Richland COUNTY
Ambulance Service

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Date Posted: Monday August 18th, 2025

Notice of Meeting

Richland County Joint Ambulance Committee

Please be advised that the Richland County Joint Ambulance Committee will convene on Monday August 25th, at 6PM in the Richland County Board Room of the Courthouse located at 181 W Seminary Street, Richland Center, Wisconsin 53581.

This meeting can also be attended via Webex with information available at:

https://ems.co.richland.wi.us/about/agendas-minutes/

Agenda

1. Call Meeting to Order
2. Proof of Notification and Posting
3. Roll Call
4. Approval of Agenda
5. Approval of Previous Meeting Minutes
6. Public Comment
7. EMT Delegation
8. Directors Report:
    a. Call Data
    b. Financial Update and Budget report
    c. Vehicle Maintenance
    d. Billing Report – Aging receivables noted
9. Discussion & Possible Action: Training Agreement
10. Discussion & Possible Action: Review of MOU
11. Discussion & Possible Action: Service Director Position Update
12. Discussion & Possible Action : Tristate Letter/Meeting
13. Items for the next meeting
14. Adjourn

Richland County Joint Ambulance Committee

July 28th, 2025

Minutes

Present: Kerry Severson, Don Stanke, Shirley Welte, Brian McGraw, Daniel Timm, Gordon Palmer, Doug Duhr, Jean Nicks, Terrance Jindrick, Julie Fleming

Not Present: Todd Coppernoll, Mary Rognholt, Glen Niemeyer, Jerome Durst, Tim Willis, and Tom McCarthy

1. Meeting was called to order at 7:03 p.m.
2. Notification of the meeting had been made, and the agenda was properly posted.
3. Committee attendance was as noted above, with 10 members present.
4. A motion was made by Nicks, seconded by Fleming to approve the agenda as posted. Motion carried; the agenda was approved.
5. A motion was made by Severson, seconded by Nicks to approve the previous meetings minutes as presented. Motion carried; the minutes were approved.
6. Nominations for new JAC chair were Kerry Severson and Shirley Welte, after a ballot vote of 8 to 2 Kerry Severson has been voted the new chair of the JAC.
7. Shireman spoke for public comment.
8. No EMT chose to speak.
9. Directors Report: New Interim Director Barb Scott introduced herself. Scott gave an update on the staffing changes, with the news of the resignations and of the new hires that will be added to the current staff. An update was given that Gunderson Tri-State Ambulance Service will be covering one day a week as to not burn out the current staff. Scott added that a couple previous employees have been hired back to help cover calls. Those individuals include Darin Gudgeon, Brianna Johann, Abby Jongquist, and Cody Layer.
    a. Scott gave an update on call data, summary of calls as it stands right now is at 733 calls. Call data was ran based on the hours of the day, more calls are received during the mid-day than through the nights.
    b. Financial update was given for the month of June. All salary lines were discussed. Miscellaneous revenue was discussed pertaining to the stand-by events and our charges for other events. Scott recommends looking at the end balance of the lines to tell what is remaining. Part-time salary line is at 0%, there had been nothing put into that line. Current overtime budget is over by a rather large margin, but currently are working to decrease that expense. The current billing company has been found to be somewhat difficult to interact with and receive appropriate timely responses from.
    c. Ambulance maintenance report was given. Maintenance records were discussed on each truck and the overall condition of each. All three trucks were put through DOT inspections, and all passed. The DOT inspections were $90 each to complete and were completed at RC Fleet Services. Scott shared that Viola's ambulance was taken for a

test drive because we had a possible opportunity to purchase, but it was found to be super rough riding and in the overall same condition as the current ambulances in the garage. Despite it having low miles, it wasn't in any nicer shape than any of the current trucks.

d. Billing report was given by interim director. The overall current balances were discussed, and the format in which they are being depicted. The biggest month that is an outlier is the month of April. The format in which the billing report should be shown was discussed.

10. Training agreement was discussed. Personnel needs were discussed as to have the service pay for our employee's advancement to go from EMT to AEMT. It's $708 to pay for an employee to complete the course to advance their skills. The time that an employee would need to stay to after completion of schooling was discussed. 18 months and 24 months were discussed as a needed time frame. Discussion regarding exact timeframe was tabled until further information can be given.
11. 1. Staffing change based upon the rate at which the service needs to run is discussed. 6 full time employees are needed to cut the cost of the overtime drastically. Kelly day is a built-in day where it is either filled by part-time employees or other staff to interrupt the 56 hour work week. Staffing models were discussed as to other running schedules as to different possibilities to consider. Our current schedule is a very attractive module for perspective employees.

