



## **Richland County**

Fair, Recycling & Parks Standing Committee

### **RICHLAND COUNTY FAIR & RECYCLING COMMITTEE** **Richland Center, WI 53581**

March 27th, 2024

#### **NOTICE OF MEETING**

#### **Agenda**

Please be advised that the Richland County Fair, Recycling and Parks Standing Committee will convene at 5:00 p.m., Wednesday, March 27, 2024 in the Richland County Board Room.

#### Agenda:

1. Call to order
2. Proof of notification
3. Agenda approval
4. Approval of February 28 minutes
5. Public Input
6. Financial reports
7. Bike Trail Opening
8. Bids for Schreiber and mobile sites
9. Storage Removal at Fairgrounds – April 20th
10. Sponsors for fair?
  - a. Do we need to update packages?
  - b. Update Sponsor letters?
  - c. Begin reaching out to sponsors
11. Fairgrounds Update
12. Future Agenda Items
13. Adjournment

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Fair, Recycling & Parks Standing Committee

CC: Committee Members, Richland Observer, WRCO, Courthouse Bulletin Board, County Clerk, County Administrator

**Fair, Recycling and Parks Standing Committee**  
**County Board Room, Richland County Courthouse, and via WebEx**  
**February 28, 2024**  
**Meeting Minutes**

**Committee members present:** Kerry Severson, Scott Gald, Eric Siemandel, Josh Elder, Steve Williamson, Cindy Chicker, Sandy Campbell, Gary Deaver and Administrator Candace Pesch.

**Guest:** Kristopher Clark

1. **Call to Order** – Meeting was called to order by Chair Kerry Severson at 5:08 p.m.
2. **Proof of Notification** – Severson gave proof of notification.
3. **Agenda Approval** – Motion to approve the agenda by Seimandel, second by Chicker. All voting aye, motion carried.
4. **Approve minutes from January 24, 2024** – Motion to approve the minutes by Gald, second by Deaver. All voting aye, motion carried.
5. **Public Input** – None
6. **Financial Reports** – Were included in the meeting packet for review.
7. **Potential Snowmobile Races – Tony Andrada** – Was not available for the meeting.
8. **Department Staff Update** –
  - a. **Parks and Trails Maintenance Worker** – Brian Thielman will be the new maintenance worker and will start in March.
  - b. **20 hour per week LTE employee for Fair and Admin support** – Lyrica Marks has accepted the position of fair coordinator. She will start on March 11, 2024.
9. **Committee Structure Update** – In the process of updating County Board Rules and Committee Structure. Details have not been officially passed. Parks Commission will become a Committee. This will have to go through both Public Works and the County Board for approval.
10. **Snowmobile/Recycling Update** – Grant for snowmobile maintenance to be completed by March. Digital and paper snowmobile maps will be added to the county website. Snowmobile signs to be pulled early in April but need to get approval if pulled prior to the deadline.

**Recycling** – Annual report is due in April. Information has been sent to the townships. May 4 is the Tire & Electronic Recycling Event. Flyers will be in the newspaper, social media, and the county website.
11. **Grounds Contracts/Fee Schedule Discussion** – Grounds contract has been given to Attorney Windle for review. Will use the form for reserving grounds and will have an electronic form as well.

**Fee Schedule** – Discussion held on the fee schedule. This fee schedule was developed in 2021 by then Fair Coordinator Carla Doudna and is a good baseline to develop a more current schedule.
12. **Potential Fair Stakeholders Meeting** – Have a meeting and bring together key players/community partners to discuss interest in forming an Ag Society or Fair Association.

