



Richland County

Land & Zoning Standing Committee

December 26, 2023

NOTICE OF MEETING

Amended Agenda

Please be advised that the Richland County Land & Zoning Standing Committee will convene at 3:00 p.m., Monday, January 2, 2024 in the County Board Room, 181 W. Seminary Street.

<https://administrator.co.richland.wi.us/minutes/land-zoning/>

Agenda:

1. Call to order
2. Proof of notification
3. Agenda approval
4. Approval of November 27, 2023 and amended November 6, 2023 minutes
5. Manure storage public hearing
6. *Zoning petitions
 - a. Frank petition
 - b. Hardy petition
7. Discussion and possible action on wording of "RV/Campers in an Ag/Res district
8. Office System tech position
9. Land Conservation/Zoning departments reorganization discussion and possible action
10. Discussion and possible action on Assistant Zoning Administrator/Sanitarian
11. Catalis Data Transfer quote
12. Discussion and possible action for cemetery zoning
13. Highway Functional Classification Update
14. *Cost-share contracts
 - a. Gary Olson
 - b. Dennis Hardy
 - c. Cost-share contract extensions
15. Zoning Department update
16. Land Conservation Department update
17. Public Comment
18. Future agenda items
19. Adjournment

*Meeting materials for items marked with an asterisk may be found the above site.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Land and Zoning

CC: Committee Members, Richland Observer, WRCO, Courthouse Bulletin Board, Derek Kalish County Clerk, Candace Pesch County Administrator, Greg Cerven, Michael Windle

**Richland County
Land & Zoning Standing Committee
Meeting Minutes
November 6, 2023**

The November 6, 2023, Land & Zoning Standing Committee meeting was called to order 3:01 p.m. by Chair Melissa Luck in the County Board Room of the Richland County Courthouse. Present were Linda Gentes, Julie Fleming, Steve Carrow, and Dave Turk (via Webex). Dan McGuire was absent. Also present were Candace Pesch, Cheryl Dull, Cathy Cooper, Julie Lins, John Couey, Darby Blakely, Rich and Diane McCollough and Robert Payne.

#2 & #3 Proof of Notification and agenda Approval- Julie Fleming moved to approve the agenda and proof of notification. Seconded by Linda Gentes. All said aye. Motion carried.

#4 Minutes-Julie Fleming moved to approve the minutes of the October 2, 2023 meeting. Seconded by Steve Carrow. All said aye. Motion approved.

#5a Blakely Petition- Darby Blakely was present. Mr. Blakely disagrees with the parcel map showing the driveway for another parcel going through his property. As far as the township approval, he said he had sent it to Mike Bindl's email in August. Cheryl said she never received it. Candace Pesch looked on line at the Forest township minutes and said it was approved. After much discussion. Julie Fleming moved to approve rezoning the parcel in Forest Township from Ag/Forestry to Residential 2. Seconded by Steve Carrow. All said aye. Motion approved.

#5b Klitzke, Meyer and Demars petition- Karen Judd was present. They would like to split off the buildings and improvements and sell the rest of the property with an easement across the buildings parcel. It has been approved by the township. Cheryl Dull has received the certified survey. Julie Fleming moved to approve rezoning the from Ag Forestry to Ag/Residential in Buena Vista township. Seconded by Linda Gentes. All said aye. Motion carried.

#5c McCollough petition- Rich and Diane McCollough were present. They are splitting land and putting a manufactured home on one of the parcels. A CSM has been completed and the rezone has been approved by the township. Julie Fleming moved to approve rezoning 2.06 acres in Buena Vista township and a Conditional Use Permit to put a manufactured home on the parcel. Seconded by Linda Gentes. All said aye. Motion carried.

#5d Payne petition- Robert Payne was present. He wants to build a secondary accessory building on an R-2 lot. Julie Fleming moved to approve the Conditional Use permit for his property in Richwood Township. Seconded by Steve Carrow. All said aye. Motion carried.

#6 Discussion and possible action on wording of "Temporary" for campers in an Ag/Res district- Cheryl Dull presented potential clearer definition for the word temporary. Discussion followed. The committee wants to have this definition looked at the next committee meeting and to have Mr. Windle look it over.

#7 Discussion and possible action of compensation for Assistant Zoning Administrator/Sanitarian due to increased duties- Cheryl Dull has been doing a lot of extra work. Melissa Luck said that it is on the next finance Committee meeting. Candace Pesch said that the it has to be carefully worded for certain circumstances

#8 Office System Tech position discussion and possible action- The job has been posted and there are 5 applicants so far.

#9 Land Conservation/Zoning departments reorganization and possible action-Melissa Luck has been asking other counties as to how they are combining Land Conservation and Zoning. Candace Pesch said she has been asking also. The committee members also would like to know what certifications are needed for each job, what other counties are doing and also talk with the staff. Linda Gentes suggested that the committee may want to hold a special meeting in December to discuss.

#10 2024 meeting schedule- The committee looked over the schedule. It was mentioned that starting in April next year the County Board meeting will be held on the 3rd Monday instead of the 3rd Tuesday. Cheryl will take that into consideration and update the schedule.

#11 Cost-share contracts- Cathy Cooper presented a cost-share agreement for Manneo Dairy for cover crops for \$9987. Steve Carrow moved to approve the Manneo Dairy cost-share agreement. Seconded by Linda Gentes. All said aye. Motion carried.

#12 Manure Storage Ordinance- Cathy Cooper presented the update manure storage ordinance. Melissa Luck questioned the wording on unconfined manure facilities. Cathy will check with other counties to see if and how they are addressing this issue.

#13 Ash Creek Community Forest- Cathy Cooper talked with a consulting forester about to find out approximate costs of having a management plan completed. He charges \$400 plus \$10 per acre or \$65 per acre. The committee asked if the plan should be done before a timber sale was held. Cathy suggested that it should be done this way so that the sale is completed in a sustainable way.

#14 Zoning office report- Cheryl Dull reported that she has issued 17 land use permits and 9 sanitary permits. She will be sending out the non-metallic mine reports soon.

#15 Public Comment- none

#16 Future agenda items- the definition of Temporary, the manure storage ordinance, reorganizing of the departments. For January to include the short-term rentals, Ash creek community Forest management plan and the Dark Skies pamphlet.

17 Julie Fleming moved to adjourn. Seconded made by Linda Gentes. All said aye. Motion carried. Meeting adjourned at 4:29 p.m.

Respectfully submitted,

Cathy Cooper

Cathy Cooper
Secretary pro temp
Land & Zoning Secretary

**Richland County
Land & Zoning Standing Committee
Meeting Minutes
November 27, 2023**

The November 27, 2023, Land & Zoning Standing Committee meeting was called to order 3:00 p.m. by Chair Melissa Luck in the County Board Room of the Richland County Courthouse. Present were, Julie Fleming, Steve Carrow, and Dave Turk (via Webex). Dan McGuire and Linda Gentes were absent. Also present were Candace Pesch, Cheryl Dull, Cathy Cooper, John Couey, Barbara Scott (via Webex), Mike Burns, Mike Goebel, Virginia Wiedenfeld and Alex Weber. Michael Lambert joined via webex later in the meeting.

#2 & #3 Proof of Notification and Agenda Approval- Steve Carrow moved to approve the agenda and proof of notification. Seconded by Dave Turk. All said aye. Motion carried.

#4 Minutes-Julie Fleming moved to approve the minutes of the November 6, 2023 meeting. Seconded by Steve Carrow. All said aye. Motion approved.

#5a Burns Petition- Mike Burns and Mike Goebel were present. Mike Burns house burned down. He would like to rebuild. Mike Burns said the 18.38-acre property was bought in 1990. Cheryl Dull said that the parcel was not rezoned at that time so it needs to be done at this time. This has been approved by the township. Dave Turk moved to approve rezoning the parcel in Dayton Township from Ag/Forestry to Ag/Residential. Seconded by Julie Fleming. All said aye. Motion approved.

#5b Koenig Industries petition- Alex Weber was present. They would like to split off the house and buildings on the west side of State highway 58 totaling 3.5 acres from the rest of the property. The rest of the land will be sold for agricultural purposes. It has been approved by the township. Cheryl Dull received a letter from Mr. Robert Lambert, a neighbor. He is concerned about the property being split up and houses being built on the smaller parcel. Mr. Weber said the house is existing and the majority of the property is being sold as agricultural land. The committee asked that Cheryl Dull contact Mr. Lambert and inform him about this. Julie Fleming moved to approve rezoning the from Ag Forestry to Ag/Residential in Willow township. Seconded by Steve Carrow. All said aye. Motion carried.

#6 Ithaca Township Weldon petition-Virginia Wiedenfeld presented a petition for Thad and Mary Weldon to rezone 5.71 acres in from agricultural zoning district to agricultural residential zoning district. Since Ithaca Township has its own zoning ordinance, the Land and Zoning Standing Committee just needs to give their approval to pass it on to County Boards. Julie Fleming moved to approve the rezoning of 5.71 acres in Ithaca township from Agriculture to ag/residential. Seconded by Dave Turk. All said aye. Motion carried. Virginia Wiedenfeld reported that she is stepping down as the Ithaca Zoning person. Mary Weldon will be taking over the position.

Michael Lambert then spoke on behalf of his father on the Koenig Industries petition. The committee informed him that this is to split off the existing house and a couple of

acres to go with it and that the rest of the land is being sold for agricultural use. He said he would let his father know.

#7a Wildlife damage set crop prices- Greg Cerven presented a list of crop prices for wildlife damage claims based on local markets for the committee to approve. Steve Carrow moved to approve crop prices of \$4.56/bushel corn, \$12.53/bushel soybeans, \$210/ton alfalfa hay, \$9.25/bushel organic corn, and \$20.10/bushel organic soybeans. Seconded by Julie Fleming. All said aye. Motion carried.

#7b Wildlife damage set 80% harvest- Greg Cerven explained that the committee needs to set the date when 80% of the crops are harvested so that producers cannot leave crops in the field over winter and claim damage because wildlife uses it as a food source. This date usually occurs in November, but is sometimes later because of weather conditions. Cathy Cooper suggested somewhere between November 6 and November 17, 2023. Steve Carrow moved to approve November 15, 2023 as the 80% harvest date for the 2023 crop year. Seconded by Julie Fleming. All said aye. Motion carried.

#8 Wording on RV/Campers in an Ag/Res district- The committee reviewed the wording that Cheryl presented. They liked this wording better. After much discussion, the committee would like to have the sections concerning what is allowed on land under the different zoning districts at the January meeting.

#9 Office System Tech position- Candace Pesch reported that there were 12 applicants. She and Cathy Cooper went through the applications this morning and decided to interview 4 of the applicants. Candace Pesch will try to set up the interviews with the applicants next week. Cathy Cooper and Melissa Luck will be in on the interview.

#10 Land Conservation/Zoning Department reorganization- Melissa Luck put together a spreadsheet on what other counties have for departments for land conservation, zoning and combined departments. This has been posted in the meeting packet. She also talked with the other counties in the Southern Area Association of Land Conservation. Six of the counties have combined Land Conservation and Zoning. Most have had the County Conservation as the department head. Melissa Luck and Candace Pesch have looked at the job descriptions for both the county conservationist position and the zoning administrator position. The county conservationist position requires a bachelors degree. The zoning administrator position requires having a POWTS license and a soil testers license. They asked Cathy Cooper what her thoughts were on having the county conservationist be the department head. She said her biggest concern was getting her POWTS license. The committee's consensus is having the county conservationist position as the department head. The discussion then went to as part of the reorganization of the departments were that a GIS specialist position be looked at for 2025. There is a great need to have a county GIS person rather than contracting the work out.

#11 2024 Meeting Schedule- The proposed meeting schedule was posted in the packet. The schedule is based on County Board meetings being on the third Tuesday. The question came up that the County Board meetings will be moving to the third Monday. Cheryl Dull said she had talked with Derek Kalish. He and Candace Pesch looked

over the minutes from the County Board meeting where this was discussed. They found that the resolution was voted down 0-19. Somehow it was changed in the County Board rules without the resolution passing. The rules have been changed back to a third Tuesday County Board meeting with the exception of October and December.

#12 Manure Storage Ordinance- Cathy Cooper presented the update manure storage ordinance. Cathy Cooper had pooled other counties on how they are regulating manure stacks and they all said that they use the State Performance Standards for enforcement. The question came up as to if there is a minimum size for those needing permits for manure storage. Cathy Cooper responded that there is no minimum size. Any one constructing a manure storage structure would be subject to this ordinance. Another question was if existing structures would have to fall in compliance with this ordinance. Cathy Cooper said that with the past ordinance revisions that prior built structures wouldn't be subject to this ordinance unless they substantially alter the existing structure. Julie Fleming voted to approve the ordinance. Seconded by Steve Carrow. All voted aye. Motion carried. The next step is a public hearing and then to county Board in January.

#13 Cost share agreement- Cathy Cooper presented a cost-share agreement with Tyler and Jennifer Chrisinger to abandon a well for \$1,435.00. Julie Fleming moved to approve the cost-share agreement with Tyler and Jennifer Chrisinger. Seconded by David Turk. Motion carried.

#14 2024 Land Information grant- Cheryl Dull reported that the Land Information Officers approved the 2024 grant. There is \$60,000.00 less available for the strategic imitative grant then was available in the 2023 grant. There is \$1000 available for staff training and \$10,000 will be used to maintain the parcel data. The base budget grant is \$77,160.00 with \$68,913.00 going to the ortho imagery project and \$8,247.00 for digital parcel mapping. Steve Carrow moved to approve the 2024 Land information grant and taking it to County Board. Seconded by Julie Fleming. All said aye. Motion carried.

