

Richland County Joint Ambulance Committee

August 25, 2025

The Richland County Joint Ambulance Committee convened on August 25, 2025 in person and virtually at 7:01 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Severson called the meeting to order at 7:01 PM.

Proof of Notification and Posting: Interim EMS Director Scott confirmed the meeting had been properly noticed.

Roll Call: County Clerk Kalish conducted roll call. Committee member(s) present: Severson, Rognholt, Welte, Timm, Niemeyer, Stanke, Palmer, Duhr, Nicks, and Jindrick. Committee member(s) absent: Fleming, McCarthy, McGraw, Durst, and Willis. Coppernoll joined virtually at 7:04 PM.

Approval Of Agenda: Motion by Nicks second by Welte to approve agenda. Motion carried and agenda declared approved.

Approval of Previous Meeting Minutes: Motion by Nicks second by Palmer to approve the meeting minutes of July 28, 2025. Motion carried and July 28, 2025 minutes declared approved.

Public Comment: None.

EMT Delegation: None.

Directors Report – Call Data: Interim EMS Director Scott reviewed service call data.

Directors Report – Financial Update and Budget report: Interim EMS Director Scott reviewed financial data and budgets. Discussion regarding the types of reports presented and the actual fund balance of Fund 51 followed. Interim Director Scott noted she would supply the committee with a copy of the balance sheet at future meetings.

Directors Report – Vehicle Maintenance: Interim EMS Director Scott reviewed the vehicle maintenance of the service fleet.

Directors Report – Billing Report – Aging receivables noted: Interim EMS Director Scott reviewed the aging report and noted she would request a modified report that contained more detailed information regarding the aging of the payables.

Discussion & Possible Action – Training Agreement: Interim EMS Director Scott reviewed the proposed training agreement. Motion by Timm second by Welte to approve the training agreement. Motion carried.

Discussion & Possible Action - Review of MOU: Administrator Clements noted the MOU is still in progress and not ready for review at this time. No action taken on this item.

Discussion & Possible Action – Service Director Position Update: Administrator Clements provided brief update on the hiring status of the Service Director position. Palmer expressed the desire for the

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committee to be involved in the hiring process of the new Service Director. Brief discussion regarding the involvement of the Joint Ambulance Committee in the hiring process followed.

Discussion & Possible Action – Tristate Letter/Meeting: No action taken.

Future Agenda Items:

Reports: Modified accounts receivable aging report and Fund 51 balance sheet

Discussion & Possible Action: Aging write-off report

Discussion & Possible Action: MOU dollar amounts

Adjourn: Motion by Nicks second by Stanke to adjourn. Motion carried and meeting adjourned at 7:53 PM.

Derek S. Kalish
Richland County Clerk