    2. Discussion on the addition of a county employee as ambulance secretary is needed. Moving a lot of the administrative needs to be completed by the new county hired secretary. Scott shared that the new county administrative position was already built into the 2026 budget. All salary lines were reviewed again.
12. The current status of the MOU's is discussed. The county administrator Tricia Clements discusses the role as to what is to be expected by the JAC. $2500 would be the cost for the service in your township/municipality. The municipality charges were discussed regarding Pine Valley Community Village and where that is to be billed to. Transfers, out of service area, and stand-bys are not to be charged and included. The goal of setting up funds for a new ambulance are discussed. Clements and Scott are to come back with more information on the proposal of a new MOU.
13. Discussion of the roof proposal and information was shared by Scott that vents on the roof are being placed to help the water from coming into the building. It is a current work in progress. The roof bids are known to not be accurate in this current time but gives a general idea of what it will possibly be to have the roof replaced. Scott is recommending that the roof appropriation be taken to executive and finance committee.
14. Ideas for the next meeting include Tri-State bill and updated billing report. Meeting start time was discussed and changed to 6:00 p.m.
15. A motion was made by Nicks and seconded by Fleming to adjourn. Motion carried and meeting was adjourned at 8:40 p.m.

Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
Emergency Response (Primary Response Area)	776	90.65%
Standby	34	3.97%
Hospital-to-Hospital Transfer	28	3.27%
Emergency Response (Mutual Aid)	10	1.17%
Emergency Response (Intercept)	2	0.23%
Hospital to Non-Hospital Facility Transfer	2	0.23%
Other Routine Medical Transport	2	0.23%
Public Assistance	2	0.23%
	Total: 856	**Total: 100.00%**

Runs by Location Type

Scene Incident Location Type (eScene.09)	Number of Runs	Percent of Total Runs
Private residence	325	37.97%
Nursing home	173	20.21%
Apartment/condo	125	14.60%
Street/road/highway	54	6.31%
Hospital	31	3.62%
Place of business, NOS	17	1.99%
Other ambulatory care	14	1.64%
Institutional residence	12	1.40%
Not Recorded	12	1.40%
Public area, NOS	12	1.40%
Other private residence	10	1.17%
Other, NOS	9	1.05%
Prison/jail	8	0.93%
Public building	8	0.93%
Restaurant/cafï¿½	7	0.82%
Sidewalk	7	0.82%
School	6	0.70%
Parking lot	5	0.58%
Store	5	0.58%
Park	4	0.47%
Recreational area, NOS	4	0.47%
	2	0.23%
Gym	2	0.23%
Pool	2	0.23%
Doctor's office	1	0.12%
Mobile home	1	0.12%
	Total: 856	**Total: 100.00%**

Report Filters

Incident Date:	is equal to 'This Year'
Agency Name (Dagency.03):	contains 'richland'

Description

Call Types For 2025

SCOTT, BARBARA
08/12/2025

February

Ambulance Cash Report

Payroll		*Receipts*		*Disbursements*	
21,136.64	*Salaries*		*Prior Years (2015 - 2022)*		*AT&T*
		45,894.35	*2025 Accounts*		Auto Ins
9,071.24	*Overtime*	1,565.29	*2024 Accounts*	67.60	*Badger Welding Supplies*
		1,700.00	*Contract Pymts - Municip*		*Bio-Tron Inc*
7,282.19	*Temp-Casual*		*City of Richland Center*	9,049.30	*Bound Tree Medical LLC*
993.50	*Crew Pay*	63.32	*Miscellaneous Revenues*	130.00	*Daniel Buroker*
352.62	*Per Diem/Mileage*			1,298.19	EMC|MC Medical Billing
3,031.67	*FICA*				*Emergency Medical Products*
					EMS Technology Solutions
5,178.92	*Retirement*				*Fillback Ford Inc*
7,117.56	*Health Insurance*				*Gordon Flesch Inc.*
279.05	*Dental Insurance*				*JF Ahern Co*
30.28	*Life Insurance*			2,109.17	*Jones Chevrolet & Auto Parts*
					Kwik Trip Fuel
5.00	*Flex Admin Fees*				*Metered Mail-Postage*
21.15	*HRA Admin Fees*			156.39	*O'Reilly Automotive*
	Health Ins Reimb Deductible				*Pellitteri Waste Systems*
	2025 Property Ins				*Pioneer Print Co*
	2025 Comm Crime Ins				*Premier CO-OP*
	2025 Auto Liability				*Property Ins*
234.00	*ST Disability*			200.00	*Richland Center Fire Dept*
				964.81	*Richland Center Utilities*
					Securian Life Ins
				220.00	*SW Technical Collage*
				1,960.80	*SW Workforce Development*
				439.15	*TC Auto Works*
				96.13	*Tech Com*
				100.00	*Teleflex*
				68.25	*Town & Country Sanitation*
				1,145.60	*US Bank-Credit Card*
					Verizon Telephone
				372.77	*Wal Mart*
				860.42	*Walsh's Ace Hardware*
				420.04	*WE Energies*
				42.50	Wertz Plumbing & Heating
$	54,733.82	$	49,222.96	$	19,701.12