#15 ESRI Contract- Barbara Scott presented the contract with ESRI for ARC GIS licenses. ESRI is going to shared licenses. This will be paid through the NG911 grant. Dave Turk moved to approve the contract for \$37,402.00 and take it to County Board. Seconded by Julie Fleming. All said aye. Motion carried.

#16 Catalis Permit Database Contract- Barbara Scott presented the contract for the Catalis program which would be the new permit database for Zoning and sanitation. The first year it will cost \$21,750.00 with an renew of \$13,500. The committee asked where the money was coming from. Candace Pesch said the unused Zoning Administrator salary would be use to pay for this year. She said starting in 2025, the money would need to be budgeted. Cathy Cooper asked if the existing permits will be imported into the new database as she knows Cheryl Dull is in that data daily checking on existing land use, zoning and sanitation permits to see what has been done. Barb Scott said no because of corrupt data in that data base. Cathy Cooper then asked if the existing database would be available to looked at and if that information could be added as need to the new data base. She was told that the existing database would still be available but that the old information could only be

typed into the new database as a historical note. Julie Fleming moved to approve the Catalis contract for \$21,750.00 and take it to County Board. Seconding by Steve Carrow. All said aye. Motion carried.

17 Dark Skies pamphlet- Cathy Cooper passed out copies of the pamphlet. Next step is what to do with them. Some suggestions are printing them out and handing them to those that get a land use permit. Other suggestions were to ask REC and the City Utilities to have them available to their customers.

#18- Public Comment- None

#19 Future agenda items- short-term rentals, manure storage ordinance public hearing, Land Conservation/Zoning department reorganization. Cathy Cooper stated that she will be on vacation between December 22 and January 1. She will have the agenda put together and will ask Cheryl Dull to email it out. If there are any changes that need to be made to the agenda after December 22, 2023, please direct them to Cheryl Dull.

20# Julie Fleming moved to adjourn the meeting until January 2, 2024. Seconded made by Steve Carrow. All said aye. Motion carried. Meeting adjourned at 4:34 p.m.

Respectfully submitted,

Cathy Cooper

Cathy Cooper
Secretary pro temp
Land & Zoning Secretary

Customer # 9235

COUNTY OF RICHLAND ZONING COMMITTEE

Petition # RZ2023-034

NOTICE OF PETITION

Original Owner: Michael & Tammy Frank

(I) (We) First Name(s) Michael & Tammy Last Name Frank Phone (907) 242-3319 Owner

Address 911 E Susitna Dr City Wasilla State AK Zip 99654

First Name(s) Last Name Phone

Address City State WI Zip

hereby petition the Richland County Zoning Committee for a:

Rezone from Agriculture/Forestry Rezone to Residential 2

CUP to permit

SUP to permit

Other

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 52014 2812-2000

Qtr NW Qtr NE Section 28 Town 12N Range 1E Township HRN # of acres 50.70

Lot Block Subdivision # of Acres Approved 0.00

Present Use Residence, barn and shed

Present Improvements Residence, barn, shed, well and septic

Proposed Use same

Legal Description Will be CSM of 2+/- acres

Petition Filed 11/7/2023 Petitioner Notified Rezone Decision Ordinance #

Category Rezoning Town Notified CUP Decision CB Date

Fee Amount \$500.00 Township Approval CUP Expires CB Decision

Meeting Date 1/2/2024 Decision Date 2-20-21 SUP Decision Amendment #

Comments Put the house and accessory building in an LLC. Also part of parcel 014 2811-3000

County Clerk Approval

(Signed) Appellant(s) or Agent(s)

Handwritten signature in red ink.

APPLICATION FOR MINOR SUBDIVISION

Name of preparing surveyor Greg Fauerback

Date prepared 11/1/23

Name of owner Michael & Tammy Frank

Pre-application consultation? _____

Location of existing buildings, adjoining streets, highways, park cemeteries and subdivisions _____ ✓

Location of existing wells, drainfield vents, septic, pump and holding tanks _____ ✓

Easements or private rights-of-way which adjoin or cross the property _____ ✓

Corner monumented according to 236.15 _____ ✓

236.20 (2) (a) exterior boundaries _____ ✓

236.20 (2) (b) monuments _____ ✓

236.20 (2) (c) length and bearing of exterior boundaries _____ ✓

236.20 (2) (e) consecutively numbered lots and outlots _____ ✓

236.20 (2) (f) width of all easements, streets, and allies _____ ✓

236.20 (2) (g) stream meander lines/ordinary high water mark _____ ✓

236.20 (2) (i) north point/magnetic or true _____ ✓

236.20 (2) (j) are in square fee of each lot and outlot _____ ✓

236.20 (2) (k) circular curve information _____ ✓

236.20 (3) (b) bearing and distance from boundary line of quarter section _____ ✓

236.34 (1m) (c) scale not more than 500 feet to the inch _____ ✓

binding margins _____

paper requirements _____

seals or signatures _____ ✓

236.34 (1m) (d) Certificate _____

1. whose direction _____ ✓

2. description _____ ✓

3. statement of correctness _____ ✓

4. compliance statement _____ ✓

Division in a zoned/unzoned township **Henrietta zoned 9/22/1987** _____

Trans 233 compliance _____

Copies of township _____

Letter of subdivider _____

Date received 11/14/2023

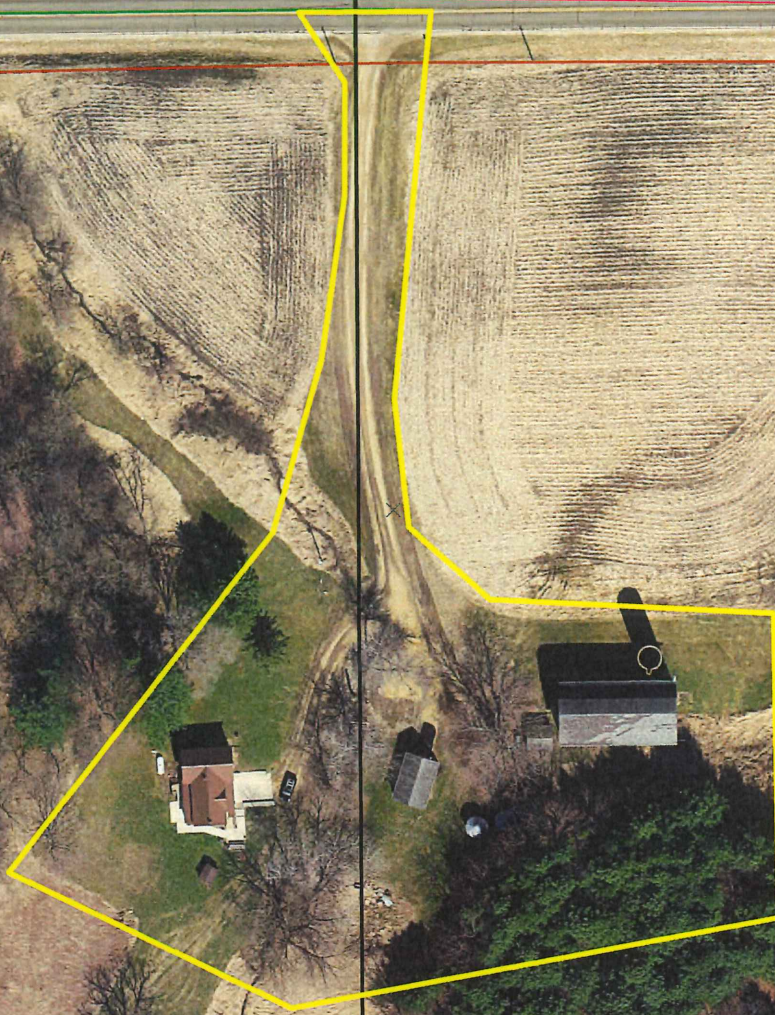
Date Disapproved _____

Date of Appeal _____

Date Approved 11-15-23
Cheryl Dule



COUNTY HIGHWAY C



1 inch = 100 feet



SURVEYOR'S CERTIFICATE:

I, Gregory A. Fauerbach, Professional Land Surveyor, hereby certify that under the direction of Michael and Tammy Frank, I have surveyed, monumented and mapped a part of both the NW1/4 of the NE1/4 and NE1/4 of the NE1/4, Section 28, T12N, R1E, Town of Henrietta, Richland County, Wisconsin, more fully described as follows:

Commencing at the N1/4 Corner of said Section 28; Thence S 74°23'21" E, 1357.10 feet to the centerline of CTH C and the point of beginning;
Thence N 89°29'45" E along the centerline of CTH C, 71.40 feet;
Thence S 05°42'09" W, 33.20 feet to the southerly right-of-way of CTH C;
Thence continuing S 05°42'09" W, 177.90 feet;
Thence S 06°20'33" E, 69.59 feet;
Thence S 47°59'57" E, 58.92 feet;
Thence S 87°13'58" E, 153.45 feet;
Thence S 00°58'20" W, 165.02 feet;
Thence S 79°26'42" W, 268.05 feet;
Thence N 61°11'13" W, 169.77 feet;
Thence N 39°04'36" E, 233.17 feet;
Thence N 15°45'46" E, 96.92 feet;
Thence N 00°11'33" W, 89.29 feet;
Thence N 07°56'17" W, 61.75 feet to the southerly right-of-way of CTH C;
Thence continuing N 07°56'17" W, 33.28 feet to the point of beginning.

Contains 2.06 acres (89,606 sq. ft.) and is subject to the right-of-way of CTH C and all easements of record.

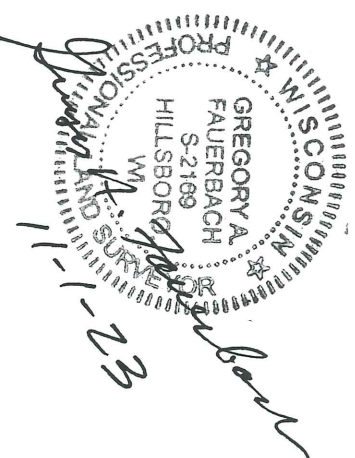
Together with and subject to a 66 foot wide Access Easement, hereby created and retained by the owners, running from the centerline of CTH C to the easterly line of Lot 1, 33 feet on each side of the following described centerline:

Commencing at the aforementioned point of beginning of Lot 1; Thence N 89°29'45" E along the centerline of CTH C, 36.71 feet to the point of beginning of the 66 foot Access Easement centerline:

Thence S 01°54'53" W, 204.06 feet;
Thence S 08°12'13" E, 126.10 feet;
Thence S 30°53'45" E, 96.83 feet;
Thence S 88°48'45" E, 97.59 feet;
Thence S 68°12'11" E, 62.59 feet to the easterly line of Lot 1 and the end of the Access Easement centerline.

I certify that I have fully complied with Chapter 236.34 of Wisconsin Statutes, Chapter AE 7 of the Wisconsin Administrative Code, and the Ordinances of Richland County, and that the above map is a true and correct representation of the exterior boundaries of the land surveyed to the best of my knowledge and belief.

Fauerbach Surveying & Engineering, LLC
1105 Kowner Ave., PO Box 140
Hillsboro, WI 54634
fse1@comantenna.com



OWNER'S CERTIFICATE :

As owners, we hereby certify that we have caused the land herein described on this Certified Survey Map (CSM) to be surveyed, divided and mapped as shown. We also acknowledge that this CSM shall be submitted to the following for approval: Richland County Zoning Office, prior to recording in the Richland County Register of Deeds Office.

Dated 11/01/2023 Michael E. Frank Tammy J. Frank
Michael E. Frank Tammy J. Frank

State of Wisconsin)
Richland County) ss

Personally came before me this 1ST day of November, 2023, the above named person (s), to me known to be the person (s) who executed the foregoing instrument and acknowledge the same.

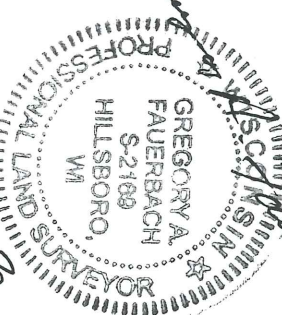
Gregory A. Fauerbach
Notary Public

Gregory A. Fauerbach
Printed Name

Notary Public, Verona County, Wisconsin.

My Commission Expires: 1-26-25

This Instrument Drafted by :
Gregory A. Fauerbach PE PLS



RICHLAND COUNTY ZONING DEPARTMENT APPROVAL

Approved by Richland County Zoning this _____ day

of _____, 202 .

Cheryl Dull or Agent

FAUERBACH SURVEYING & ENGINEERING
1105 KNOWER AVE., PO Box 140, HILLSBORO, WI 54634, 608-393-9806

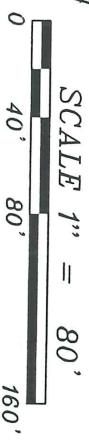
RICHLAND CO. CERTIFIED SURVEY MAP No. _____

PART OF BOTH THE NW1/4 OF THE NE1/4 AND NE1/4
OF THE NE1/4, SECTION 28, T12N, R1E, TOWN OF
HENRIETTA, RICHLAND COUNTY, WISCONSIN.

CLIENT/OWNER: MICHAEL E. & TAMMY J. FRANK
911 E. SUSITNA DRIVE
WASSILLA, AK 99654

FIELD WORK COMPLETED 11-1-23.

