



Nutrition Advisory Council (NAC) Meeting Minutes Tuesday July 2, 2024

Community Services Building, 221 West Seminary St., Conf. Rm. A/B at 11:45am (Meal Provided) Meeting begins after the meal.

- NAC Meeting called to order** at 12:32pm by Linda Symons
NAC Council members present: Linda Symons, Advocate/Older Americans Act; Lee Van Landuyt, Germantown Site Representative; Virginia Wiedenfeld, Richland Center Meal Site Representative. **Absent:** Rosanne Knowler, Home Delivered Meal/Volunteer Drivers Representative; Vacant; County Board/HHS Board Representative; Vacant; Rockbridge Meal Site Representative; Vacant; Home Delivered Meal Driver or Participant.
Staff present: Tanya Webster, Nutrition Program Coordinator.
Community Members present: None
- Motion to approve Agenda and Posting:** Virginia Wiedenfeld made a motion to approve agenda; Second by Lee Van Landuyt. All in favor. Motion carried.
- Approval of Minutes of November 15, 2023 Meeting:** Virginia Wiedenfeld made a motion to approve the November 15, 2023 Nutrition Advisory Council meeting minutes; second by Virginia Wiedenfeld. All in favor. Motion carried.
- Nutrition Program Update:** Roxanne reported on the current Nutrition Budget being \$304,953 with \$131,865 in expenses and estimated \$192,432 in revenue. Currently the utilization target is 50%, Nutrition Program is at ~43% Utilization at this time.
- Satisfaction Survey Results:** Tanya disseminated annual satisfaction survey results to NAC members. Discussion regarding overall results as being good from the GWAAR.
- Nutrition Program Goal for Aging Plan 2025-2027:** Tanya and Roxanne spoke to the current Aging Plan for 2025-2027 plan years. Roxanne explained the process and what steps will need to be taken. NAC members are encouraged to participate in the Aging Plan Survey. Motion to accept the Nutrition Program Goals for Aging Plan 2025-2027 with additional feedback from participants by Virginia Wiedenfeld; second by Lee Van Landuyt. Motion carried.
- New Member Letter of Interest Review:** Review of letter of interest received from Vicky McCauley on April 10, 2024 for the vacancy of the Rockbridge Meal Site representative for NAC. Motion to accept Vicky McCauley as the representative of the Rockbridge Meal Site by Lee Van Landuyt; second by Virginia Wiedenfeld. Motion carried.
- Nutrition Program Policy Review:** Policy review of ADRC 2.7.1 Nutrition Program Eligibility was completed. Each policy will be reviewed annually by staff then brought to the NAC members for review at each of the quarterly meetings.
- Update on Senior Farmers' Market 2024:** Tanya reported that there are 78 sets of the 215 sets to give out for those eligible for Farmers' Market vouchers. Reminder that each set is worth \$45 of fresh fruit, vegetables and herbs.
- Volunteer Recruitment/Orientation:** Building volunteer capacity is a continued challenge. We do have 7 new volunteers for the Shreibers volunteer group. Shreibers will be picking up another route this fall. Community First Bank also has a team of volunteers picking up a route once a month. Utilization of the SER National Program as well for two new volunteers 1 person at Rockbridge Meal Site and 1 at the Richland Center Meal Site.
- Staff Updates:** New staff in the ADRC; Elizabeth Braun is a new ADRC Specialist, Rose Welsh, new Elder Benefit Specialist and Jaymie Bruckner new Disability Benefit Specialist.

12. **Member Input:** NAC held discussion of other businesses that could be good candidates for “Adopt-A-Route.” Businesses mentioned were Richland County Bank, State Farm, Rockwell, Health and Human Services, WCCU, Wal-Mart, Jones Chevrolet, Fillback, RC Taco, Los Amigos and Simpson’s Tractor. Tanya will reach out to the businesses.
13. **Next Meeting Date(s), Time and Location for February:** Suggestion to go with the 2nd Wednesday quarterly February, May, August and November at noon. Next meeting November TBD.
14. **Other Business:** None
15. **Adjourn:** Motion to adjourn Lee Van Landuyt at 1:52pm; second by Virginia Wiedenfeld. All in favor. Motion carried.

Respectfully submitted,

Tanya A. Webster, *Nutrition Program Coordinator*