

# Richland County

HHS & Veterans Standing Committee

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February 8, 2024

The Richland County Health and Human Services & Veterans Committee convened on Thursday, February 8, 2024 in the County Board room at 181 W. Seminary Street, in person, via videoconference, and teleconference.

Committee members present included, Ingrid Glasbrenner, Kerry Severson, Tim Gottschall, Ken Rynes, Lee Van Landuyt, Francis Braithwaite and Cindy Chicker. Sherry Hillesheim attended by WebEx.

Committee Members Absent: Ken Rynes and Dr. Jerel Berres.

Department heads, staff, and public present were Linda Gentes, Tricia Clements, Stephanie Ronnfeldt, Candace Pesch, Meghan Rohn, and Jaymie Bruckner. Roxanne Klubertanz-Gerber, Brandi Christianson, Brittney Wirtz, Briana Turk, and Sharon Pasold attended by WebEx.

## Agenda:

1. **Call to order:** Committee Chair Ingrid Glasbrenner called the meeting to order at 9:30 a.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Stephanie Ronnfeldt.
3. **Proof of notification:** Committee Chair Ingrid Glasbrenner verified that the meeting had been properly posted.
4. **Approve Agenda:** Motion by Tim Gottschall, seconded by Francis Braithwaite to approve the agenda and proper posting. Motion Carried.
5. **Approve Previous Meeting Minutes:** Ingrid Glasbrenner declared the minutes of the January 11, 2024 Health & Human Services & Veterans Standing Committee meeting minutes approved.
6. **Citizen Comments:** Linda Gentes spoke about the need to advocate at the state level to create formula that can be used to calculate how much counties should be responsible to pay for placements for children and adults placed in institutional settings. Suggested talking points were distributed and people were encouraged to contact their state representatives.

## **Veterans Service Office**

### Consent Items:

7. **2023 VSO Budget Summary:** Karen Knock was not present.

### Administrative Report:

8. **Veterans Services Officer, Karen Knock:** Karen Knock was not present.  
**Health & Human Services**

### Consent Items

9. **HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000):** The Health and Human Services Expenditure Report was made available for review. Stephanie Ronnfeldt noted that at this early point in the year there is still a lot of overlap with 2023 and 2024.
10. **2023 HHS Budget Summary & Richland County Placement Report:** The Health and Human Services Budget Summary and Richland County Placement Report were made available to the committee. Stephanie Ronnfeldt explained that 2023 still not finalized because there are still some expenditures coming in as well as anticipated revenue. Overall the agency will end up slightly over budget for placements, however the core budget balance looks healthy and no changes are expected. Tricia Clements explained that efforts being made to monitor placement costs, including regular meetings and communication with the jail. There is also a chance

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that Medicaid may start covering portions of these placements. While this is not finalized or confirmed there is excitement around the possibility.

**11. 2022 HHS Contract Monitoring Report:** The Health and Human Services Contract Monitoring Report was made available in the committee folder for review.

**12. Behavioral Health Unit Structure Changes:** Due to the large number of programs and grants overseen by the Behavioral Health Services Unit, running the unit efficiently with one person has become challenging. To assist the unit manager with all day-to-day activities it is being recommended that the Children's Long-Term Support and Birth to Three Supervisor position be changed to the Behavioral Health Services Supervisor. The Supervisor would be the first point of contact for staff questions, and would take the lead on the Comprehensive Community Services program. This would allow more time for the unit manager to work on grant reporting, program compliance, increasing revenue, and overseeing current placements.

Due to the Children's Long Term Support & Birth to Three Supervisor currently carrying a caseload, the authorized service facilitator position would also need to be filled. Since the Comprehensive Community Services Program is fully funded, there would be no additional cost to the county.

Action Items:

**13. Approve Amended HHS contracts, Agreements, and Amendments:**

| RICHLAND COUNTY HEALTH AND HUMAN SERVICES<br>2023 AMENDED HHS CONTRACT/AGREEMENT/MOU APPROVALS (2-8-2024) |  |  |
|---|--|--|
| HANSEN ASSESSMENT AND<br>EDUCATIONAL SERVICES   | Due to an increased need to provide supervision and education to the staff in the Child & Youth Services Unit. (Viroqua) | <i>Original Contract Amount:</i><br><b>\$16,000</b><br><br>To a total amount not to exceed <b>\$21,000</b> |

Motion by Kerry Severson, seconded by Cindy Chicker to approve the amended contracts. Motion carried.

| RICHLAND COUNTY HEALTH AND HUMAN SERVICES<br>2024 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (2-8-2024) |   |   |
|---|---|---|
| HIDDEN SPRINGS CLINIC   | To provide therapeutic contract between child and parent for family being services by the Child and Youth Services Unit. (Westby) | For a total amount not to exceed <b>\$9,500</b> |

Motion by Lee Van Landuyt, seconded by Kerry Severson to approve the new 2024 contracts. Motion carried.

**14. Approve Appointment of Jeremy Walsh to the Transportation Coordinating Committee Member:** Roxanne Klubertanz-Gerber explained that the Transportation Coordinating Committee has approved Jeremy Walsh to replace Cole Pyfferoen on the committee, representing Transportation Providers – Propriety – PVM. Motion by Tim Gottschall, seconded by Cindy Chicker to approve Jeremy Walsh to the Transportation Coordinating Committee and forward the recommendation on to the County Administrator for review and submission to the County Board for approval.

**15. Approve CCS Coordinating Committee Membership List:** The new membership list for the Comprehensive Community Services Coordinating Committee was provided for review and should be forwarded on to the County Administrator for review and submission to the County Board for approval. It was noted the only change is the addition of Jessica Brown. Motion by Tim Gottschall, seconded by Lee Van Landuyt to approve the new

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membership list for the Comprehensive Community Services Coordinating Committee and it be forwarded on to the County Administrator for review and submission to the County Board for approval. Motion carried.

## Administrative Report:

**16. Public Health 140 Review:** Brandie Anderson discussed the requirement for all Public Health Departments in Wisconsin to complete a DHS 140 review every 5 years. Brandie Anderson outlined the review process, some possible discussion questions, and what the unit is doing to prepare for the review. The review for Richland County will occur on March 7, 2024 at 1:00pm. It was request a follow up report be provided once the review is completed. Board members are also welcome to attend the review and those interested should let Tricia Clements know.

**17. Director, Tricia Clements:** Tricia Clements provided highlights and program updates for each unit of the agency including staffing updates, trainings, events, and new and ongoing initiatives. A written handout was provided in the folder for committee members to review. Tricia Clements highlighted several items from the report.

## Closing:

### **18. Future Agenda Items:**

**19. Adjournment:** The next meeting is scheduled for March 14, 2024, at 9:30 a.m. in the Richland County Boardroom and via WebEx. Motion by Cindy Chicker, seconded by Lee Van Landuyt to adjourn the meeting. Motion carried.

Respectfully Submitted,  
Meghan Rohn  
Confidential Administrative Secretary