

Richland County

HHS & Veterans Standing Committee

March 8, 2024

NOTICE OF MEETING

Please be advised that the Richland County Health and Human Services & Veterans Standing Committee will convene at **9:30 a.m., Thursday, March 14, 2024** in the Richland County Board Room of the Courthouse at 181 W. Seminary Street, Richland Center, WI and via videoconference and teleconference using the following information:

WebEx access and meeting documents can be found at:

<https://administrator.co.richland.wi.us/minutes/hhs-and-veterans/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email), or HHS & Veterans Standing Committee Chair Ingrid Glasbrenner at 608-604-5086 or ingrid.glasbrenner@co.richland.wi.us (email).

Agenda:

1. Call to Order
2. Pledge of Allegiance
3. Proof of Notification
4. Approve Agenda
5. Approve Previous Meeting Minutes
6. Public Comment

VETERANS SERVICE OFFICE

Consent Items:

7. 2023 VSO Budget Summary

Administrative Report:

8. Veterans Services Officer, Karen Knock

HEALTH & HUMAN SERVICES

Consent Items:

9. HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000)
10. 2023 HHS Budget Summary & Richland County Placement Report
11. 2024 HHS Contract Monitoring Report

Action Items:

12. Approve HHS Contracts, Agreements, and Amendments
13. Approve New Commission on Aging & Disability Board Members

Administrative Report:

14. Director, Tricia Clements
15. Review Staff Survey Results
16. Recognition of Committee Members

Closing:

17. Future agenda items
18. Adjournment

BOH : *Board of Health Agenda Item: Per the Richland County Board Body Structure, the two citizen-veteran members are non-voting members for items specific to the Board of Health.*

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Finance and Personnel Committee.

CC: Committee Members
WRCO Broadcasting

DHS Southern Regional Office –Larissa Tomczak
DCF Southern Regional Office –Wendean Marsh

County Clerk
County Administrator

Richland County

HHS & Veterans Standing Committee

Richland Observer
Valley Sentinel
Wisconsin Public Radio

DPH Southern Regional Office – Joseph Larson
Greater WI Agency on Aging Resources, Inc.
Dr. Neil Bard

Courthouse Bulletin Board
Department Heads
County Board Supervisors

Richland County

HHS & Veterans Standing Committee

February 8, 2024

The Richland County Health and Human Services & Veterans Committee convened on Thursday, February 8, 2024 in the County Board room at 181 W. Seminary Street, in person, via videoconference, and teleconference.

Committee members present included, Ingrid Glasbrenner, Kerry Severson, Tim Gottschall, Ken Rynes, Lee Van Landuyt, Francis Braithwaite and Cindy Chicker. Sherry Hillesheim attended by WebEx.

Committee Members Absent: Ken Rynes and Dr. Jerel Berres.

Department heads, staff, and public present were Linda Gentes, Tricia Clements, Stephanie Ronnfeldt, Candace Pesch, Meghan Rohn, and Jaymie Bruckner. Roxanne Klubertanz-Gerber, Brandi Christianson, Brittney Wirtz, Briana Turk, and Sharon Pasold attended by WebEx.

Agenda:

1. **Call to order:** Committee Chair Ingrid Glasbrenner called the meeting to order at 9:30 a.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Stephanie Ronnfeldt.
3. **Proof of notification:** Committee Chair Ingrid Glasbrenner verified that the meeting had been properly posted.
4. **Approve Agenda:** Motion by Tim Gottschall, seconded by Francis Braithwaite to approve the agenda and proper posting. Motion Carried.
5. **Approve Previous Meeting Minutes:** Ingrid Glasbrenner declared the minutes of the January 11, 2024 Health & Human Services & Veterans Standing Committee meeting minutes approved.
6. **Citizen Comments:** Linda Gentes spoke about the need to advocate at the state level to create formula that can be used to calculate how much counties should be responsible to pay for placements for children and adults placed in institutional settings. Suggested talking points were distributed and people were encouraged to contact their state representatives.

Veterans Service Office

Consent Items:

7. **2023 VSO Budget Summary:** Karen Knock was not present.

Administrative Report:

8. **Veterans Services Officer, Karen Knock:** Karen Knock was not present.
Health & Human Services

Consent Items

9. **HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000):** The Health and Human Services Expenditure Report was made available for review. Stephanie Ronnfeldt noted that at this early point in the year there is still a lot of overlap with 2023 and 2024.
10. **2023 HHS Budget Summary & Richland County Placement Report:** The Health and Human Services Budget Summary and Richland County Placement Report were made available to the committee. Stephanie Ronnfeldt explained that 2023 still not finalized because there are still some expenditures coming in as well as anticipated revenue. Overall the agency will end up slightly over budget for placements, however the core budget balance looks healthy and no changes are expected. Tricia Clements explained that efforts being made to monitor placement costs, including regular meetings and communication with the jail. There is also a chance

Richland County

HHS & Veterans Standing Committee

that Medicaid may start covering portions of these placements. While this is not finalized or confirmed there is excitement around the possibility.

11. 2022 HHS Contract Monitoring Report: The Health and Human Services Contract Monitoring Report was made available in the committee folder for review.

12. Behavioral Health Unit Structure Changes: Due to the large number of programs and grants overseen by the Behavioral Health Services Unit, running the unit efficiently with one person has become challenging. To assist the unit manager with all day-to-day activities it is being recommended that the Children's Long-Term Support and Birth to Three Supervisor position be changed to the Behavioral Health Services Supervisor. The Supervisor would be the first point of contact for staff questions, and would take the lead on the Comprehensive Community Services program. This would allow more time for the unit manager to work on grant reporting, program compliance, increasing revenue, and overseeing current placements.

Due to the Children's Long Term Support & Birth to Three Supervisor currently carrying a caseload, the authorized service facilitator position would also need to be filled. Since the Comprehensive Community Services Program is fully funded, there would be no additional cost to the county.

Action Items:

13. Approve Amended HHS contracts, Agreements, and Amendments:

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 AMENDED HHS CONTRACT/AGREEMENT/MOU APPROVALS (2-8-2024)		
HANSEN ASSESSMENT AND EDUCATIONAL SERVICES	Due to an increased need to provide supervision and education to the staff in the Child & Youth Services Unit. (Viroqua)	<i>Original Contract Amount:</i> \$16,000 To a total amount not to exceed \$21,000

Motion by Kerry Severson, seconded by Cindy Chicker to approve the amended contracts. Motion carried.

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2024 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (2-8-2024)		
HIDDEN SPRINGS CLINIC	To provide therapeutic contract between child and parent for family being services by the Child and Youth Services Unit. (Westby)	For a total amount not to exceed \$9,500

Motion by Lee Van Landuyt, seconded by Kerry Severson to approve the new 2024 contracts. Motion carried.

14. Approve Appointment of Jeremy Walsh to the Transportation Coordinating Committee Member: Roxanne Klubertanz-Gerber explained that the Transportation Coordinating Committee has approved Jeremy Walsh to replace Cole Pyfferoen on the committee, representing Transportation Providers – Propriety – PVM. Motion by Tim Gottschall, seconded by Cindy Chicker to approve Jeremy Walsh to the Transportation Coordinating Committee and forward the recommendation on to the County Administrator for review and submission to the County Board for approval.

15. Approve CCS Coordinating Committee Membership List: The new membership list for the Comprehensive Community Services Coordinating Committee was provided for review and should be forwarded on to the County Administrator for review and submission to the County Board for approval. It was noted the only change is the addition of Jessica Brown. Motion by Tim Gottschall, seconded by Lee Van Landuyt to approve the new

Richland County

HHS & Veterans Standing Committee

membership list for the Comprehensive Community Services Coordinating Committee and it be forwarded on to the County Administrator for review and submission to the County Board for approval. Motion carried.

Administrative Report:

16. Public Health 140 Review: Brandie Anderson discussed the requirement for all Public Health Departments in Wisconsin to complete a DHS 140 review every 5 years. Brandie Anderson outlined the review process, some possible discussion questions, and what the unit is doing to prepare for the review. The review for Richland County will occur on March 7, 2024 at 1:00pm. It was request a follow up report be provided once the review is completed. Board members are also welcome to attend the review and those interested should let Tricia Clements know.

17. Director, Tricia Clements: Tricia Clements provided highlights and program updates for each unit of the agency including staffing updates, trainings, events, and new and ongoing initiatives. A written handout was provided in the folder for committee members to review. Tricia Clements highlighted several items from the report.

Closing:

18. Future Agenda Items:

19. Adjournment: The next meeting is scheduled for March 14, 2024, at 9:30 a.m. in the Richland County Boardroom and via WebEx. Motion by Cindy Chicker, seconded by Lee Van Landuyt to adjourn the meeting. Motion carried.

