: Severson, Rognholt, Welte, Timm, Niemeyer, Stanke, Palmer, Duhr, Nicks, and Jindrick. Committee member(s) absent: Fleming, McCarthy, McGraw, Durst, and Willis. Coppernoll joined virtually at 7:04 PM.

Approval Of Agenda: Motion by Nicks second by Welte to approve agenda. Motion carried and agenda declared approved.

Approval of Previous Meeting Minutes: Motion by Nicks second by Palmer to approve the meeting minutes of July 28, 2025. Motion carried and July 28, 2025 minutes declared approved.

Public Comment: None.

EMT Delegation: None.

Directors Report – Call Data: Interim EMS Director Scott reviewed service call data.

Directors Report – Financial Update and Budget report: Interim EMS Director Scott reviewed financial data and budgets. Discussion regarding the types of reports presented and the actual fund balance of Fund 51 followed. Interim Director Scott noted she would supply the committee with a copy of the balance sheet at future meetings.

Directors Report – Vehicle Maintenance: Interim EMS Director Scott reviewed the vehicle maintenance of the service fleet.

Directors Report – Billing Report – Aging receivables noted: Interim EMS Director Scott reviewed the aging report and noted she would request a modified report that contained more detailed information regarding the aging of the payables.

Discussion & Possible Action – Training Agreement: Interim EMS Director Scott reviewed the proposed training agreement. Motion by Timm second by Welte to approve the training agreement. Motion carried.

Discussion & Possible Action - Review of MOU: Administrator Clements noted the MOU is still in progress and not ready for review at this time. No action taken on this item.

Discussion & Possible Action – Service Director Position Update: Administrator Clements provided brief update on the hiring status of the Service Director position. Palmer expressed the desire for the

Richland County Joint Ambulance Committee

committee to be involved in the hiring process of the new Service Director. Brief discussion regarding the involvement of the Joint Ambulance Committee in the hiring process followed.

Discussion & Possible Action – Tristate Letter/Meeting: No action taken.

Future Agenda Items:

Reports: Modified accounts receivable aging report and Fund 51 balance sheet

Discussion & Possible Action: Aging write-off report

Discussion & Possible Action: MOU dollar amounts

Adjourn: Motion by Nicks second by Stanke to adjourn. Motion carried and meeting adjourned at 7:53 PM.

Derek S. Kalish
Richland County Clerk

Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
	1,008	100%

Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
Emergency Response (Primary Response Area)	926	91.87%
Standby	34	3.37%
Hospital-to-Hospital Transfer	30	2.98%
Emergency Response (Mutual Aid)	10	0.99%
Hospital to Non-Hospital Facility Transfer	4	0.40%
Emergency Response (Intercept)	2	0.20%
Public Assistance	2	0.20%

Runs by Location Type

Scene Incident Location Type (eScene.09)	Number of Runs	Percent of Total Runs
Private residence	393	38.99%
Nursing home	205	20.34%
Apartment/condo	137	13.59%
Street/road/highway	60	5.95%
Hospital	40	3.97%
Institutional residence	19	1.88%
Place of business, NOS	19	1.88%
Public area, NOS	17	1.69%
Other ambulatory care	15	1.49%
Not Recorded	12	1.19%
Other private residence	10	0.99%
Other, NOS	9	0.89%
Prison/jail	9	0.89%
Public building	8	0.79%
Restaurant/café½	8	0.79%
Sidewalk	8	0.79%
Parking lot	7	0.69%
School	7	0.69%
	5	0.50%
Recreational area, NOS	5	0.50%
Store	5	0.50%
Park	4	0.40%
Gym	2	0.20%
Pool	2	0.20%
Doctor's office	1	0.10%
Mobile home	1	0.10%

Call Type & Level

August										
Ambulance Cash Report										
									should be	(148,294.43)
Payroll		Receipts		Disbursements					current	(148,294.43)
14,595.21	Salaries		Prior Years (2015 - 2022)		Airgas Safety Inc				difference	-
		33,357.21	2025 Accounts		Aladtec LLC					
10,849.46	Overtime		2024 Accounts	182.97	AT&T	Balance Forward-Prior Month				
			Contract Pymts - Municip	31.00	Badger Welding Supplies	(141,846.10)				
3,335.47	Temp-Casual	9,500.00	City of Richland Center	1,568.48	Bound Tree Medical LLC	Ending Cash Balance				
1,567.75	Crew Pay	1,940.97	Miscellaneous Revenues	26.78	Darin Gudgeon	(148,294.43)				
322.37	Per Diem/Mileage				EMC MC Medical Billing					
2,314.43	FICA				Emergency Medical Products	\$ (148,294.43)	Total			
				213.00	EMS Technology Solutions					
3,794.67	Retirement				Fillback Ford Inc					
4,899.55	Health Insurance				Fire Safety USA					
268.86	Dental Insurance			2,212.36	Cloud PCR- Jayesh Shah					
13.89	Life Insurance			600.00	Image Trend					
					Jones Chevrolet & Auto Parts					
5.00	Flex Admin Fees				Kraemer's Water Store					
12.69	HRA Admin Fees			298.34	Kwik Trip Fuel					
	Health Ins Reimb Deductible				O'Reilly Automotive					
(1,302.60)	Payables				Per Mar Security					
42.00	ST Disability Aug				Metered Mail					
					Premier CO-OP					
				1,454.88	RC Fleet Services					
				68.25	Republic Services					
				660.93	Richland Center Utilities					
					SW Technical Collage					
				1,935.97	SW Workforce Development					
					TC Auto Works					
				96.13	Tech Com					
					Teleflex					
				787.17	Top Pack Defense					
					Town & Country Sanitation					
				91.54	US Bank-Credit Card					
				5.56	Verizon Telephone					
					Wal Mart					
				2.39	Walsh's Ace Hardware					
					WE Energies					
				292.01	Wertz Plumbing & Heating					
\$ 40,718.75		\$ 44,798.18		\$ 10,527.76		\$ (148,294.43)				