13. **2024 Fair Entertainment** – Discussion was held regarding entertainment at the fair. Kristopher Clark gave costs to hold the tractor pull on Friday or on Saturday. Motion by Gald to have a tractor pull pending Jamie Koch will make the track with date to be determined. Second by Seimandel. All voting aye, motion carried. A motion to have music on Saturday night and to contact the Nashville act by Gald and second by Chicker. All voting aye, motion carried.
14. **Bid update for trail repair near Schreiber's and Mobil Mart** – Ad will be placed in the newspaper for March 7 and 14 soliciting bids for trail repair.
15. **Future Agenda Items** – Bike trail opening – several weeks before it will be open. Wood from campus
16. **Adjournment** – Motion to adjourn by Chicker, seconded by Campbell. Meeting adjourned at 6:39 p.m.

Respectfully submitted,

**Sandy Campbell**

Sandy Campbell, Acting Secretary

Account Activity by Trans Date  
SORTING BY TRANS DATE.....

SRC/JE/ID	DIRCTY VEN/CUS/EXPL	DATE	REFER	INVOICE	AMOUNT	DETAIL DESCR
	33			COUNTY FAIRGROUNDS DONATIONS		
	33.0000			BALANCE SHEET		
	33.0000.0000			PROJECT		
	33.0000.0000.1110			CASH		
R-020124-276	RECEIPTS CASH OFFSET	020124			100.00	CASH
.....	33.0000.0000.1110			CASH	100.00	*TOTAL.....
	33.0000.0000.2990			ESTIMATED REVENUE		
J-010124-357	BUDGETARY CONTROL - ROLL	022824			41,448.39	ESTIMATED REVENUE
J-010124-357	BUDGETARY CONTROL - ROLL	022824			41,448.39CR	ESTIMATED REVENUE
.....	33.0000.0000.2990			ESTIMATED REVENUE	0.00	*TOTAL.....
	33.0000.0000.2995			APPROPRIATIONS		
J-010124-358	BUDGETARY CONTROL - ROLL	022824			41,448.39CR	APPROPRIATIONS
J-010124-358	BUDGETARY CONTROL - ROLL	022824			41,448.39	APPROPRIATIONS
.....	33.0000.0000.2995			APPROPRIATIONS	0.00	*TOTAL.....
.....	33.0000.0000			PROJECT	100.00	*TOTAL.....
.....	33.0000			BALANCE SHEET	100.00	*TOTAL.....
.....	33			COUNTY FAIRGROUNDS DONATIONS	100.00	*TOTAL.....
	33			COUNTY FAIRGROUNDS DONATIONS		
	33.4800			MISCELLANEOUS REVENUES		
	33.4800.0000			PROJECT		
	33.4800.0000.4840			OTHER MISCELLANEOUS REVENUE		
R-020124-276	COUNTY FAIRGROUNDS	020124	42757		100.00CR	RESTITUTION 22FO168
.....	33.4800.0000.4840			OTHER MISCELLANEOUS REVENUE	100.00CR	*TOTAL.....
.....	33.4800.0000			PROJECT	100.00CR	*TOTAL.....
.....	33.4800			MISCELLANEOUS REVENUES	100.00CR	*TOTAL.....
.....	33			COUNTY FAIRGROUNDS DONATIONS	100.00CR	*TOTAL.....

Account Activity by Trans Date  
SORTING BY TRANS DATE.....