SECTION CORNER TIES FOUND & VERIFIED.
THE NE CORNER OF SEC. 28 GETS A TIE SHEET



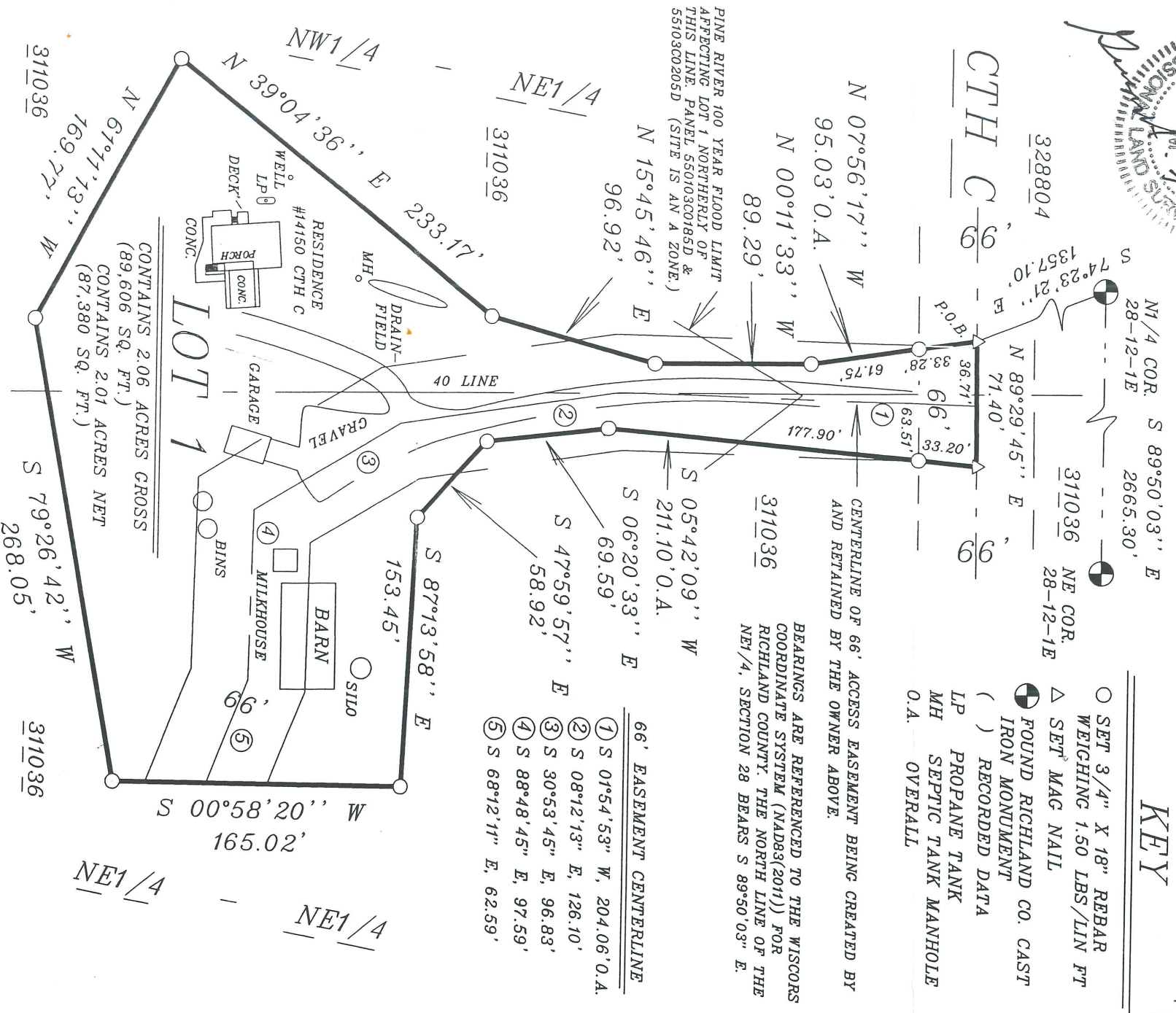
KEY

- SET 3/4" X 18" REBAR WEIGHING 1.50 LBS/LIN FT
- △ SET MAG NAIL
- FOUND RICHLAND CO. CAST IRON MONUMENT
- () RECORDED DATA
- LP PROPANE TANK
- MH SEPTIC TANK MANHOLE
- O.A. OVERALL

CENTERLINE OF 66' ACCESS EASEMENT BEING CREATED BY AND RETAINED BY THE OWNER ABOVE.

BEARINGS ARE REFERENCED TO THE WISCONSIN COORDINATE SYSTEM (NAD83(2011)) FOR RICHLAND COUNTY. THE NORTH LINE OF THE NE1/4, SECTION 28 BEARS S 89°50'03" E.

PINE RIVER 100 YEAR FLOOD LIMIT AFFECTING LOT 1 NORTHERLY OF THIS LINE. PANEL 55010300185D & 5510300205D (SITE IS AN A ZONE.)



Book 11-1-23

Town of Henrietta

Meeting Minutes

February 11, 2021

Town Officers present: Verlin Coy, Kenny Dvorak, Jim Klang, Rhonda Mueller, Rachael Aide

Town Officer(s) excused absent: None

Citizen(s) present: Lee Van Landuyt, Patty Machovec, Kevin Machovec, Jeffery Sobchek, Georgette White

Guest(s) present: Tony Dougherty

Chairman Coy called the meeting to order at 7:00 PM.

Agenda read by Coy. Klang makes motion to approve agenda with no additions or corrections, Dvorak seconds, no discussion, motion carried.

Aide reads meeting minutes from 1/7/21 town meeting. Dvorak makes motion to approve 1/7/21 minutes with no additions or corrections, Klang seconds, no discussion, motion carried.

Mueller gives February 2021 financial report. Klang makes motion to approve February 2021 financial report with no additions or corrections, Dvorak seconds, no discussion, motion carried. Mueller noted that tax collections for the Township have ended and totaled \$548,985.56.

Chairman Coy opened the meeting up for citizen comments. No citizen comments.

Tony Dougherty from Rural Insurance gave a presentation of the 4-year review for the Township insurance. Tony also stated we received a 2 % dividend check in the amount of \$192.00.

Kevin Machovec approached the board addressing the issue with Jeffery Sobchek's placement of the fence posts and wire in the road right away. At the January 7, 2021 board meeting Sobchek agreed to remove the fence posts and wire and to this day the fence has not yet been removed. Patty Macovec also approached the board with her concerns of the fence and wire in the road right away. Kevin and Patty were very angered. Patty used profanity towards members of the board and sat on the Treasurers

desk. After a lengthy discussion Chairman Coy agreed to have the township lawyer send Jeffery Sobcheck a letter to remove the fence and wire. Jeffery Sobcheck was present at the meeting and he stated that the township could send the letter but he would still refuse to remove the fence and wire out of the road right away.

Coy presented information from Michael and Tammy Frank as they were not able to be present for the meeting. Franks would like to sell their house and buildings along with a minimum of 2 acres of land. The property is located at 14150 County Hwy C. Klang makes motion to approve Michael and Tammy Frank to sell their house, buildings and 2 acres of land, Dvorak seconds, no discussion motion carried.

Clerk report given to Board with no questions from the Board.

5 bills given to clerk at meeting. Dvorak makes motion to approve checks 1000, 1001 and 4200-4251, Klang seconds, no discussion, motion carried.

Next regular monthly meeting set for March 4, 2021 at 7:00 P.M.

Coy informed the board that the FEMA audits have been completed and we should be getting the rest of the State money for the completed road projects. Coy also said we have received half of a million dollars for the 2018 flood damage.

Klang makes motion to adjourn at 7:35 PM, Dvorak seconds, no discussion, motion carried.

Respectively submitted this 11th day of February 2021

Rachael Aide, Clerk

Name	Title	Address	City	State	Zip
MICHAEL E & TAMMY J FRANK		911 E SUSITNA DR	WASSILLA	AK	99654
STEPHEN J FRANK JR & SPENCER J FRANK		500 W ROCKER CIR	WASILLA	AK	99654
ZIMMERMAN FAMILY LLC		13866 HATCHER LN	HILLSBORO	WI	54634
MAYNARD R & JANICE I HEWUSE		13859 HATCHER LANE	HILLSBORO	WI	54634
DREAMY ACRES LLC		PO BOX 620298	MIDDLETON	WI	53562
KRISTINE A PYFFEROEN		14290 COUNTY HWY C	HILLSBORO	WI	54634
SCOTT & ERIKA W DAY		4720 AUTUMN TR	RICHFIELD	WI	53078
Rachael Aide	Henrietta Township Clerk	15814 Crofton Dr	Richland Center	WI	53581
Marty Brewer	Supervisory District 3	26766 County Hwy DD	Richland Center	WI	53581

914
614

FROM:

Maynard & Janice Heavse
13859 Hatchel Lane, Hillsboro

12-21-25

TO:

Richland County Zoning
& Land Commission

Richland County Court House
181 Seminary St.

Richland Center, Wc 53581

ATT: Richland County Zoning Committee

Re: Michael & Jimmy Frank rezoning
2.06 acres, Section 28, Henrietta
Township.

We are not opposing the the rezoning
of this property.

This is a group home and we have
had issues with the occupants in
the past and are concerned who is
buying it and for what reason.

Occupants have been at our door
on three different occasions; occupants
in the road, stopping traffic, asking
for help, claiming abuse and runaway.
We are not allowed any information
regarding who and what type of people
are being cared for, or notified if they
are sex offenders.

Thank you for listening to our concerns and letting
us know if answers to them

Maynard & Janice Heavse
608-575-4962

State of Wisconsin



2015 Senate Bill 94

Date of enactment: July 1, 2015
Date of publication*: July 2, 2015

2015 WISCONSIN ACT 49

AN ACT to renumber and amend 145.02 (2); to amend 101.63 (1) (intro.) and 101.82 (1); and to create 145.02 (2) (b) of the statutes; relating to: standards for the construction and inspection of camping units; for installing, repairing, and maintaining electrical wiring in camping units; and for plumbing in camping units; providing an exemption from emergency rule procedures; and granting rule-making authority.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

SECTION 1. 101.63 (1) (intro.) of the statutes is amended to read:

101.63 (1) (intro.) Adopt rules which establish standards for the construction and inspection of one- and 2-family dwellings and components thereof. The rules shall include separate standards, established in consultation with the dwelling code council, that apply only to the construction and inspection of camping units that are set in a fixed location in a campground for which a permit is issued under s. 254.47, that contain a sleeping place, and that are used for seasonal overnight camping. Where feasible, the standards used shall be those nationally recognized and shall apply to the dwelling and to its electrical, heating, ventilating, air conditioning and other systems, including plumbing, as defined in s. 145.01 (10). No set of rules may be adopted which has not taken into account the conservation of energy in construction and maintenance of dwellings and the costs of specific code provisions to home buyers in relationship to the benefits derived from the provisions. Rules promulgated under this subsection do not apply to a bed and breakfast establishment, as defined under s. 254.61 (1), except that the rules apply to all of the following:

SECTION 2. 101.82 (1) of the statutes is amended to read:

101.82 (1) Promulgate by rule a state electrical wiring code that establishes standards for installing, repairing, and maintaining electrical wiring. The rules shall include separate standards, established in consultation with the dwelling code council, that apply only to electrical wiring in camping units that are set in a fixed location in a campground for which a permit is issued under s. 254.47, that contain a sleeping place, and that are used for seasonal overnight camping. Where feasible, the rules shall reflect nationally recognized standards.

SECTION 3. 145.02 (2) of the statutes is renumbered 145.02 (2) (a) and amended to read:

145.02 (2) (a) The department shall have general supervision of all such plumbing and shall after public hearing prescribe and publish and enforce reasonable standards therefor which shall be uniform and of statewide concern so far as practicable. Any employee designated by the department may act for the department in holding such the public hearing required under this subsection. To the extent that the historic building code applies to the subject matter of these standards, the standards do not apply to a qualified historic building if the owner elects to be subject to s. 101.121.

* Section 991.11, WISCONSIN STATUTES: Effective date of acts. "Every act and every portion of an act enacted by the legislature over the governor's partial veto which does not expressly prescribe the time when it takes effect shall take effect on the day after its date of publication."

SECTION 4. 145.02 (2) (b) of the statutes is created to read:

145.02 (2) (b) The department shall promulgate rules that establish separate plumbing standards applicable only to camping units that are set in a fixed location in a campground for which a permit is issued under s. 254.47, that contain a sleeping place, and that are used for seasonal overnight camping. If the department has appointed one or more committees under s. 227.13 to advise the department on rule making with respect to private on-site wastewater treatment systems or other plumbing systems, the department shall promulgate the rules required under this paragraph in consultation with those committees.