Richland County, WI

Budget Report

Account Summary

For Fiscal: 2025 Period Ending: 08/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 510 - AMBULANCE SERVICE FUND							
Revenue							
510.5245.0000.45023	AMBULANCE FEES INVOICED	1,000,000.00	1,000,000.00	85,172.50	662,177.54	-337,822.46	33.78 %
510.5245.0000.48001	AMBULANCE ROOF APPROPRIATION	3,500.00	3,500.00	0.00	0.00	-3,500.00	100.00 %
510.5245.0000.48003	AMB CONTRACT DUE FROM TOWNS	156,466.05	156,466.05	9,590.00	93,240.00	-63,226.05	40.41 %
510.5245.0000.48004	AMBULANCE SERVICE DONATIONS	0.00	0.00	0.00	917.00	917.00	0.00 %
510.5245.0000.48005	PRIOR YEAR AMBUL COLLECTION	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
510.5245.0000.48013	CREDIT CARD REBATES	0.00	0.00	65.97	139.33	139.33	0.00 %
510.5245.0000.48040	OTHER MISCELLANEOUS REVENUE	0.00	0.00	1,875.00	2,027.01	2,027.01	0.00 %
Revenue Total:		1,164,966.05	1,164,966.05	96,703.47	758,500.88	-406,465.17	34.89%
Expense							
510.5245.0000.51011	SALARIES - REGULAR	222,073.28	222,073.28	13,700.56	161,880.49	60,192.79	27.10 %
510.5245.0000.51012	SALARIES - PART-TIME	0.00	0.00	1,048.49	11,382.89	-11,382.89	0.00 %
510.5245.0000.51013	SALARIES - OVERTIME	49,035.24	49,035.24	10,849.46	77,799.14	-28,763.90	-58.66 %
510.5245.0000.51015	TEMPORARY - CASUAL	86,455.20	86,455.20	3,335.47	65,485.90	20,969.30	24.25 %
510.5245.0000.51017	AMBULANCE CREW PAY	65,625.00	65,625.00	3,530.50	23,440.34	42,184.66	64.28 %
510.5245.0000.51041	PER DIEM	5,040.00	5,040.00	240.00	540.00	4,500.00	89.29 %
510.5245.0000.51050	SECTION 125 PLAN - CO SHARE	340.00	340.00	17.69	196.51	143.49	42.20 %
510.5245.0000.51051	FICA - COUNTY SHARE	32,759.48	32,759.48	2,314.43	24,674.38	8,085.10	24.68 %
510.5245.0000.51052	RETIREMENT - COUNTY SHARE	18,842.05	18,842.05	1,899.59	19,810.96	-968.91	-5.14 %
510.5245.0000.51053	DENTAL INSURANCE - CO SHARE	2,193.65	2,193.65	125.65	1,025.80	1,167.85	53.24 %
510.5245.0000.51054	HEALTH INSURANCE - CO SHARE	82,749.07	82,749.07	4,708.70	47,667.14	35,081.93	42.40 %
510.5245.0000.51055	LIFE INSURANCE - CO SHARE	28.08	28.08	1.79	27.83	0.25	0.89 %
510.5245.0000.51057	TRAINING & AIDS	2,500.00	2,500.00	213.00	1,203.00	1,297.00	51.88 %
510.5245.0000.51061	HEALTH INS REIMBURSEMENT DED	2,700.00	2,700.00	0.00	0.00	2,700.00	100.00 %
510.5245.0000.52014	SOFTWARE MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
510.5245.0000.52017	PEST CONTROL	500.00	500.00	0.00	46.98	453.02	90.60 %
510.5245.0000.52022	LIGHTS	4,500.00	4,500.00	660.93	4,673.90	-173.90	-3.86 %
510.5245.0000.52025	TELEPHONE	3,675.00	3,675.00	284.66	2,067.62	1,607.38	43.74 %
510.5245.0000.52026	HEAT	3,000.00	3,000.00	0.00	3,021.77	-21.77	-0.73 %
510.5245.0000.52048	SERVICES ON MACHINES	300.00	300.00	0.00	0.00	300.00	100.00 %
510.5245.0000.52091	FIRE SYSTEM MAINTENANCE	600.00	600.00	0.00	1,101.45	-501.45	-83.58 %
510.5245.0000.52093	AMBULANCE EQUIP MAINTENANCE	10,000.00	10,000.00	0.00	1,208.10	8,791.90	87.92 %
510.5245.0000.53000	RECORDS CHECK	100.00	100.00	0.00	0.00	100.00	100.00 %
510.5245.0000.53001	HTG & AIR COND MAINT AGREEMT	500.00	500.00	292.01	292.01	207.99	41.60 %
510.5245.0000.53007	IMMUNIZATIONS	200.00	200.00	0.00	0.00	200.00	100.00 %
510.5245.0000.53009	MEDICAL SUPPLIES	30,000.00	30,000.00	-1,597.98	20,209.68	9,790.32	32.63 %
510.5245.0000.53011	POSTAGE	150.00	150.00	0.00	12.21	137.79	91.86 %
510.5245.0000.53019	OFFICE SUPPLIES	1,250.00	1,250.00	91.54	1,538.26	-288.26	-23.06 %
510.5245.0000.53024	DUES & SUBSCRIPTIONS	350.00	350.00	0.00	116.90	233.10	66.60 %
510.5245.0000.53026	ADVERTISING	300.00	300.00	0.00	64.52	235.48	78.49 %
510.5245.0000.53036	LODGING	400.00	400.00	0.00	0.00	400.00	100.00 %
510.5245.0000.53039	MILEAGE	500.00	500.00	82.37	181.13	318.87	63.77 %
510.5245.0000.53046	UNIFORM ALLOWANCE	6,000.00	6,000.00	787.17	1,293.63	4,706.37	78.44 %
510.5245.0000.53048	PROTECTIVE CLOTHING & GEAR	5,000.00	5,000.00	0.00	496.94	4,503.06	90.06 %
510.5245.0000.53051	DIESEL FUEL	7,950.00	7,950.00	298.34	5,085.75	2,864.25	36.03 %
510.5245.0000.53052	AMBULANCE MAINTENANCE	15,000.00	15,000.00	1,454.88	13,373.19	1,626.81	10.85 %
510.5245.0000.53056	AMBULANCE GARAGE MAINTENAN...	10,000.00	10,000.00	70.64	3,167.51	6,832.49	68.32 %
510.5245.0000.58013	COMMUNICATIONS EQUIP MAINT	2,000.00	2,000.00	0.00	688.84	1,311.16	65.56 %
510.5245.0000.58014	NEW EQUIPMENT OVER \$5000	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
510.5245.0000.58015	COMPUTER SOFTWARE	3,000.00	3,000.00	600.00	2,659.00	341.00	11.37 %
510.5245.0000.58019	NEW EQUIPMENT UNDER \$5000	8,000.00	8,000.00	0.00	515.95	7,484.05	93.55 %