Respectfully Submitted,
Meghan Rohn
Confidential Administrative Secretary

Disbursement History Report

CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM PROJECT	INVOICE PO#	SOURCE/JE/ID F 9 BX M BANK FUND & ACCOUNT	LINE	ACCOUNT NAME
36897	02/20/24	1575	TECH COM, INC 02/20 597600	36.50		597600	D-022024-332 -	00016 WF52 10.5550.0000.5225	TELEPHONE

Disbursement History Report

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CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM PROJECT	INVOICE	PO#	SOURCE/JE/ID F 9 BX M BANK FUND & ACCOUNT	LINE	ACCOUNT NAME
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REPORT TOTALS:				36.50						
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RECORDS PRINTED - 000001

Expenditure Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH FEB 29, 2024

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
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10 GENERAL FUND						
5550 VETERAN SERVICE						
0000 PROJECT						
5111 SALARIES - REGULAR	46,739.02	0.00	1,973.30	1,973.30	44,765.72	4
5112 SALARIES - PART-TIME	21,391.59	0.00	1,464.38	1,464.38	19,927.21	6
5113 SALARIES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0
5150 SECTION 125 PLAN-CO SHARE	0.00	0.00	0.00	0.00	0.00	0
5151 FICA - COUNTY SHARE	5,212.00	0.00	262.97	262.97	4,949.03	5
5152 RETIREMENT - COUNTY SHARE	4,701.01	0.00	136.16	136.16	4,564.85	2
5153 DENTAL INSURANCE-CO SHARE	0.00	0.00	0.00	0.00	0.00	0
5154 HEALTH INSURANCE - COUNTY SH	0.00	0.00	0.00	0.00	0.00	0
5155 LIFE INSURANCE - COUNTY SHAR	7.49	0.00	0.00	0.00	7.49	0
5161 HEALTH INS REIMBURSEMENT DED	0.00	0.00	0.00	0.00	0.00	0
5212 VET SVC ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00	0
5214 COMPUTER SOFTWARE SUPPORT	500.00	0.00	0.00	0.00	500.00	0
5225 TELEPHONE	660.00	0.00	36.50	72.88	587.12	11 -
5311 POSTAGE AND ENVELOPES	75.00	0.00	4.03	4.03	70.97	5
5319 OFFICE SUPPLIES	600.00	0.00	0.00	0.00	600.00	0
5324 DUES	750.00	0.00	0.00	0.00	750.00	0
5326 ADVERTISING	600.00	0.00	0.00	0.00	600.00	0
5334 REGISTRATION	400.00	0.00	0.00	0.00	400.00	0
5335 MEALS	100.00	0.00	0.00	0.00	100.00	0
5336 LODGING	800.00	0.00	0.00	0.00	800.00	0
5339 MILEAGE	300.00	0.00	0.00	0.00	300.00	0
5341 TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0
5819 NEW EQUIPMENT	250.00	0.00	0.00	0.00	250.00	0
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0
5970 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0
5972 VETERANS OUTREACH	0.00	0.00	0.00	0.00	0.00	0
5999 BILLS-NO-LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	83,086.11	0.00	3,877.34	3,913.72	79,172.39	4
TOTAL: VETERAN SERVICE	83,086.11	0.00	3,877.34	3,913.72	79,172.39	4
TOTAL: GENERAL FUND	83,086.11	0.00	3,877.34	3,913.72	79,172.39	4

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING	
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT
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10	GENERAL FUND						
5551	SOLDIERS AND SAILORS FUND						
0000	PROJECT						
5141	PER DIEM - COMMISSION	0.00	0.00	0.00	0.00	0.00	0
5151	FICA - COUNTY SHARE	69.00	0.00	0.00	0.00	69.00	0
5328	FLAGS	1,200.00	0.00	0.00	0.00	1,200.00	0
5331	FLAG HOLDERS	1,300.00	0.00	0.00	0.00	1,300.00	0
5339	MILEAGE - COMMISSION	300.00	0.00	0.00	0.00	300.00	0
5719	AID	3,000.00	0.00	0.00	0.00	3,000.00	0
5999	BILLS-NO LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT		5,869.00	0.00	0.00	0.00	5,869.00	0
TOTAL: SOLDIERS AND SAILORS FUND		5,869.00	0.00	0.00	0.00	5,869.00	0
TOTAL: GENERAL FUND		5,869.00	0.00	0.00	0.00	5,869.00	0

**RICHLAND COUNTY HEALTH AND HUMAN SERVICES
VOUCHERS – March 14, 2024**

Unit	Number of Vouchers	Amount
Richland County Health and Human Services 2024 Expense Reports	11	\$ 10,349.17
Richland County Health and Human Services 2023 Admin Vouchers	1	\$ 5,670.50
Richland County Health and Human Services 2024 Admin Vouchers	20	\$ 7,406.69
Richland County Health and Human Services 2024 Prepaid Vouchers	9	\$ 25,414.79
TOTAL	41	\$ 48,841.15

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Disbursement Edit Listing

GL302L-V

DATA-JE-ID....	LINE#	BANK FUND.& ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARI
TRAN-DATE. INVOICE.....		FORMULA.....	TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR	NAME.....	PAYM		
	CNTY	ALTER VENDOR	ALTER NAME.....			
D-03142024-396	1	WF52 63.5563.0000.5339	MILEAGE			
		-	HHS FEB MILEAGE		1,210.69	
			001059 BRENNUM/RUTH			
			001059 VENDOR TOTAL		1,210.69	
D-03142024-396	2	WF52 63.5563.0000.5339	MILEAGE			
		-	HHS FEB MILEAGE		1,377.52	
			006368 BUTTERIS/WILLIAM OLE			
			006368 VENDOR TOTAL		1,377.52	
D-03142024-396	3	WF52 63.5563.0000.5339	MILEAGE			
		-	HHS FEB MILEAGE		448.90	
			004599 HILL/JANICE			
			004599 VENDOR TOTAL		448.90	
D-03142024-396	4	WF52 63.5563.0000.5339	MILEAGE			
		-	HHS FEB MILEAGE		580.22	
			001930 HUBBARD/JANICE J			
			001930 VENDOR TOTAL		580.22	
D-03142024-396	5	WF52 63.5563.0000.5339	MILEAGE			
		-	HHS FEB MILEAGE		1,290.42	
			001038 JONES/SHARON			
			001038 VENDOR TOTAL		1,290.42	
D-03142024-396	6	WF52 63.5563.0000.5339	MILEAGE			
		-	HHS FEB MILEAGE		1,498.12	
			006338 MALY/CINDY L			
D-03142024-396	7	WF52 63.5563.0000.5335	MEALS			
		-	HHS FEB MEALS		11.07	
			006338 MALY/CINDY L			
			006338 VENDOR TOTAL		1,509.19	
D-03142024-396	8	WF52 63.5563.0000.5339	MILEAGE			
		-	HHS FEB MILEAGE		782.56	
			004546 MCCARTHY/DONALD			
			004546 VENDOR TOTAL		782.56	
D-03142024-396	9	WF52 63.5563.0000.5339	MILEAGE			
		-	HHS FEB MILEAGE		1,027.11	
			004449 MCKITTRICK/SANDRA			
			004449 VENDOR TOTAL		1,027.11	
D-03142024-396	10	WF52 63.5563.0000.5339	MILEAGE			
		-	HHS FEB MILEAGE		1,106.84	
			006110 MORAN/PAMELA			
			006110 VENDOR TOTAL		1,106.84	

MILEAGE EXPENSE

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Disbursement Edit Listing

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DATA-JE-ID....	LINE#	BANK FUND.&ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE. INVOICE.....		FORMULA.....	TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR	NAME.....	PAYM		
		CNTY	ALTER VENDOR	ALTER NAME.....		
D-03142024-396	11	WF52 63.5563.0000.5339	MILEAGE			
		-	HHS FEB MILEAGE		174.20	
		002512	OLSON/VICKI L			
			002512 VENDOR TOTAL		174.20	
D-03142024-396	12	WF52 63.5563.0000.5339	MILEAGE			
		-	HHS FEB MILEAGE		841.52	
		002000	RICHTER/ARNOLD JOSEPH			
			002000 VENDOR TOTAL		841.52	
			WF52 BANK TOTAL		10,349.17	

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Disbursement Edit Listing

GL302L-V

DATA-JE-ID....	LINE#	BANK	FUND.&ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE. INVOICE.....			FORMULA.....	TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO	VENDOR	NAME.....	PAYM		
		CNTY	ALTER	VENDOR	ALTER	NAME.....	
D-03142024-402	1	WF52	56.5511.0000.5214	COMPUTER PROGRAM SUPPORT			
		INV11907506		@FY@ HHS ACCT #RC192		4,577.53	
			N 01	002666 MARCO HOLDINGS LLC			
D-03142024-402	2	WF52	42.5143.0000.5815	COMPUTER SOFTWARE			
		INV11907506		@FY@ ACCT #RC192 11/30		1,092.97	
			N 01	002666 MARCO HOLDINGS LLC			
				002666 VENDOR TOTAL		5,670.50	
				WF52 BANK TOTAL		5,670.50	

VOUCHERS 2023

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Disbursement Edit Listing

GL302L-V

DATA-JE-ID....	LINE#	BANK FUND.&ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.				
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR NAME.....	PAYM			
	CNTY	ALTER VENDOR	ALTER NAME.....			
D-03142024-382	3	WF52 56.5511.0000.5240	BUILDING IMPROVEMENTS			
19894			HHS 2/7 INV		83.90	
		-	006347 BAILEY/STEVEN L			
			006347 VENDOR TOTAL		83.90	
D-03142024-382	1	WF52 59.5581.0000.5532	RENT			
MARCH			HHS ROCKBRIDGE RENT		400.00	
		-	006091 BETHLEHEM LUTHERAN CHURC			
			006091 VENDOR TOTAL		400.00	
D-03142024-382	4	WF52 56.5472.0000.5999	BILLS - NO LINE DETAIL			
PK50074			HHS CUST #12083465 2/2		27.49	
		-	001390 CDW LLC DBA-			
D-03142024-382	40	WF52 56.5511.0000.5315	COMPUTER SUPPLIES			
PS05314			HHS CUST #12083465 2/20		15.96	
		-	001390 CDW LLC DBA-			
			001390 VENDOR TOTAL		43.45	
D-03142024-382	2	WF52 59.5588.0000.5532	RENT			
MARCH			HHS RC MEAL SITE RENT		300.00	
		-	000152 CITY OF RICHLAND CENTER			
			000152 VENDOR TOTAL		300.00	
D-03142024-382	5	WF52 59.5588.0000.5356	TRUCK REPAIR & MAINTENANCE			
306750			HHS CUST #6495966 2/9		387.35	
		-	002413 FILLBACK FORD CHRYSLER			
D-03142024-382	34	WF52 63.5563.5310.5352	VAN REPAIRS & MAINTENANCE			
307387			HHS CUST #7942372 3/4		44.27	
		-	002413 FILLBACK FORD CHRYSLER			
			002413 VENDOR TOTAL		431.62	
D-03142024-382	6	WF52 56.5511.0000.5313	PHOTOCOPIES			
IN14558133			HHS CUST #10RC04 2/10		446.20	
		-	000601 GFC LEASING-WI			
			000601 VENDOR TOTAL		446.20	
D-03142024-382	39	WF52 56.5518.0000.5726	PURCHASES (OTHER)			
			HHS CYS MEALS		14.38	
		-	005008 IVES/ERIC			
			005008 VENDOR TOTAL		14.38	
D-03142024-382	7	WF52 56.5511.0000.5356	JANITORIAL			
23956889			HHS CONT #965182 2/1		210.00	
		N 01	002182 JOHNSON CONTROLS FIRE-			
			002182 VENDOR TOTAL		210.00	