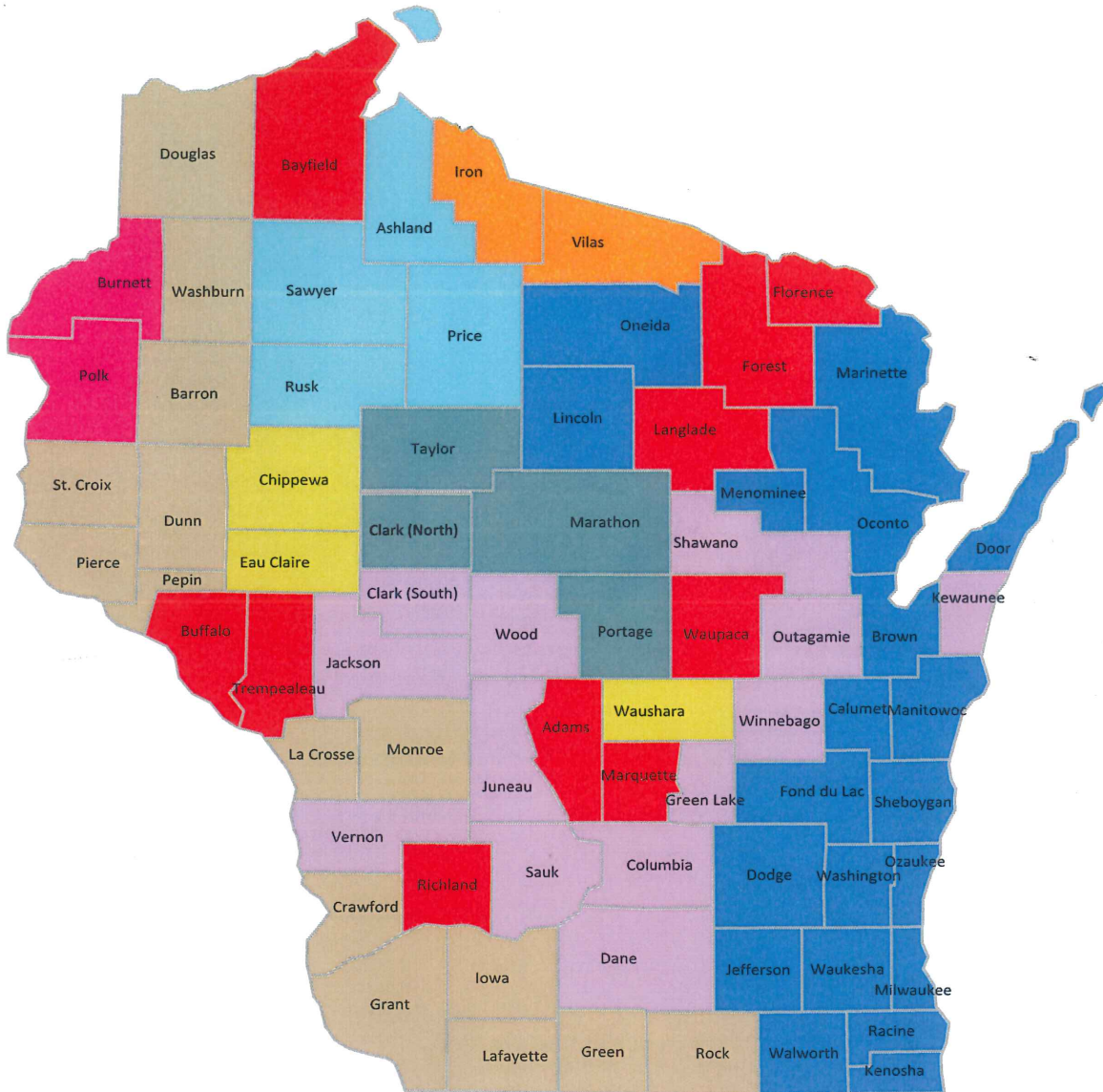
SECTION 5. Nonstatutory provisions.

(1) The department of safety and professional services shall use the procedure under section 227.24 of the statutes to promulgate the rules under sections 101.63 (1)

(intro.), 101.82 (1), and 145.02 (2) (b) of the statutes, as affected by this act. Notwithstanding section 227.24 (1) (c) and (2) of the statutes, emergency rules promulgated under this subsection remain in effect until July 1, 2018, or the date on which permanent rules take effect, whichever is sooner. Notwithstanding section 227.24 (1) (a) and (3) of the statutes, the department of safety and professional services is not required to provide evidence that promulgating a rule under this subsection as an emergency rule is necessary for the preservation of the public peace, health, safety, or welfare and is not required to provide a finding of emergency for a rule promulgated under this subsection. Notwithstanding section 227.24 (1) (e) 1d. and 1g. of the statutes, the department of safety and professional services is not required to prepare a statement of the scope of the rules promulgated under this subsection or present the rules to the governor for approval.



UDC and Camping Unit Programs Permitting and Inspection Map



© SimpleMaps.com

WHO IS MY CONTACT FOR PERMITTING AND INSPECTION SERVICES?

Municipalities delegated for one- and two-family dwelling units and camping units are listed [here](#). If your municipality is not delegated, use the contact list below.

- | | |
|---|---|
| <ul style="list-style-type: none"> Email Lenny Kanter or Phone 608 261-6541 Email Jack Wotruba or Phone 920-360-0020 Email REM Inspecting, Phone 715-220-0743 Email T.A.K. Inspections, Phone 715-820-0415 Email RC Inspection Services, Phone 715-439-4222 | <ul style="list-style-type: none"> Contact county directly for UDC and camping units Contact county directly for UDC only Email General Engineering, Phone 608-742-2169 Email CSC Assessment Services, Phone 715-297-6600 |
|---|---|

b. Campers that are licensed and road ready ~~and may be~~ used for temporary parking and living purposes ~~for not more than one hundred eighty (180) days, as long as a parking permit has been issued by the Zoning Administrator and as long as they are removed between December 1st October 31 and to March May 1st , and as long as a parking permit has been issued by the Zoning Administrator,~~ with the exception that any camper may be parked with no permit for 14 consecutive days in any one year. ~~Parking permits must be renewed yearannually at no cost.~~

Formatted: Strikethrough

... ONLY USE COOKIES WHEN NECESSARY FOR THIS SITE TO FUNCTION TO PROVIDE YOU WITH THE BEST EXPERIENCE. THE controller of this site may choose to place supplementary cookies to support additional functionality such as report analytics, and has an obligation to disclose these cookies. Learn more in our [Cookie Statement](#).

WISCONSIN

DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES

Important Update - New Code

Wisconsin Department of Safety and Professional Services sent this bulletin at 02/17/2017 03:52 PM CST

Having trouble viewing this email? [View it as a Web page.](#)

WISCONSIN

DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES

February 17, 2017

**Important Update - New Code
SPS 327 Camping Units**



[2015 Wisconsin Act 49](#) directed the Division of Industry Services (DIS) at the Wisconsin Department of Safety and Professional Services (D&PS) to adopt rules outside of the Uniform Dwelling Code (UDC) for one- and two-family dwellings, which establish standards for the construction and inspection of camping units set in a fixed location in a campground licensed by the Department of Health Services (DHS) under Wis. Stat. §. 254.47 [s. 97.67],

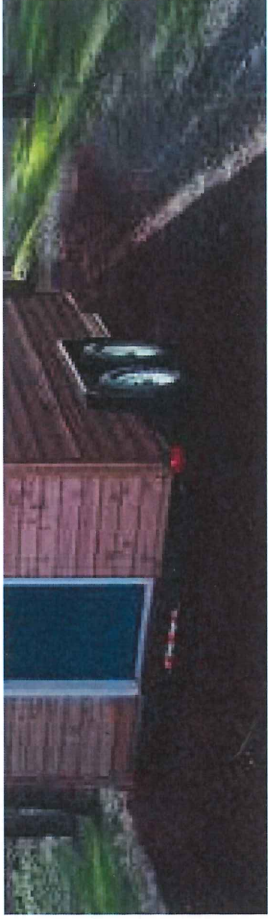
This memo intends to clarify questions relating to the administration and enforcement of Wisconsin Administrative Code SPS 327 as it pertains to camping units.

SPS 327.08(9) defines a Camping Unit as a framed structure or a tent, teepee, yurt, or other structure with fabric roof or walls that is 400 square feet or less in area, which is used for seasonal overnight camping in a campground. **SPS 327** applies only to the construction of new Camping Units built on or after the effective date of this chapter. The code does not apply to repairs, alterations, or additions. Like the UDC, **SPS 327** is a uniform statewide code, thus a local municipality may not adopt an ordinance on any subject falling within the scope of the code.

SPS 327 requires that all municipalities exercising jurisdiction over the UDC for one- and two- family dwellings shall, by ordinance, adopt SPS 327 in its entirety. Per **SPS 327.06(1)(a)** and **320.06**, inspections of camping units will be performed by the certified UDC inspector employed or contracted with the municipality in which the camping unit is located. **SPS 327.06(1)(b)** provides an exception to this requirement for municipalities that notify the department, in writing, within 90 days of the effective date of this code that they are choosing to “opt out” from enforcing SPS 327. In municipalities that exercise this exception under sub. (1), the department will oversee (contract) enforcement and inspection services for new camping units.



Note: Notification of intent to not exercise jurisdiction and certified copies of rescission of ordinances should be sent to Department of Safety and Professional Services, Industry Services Division PO Box 7302



WISCONSIN, WI 53101-7002. 11113

notification must be made by Sunday, May 7, 2017.

Wisconsin camping unit building permits are obtained from and submitted to the municipality administering and enforcing this code or from a registered UDC inspection agency administering and enforcing this code in a municipality where the department has jurisdiction pursuant to s. 101.651 (3) (b), Stats., before any construction of a camping unit may begin. Permits will expire 24 months after issuance if construction of the camping unit has not been completed.

If you have any questions regarding the implementation of SPS 327 for Camping Units, DSPS encourages you to take a look at our website, [email us](#), or call 608-266-2112 .

CONTACT US

Email: dsps@wisconsin.gov | **Phone:** (608) 266-2112 | **Office Hours:** 7:45 a.m. - 4:30 p.m.

The mission of the Department of Safety and Professional Services is to promote economic growth and stability while protecting the citizens of Wisconsin as designated by statute.

Stay Connected with Wisconsin Department of Safety and Professional Services:

Cheryl Dull

From: Jackie Pankau-Daniels <Jackie.Pankau-Daniels@catalisgov.com>
Sent: Friday, December 1, 2023 9:17 AM
To: Cheryl Dull; Barbara Scott
Cc: Candace Pesch; Melissa Luck; Cathy Cooper
Subject: Re: Richland County, WI Permitting FW: questions

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi everyone,

To give you a ballpark number, a one-time implementation cost to import this data would **start** at \$24,000.00 (160 hours at \$150/hr). If you'd like us to proceed, we can get a more detailed quote for you.

Please let me know.

Thank you,

Jackie Pankau-Daniels, WCMC | Client Success Manager

Office: (833) 781-8282

Direct: (203) 816-6547

Support: munisupport@catalisgov.com

[Online Product Catalog](#)

catalisgov.com



Book a Product Demonstration [by clicking here.](#)

Book a Service Review [by clicking here.](#)

From: Cheryl Dull <cheryle.dull@co.richland.wi.us>

Sent: Thursday, November 30, 2023 4:24 PM

To: Barbara Scott <barbara.scott@co.richland.wi.us>; Jackie Pankau-Daniels <Jackie.Pankau-Daniels@catalisgov.com>

Cc: Candace Pesch <candace.pesch@co.richland.wi.us>; Melissa Luck <melissa.luck@co.richland.wi.us>; Cathy Cooper <cathy.cooper@co.richland.wi.us>

Subject: RE: Richland County, WI Permitting FW: questions

WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Melissa asked us to get the information.

Cheryl Dull
Assistant Zoning Administrator/Sanitarian
Cheryle.dull@co.richland.wi.us
608-647-2447

From: Barbara Scott <barbara.scott@co.richland.wi.us>
Sent: Thursday, November 30, 2023 4:23 PM
To: Jackie Pankau-Daniels <Jackie.Pankau-Daniels@catalisgov.com>; Cheryl Dull <cheryle.dull@co.richland.wi.us>
Cc: Candace Pesch <candace.pesch@co.richland.wi.us>
Subject: RE: Richland County, WI Permitting FW: questions

I reviewed the notes from the Meeting on Monday it is does not appear that this is an approved expense. What was decided from the notes and my recollection is that you would refer to the database as needed and we would not be moving forward with the import.

I would hate to have catalis put work in for a project that is not funded.

Thanks
Barb

From: Jackie Pankau-Daniels <Jackie.Pankau-Daniels@catalisgov.com>
Sent: Thursday, November 30, 2023 2:28 PM
To: Cheryl Dull <cheryle.dull@co.richland.wi.us>
Cc: Barbara Scott <barbara.scott@co.richland.wi.us>; Candace Pesch <candace.pesch@co.richland.wi.us>
Subject: Re: Richland County, WI Permitting FW: questions

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Cheryl,

I apologize for the delay but there was some miscommunication on our end because I saw Barbara had reached out to our Support Team about this as well. I have copied her and Candace on this response so we're all in the same email thread.

We just need whatever data you have, exported as a .csv file, in order to give you an idea of the Scope of Work and how much the implementation cost would be to import all of your historical data.

Thank you,

Jackie Pankau-Daniels, WCMC | Client Success Manager
Office: (833) 781-8282
Direct: (203) 816-6547
Support: munisupport@catalisgov.com

Online Product Catalog
catalisgov.com



Book a Product Demonstration by clicking here.
Book a Service Review by clicking here.

From: Cheryl Dull <cheryle.dull@co.richland.wi.us>
Sent: Thursday, November 30, 2023 8:03 AM
To: Jackie Pankau-Daniels <Jackie.Pankau-Daniels@catalisgov.com>
Subject: RE: Richland County, WI Permitting FW: questions

WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

What do you need from me to look at exporting data. My Committee chair ask me to continue to pursue what is needed.

Cheryl Dull
Assistant Zoning Administrator/Sanitarian
Cheryle.dull@co.richland.wi.us
608-647-2447

From: Cheryl Dull
Sent: Tuesday, November 28, 2023 7:46 AM
To: 'Jackie Pankau-Daniels' <Jackie.Pankau-Daniels@catalisgov.com>
Subject: RE: Richland County, WI Permitting FW: questions

Jackie,

What do you need from me? The names of tables? Number of Tables?

Cheryl Dull
Assistant Zoning Administrator/Sanitarian
Cheryle.dull@co.richland.wi.us
608-647-2447

From: Jackie Pankau-Daniels <Jackie.Pankau-Daniels@catalisgov.com>
Sent: Tuesday, November 21, 2023 11:49 AM
To: Cheryl Dull <cheryle.dull@co.richland.wi.us>

Cc: Barbara Scott <barbara.scott@co.richland.wi.us>; Candace Pesch <candace.pesch@co.richland.wi.us>
Subject: Re: Richland County, WI Permitting FW: questions

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Cheryl,

The cost would depend on how much data you want to import and what state it is in. We would need to see it and come up with a Scope of Work to provide you with a cost. As mentioned earlier, we are willing to include this in the implementation cost if a contract is signed by the end of the year.