SRC/JE/ID	DIRCTY VEN/CUS/EXPL	DATE	REFER	INVOICE	AMOUNT	DETAIL DESCR
REPORT TOTALS:					0.00	

RECORDS PRINTED - 000006

----FUND---- 33 COUNTY FAIRGROUNDS DONATIONS

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
-----				
ASSETS				
-----				
CURRENT ASSETS:				
33.0000.0000.1110 CASH	46,378.55	100.00	100.00	46,478.55
33.0000.0000.1301 ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
TOTAL CURRENT ASSETS:	46,378.55	100.00	100.00	46,478.55
TOTAL ASSETS:	46,378.55	100.00	100.00	46,478.55
LIABILITIES AND FUND BALANCE				
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CURRENT LIABILITIES:				
33.0000.0000.2120 ACCOUNTS PAYABLE	0.00	0.00	0.00	0.00
TOTAL CURRENT LIABILITIES:	0.00	0.00	0.00	0.00
TOTAL LIABILITIES:	0.00	0.00	0.00	0.00
FUND BALANCE:				
33.0000.0000.2960 UNRESERVED/UNDESIGNATED FUND	41,558.36CR	0.00	0.00	41,558.36CR
33.0000.0000.2980 REVENUE CONTROL	13,653.00CR	100.00CR	100.00CR	13,753.00CR
33.0000.0000.2985 EXPENDITURE CONTROL	8,832.81	0.00	0.00	8,832.81
33.0000.0000.2990 ESTIMATED REVENUE	0.00	0.00	0.00	0.00
33.0000.0000.2995 APPROPRIATIONS	0.00	0.00	0.00	0.00
TOTAL FUND BALANCE:	46,378.55CR	100.00CR	100.00CR	46,478.55CR
TOTAL LIABILITIES AND FUND BALANCE:	46,378.55CR	100.00CR	100.00CR	46,478.55CR
TOTAL FUND:	0.00	0.00	0.00	0.00

TOTAL NUMBER OF RECORDS PRINTED	8
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		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING	
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT
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33	COUNTY FAIRGROUNDS DONATIONS						
5686	COUNTY FAIRGROUNDS						
0000	PROJECT						
5771	CLEAN SWEEP ELECTRONIC	23,448.39	0.00	0.00	0.00	23,448.39	0
5999	BILLS - NO LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0
6007	GRANTS	4,000.00	0.00	0.00	0.00	4,000.00	0
6008	GRND RPR/IMPRVMNT DONATIONS	0.00	0.00	0.00	0.00	0.00	0
6009	ENTERTAINMENT	10,000.00	0.00	0.00	0.00	10,000.00	0
6010	FOOD/BEER GARDEN	4,000.00	0.00	0.00	0.00	4,000.00	0
TOTAL:	PROJECT	41,448.39	0.00	0.00	0.00	41,448.39	0
TOTAL:	COUNTY FAIRGROUNDS	41,448.39	0.00	0.00	0.00	41,448.39	0
5920	TRANSFERS TO OTHER FUNDS						
0000	PROJECT						
1731	TRANSFER TO COUNTY FAIR FUND	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	PROJECT	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	COUNTY FAIRGROUNDS DONATIONS	41,448.39	0.00	0.00	0.00	41,448.39	0



		ANNUAL	ACT	MTD	POSTED	ACT	YTD	POSTED	REMAINING	
		ADOPTED BUDGET	REVISED BUDGET	AND	IN PROCESS	AND	IN PROCESS	AND	IN PROCESS	PCT
		-----	-----	-----	-----	-----	-----	-----	-----	---
33	COUNTY FAIRGROUNDS DONATIONS									
4800	MISCELLANEOUS REVENUES									
0000	PROJECT									
4551	CLEAN SWEEP ELECTRONIC	23,448.39	23,448.39		0.00		0.00		23,448.39	0
4840	OTHER MISCELLANEOUS REVENUE	8,000.00	8,000.00		100.00		100.00		7,900.00	1
4854	GRANTS	4,000.00	4,000.00		0.00		0.00		4,000.00	0
4855	GRN RPR/IMPRVMNT DONATIONS	0.00	0.00		0.00		0.00		0.00	0
4857	FOOD/BEER GARDEN	6,000.00	6,000.00		0.00		0.00		6,000.00	0
TOTAL:	PROJECT	41,448.39	41,448.39		100.00		100.00		41,348.39	0
TOTAL:	MISCELLANEOUS REVENUES	41,448.39	41,448.39		100.00		100.00		41,348.39	0
TOTAL:	COUNTY FAIRGROUNDS DONATIONS	41,448.39	41,448.39		100.00		100.00		41,348.39	0

Account Activity by Trans Date  
SORTING BY TRANS DATE.....