VOUCHERS 2024

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Disbursement Edit Listing

GL302L-V

DATA-JE-ID....	LINE#	BANK FUND.&ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE. INVOICE.....		FORMULA.....	TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR NAME.....	PAYM			
	CNTY	ALTER VENDOR	ALTER NAME.....			
D-03142024-382	8	WF52 56.5503.0000.5216	INTERPRETER SERVICES			
11220911			HHS ACCT#9020531051 1/31		1,104.11	
	-	001640	LANGUAGE LINE SERVICES,			
D-03142024-382	9	WF52 56.5401.0000.5216	INTERPRETER SERVICES			
11220911			HHS ACCT#9020531051 1/31		510.21	
	-	001640	LANGUAGE LINE SERVICES,			
D-03142024-382	10	WF52 56.5502.0000.5216	INTERPRETER SERVICES			
11220911			HHS ACCT#9020531051 1/31		80.60	
	-	001640	LANGUAGE LINE SERVICES,			
			001640 VENDOR TOTAL		1,694.92	
D-03142024-382	11	WF52 56.5511.0000.5214	COMPUTER PROGRAM SUPPORT			
INV12232952			HHS ACCT #RC192 2/29		952.60	
	N 01	002666	MARCO HOLDINGS LLC			
			002666 VENDOR TOTAL		952.60	
D-03142024-382	13	WF52 56.5511.0000.5297	REFUSE COLLECTION			
4355278			HHS ACCT #409700 1/31		252.85	
	-	001295	PELLITTERI WASTE SYSTEMS			
D-03142024-382	12	WF52 56.5511.0000.5297	REFUSE COLLECTION			
4434279			HHS ACCT #409700 2/29		250.60	
	-	001295	PELLITTERI WASTE SYSTEMS			
			001295 VENDOR TOTAL		503.45	
D-03142024-382	14	WF52 56.5511.0000.5532	METER RENTAL/EQUIP LEASING			
Q1207596			HHS CUST #00905674 2/17		372.42	
	-	002067	QUADIENT LEASING USA, IN			
			002067 VENDOR TOTAL		372.42	
D-03142024-382	20	WF52 56.5511.0000.5319	OFFICE SUPPLIES			
2273000 CR			HHS ACCT #2771316 2/28		14.01 CR	
	-	000577	STAPLES, INC DBA: QUILL			
D-03142024-382	15	WF52 63.5563.0000.5319	OFFICE SUPPLIES			
36975765			HHS ACCT #2771316 1/31		19.22	
	-	000577	STAPLES, INC DBA: QUILL			
D-03142024-382	16	WF52 56.5472.0000.5319	OFFICE SUPPLIES			
37103644			HHS ACCT #2771316 2/7		4.57	
	-	000577	STAPLES, INC DBA: QUILL			
D-03142024-382	17	WF52 56.5511.0000.5319	OFFICE SUPPLIES			
37249616			HHS ACCT #2771316 2/15		35.60	
	-	000577	STAPLES, INC DBA: QUILL			

ACS FINANCIAL SYSTEM
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Disbursement Edit Listing

GL302L-1

DATA-JE-ID....	LINE#	BANK	FUND.&ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARI
TRAN-DATE. INVOICE.....			FORMULA.....	TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#.	PROJECT.....		1099-INFO VENDOR	NAME.....	PAYM		
			CNTY ALTER VENDOR	ALTER NAME.....			
D-03142024-382	18	WF52	56.5511.0000.5319	OFFICE SUPPLIES			
	37261648			HHS ACCT #2771316 2/16		4.22	
			-	000577 STAPLES, INC DBA: QUILL			
D-03142024-382	19	WF52	56.5511.0000.5319	OFFICE SUPPLIES			
	37273182			HHS ACCT #2771316 2/16		14.01	
			-	000577 STAPLES, INC DBA: QUILL			
				000577 VENDOR TOTAL		63.61	
D-03142024-382	22	WF52	63.5566.0000.5326	ADVERTISING			
	REF #432865			HHS ADV #2071 1/31		106.53	
			-	000669 MORRIS NEWSPAPER CORP OF			
D-03142024-382	23	WF52	56.5502.0000.5326	ADVERTISING			
	REF #432866			HHS ADV #2071 1/31		201.60	
			-	000669 MORRIS NEWSPAPER CORP OF			
D-03142024-382	24	WF52	56.5502.0000.5326	ADVERTISING			
	REF #432867			HHS ADV #2071 1/31		201.60	
			-	000669 MORRIS NEWSPAPER CORP OF			
D-03142024-382	25	WF52	63.5566.0000.5326	ADVERTISING			
	REF #432894			HHS ADV #5787 1/31		188.70	
			-	000669 MORRIS NEWSPAPER CORP OF			
D-03142024-382	26	WF52	63.5566.0000.5326	ADVERTISING			
	REF #432894			HHS ADV #5787 1/31		171.60	
			-	000669 MORRIS NEWSPAPER CORP OF			
D-03142024-382	21	WF52	56.5407.0000.5999	BILLS - NO LINE DETAIL			
	REF #432927			HHS ADV #1895 1/31		146.53	
			-	000669 MORRIS NEWSPAPER CORP OF			
				000669 VENDOR TOTAL		1,016.56	
D-03142024-382	27	WF52	53.5529.0000.5999	BILLS - NO LINE DETAIL			
	REF #380268			HHS ADV #22262 2/2024		152.00	
			-	000648 WOODWARD COMMUNICATIONS			
D-03142024-382	32	WF52	53.5507.0000.5319	OFFICE SUPPLIES			
	380218			HHS ADV #21095 2/29		76.66	
			-	000648 WOODWARD COMMUNICATIONS			
D-03142024-382	33	WF52	56.5404.0000.5312	BOOKS AND FORMS			
	380219			HHS ADV #21095 2/29		76.66	
			-	000648 WOODWARD COMMUNICATIONS			
				000648 VENDOR TOTAL		305.32	

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Disbursement Edit Listing

GL302L-

DATA-JE-ID....	LINE#	BANK	FUND.&ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WAR
TRAN-DATE. INVOICE.....			FORMULA.....	TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#.	PROJECT.....		1099-INFO	VENDOR NAME.....	PAYM		
		CNTY	ALTER	VENDOR	ALTER NAME.....		
D-03142024-382	37	WF52	59.5583.0000.5970	CONTRACT SERVICES			
				HHS CAZENOVIA MEAL SITE		100.00	CR
			-	000751 ST ANTHONYS SCHOOL			
D-03142024-382	36	WF52	59.5583.0000.5970	CONTRACT SERVICES			
				HHS CAZENOVIA MEAL SITE		100.00	CR
			-	000751 ST ANTHONYS SCHOOL			
D-03142024-382	28	WF52	59.5583.0000.5970	CONTRACT SERVICES			
				HHS CAZENOVIA MEAL SITE		250.00	
			-	000751 ST ANTHONYS SCHOOL			
				000751 VENDOR TOTAL		50.00	
D-03142024-382	35	WF52	56.5502.0000.5157	SERVICE SECTION - TRAINING			
				HHS CUST #AR-0001924		70.00	
			-	001802 UW MADISON			
				001802 VENDOR TOTAL		70.00	
D-03142024-382	31	WF52	56.5511.0000.5249	MAINTENANCE / BUILDING			
				HHS ACCT #100526 2/22		31.98	
			-	000902 WALSHS ACE HARDWARE			
				000902 VENDOR TOTAL		31.98	
D-03142024-382	30	WF52	56.5477.0000.5214	COMPUTER PROGRAM CHANGES			
				HHS ACCT #73467 2/12		33.14	
			-	002815 WAYSTAR, INC			
D-03142024-382	38	WF52	56.5477.0000.5214	COMPUTER PROGRAM CHANGES			
				HHS ACCT #73467 3/12		158.14	
			-	002815 WAYSTAR, INC			
				002815 VENDOR TOTAL		191.28	
D-03142024-382	29	WF52	56.5501.0000.5334	REGISTRATION			
				HHS 2024 ANNUAL CONF		225.00	
			-	.32039 WHSFMA CONFERENCE			
				.32039 VENDOR TOTAL		225.00	
				WF52 BANK TOTAL		7,406.69	

2024 PREVIOUSLY PAID VOUCHERS						
	Check #	Date	Vendor Name	Description	Account #	
1	36677	2/13/2024	US Bank National Association #6167	County Clerk Pays		\$ 7,484.92
2	36691	2/15/2024	Corcoran Healthcare Ent #665	RCPHS	56.5401.0000.5310	\$ 484.00
3	36692	2/15/2024	Premier Cooperative #2414	Acct #4675320	59.5588.0000.5351	\$ 123.19
				Acct #4672501	63.5563.5310.5351	\$ 257.82
4	36693	2/15/2024	Richland Center Utilities #650	Acct #080460001	56.5511.0000.5222	\$ 1,991.02
5	36694	2/15/2024	WI Electric Power/WE Energies #975	Acct #0701008505-00001	56.5511.0000.5226	\$ 463.96
6	36959	2/27/2024	Tech Com Inc./Genuine Telecom #1657	Acct #581900	56.5511.0000.5225	\$ 658.88
				Acct #33500	59.5588.0000.5225	\$ 39.10
7	36960	2/27/2024	Rhyme Business Products #1774	Agree # 003-1945245-000	56.5511.0000.5313	\$ 564.57
8	37033	3/7/2024	Capital One - Walmart #2005	#607399	56.5405.0000.5999	\$ 50.14
					56.5405.0000.5999	\$ 85.92
					56.5531.0000.5992	\$ 186.27
9	37034	3/7/2024	Kettner/Christopher E DBA Mazo Catering #6390	Feb Meals Richland Center	59.5588.0000.5322	\$ 8,418.75
				Feb Meals Rockbridge	59.5581.0000.5322	\$ 856.25
				Feb Meals Germantown	59.5583.0000.5322	\$ 1,650.00
				Feb Meals Frozen	59.5588.0000.5322	\$ 2,100.00
TOTAL						\$ 25,414.79