I hope you have a nice Thanksgiving!

Jackie Pankau-Daniels, WCMC | Client Success Manager
Office: (833) 781-8282
Direct: (203) 816-6547
Support: munisupport@catalisgov.com
[Online Product Catalog](#)
catalisgov.com



Book a Product Demonstration [by clicking here.](#)
Book a Service Review [by clicking here.](#)

From: Cheryl Dull <cheryle.dull@co.richland.wi.us>
Sent: Tuesday, November 21, 2023 10:11 AM
To: Jackie Pankau-Daniels <Jackie.Pankau-Daniels@catalisgov.com>
Subject: RE: Richland County, WI Permitting FW: questions

WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Can you tell me what the additional cost is to import the old data and permits?

Cheryl Dull
Assistant Zoning Administrator/Sanitarian
Cheryle.dull@co.richland.wi.us
608-647-2447

From: Jackie Pankau-Daniels <Jackie.Pankau-Daniels@catalisgov.com>
Sent: Wednesday, November 8, 2023 12:15 PM
To: Cheryl Dull <cheryle.dull@co.richland.wi.us>
Subject: Re: Richland County, WI Permitting FW: questions

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Cheryl,

If we get a contract signed prior to January 1st, we can get the project scheduled and include this in the implementation fee.

I was waiting to hear back from Barbara regarding the Proposal before I sent over a contract. Mainly I am waiting to see if she wants our GIS solution on the contract as well. Please let me know if you have any update from her and I can get a contract drafted.

Thank you,

Jackie Pankau-Daniels, WCMC | Client Success Manager
Office: (833) 781-8282
Direct: (203) 816-6547
Support: munisupport@catalisgov.com
[Online Product Catalog](#)
catalisgov.com



Book a Product Demonstration [by clicking here.](#)
Book a Service Review [by clicking here.](#)

From: Cheryl Dull <cheryle.dull@co.richland.wi.us>
Sent: Tuesday, November 7, 2023 9:49 AM
To: Jackie Pankau-Daniels <Jackie.Pankau-Daniels@catalisgov.com>
Subject: RE: Richland County, WI Permitting FW: questions

WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I'm assuming there is an additional charge for that?

Cheryl Dull
Assistant Zoning Administrator/Sanitarian
Cheryle.dull@co.richland.wi.us
608-647-2447

From: Jackie Pankau-Daniels <Jackie.Pankau-Daniels@catalisgov.com>
Sent: Tuesday, November 7, 2023 9:29 AM
To: Cheryl Dull <cheryle.dull@co.richland.wi.us>
Subject: Re: Richland County, WI Permitting FW: questions

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Cheryl,

As long as you are able to do the steps below, they will be included in the import.

1. Provide the permit data as a .csv
2. Let us know how the attachments link to the permits
3. Provide us with those attachments

Please let me know if you have any further questions!

Jackie Pankau-Daniels, WCMC | Client Success Manager
Office: (833) 781-8282
Direct: (203) 816-6547
Support: munisupport@catalisgov.com
[Online Product Catalog](#)
catalisgov.com



Book a Product Demonstration [by clicking here.](#)
Book a Service Review [by clicking here.](#)

From: Cheryl Dull <cheryle.dull@co.richland.wi.us>
Sent: Monday, November 6, 2023 8:16 AM

To: Jackie Pankau-Daniels <Jackie.Pankau-Daniels@catalisgov.com>
Cc: Kelly Adams <kelly.adams@catalisgov.com>
Subject: RE: Richland County, WI Permitting FW: questions

WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Would this include attachments or would they need to be added as a separate task?

Cheryl Dull
Assistant Zoning Administrator/Sanitarian
Cheryle.dull@co.richland.wi.us
608-647-2447

From: Jackie Pankau-Daniels <Jackie.Pankau-Daniels@catalisgov.com>
Sent: Friday, November 3, 2023 1:14 PM
To: Cheryl Dull <cheryle.dull@co.richland.wi.us>
Cc: Kelly Adams <kelly.adams@catalisgov.com>
Subject: Re: Richland County, WI Permitting FW: questions

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Cheryl,

I hope you are doing well! During the demonstration on October 17th, Barabara gave us the impression that you did not want to import historical data, but we certainly can as long as it is provided in a .csv format.

Hope this helps!

Have a good weekend,

Jackie Pankau-Daniels, WCMC | Client Success Manager
Office: (833) 781-8282
Direct: (203) 816-6547
Support: munisupport@catalisgov.com
[Online Product Catalog](#)
catalisgov.com



Book a Product Demonstration [by clicking here.](#)
Book a Service Review [by clicking here.](#)

From: Bruce Yong Li <bli@catalisgov.com>

Sent: Thursday, November 2, 2023 12:41 PM

To: Kelly Adams <kelly.adams@catalisgov.com>; Chris Hawkinson <chris.hawkinson@catalisgov.com>; Christopher Karrick <Christopher.Karrick@catalisgov.com>; Melanie Ho <Melanie.Ho@catalisgov.com>

Cc: Jackie Pankau-Daniels <Jackie.Pankau-Daniels@catalisgov.com>

Subject: RE: Richland County, WI Permitting FW: questions

Hi Kelly,

This question should go to who did the presentation for Richland County. It likely would be Jackie, whom I've cc'ed, but if not, she'd be able to find out for you.

Cordially,

Bruce (Yong) Li | Enterprise Project Coordinator I (he/him)

O: (780)-417-4783 Ext. 21215

-----Original Message-----

From: Kelly Adams <kelly.adams@catalisgov.com>

Sent: Thursday, November 2, 2023 11:35 AM

To: Chris Hawkinson <chris.hawkinson@catalisgov.com>; Christopher Karrick <Christopher.Karrick@catalisgov.com>;

Bruce Yong Li <bli@catalisgov.com>; Melanie Ho <Melanie.Ho@catalisgov.com>

Cc: cheryle.dull@co.richland.wi.us

Subject: Richland County, WI Permitting FW: questions

Catalis Permitting,

Can you please answer the below question from Cheryle at Richland County? I have included her on this email.

Kelly Y. Adams | Project Manager, Tax Vertical Kelly.adams@catalisgov.com

M: 608-792-1603

-----Original Message-----

From: Cheryl Dull <cheryle.dull@co.richland.wi.us>

Sent: Thursday, November 2, 2023 11:08 AM

To: Kelly Adams <kelly.adams@catalisgov.com>

Subject: questions

WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I have a few questions still about the Catalis permitting software that was presented to my department on 10/17/23.

Someone had said my old data would not or could not be imported? Is that correct?

Cheryl Dull

Assistant Zoning Administrator/Sanitarian Cheryle.dull@co.richland.wi.us

608-647-2447

Currently all the Cemeteries in the County are grandfathered. In reading 157.128, all new cemeteries must be at least 20 acres so they would fit into the Ag/Res district. Although I do think adding on to a cemetery should require a CUP as they are not addressed in our Zoning Ordinance at all.

Add Cemeteries as a Conditional Use Permit in Ag/Res Zoning Districts.

Section II

D. AGRICULTURAL AND RESIDENTIAL DISTRICT (A-R)

5. Uses authorized by conditional permit

w. Cemeteries, including mausoleums and crematories, provided the site meets Wis. Stats. §157.128 and all principal structures are not less than 200 feet from any property line.

F. SITE REQUIREMENTS

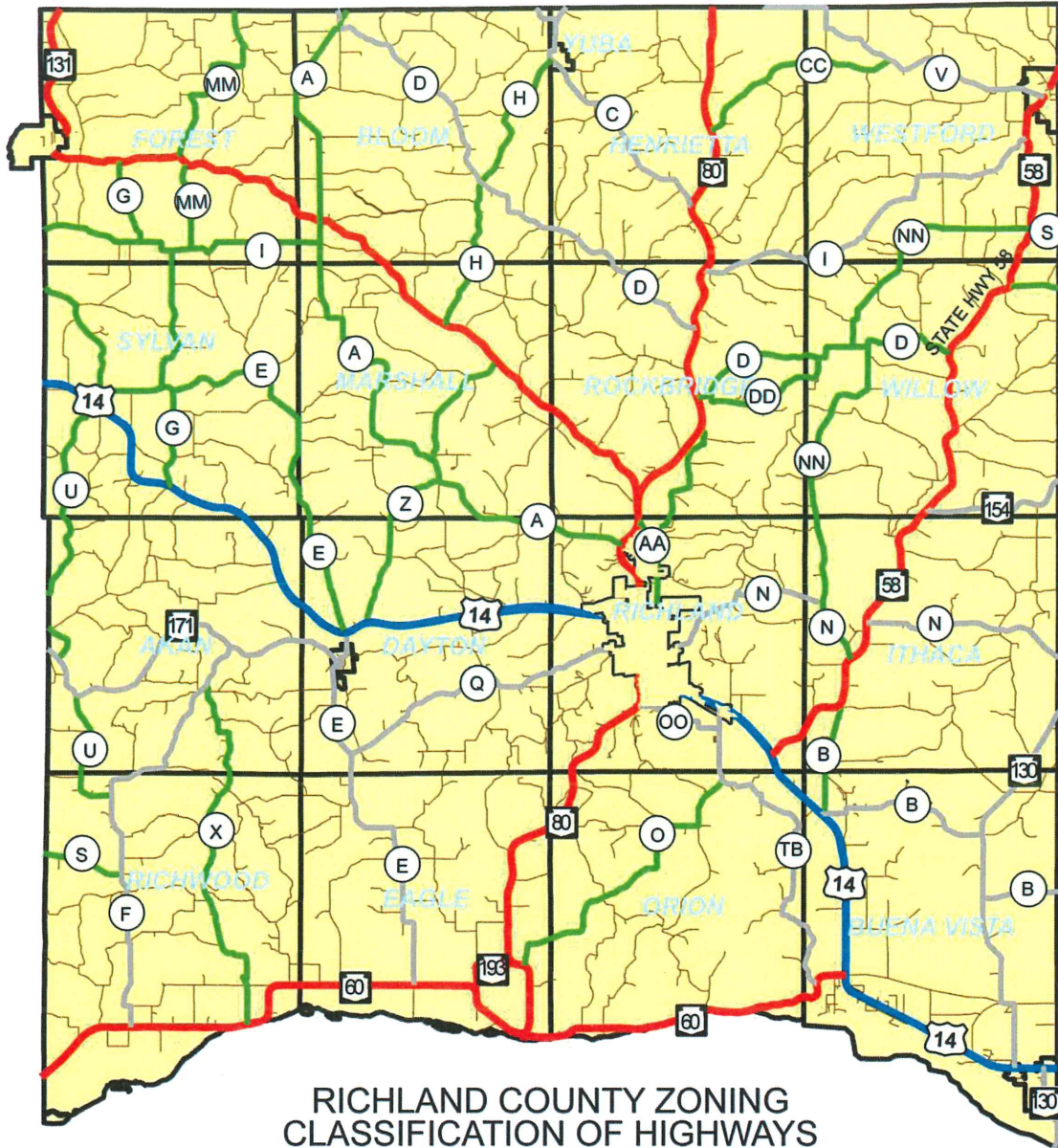
1. Only one principal structure, as defined by this Ordinance, shall be permitted on a lot. However, additional principal structures shall be permitted providing the minimum lot size, lot width, and yard requirements for each zoning district are met.
2. All lots shall abut upon or have irrevocable recorded access to a public road, street, or highway. After this ordinance is adopted by the township, all newly created right-of-ways shall have a width of not less than three rods or 49.5 feet.

G. STANDARD DISTRICT REGULATIONS

1. Setback Requirements on Highways and Roads

The following provisions apply to lands abutting a public road, street, or highway so as to lessen conflicts and congestion and to promote the safety and efficiency of such transportation facilities:

- a. Classification of Highways: The public roads, streets, and highways of Richland County are hereby divided into the following five (5) zoning classifications in relation to the Richland County Functional and Jurisdictional Highway Plan Update of ~~1995~~2022, as said Plan shall be amended from time to time by WisDOT. ~~by the Southwestern Wisconsin Regional Planning Commission.~~ The highways ~~so as~~ classified are shown on the attached Highways Zoning Classification map.

