

Richland County

HHS & Veterans Standing Committee

January 4, 2024

NOTICE OF MEETING

Please be advised that the Richland County Health and Human Services & Veterans Standing Committee will convene at **9:30 a.m., Thursday, January 11, 2024** in the Richland County Board Room of the Courthouse at 181 W. Seminary Street, Richland Center, WI and via videoconference and teleconference using the following information:

WebEx access and meeting documents can be found at:

<https://administrator.co.richland.wi.us/minutes/hhs-and-veterans/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email), or HHS & Veterans Standing Committee Chair Ingrid Glasbrenner at 608-604-5086 or ingrid.glasbrenner@co.richland.wi.us (email).

Agenda:

1. Call to Order
2. Pledge of Allegiance
3. Proof of Notification
4. Approve Agenda
5. Approve Previous Meeting Minutes
6. Public Comment

VETERANS SERVICE OFFICE

Consent Items:

7. 2023 VSO Budget Summary

Administrative Report:

8. Veterans Services Officer, Karen Knock

HEALTH & HUMAN SERVICES

Consent Items:

9. HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000)
10. 2023 HHS Budget Summary & Richland County Placement Report
11. 2023 HHS Contract Monitoring Report

Action Items:

12. Approve HHS Contracts, Agreements, and Amendments
13. Approve Resolution to Honor Joanne Welsh, Elder Benefit Specialist

Administrative Report:

14. Director, Tricia Clements

Closing:

15. Future agenda items
16. Adjournment

BOH : *Board of Health Agenda Item: Per the Richland County Board Body Structure, the two citizen-veteran members are non-voting members for items specific to the Board of Health.*

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Finance and Personnel Committee.

CC: Committee Members
WRCO Broadcasting
Richland Observer
Valley Sentinel
Wisconsin Public Radio

DHS Southern Regional Office –Larissa Tomczak
DCF Southern Regional Office –Wendean Marsh
DPH Southern Regional Office – Joseph Larson
Greater WI Agency on Aging Resources, Inc.
Dr. Neil Bard

County Clerk
County Administrator
Courthouse Bulletin Board
Department Heads
County Board Supervisors

Richland County

HHS & Veterans Standing Committee

December 14, 2023

The Richland County Health and Human Services & Veterans Committee convened on Thursday, December 14, 2023, in the County Board room at 181 W. Seminary Street, in person, via videoconference, and teleconference.

Committee members present included Kerry Severson, Ken Rynes, Dr. Jerel Berres, Cindy Chicker, Sherry Hillesheim, Lee Van Landuyt, Francis Braithwaite. Donald Seep attended by WebEx.

Committee Members Absent: Ingrid Glasbrenner and Timothy Gottschall.

Department heads, staff, and public present were Tricia Clements, Stephanie Ronnfeldt, Jessica Tisdale Meghan Rohn, and Jaymie Bruckner. Brandi Christianson, Brandie Anderson, and Brianna Turk, and Barb Scott attended by WebEx. John Couey was present from MIS running the teleconferencing.

Agenda:

1. **Call to order:** Committee Vice Chair Kerry Severson called the meeting to order at 9:34 a.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Ken Rynes.
3. **Proof of notification:** Vice Chair Kerry Severson verified that the meeting had been properly posted.
4. **Approve Agenda:** Motion by Ken Rynes, seconded by Francis Braithwaite to approve the agenda and proper posting. Motion Carried.
5. **Approve Previous Meeting Minutes:** Motion by Lee Van Landuyt, seconded by Cindy Chicker to approve the November 9, 2023, Health & Human Services & Veterans Standing Committee minutes. Motion carried.
6. **Citizen Comments:** No citizen comments were offered.

Veterans Service Office

Consent Items:

7. **2023 VSO Budget Summary:** Karen Knock reported that the Veterans Services Office Budget Summary Report has been posted in the Health & Human Services and Veterans Standing Committee folder for members to review. There were no major updates to report.

Administrative Report:

8. **Veterans Services Officer, Karen Knock:** Veterans Services Officer, Karen Knock, provided highlights and program updates for the Veterans Services Office including an update on the database project, a test group that Karen Knock will be participating in and an upcoming visit from the Secretary of Veteran Affairs.

Karen Knock left the meeting.

Health & Human Services

Consent Items

9. **HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000):** The Health and Human Services Expenditure Report was made available for review.

Richland County

HHS & Veterans Standing Committee

10. 2023 HHS Budget Summary & Richland County Placement Report: The Health and Human Services Budget Summary and Richland County Placement Report were made available to the committee and Stephanie Ronnfeldt provided highlights.

11. 2022 HHS Contract Monitoring Report: The Health and Human Services Contract Monitoring Report was made available in the committee folder for review. Discussion was held on how the contract with Northwest connections is organized.

Action Items:

12. Approve Amended HHS contracts, Agreements, and Amendments:

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (12-14-2023)		
IRIS HEALTH CLINIC-WOODS CROSSING	To provide Inpatient AODA services for adults being served by the Behavioral Health Services Unit. (Waukesha)	For a total amount not to exceed \$1,800.
SUNSHINE AND GIGGLES, LLC	To provide child care services in order to fulfill safety plan implementation for children being served by the Child and Youth Services Unit. (Richland Center)	For a total amount not to exceed \$9,500.

Motion by Cindy Chicker, seconded by Ken Rynes to approve the new 2023 contracts. Motion carried.

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2024 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (12-14-2023)		
DEEP ROOT CONSULTING, LLC	To provide psychotherapy, community skills development, and a variety of other services to Comprehensive Community Services consumers in the Behavioral Health Services Unit. (Viroqua)	For a total amount not to exceed \$49,500.
ARNESON COUNSELING, LLC	To provide psychotherapy, community skills development, and a variety of other services to Comprehensive Community Services consumers in the Behavioral Health Services Unit. (Richland Center)	For a total amount not to exceed \$49,500.
MUSIC ON THE MOVE MUSIC THERAPY SERVICES, LLC	To provide counseling and therapeutic services for children enrolled in the Children's Long-Term Supports/CLTS program. (Lone Rock)	For a total amount not to exceed \$25,000.
SOARING SKILLS, LLC	To provide daily living skill training for children enrolled in Children's Long-Term Supports/CLTS program. (Viroqua)	For a total amount not to exceed \$30,000.
CAMPING EXPERIENCES INC, DBA SWIFT NATURE CAMP	To provide respite for children and families enrolled in the Children's Long-Term Supports/CLTS program. (Minong)	For a total amount not to exceed \$11,000.

Motion by Ken Rynes, seconded by Lee Van Landuyt to approve the new 2024 contracts. Motion carried.

Richland County

HHS & Veterans Standing Committee

- 13. Approve Request to Obtain County Vehicle:** Tricia Clements explained that when the Sheriff's Department is ready to dispose of a vehicle, County Board rule requires the surplus equipment be offered to other county departments at no cost. Health and Human Services is looking for approval to be considered to be the recipient of one of these vehicles. Discussion was held regarding the benefits to the agency having a vehicle for staff when conducting home visits or work with clients. Currently staff use their personal vehicle and are reimbursed for mileage. Motion by Lee Van Landuyt, seconded by Dr. Jerel Berres to approve Health & Human Services to attempt to obtain a vehicle from the Sherriff's department. Motion carried.
- 14. Approve Leadership Academy Training:** Tricia Clements explained that Southwest Technical College offers a Leadership Academy Training that she would like to offer to the Leadership Staff within the agency. Details pertaining to the training we discussed and Administrator Pesch noted the training is very beneficial. Motion by Cindy Chicker, seconded by Ken Rynes to approve Health & Human Services entering into an agreement with Southwest Technical College for Leadership Academy Training for 13 Health & Human Services staff and send the recommendation onto County Board for approval. Motion carried.

Administrative Report:

- 15. Director, Tricia Clements:** Tricia Clements provided highlights and program updates for each unit of the agency including staffing updates, trainings, events, and new and ongoing initiatives. A written handout was provided in the folder for committee members to review. Tricia Clements highlighted several items from the report and read of letter of appreciation that was submitted to the agency from the family of an individual being served by the Senior Nutrition Program.
- 16. Review Agency Organization Chart:** The Health & Human Services Agency organizational chart was made available for review. Meghan Rohn reviewed the updates that have been made to the organizational chart since it was last provided.

Closing:

17. Future Agenda Items:

- 18. Adjournment:** The next meeting is scheduled for January 11, 2023, at 9:30 a.m. in the Richland County Boardroom and via WebEx. Motion by Cindy Chicker, seconded by Ken Rynes to adjourn the meeting. Motion carried.