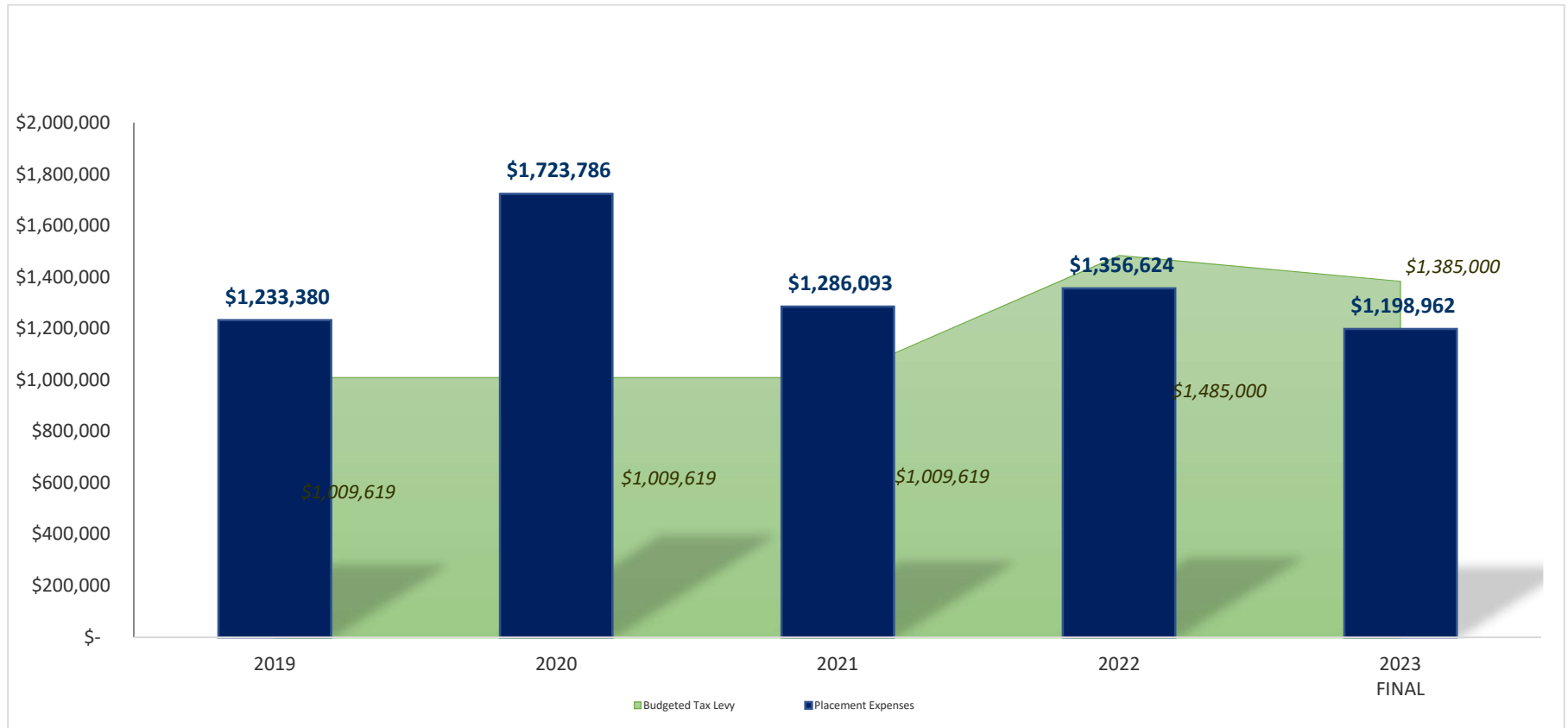
PREVIOUSLY PAID

2/06/24 STATEMENT DATE - 1/08/2024-2/02/2024 TRANSACTIONS US Bank National Association #6167 Acct #4866-9100-1450-2740					
		Vendor Name		Account #	Amount
1	1/8/24	WI State Park	CCOP	56.5484.0000.5992	\$ 29.80
2	1/10/24	Kwik Trip		56.5408.0000.5999	\$ 100.00
3	1/11/24	Kareo Tebra Technologies		56.5477.0000.5214	\$ 489.20
				56.5472.0000.5214	\$ 581.17
				56.5481.0000.5999	\$ 960.12
				56.5401.0000.5999	\$ 73.51
4	1/13/24	Webstaurant Store		59.5580.0000.5319	\$ 164.23
5	1/12/24	Clockify		56.5511.0000.5214	\$ 143.64
				56.5509.0564.5999	\$ 287.28
				56.5502.0000.5999	\$ 335.16
				56.5401.0000.5999	\$ 143.64
				56.5477.0000.5214	\$ 287.28
				56.5478.0000.5999	\$ 95.76
				56.5472.0000.5214	\$ 287.28
				56.5481.0000.5999	\$ 47.88
6	1/15/24	WI Assoc Local Health Dept		56.5457.0000.5999	\$ 191.52
7	1/16/24	Subway		56.5401.0000.5157	\$ 200.00
8	1/16/24	Papa Murphy's		56.5479.0000.5769	\$ 100.00
9	1/16/24	Amazon.com		56.5479.0000.5769	\$ 40.00
10	1/16/24	Kwik Trip		59.5580.0000.5999	\$ 39.07
11	1/17/24	Amazon.com		56.5479.0000.5769	\$ 40.00
12	1/18/24	KaTom.com		56.5520.0000.5999	\$ 97.99
13	1/18/24	Glacier Canyon LLC		59.5588.0000.5319	\$ 190.88
14	1/18/24	WI Dept of Justice		56.5401.0000.5336	\$ 98.00
15	1/18/24	Culvers		59.5580.0000.5999	\$ 10.00
16	1/18/24	Kwik Trip		56.5479.0000.5769	\$ 50.00
17	1/21/24	Amazon.com	CLTS	56.5479.0000.5768	\$ 60.00
18	1/21/24	Amazon.com		56.5546.0551.5992	\$ 4.99
19	1/18/24	Pizza Hut		56.5479.0000.5769	\$ 253.54
20	1/22/24	Amazon.com	CLTS	56.5479.0000.5769	\$ 40.00
21	1/24/24	Amazon.com		56.5546.0551.5992	\$ 191.94
22	1/25/24	WI Dept of Justice		56.5479.0000.5769	\$ 29.42
23	1/25/24	WI Dept of Justice		59.5588.0000.5999	\$ 20.00
24	1/30/24	American Heart ShopCPR		56.5502.0000.5999	\$ 10.00
25	1/29/24	Kwik Trip		56.5401.0000.5157	\$ 83.48
26	1/30/24	Amazon.com	CLTS	56.5408.0000.5999	\$ 150.00
27	1/31/24	Prime for Life Training		56.5546.0551.5992	\$ 98.97
28	2/1/24	Workplace		56.5478.0000.5325	\$ 895.00
29	2/2/24	American Heart ShopCPR	Refund	56.5511.0000.5214	\$ 280.00
30	2/1/24	Kwik Trip		56.5401.0000.5157	\$ (4.35)
31	2/2/24	Amazon.com	CLTS	56.5479.0000.5768	\$ 100.00
TOTAL					\$ 7,484.92

2023 Health and Human Services Budget

Expenses	3/7/2024	Current Month =		100%					
Program	2023 Budget	Actual	% Utilized		Core Budget Balance (Through December)			Placement Funds (Through December) Funds 44/54	
Administrative Services					Revenues (with Tax Levy) 7,563,487			Budget for all Placements 1,385,000	
Staff	763,757	563,160	73.7%		Anticipated Revenue 75,650			Fund 54 balance 229,385	
Building & Operating Costs	291,591	276,922	95.0%		Received Revenue 6,531,752			Fund 44 balance -43,347	
Public Health								Fund 54/44 balance 186,038	
Public Health	335,192	208,510	62.2%		Minus Expenses -7,232,062				
Aging & Disability Resource Center					Anticipated Expenses -4,600			Adult (Fund 54)	
Elderly Services	365,273	346,942	95.0%		Actual Expenses -7,227,462			Budget 705,000	
Nutrition	256,053	288,847	112.8%					- Expenses in Fund 56* -10,897	
Resource Center	421,249	401,544	95.3%		Equals Budget Balance 331,425			- Expenses -903,607	
Economic Support Unit					MH Institute Charges Through December 352,681 *			- Revenue 1,143,889	
ES Programs	971,094	865,804	89.2%		Anticipated MH Institute Charges Remaining 0 **			Fund 54 balance 229,385	
Child & Youth Services					MHI Charges To Date 352,681				
Children & Youth Programs	745,247	604,032	81.1%					Children (Fund 44)	
CPS Contractual Services	83,883	66,325	79.1%		Chargeback			Budget 680,000	
Behavioral Health					Budget Balance Prior to Chargeback 331,425			- Expenses in Fund 56* 0	
MH Outpatient / Crisis Services	778,818	563,980	72.4%		Chargeback for MH Institute Thru December (that have not occurred) 18,318			- Expenses -836,737	
AODA Outpatient	215,092	87,822	40.8%		New Core Budget Balance after Chargeback 349,743 ***			- Revenue 793,390	
CCS	2,873,893	2,394,720	83.3%					Fund 44 balance -43,347	
Adult Protective Services	93,881	85,553	91.1%		Fund 34 Projected Year End Balance for Carryover 0				
Treatment Court	157,614	129,951	82.4%		Fund 63 Projected Year End Balance for Carryover 0 ****				
Birth to Three Program	195,933	190,492	97.2%		*MH Institute charges go to Fund 56 as reduction in revenue				
Children with Disabilities	177,280	152,858	86.2%		**MHI anticipated charges do not include any expected insurance reimbursements				
HHS Board Approved Budget	8,725,849	7,227,462	83%		***Balance may roll to General Fund				
					****Unused balance goes to Fund 18 for reinvestment in transportation program				