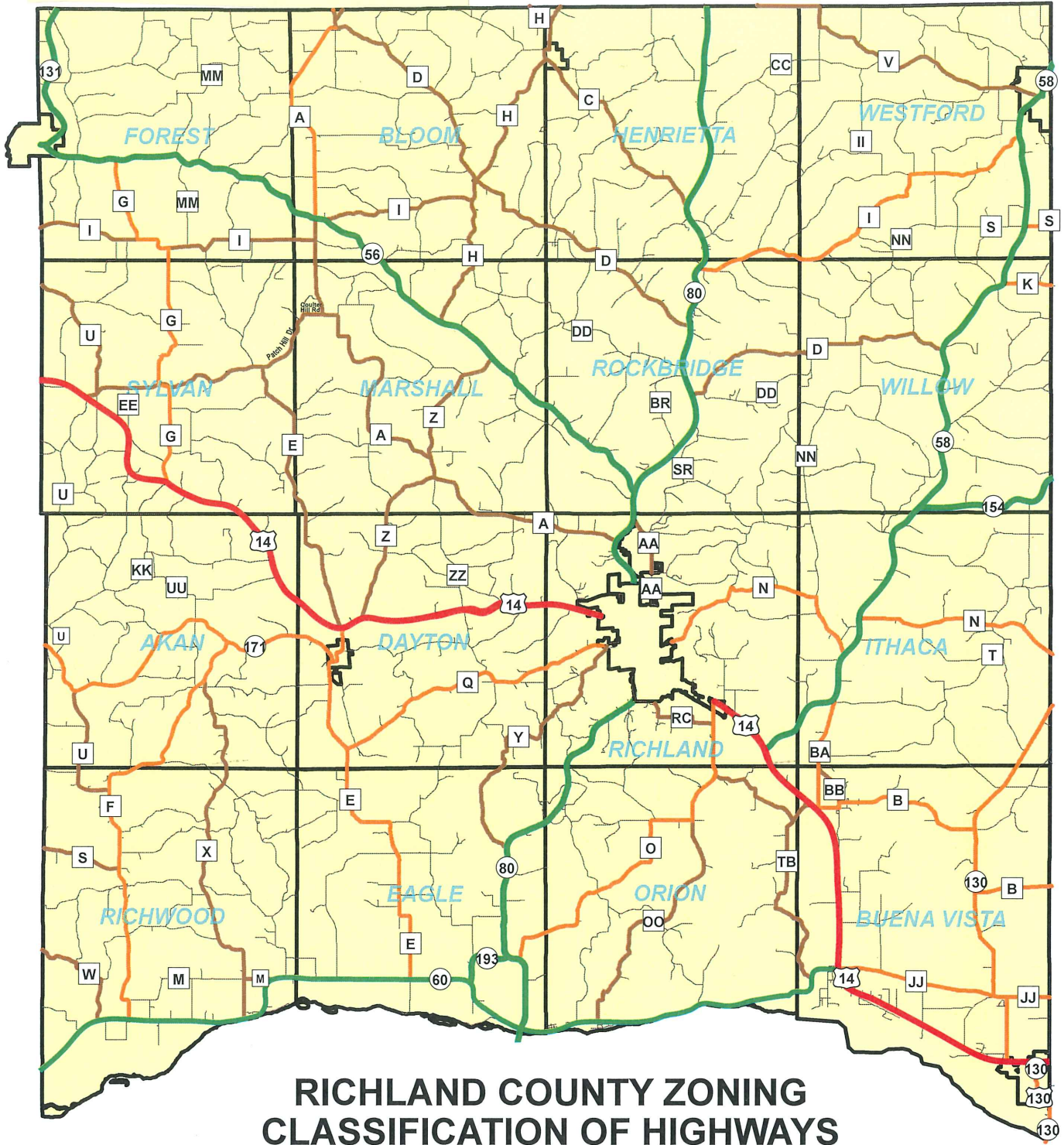


**RICHLAND COUNTY ZONING
CLASSIFICATION OF HIGHWAYS**

ZONING CLASSIFICATION	FROM CENTERLINE	HIGHWAY CLASSIFICATION
Class A Highway (Blue)	150'	Principal Arterial Highways
Class B Highway (Red)	130'	Minor Arterial Highways
Class C Highway (Gray)	110'	Major Collector Highways
Class D Highway (Green)	90'	Minor Collector Highways
Class E Highway (Brown)	70'	Local Highways, Town Roads, Public Roads and streets other than those listed above

Current

Proposed Changes



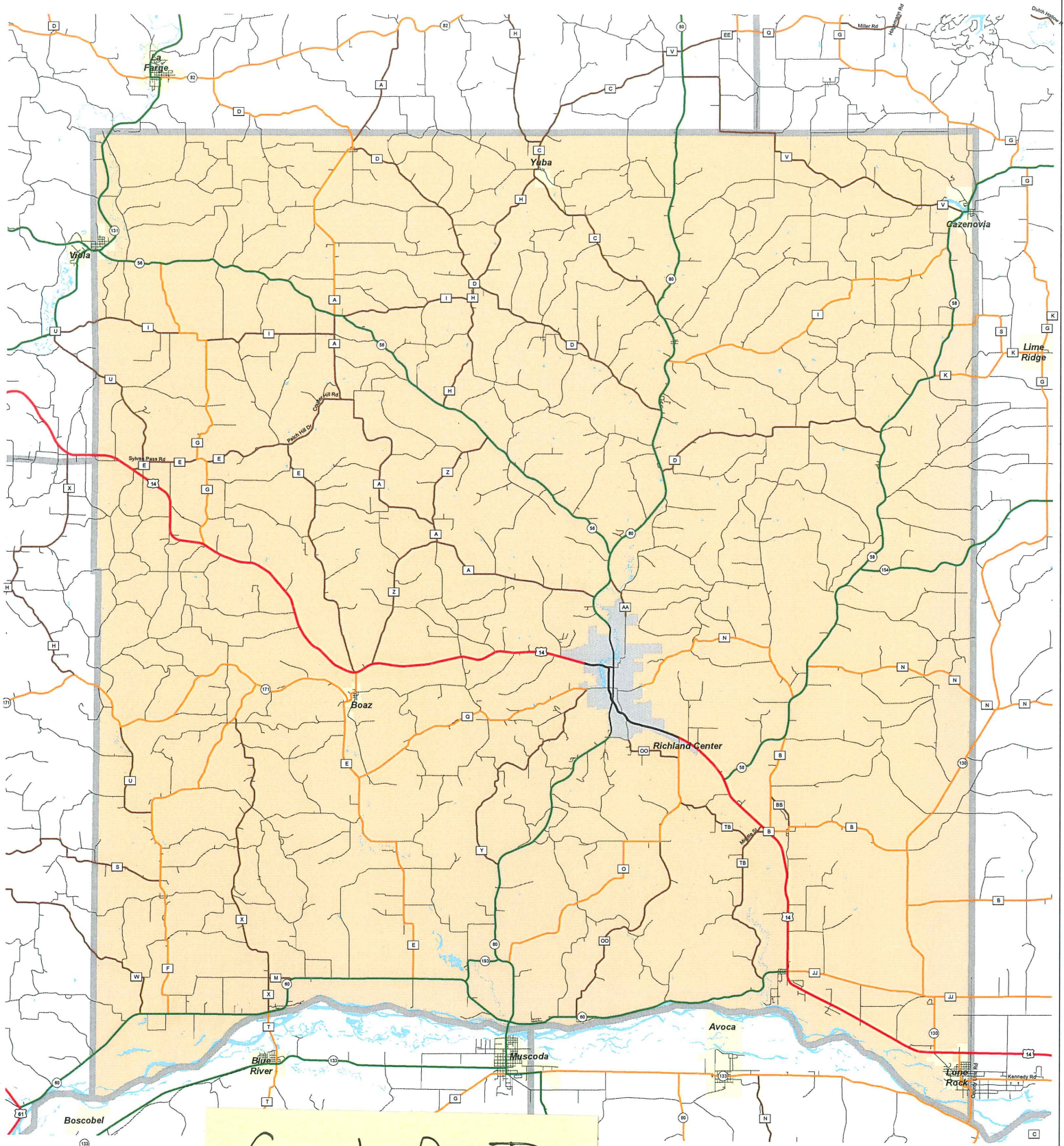
RICHLAND COUNTY ZONING CLASSIFICATION OF HIGHWAYS

ZONING CLASSIFICATION	FROM CENTERLINE	HIGHWAY CLASSIFICATION
Class A Highway (Red)	150'	Principal Arterial Highways
Class B Highway (Green)	130'	Minor Arterial Highways
Class C Highway (Orange)	110'	Major Collector Highways
Class D Highway (Brown)	90'	Minor Collector Highways
Class E Highway (Black)	70'	Local Highways, Town Roads, Public Roads and streets other than those listed above

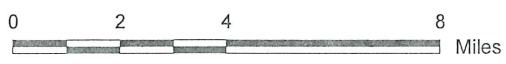
Highway Classifications taken from WisDOT Bureau of Planning and Economic Development 2011

RICHLAND

Functional Classification 11/18/2011



Current D.O.T.



Legend	
Existing	Planned
— Principal Arterial
— Minor Arterial
— Major Collector
— Minor Collector
— Minor Collector classified using small community criteria and all Local
— Railroads
■	Lakes, Rivers, Streams
■	City or Village Limits
■	Urbanized Area

(In urban areas, only connecting links of rural routes are shown.)

COST-SHARE CONTRACT NO.: 9-23



SOIL AND WATER RESOURCE MANAGEMENT GRANT PROGRAM Sec. 92.14, Wis. Stats

COST-SHARE CONTRACT

(DATCP approval required for cost-share amounts over \$50,000)

This contract is made and entered into by and between Richland County Land Conservation Committee, and landowner(s) Gary Lee & Karen L Olson and grant recipient(s) _____. This contract is complete and valid as of the date signed by the county representative.

In consideration of the terms and conditions herein, the parties agree to this contract as set forth in the following Sections 1, 2, and 3, and any addenda that are annexed and made a part hereof.

NOTE 1: It is not necessary to notarize signatures unless this contract will be recorded. If there are additional landowners or any grant recipients, check here [] and attach Exhibit A1. NOTE 2: Only properly authorized person(s) can sign in a representative capacity and must sign in such capacity if the landowner is a corporation, trust, estate, partnership, limited partnership, or limited liability company.

Recording Area
Agency Name & Return Address
Parcel Identification Number

Handwritten signature of Gary Lee Olson, DATE 12-7-2023
LANDOWNER/REPRESENTATIVE DATE
PRINT OR TYPE NAME: _____

Handwritten signature of Karen L Olson, DATE 12-7-23
LANDOWNER/REPRESENTATIVE DATE
PRINT OR TYPE NAME: _____

Notary Public section for Gary Lee Olson: State of Wisconsin, County, This instrument was acknowledged before me on (date), by (name of landowner or representative), as (representative's position or type of authority, if applicable), for (name of entity on behalf of whom instrument was executed, if applicable). SIGNATURE, PRINT NAME, My commission expires (is permanent).

Notary Public section for Karen L Olson: State of Wisconsin, County, This instrument was acknowledged before me on (date), by (name of landowner or representative), as (representative's position or type of authority, if applicable), for (name of entity on behalf of whom instrument was executed, if applicable). SIGNATURE, PRINT NAME, My commission expires (is permanent).

SIGNATURE OF COUNTY REPRESENTATIVE DATE
PRINT OR TYPE NAME: CATHY COOPER

Notary Public section for County Representative: State of Wisconsin, County, This instrument was acknowledged before me on (date), by (name of county representative), as of. SIGNATURE, PRINT NAME, My commission expires (is permanent).

This document was drafted by the Wisconsin Department of Agriculture, Trade and Consumer Protection.

Personal information you provide may be used for purposes other than that for which it was originally collected (Sec. 15.04(1) (m), Wis. Stats.)

COST-SHARE CONTRACT NO.:
9-23

SECTION 1A. COUNTY INFORMATION **PAGE 2 of 5**

NAME OF COUNTY AGENCY Richland County Land Conservation Department	TELEPHONE NUMBER 608-647-2100
ADDRESS 181 West Seminary Street	CITY, STATE, ZIP CODE Richland Center WI 53581
NAME OF AUTHORIZED REPRESENTATIVE Cathy cooper	

SECTION 1B. LANDOWNER and GRANT RECIPIENT INFORMATION

TOTAL DATCP COST-SHARE AMOUNT (refer to page 5) \$3579.10	NON-DATCP FUNDING BY SOURCE (refer to page 5) <input type="checkbox"/> County \$ <input type="checkbox"/> Other State Agency \$ <input type="checkbox"/> Federal \$ <input type="checkbox"/> Non-Profit or Other \$
---	--

NAME OF LANDOWNER (Check the description that best applies: Individual (Note: Spouse must be included) Corporation Limited Liability Company Trust, Estate or Partnership Local Unit of Government)

Gary Lee & Karen L Olson

ADDRESS
12075 Cook Rd

CITY, STATE, ZIP CODE Richland Center WI 53581	TELEPHONE NUMBER 608-538-3889
--	---

LOCATION OF COST-SHARED PRACTICE(S) (Locate by providing parcel numbers(s) or coordinates below or attach required information as Exhibit B)

Parcel Identification Number(s): **008-1921-0000**

Latitude and longitude (degrees and minutes):
 43.335 ° ' N -90.542 ° ' W

Note: If this document will be recorded, attach a legal description of the location of the cost-shared practice(s) that meets the requirements of ss. 706.05(2m)(a) and 66.0217(1)(c), Wis. Stats.

NAME OF GRANT RECIPIENT, if different than above. NOTE: SPOUSE MUST BE INCLUDED

ADDRESS

CITY, STATE, ZIP CODE	TELEPHONE NUMBER
------------------------------	-------------------------

INSTALLATION PERIOD

- Each practice must be installed, and all costs associated with the practice must be incurred, by December 31st of the cost-share contract year, or December 31st of the year of an approved extension. This contract may provide cost-sharing for more than one year for the following items as long as the parties record the number of years of cost-sharing in the appropriate column in Section 3:
- a. To install and maintain contour farming, cover and green manure crop, nutrient management, pest management, residue management, and strip-cropping (up to 4 years).
 - b. For land taken out of production for 10 years or other period specified in Section 3.
 - c. For riparian land taken out of production for 15 years or in perpetuity as specified in Section 3.

Disclosure of non-DATCP funding: By signing this contract, the landowner or grant recipient agrees to disclose all information related to any non-DATCP funding that has been or will be obtained to pay for practices described in this contract, and to authorize the county and DATCP to access files related to this funding, including release of county and federal files in accordance with the provisions of 16 U.S.C. 3844(b) (2) (D) (i).

Appeal Rights: The landowner or grant recipient may appeal to the county, in writing, any decision of the county land conservation department regarding this grant. The county will determine if the grantee is eligible for a hearing under Chapter 68, Wis. Stats.

Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Reps. Initials	Date
[Signature]	12-07-23	[Signature]	12-7-23						

ADDENDA MAY BE ATTACHED TO THIS DOCUMENT TO RECORD SPECIAL CONDITIONS

A. The landowner/grant recipient agrees:

1. To install and maintain cost-shared practice(s) listed in Section 3, consistent with the plans and specifications referenced in Section 3, during periods identified in Section 3.
2. To make all payments for which the landowner/grant recipient (hereinafter referred to as "landowner") is obligated under this contract, as specified in Section 3. Landowners are responsible for all payments for state or local administrative permit fees.
3. To provide the county with evidence of payment, as applicable, for services, supplies, and practices performed or installed pursuant to this contract. Proof of payment may be in the form of a statement or invoice, or receipts or cancelled checks with the related vendor contract. For services provided by the landowner, the landowner shall submit a detailed invoice or cost-estimate for those services.
4. To maintain the cost-shared practice for at least 10 years from the date of installation, except for these "soft" practices: contour farming, cover and green manure crop, nutrient management, pest management, residue management, and strip-cropping. Soft practices must be maintained for each year cost-share funds are provided, as specified in Section 3. Extended maintenance periods apply if land is taken out of production for more than 10 years, as specified in Section 3.
5. To operate and maintain each cost-shared practice for the required maintenance period following the certification of installation or replace it with an equally effective practice. To refrain, during the maintenance period, from actions that may reduce a practice's effectiveness, or result in water quality problems. The landowner agrees to follow an operation and maintenance (O&M) plan or other maintenance requirements including those in ATCP 50.62, Wis. Admin. Code. All nutrient management plans must comply with s. ATCP 50.04(3), Wis. Admin. Code.
6. To repay cost-share funds immediately, upon demand by the county, if the landowner fails to operate and maintain the cost-shared practice according to the contract. Repayment of grant funds shall not be required if a practice(s) is rendered ineffective during the required maintenance period due to circumstances beyond the control of the landowner.
7. To the recording of this contract, including the legal description of the subject property, with the deed to the subject property, if cost-sharing exceeds \$14,000 unless this contract cost-shares only practices listed in s. ATCP 50.08 (5) (b). This contract shall be recorded before the county makes any cost-share payment to the landowner. Upon recording, this contract constitutes a covenant running with the land described in Section 1B, and is binding on subsequent owners, heirs, executors, administrators, successors, trustees, and assigns, and users of the land for the period set forth in Section 3.
8. To comply with (i) the performance standards, prohibitions, conservation practices and technical standards under s. 281.16, Stats., (ii) plans approved under ss. 92.14, 92.15 (1985 Stats.), 92.10 and 281.65, Stats., and (iii) the practices necessary to meet the requirements of this contract, and to continue such compliance after the term of this contract, without further cost-sharing, if the landowner has received cost-sharing for compliance at least equal to the cost-sharing required under s. ATCP 50.08, Wis. Admin. Code. There is no requirement for continuing compliance for land that is taken out of production unless cost-sharing is provided.
9. To acknowledge receipt of a notice provided by the county explaining continuing compliance requirements arising out of the installation of specific cost-shared practices. (Initial here RLB, ALO.)
10. Not to discriminate against contractors because of age, race, religion, color, handicap, gender, physical condition, developmental disability, or national origin, in the performance of responsibilities under this contract.
11. To make any changes to this contract, including changes in project components and costs, according to the procedures set forth in Section 2.C.3.
12. To the county's right to stop work, or withhold cost-share grant funds, if it is found that the landowner, grant recipient, or construction contractor in their employ has violated ch. 92, Wis. Stats., ch. ATCP 50, Wis. Admin. Code, or has breached this contract.

Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Reps. Initials	Date
RLB	12-7-23	ALO	12-7-23						

- B. The county agency agrees:**
1. To enter this cost-share contract only after the Land Conservation Committee has authorized the cost-sharing of this project.
 2. To provide technical assistance for the design, construction, and installation of cost-shared practice(s) according to applicable standards in ch. ATCP 50, Wis. Admin. Code. The county agrees to provide written notice, when applicable, to inform each landowner and grant recipient of the full ramifications of a cost-share contract, including future compliance obligations. The county further agrees to ensure that cost-shared practices are maintained as required in II. A. 4 by securing O&M plans and performing site checks as needed.
 3. To use the most cost-effective methods to address the water quality concerns of this project, and apply cost containment procedures, consistent with ch. ATCP 50, Wis. Admin. Code, when estimating and paying for cost-shared practice(s).
 4. To provide cost-share funds to the landowner, in the amounts specified in Section 3 and any amendments, upon proof that (i) the landowner has made all payments for which the landowner is responsible under the contract, (ii) the practice(s) are designed and installed according to standards in ch. ATCP 50, Wis. Admin. Code and this contract, including compliance with applicable construction site erosion control standards, and (iii) nutrient management plans comply with s. ATCP 50.04(3) Wis. Admin. Code. The county may make payments to third parties as provided in s. ATCP 50.40(13), Wis. Admin. Code.
 5. To collect and retain all contract-related documents regarding operation and maintenance, proof of certification of design and installation, change orders, receipts and payments, and other referenced materials for a minimum of three years after making the last cost-share payment to the landowner, or for the duration of the maintenance period of this contract, whichever is longer. Records may be retained longer to demonstrate that a landowner meets the cost-sharing exemption under s. ATCP 50.08(5), Wis. Admin Code. Payment records from the landowner and county must provide proof of payment in full for all cost-shared practices installed. Copies of records shall be made available to DATCP upon request.
 6. To record this contract, including the legal description of the subject property, with the deed to the subject property, as required under Section 2.A.7. Contracts may be recorded if not required under Section 2.A.7.
 7. To coordinate eligibility for DATCP cost-share funding, and to follow required reimbursement procedures to facilitate timely cost-share payment(s) to the landowner, including the submission of certification forms to DATCP documenting that cost-shared practice(s) have been properly installed in accordance with this contract and paid for.

- C. General conditions of the contract**
1. State cost-share reimbursement amounts in Section 3 are contingent on receiving DATCP funding. The county may cancel this contract, in whole or in part, due to non-availability of DATCP funds. A county is responsible for contract grant amounts when the county makes cost-share commitments beyond the amount of its DATCP annual allocation or the county fails to obtain DATCP approval required under 2.C.2.
 2. Written approval from DATCP shall be obtained before this contract is executed or amended if the DATCP cost-share amount exceeds \$50,000, and such approval shall be attached to, and made part of, this contract.
 3. This contract may be amended, by mutual written agreement of the parties, during the installation or maintenance periods, if the proposed changes will provide equal or greater control of water pollution. For any changes in practice components or costs, the county will determine eligibility and whether to approve such changes. Counties must use a "Cost-Share Contract Change Order" form (ARM-LR-166) for changes prior to or during the installation and maintenance periods. Except as otherwise provided in the "Change Order" form, any completed "Change Order" form must be attached to, and made part of, this contract. Changes to this contract that increase the DATCP cost-share amount over \$14,000 or \$50,000 are subject to requirements in Sections 2.A.7., regarding recording and 2.C.2., regarding DATCP approval, respectively.
 4. This contract is void if, prior to installation, the county determines that due to a material change in circumstances the proposed practices will not provide cost-effective water quality benefits.

Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Reps. Initials	Date
ASO.	12-7-23	ASO	12-9-23						

SECTION 3. PRACTICES, COST, COST-SHARE AMOUNTS, AND INSTALLATION SCHEDULE

The parties agree to the following related to the conservation practices, technical design and specifications, eligible costs, cost-share rates and amounts, and rate set forth below.

Name of Person Preparing Technical Design: Derrick Warner	Technical Standards Used in the Design: (LIST NAME AND DATE OF NRCS, DNR OR OTHER STANDARDS EMPLOYED IN THE DESIGN) 578-Stream Crossings	USE OF THE 3 BOXES BELOW IS OPTIONAL	
Representing: (COUNTY OR PRIVATE ENGINEERING FIRM) Richland Co LCD	REPRESENTING: Richland Co LCD	DATE OF APPROVAL:	
AMOUNT OF COST-SHARE CONTRACT APPROVED: \$			

* <input type="checkbox"/>	Cost-Shared Item Description ss. ATCP 50.62 to 50.98, 50.40 (15) & (18), & 50.08 (3) and (4)	Yrs of CS**	Quantity (Use Standard Units)	Unit Cost or Flat Rate \$	Estimated Total Cost \$	COST-SHARE RATE			ESTIMATED COST-SHARE AMOUNTS		
						State % ***	Grantee %	County/other %	DATCP \$	Grantee \$	County/other \$
<input checked="" type="checkbox"/>	ATCP 50.885	1	NO. 1		\$5113.00	70	30		\$3579.10	\$1533.90	
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											
TOTALS					\$5113.00				\$3579.10	\$1533.90	

* Must check if the 50% maximum rate applies based on the installation of a practice after January 1, 2014 under one of these two conditions:

- a. The practice is installed on land owned by a local government
- b. Cost-sharing is provided for access roads (ATCP 50.65), roof runoff system (ATCP 50.85), stream bank or shoreline protection (ATCP 50.88), stream crossing (s. ATCP 50.885), or wetland development or restoration (ATCP 50.98) and the practice does not implement a farm performance standard.

** Enter the number of years the practice is cost-shared only if the contract provides for (a) more than one year of cost-sharing for soft practices (contour farming, cover and green manure crop, nutrient management, pest management, residue management, and strip-cropping), (b) land taken out of production for more than one year, or (c) CREP equivalent payments for riparian land taken out of production. For "soft practice" payments, the landowner receives the full contract amount after the practice is certified, and has a contractual obligation to maintain the practice for the number of years cost-shared. For "land out of production" payments under ATCP 50.08(3) (d), the landowner receives the sum of the landowner's annual cost for the period specified in the contract. A landowner's annual cost equals the number of affected acres multiplied by the per-acre weighted average soil rental rate in the county on the date of the cost-share contract. For CREP equivalent payments authorized under ATCP 50.08(4), the landowner receives an amount equal to the amount that would be offered under the CREP program if the affected lands were enrolled in that program. To receive a CREP-equivalent payment, a landowner must keep riparian land out of production for 15 years, or in perpetuity, and must agree to contract terms similar to those imposed by the CREP program. Insert "p" if the land is taken out of production in perpetuity. Cost-share practices must be operated and maintained in accordance with O&M plans and other requirements that may apply

*** May exceed 70 percent only if the farm landowner qualifies for economic hardship.

Landowner Initials	Date	Spouse Initials	Date	Grantee Recipient Initials	Date	County Rep. Initials	Date
<i>Derrick Warner</i>	12-13-14						

COST-SHARE CONTRACT NO.: 10-23



SOIL AND WATER RESOURCE MANAGEMENT GRANT PROGRAM Sec. 92.14, Wis. Stats

COST-SHARE CONTRACT

(DATCP approval required for cost-share amounts over \$50,000)

This contract is made and entered into by and between Richland County Land Conservation Committee, and landowner(s) Dennis A & Margie K Dosch and grant recipient(s).... This contract is complete and valid as of the date signed by the county representative.

In consideration of the terms and conditions herein, the parties agree to this contract as set forth in the following Sections 1, 2, and 3, and any addenda that are annexed and made a part hereof.

NOTE 1: It is not necessary to notarize signatures unless this contract will be recorded. If there are additional landowners or any grant recipients, check here [] and attach Exhibit A1. NOTE 2: Only properly authorized person(s) can sign in a representative capacity and must sign in such capacity if the landowner is a corporation, trust, estate, partnership, limited partnership, or limited liability company.

Recording Area
Agency Name & Return Address
Parcel Identification Number

Dennis A Wood 12-15-23
LANDOWNER/REPRESENTATIVE DATE

Margie K Dosch 12-15-23
LANDOWNER/REPRESENTATIVE DATE

PRINT OR TYPE NAME: _____

PRINT OR TYPE NAME: _____

Notary Public section for Dennis A Wood, State of Wisconsin, Notary Public, State of Wisconsin, My commission expires (is permanent).

Notary Public section for Margie K Dosch, State of Wisconsin, Notary Public, State of Wisconsin, My commission expires (is permanent).

SIGNATURE OF COUNTY REPRESENTATIVE DATE
PRINT OR TYPE NAME: CATHY COOPER

Notary Public section for Cathy Cooper, State of Wisconsin, Notary Public, State of Wisconsin, My commission expires (is permanent).

This document was drafted by the Wisconsin Department of Agriculture, Trade and Consumer Protection.

Personal information you provide may be used for purposes other than that for which it was originally collected (Sec. 15.04(1) (m), Wis. Stats.)

COST-SHARE CONTRACT NO.:
10-23

SECTION 1A. COUNTY INFORMATION	PAGE 2 of 5
---------------------------------------	--------------------

NAME OF COUNTY AGENCY Richland County Land Conservation Department	TELEPHONE NUMBER 608-647-2100
--	---

ADDRESS 181 West Seminary Street	CITY, STATE, ZIP CODE Richland Center WI 53581
--	--

NAME OF AUTHORIZED REPRESENTATIVE
Cathy cooper

SECTION 1B. LANDOWNER and GRANT RECIPIENT INFORMATION

TOTAL DATCP COST-SHARE AMOUNT (refer to page 5) \$11088.00	NON-DATCP FUNDING BY SOURCE (refer to page 5) <input type="checkbox"/> County \$ <input type="checkbox"/> Other State Agency \$ <input type="checkbox"/> Federal \$ <input type="checkbox"/> Non-Profit or Other \$
--	--

NAME OF LANDOWNER (Check the description that best applies: Individual (Note: Spouse must be included) Corporation Limited Liability Company Trust, Estate or Partnership Local Unit of Government)
Dennis A & Margie K Dosch

ADDRESS
18650 Shenell Dr

CITY, STATE, ZIP CODE Richland Center WI 53581	TELEPHONE NUMBER 608-538-3363
--	---

LOCATION OF COST-SHARED PRACTICE(S) (Locate by providing parcel numbers(s) or coordinates below or attach required information as Exhibit B)
 Parcel Identification Number(s): 028-1411-1000
 Latitude and longitude (degrees and minutes):
 43.437 ° ' N 90.572 ° ' W
 Note: If this document will be recorded, attach a legal description of the location of the cost-shared practice(s) that meets the requirements of ss. 706.05(2m)(a) and 66.0217(1)(c), Wis. Stats.