March

Ambulance Cash Report

Payroll		*Receipts*		*Disbursements*	
21,449.88	*Salaries*		*Prior Years (2015 - 2022)*	1,101.45	*JF Ahern Co*
		42,067.81	*2025 Accounts*	353.35	*Airgas Safety Inc*
11,016.97	*Overtime*		*2024 Accounts*	175.71	*AT&T*
		15,470.00	*Contract Pymts - Municip*	198.00	*Badger Welding Supplies*
9,810.81	*Temp-Casual*	9,590.00	*City of Richland Center*	1,565.32	*Bound Tree Medical LLC*
3,560.13	*Crew Pay*	25.00	*Miscellaneous Revenues*		*Chad Kanable*
	Per Diem/Mileage			2,536.62	EMC|MC Medical Billing
3,250.61	*FICA*				*Emergency Medical Products*
					EMS Technology Solutions
4,739.03	*Retirement*				*Fillback Ford Inc*
7,117.56	*Health Insurance*				*Fire Safety USA*
279.05	*Dental Insurance*			4,118.63	*Cloud PCR- Jayesh Shah*
30.28	*Life Insurance*			2,148.79	*Jones Chevrolet & Auto Parts*
				70.36	*Kraemer's Water Store*
5.00	*Flex Admin Fees*			610.91	*Kwik Trip Fuel*
21.15	*HRA Admin Fees*			125.43	*O'Reilly Automotive*
	Health Ins Reimb Deductible			87.08	*Pellitteri Waste Systems*
1,640.00	*2025 Workman's Comp Ins*			315.90	*Pioneer Print Co*
	2025 Comm Crime Ins				*Premier CO-OP*
	2025 Auto Liability				*Property Ins*
234.00	*ST Disability*			200.00	*Richland Center Fire Dept*
				586.99	*Richland Center Utilities*
					SW Technical Collage
				2,929.88	*SW Workforce Development*
					TC Auto Works
				99.71	*Tech Com*
					Teleflex
				68.25	*Town & Country Sanitation*
				250.00	*Tri-State Regional Ambulance*
				798.62	*US Bank-Credit Card*
				10.31	*Verizon Telephone*
				17.44	*Wal Mart*
					Walsh's Ace Hardware
				803.34	*WE Energies*
					Wertz Plumbing & Heating
$ 63,154.47		$ 67,152.81		$ 19,172.09	

April

Ambulance Cash Report

Payroll		***Receipts***		***Disbursements***	
21,425.28	*Salaries*		*Prior Years (2015 - 2022)*	54.36	*Airgas Safety Inc*
		39,763.99	*2025 Accounts*	1,039.00	*Aladtec LLC*
8,098.72	*Overtime*		*2024 Accounts*	182.96	*AT&T*
			Contract Pymts - Municip	68.20	*Badger Welding Supplies*
10,420.98	*Temp-Casual*	19,180.00	*City of Richland Center*	2,056.64	*Bound Tree Medical LLC*
1,149.50	*Crew Pay*		*Miscellaneous Revenues*	140.00	*Chad Kanable*
	Per Diem/Mileage			800.46	EMC|MC Medical Billing
3,085.69	*FICA*				*Emergency Medical Products*
					EMS Technology Solutions
5,035.37	*Retirement*			153.69	*Fillback Ford Inc*
7,117.56	*Health Insurance*			459.95	*Fire Safety USA*
279.05	*Dental Insurance*			1,842.89	*Cloud PCR- Jayesh Shah*
30.28	*Life Insurance*				*Jones Chevrolet & Auto Parts*
					Kraemer's Water Store
	Flex Admin Fees			528.53	*Kwik Trip Fuel*
21.15	*HRA Admin Fees*			184.64	*O'Reilly Automotive*
	Health Ins Reimb Deductible				*Pellitteri Waste Systems*
	2025 Workman's Comp Ins				*Pioneer Print Co*
	2025 Comm Crime Ins				*Premier CO-OP*
(3,184.69)	*Payables*				*Property Ins*
				600.00	*Richland Center Fire Dept*
					Richland Center Utilities
					SW Technical Collage
					SW Workforce Development
					TC Auto Works
				96.13	*Tech Com*
				550.00	*Teleflex*
				68.25	*Town & Country Sanitation*
					Tri-State Regional Ambulance
				1,410.32	*US Bank-Credit Card*
				9.62	*Verizon Telephone*
				23.94	*Wal Mart*
					Walsh's Ace Hardware
					WE Energies
					Wertz Plumbing & Heating
$ 53,478.89		$ 58,943.99		$ 10,269.58	