Respectfully Submitted,
Meghan Rohn
Confidential Administrative Secretary

Richland County Veterans Service Office Monthly Numbers

2023	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE			
	Calls	Walk-Ins	Calls	Walk-Ins	Calls	Walk-Ins	Calls	Walk-Ins	Calls	Walk-Ins	Calls	Walk-Ins		
1			24	7	31	5			36	8	26	13		
2	/	/	18	5	/	/			34	11	14	3		
3	31	5	12	8	22	8	33	5	23	8				
4	35	11					29	9	19	6				
5	23	3					22	9	17	6	/	3		
6	24	2	36	13	25	8	16	8			/	/		
7			22	5	26	13	/	/			/	/		
8			26	9	41	9			24	7	/	/		
9	28	9	23	11	22	6			27	13	/	2		
10	18	8	17	6	23	3	23	8	20	4				
11	24	12					37	8	15	14				
12	22	7					14	60	29	10	64	6		
13	/	/	27	5	33	7	23	8			36	7		
14			29	9	24	8	17	3			29	4		
15			32	8	27	11			34	12	35	7		
16	27	10	/	/	21	9			26	15	22	6		
17	36	14	12	6	26	4	26	4	24	8				
18	21	8					14	3	44	14				
19	16	5					20	6	23	13	23	10		
20	18	4	26	15	22	8	17	7			27	9		
21			37	16	36	9	16	4			31	6		
22			14	3	20	3			27	11	15	2		
23	32	15	17	5	22	3			34	14	23	6		
24	28	16	29	8	14	3	31	7	21	15				
25	14	2					17	5	29	15				
26	36	9					22	5	19	9	29	7		
27	13	5	28	14	20	8	31	8			44	15		
28			39	10	17	11	13	2			23	6		
29					21	6			/	/	26	4		
30	23	7			25	6			32	14	18	4	half	year
31	25	12			18	8			25	11			calls	visits
2023	494	164	468	163	536	156	361	169	582	238	485	120	2926	1010
2022			416	81	423	118	324	85	400	129	392	112	2389	487
2021									478	149	608	98		

	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER			
	Calls	Walk-Ins	Calls	Walk-Ins	Calls	Walk-Ins	Calls	Walk-Ins	Calls	Walk-Ins	Calls	Walk-Ins		
1			27	15	19	6			21	12	8	/		
2			32	8			25	9	14	9				
3	18	2	22	4			30	16	22	8				
4	/	/	19	5	/	/	29	7			34	3	/ (closed)	
5	28	5			48	9	30	3			27	12	Weekend	
6	26	8			37	6	22	7	30	6	24	8	No Day This Month	
7	29	4	37	6	22	64			27	16	31	4		
8			24	9	28	65			39	13	22	3		
9			20	7	8	72	12	5	24	3				
10	34	8	30	6	2	26	36	16	22	4				
11	36	18	24	3	15	3	15	10			25	6		
12	22	5			17	8	38	8			19	6		
13	20	6			/	/	20	3	27	7	25	4		
14	18	3	41	7	24	6			29	9	24	4		
15			26	11	/	/			31	12	17	3		
16			27	13			17	9	/	/				
17	21	6	23	4			29	16	/	/				
18	33	10	19	6	39	10	16	6			33	7		
19	27	7			22	9	22	6			21	8		
20	18	3			25	4	15	5	62	10	23	12		
21	14	2	26	6	26	4			40	9	19	4		
22			32	12	17	5			22	3	/	/		
23			47	14			32	7	/	/	3			
24	27	14	28	11			15	6	/	/				
25	16	7	24	4	45	5	11	2			/	/		
26	23	6			27	4	9	3			43	5		
27	15	5			32	11	45	4	24	6	16	14		
28	17	8	33	10	26	3			36	11	/	/		
29			29	15	23	7			31	8	28	5		
30			23	11			27	9	17	9				
31	29	8	24	7			29	11						
2023	471	126	542	194	502	327	524	168	518	158	439	109	total calls	tot walk in
2022	407	115	548	150	430	213	346	110	423	134	428	142		
2021	432	114	400	79	339	266	418	85	516	93	427	78		
													3618	962

2023 Forms filed

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC		
21-22 Veterans Service Org. as Representative		6	3	3		2	5	1	2	3	4	3	2	
21-0966 Intent to File a Claim							1		1	2				
21-526ez Application for Disability Comp. and Related Benefits		6	7	7	2	8	4	9	7	2	6	7	5	
21-527ez Application for NSC Pension														
21-8940 Application for Individual Unemployability		2												
21-0845 Authorization to Disclose PII to a Third Party														
21-686C Application Request to Add/ Remove Dependents		2		2		1		1		2	2	1	2	
20-0996 Review Request: Higher Level Review			1					2				1		
20-0995 Review Request: Supplemental Claim		2	2	4	1	2			3		1	1		
21-2680 Housebound or Aid & Attendance														
21-0972 Alternate Signer Certification														
21-4138 Statement in Support of Claim		6	1	3	3	2	3	2	2	1		2	6	
10-10d Application for CHAMPVA		1	1					1				1	1	
10-10ez Application for VA Health Care		3	3	1	2	1	1	3			1	3	1	
10-10ezr Health Benefits Update Form														
21p-534ez DIC & Survivors Pension		3	1											
21p-530 Burial Benefits Application			1			2		1	2				1	
27-2008 Burial Flag Application		3	2		3	2	2	1	4	4	2	4	4	
40-1330 Application for Bronze Marker		1		1		3	2		2		1		1	
40-0247 Presidential Memorial Certificate Request									1					
STATE														
2500-123 State Park Pass		1	1			1	1			1	2			
3010 Drivers License Identifier		2	1	1	3	1		2	1	1	1	3	1	
4000 Application for a Wisconsin Veterans Home														
4002 Authorization for Disclosure of Health Information														
2096 CVSO Tax Abatement Verification Form		5	2		1								2	
2097 Certification for Property Tax Credit		5	2		1								2	
57 VSO Grant Packet														
other		14	17	14	11	15	12	15	10	7	16	15	11	
2023 TOTALS PER MONTH		62	45	36	27	40	31	37	35	23	36	41	39	419
2022 TOTALS PER MONTH		40	35	29	22	25	27	26	38	36	56	34	36	404
2021 TOTALS PER MONTH					35	46	48	52	33	46	50	41	48	

Disbursement History Report
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CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM PROJECT	INVOICE	PO#	SOURCE/JE/ID F 9 BX M BANK FUND & ACCOUNT	LINE	ACCOUNT NAME
27766	01/11/23	2593	CENTURYLINK COMMUNICATIO 01/01 624307756	0.16		624307756		D-011023-857 -	00029	TELEPHONE WF52 10.5550.0000.5225
28099	01/24/23	1575	TECH COM, INC 01/20 597600	37.97		597600		M-012423-917	00005	TELEPHONE WF52 10.5550.0000.5225

Disbursement History Report

CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM INVOICE PROJECT	PO#	SOURCE/JE/ID	LINE	ACCOUNT NAME & ACCOUNT
REPORT TOTALS:				38.13					

RECORDS PRINTED - 000002

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH DEC 31, 2023

		ANNUAL	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
		REVISED BUDGET						
10	GENERAL FUND							
5550	VETERAN SERVICE							
0000	PROJECT							
5111	SALARIES - REGULAR	42,485.95	0.00	5,518.80	33,303.33	9,182.62	78	-----
5112	SALARIES - PART-TIME	19,186.57	0.00	2,685.09	16,983.74	2,202.83	88	-----
5113	SALARIES - OVERTIME	0.00	0.00	0.00	32.75	32.75-	9999	-----!!!!
5150	SECTION 125 PLAN-CO SHARE	0.00	0.00	0.00	2.82	2.82-	9999	-----!!!!
5151	FICA - COUNTY SHARE	4,816.85	0.00	627.60	3,849.50	967.35	79	-----
5152	RETIREMENT - COUNTY SHARE	4,281.65	0.00	375.27	2,264.58	2,017.07	52	-----
5153	DENTAL INSURANCE-CO SHARE	0.00	0.00	0.00	0.00	0.00	0	
5154	HEALTH INSURANCE - COUNTY SH	0.00	0.00	0.00	0.00	0.00	0	
5155	LIFE INSURANCE - COUNTY SHAR	6.86	0.00	1.15	8.72	1.86-	127	-----!!
5161	HEALTH INS REIMBURSEMENT DED	0.00	0.00	0.00	0.00	0.00	0	
5212	VET SVC ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00	0	
5214	COMPUTER SOFTWARE SUPPORT	500.00	0.00	0.00	500.00	0.00	100	-----
5225	TELEPHONE	660.00	0.00	36.44	446.61	213.39	67	-----
5311	POSTAGE AND ENVELOPES	75.00	0.00	1.89	19.80	55.20	26	--
5319	OFFICE SUPPLIES	600.00	0.00	15.18	534.54	65.46	89	-----
5324	DUES	400.00	0.00	100.00	850.00	450.00-	212	-----!!!!
5326	ADVERTISING	600.00	0.00	0.00	194.70	405.30	32	---
5334	REGISTRATION	625.00	0.00	0.00	0.00	625.00	0	
5335	MEALS	300.00	0.00	0.00	0.00	300.00	0	
5336	LODGING	800.00	0.00	0.00	647.94	152.06	80	-----
5339	MILEAGE	300.00	0.00	0.00	0.00	300.00	0	
5341	TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0	
5819	NEW EQUIPMENT	250.00	0.00	0.00	19.57	230.43	7	
5906	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0	
5970	CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0	
5972	VETERANS OUTREACH	0.00	0.00	0.00	0.00	0.00	0	
5999	BILLS-NO-LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	PROJECT	75,887.88	0.00	9,361.42	59,658.60	16,229.28	78	-----
TOTAL:	VETERAN SERVICE	75,887.88	0.00	9,361.42	59,658.60	16,229.28	78	-----
TOTAL:	GENERAL FUND	75,887.88	0.00	9,361.42	59,658.60	16,229.28	78	-----

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH DEC 31, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
5551 SOLDIERS AND SAILORS FUND						
0000 PROJECT						
5141 PER DIEM - COMMISSION	900.00	0.00	0.00	0.00	900.00	0
5151 FICA - COUNTY SHARE	69.00	0.00	0.00	0.00	69.00	0
5328 FLAGS	1,200.00	0.00	0.00	4,143.32	2,943.32-	345 -----!!!
5331 FLAG HOLDERS	1,300.00	0.00	0.00	397.50	902.50	30 ---
5339 MILEAGE - COMMISSION	422.28	0.00	0.00	0.00	422.28	0
5719 AID	3,000.00	0.00	0.00	0.00	3,000.00	0
5999 BILLS-NO LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	6,891.28	0.00	0.00	4,540.82	2,350.46	65 -----
TOTAL: SOLDIERS AND SAILORS FUND	6,891.28	0.00	0.00	4,540.82	2,350.46	65 -----
TOTAL: GENERAL FUND	6,891.28	0.00	0.00	4,540.82	2,350.46	65 -----

**RICHLAND COUNTY HEALTH AND HUMAN SERVICES
VOUCHERS – JANUARY 11, 2024**

Unit	Number of Vouchers	Amount
Richland County Health and Human Services 2023 Expense Reports	16	\$ 7,707.61
Richland County Health and Human Services 2023 Admin Vouchers	3	\$ 2,059.19
Richland County Health and Human Services 2024 Admin Vouchers	5	\$ 1,210.50
Richland County Health and Human Services 2023 Prepaid Vouchers	17	\$31,587.45
Richland County Health and Human Services 2024 Prepaid Vouchers	1	\$550.00
TOTAL	42	\$43,114.75