SRC/JE/ID	DIRCTY	VEN/CUS/EXPL	DATE	REFER	INVOICE	AMOUNT	DETAIL	DESCR
		68	RICHLAND COUNTY FAIR FUND					
		68.0000	BALANCE SHEET					
		68.0000.0000	PROJECT					
		68.0000.0000.1110	CASH					
D-010324-134		DISBURSEMENTS CASH OFFSE	010324			3,513.00CR	CASH	
D-011524-171		DISBURSEMENTS CASH OFFSE	011524			944.10CR	CASH	
D-011624-194		DISBURSEMENTS CASH OFFSE	011624			30.13CR	CASH	
D-012324-224		DISBURSEMENTS CASH OFFSE	012324			952.73CR	CASH	
J-013124-222		JE #01	013124			16.94CR	4TH QTR 2023	
J-013124-234		JE #01A TAX LEVY	013124			34,344.33	DISTRIBUTE 2024 TAX LEVY	
R-020824-294		RECEIPTS CASH OFFSET	020824			265.00	CASH	
D-021624-320		DISBURSEMENTS CASH OFFSE	021624			927.78CR	CASH	
D-022024-332		DISBURSEMENTS CASH OFFSE	022024			36.13CR	CASH	
D-022324-342		DISBURSEMENTS CASH OFFSE	022324			338.17CR	CASH	
R-022324-346		RECEIPTS CASH OFFSET	022324			1,105.00	CASH	
J-022924-307		JE #02	022924			11.21CR	JANUARY 2024	
.....		68.0000.0000.1110	CASH			28,944.14	*TOTAL.....	
		68.0000.0000.1301	ACCOUNTS RECEIVABLE					
R-022324-346		HILL COUNTRY CLASSIC	022324	61492		1,105.00CR	@23@USE OF GROUNDS	
.....		68.0000.0000.1301	ACCOUNTS RECEIVABLE			1,105.00CR	*TOTAL.....	
		68.0000.0000.2120	VOUCHERS PAYABLE					
D-011524-171	659	RICHLAND CTY HWY COMMISS	011524	36258	SEP23	919.13	@23@9/30 AC/#27 FAIRGROU	
D-012324-224	650	RICHLAND CENTER UTILITIE	012324	36431	1603900-01	778.79	@23@ 12/01-01/02	
D-012324-224	975	WISCONSIN ELECTRIC POWER	012324	36435	4871011321	137.81	@23@ 4871011321	
D-022324-342	659	RICHLAND CTY HWY COMMISS	022324	36932	SEP23	33.97	@23@9/30 AC/#27 FAIRGROU	
.....		68.0000.0000.2120	VOUCHERS PAYABLE			1,869.70	*TOTAL.....	
		68.0000.0000.2413	SALES TAXES DUE STATE					
J-013124-222		JE #01	013124			16.94	4TH QTR 2023	
R-020824-294		COUNTY FAIRGROUNDS	020824	42824		11.21CR	TAX ON 203.79	
J-022924-307		JE #02	022924			11.21	JANUARY 2024	
.....		68.0000.0000.2413	SALES TAXES DUE STATE			16.94	*TOTAL.....	
		68.0000.0000.2990	ESTIMATED REVENUE					
J-010124-357		BUDGETARY CONTROL - ROLL	022824			171,394.33	ESTIMATED REVENUE	
J-010124-357		BUDGETARY CONTROL - ROLL	022824			171,394.33CR	ESTIMATED REVENUE	
.....		68.0000.0000.2990	ESTIMATED REVENUE			0.00	*TOTAL.....	

Account Activity by Trans Date  
SORTING BY TRANS DATE.....