May

Ambulance Cash Report

Payroll		***Receipts***		***Disbursements***	
27,333.76	*Salaries*		*Prior Years (2015 - 2022)*	348.45	*Airgas Safety Inc*
		37,482.23	*2025 Accounts*		*Aladtec LLC*
11,548.23	*Overtime*		*2024 Accounts*	182.98	*AT&T*
		18,430.00	*Contract Pymts - Municip*	73.00	*Badger Welding Supplies*
13,606.19	*Temp-Casual*		*City of Richland Center*	1,904.70	*Bound Tree Medical LLC*
7,383.62	*Crew Pay*	253.36	*Miscellaneous Revenues*		*Chad Kanable*
-	*Per Diem/Mileage*			1,843.59	EMC|MC Medical Billing
4,496.78	*FICA*				*Emergency Medical Products*
					EMS Technology Solutions
4,642.96	*Retirement*			2,672.23	*Fillback Ford Inc*
7,662.80	*Health Insurance*				*Fire Safety USA*
302.56	*Dental Insurance*			4,262.01	*Cloud PCR- Jayesh Shah*
	Life Insurance			147.45	*Jones Chevrolet & Auto Parts*
					Kraemer's Water Store
5.00	*Flex Admin Fees*			711.16	*Kwik Trip Fuel*
21.15	*HRA Admin Fees*				*O'Reilly Automotive*
-	*Health Ins Reimb Deductible*				*Pellitteri Waste Systems*
234.00	*ST Disability May*				*Pioneer Print Co*
234.00	*ST Disability June*				*Premier CO-OP*
(6,396.05)	*Payables-State Withholding(will be fixed next month)*			20.83	*Rafael Lamourt*
				1,072.90	*Reliant Fire Apparatus*
				1,281.13	*Richland Center Utilities*
					SW Technical Collage
				5,794.12	*SW Workforce Development*
					TC Auto Works
				96.13	*Tech Com*
					Teleflex
				68.25	*Town & Country Sanitation*
					Tri-State Regional Ambulance
				784.17	*US Bank-Credit Card*
				6.81	*Verizon Telephone*
				26.88	*Wal Mart*
					Walsh's Ace Hardware
				766.30	*WE Energies*
					Wertz Plumbing & Heating
$ 71,075.00		$ 56,165.59		$ 22,063.09	

Payroll		***Receipts***		***Disbursements***	
14,777.67	*Salaries*		*Prior Years (2015 - 2022)*	69.70	*Airgas Safety Inc*
		36,651.68	*2025 Accounts*		*Aladtec LLC*
11,292.30	*Overtime*		*2024 Accounts*	182.98	*AT&T*
			Contract Pymts - Municip	30.00	*Badger Welding Supplies*
4,149.57	*Temp-Casual*	9,590.00	*City of Richland Center*	2,687.21	*Bound Tree Medical LLC*
3,750.34	*Crew Pay*	355.98	*Miscellaneous Revenues*		*Ed McConkey-Refridge Parts*
30.00	*Per Diem/Mileage*				EMC|MC Medical Billing
2,559.00	*FICA*				*Emergency Medical Products*
					EMS Technology Solutions
(1,974.63)	*Retirement*				*Fillback Ford Inc*
1,777.64	*Health Insurance*				*Fire Safety USA*
(181.47)	*Dental Insurance*				*Cloud PCR- Jayesh Shah*
(29.61)	*Life Insurance*			1,500.00	*Ithaca First Responders*
				59.56	*Jones Chevrolet & Auto Parts*
5.00	*Flex Admin Fees*				*Kraemer's Water Store*
16.92	*HRA Admin Fees*			545.90	*Kwik Trip Fuel*
	Health Ins Reimb Deductible				*O'Reilly Automotive*
	Payables-State Withholding(will be fixed next month)			886.65	*Per Mar Security*
(126.00)	*ST Disability July*				*Metered Mail*
					Premier CO-OP
55.00	*Identity Recovery Ins 2025*				*Rafael Lamourt*
3,142.00	*General Liability Ins 2025*			400.00	*Richland Center Fire Dept*
4,505.00	*Auto Liability 2025*			619.12	*Richland Center Utilities*
					SW Technical Collage
				1,937.09	*SW Workforce Development*
					TC Auto Works
				96.13	*Tech Com*
					Teleflex
				68.25	*Town & Country Sanitation*
					Tri-State Regional Ambulance
				64.97	*US Bank-Credit Card*
				6.56	*Verizon Telephone*
					Wal Mart
				189.27	*Walsh's Ace Hardware*
				23.84	*WE Energies*
$ 43,748.73		$ 46,597.66		$ 9,367.23	