Disbursement Edit Listing

DATA-JE-ID... LINE# BANK FUND.&ACCOUNT...
 TRAN-DATE: INVOICE... PROJECT...
 F/P CLAIM.. P.O.#: PROJECT...
 FORMULA... 1099-INFO VENDOR...
 CNTY ALTER VENDOR ALTER VENDOR ALTER VENDOR ALTER VENDOR ALTER VENDOR

DATA-JE-ID	LINE#	BANK	FUND.	ACCOUNT	DESCRIPTION	TRANSACTION	DESCRIPTION	CHECK	AMOUNT	ERRORS AND WARNI
D-01112024-157	1	WF52	63.5563	.0000.5339	MILEAGE	@FY@ HHS DEC MILEAGE			930.76	
									930.76	
D-01112024-157	2	WF52	63.5563	.0000.5339	MILEAGE	@FY@ HHS DEC MILEAGE			765.04	
									765.04	
D-01112024-157	3	WF52	63.5563	.0000.5339	MILEAGE	@FY@ HHS DEC MILEAGE			244.97	
									244.97	
D-01112024-157	4	WF52	63.5563	.0000.5339	MILEAGE	@FY@ HHS DEC MILEAGE			103.49	
									103.49	
D-01112024-157	5	WF52	63.5563	.0000.5339	MILEAGE	@FY@ HHS DEC MILEAGE			48.47	
									48.47	
D-01112024-157	6	WF52	63.5563	.0000.5339	MILEAGE	@FY@ HHS DEC MILEAGE			577.71	
									577.71	
D-01112024-157	7	WF52	63.5563	.0000.5339	MILEAGE	@FY@ HHS DEC MILEAGE			746.70	
									746.70	
D-01112024-157	8	WF52	63.5563	.0000.5339	MILEAGE	@FY@ HHS DEC MILEAGE			576.40	
									576.40	
D-01112024-157	17	WF52	63.5563	.0000.5335	MEALS	@FY@ HHS DEC MEALS			1.58	
									1.58	
									577.98	

MILEAGE EXPENSE

DATA-JE-ID	LINE#	BANK	FUND	&	ACCOUNT	DESCRIPTION	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE	INVOICE	FORMULA	PROJECT	1099-INFO	VENDOR	TRANSACTION DESCRIPTION	PAYM		
F/P CLAIM	P.O.#	PROJECT	CNTY	ALTER	VENDOR	ALTER NAME			
D-01112024-157	9	WF52	63.5563	.0000	.5339	MILEAGE @FY@ HHS DEC MILEAGE MCCARTHY/DONALD 004546 VENDOR TOTAL		681.86	
D-01112024-157	10	WF52	63.5563	.0000	.5339	MILEAGE @FY@ HHS DEC MILEAGE MCKITTRICK/SANDRA 004449 VENDOR TOTAL		991.67	
D-01112024-157	11	WF52	63.5563	.0000	.5339	MILEAGE @FY@ HHS DEC MILEAGE MCWANE/HUBERT 004161 VENDOR TOTAL		239.73	
D-01112024-157	12	WF52	63.5563	.0000	.5339	MILEAGE @FY@ HHS DEC MILEAGE MORAN/PAMELA 006110 VENDOR TOTAL		271.83	
D-01112024-157	13	WF52	63.5563	.0000	.5339	MILEAGE @FY@ HHS DEC MILEAGE OLSON/VICKI L 002512 VENDOR TOTAL		196.50	
D-01112024-157	14	WF52	63.5563	.0000	.5339	MILEAGE @FY@ HHS DEC MILEAGE PRICE/SUSAN 001973 VENDOR TOTAL		544.31	
D-01112024-157	18	WF52	63.5563	.0000	.5335	MEALS @FY@ HHS DEC MEALS PRICE/SUSAN 001973 VENDOR TOTAL		24.16	
D-01112024-157	15	WF52	63.5563	.0000	.5339	MILEAGE @FY@ HHS DEC MILEAGE RICHTER/ARNOLD JOSEPH 002000 VENDOR TOTAL WF52 BANK TOTAL		529.90 7,707.61	

Disbursement Edit Listing

DATA-JE-ID	LINE#	BANK FUND & ACCOUNT	DESCRIPTION	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE	INVOICE	FORMULA	TRANSACTION DESCRIPTION	PAYM		
F/P CLAIM	P.O.#	PROJECT	NAME	ALTER NAME		
D-01112024-159	3	WF52 56.5407.0000.5320	EDUCATIONAL MATERIALS		1,410.00	
			@FY@ HHS 12/21 INV			
			NORTH CAROLINA ST UNIVER		1,410.00	
			006451 VENDOR TOTAL			
D-01112024-159	1	WF52 63.5563.5310.5351	GASOLINE		409.54	
			@FY@ HHS ACCT #4672501			
			PREMIER COOPERATIVE			
			002414 VENDOR TOTAL			
D-01112024-159	4	WF52 59.5588.0000.5351	GASOLINE		102.85	
			@FY@ HHS ACCT #4675320			
			PREMIER COOPERATIVE			
			002414 VENDOR TOTAL			
D-01112024-159	2	WF52 63.5563.5310.5326	ADVERTISING		136.80	
			@FY@ HHS ADV #5787 12/31			
			MORRIS NEWSPAPER CORP OF			
			000669 VENDOR TOTAL			
			WF52 BANK TOTAL			
					2,059.19	

VOUCHERS 2023

Disbursement Edit Listing

DATA-JE-ID	LINE#	BANK FUND & ACCOUNT	DESCRIPTION	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE	INVOICE	FORMULA	TRANSACTION DESCRIPTION			
F/P CLAIM	P.O.#	PROJECT	PAYM			
D-01112024-164	1	WF52 63.5566.0000.5324	DUES & MISCELLANEOUS		75.00	
			HHS ADPAW MEMBERSHIP			
			HHS ADPAW			
			001916 ADPAW			
			001916 VENDOR TOTAL		75.00	
D-01112024-164	3	WF52 59.5581.0000.5532	RENT		400.00	
			HHS ROCKBRIDGE MEAL SITE			
			HHS BETHLEHEM LUTHERAN CHURC			
			006091 BETHLEHEM LUTHERAN CHURC			
			006091 VENDOR TOTAL		400.00	
D-01112024-164	4	WF52 59.5588.0000.5532	RENT		300.00	
			HHS RC MEAL SITE			
			CITY OF RICHLAND CENTER			
			000152 CITY OF RICHLAND CENTER			
			000152 VENDOR TOTAL		300.00	
D-01112024-164	2	WF52 56.5511.0000.5312	BOOKS AND FORMS AND SUBSCRIP		85.50	
			HHS SUBSCRIPTION			
			MORRIS NEWSPAPER CORP OF			
			000669 MORRIS NEWSPAPER CORP OF			
			000669 VENDOR TOTAL		85.50	
D-01112024-164	5	WF52 59.5583.0000.5970	CONTRACT SERVICES		350.00	
			HHS CAZ MEAL SITE			
			ST ANTHONYS SCHOOL			
			000751 ST ANTHONYS SCHOOL			
			000751 VENDOR TOTAL		350.00	
			WF52 BANK TOTAL		1,210.50	

VOUCHERS 2024

PREVIOUSLY PAID 2023

2023 PREVIOUSLY PAID VOUCHERS

Check #	Date	Vendor Name	Description	Account #	Amount
1	35728	12/14/2023	US Bank National Association #6167	County Clerk Pays	
2	35942	12/20/2023	Corcoran Healthcare Ent #665	GRP RCPHS	56.5401.0000.5310
3	35943	12/20/2023	Jcomp Technologies Inc #4600	Cust #RIC12	53.5507.0000.5319
4	35944	12/20/2023	Language Line Services #1640	Cust #RIC12	63.5563.5310.5319
5	35945	12/20/2023	Richland Center Utilities #650	Cust #RIC12	53.5507.0000.5319
6	35946	12/20/2023	Richland Observer #669	HHS Acct #9020531051	56.5503.0000.5999
7	35947	12/20/2023	Utah Bureau of Criminal	Adv #5787	56.5401.0000.5999
8	36045	12/28/2023	Capital One - Walmart #2005	Adv #2071	56.5511.0000.5222
9	36046	12/28/2023	CDW LLC #1390	Adv #2071	63.5563.5310.5326
10	36047	12/28/2023	Galaxie Skate Center LLC #6450	Background check	53.5507.0000.5326
11	36048	12/28/2023	Tech Com Inc./Genuine Telecom #1657	Acct #2071	56.5520.0000.5999
12	36049	12/28/2023	GFC Leasing #601	Acct #12083465	59.5588.0000.5999
13	36050	12/28/2023	Hynek Printing LLC #354	Acct #581900	56.5409.0000.5218
14	36051	12/28/2023	Staples Inc Quill #577	Donation	56.5408.0000.5999
15	36055	12/28/2023	Wisconsin Electric Power/WE Energies #975	Acct #33500	56.5405.0000.5999
16	36088	1/4/2024	Ketner/Christopher E DBA Mazo Catering #6390	Acct #290899	56.5511.0000.5315
17	36089	1/4/2024	RC Truck & Auto Inc	Cust #10RC04	56.5511.0000.5315
				Acct #0701008505-00001	56.5511.0000.5313
				December Meals Frozen	56.5511.0000.5312
				December Meals RC	56.5511.0000.5319
				December Meals Rockbridge	\$ 286.37
				December Meals Cazenovia	\$ 2,928.00
				Inv #500036930	\$ 7,437.50
					\$ 775.00
					\$ 1,681.25
					\$ 356.11
					\$ 31,587.45

2024 PREVIOUSLY PAID VOUCHERS

Check #	Date	Vendor Name	Description	Account #	Amount
1 36087	1/4/2024	Division of Quality Assurance #1054	HHS Certification	56.5477.0000.5999	\$ 550.00
TOTAL					\$ 550.00