Budget Report

For Fiscal: 2025 Period Ending: 08/31/2025

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
510.5245.0000.58024	FIRE ASSIST	5,200.00	5,200.00	0.00	1,600.00	3,600.00	69.23 %
510.5245.0000.58097	INSURANCE	3,250.00	3,250.00	0.00	3,253.41	-3.41	-0.10 %
510.5245.0000.59000	WORKERS' COMPENSATION INSUR	8,750.00	8,750.00	0.00	4,839.00	3,911.00	44.70 %
510.5245.0000.59001	BLDG & PERSONAL PROP INSUR	900.00	900.00	0.00	371.00	529.00	58.78 %
510.5245.0000.59003	VEHICLE INSURANCE	5,250.00	5,250.00	0.00	6,583.85	-1,333.85	-25.41 %
510.5245.0000.59057	CLAIMS CLEARINGHOUSE	20,000.00	20,000.00	-1,906.27	16,320.04	3,679.96	18.40 %
510.5245.0000.59070	CONTRACT SERVICES	0.00	0.00	0.00	431.39	-431.39	0.00 %
510.5245.0000.59099	BILLS - NO LINE DETAIL	7,500.00	7,500.00	0.00	269.56	7,230.44	96.41 %
510.5246.0000.59097	INSURANCE WRITE OFFS	0.00	0.00	38,994.48	257,041.92	-257,041.92	0.00 %
510.5246.0000.59099	BILLS - NO LINE DETAIL	400,000.00	400,000.00	0.00	0.00	400,000.00	100.00 %
510.5248.0000.51023	ITHACA	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00 %
510.5248.0000.51042	YUBA	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Expense Total:		1,164,966.05	1,164,966.05	82,098.10	789,159.89	375,806.16	32.26%
Fund: 510 - AMBULANCE SERVICE FUND Surplus (Deficit):		0.00	0.00	14,605.37	-30,659.01	-30,659.01	0.00%
Report Surplus (Deficit):		0.00	0.00	14,605.37	-30,659.01	-30,659.01	0.00%

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	Percent Remaining
					Favorable (Unfavorable)	
Fund: 510 - AMBULANCE SERVICE FUND						
Revenue	1,164,966.05	1,164,966.05	96,703.47	758,500.88	-406,465.17	34.89%
Expense	1,164,966.05	1,164,966.05	82,098.10	789,159.89	375,806.16	32.26%
Fund: 510 - AMBULANCE SERVICE FUND Surplus (Deficit):	0.00	0.00	14,605.37	-30,659.01	-30,659.01	0.00%
Report Surplus (Deficit):	0.00	0.00	14,605.37	-30,659.01	-30,659.01	0.00%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
510 - AMBULANCE SERVICE FUND	0.00	0.00	14,605.37	-30,659.01	-30,659.01
Report Surplus (Deficit):	0.00	0.00	14,605.37	-30,659.01	-30,659.01