Richland County, WI

Budget Report
Account Summary
For Fiscal: 2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 510 - AMBULANCE SERVICE FUND							
Revenue							
510.5245.0000.45023	AMBULANCE FEES INVOICED	1,000,000.00	1,000,000.00	64,540.00	577,005.04	-422,994.96	42.30 %
510.5245.0000.48001	AMBULANCE ROOF APPROPRIATION	3,500.00	3,500.00	0.00	0.00	-3,500.00	100.00 %
510.5245.0000.48003	AMB CONTRACT DUE FROM TOWNS	156,466.05	156,466.05	9,590.00	83,650.00	-72,816.05	46.54 %
510.5245.0000.48004	AMBULANCE SERVICE DONATIONS	0.00	0.00	192.00	917.00	917.00	0.00 %
510.5245.0000.48005	PRIOR YEAR AMBUL COLLECTION	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
510.5245.0000.48013	CREDIT CARD REBATES	0.00	0.00	0.00	73.36	73.36	0.00 %
510.5245.0000.48040	OTHER MISCELLANEOUS REVENUE	0.00	0.00	0.00	152.01	152.01	0.00 %
	Revenue Total:	**1,164,966.05**	**1,164,966.05**	**74,322.00**	**661,797.41**	**-503,168.64**	**43.19%**
Expense							
510.5245.0000.51011	SALARIES - REGULAR	222,073.28	222,073.28	16,130.49	148,179.93	73,893.35	33.27 %
510.5245.0000.51012	SALARIES - PART-TIME	0.00	0.00	516.72	10,334.40	-10,334.40	0.00 %
510.5245.0000.51013	SALARIES - OVERTIME	49,035.24	49,035.24	11,292.30	66,949.68	-17,914.44	-36.53 %
510.5245.0000.51015	TEMPORARY - CASUAL	86,455.20	86,455.20	4,149.57	62,150.43	24,304.77	28.11 %
510.5245.0000.51017	AMBULANCE CREW PAY	65,625.00	65,625.00	3,750.34	19,909.84	45,715.16	69.66 %
510.5245.0000.51041	PER DIEM	5,040.00	5,040.00	30.00	300.00	4,740.00	94.05 %
510.5245.0000.51050	SECTION 125 PLAN - CO SHARE	340.00	340.00	21.92	178.82	161.18	47.41 %
510.5245.0000.51051	FICA - COUNTY SHARE	32,759.48	32,759.48	2,559.00	22,359.95	10,399.53	31.75 %
510.5245.0000.51052	RETIREMENT - COUNTY SHARE	18,842.05	18,842.05	1,974.63	17,911.37	930.68	4.94 %
510.5245.0000.51053	DENTAL INSURANCE - CO SHARE	2,193.65	2,193.65	124.86	900.15	1,293.50	58.97 %
510.5245.0000.51054	HEALTH INSURANCE - CO SHARE	82,749.07	82,749.07	4,674.23	42,958.44	39,790.63	48.09 %
510.5245.0000.51055	LIFE INSURANCE - CO SHARE	28.08	28.08	4.06	26.04	2.04	7.26 %
510.5245.0000.51057	TRAINING & AIDS	2,500.00	2,500.00	0.00	990.00	1,510.00	60.40 %
510.5245.0000.51061	HEALTH INS REIMBURSEMENT DED	2,700.00	2,700.00	0.00	0.00	2,700.00	100.00 %
510.5245.0000.52014	SOFTWARE MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
510.5245.0000.52017	PEST CONTROL	500.00	500.00	0.00	46.98	453.02	90.60 %
510.5245.0000.52022	LIGHTS	4,500.00	4,500.00	619.12	4,012.97	487.03	10.82 %
510.5245.0000.52025	TELEPHONE	3,675.00	3,675.00	285.67	1,782.96	1,892.04	51.48 %
510.5245.0000.52026	HEAT	3,000.00	3,000.00	23.84	3,021.77	-21.77	-0.73 %
510.5245.0000.52048	SERVICES ON MACHINES	300.00	300.00	0.00	0.00	300.00	100.00 %
510.5245.0000.52091	FIRE SYSTEM MAINTENANCE	600.00	600.00	0.00	1,101.45	-501.45	-83.58 %
510.5245.0000.52093	AMBULANCE EQUIP MAINTENANCE	10,000.00	10,000.00	0.00	1,208.10	8,791.90	87.92 %
510.5245.0000.53000	RECORDS CHECK	100.00	100.00	0.00	0.00	100.00	100.00 %
510.5245.0000.53001	HTG & AIR COND MAINT AGREEMT	500.00	500.00	0.00	0.00	500.00	100.00 %
510.5245.0000.53007	IMMUNIZATIONS	200.00	200.00	0.00	0.00	200.00	100.00 %
510.5245.0000.53009	MEDICAL SUPPLIES	30,000.00	30,000.00	2,622.93	21,807.66	8,192.34	27.31 %
510.5245.0000.53011	POSTAGE	150.00	150.00	0.00	12.21	137.79	91.86 %
510.5245.0000.53019	OFFICE SUPPLIES	1,250.00	1,250.00	24.99	1,446.72	-196.72	-15.74 %
510.5245.0000.53024	DUES & SUBSCRIPTIONS	350.00	350.00	2.99	116.90	233.10	66.60 %
510.5245.0000.53026	ADVERTISING	300.00	300.00	0.00	64.52	235.48	78.49 %
510.5245.0000.53036	LODGING	400.00	400.00	0.00	0.00	400.00	100.00 %
510.5245.0000.53039	MILEAGE	500.00	500.00	10.20	98.76	401.24	80.25 %
510.5245.0000.53046	UNIFORM ALLOWANCE	6,000.00	6,000.00	0.00	506.46	5,493.54	91.56 %
510.5245.0000.53048	PROTECTIVE CLOTHING & GEAR	5,000.00	5,000.00	36.99	496.94	4,503.06	90.06 %
510.5245.0000.53051	DIESEL FUEL	7,950.00	7,950.00	545.90	4,787.41	3,162.59	39.78 %
510.5245.0000.53052	AMBULANCE MAINTENANCE	15,000.00	15,000.00	120.69	11,918.31	3,081.69	20.54 %
510.5245.0000.53056	AMBULANCE GARAGE MAINTENAN...	10,000.00	10,000.00	1,083.04	3,096.87	6,903.13	69.03 %
510.5245.0000.58013	COMMUNICATIONS EQUIP MAINT	2,000.00	2,000.00	0.00	688.84	1,311.16	65.56 %
510.5245.0000.58014	NEW EQUIPMENT OVER $5000	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
510.5245.0000.58015	COMPUTER SOFTWARE	3,000.00	3,000.00	0.00	2,059.00	941.00	31.37 %
510.5245.0000.58019	NEW EQUIPMENT UNDER $5000	8,000.00	8,000.00	0.00	515.95	7,484.05	93.55 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
510.5245.0000.58024	FIRE ASSIST	5,200.00	5,200.00	400.00	1,600.00	3,600.00	69.23 %
510.5245.0000.58097	INSURANCE	3,250.00	3,250.00	3,197.00	3,253.41	-3.41	-0.10 %
510.5245.0000.59000	WORKERS' COMPENSATION INSUR	8,750.00	8,750.00	0.00	4,839.00	3,911.00	44.70 %
510.5245.0000.59001	BLDG & PERSONAL PROP INSUR	900.00	900.00	0.00	371.00	529.00	58.78 %
510.5245.0000.59003	VEHICLE INSURANCE	5,250.00	5,250.00	4,505.00	6,583.85	-1,333.85	-25.41 %
510.5245.0000.59057	CLAIMS CLEARINGHOUSE	20,000.00	20,000.00	0.00	18,226.31	1,773.69	8.87 %
510.5245.0000.59070	CONTRACT SERVICES	0.00	0.00	0.00	431.39	-431.39	0.00 %
510.5245.0000.59099	BILLS - NO LINE DETAIL	7,500.00	7,500.00	-154,710.81	269.56	7,230.44	96.41 %
510.5246.0000.59097	INSURANCE WRITE OFFS	0.00	0.00	218,047.44	218,047.44	-218,047.44	0.00 %
510.5246.0000.59099	BILLS - NO LINE DETAIL	400,000.00	400,000.00	-34,922.22	0.00	400,000.00	100.00 %
510.5248.0000.51023	ITHACA	1,500.00	1,500.00	1,500.00	1,500.00	0.00	0.00 %
510.5248.0000.51042	YUBA	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
	Expense Total:	**1,164,966.05**	**1,164,966.05**	**88,620.89**	**707,061.79**	**457,904.26**	**39.31%**
	Fund: 510 - AMBULANCE SERVICE FUND Surplus (Deficit):	**0.00**	**0.00**	**-14,298.89**	**-45,264.38**	**-45,264.38**	**0.00%**
	Report Surplus (Deficit):	**0.00**	**0.00**	**-14,298.89**	**-45,264.38**	**-45,264.38**	**0.00%**