PREVIOUSLY PAID 2024

12/06/23 STATEMENT DATE - 11/06/23-12/05/23 CHARGES

US Bank National Association #6167 Acct #4866-9100-1450-2740

		Vendor Name	Description	Account #	Amount
1	11/6/2023	Amazon Business		53.5507.0000.5319	\$ 35.94
2	11/6/2023	Amazon Business		53.5507.0000.5319	\$ 78.80
3	11/9/2023	Katom Restaurant Supply Inc		59.5588.0000.5319	\$ 89.80
4	11/8/2023	Jefferson Street Inn		53.5507.0000.5336	\$ 98.00
5	11/8/2023	Jefferson Street Inn		53.5507.0000.5336	\$ 98.00
6	11/11/2023	Kareo Tebra Technologies	October	56.5477.0000.5214	\$ 455.27
				56.5472.0000.5214	\$ 873.20
				56.5481.0000.5999	\$ 193.88
				56.5401.0000.5999	\$ 581.65
7	11/10/2023	Amazon Business		63.5563.5310.5319	\$ 34.05
				63.5563.0000.5319	\$ 34.05
8	11/10/2023	Amazon Business		63.5563.0000.5319	\$ 46.52
9	11/10/2023	Amazon Business		63.5563.0000.5319	\$ 83.28
10	11/11/2023	Amazon Business		56.5401.0000.5319	\$ 97.25
11	11/14/2023	Project Lifesaver International		56.5531.0000.5992	\$ 164.73
12	11/14/2023	Amazon Business	CLTS	56.5546.0551.5992	\$ 8.90
13	11/15/2023	Amazon Business		63.5566.0000.5319	\$ 61.57
14	11/14/2023	Amazon Business	CLTS	56.5546.0552.5994	\$ 139.99
15	11/18/2023	Lauren's Hope	CLTS	56.5546.0552.5994	\$ (2.05)
16	11/17/2023	Kwik Trip		56.5408.0000.5999	\$ 100.00
17	11/14/2023	Amazon Business	CLTS	56.5546.0552.5994	\$ 63.35
18	11/17/2023	Amazon Business	CLTS	56.5546.0552.5992	\$ 99.95
19	11/17/2023	Lauren's Hope	CLTS	56.5546.0552.5994	\$ 39.25
20	11/20/2023	UWCC		56.5511.0000.5157	\$ 129.00
21	11/21/2023	UWCC		56.5477.0000.5325	\$ 129.00
22	11/21/2023	DOJ Records		56.5405.0000.5999	\$ 10.00
23	11/22/2023	WBTPA.com		56.5477.0000.5325	\$ 50.00
24	11/28/2023	Amazon Business	CLTS	56.5546.0551.5992	\$ 12.99
25	11/28/2023	Amazon Business	Refund	56.5401.0000.5319	\$ (34.93)
26	11/27/2023	Amazon Business		56.5401.0000.5319	\$ 10.61
27	11/27/2023	Amazon Business		56.5401.0000.5319	\$ 10.39
28	11/29/2023	UWCC		56.5472.0000.5325	\$ 149.00
29	11/29/2023	UWCC		56.5472.0000.5325	\$ 149.00
30	11/30/2023	DOJ Records		63.5563.5310.5999	\$ 10.00
31	12/1/2023	Workplace		56.5511.0000.5214	\$ 276.00
32	12/3/2023	Amazon Business		63.5563.5310.5319	\$ 6.19
33	12/1/2023	Inreach Online		56.5511.0000.5157	\$ 115.00
34	12/1/2023	Amazon Business		56.5401.0000.5319	\$ 35.28
35	12/1/2023	Amazon Business	CLTS	56.5546.0551.5992	\$ 12.99
36	12/1/2023	UWCC		53.5507.0000.5157	\$ 129.00
37	12/1/2023	DOJ Records		63.5563.5310.5999	\$ 10.00
				TOTAL	\$ 4,684.90

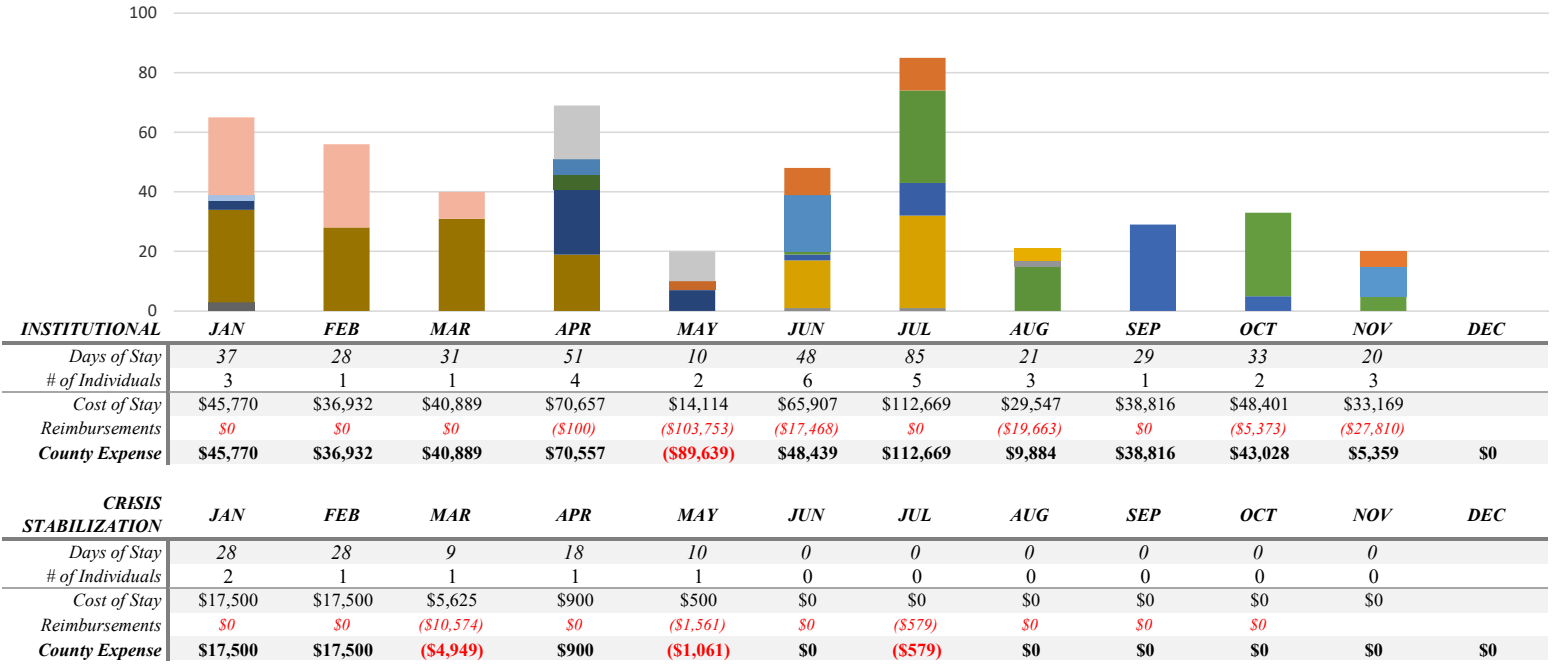
2023 Health and Human Services Budget

Expenses	1/2/2024	Current Month = 100%						
Program	Total	2023 Budget	Actual	% Utilized	Core Budget Balance (Through Octoberr)		Placement Funds (Through Nov) Funds 44/54	
Administrative Services	1,055,348				Revenues (with Tax Levy)	7,143,545	Budget for all Placements	1,385,000
Staff		763,757	559,241	73.2%	Anticipated Revenue	787,322	Budget	1,385,000
Building & Operating Costs		291,591	272,925	93.6%	Received Revenue	5,400,138	- All Placement Expenses	-1,360,170
Public Health	335,192						Fund 54/44 balance	24,830
Public Health		335,192	203,943	60.8%	Minus Expenses	-7,120,689		
Aging & Disability Resource Center	1,042,575				Anticipated Expenses	-204,815	Adult (Fund 54)	
Elderly Services		365,273	334,288	91.5%	Actual Expenses	-6,915,874	Budget	705,000
Nutrition		256,053	275,920	107.8%			- Expenses in Fund 56*	0
Resource Center		421,249	401,295	95.3%	Equals Budget Balance	22,856	- Expenses	-621,061
Economic Support Unit	971,094				MH Institute Charges Through November	341,784 *	Fund 54 balance	83,939
ES Programs		971,094	865,104	89.1%	Anticipated MH Institute Charges (December)	30,030 **		
Child & Youth Services	829,130				MHI Charges To Date	371,814	Children (Fund 44)	
Children & Youth Programs		745,247	589,224	79.1%			Budget	680,000
CPS Contractual Services		83,883	61,051	72.8%	Chargeback		- Expenses in Fund 56*	0
Behavioral Health	4,492,510				Budget Balance Prior to Chargeback	22,856	- Expenses	-739,109
MH Outpatient / Crisis Services		778,818	541,152	69.5%	Chargeback for MH Institute Thru October (that have not occurred)	152,825	Fund 44 balance	-59,109
AODA Outpatient		215,092	86,622	40.3%	New Core Budget Balance after Chargeback	175,681 ***		
CCS		2,873,893	2,197,672	76.5%				
Adult Protective Services		93,881	85,265	90.8%	Fund 34 Projected Year End Balance for Carryover	0		
Treatment Court		157,614	113,769	72.2%	Fund 63 Projected Year End Balance	0 ****		
Birth to Three Program		195,933	179,557	91.6%	*MH Institute charges go to Fund 56 as reduction in revenue			
Children with Disabilities		177,280	148,847	84.0%	**MHI anticipated charges do not include any expected insurance reimbursements			
HHS Board Approved Budget	8,725,849	8,725,849	6,915,874	79%	***Balance rolls to General Fund			
					****Unused balance goes to Fund 18 for reinvestment in transportation program			