Historical Comparison of Placement Expense and Budgeted Tax Levy



RICHLAND COUNTY

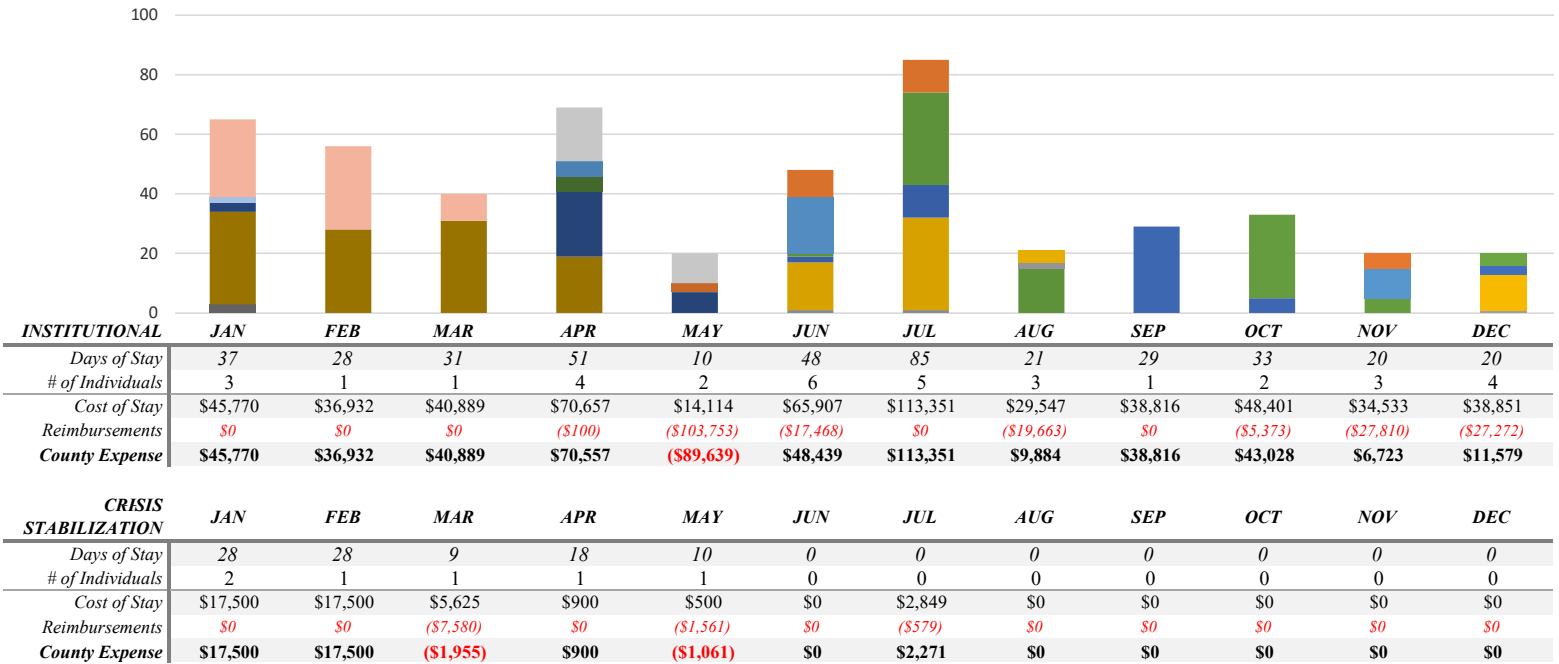
2023 ADULT PLACEMENTS

Fund 54

ADULT INSTITUTIONAL AND INPATIENT PLACEMENTS

Includes Mental Health Institutes, Trempealeau County Health Care, private inpatient hospitals, detox facilities, and crisis stabilization facilities

Cost Range: \$365 to \$1,448 per day



YTD ADULT CRISIS STABILIZATION

Days of Stay 93
 # of Individuals 3
 Cost of Stay \$44,874
 Reimbursements (\$9,720)
County Expense \$35,154

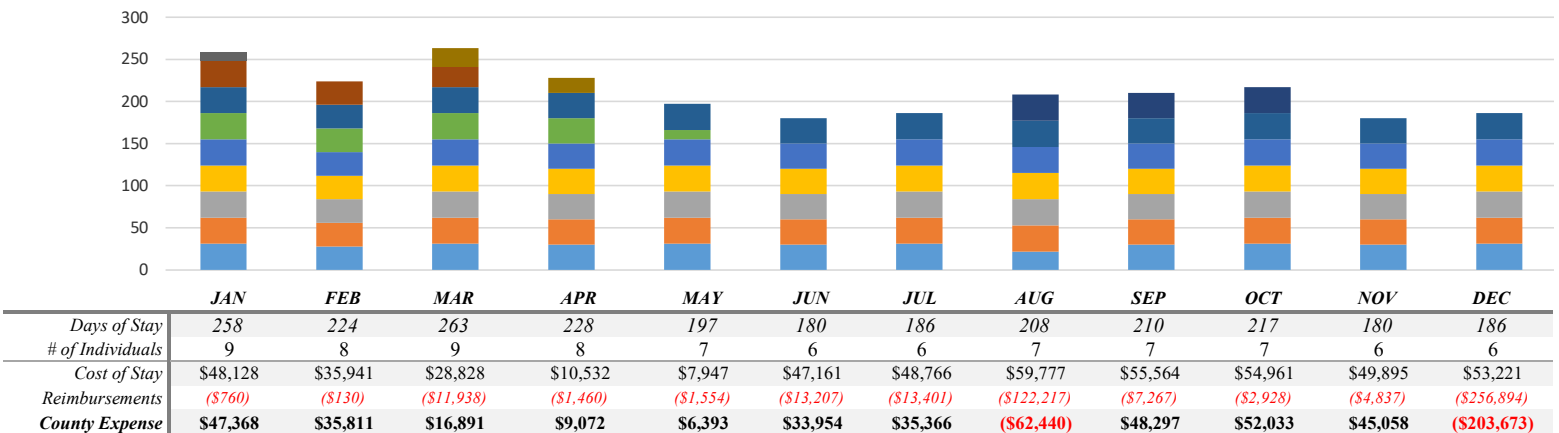
YTD ADULT INSTITUTIONAL

Days of Stay 413
 # of Individuals 22
 Cost of Stay \$577,768
 Reimbursements (\$201,439)
County Expense \$376,329

ADULT COMMUNITY RESIDENTIAL PLACEMENTS

Includes Community-Based Residential Facilities and Adult Family Homes

Cost Range: \$81 to \$1,600 per day



YTD ADULT RESIDENTIAL

Days of Stay 2537
 # of Individuals 11
 Cost of Stay \$500,722
 Reimbursements (\$436,590)
County Expense \$64,131

FUND 54 BEGINNING BALANCE	\$705,000	
TOTAL EXPENSE IN FUND 54:	\$475,615	67% utilized
FUND 54 REMAINING BALANCE	\$229,385	