Balance Sheet

Account Summary
As Of 08/31/2025

Richland County, WI



Account Name
Fund: 510 - AMBULANCE SERVICE FUND
Assets

Balance

Total Assets: 289,378.05 289,378.05

Liability

Total Liability: 22,166.96

Equity

510.0000.0000.29060	FUND BALANCE	297,870.10
510.0000.0000.29080	REVENUE CONTROL	0.00
510.0000.0000.29085	EXPENDITURE CONTROL	0.00
510.0000.0000.29090	ESTIMATED REVENUE	0.00
510.0000.0000.29095	APPROPRIATIONS	0.00

Total Beginning Equity: 297,870.10

Total Revenue 758,500.88

Total Expense 789,159.89

Revenues Over/Under Expenses -30,659.01

Total Equity and Current Surplus (Deficit): 267,211.09

Total Liabilities, Equity and Current Surplus (Deficit): 289,378.05

Maintenance Unit 33

Out of Service	In Service	Mileage	Vendor	Reason	Cost (including labor)
10/1/2024	10/1/2024	60885	Jones	Exhaust System Nox Sensor	912.68
10/21/2024	10/22/2024	61405	Jones	Replaced Rfeductant Heater and Sender Assembly	1,127.27
10/24/2024	10/24/2024	61679	Reliant	Blown Siren Speaker	961.28
2/5/2025	2/13/2025	63568	Jones	Replaced glow plug module	1,429.19
2/20/2025	2/20/2025	63658	Jones	DEF light - suspected DEF crystalized temporarily	102.3
3/3/2025	3/7/2025	63896	Jones	Fuel leak at fuel sender on top of tank	2,026.54
7/16/2025	7/17/2025	64754	RC Fleet Services	DOT Inspection , Front/Rear Shocks Replaced	830.47
8/21/2025	8/21/2025		RC Fleet Services	Alignment Problem - foound front brake hoses collapsing	658.77
					8,048.50 Total

Maintance Unit 34

Out of Service	In Service	Mileage	Vendor	Reason	Cost (including labor)
4/18/2024	4/30/2024	50856	Fillback	Rebuilt motor/replaced batteries/ Alignment	15,614.35
6/5/2024	6/5/2024	50935	Fillback	Coolant Leak	0
8/21/2024	8/21/2024	51780	Fillback	Rear brakes replaced/ Rear wheel seals	1,547.96
8/29/2024	8/29/2025	51899	Fillback	New Tires, 6 Total	1,012.00
4/7/2025	4/17/2025	51950	Fillback	Oil Leak - Oil filter housing leak - failed gasket	712.50
7/22/2025	7/22/2025	55375	RC Fleet Services	DOT Inspection - replaced inner dual valve stem	168.95
					19,055.76 Total

Maintenance Unit 35

Out of Service	In Service	Mileage	Vendor	Reason	Cost (including labor)
3/25/2024	3/25/2024	86278	Fillback	Diesel Maintance Service - Oil Change	
Continued				New rear tires, 2 best moved to front	1,099.78
11/15/2024	11/25/2024	90026	Fillback	Gear shifter broke/ blower motor switch	1,044.19
11/27/2024	12/13/2024	90195	Fillback	Coolant Leaking - replaced heater hose	1,959.73
1/31/2025	2/1/2025		Napa	Crew reports sulfur smell - Replaced bad batteries in 35	679.98
3/1/2025	3/1/2025		Bindl Tire	Tire patch due to screw found. Bill did not charge.	0.00
4/24/2025	4/24/2024	92693	Reliant	Door Latch Broke	1,072.90
6/4/2025	6/4/2025		Fillback	New brakes	1,969.58
6/29/2025	6/30/2025	94497	Internal	Truck found dead at shift change. Wire found broke.	
Continued				Connection fixed and batteries charged. No issues since.	0.00
7/17/2025	7/17/2025	94532	RC Fleet Services	DOT Inspection - Lights replaced	455.46
8/13/2025	8/18/2025	94739	Thin Line Outfitters	Defective Siren / Re-wire	400.00
					\$8,186.62 Total

Calendar Year	Calendar Month	Month	Beginning A/R	Charges	Actual Payments	Adjustments	Ending A/R
2025	January	1	\$60,960.00	\$84,797.50	\$26,870.95	\$35,002.07	\$83,884.48
2025	February	2	\$83,884.48	\$111,552.50	\$28,044.16	\$36,750.83	\$130,641.99
2025	March	3	\$130,641.99	\$55,977.50	\$24,571.88	\$22,960.75	\$139,086.86
2025	April	4	\$139,086.86	\$91,885.00	\$32,254.90	\$29,858.56	\$168,858.40
2025	May	5	\$168,858.40	\$120,662.50	\$30,593.56	\$30,138.60	\$228,788.74
2025	June	6	\$228,788.74	\$67,257.50	\$23,200.79	\$27,997.82	\$244,847.63
2025	July	7	\$244,847.63	\$85,172.50	\$33,566.49	\$38,994.48	\$257,459.16
2025	August	8	\$257,459.16	\$100,250.00	\$35,683.77	\$40,858.63	\$281,166.76
2025	September	9	\$281,166.76	\$48,625.00	\$7,443.09	\$11,087.99	\$311,260.68
2025	October	10					
2025	November	11					
2025	December	12					