RICHLAND COUNTY
2023 ADULT PLACEMENTS
Fund 54

ADULT INSTITUTIONAL AND INPATIENT PLACEMENTS

Includes Mental Health Institutes, Trempealeau County Health Care, private inpatient hospitals, detox facilities, and crisis stabilization facilities
 Cost Range: \$365 to \$1,448 per day



YTD ADULT CRISIS STABILIZATION

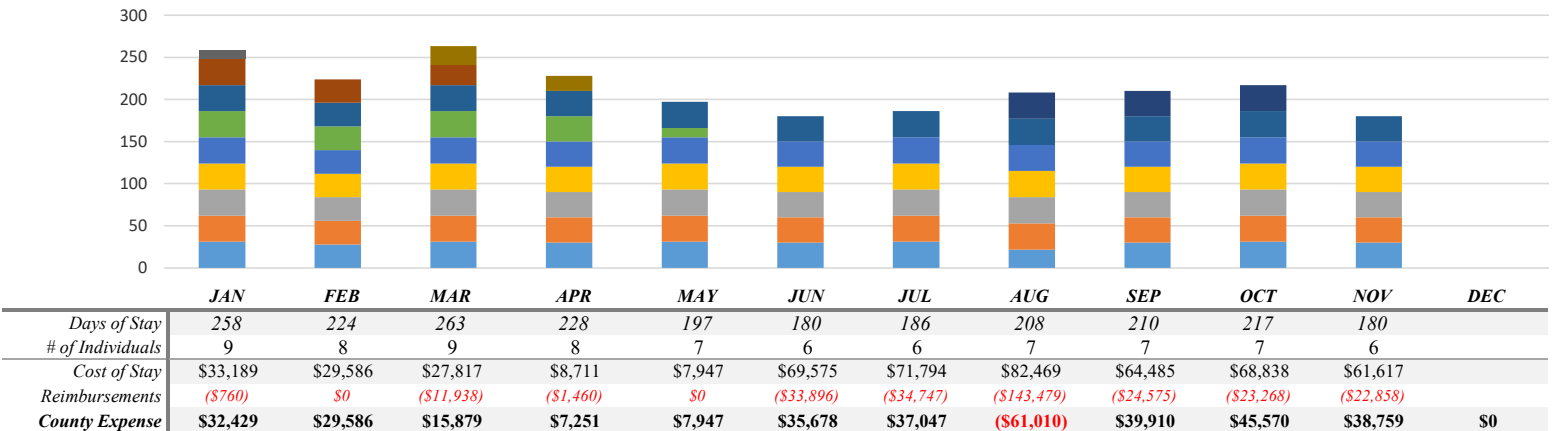
Days of Stay	93
# of Individuals	3
Cost of Stay	\$42,025
Reimbursements	(\$12,714)
County Expense	\$29,311

YTD ADULT INSTITUTIONAL

Days of Stay	393
# of Individuals	18
Cost of Stay	\$536,871
Reimbursements	(\$174,167)
County Expense	\$362,704

ADULT COMMUNITY RESIDENTIAL PLACEMENTS

Includes Community-Based Residential Facilities and Adult Family Homes
 Cost Range: \$81 to \$1,600 per day



YTD ADULT RESIDENTIAL

Days of Stay	2351
# of Individuals	11
Cost of Stay	\$526,028
Reimbursements	(\$296,982)
County Expense	\$229,046

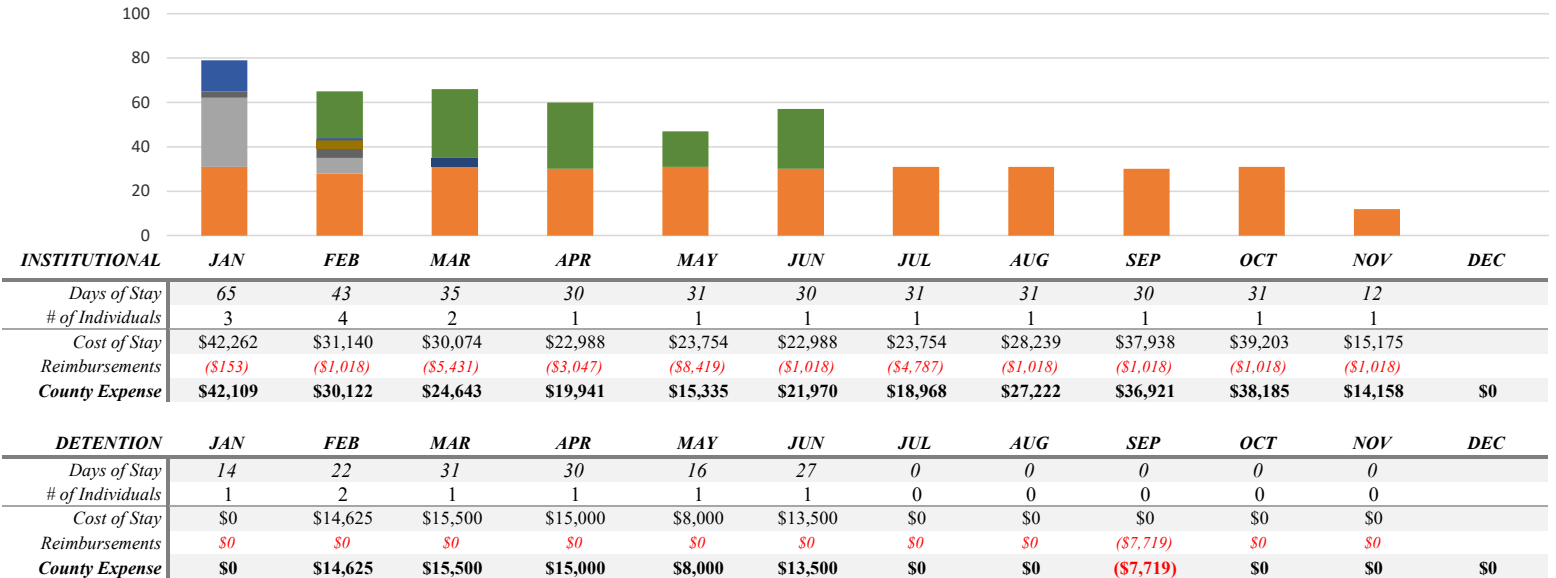
FUND 54 BEGINNING BALANCE	\$705,000	
TOTAL EXPENSE IN FUND 54:	\$621,061	88% utilized
FUND 54 REMAINING BALANCE	\$83,939	

RICHLAND COUNTY
2023 CHILD PLACEMENTS
Fund 44

CHILD INSTITUTIONAL, INPATIENT, AND DETENTION PLACEMENTS

Includes mental health institutes, private inpatient hospitals, children's residential care centers, as well as secure and non-secure detention facilities

Cost Range: Institutional \$267 to \$1,475 per day; Secure/Non-Secure Detention \$130 to \$190 per day

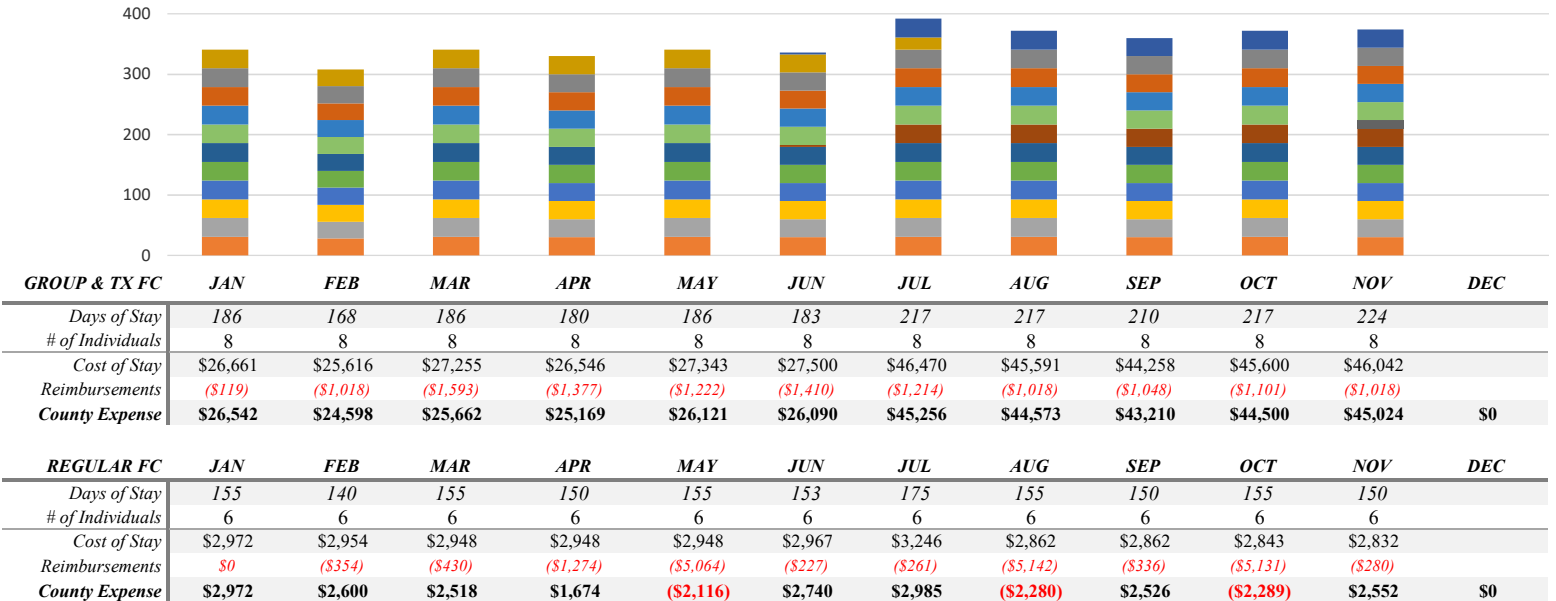


YTD CHILD INSTITUTIONAL	YTD DETENTION
Days of Stay	140
# of Individuals	2
Cost of Stay	\$66,625
Reimbursements	(\$7,719)
County Expense	\$58,906