Contract Monitoring Report

Contract utilization should be at or below 8.33% for January

2024

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
A & J Family Homes and Services, LLC	Brandi Christanson	\$285,000.00	\$0.00	January	\$0.00	\$285,000.00	0.00%
Annika Mersmann	Brandi Christanson	\$49,500.00	\$3,304.95	January	\$3,304.95	\$46,195.05	6.68%
Arneson Counseling	Brandi Christanson	\$49,500.00	\$5,890.89	January	\$5,890.89	\$43,609.11	11.90%
Community Service Associates dba Pauquette Center for Psychological	Brandi Christanson	\$30,000.00	\$972.19	January	\$972.19	\$29,027.81	3.24%
CORE Treatment Services, Inc.	Brandi Christanson	\$15,000.00	\$0.00	January	\$0.00	\$15,000.00	0.00%
Cornerstone Foundation dba Lucky Star 3 Corporation	Brandi Christanson	\$260,000.00	\$14,344.94	January	\$14,344.94	\$245,655.06	5.52%
Coulee Region Psychiatric Services, S.C.	Brandi Christanson	\$35,000.00	\$2,487.50	January	\$2,487.50	\$32,512.50	7.11%
Dean Saner, Psy. D.	Brandi Christanson	\$50,000.00	\$2,756.25	January	\$2,756.25	\$47,243.75	5.51%
Deep Rooted Consulting, LLC	Brandi Christanson	\$49,500.00	\$0.00	January	\$0.00	\$49,500.00	0.00%
Diane's Adult Family Home	Brandi Christanson	\$100,000.00	\$9,539.32	January	\$9,539.32	\$90,460.68	9.54%
Driftless Counseling, LLC dba Trailhead Therapy and Mentoring	Brandi Christanson	\$900,000.00	\$92,467.71	January	\$92,467.71	\$807,532.29	10.27%
Evergreen Manor III	Brandi Christanson	\$75,000.00	\$0.00	January	\$0.00	\$75,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Evergreen Manor Inc.	Brandi Christanson	\$75,000.00	\$0.00	January	\$0.00	\$75,000.00	0.00%
Ferguson Consulting, LLC	Brandi Christanson	\$12,000.00	\$606.25	January	\$606.25	\$11,393.75	5.05%
Hailey Schneider	Brandi Christanson	\$100,000.00	\$3,363.00	January	\$3,363.00	\$96,637.00	3.36%
Hansen Assessment and Educational Services	Brandi Christanson	\$16,000.00	\$450.00	January	\$450.00	\$15,550.00	2.81%
Iris Health Clinic-Woods Crossing	Brandi Christanson	\$6,000.00	\$1,260.00	January	\$1,260.00	\$4,740.00	21.00%
Jessica Leinberger Counseling, LLC	Brandi Christanson	\$49,500.00	\$1,933.69	January	\$1,933.69	\$47,566.31	3.91%
Lutheran Social Services of WI & Upper Michigan, Inc.	Brandi Christanson	\$49,500.00	\$0.00	January	\$0.00	\$49,500.00	0.00%
Miramont Behavioral Health	Brandi Christanson	\$50,000.00	\$0.00	January	\$0.00	\$50,000.00	0.00%
Northwest Counseling & Guidance Clinic	Brandi Christanson	\$90,000.00	\$7,713.92	January	\$7,713.92	\$82,286.08	8.57%
Options Lab, Inc.	Brandi Christanson	\$15,000.00	\$1,561.90	January	\$1,561.90	\$13,438.10	10.41%
Orion Family Services	Brandi Christanson	\$49,500.00	\$0.00	January	\$0.00	\$49,500.00	0.00%
O'Rourke Dementia Stabilization Unit	Brandi Christanson	\$20,000.00	\$0.00	January	\$0.00	\$20,000.00	0.00%
Red Maple Consulting Services, LLC	Brandi Christanson	\$49,500.00	\$11,731.20	January	\$11,731.20	\$37,768.80	23.70%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Roots Residential Adult Family Homes, LLC	Brandi Christanson	\$250,000.00	\$20,184.07	January	\$20,184.07	\$229,815.93	8.07%
RTP (WI), S.C. dba Array Behavioral Care	Brandi Christanson	\$130,000.00	\$6,663.57	January	\$6,663.57	\$123,336.43	5.13%
Schmitt Woodland Hills	Brandi Christanson	\$5,000.00	\$0.00	January	\$0.00	\$5,000.00	0.00%
Shay Rehabilitation & Psychological Services, INC dba	Brandi Christanson	\$300,000.00	\$15,420.25	January	\$15,420.25	\$284,579.75	5.14%
Tellurian, Inc.	Brandi Christanson	\$115,000.00	\$0.00	January	\$0.00	\$115,000.00	0.00%
The Change Group, LLC	Brandi Christanson	\$49,500.00	\$746.00	January	\$746.00	\$48,754.00	1.51%
Therapy Without Walls, LLC	Brandi Christanson	\$49,500.00	\$0.00	January	\$0.00	\$49,500.00	0.00%
TLC Senior Home Care, LLC	Brandi Christanson	\$85,000.00	\$6,131.80	January	\$6,131.80	\$78,868.20	7.21%
Trempealeau County Health Care Center	Brandi Christanson	\$270,000.00	\$0.00	January	\$0.00	\$270,000.00	0.00%
Viroqua Nutrition Counseling, LLC	Brandi Christanson	\$15,000.00	\$0.00	January	\$0.00	\$15,000.00	0.00%
Vista Care Wisconsin	Brandi Christanson	\$775,000.00	\$0.00	January	\$0.00	\$775,000.00	0.00%
Wisconsin Family Ties	Brandi Christanson	\$75,000.00	\$0.00	January	\$0.00	\$75,000.00	0.00%
You Are Enough Counseling, LLC	Brandi Christanson	\$49,500.00	\$8,059.88	January	\$8,059.88	\$41,440.12	16.28%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Children's Hospital of Wisconsin Community Services-Children's	Brittney Wirtz	\$150,000.00	\$8,569.06	January	\$8,569.06	\$141,430.94	5.71%
Community Care Resources	Brittney Wirtz	\$180,000.00	\$8,781.06	January	\$8,781.06	\$171,218.94	4.88%
Family Support Services, LTD	Brittney Wirtz	\$9,500.00	\$472.72	January	\$472.72	\$9,027.28	4.98%
Forward Home for Boys	Brittney Wirtz	\$150,000.00	\$10,385.00	January	\$10,385.00	\$139,615.00	6.92%
Hidden Spring Clinic	Brittney Wirtz	\$9,500.00	\$0.00	January	\$0.00	\$9,500.00	0.00%
Moe's Transitional Living Center	Brittney Wirtz	\$49,500.00	\$19,111.50	January	\$19,111.50	\$30,388.50	38.61%
Platteville Family Resource Center	Brittney Wirtz	\$9,500.00	\$0.00	January	\$0.00	\$9,500.00	0.00%
Sunshine and Giggles LLC	Brittney Wirtz	\$9,500.00	\$975.00	January	\$975.00	\$8,525.00	10.26%
A & J Vans, Inc. dba A & J Mobility	Laurie Couey	\$25,000.00	\$0.00		\$0.00	\$25,000.00	0.00%
Autism Society of Greater Wisconsin	Laurie Couey	\$11,000.00	\$0.00	January	\$0.00	\$11,000.00	0.00%
Camping Experiences Inc. dba Swift Nature Camp	Laurie Couey	\$11,000.00	\$0.00	January	\$0.00	\$11,000.00	0.00%
Children's Hospital of Wisconsin Community Services-Children's	Laurie Couey	\$11,000.00	\$0.00	January	\$0.00	\$11,000.00	0.00%
Christian Servants Home Care, LLC	Laurie Couey	\$30,000.00	\$0.00	January	\$0.00	\$30,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Cooperative Educational Service Agency (CESA) 3	Laurie Couey	\$15,000.00	\$0.00	January	\$0.00	\$15,000.00	0.00%
Dane County Fence and Deck Company Inc., DBA Fence World of	Laurie Couey	\$50,000.00	\$0.00	January	\$0.00	\$50,000.00	0.00%
Discovery Play School Inc.	Laurie Couey	\$11,000.00	\$0.00	January	\$0.00	\$11,000.00	0.00%
Easter Seals of Wisconsin, Inc.	Laurie Couey	\$11,000.00	\$0.00	January	\$0.00	\$11,000.00	0.00%
Elite Wellness Center	Laurie Couey	\$30,000.00	\$0.00	January	\$0.00	\$30,000.00	0.00%
Fiscal Assistance, Inc	Laurie Couey	\$40,000.00	\$0.00	January	\$0.00	\$40,000.00	0.00%
In2Great Children's Therapy, LLC dba Motiv8 Children's Therapy	Laurie Couey	\$25,000.00	\$0.00	January	\$0.00	\$25,000.00	0.00%
J & B Medical Supply	Laurie Couey	\$20,000.00	\$0.00	January	\$0.00	\$20,000.00	0.00%
Logan James Herr Foundation Inc. DBA Logan's Heart and Smiles	Laurie Couey	\$50,000.00	\$0.00	January	\$0.00	\$50,000.00	0.00%
Lori Knapp, Inc.	Laurie Couey	\$30,000.00	\$0.00	January	\$0.00	\$30,000.00	0.00%
M Squared NC, LLC dba Action Fence	Laurie Couey	\$50,000.00	\$0.00	January	\$0.00	\$50,000.00	0.00%
Memorial Hospital of Boscobel, Inc.	Laurie Couey	\$75,000.00	\$619.30	January	\$619.30	\$74,380.70	0.83%
Music on the Move Music Therapy Services	Laurie Couey	\$25,000.00	\$0.00	January	\$0.00	\$25,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
National Seating and Mobility	Laurie Couey	\$25,000.00	\$0.00	January	\$0.00	\$25,000.00	0.00%
Premier Financial Management Services	Laurie Couey	\$100,000.00	\$0.00	January	\$0.00	\$100,000.00	0.00%
Soaring Skills, LLC	Laurie Couey	\$30,000.00	\$0.00	January	\$0.00	\$30,000.00	0.00%
St. Joseph's Health Services, Inc.	Laurie Couey	\$75,000.00	\$1,988.16	January	\$1,988.16	\$73,011.84	2.65%
Symons Recreation Complex	Laurie Couey	\$15,000.00	\$0.00	January	\$0.00	\$15,000.00	0.00%
The Change Group, LLC	Laurie Couey	\$30,000.00	\$0.00	January	\$0.00	\$30,000.00	0.00%
United Seating and Mobility, LLC DBA Numotion	Laurie Couey	\$25,000.00	\$0.00	January	\$0.00	\$25,000.00	0.00%
Wisconsin Badger Camp	Laurie Couey	\$11,000.00	\$0.00	January	\$0.00	\$11,000.00	0.00%
Wisconsin Family Ties	Laurie Couey	\$11,000.00	\$0.00	January	\$0.00	\$11,000.00	0.00%
Bethel Home Helping Hands	Roxanne Klubertanz-	\$2,500.00	\$0.00	January	\$0.00	\$2,500.00	0.00%
Bethlehem Lutheran Church	Roxanne Klubertanz-	\$4,800.00	\$400.00	January	\$400.00	\$4,400.00	8.33%
City of Richland Center	Roxanne Klubertanz-	\$3,600.00	\$300.00	January	\$300.00	\$3,300.00	8.33%
Drfitless Area Ink, LLC dba Task Fairy	Roxanne Klubertanz-	\$2,000.00	\$0.00	January	\$0.00	\$2,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Leo Burhagen	Roxanne Klubertanz-	\$3,000.00	\$0.00	January	\$0.00	\$3,000.00	0.00%
Lori Knapp, Inc.	Roxanne Klubertanz-	\$9,000.00	\$494.25	January	\$494.25	\$8,505.75	5.49%
Mazo Catering	Roxanne Klubertanz-	\$140,000.00	\$9,742.75	January	\$9,742.75	\$130,257.25	6.96%
Schmitt Woodland Hills	Roxanne Klubertanz-	\$9,000.00	\$0.00	January	\$0.00	\$9,000.00	0.00%
St. Anthony's Parish	Roxanne Klubertanz-	\$3,000.00	\$250.00	January	\$250.00	\$2,750.00	8.33%
Symons Recreation Complex	Roxanne Klubertanz-	\$3,000.00	\$0.00	January	\$0.00	\$3,000.00	0.00%
Village Caregiving, LLC	Roxanne Klubertanz-	\$5,000.00	\$15.00	January	\$15.00	\$4,985.00	0.30%
VRI	Roxanne Klubertanz-	\$2,500.00	\$0.00	January	\$0.00	\$2,500.00	0.00%
Southwest Wisconsin Workforce Development Board	Stephanie Ronnfeldt	\$120,000.00	\$11,001.87	January	\$11,001.87	\$108,998.13	9.17%

AMENDED CONTRACTS/AGREEMENTS/MOUS

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2024 AMENDED HHS CONTRACT/AGREEMENT/MOU APPROVALS (03-14-2024)		

NEW CONTRACTS/AGREEMENTS/MOUS

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2024 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (03-14-2024)		
JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT	Request Board approval to enter into a contract with <u>Jefferson County Human Services Department</u> to provide crisis stabilization for clients being served by Richland County Health and Human Services. (Jefferson)	Requesting Board approval to enter into a contract with <u>Jefferson County Human Services Department</u> for a total amount not to exceed \$9,500.
MIDWEST MONITORING & SURVEILLANCE, INC.	Request Board approval to enter into a contract with <u>Midwest Monitoring & Surveillance, Inc.</u> to provide Transdermal Alcohol Monitoring(SCRAM) for clients enrolled in Treatment Court in the Behavioral Services Unit. (Jefferson)	Requesting Board approval to enter into a contract with <u>Midwest Monitoring & Surveillance, Inc.</u> for a total amount not to exceed \$10,000.
BARABOO RIVER EQUINE- ASSISTED THERAPIES, INC.(B.R.E.A.T.H.E)	Request Board approval to enter into a contract with <u>Baraboo River Equine-Assisted Therapies, Inc.</u> to provide Counseling and Therapeutic Services for clients enrolled in Children's Long Terms Support(CLTS) in the Behavioral Services Unit. (Sauk)	Requesting Board approval to enter into a contract with <u>Baraboo River Equine-Assisted Therapies, Inc.</u> for a total amount not to exceed \$10,000.