Aging	30	60	90	Over 90
	\$30,093.92	\$23,707.60	\$12,611.53	\$183,887.63

2025 Billed Claims Summary

Calendar Month	Month	Paid Claims	Unpaid Claims	Total Claims	% Paid Claims	% Unpaid Claims
<u>January</u>	1	92	24	116	79.31%	20.69%
<u>February</u>	2	92	50	142	64.79%	35.21%
<u>March</u>	3	46	9	55	83.64%	16.36%
<u>April</u>	4	71	49	120	59.17%	40.83%
<u>May</u>	5	91	30	121	75.21%	24.79%
<u>June</u>	6	53	18	71	74.65%	25.35%
<u>July</u>	7	60	38	98	61.22%	38.78%
<u>August</u>	8	44	97	141	31.21%	68.79%
<u>September</u>	9	1	57	58	1.72%	98.28%
<u>October</u>	10	0	0	0		
<u>November</u>	11	0	0	0		
<u>December</u>	12	0	0	0		
<u>2025 YTD</u>		550	372	922	59.65%	40.35%

ESTIMATE

Feiner Construction
127 S Wood St,
PO BOX 337
Spring Green, WI 53588
(608) 588-3801

Sales Representative
Carson Feiner
(608) 574-9555
carson@feinerconstruction.com



Emergency Services Facility
Job #1677 - Emergency Services Facility
1027 N Jefferson Street
Richland Center, WI 53581