CHILD FOSTERCARE AND TREATMENT FOSTERCARE PLACEMENTS

Includes regularly licensed fostercare homes, licensed treatment fostercare homes, and youth group homes

Cost Range: Group Hm \$170 to \$253; Tx FC \$74 to \$140 per day; Regular FC \$13 to \$67 per day



YTD GROUP HOME & TREATMENT FOSTERCARE	YTD REGULAR FOSTERCARE
Days of Stay	1693
# of Individuals	6
Cost of Stay	\$32,382
Reimbursements	(\$18,499)
County Expense	\$13,883

FUND 44 BEGINNING BALANCE	\$680,000
TOTAL EXPENSE IN FUND 44:	\$739,109 109% utilized
FUND 44 REMAINING BALANCE	(\$59,109)

Contract Monitoring Report

Contract utilization should be at or below
91.66% for November reporting **2023**

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
A & J Family Homes and Services, LLC	Brandi Christanson	\$285,000.00	\$64,788.97	November	\$64,788.97	\$220,211.03	22.73%
Annika Mersmann	Brandi Christanson	\$49,500.00	\$11,273.76	November	\$11,273.76	\$38,226.24	22.78%
Arneson Counseling	Brandi Christanson	\$15,000.00	\$0.00	November	\$0.00	\$15,000.00	0.00%
Community Service Associates dba Pauquette Center for Psychological	Brandi Christanson	\$30,000.00	\$0.00	November	\$0.00	\$30,000.00	0.00%
CORE Treatment Services, Inc.	Brandi Christanson	\$9,500.00	\$5,800.00	November	\$5,800.00	\$3,700.00	61.05%
Cornerstone Foundation dba Lucky Star 3 Corporation	Brandi Christanson	\$250,000.00	\$217,869.61	November	\$217,869.61	\$32,130.39	87.15%
Coulee Region Psychiatric Services, S.C.	Brandi Christanson	\$45,000.00	\$34,500.00	November	\$34,500.00	\$10,500.00	76.67%
Dean Saner, Psy. D.	Brandi Christanson	\$20,000.00	\$8,882.44	November	\$8,882.44	\$11,117.56	44.41%
Diane's Adult Family Home	Brandi Christanson	\$100,000.00	\$83,154.37	November	\$83,154.37	\$16,845.63	83.15%
Driftless Counseling, LLC dba Trailhead Therapy and Mentoring	Brandi Christanson	\$900,000.00	\$745,584.07	November	\$745,584.07	\$154,415.93	82.84%
Ellen Adult Family House	Brandi Christanson	\$6,000.00	\$0.00	November	\$0.00	\$6,000.00	0.00%
Evergreen Manor III	Brandi Christanson	\$75,000.00	\$0.00	November	\$0.00	\$75,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Evergreen Manor, Inc.	Brandi Christanson	\$75,000.00	\$33,589.06	November	\$33,589.06	\$41,410.94	44.79%
Ferguson Consulting, LLC	Brandi Christanson	\$2,500.00	\$2,568.25	December	\$2,568.25	(\$68.25)	102.73%
Contract Amendment Requested							
Fitness Choices	Brandi Christanson	\$49,500.00	\$5,322.57	November	\$5,322.57	\$44,177.43	10.75%
Gundersen Lutheran Administrative Services, Inc.	Brandi Christanson	\$49,500.00	\$0.00	November	\$0.00	\$49,500.00	0.00%
Hailey Schneider	Brandi Christanson	\$100,000.00	\$39,328.49	November	\$39,328.49	\$60,671.51	39.33%
Hansen Assessment and Educational Services	Brandi Christanson	\$16,000.00	\$12,900.00	November	\$12,900.00	\$3,100.00	80.63%
Highland Spring Counseling, LLC	Brandi Christanson	\$17,500.00	\$15,945.00	November	\$15,945.00	\$1,555.00	91.11%
Jean Warrior, Ph.D.	Brandi Christanson	\$30,000.00	\$13,110.00	December	\$13,110.00	\$16,890.00	43.70%
Contract ended June 2023							
Jessica Leinberger Counseling, LLC	Brandi Christanson	\$49,500.00	\$21,872.72	November	\$21,872.72	\$27,627.28	44.19%
KSMS Our House, LLC dba Our House Reedsburg Memory Care	Brandi Christanson	\$26,000.00	\$15,198.40	November	\$15,198.40	\$10,801.60	58.46%
Lutheran Social Services of WI & Upper Michigan, Inc.	Brandi Christanson	\$49,500.00	\$0.00	November	\$0.00	\$49,500.00	0.00%
Midwest Center for Psychotherapy and Sex Therapy	Brandi Christanson	\$5,000.00	\$0.00	November	\$0.00	\$5,000.00	0.00%
Midwest Monitoring and Surveillance	Brandi Christanson	\$15,000.00	\$1,745.40	November	\$1,745.40	\$13,254.60	11.64%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Miramont Behavioral Health	Brandi Christanson	\$49,500.00	\$20,544.00	November	\$20,544.00	\$28,956.00	41.50%
Northwest Counseling & Guidance Clinic	Brandi Christanson	\$90,000.00	\$78,443.52	November	\$78,443.52	\$11,556.48	87.16%
Options Lab, Inc.	Brandi Christanson	\$15,000.00	\$9,465.00	November	\$9,465.00	\$5,535.00	63.10%
Orion Family Services	Brandi Christanson	\$49,500.00	\$0.00	November	\$0.00	\$49,500.00	0.00%
Pine Counseling	Brandi Christanson	\$25,000.00	\$0.00	November	\$0.00	\$25,000.00	0.00%
Pleasant Ridge Homes, LLC	Brandi Christanson	\$150,000.00	\$4,293.30	November	\$4,293.30	\$145,706.70	2.86%
Red Maple Consulting Services, LLC	Brandi Christanson	\$49,500.00	\$40,302.36	November	\$40,302.36	\$9,197.64	81.42%
Roots Residential Adult Family Homes, LLC	Brandi Christanson	\$100,000.00	\$44,274.80	November	\$44,274.80	\$55,725.20	44.27%
RTP (WI), S.C. dba Array Behavioral Care	Brandi Christanson	\$130,000.00	\$54,267.83	November	\$54,267.83	\$75,732.17	41.74%
Schmitt Woodland Hills	Brandi Christanson	\$5,000.00	\$0.00	November	\$0.00	\$5,000.00	0.00%
Shay Rehabilitation & Psychological Services, INC dba	Brandi Christanson	\$300,000.00	\$175,957.65	November	\$175,957.65	\$124,042.35	58.65%
Tellurian, Inc.	Brandi Christanson	\$115,000.00	\$41,989.00	November	\$41,989.00	\$73,011.00	36.51%
The Change Group, LLC	Brandi Christanson	\$49,500.00	\$205.88	November	\$205.88	\$49,294.12	0.42%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Therapy Without Walls, LLC	Brandi Christanson	\$49,500.00	\$0.00	November	\$0.00	\$49,500.00	0.00%
TLC Senior Home Care, LLC	Brandi Christanson	\$85,000.00	\$65,573.95	November	\$65,573.95	\$19,426.05	77.15%
Trempealeau County Health Care Center	Brandi Christanson	\$270,000.00	\$0.00	November	\$0.00	\$270,000.00	0.00%
VARC, Inc.	Brandi Christanson	\$49,500.00	\$5,061.89	December	\$5,061.89	\$44,438.11	10.23%
Viroqua Nutrition Counseling, LLC	Brandi Christanson	\$15,000.00	\$0.00	November	\$0.00	\$15,000.00	0.00%
Vista Care Wisconsin	Brandi Christanson	\$840,000.00	\$678,437.46	November	\$678,437.46	\$161,562.54	80.77%
Wisconsin Family Ties	Brandi Christanson	\$36,000.00	\$0.00	November	\$0.00	\$36,000.00	0.00%
You Are Enough Counseling, LLC	Brandi Christanson	\$49,500.00	\$25,776.28	November	\$25,776.28	\$23,723.72	52.07%
Impact Community Planning Group, LLC	Brandie Anderson	\$15,725.00	\$15,105.00	December	\$15,105.00	\$620.00	96.06%
Contract ended May 2023							
BI Incorporated	Jessica Tisdale	\$5,000.00	\$0.00	November	\$0.00	\$5,000.00	0.00%
Children's Hospital of Wisconsin Community Services-Children's	Jessica Tisdale	\$250,000.00	\$68,796.00	November	\$68,796.00	\$181,204.00	27.52%
Chileda Institute	Jessica Tisdale	\$300,000.00	\$283,365.20	December	\$283,365.20	\$16,634.80	94.46%
Contract ended November 2023							
Community Care Resources	Jessica Tisdale	\$180,000.00	\$93,998.40	November	\$93,998.40	\$86,001.60	52.22%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Family Services of Northeast Wisconsin	Jessica Tisdale	\$160,000.00	\$16,593.46	November	\$16,593.46	\$143,406.54	10.37%
Family Support Services, LTD	Jessica Tisdale	\$9,500.00	\$10,640.24	October	\$10,640.24 Contract amendment requested	(\$1,140.24)	112.00%
Forward Home for Boys	Jessica Tisdale	\$110,000.00	\$108,503.55	December	\$108,503.55	\$1,496.45	98.64%
Midwest Monitoring and Surveillance	Jessica Tisdale	\$5,000.00	\$60.00	November	\$60.00	\$4,940.00	1.20%
Moe's Transitional Living Center	Jessica Tisdale	\$115,000.00	\$110,033.00	December	\$110,033.00	\$4,967.00	95.68%
Oxford House, Inc.	Jessica Tisdale	\$600.00	\$0.00	November	\$0.00	\$600.00	0.00%
Platteville Family Resource Center	Jessica Tisdale	\$15,000.00	\$10,000.00	November	\$10,000.00	\$5,000.00	66.67%
Sunshine and Giggles LLC	Jessica Tisdale	\$9,500.00	\$0.00	November	\$0.00	\$9,500.00	0.00%
A & J Vans, Inc. dba A & J Mobility	Laurie Couey	\$25,000.00	\$0.00	November	\$0.00	\$25,000.00	0.00%
Autism Society of Greater Wisconsin	Laurie Couey	\$11,000.00	\$750.00	November	\$750.00	\$10,250.00	6.82%
Children's Hospital of Wisconsin Community Services-Children's	Laurie Couey	\$11,000.00	\$0.00	November	\$0.00	\$11,000.00	0.00%
Christian Servants Home Care, LLC	Laurie Couey	\$30,000.00	\$8,324.50	November	\$8,324.50	\$21,675.50	27.75%
Community Care Resources	Laurie Couey	\$11,000.00	\$0.00	November	\$0.00	\$11,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Cooperative Educational Service Agency (CESA) 3	Laurie Couey	\$15,000.00	\$1,870.00	November	\$1,870.00	\$13,130.00	12.47%
CR Therapy	Laurie Couey	\$11,000.00	\$0.00	November	\$0.00	\$11,000.00	0.00%
Dane County Fence and Deck Company Inc., DBA Fence World of	Laurie Couey	\$49,500.00	\$21,808.00	November	\$21,808.00	\$27,692.00	44.06%
Discovery Play School Inc.	Laurie Couey	\$11,000.00	\$0.00	November	\$0.00	\$11,000.00	0.00%
Easter Seals of Wisconsin, Inc.	Laurie Couey	\$11,000.00	\$1,127.00	November	\$1,127.00	\$9,873.00	10.25%
Elevation Dance Academy	Laurie Couey	\$11,000.00	\$0.00	November	\$0.00	\$11,000.00	0.00%
In2Great Children's Therapy, LLC dba Motiv8 Children's Therapy	Laurie Couey	\$10,000.00	\$0.00	November	\$0.00	\$10,000.00	0.00%
J & B Medical Supply	Laurie Couey	\$20,000.00	\$13,244.68	November	\$13,244.68	\$6,755.32	66.22%
Logan James Herr Foundation Inc. DBA Logan's Heart and Smiles	Laurie Couey	\$49,500.00	\$23,050.00	November	\$23,050.00	\$26,450.00	46.57%
Lori Knapp, Inc.	Laurie Couey	\$11,000.00	\$0.00	November	\$0.00	\$11,000.00	0.00%
M Squared NC, LLC dba Action Fence	Laurie Couey	\$49,500.00	\$19,474.00	November	\$19,474.00	\$30,026.00	39.34%
Memorial Hospital of Boscobel, Inc.	Laurie Couey	\$75,000.00	\$11,089.80	November	\$11,089.80	\$63,910.20	14.79%
Music on the Move Music Therapy Services	Laurie Couey	\$10,000.00	\$0.00	November	\$0.00	\$10,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
National Seating and Mobility	Laurie Couey	\$11,000.00	\$837.20	November	\$837.20	\$10,162.80	7.61%
Paquette Therapy, LLC	Laurie Couey	\$11,000.00	\$0.00	November	\$0.00	\$11,000.00	0.00%
Premier Financial Management Services	Laurie Couey	\$180,000.00	\$127,334.03	November	\$127,334.03	\$52,665.97	70.74%
Rural Wisconsin Health Cooperative	Laurie Couey	\$75,000.00	\$50,769.28	November	\$50,769.28	\$24,230.72	67.69%
Soaring Skills, LLC	Laurie Couey	\$25,000.00	\$2,152.38	November	\$2,152.38	\$22,847.62	8.61%
St. Joseph's Health Services, Inc.	Laurie Couey	\$75,000.00	\$36,330.83	November	\$36,330.83	\$38,669.17	48.44%
Symons Recreation Complex	Laurie Couey	\$15,000.00	\$960.00	November	\$960.00	\$14,040.00	6.40%
The Change Group, LLC	Laurie Couey	\$25,000.00	\$206.00	November	\$206.00	\$24,794.00	0.82%
The Gym-Boree LLC	Laurie Couey	\$11,000.00	\$1,800.00	November	\$1,800.00	\$9,200.00	16.36%
United Seating and Mobility, LLC DBA Numotion	Laurie Couey	\$11,000.00	\$2,457.90	November	\$2,457.90	\$8,542.10	22.34%
Whispering Pines Custom Builders, LLC	Laurie Couey	\$5,000.00	\$0.00	November	\$0.00	\$5,000.00	0.00%
Wisconsin Badger Camp	Laurie Couey	\$11,000.00	\$0.00	November	\$0.00	\$11,000.00	0.00%
Wisconsin Family Ties	Laurie Couey	\$5,000.00	\$0.00	November	\$0.00	\$5,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Bethel Home Helping Hands	Roxanne Klubertanz-	\$3,000.00	\$0.00	November	\$0.00	\$3,000.00	0.00%
Bethlehem Lutheran Church	Roxanne Klubertanz-	\$4,800.00	\$4,800.00	December	\$4,800.00	\$0.00	100.00%
Center Pharmacy	Roxanne Klubertanz-	\$2,000.00	\$0.00	November	\$0.00	\$2,000.00	0.00%
City of Richland Center	Roxanne Klubertanz-	\$3,600.00	\$3,600.00	December	\$3,600.00	\$0.00	100.00%
Drfitless Area Ink, LLC dba Task Fairy	Roxanne Klubertanz-	\$2,000.00	\$0.00	November	\$0.00	\$2,000.00	0.00%
Harvest Guest Home	Roxanne Klubertanz-	\$2,000.00	\$0.00	November	\$0.00	\$2,000.00	0.00%
Lori Knapp, Inc.	Roxanne Klubertanz-	\$9,000.00	\$2,199.00	November	\$2,199.00	\$6,801.00	24.43%
Mazo Catering	Roxanne Klubertanz-	\$79,800.00	\$76,875.75	December	\$76,875.75	\$2,924.25	96.34%
Richland County Food Service	Roxanne Klubertanz-	\$130,000.00	\$65,724.70	December	\$65,724.70	\$64,275.30	50.56%
Richland Electric Cooperative	Roxanne Klubertanz-	\$1,500.00	\$0.00	November	\$0.00	\$1,500.00	0.00%
Schmitt Woodland Hills	Roxanne Klubertanz-	\$9,000.00	\$379.45	November	\$379.45	\$8,620.55	4.22%
St. Anthony's Parish	Roxanne Klubertanz-	\$14,000.00	\$4,200.00	December	\$4,200.00	\$9,800.00	30.00%
Symons Recreation Complex	Roxanne Klubertanz-	\$5,000.00	\$2,106.57	November	\$2,106.57	\$2,893.43	42.13%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Village Caregiving, LLC	Roxanne Klubertanz-	\$3,000.00	\$1,770.00	November	\$1,770.00	\$1,230.00	59.00%
VRI	Roxanne Klubertanz-	\$2,500.00	\$244.65	November	\$244.65	\$2,255.35	9.79%
Bindl Snowplowing	Stephanie Ronnfeldt	\$6,500.00	\$5,944.00	November	\$5,944.00	\$556.00	91.45%
Passages, Inc.	Stephanie Ronnfeldt	\$2,600.00	\$0.00	November	\$0.00	\$2,600.00	0.00%
Southwest Wisconsin Workforce Development Board	Stephanie Ronnfeldt	\$325,000.00	\$154,466.63	November	\$154,466.63	\$170,533.37	47.53%