Group Summary

Account Typ…	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 510 - AMBULANCE SERVICE FUND						
Revenue	1,164,966.05	1,164,966.05	74,322.00	661,797.41	-503,168.64	43.19%
Expense	1,164,966.05	1,164,966.05	88,620.89	707,061.79	457,904.26	39.31%
Fund: 510 - AMBULANCE SERVICE FUND Surplus (Deficit):	**0.00**	**0.00**	**-14,298.89**	**-45,264.38**	**-45,264.38**	**0.00%**
Report Surplus (Deficit):	**0.00**	**0.00**	**-14,298.89**	**-45,264.38**	**-45,264.38**	**0.00%**

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
510 - AMBULANCE SERVICE FUND	0.00	0.00	-14,298.89	-45,264.38	-45,264.38
Report Surplus (Deficit):	**0.00**	**0.00**	**-14,298.89**	**-45,264.38**	**-45,264.38**

Maintence Unit 33

Out of Service	In Service	Mileage	Vendor	Reason	Cost (including labor)
10/1/2024	10/1/2024	60885	Jones	Exhaust System Nox Sensor	912.68
10/21/2024	10/22/2024	61405	Jones	Replaced Rfeductant Heater and Sender Assembly	1,127.27
10/24/2024	10/24/2024	61679	Reliant	Blown Siren Speaker	961.28
2/5/2025	2/13/2025	63568	Jones	Replaced glow plug module	1,429.19
2/20/2025	2/20/2025	63658	Jones	DEF light - suspected DEF crystalized temporarily	102.3
3/3/2025	3/7/2025	63896	Jones	Fuel leak at fuel sender on top of tank	2,026.54
7/16/2025	7/17/2025	64754	RC Fleet Services	DOT Inspection, Front/Rear Shocks Replaced	830.47
					7,389.73 Total