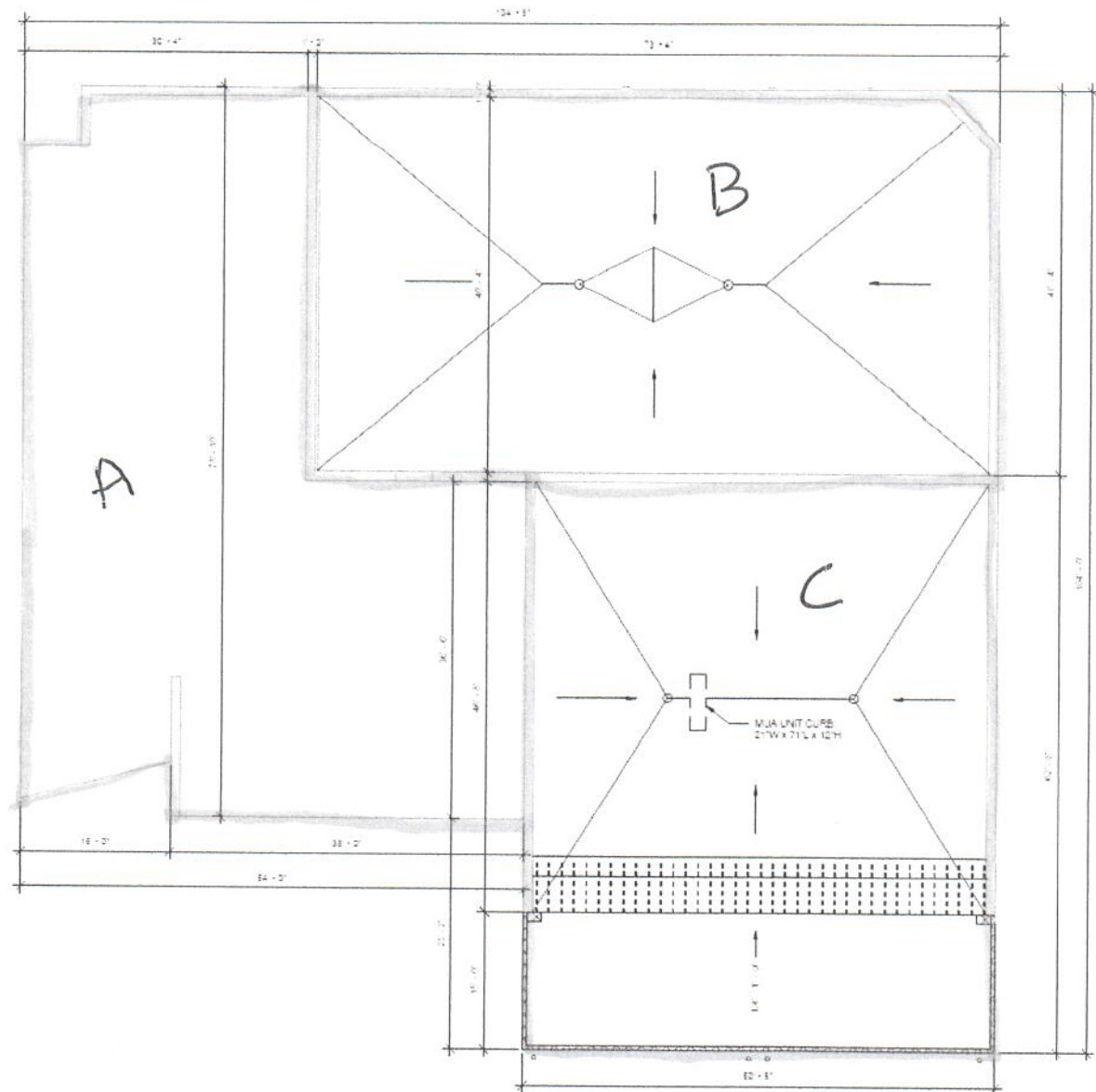
Estimate #	1652
Date	9/16/2025

Item	Description	Amount
Full Fabric Coatings	Conklin Full Fabric system on Rubber Roofing Pressure wash entire roof for proper sealing of Conklin products using Wac II Spray Prime Time primer which helps prepare rough, weathered, and irregular substrate for Conklin coatings. 5" wide Spunflex is embedded into base coat, over all seams and penetrations 3' or 6' Fabric is embedded into another layer of base coat then applied in overlapping sheets over the entire roof to form a seamless roof, monolithic surface. Apply Puma XL Top Coat in White Provides a tack-free & dirt-resistant finish. Coatings meets the ENERGY STAR requirements for reflectivity and energy efficiency. Conklin Coatings have proven itself with 45 years of trouble-free service This system carries a UL Class A fire classification 20 year material warranty by Conklin. Up to 15 year Workmanship warranty with Feiner Roof Care Plan. Based on the Thermal Scan done in September 2025 the roof material below the EPDM is dry. Spring 2026 a new Thermal scan would need to be done. Any wet material would need to be replaced only. Permit should not be needed for a coating system.	\$0.00
Section A		\$11,757.00
Section B		\$17,808.00
Section C		\$18,118.00
Sub Total		\$47,683.00
Total		\$47,683.00

SPECIAL INSTRUCTIONS

Payment Terms: 50% of the contract price including upgrades due at signing. The remaining balance to be paid in full upon substantial completion. Cash or Check to Feiner Construction, LLC. Proposal price and scope expires after thirty (30) days from Proposal Date and can be withdrawn without notice.

ROOF PLAN



1 Roof Plan
A-2 1/8" = 1'-0"



127 S Wood Street PO BOX 337 | Spring Green, WI 53588 | Office 608.588.3801 | Cell 608.574.9555

Feiner Construction LLC Roof Care Program for Warranted Roofs

A roof is just like any other building component that is subject to regularly scheduled maintenance (HVAC, elevators, fire suppression, etc.). After your new roof has been installed it needs to be properly maintained. Factors like extreme weather, rooftop traffic and pollution can affect the condition of your roof. A routine preventative maintenance program provides a comprehensive solution based on your individual needs. The Feiner Construction Care Program extends your labor warranty to match the length of your material warranty.

Feiner Construction will provide the following services at **NO COST** annually for the first two years following the completion of your project. After the second year, your roof will be automatically enrolled in the Feiner Construction Roof Care Program unless you opt to cancel during the first quarter of the year. A fee of \$175.00 per year will apply starting in the third year. **Customer Initials:** _____

20 year material warranty provided by Conklin

15 year labor warranty provided by Feiner Construction under the Care Program

Services Received:

- Removing debris from the roof, including valley areas and around flashings
- Clearing all drains, scuppers, and downspouts
- Inspecting the condition of the roofing material
- Repairing any small, noticeable potential roof leaks
- Checking the roof system for proper adhesion, including fasteners
- Inspecting the roof for blisters, cracks, seam separation and delamination
- Inspecting parapet wall flashing, curbs, crickets, coping, pitch pans, and supports
- Checking roof penetrations from plumbing, AC systems, and vents
- Inspecting roof accessories, including satellite dishes, antennas, solar heaters, etc.
- Checking for positive drainage, low spots or ponding areas

What is NOT included in the warranty?

- Normal wear and tear
- Damage from neglect or lack of maintenance
- Severe weather or acts of God

- Improper usage
 - Structural issues (settling, shifting or foundational issues)
 - Pest damage
 - Cosmetic damage (discoloration, fading, or minor damage that doesn't affect the roof's functionality)
 - DIY repairs or modifications (unauthorized repairs or modifications)
 - **Please contact Feiner Construction if outside service work is being completed on roof.*
- Schedule an inspection as to **NOT VOID** your Feiner Construction Care Program warranty.**

Executive and Finance Committee

Agenda Item Cover

Agenda Item Name: Memorandum Agreement – Ambulance Services

Department:	Administration/Emergency Services Department	Presented By:	Tricia Clements
Date of Meeting:	September 9, 2025	Action Needed:	Vote and Resolution
Date submitted:	August 29, 2025	Referred by:	Tricia Clements

Recommendation and/or action language: Approve the 2026 Memorandum Agreement between Richland County and various municipalities to provide Ambulance service and rescind Resolution 14-149.

Background: The current Memorandum is set to expire at the end of 2025. A new Memorandum will be offered to Municipalities to provide ambulance services to their residents. One proposed update will be on the structure of the Joint Ambulance Committee making it an advisory only committee. Additionally, the rates will be based on the previous 4 years call volume and will be based on \$225 per call, with a minimum amount of \$2500 per municipality.