AMENDED CONTRACTS/AGREEMENTS/MOUS

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 AMENDED HHS CONTRACT/AGREEMENT/MOU APPROVALS (01-11-2024)		
FAMILY SUPPORTS SERVICES LTD	Request Board approval to amend the contract with <u>Family Supports Services LTD</u> due to an increased care need for parenting and safety support services for families being served in the Child and Youth Services Unit. (Westby)	<p><i>Original Contract Amount: \$9,500</i></p> Requesting Board approval to amend the 2023 contract with <u>Family Supports Services LTD</u> to a total amount not to exceed 18,000 .
Ferguson Consulting, LLC	Request Board approval to enter into a contract with <u>Ferguson Consulting, LLC</u> to provide Mental Health Therapy Clinical Supervision for staff providing Mental Health Outpatient Therapy to persons being served by the Behavioral Health Services Unit. (Richland Center)	<p><i>Original Contract Amount: \$2,500</i></p> Requesting Board approval to enter into a contract with <u>Ferguson Consulting, LLC</u> for a total amount not to exceed \$2,600 .

AMENDED CONTRACTS/AGREEMENTS/MOUS

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2024 AMENDED HHS CONTRACT/AGREEMENT/MOU APPROVALS (01-11-2024)		

NEW CONTRACTS/AGREEMENTS/MOUS

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2024 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (01-11-2024)		
Viroqua Nutrition Counseling, LLC	Request Board approval to enter into a contract with <u>Viroqua Nutrition Counseling, LLC</u> to provide Recovery Education and wellness management services for client enrolled in Comprehensive Community Services (CCS) and being served by the Behavioral Health Services Unit. (Waukesha)	Requesting Board approval to enter into a contract with <u>Viroqua Nutrition Counseling, LLC</u> for a total amount not to exceed \$15,000.
FISCAL ASSISTANCE, INC. *NEW IN 2024	Request Board approval to enter into a contract with <u>Fiscal Assistance, Inc.</u> to provide Financial management services for clients enrolled in the Children’s Long Term Support program (CLTS) and who being served by the Behavioral Health Services Unit. (Madison)	Requesting Board approval to enter into a contract with <u>Fiscal Assistance, Inc.</u> for a total amount not to exceed \$40,000.
Iris Health Clinic-Woods Crossing	Request Board approval to enter into a contract with <u>Iris Health Clinic-Woods Crossing</u> to provide Inpatient AODA services for adults being served by the Behavioral Health Services Unit. (Waukesha)	Requesting Board approval to enter into a contract with <u>Iris Health Clinic-Woods Crossing</u> for a total amount not to exceed \$6,000.
Sunshine and Giggles, LLC	Request Board approval to enter into a contract with <u>Sunshine and Giggles, LLC</u> to provide child care services to fulfill safety plan implementation for children being served by the Child and Youth Services Unit. (Richland Center)	Requesting Board approval to enter into a contract with <u>Sunshine and Giggles, LLC</u> for a total amount not to exceed \$9,500.
MOE’S TRANSITIONAL LIVING CENTER	Request Board approval to enter into a contract with Moe’s Transitional Living Center to provide group home placement services for youth being served by the Child & Youth Services Unit. (Milwaukee)	Requesting Board approval to enter into a contract with <u>Moe’s Transitional Living Center</u> for a total amount not to exceed \$240,000.