March 2024 HHS Updates

ADRC

The ADRC receives a very small amount of Health Promotion funding from GWAAR to provide evidence-based programs to individuals over 60. Maximizing this funding has been an ongoing goal for the ADRC and is done through a very successful partnership with Symons Recreation. This partnership has been recognized on a state level as a model for how to provide robust health promotion services on a limited budget. Through this partnership the ADRC has been able to have classes like Tai Chi, Strong Bodies, SAIL and more available throughout the county.

Along with this we are once again partnering to offer our 2nd annual intergenerational walk/run event called the "ADRC Wellness Stride." We are excited to offer this again May 23rd at 5:00 pm, to celebrate Older American Month and ADRC Month. The cost for individuals from 11-59 years of age is \$10, individuals 10 years old and under or over 60 years old are free. Individuals who are signed up by May 6th will receive a shirt with their registration. Interested individuals should contact Symons Recreation to sign up. Last year there were over 100 people who participated in the event and are hoping for another great turn out.

The ADRC will be holding a volunteer appreciation luncheon at the Phoenix Center on April 11th. Volunteers are a crucial part of our programs being able to serve aging and disabled members of our community. They ensure that people get to necessary appointments, are able to get to the grocery store, receive home delivered meals and more. Without them we would not be able to provide the level of services that we do.

The transportation program saw a 23% increase in volunteer trips provided in 2023. Our 25 transportation program volunteers completed 4049 one-way trips. Of those trips 2455 were passengers over 60, 1529 passengers were disabled and 65 did not meet our target group. Of the trips provided, 3557 were for medical, 481 for shopping/personal business, 3 for nutrition and 1 for employment.

The bus program provided 1498 trips which was a 27% increase over 2022. Purposes for these trips ranged from medical, socialization, personal business and nutrition. A total of 5 special trips were provided to the community (Rotary lights, fall color ride, etc.)

Child and Youth Services

There are currently 6 children on trial reunification with one or both of their parents. We have 2 youth in group homes, 7 in relative placement, and 8 in foster homes, with no residential placements at this time.

Marissa Banker finished her Basic Intake Training and has begun after hours on calls duties.

Amanda started with us mid-February. The majority of her time has been spent in new worker training. She has been able to shadow workers with their client contacts to get .

In the past month, we had 2 families reach out with interest in being foster parents. Shelby Miller has taken on the role of Foster Care Coordinator and has been in contact with the families to start the licensing process.

Economic Support

The following shows the number of phone calls Richland County ESS handled in February of 2024 compared to February of 2023. Our goal is to handle 8.9% of calls for the consortium.

Month Of February In the Year of:	Total calls handled by Capital Consortium:	Out of those, Richland County handled:	Percentage of calls Richland Co ESS handled:
2023	22,159	2,527	11.4%
2024	25,943	3,457	13.3%

The following statistics are for the rest of the casework/tasks ESS are required to do. Casework includes these items that are handled within the CARES Worker Web (CWW) system: Applications, Renewals, Six Month Report Forms (SMRFs), Documents, Discrepancies, Alerts, and ACCESS change reports. There are several tasks within each of these items.

Month Of February In the Year of:	Total non- phone tasks handled by Capital Consortium:	Out of those, Richland County handled:	Percentage of non- phone tasks Richland Co ESS handled:
2023	98,297	7,312	7.4%
2024	106,469	11,260	10.5%

In addition to those responsibilities for Richland County ESS, they are required to be the in-office On-Call Worker one to two times per month. This means they are available to the agency staff and visitors (by phone or walk-in) who have questions regarding public assistance benefits. The On-Call ESS answers general questions and case specific questions for those customers who stop in at the office or call in to the local agency. These On-Call workers also handle issuing the temporary Quest cards, any in-person appointments that customers request, and assist customers with getting to their drug tests in the Public Health Unit (for the Foodshare program). In February of 2024, there were 31 of these types of contacts.

BadgerCare Premiums for children are beginning April 2024. This is interesting because even though parents will be charged a premium for their children's BadgerCare eligibility, they don't have to pay it to remain eligible. The Federal government doesn't allow children to lose eligibility during their 12-month

certification period. Once a child is determined eligible, their coverage cannot end until the next renewal unless the child moves out of state, passes away, or the parent de-requests BadgerCare for the child. But, Wisconsin law mandates that BadgerCare premiums be paid for children when parents make over 201% FPL for the family's group size. This means that Wisconsin law mandates a premium be paid, but the Federal law forbids Wisconsin to end coverage for the children when the premium isn't paid. This will cause a lot of confusion for parents. They will be told they have a premium to pay, but in the letter, it will also state that not paying the premium will not cause eligibility to end.

MAPP premiums are set to begin, again, in August 2024. MAPP premiums do have to be paid in order for recipients to remain eligible.

Public Health

Our next community vaccine clinic is scheduled for Thursday, March 21st, 2024 from 10:00 AM to 4:00 PM. This includes all VFC (Vaccine for children) along with Flu Shots. We continue to have the COVID vaccine available for children through VFC for children that qualify (uninsured/underinsured). The March clinic will be the last opportunity to provide incentive cards (from SWCAP, \$25 Kwik Trip gift cards); these are offered to persons who are disabled or ages 60 and over to get a flu shot (or COVID shot, if eligible.) Health promotion continues by PH staff and SWCAP for this event. We have noticed an increase in our overall vaccine rate since the beginning of the year.

There has been a slight decrease overall in respiratory illnesses, but it is still important to take precautions to protect yourself. Circulating illnesses to note remain to be flu, COVID, and RSV. Daily surveillance for new communicable disease reports and outbreaks continue by all PH staff.

All PH staff are starting work to assemble and retrieve data for the annual report. Of note, per initial review of some data, it appears that school vaccine clinics had a slight increase in numbers of flu shots given in 2023 at the mass clinics, as well as TB skin tests administered for 2023 (135 total, up from 103 in 2022!)

Brandie received her completion of New Health Officer Orientation certificate at the PH Operations Conference on 2/20/24; Paula Tran, WI State Health Officer presented these to many other new health officers throughout the state, including many within our own Southern Region. This was the first operations conference Brandie attended, and overall, a beneficial experience.

A DHS 140 Review meeting was held at RCHHS Public Health on Thursday, March 7th, 2024. Those present in person were Brandie Anderson, Evan Ewing, Rose Welsh, Tricia Clements, Troy Moris, Ingrid Glasbrenner and Cynthia Chicker; Betty Nigh, RN was present via zoom call. Brandie considers the meeting to have been an overall success; there was an outstanding level of participation from all persons present. This review is the overall assessment measure for the local health department to continue to provide essential services as a Level 2 health department that meets DHS 140 criteria as well as foundational PH services. Being such a newly restructured unit with new staff to PH roles, to prepare for the daunting task of a full 140 review was not easy. All staff spent many hours, individually and as a unit, outside of their daily tasks and direct client activity to review and prepare answers. Once again, demonstrating the outstanding work ethic, dependability, and professionalism of this small unit. Brandie is especially grateful to Tricia Clements for her support, leadership, and presence at this meeting and

also to Ingrid & Cindy for taking time out of their day to attend and support the public health staff at this meeting. Brandie will provide more detailed feedback once she receives the report from the state.

2024	Jan	Feb
WEDSS Cases Received	224	151
WEDSS Cases Worked	81	30
Animal Bites/Rabies Cases	3	2
HHLPS (Lead cases)	1	0
EH Complaints	2	1
EH Visits		1
MCH (Maternal Child health) Home visits		2
Immunizations	4	17
Radon Kits	28	7
TB skin tests	10	8
Calls Logged Monthly		18
Birth Packets	16	14

Behavioral Health

Outpatient Clinic:

Our Psychologist, Psychiatrist, and Psychiatric Nurse Practitioner are currently booking out 3-4 months at this time. During the month of February, our Psychiatric Nurse received 14 referrals to our providers.

Comprehensive Community Services (CCS):

In the month of February, we received 3 CCS referrals. 4 clients were enrolled in services. 2 declined services. We have 3 clients in the enrollment process currently. Current caseloads are ranging from 11-13. We currently have 2 people on our "To Be Served List." We are looking to hire another CCS Facilitator.

Crisis:

In the month of February we had 27 Northwest Connections notes come in. Our crisis worker had responded to two mobile calls in the month of February. We currently have 8 people on settlements or commitments. 2 people successfully finished the terms of their settlement and/or commitment in February.

Mental Health & Substance Abuse (AODA):

During the month of February, we had 17 mental health assessments, 0 AODA assessments, and 3 intoxicated driver assessments.

APS:

Our APS worker had 11 referrals in the month of February.

Treatment Court:

During the month of February, Treatment Court had one referral. They currently have 13 people in the program.

Birth to Three (BT3)

In the past month, we had 4 referrals for BT3.

Children's Long-Term Support (CLTS)

In the past month we had no new referrals for CLTS.