Attachments and References: Draft Memorandum Agreement

Financial Review: N/A

(please check one)

☐	In adopted budget	Fund Number	
☐	Apportionment needed	Requested Fund Number	
☐	Other funding Source		
☐	No financial impact		

Department Head


Administrator, Tricia Clements

EXHIBIT A

MEMORANDUM AGREEMENT

This MEMORANDUM AGREEMENT is between Richland County, a quasi-municipal corporation of the State of Wisconsin (THE COUNTY) and the [Enter entity] which parties agree as follows:

1. THE COUNTY will provide 911 Advanced Emergency Medical Technician level ambulance services to [Enter entity].
2. [Enter entity] shall pay THE COUNTY [enter amount], which is based upon \$225.00 per call for an average of [enter average number of calls] calls per year over the past four years (2021, 2022, 2023, and 2024) in which person or persons picked up by the ambulance were located within [enter entity]. Payment can be made in total by March 15 of the contract year or in 12 monthly installment payments. The final payment is due by December 31. Any entity entering into the agreement, must pay at a minimum, \$2500. If their call volume is over this amount, they will pay based on their number of calls.
3. An Advisory Committee shall be established composed of:
 - a. 1 representative of each Municipality entering into the MEMORANDUM AGREEMENT,
 - b. 2 representatives chosen by the Common Council of Richland Center, and
 - c. 2 County Board Supervisors.
4. The Advisory Committee shall report to the Public Safety Committee. The committee will provide advice regarding development, operation and maintenance of the Richland County Ambulance Service. The Advisory Committee shall hold quarterly meetings, with special meetings scheduled as needed.
5. This MEMORANDUM AGREEMENT constitutes the entire agreement between the parties. It may only be amended by a written document signed by both parties.
6. Execution of this MEMORANDUM AGREEMENT shall be by Motion or Resolution adopted by [enter entity] in a session held in compliance with the Open Meetings Law. The Motion or Resolution shall approve the MEMORANDUM AGREEMENT and shall designate the official who is authorized to sign this MEMORANDUM AGREEMENT on behalf of [enter entity.]

		2024	2024	2025	2025	2026	Notes
		Total Budget	Total Activity	Total Budget	YTD Activity	2026 Budget	
Segment2: 5245 - AMBULANCE SERVICE							
Fund: 510 - AMBULANCE SERVICE FUND							
Revenue							
510.5245.0000.43019	FED AID - ROUTES 2 RECOVERY	0	0	0	0	0	
510.5245.0000.43037	EMS FLEX GRANT	11130	0	0	0	0	
510.5245.0000.45023	AMBULANCE FEES INVOICED	961304.5	825964.99	1000000	512465.04	1025000	
510.5245.0000.48001	AMBULANCE ROOF APPROPRIAT	0	0	3500	0	3500	
510.5245.0000.48003	AMB CONTRACT DUE FROM TOV	150790	142205	156466.05	74060	400000	
510.5245.0000.48004	AMBULANCE SERVICE DONATIO	0	1050	0	725	750	
510.5245.0000.48005	PRIOR YEAR AMBUL COLLECTIOI	1500	0	5000	0	1000	
510.5245.0000.48013	CREDIT CARD REBATES	0	270.96	0	73.36	0	
510.5245.0000.48040	OTHER MISCELLANEOUS REVEN	2000	3652.4	0	152.01	2000	
510.5245.0000.49020	TRANSFER FROM GENERAL FUN	0	0	0	0	0	
510.5245.0000.49038	TRANSFER FROM PINE VALLEY	0	0	0	0	0	
Expense							
510.5245.0000.51011	SALARIES - REGULAR	231772.38	215931.58	222073.28	132049.44	372428.16	
510.5245.0000.51012	SALARIES - PART-TIME	0	3338.4	0	9817.68	13796.64	
510.5245.0000.51013	SALARIES - OVERTIME	46693.98	71181.77	49035.24	55657.38	79417.53	
510.5245.0000.51015	TEMPORARY - CASUAL	91022.88	106546.82	86455.2	58000.86	41389.92	
510.5245.0000.51017	AMBULANCE CREW PAY	62500	20132.94	65625	16159.5	15000	
510.5245.0000.51041	PER DIEM	5040	1740	5040	270	2000	
510.5245.0000.51049	RETIREE SK LV/HE INS CONVERS	0	0	0	0	0	
510.5245.0000.51050	SECTION 125 PLAN - CO SHARE	340	253.42	340	156.9	340	
510.5245.0000.51051	FICA - COUNTY SHARE	31881.47	31048.36	32759.48	19800.95	32712.53	
510.5245.0000.51052	RETIREMENT - COUNTY SHARE	17814.99	22743.67	18842.05	15936.74	30788.26	
510.5245.0000.51053	DENTAL INSURANCE - CO SHARE	2105.58	1116.52	2193.65	775.29	4101.3	
510.5245.0000.51054	HEALTH INSURANCE - CO SHARE	90082.49	60322.13	82749.07	38284.21	130189.44	
510.5245.0000.51055	LIFE INSURANCE - CO SHARE	42.74	56.91	28.08	21.98	50	
510.5245.0000.51057	TRAINING & AIDS	2500	1836.58	2500	990	2500	
510.5245.0000.51061	HEALTH INS REIMBURSEMENT C	3700	0	2700	0	6500	
510.5245.0000.52014	SOFTWARE MAINTENANCE	1550	2771.82	2500	0	2500	
510.5245.0000.52017	PEST CONTROL	100	51.76	500	46.98	500	
510.5245.0000.52022	LIGHTS	4350	6032.13	4500	3393.85	6800	
510.5245.0000.52025	TELEPHONE	3675	3191.55	3675	1497.29	3800	
510.5245.0000.52026	HEAT	1475	2601.37	3000	2997.93	6000	
510.5245.0000.52048	SERVICES ON MACHINES	0	460.58	300	0	500	
510.5245.0000.52062	INSURANCE CLAIM REPAIRS	0	0	0	0	0	
510.5245.0000.52091	FIRE SYSTEM MAINTENANCE	550	413	600	1101.45	1200	
510.5245.0000.52093	AMBULANCE EQUIP MAINTENAI	7500	2617.62	10000	1208.1	7500	
510.5245.0000.53000	RECORDS CHECK	100	10	100	0	100	
510.5245.0000.53001	HTG & AIR COND MAINT AGREE	500	0	500	0	500	
510.5245.0000.53007	IMMUNIZATIONS	200	0	200	0	200	
510.5245.0000.53009	MEDICAL SUPPLIES	20500	27110.93	30000	19184.73	25000	
510.5245.0000.53011	POSTAGE	150	99.06	150	12.21	150	
510.5245.0000.53019	OFFICE SUPPLIES	1000	4147.83	1250	1421.73	1250	
510.5245.0000.53024	DUES & SUBSCRIPTIONS	200	169.96	350	113.91	350	
510.5245.0000.53026	ADVERTISING	125	24.57	300	64.52	300	
510.5245.0000.53034	REGISTRATION	360	413.5	0	0	400	

