

Richland County

Finance & Personnel Standing Committee

March 28, 2024

NOTICE OF MEETING

Please be advised that the Richland County Finance and Personnel Standing Committee will convene on Tuesday, April 2, 2024 at 5:15 p.m. in the Richland County Board Room of the Courthouse at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/finance-personnel/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email).

Agenda

1. Call To Order
2. Roll Call
3. Proof Of Notification
4. Approval Of Agenda
5. Approval Of March 5th & March 19th Minutes
6. Public Comment
7. Reports
 - A. Update On Radio Tower Project

Financial

8. Discussion & Possible Action: Resolution Allowing For Request For Proposals For Replacement Of Existing Roof Of The Emergency Services Facility
9. Discussion & Possible Action: Resolution Amending Resolution No. 24-3 Relating To The Purchase Of A Used Ambulance To Replace The Service's Oldest Ambulance
10. Discussion & Possible Action: Resolution Approving Payment Of Change Orders For The Richland County Ambulance Service
11. Discussion & Possible Action: Citizen Payment For Per Diems

Closing

12. Future Agenda Items
13. Adjournment

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Finance and Personnel Standing Committee.

CC: Committee Members, County Board, Department Heads, Richland Observer, WRCO, Valley Sentinel, Nova Video, and Courthouse Bulletin Board

Richland County

Finance & Personnel Standing Committee

March 5, 2024

The Richland County Finance and Personnel Standing Committee convened on Tuesday, March 5, 2024 in person and virtually at 5:15 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Brewer called the meeting to order at 5:15 PM.

Roll Call: Clerk Kalish conducted roll call. Committee members present: Marty Brewer, Gary Manning, Timothy Gottschall, David Turk, Steve Williamson, and Marc Couey. Committee members absent: Steve Carrow, Melissa Luck, and Julie Fleming.

Proof Of Notification: Clerk Kalish confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Manning second by Gottschall to approve agenda. Motion carried and agenda declared approved.

Approval Of February 13th Minutes: Hearing no additions or corrections from those present, Committee Chair Brewer declared the February 13, 2024 minutes approved as presented.

Public Comment: None present for Public Comment.

Report: County Administrator – Staffing Updates: Administrator Pesch provided the most recent county staffing statistics and provided update on hiring, recruiting, and advertisement efforts to fill open positions.

Report: County Administrator – Wage, Compensation, And Classification Study Updates: Administrator Pesch noted the list of comparable counties is close to being finalized and will be sent to DDA once completed.

Report: Update On Dispatch Upgrade: MIS Director Scott provided a brief update on the dispatch upgrade project. Scott noted that the project is delayed and that if the project is not complete by June of 2024, the grant funding will expire. Scott will work with Attorney Windle to draft future correspondences to the vendor.

Discussion & Possible Action: Resolution Approving Payment Of Change Orders For The Richland County Ambulance Service: Corporation Counsel Windle reviewed the change orders in question and summarized the series of events that led to their creation. Prior Emergency Management Services Director Darin Gudgeon provided additional insight into the events that transpired regarding the change orders. Gudgeon stated he felt the invoices for the approximate amounts of \$7,000 and \$3,700 were costs that should be paid. Corporation Counsel Windle advised that no payment be made at this point, further research is needed, and that he be included in future calls with the vendor. No further action taken on this item.

Discussion & Possible Action: Resolution Relating To Making A Deficiency Appropriation In Various Accounts: Clerk Kalish reviewed the deficient accounts in which an appropriation was needed. Motion by Couey second by Turk to approve resolution making deficiency appropriations in various accounts. Motion carried and the resolution forwarded to County Board for full approval.

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Finance & Personnel Standing Committee

Future Agenda Items:

Update on Radio Tower Project

Payment of change orders for the Richland County Ambulance Service

Adjournment: Motion by Manning second by Couey to adjourn. Motion carried and meeting adjourned at 5:50 PM.



Derek S. Kalish
Richland County Clerk

Richland County

Finance & Personnel Standing Committee

March 19, 2024

The Richland County Finance and Personnel Standing Committee convened for a Special Meeting on Tuesday, March 19, 2024 in person and virtually at 6:00 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Supervisor Turk called the meeting to order at 6:00 PM.

Roll Call: Clerk Kalish conducted roll call. Committee members present: Gary Manning, David Turk, Steve Williamson, Melissa Luck, Julie Fleming, and Steve Carrow. Committee members absent: Marty Brewer, Tim Gottschall, and Marc Couey.