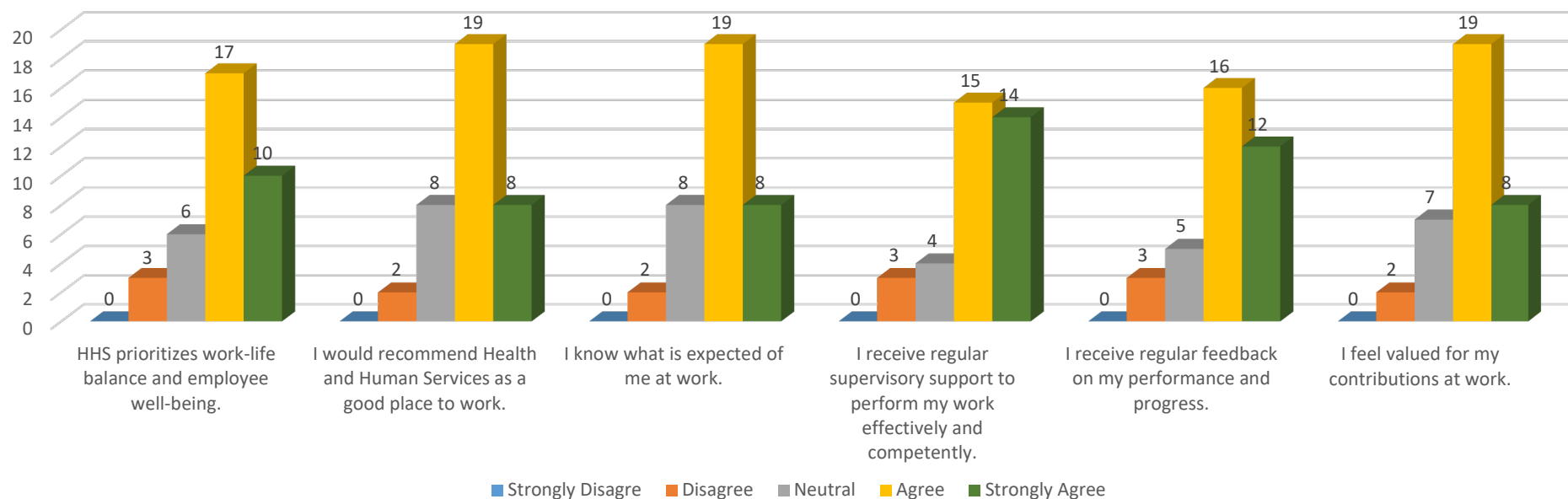
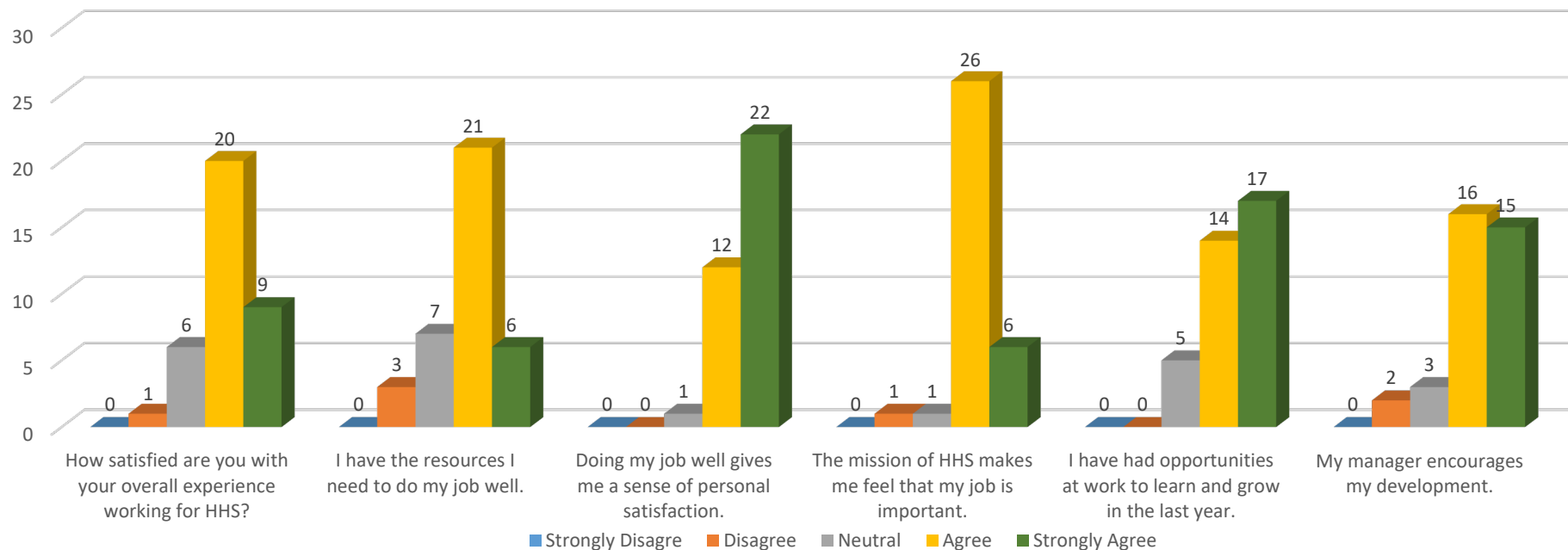
Coordinated Services Team (CST):

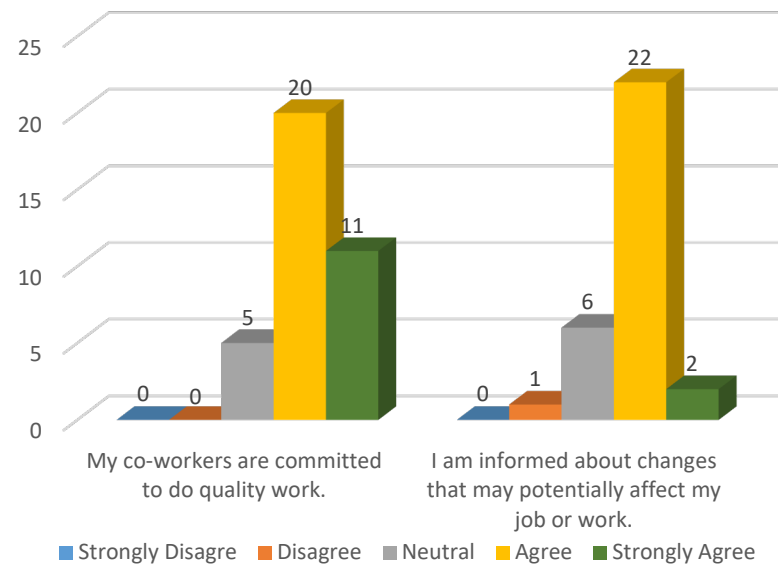
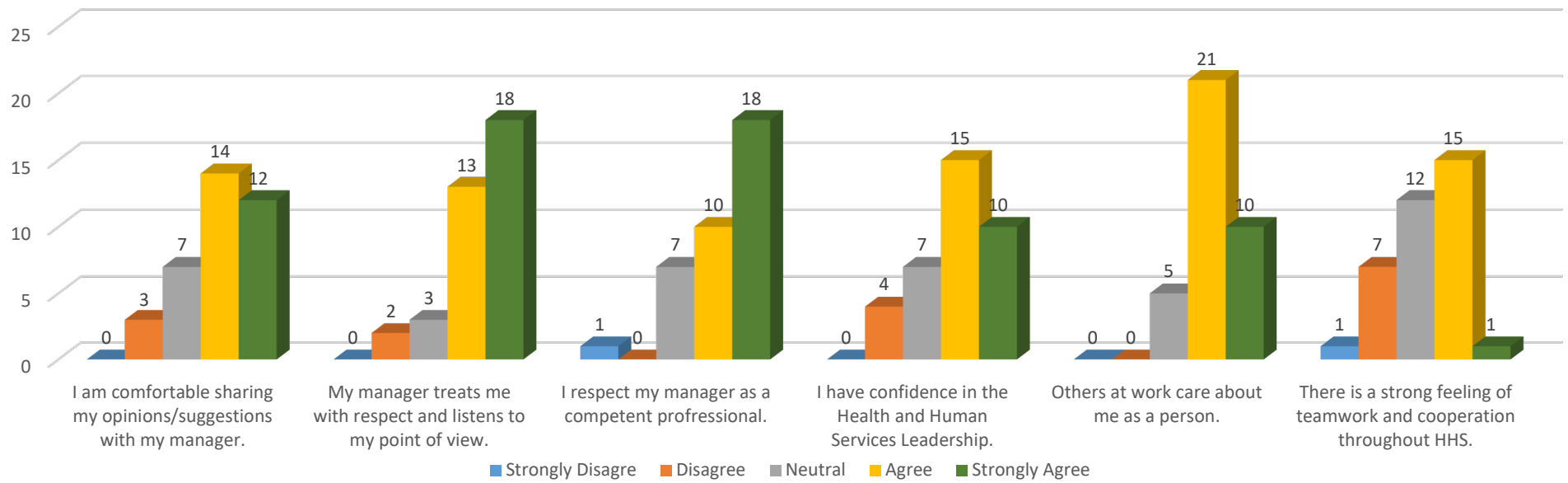
During the month of February, we had 0 referrals for CST.

Unit Highlight

"I see a client that started using drugs at age 11. That client is now 30 years old. For the first time since the beginning of their use they are now two years sober." –*Mackenzie Fischer, MSW, APSW*

2023 Richland County Health & Human Services Staff Survey





2023 Survey Results

How can the monthly all agency meetings be improved?

- Complete required trainings
- Interactive activity to build teamwork and to get to know each other
- Program information – What do the other units do? Who do the programs serve?
- Question/suggestion box available to provide suggestions for topics
- Less inside jokes/Less side conversations/laughing as the online people cannot hear

Please share any suggestions for improvements.

- Team building between units or within units
- Clearly defined expectations
- Ability to earn more comp time
- Management under same expectations as staff
- Break room more inviting
- Cut down on the noise in the hallways
- Better training for new staff – making sure they are aware, before being hired, what their job duties are
- Treat main front desk staff better
- Stay with the state insurance plan
- View employees as the biggest asset as opposed to an expense they cannot afford – at the county level
- Feel heard but not listened to
- Cell phones for staff
- Consistency across units/holding staff accountable

What are the top two factors in your overall happiness at work?

- Co-workers - 21
- Community impact/Seeing individual successes - 13
- Work/life balance and flexibility – 13
- Supportive Manager/Supervisor - 7
- Education/job growth provided – 4
- Independence in the job - 3
- Wages/benefits (state insurance plan) – 2
- Open door policy - 1