510.5245.0000.53036	LODGING	0	0	400	0	400
510.5245.0000.53039	MILEAGE	750	471.95	500	88.56	500
510.5245.0000.53046	UNIFORM ALLOWANCE	1000	1762.28	6000	506.46	6000
510.5245.0000.53048	PROTECTIVE CLOTHING & GEAR	0	1085.01	5000	459.95	5000
510.5245.0000.53051	DIESEL FUEL	7950	5055.39	7950	4241.51	7900
510.5245.0000.53052	AMBULANCE MAINTENANCE	7000	15912.57	15000	11797.62	20000
510.5245.0000.53056	AMBULANCE GARAGE MAINTEN	3000	7916.02	10000	2013.83	10000
510.5245.0000.53060	MAINT & SUPPLIES	0	0	0	0	0
510.5245.0000.58013	COMMUNICATIONS EQUIP MAII	1500	213.05	2000	688.84	2000
510.5245.0000.58014	NEW EQUIPMENT OVER \$5000	25000	0	25000	0	0
510.5245.0000.58015	COMPUTER SOFTWARE	2520	2907.98	3000	2059	3000
510.5245.0000.58019	NEW EQUIPMENT UNDER \$5000	8000	6483.38	8000	515.95	8000
510.5245.0000.58024	FIRE ASSIST	5200	2079.69	5200	1200	5200
510.5245.0000.58097	INSURANCE	3128	3087	3250	56.41	3500
510.5245.0000.59000	WORKERS' COMPENSATION INS	8500	7182	8750	4839	8750
510.5245.0000.59001	BLDG & PERSONAL PROP INSUR	875	404.1	900	371	1000
510.5245.0000.59003	VEHICLE INSURANCE	5094.43	4956.05	5250	2078.85	5500
510.5245.0000.59005	AUDIT ADJUSTMENTS - INSURANCE	0	0	0	0	0
510.5245.0000.59006	UNEMPLOYMENT INSURANCE	0	0	0	0	0
510.5245.0000.59026	SPECIAL EVENTS SUPPLIES	0	0	0	0	0
510.5245.0000.59057	CLAIMS CLEARINGHOUSE	28500	11557.49	20000	18226.31	0
510.5245.0000.59070	CONTRACT SERVICES	20000	47532.75	0	431.39	0
510.5245.0000.59099	BILLS - NO LINE DETAIL	0	6022.46	7500	154980.37	0

Need Line For Write of

Segment2: 5246 - UNCOLLECTIBLE AMBUL BILLS

Fund: 510 - AMBULANCE SERVICE FUND

Expense

510.5246.0000.59099	BILLS - NO LINE DETAIL	368875.56	185227.02	400000	34922.22	0
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Segment2: 5248 - AMBULANCE MAINT-MUNICIPALITY

Fund: 510 - AMBULANCE SERVICE FUND

Expense

510.5248.0000.51023	ITHACA	1000	1000	1500	0	1500
510.5248.0000.51042	YUBA	1000	1000	1500	0	1500
510.5248.0000.59011	VIOLA	0	0	0	0	0
510.5248.0000.59014	CAZENOVIA	0	0	0	0	0
510.5248.0000.59016	BOAZ	0	0	0	0	0
510.5248.0000.59017	LONE ROCK	0	0	0	0	0
510.5248.0000.59074	BLUE RIVER	0	0	0	0	0
510.5248.0000.59099	BILLS - NO LINE DETAIL	0	0	0	0	0

Group Summary

	2024	2024	2025	2025	2026
	Total Budget	Total Activity	Total Budget	YTD Activity	
Segment2: 5245 - AMBULANCE SERVICE					
Fund: 510 - AMBULANCE SERVICE FUND					
Revenue	1126724.5	973143.35	1164966.05	587,475.41	1432250
Expense	755848.94	710993.95	761966.05	583,518.68	875013.78
Segment2: 5246 - UNCOLLECTIBLE AMBUL BILLS					
Fund: 510 - AMBULANCE SERVICE FUND					
Expense	368875.56	185227.02	400000	34,922.22	400000
Segment2: 5248 - AMBULANCE MAINT-MUNICIPALITY					
Fund: 510 - AMBULANCE SERVICE FUND					

Expense

2000 2000 3000 0 3000

Fund Summary