Maintance Unit 34

Out of Service	In Service	Mileage	Vendor	Reason	Cost (including labor)
4/18/2024	4/30/2024	50856	Fillback	Rebuilt motor/replaced batteries/ Alignment	15,614.35
6/5/2024	6/5/2024	50935	Fillback	Coolant Leak	0
8/21/2024	8/21/2024	51780	Fillback	Rear brakes replaced/ Rear wheel seals	1,547.96
8/29/2024	8/29/2025	51899	Fillback	New Tires, 6 Total	1,012.00
4/7/2025	4/17/2025	51950	Fillback	Oil Leak - Oil filter housing leak - failed gasket	712.50
7/22/2025	7/22/2025	55375	RC Fleet Services	DOT Inspection - replaced inner dual valve stem	168.95
					19,055.76 Total

Out of Service	In Service	Mileage	Vendor	Reason	Cost (including labor)
3/25/2024	3/25/2024	86278	Fillback	Diesel Maintance Service - Oil Change	
Continued				New rear tires, 2 old moved to front	1,099.78
11/15/2024	11/25/2024	90026	Fillback	Gear shifter broke/ blower motor switch	1,044.19
11/27/2024	12/13/2024	90195	Fillback	Coolant Leaking - replaced heater hose	1,959.73
1/31/2025	2/1/2025		Napa	Crew reports sulfer smell - Replaced bad batteries in 35	679.98
3/1/2025	3/1/2025		Bindl Tire	Tire patch due to screw found. Bill did not charge.	0.00
4/24/2025	4/24/2024	92693	Reliant	Door Latch Broke	1,072.90
6/4/2025	6/4/2025		Fillback	New brakes	1,969.58
6/29/2025	6/30/2025	94497	Internal	Truck found dead at shift change. Wire found broke.	
Continued				Connection fixed and batteries charged. No issues since.	0.00
7/17/2025	7/17/2025	94532	RC Fleet Services	DOT Inspection - Lights replaced	455.46
					$8,281.62 Total

Calendar Year	Calendar Month	Month	Beginning A/R	Charges	Actual Payments	Adjustments	Ending A/R
2025	January	1	$ 60,960.00	$ 84,797.50	$ 26,870.95	$ 35,002.07	$ 83,884.48
2025	February	2	$ 83,884.48	$ 111,552.50	$ 28,044.16	$ 36,750.83	$ 130,641.99
2025	March	3	$ 130,641.99	$ 55,977.50	$ 24,571.88	$ 22,960.75	$ 139,086.86
2025	April	4	$ 139,086.86	$ 91,885.00	$ 32,254.90	$ 29,858.56	$ 168,858.40
2025	May	5	$ 168,858.40	$ 120,662.50	$ 30,593.56	$ 30,138.60	$ 228,788.74
2025	June	6	$ 228,788.74	$ 67,257.50	$ 23,200.79	$ 27,997.82	$ 244,847.63
2025	July	7	$ 244,847.63	$ 85,172.50	$ 33,566.49	$ 38,994.48	$ 257,459.16
2025	August	8	$ 257,459.16	$ 60,172.50	$ 26,784.82	$ 31,533.76	$ 259,313.08
2025	September	9					
2025	October	10					
2025	November	11					
2025	December	12					

Aging	30	60	90	Over 90
	$ 1,853.92	$ 12,611.53	$ 16,058.89	$ 167,828.74

2025 Billed Claims Summary

Calendar Month	Month	Paid Claims	Unpaid Claims	Total Claims	% Paid Claims	% Unpaid Claims
January	1	91	25	116	0.7845	0.2155
February	2	92	50	142	0.6479	0.3521
March	3	45	10	55	0.8182	0.1818
April	4	69	51	120	0.575	0.425
May	5	91	30	121	0.7521	0.2479
June	6	53	18	71	0.7465	0.2535
July	7	60	38	98	0.6122	0.3878
August	8	9	57	66	0.1364	0.8636
September	9	0	0	0		
October	10	0	0	0		
November	11	0	0	0		
December	12	0	0	0		
2025 YTD		510	279	789	0.6464	0.3536

Joint Ambulance Committee

Agenda Item Cover

Agenda Item Name: Training Agreement

Department:	Emergency Services Department	**Presented By:**	Barbara Scott
Date of Meeting:	August 25, 2025	**Action Needed:**	None
Date submitted:	July 17, 2025	**Referred by:**	

Recommendation and/or action language: Provide information to the committee on Staffing situation and to review education options.

Background: The current staffing situation has reached a critical point, compromising both safety and the ability to maintain our services. We are actively advertising and interviewing but are struggling to recruit qualified candidates. We are competing with other services who are offering large bonuses and compensation packages. I am suggesting an educational offering to staff in exchange for an 18-month commitment. We have added verbiage for 24 hours per month call coverage commitment and also verbiage regarding passing the registry exam.

Attachments and References: Sample of 18-month Training Repayment Agreement

Financial Review: Course cost for 2024-2025 are as follows: 30531-306 (EMT 2) – $708.66. 30531-303 (AEMT) – $946.38.

