



Richland County Zoning & Land Information

Richland County Courthouse

181 W Seminary St
Richland Center, WI 53581

Zoning Department

Minutes of the Richland County Board of Adjustments Meeting Thursday, June 5, 2025

Item #1 CALL TO ORDER The Board of Adjustments meeting was called to order by Randy Heims @ 3:00pm. Present were;

Committee/Staff: Randy Heims, Tom McGlynn, Gary Manning, Steve Williamson, Noel Schmitz and Jenn Fry

Public: Kay and Eugene Schultz, Daniel Ward and parents

Item #1 APPROVE AGENDA AND PUBLICATION Jenn stated the meeting had been published properly according to open meetings law. Motion by Heims to approve the agenda and publication, 2nd by Williamson. All aye. Motion carried.

Item #2 APPROVE MINUTES FROM LAST MEETING. Heims asked if the minutes were accurate from the last meeting. No comments. Randy Heims approved the minutes as presented.

Item #3 TO HEAR THE PETITION OF KAY & EUGENE SCHULTZ TO REQUEST A VARIANCE TO PLACE A CABIN LESS THAN 960 SQUARE FEET ON THE PROPERTY, TOWN OF BUENA VISTA. Kay and Eugene were present to present their plans to place a small, prefab cabin on their parcel of 2.48 acres. They plan to install a composting toilet and use the cabin for day use and occasional weekends. They stated the cabin will be placed on piers. Motion by Manning to approve variance, 2nd by Williamson. All aye. Motion carried.

Item #4 TO HEAR THE PETITION OF DANIEL WARD TO REQUEST A VARIANCE TO PLACE 2ND RESIDENCE ON HIS RESIDENTIAL PARCEL, A CABIN LESS THAN 960 SQUARE FEET, AS WELL AS TO CONSTRUCT AN ACCESSORY BUILDING ON A SEPARATE PARCEL PRIOR TO A RESIDENCE, TOWN OF BUENA VISTA. Dan was present to explain the situation. He is looking to add a small, prefab cabin onto his property for his parents to reside in. There will be a separate septic system serving this home and the new accessory building. This will allow them to have their two homes together for ease of family care. Soil test was completed on site and the cabin will be placed on piers. Could easily be remove if no longer needed at a later date. Motion by Manning to approve 3 variances, 2nd by Williamson. All aye. Motion carried.

Item #5 Discussion on moving meeting to County Board room and adding WebEx option. Jenn asked if anyone was opposed to moving the meeting to the County Board room so we can add the option of WebEx attendees. Jenn will check with Miranda to see if this is an option moving forward.

Item #6 ADJOURN. Motion to adjourn by Heims at 3:18 pm, 2nd by Manning. All aye. Motion carries.

Minutes respectfully submitted by Jenn Fry