NAME OF GRANT RECIPIENT, if different than above. NOTE: SPOUSE MUST BE INCLUDED

ADDRESS

CITY, STATE, ZIP CODE	TELEPHONE NUMBER
------------------------------	-------------------------

INSTALLATION PERIOD

Each practice must be installed, and all costs associated with the practice must be incurred, by December 31st of the cost-share contract year, or December 31st of the year of an approved extension. This contract may provide cost-sharing for more than one year for the following items as long as the parties record the number of years of cost-sharing in the appropriate column in Section 3:

- To install and maintain contour farming, cover and green manure crop, nutrient management, pest management, residue management, and strip-cropping (up to 4 years).
- For land taken out of production for 10 years or other period specified in Section 3.
- For riparian land taken out of production for 15 years or in perpetuity as specified in Section 3.

Disclosure of non-DATCP funding: By signing this contract, the landowner or grant recipient agrees to disclose all information related to any non-DATCP funding that has been or will be obtained to pay for practices described in this contract, and to authorize the county and DATCP to access files related to this funding, including release of county and federal files in accordance with the provisions of 16 U.S.C. 3844(b) (2) (D) (i).

Appeal Rights: The landowner or grant recipient may appeal to the county, in writing, any decision of the county land conservation department regarding this grant. The county will determine if the grantee is eligible for a hearing under Chapter 68, Wis. Stats.

Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Reps. Initials	Date
DA.D.	12-15-23	MKD	12-15-23						

ADDENDA MAY BE ATTACHED TO THIS DOCUMENT TO RECORD SPECIAL CONDITIONS

A. The landowner/grant recipient agrees:

1. To install and maintain cost-shared practice(s) listed in Section 3, consistent with the plans and specifications referenced in Section 3, during periods identified in Section 3.
2. To make all payments for which the landowner/grant recipient (hereinafter referred to as "landowner") is obligated under this contract, as specified in Section 3. Landowners are responsible for all payments for state or local administrative permit fees.
3. To provide the county with evidence of payment, as applicable, for services, supplies, and practices performed or installed pursuant to this contract. Proof of payment may be in the form of a statement or invoice, or receipts or cancelled checks with the related vendor contract. For services provided by the landowner, the landowner shall submit a detailed invoice or cost-estimate for those services.
4. To maintain the cost-shared practice for at least 10 years from the date of installation, except for these "soft" practices: contour farming, cover and green manure crop, nutrient management, pest management, residue management, and strip-cropping. Soft practices must be maintained for each year cost-share funds are provided, as specified in Section 3. Extended maintenance periods apply if land is taken out of production for more than 10 years, as specified in Section 3.
5. To operate and maintain each cost-shared practice for the required maintenance period following the certification of installation or replace it with an equally effective practice. To refrain, during the maintenance period, from actions that may reduce a practice's effectiveness, or result in water quality problems. The landowner agrees to follow an operation and maintenance (O&M) plan or other maintenance requirements including those in ATCP 50.62, Wis. Admin. Code. All nutrient management plans must comply with s. ATCP 50.04(3), Wis. Admin. Code.
6. To repay cost-share funds immediately, upon demand by the county, if the landowner fails to operate and maintain the cost-shared practice according to the contract. Repayment of grant funds shall not be required if a practice(s) is rendered ineffective during the required maintenance period due to circumstances beyond the control of the landowner.
7. To the recording of this contract, including the legal description of the subject property, with the deed to the subject property, if cost-sharing exceeds \$14,000 unless this contract cost-shares only practices listed in s. ATCP 50.08 (5) (b). This contract shall be recorded before the county makes any cost-share payment to the landowner. Upon recording, this contract constitutes a covenant running with the land described in Section 1B, and is binding on subsequent owners, heirs, executors, administrators, successors, trustees, and assigns, and users of the land for the period set forth in Section 3.
8. To comply with (i) the performance standards, prohibitions, conservation practices and technical standards under s. 281.16, Stats., (ii) plans approved under ss. 92.14, 92.15 (1985 Stats.), 92.10 and 281.65, Stats., and (iii) the practices necessary to meet the requirements of this contract, and to continue such compliance after the term of this contract, without further cost-sharing, if the landowner has received cost-sharing for compliance at least equal to the cost-sharing required under s. ATCP 50.08, Wis. Admin. Code. There is no requirement for continuing compliance for land that is taken out of production unless cost-sharing is provided.
9. To acknowledge receipt of a notice provided by the county explaining continuing compliance requirements arising out of the installation of specific cost-shared practices. (Initial here D.A.D., M.R.D. 12/15/23)
10. Not to discriminate against contractors because of age, race, religion, color, handicap, gender, physical condition, developmental disability, or national origin, in the performance of responsibilities under this contract.
11. To make any changes to this contract, including changes in project components and costs, according to the procedures set forth in Section 2.C.3.
12. To the county's right to stop work, or withhold cost-share grant funds, if it is found that the landowner, grant recipient, or construction contractor in their employ has violated ch. 92, Wis. Stats., ch. ATCP 50, Wis. Admin. Code, or has breached this contract.

Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Reps. Initials	Date
D.A.D.	12-15-23	M.R.D.	12-15-23						

B. The county agency agrees:

1. To enter this cost-share contract only after the Land Conservation Committee has authorized the cost-sharing of this project.
2. To provide technical assistance for the design, construction, and installation of cost-shared practice(s) according to applicable standards in ch. ATCP 50, Wis. Admin. Code. The county agrees to provide written notice, when applicable, to inform each landowner and grant recipient of the full ramifications of a cost-share contract, including future compliance obligations. The county further agrees to ensure that cost-shared practices are maintained as required in II. A. 4 by securing O&M plans and performing site checks as needed.
3. To use the most cost-effective methods to address the water quality concerns of this project, and apply cost containment procedures, consistent with ch. ATCP 50, Wis. Admin. Code, when estimating and paying for cost-shared practice(s).
4. To provide cost-share funds to the landowner, in the amounts specified in Section 3 and any amendments, upon proof that (i) the landowner has made all payments for which the landowner is responsible under the contract, (ii) the practice(s) are designed and installed according to standards in ch. ATCP 50, Wis. Admin. Code and this contract, including compliance with applicable construction site erosion control standards, and (iii) nutrient management plans comply with s. ATCP 50.04(3) Wis. Admin. Code. The county may make payments to third parties as provided in s. ATCP 50.40(13), Wis. Admin. Code.
5. To collect and retain all contract-related documents regarding operation and maintenance, proof of certification of design and installation, change orders, receipts and payments, and other referenced materials for a minimum of three years after making the last cost-share payment to the landowner, or for the duration of the maintenance period of this contract, whichever is longer. Records may be retained longer to demonstrate that a landowner meets the cost-sharing exemption under s. ATCP 50.08(5), Wis. Admin Code. Payment records from the landowner and county must provide proof of payment in full for all cost-shared practices installed. Copies of records shall be made available to DATCP upon request.
6. To record this contract, including the legal description of the subject property, with the deed to the subject property, as required under Section 2.A.7. Contracts may be recorded if not required under Section 2.A.7.
7. To coordinate eligibility for DATCP cost-share funding, and to follow required reimbursement procedures to facilitate timely cost-share payment(s) to the landowner, including the submission of certification forms to DATCP documenting that cost-shared practice(s) have been properly installed in accordance with this contract and paid for.

C. General conditions of the contract

1. State cost-share reimbursement amounts in Section 3 are contingent on receiving DATCP funding. The county may cancel this contract, in whole or in part, due to non-availability of DATCP funds. A county is responsible for contract grant amounts when the county makes cost-share commitments beyond the amount of its DATCP annual allocation or the county fails to obtain DATCP approval required under 2.C.2.
2. Written approval from DATCP shall be obtained before this contract is executed or amended if the DATCP cost-share amount exceeds \$50,000, and such approval shall be attached to, and made part of, this contract.
3. This contract may be amended, by mutual written agreement of the parties, during the installation or maintenance periods, if the proposed changes will provide equal or greater control of water pollution. For any changes in practice components or costs, the county will determine eligibility and whether to approve such changes. Counties must use a "Cost-Share Contract Change Order" form (ARM-LR-166) for changes prior to or during the installation and maintenance periods. Except as otherwise provided in the "Change Order" form, any completed "Change Order" form must be attached to, and made part of, this contract. Changes to this contract that increase the DATCP cost-share amount over \$14,000 or \$50,000 are subject to requirements in Sections 2.A.7., regarding recording and 2.C.2., regarding DATCP approval, respectively.
4. This contract is void if, prior to installation, the county determines that due to a material change in circumstances the proposed practices will not provide cost-effective water quality benefits.

Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Reps. Initials	Date
DA.D.	12-15-23	MKD	12-15-23						

SECTION 3. PRACTICES, COST, COST-SHARE AMOUNTS, AND INSTALLATION SCHEDULE

The parties agree to the following related to the conservation practices, technical design and specifications, eligible costs, cost-share rates and amounts, and rate set forth below.

Name of Person Preparing Technical Design: Derrick Warner Representing: (COUNTY OR PRIVATE ENGINEERING FIRM) Richland Co LCD	Technical Standards Used in the Design: (LIST NAME AND DATE OF NRCS, DNR OR OTHER STANDARDS EMPLOYED IN THE DESIGN) 580-Streambank Protection		USE OF THE 3 BOXES BELOW IS OPTIONAL	
	REPRESENTING: Richland Co LCD		DATE OF APPROVAL:	
AMOUNT OF COST-SHARE CONTRACT APPROVED: \$				

* Cost-Shared Item Description ss. ATCP 50.62 to 50.98, 50.40 (15) & (18), & 50.08 (3) and (4)	Yrs of CS**	Quantity (Use Standard Units)	Unit Cost or Flat Rate \$	Estimated Total Cost \$	COST-SHARE RATE			ESTIMATED COST-SHARE AMOUNTS		
					State %***	Grantee %	County/other %	DATECP \$	Grantee \$	County/other \$
<input checked="" type="checkbox"/> ATCP 50.88	1	No. 1		\$15,840	70	30		\$11,088	\$4752	
				TOTALS				\$11,088	\$4752	

* Must check if the 50% maximum rate applies based on the installation of a practice after January 1, 2014 under one of these two conditions:

- The practice is installed on land owned by a local governments
- Cost-sharing is provided for access roads (ATCP 50.65), roof runoff system (ATCP 50.85), stream bank or shoreline protection (ATCP 50.88), stream crossing (s. ATCP 50.885), or wetland development or restoration (ATCP 50.98) and the practice does not implement a farm performance standard.

** Enter the number of years the practice is cost-shared only if the contract provides for (a) more than one year of cost-sharing for soft practices (contour farming, cover and green manure crop, nutrient management, pest management, residue management, and strip-cropping), (b) land taken out of production for more than one year, or (c) CREP equivalent payments for riparian land taken out of production. For "soft practice" payments, the landowner receives the full contract amount after the practice is certified, and has a contractual obligation to maintain the practice for the number of years cost-shared. For "land out of production" payments under ATCP 50.08(3) (d), the landowner receives the sum of the landowner's annual cost for the period specified in the contract. A landowner's annual cost equals the number of affected acres multiplied by the per-acre weighted average soil rental rate in the county on the date of the cost-share contract. For CREP equivalent payments authorized under ATCP 50.08(4), the landowner receives an amount equal to the amount that would be offered under the CREP program if the affected lands were enrolled in that program. To receive a CREP-equivalent payment, a landowner must keep riparian land out of production for 15 years, or in perpetuity, and must agree to contract terms similar to those imposed by the CREP program. Insert "P" if the land is taken out of production in perpetuity. Cost-share practices must be operated and maintained in accordance with O&M plans and other requirements that may apply

*** May exceed 70 percent only if the farm landowner qualifies for economic hardship.

Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Rep. Initials	Date
D.A.D.	12-15-23	MKD	12-15-23						



Wisconsin Dept. of Agriculture, Trade & Consumer Protection
 Agricultural Resource Management Division
 2811 Agriculture Drive, PO Box 8911
 Madison WI 53708-8911
 Phone: (608) 224-4648 or (608) 224-4610

Soil and Water Resource Management Program

DATCP Received: [Redacted]

Richland County's Request To Extend Cost-Share Contracts From 2023 To 2024

Select Fund Type (BOND, SEG)	Cost-Share Contract Number	Cost-Share Contract Landowner Name	Select Extension Reason* (A,B,C)	Amount of BOND Extension Request	Amount of SEG Extension Request	For DATCP use only
BOND	7-23	Randy Manning	A=Weather	\$9,987.00	\$0.00	
BOND	9-23	Gary Olson	B=Contractor	\$3,579.00	\$0.00	
BOND	10-23	Dennis Dosch	B=Contractor	\$11,088.	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
BOND			A=Weather	\$0.00	\$0.00	
Totals				\$24,654.00	\$ 0.00	

*Indicate a justification for each project extension requested: A = Unfavorable weather conditions; B=Unavailability of contractors; C = Extenuating circumstances (describe circumstances in email that justify request)

By electronically signing and submitting this form, the county through its authorized representative, certifies that the Land Conservation Committee has authorized this request to extend the listed cost-share projects for the dollar amounts specified above.

Type Your Name to Electronically Sign: Cathy Cooper **Date:** 12/19/2023

E-mail your signed Extension Form and cost-share contracts listed on this form, with any other necessary documents, by **December 31st** of the year in which the cost-share contracts were signed to: datcpswrn@wisconsin.gov