(please check one)

	In adopted budget	Fund Number	
	Apportionment needed	Requested Fund Number	
	Other funding Source		
	No financial impact		

Barbara Scott *Tricia Clements*

_____ _____

Department Head Administrator, Tricia Clements

Richland COUNTY
Ambulance Service

Barbara Scott, Interim Service Director
emsdirector@co.richland.wi.us
Office 608-647-6474
Fax 608-647-7151

Training Repayment Agreement

This agreement is entered into between **[Employee Name]** and Richland County Ambulance Service on this ___ day of _____***, 20***.

1. Purpose

The County agrees to cover the cost of training for the Employee to advance from:

- EMR to EMT, and/or
- EMT to EMT-A

2. Repayment Obligation

In exchange for this training, the Employee agrees to remain employed with the County for a minimum of **eighteen (18) months** after passing of the National Registry Exam. Throughout this period, the Employee shall provide 24-hour call coverage as assigned, in accordance with departmental needs and scheduling policies.

3. Repayment Terms

If the Employee voluntarily resigns or is terminated for cause before completing the 18-month period, the Employee agrees to repay the County the full cost of the training.

4. Acknowledgment

By signing below, the Employee acknowledges understanding of and agreement to the terms outlined above.

Employee Name: _____
Employee Signature: _____
Date: _____
Supervisor/Authorized Official: _____
Signature: _____
Date: _____

DRAFT

From: Tornstrom, Tom E <tetornst@emplifyhealth.org>
Sent: Tuesday, July 8, 2025 2:00:28 PM
To: Kerry Severson <kerry.severson@co.richland.wi.us>; Julie Fleming <julie.fleming@co.richland.wi.us>; todd.coppernoll@richlandcenterwi.gov <todd.coppernoll@richlandcenterwi.gov>; tom.mccarthy@richlandcenterwi.gov <tom.mccarthy@richlandcenterwi.gov>; supervisor1@orionwi.gov <supervisor1@orionwi.gov>; timwillis97@yahoo.com <timwillis97@yahoo.com>; asmdairyfarmer@gmail.com <asmdairyfarmer@gmail.com>
Cc: Zehr, Walt C <wczehr@emplifyhealth.org>
Subject: Introduction and Support from Gundersen Health EMS

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Tom Tornstrom
Director of EMS
Gundersen Health System
July 8, 2025

Richland County Joint Ambulance Committee
Richland Center, WI

Dear Chairperson and Members of the Richland County Joint Ambulance Committee:

I hope this letter finds you well. My name is Tom Tornstrom, Director of EMS at Gundersen Health System. I am writing to formally introduce Gundersen EMS—we have had the privilege of working with your community for some time—and to open ongoing communication and collaboration with the Joint Ambulance Committee.

First, I would like to commend Interim Director Barbara Scott on her leadership. Barbara and her team have been instrumental in ensuring Richland County's 911 ambulance response remains reliable during staffing challenges. It has been a pleasure for our regional manager to work alongside her and support Richland County when additional resources were needed. Her dedication and collaboration are truly appreciated by us.

We recognize that Richland County, like many rural EMS agencies, has faced staffing and operational pressures in recent years. We admire the committee's commitment to maintaining high standards of service despite these obstacles and appreciate the steps you are taking to stabilize and strengthen your ambulance operations.

Gundersen Health System is pleased to be a trusted partner in serving your community. Beyond our role in interfacility transfers to and from Richland Hospital, Gundersen EMS currently provides 911 emergency response services in comparably sized communities such as Viroqua, Prairie du Chien, West Union (IA), La Crescent (MN), and approximately 30 other small and mid-sized communities throughout the region. Our experience with these diverse operations has equipped us to support systems facing similar challenges in staffing, training, fleet management, medical direction, and community engagement.

We would welcome the opportunity to explore how Gundersen EMS might further assist Richland County in meeting its ambulance service needs—whether through additional 911 overlap coverage, training partnerships, medical direction, or operational guidance. Our goal is to offer supportive, flexible solutions that align with your objectives without disrupting local autonomy or agency partnerships.

Please consider this an open invitation for ongoing dialogue. I would be happy to schedule a meeting with the committee and Barbara to learn more about your current priorities and explore opportunities for partnership.

At present, we do not have direct email addresses for committee members Mary Rognholt, Cheryl Dull, Brian McGraw, Todd Stittleberg, Glen Niemeyer, Jerome Durst, Gordon Palmer, Doug Duhr, and Jean Hicks. I kindly ask that you share this letter and my contact information with them. My direct line is 608-782-2282, and my email is tetornst@emplifyhealth.org.

Thank you for your leadership and service to Richland County. We look forward to continuing our work with Interim Director Scott and to further supporting your ambulance system in any way we can.

With appreciation and respect,

Tom Tornstrom

| Tom Tornstrom, MBA, NRP |
| Director of EMS |
Ambulance Services	Air Medical	EMS Education	Dispatch Services	NEMT Transport
Office: 608.782.2282	Cell: 608.406.0390
gundersenhealth.org	tristateambulance.org

We're becoming Emplify Health! Learn more at emplifyhealth.org.

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GUNDERSENAIR

GUNDERSEN HEALTH SYSTEM AMBULANCE

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