Proof Of Notification: Clerk Kalish confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Manning second by Williamson to approve agenda. Motion carried and agenda declared approved.

Public Comment: None present for Public Comment.

Discussion & Possible Action – Approve Upgrade Of Fire Control Panels From Johnson Controls: MIS Director Scott reviewed the need to upgrade the fire control panels. Motion by Luck second by Fleming to approve upgrade of fire control panels from Johnson Controls. Motion carried and resolution forwarded to County Board for full approval.

Adjournment: Motion by Manning second by Fleming to adjourn. Motion carried and meeting adjourned at 6:08 PM.



Derek S. Kalish
Richland County Clerk

RESOLUTION NO. 24 - ____

A Resolution Allowing For Request For Proposals For Replacement Of Existing Roof Of The Emergency Services Facility.

WHEREAS the building located at 1027 N Jefferson St has been purchased to house the County's emergency services programs; and

WHEREAS, the appraisal of the building from January 2020 indicated the roof was approximately 20 years old; and

WHEREAS, the Joint Ambulance Committee had indicated in the Business Plan to replace the western and northern sections of roof in 2026; and

WHEREAS, the Joint Ambulance Committee had intended to do minor repairs and found the replacement costs to be more economically feasible at this time; and

WHEREAS the Joint Ambulance Committee and Public Works Committee have carefully considered this matter and are now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for a request for proposals to be sought for a public works project consisting of replacing the existing roof for the western and northern roof sections of the emergency services facility; and

BE IT FURTHER RESOLVED that the funds to pay for these services shall come from Ambulance Funds (Funds 51 and 16); and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

RESOLUTION OFFERED BY COUNTY BOARD
MEMBERS OF THE JOINT AMBLANCE COMMITTEE
(21 FEBRUARY 2024)

	FOR	AGAINST
KERRY SEVERSON	X	
JULIE FLEMING	X	

DATED: APRIL 16, 2024

Approved by Public Works Standing Committee on 14 March 2024

XXXX *by Finance & Personnel Standing Committee on 02 April 2024*

RESOLUTION NO. 24 - _____

A Resolution Amending Resolution No. 24-3 Relating To The Purchase Of A Used Ambulance To Replace The Service's Oldest Ambulance.

WHEREAS, the Joint Ambulance Committee wished for the inclusion of preventative maintenance repairs upon authorized purchase of the used ambulance in order to protect against commonly identified issues with that model engine;

WHEREAS, the ambulance was approved to be purchased at a cost not to exceed \$40,000, and was ultimately purchased at \$29,000,

WHEREAS, these repair costs were included in discussions with each respective committee relating to this purchase and intended to be included in the original resolution but were incidentally omitted, the Joint Ambulance Committee is requesting authorization from the County Board to permit payment for these repairs, ensuring the longevity of this ambulance.

NOW THEREFORE BE IT RESOLVED that Resolution No. 24-3 is hereby amended by adding the following BE IT FURTHER RESOLVED paragraph of the Resolution:

BE IT FURTHER RESOLVED that upon purchase, authority is hereby granted to make preventative maintenance repairs to said used ambulance not to exceed \$15,000 to be paid from the Ambulance Outlay Account Fund 16, and,

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

RESOLUTION OFFERED BY COUNTY BOARD
MEMBERS OF THE JOINT AMBLANCE COMMITTEE
(15 NOVEMBER 2023)

	FOR	AGAINST
KERRY SEVERSON	X	
JULIE FLEMING	X	

DATED: APRIL 16, 2024

XXXX by Finance & Personnel Standing Committee on 02 April 2024

RESOLUTION NO. 24 – XX

A Resolution Approving Payment Of Change Orders For The Richland County Ambulance Service.

WHEREAS the Ambulance Service has received an invoice that exceeds \$10,000 which needs to be paid and this invoice has been presented to the Finance and Personnel Committee and approved by that Committee, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for nearly all expenses in excess of \$10,000, and

WHEREAS the Finance and Personnel Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following invoice for the Ambulance Service is hereby approved: Joe Daniels Construction of Madison for \$12,814.70 for change orders associated with the Emergency Services Building project, and

BE IT FURTHER RESOLVED that payment of this invoice shall be made from the Contract Services line in the Ambulance account (Fund 51), and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to issue County checks in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(02 APRIL 2024)

RESOLUTION _____

AYES _____ NOES _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER
STEVE CARROW
MARC COUEY
GARY MANNING
TIMOTHY GOTTSCHALL
DAVID TURK
STEVE WILLIAMSON
MELISSA LUCK
JULIE FLEMING

DATE: APRIL 16, 2024