**Richland County Health & Human Services Board
Agenda Item Cover**

Agenda Item Name: Approve a resolution recognizing the retirement of Joanne Welsh

Department	HHS	Presented By:	Roxanne Klubertanz-Gerber
Date of Meeting:	January 11, 2024	Action Needed:	Vote
Disclosure:	Open Session	Authority:	
Date submitted:	December 8, 2023	Referred by:	HHS committee

Recommendation and/or action language: Ms. Joanne Welsh was hired on August 27, 1984 as an Economic Support Worker in the Income Maintenance unit of Health and Human Services. Joanne transitioned to be the Richland County Elder Benefit Specialist in 2000 and retired on January 5, 2024.

During her 39 years of service Joanne has been very active in the community. She has been a part of numerous events and has provided countless education seminars to the seniors in our community. She has been a trusted source of support and information for Richland County residents throughout her career. Joanne has also represented the ADRC on different boards in the community such as the Richland County Food Pantry. Her expertise in her field has been recognized at the state level over the years and she has been instrumental in training new staff in the ADRC in Richland County and throughout the ADRC of Eagle Country region.

Attachments and References:

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget		
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	No financial impact		

Approval:

Review:

Department Head

Administrator, or Elected Office (if applicable)

RESOLUTION NO. 24-_____

A Resolution Recognizing the Retirement of an Employee of the Health and Human Services Department

WHEREAS, Ms. Joanne Welsh was hired on August 27, 1984 as an Economic Support Worker in the Income Maintenance unit of Health and Human Services and transitioned to the ADRC as the Elder Benefit Specialist in 2000.

WHEREAS the Health and Human Services & Veterans Standing Committee and the Richland County Board wants to express its sincere appreciation to Ms. Joanne Welsh for over 39 years of dedicated service to Richland County, and

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that the County Board hereby expresses its sincere appreciation to Ms. Joanne Welsh for over 39 years of dedicated service to Richland County, and

BE IT FURTHER RESOLVED that the County Board wishes Ms. Joanne Welsh a long and happy retirement, and

BE IT FURTHER RESOLVED, that the County Clerk shall send a copy of this Resolution to: Ms. Joanne Welsh at her residence.

VOTE ON FOREGOING RESOLUTION RESOLUTION OFFERED BY THE COUNTY
AYES _____ NOES _____ SUPERVISOR MEMBERS OF THE HEALTH
AND HUMAN SERVICES BOARD

RESOLUTION _____ FOR AGAINST

COUNTY CLERK _____ _____

DATED _____ _____ _____

_____ _____ _____

January 2024 HHS Updates

ADRC

The ADRC received notification from the state Office of Resource Center Development that there is a new funding model in place, which will start in 2025. With the new funding model, the region would lose funding starting in 2027. However, the state has announced that they plan to hold harmless counties that would be losing funding therefore, the region will not be adversely affected by the new funding model.

The ADRC received a "Shout Out" notification from the State that Richland County was one of 12 counties whose Elder Benefit Specialist program significantly increased the number of people served in the areas of group outreach and MIPPA outreach (Medicare Improvements for Patients and Providers). This outreach aims to ensure that consumers are educated about Medicare programs so they can make well-informed decisions when choosing their plans.

The ADRC received an email from someone who was very thankful for the services it provides. This person stated, "I've attended the caregivers support group for quite a while now. Recently all that I learned was put to the test as I had to move my Mom to a more secure facility due to the progression of her dementia. I found myself relying on many of the tools that we learned in the caregivers' group and in the various workshops I've attended to make the tough decisions I needed to make. Pam is so knowledgeable, calm and caring. She has been a wonderful resource to me throughout this process. I know the work you and the team do is not easy - but it is certainly appreciated!"

The Mission Church donated 80 household baskets in December to be distributed to individuals in need. These baskets help provide needed supplies for people when they are having a hard time. Included in the baskets is: laundry soap, toilet paper, paper towels, dish soap, garbage bags, bath soap and shampoo. We are very thankful for this donation each year. It yet again shows the great generosity our community has for people in need.

The ADRC will once again be participating in the January Homelessness Point in Time Count on January 26th. This count is done twice a year and is a way for Southwest CAP to be able to secure data needed to apply for grants to help individuals experiencing homelessness and to help prevent homelessness.

Economic Support

The Economic Support Specialists have made it through half of the unwinding period. January is set to be the busiest month since the creation of the consortiums in 2011. January has always been the busiest month of the year for the consortium anyway, so adding the effects of Unwinding will make it very busy and stressful for staff. In December of 2023, Capital Consortium Call Center handled 23,445 calls (Richland County ESS handled 2,639 of those calls). In December 2022, that number was 22,461.

Phone calls in the Elderly, Blind, and Disabled call center queue continue to be extremely high. We continue to encourage callers to use the Callback feature to avoid having to wait on hold for, sometimes, over 2 hours. Once Callback is chosen, they keep their place in line and a worker will call them back by the end of the day. The Callback feature is successfully being used in the General queue.

By the end of this month, both of our new workers will be done with new worker training, on the phones full time and following their normal shift schedule. I want to congratulate both Koral Spilde and Hannah Hilleshiem on their passing of new worker training.

I, also, want to thank the entire ES Unit for their continued hard work during these stressful times. They assist people in this community and communities in seven other counties to get the services needed to feed their families, get needed healthcare, and/or pay for reliable daycare so they can work to support their family. They do this with compassion and without judgement.

Behavioral Health Updates:

We are fully staffed once again!

Last week we submitted the application to become a DHS 75 Clinic. Right now, we have an outpatient mental health and outpatient substance abuse license. The 75 application will allow us to be an integrated behavioral health clinic.

Outpatient Clinic: Our outpatient clinic continues to be busy. Our Psychiatrist, Psychologist, and Psychiatric Nurse Practitioner are booked out for a few months.

Mental Health/AODA: Our Mental Health Therapist continue to work to fill their schedules. They continue to expand their knowledge in different areas to better serve the residents of Richland County. Some trainings they have done/set to do are on the ASAM (American Society of Addition Medicine), Anger Management, and Domestic Violence.

AODA: We have just hired a new AODA Counselor. She is set to start on January 29, 2023.

Treatment Court: Treatment Court just had another graduation for Sobriety Court. They currently have 13 people between both programs. The next graduation is set for May 2024.

CCS: All of our CCS workers have almost full caseloads. We continue to get referrals weekly for this program.

APS/Crisis: Our APS and Crisis Worker noticed an uptick of calls during the holidays.

BT3/CLTS/CST: We scored 96% on our CLTS review for 2023.

Public Health:

Flu Shots continue to be available at the public health office for all ages 6 months and up. We have been working to promote this once per month, and sometimes more often, per our contracted nurse availability of hours. We have an incentive program from SWCAP of offering gift cards (Kwik Trip \$25 cards) that can be offered to persons who are disabled or ages 60 and over to get a flu shot (or COVID shot when available). We have distributed a few cards, but hoping to have more robust messaging and promotion via radio, social media messaging, and community flyers.

Our medical advisor has communicated support for the Bridge Access Program (BAP) for COVID vaccines for uninsured/underinsured adults. Public Health staff are working to facilitate getting the vaccine on hand and will communicate this information to the public as soon as this can be provided.

Respiratory illnesses are on the rise and public health would like to continue to remind and caution people to make efforts to prevent the spread of illnesses at this time and to stay home if you are sick. Respiratory illness within this region include COVID, Influenza, and RSV.

For the upcoming DHS 140 Review and unit strategic plan, Public Health Staff are meeting regularly and will plan to do so more frequently to discuss talking points and review the discussion questions that were shared by regional. The DHS 140 Review for Richland County Public Health will occur on March 7th, 2024.

January is the month to promote radon testing awareness and radon test kits are available at the PH unit at no charge.

Next steps for the Community Health Improvement Plan are being discussed by staff and will include some efforts to connect further with community members and key stakeholders that were identified during the Data Walk meetings. Evan Ewing, Public Health Specialist, has taken the lead on creating an action plan and identifying tasks to complete.

Rose Welsh, Public Health Specialist, has assumed the lead role of working on environmental health referrals and transitioning into that role swiftly per recent increase in direct EH referral calls from clients. We now absorb these duties as the agreement with Grant County has ended.

Brandie would like to highlight the overall public health unit staff successes by addressing specifically the individual efforts of public health specialists Rose Welsh and Evan Ewing, as well as contracted nurse Betty Nigh, RN, BSN. All have contributed largely to the daily operations of the public health unit, and have each contributed significantly to a positive work culture and productive work environment. In addition to the previous mentioned tasks of environmental health and the CHIP, both Rose & Evan have taken the lead on many other ongoing public health duties. Rose, Evan, and Betty have helped “re-build” a unit in which there were many unknowns just a few short months ago. Brandie is incredibly impressed and grateful to work with such a dedicated group of people that embrace new challenges, weekly, often daily, without complaint, displaying positive attitudes, who work cooperatively and professionally with each other, and the community. Brandie would like the HHS/Veteran Board to know that I am privileged to have gained such competent staff and will work very hard to maintain a positive culture within our PH unit.

Child and Youth Services

Marissa continues to attend training that is required. She is now scheduled for Basic Intake Training and has applied for Forensic Interviewing Training. Both are required and will expand her ability to complete more on call tasks within the unit.

Shelby has returned from Maternity Leave and is actively taking over cases and handling new investigations to give the other workers who have been covering some immediate support.

The unit is beginning to use Targeted Safety Support Funds (TSSF) more and have done a lot of recent work with safety plans to move a few cases forward. These funds are for families who have identified safety concerns which can be control by having a plan, supports and services in place.