SRC/JE/ID	DIRCTY VEN/CUS/EXPL	DATE	REFER	INVOICE	AMOUNT	DETAIL DESCR
	68			RICHLAND COUNTY FAIR FUND		
	68.0000			BALANCE SHEET		
	68.0000.0000			PROJECT		
	68.0000.0000.2995			APPROPRIATIONS		
J-010124-358	BUDGETARY CONTROL - ROLL	022824			171,394.33CR	APPROPRIATIONS
J-010124-358	BUDGETARY CONTROL - ROLL	022824			171,394.33	APPROPRIATIONS
	..... 68.0000.0000.2995			APPROPRIATIONS	0.00	*TOTAL.....
	..... 68.0000.0000			PROJECT	29,725.78	*TOTAL.....
	..... 68.0000			BALANCE SHEET	29,725.78	*TOTAL.....
	..... 68			RICHLAND COUNTY FAIR FUND	29,725.78	*TOTAL.....
	68			RICHLAND COUNTY FAIR FUND		
	68.4100			TAXES		
	68.4100.0000			PROJECT		
	68.4100.0000.4111			GENERAL PROPERTY TAXES		
J-013124-234	JE #01A TAX LEVY	013124			34,344.33CR	DISTRIBUTE 2024 TAX LEVY
	..... 68.4100.0000.4111			GENERAL PROPERTY TAXES	34,344.33CR	*TOTAL.....
	..... 68.4100.0000			PROJECT	34,344.33CR	*TOTAL.....
	..... 68.4100			TAXES	34,344.33CR	*TOTAL.....
	68.4500			PUBLIC CHARGES FOR SERVICES		
	68.4500.0000			PROJECT		
	68.4500.0000.4603			CAMPING REVENUE		
R-020824-294	COUNTY FAIRGROUNDS	020824	42824		203.79CR	CAMPING REVENUE
	..... 68.4500.0000.4603			CAMPING REVENUE	203.79CR	*TOTAL.....
	..... 68.4500.0000			PROJECT	203.79CR	*TOTAL.....
	..... 68.4500			PUBLIC CHARGES FOR SERVICES	203.79CR	*TOTAL.....
	68.4800			MISCELLANEOUS REVENUES		
	68.4800.0000			PROJECT		
	68.4800.0000.4840			OTHER MISCELLANEOUS REVENUE		
R-020824-294	COUNTY FAIRGROUNDS	020824	42824		50.00CR	MISC REVENUE-DONATION
	..... 68.4800.0000.4840			OTHER MISCELLANEOUS REVENUE	50.00CR	*TOTAL.....
	..... 68.4800.0000			PROJECT	50.00CR	*TOTAL.....
	..... 68.4800			MISCELLANEOUS REVENUES	50.00CR	*TOTAL.....
	..... 68			RICHLAND COUNTY FAIR FUND	34,598.12CR	*TOTAL.....

Account Activity by Trans Date  
SORTING BY TRANS DATE.....

SRC/JE/ID	DIRCTY	VEN/CUS/EXPL	DATE	REFER	INVOICE	AMOUNT	DETAIL	DESCR
		68			RICHLAND COUNTY FAIR FUND			
		68.5614			FAIRS AND EXHIBITS			
		68.5614.0000			PROJECT			
		68.5614.0000.5111			SALARIES - REGULAR (FAIR SEC			
D-022324-342	903	COTTINGHAM & BUTLER	022324	36922	340798	275.00	1/11	AC/RICHCOU-01
	.....	68.5614.0000.5111			SALARIES - REGULAR (FAIR SEC	275.00	*TOTAL	.....
		68.5614.0000.5222			LIGHTS			
D-021624-320	650	RICHLAND CENTER UTILITIE	021624	36710	1603900-01	752.48	01/02/2024-02/01/2024	
	.....	68.5614.0000.5222			LIGHTS	752.48	*TOTAL	.....
		68.5614.0000.5225			TELEPHONE			
D-012324-224	1575	TECH COM, INC	012324	36427	424300	36.13	01/20	424300
D-022024-332	1575	TECH COM, INC	022024	36897	424300	36.13	02/20	424300
	.....	68.5614.0000.5225			TELEPHONE	72.26	*TOTAL	.....
		68.5614.0000.5226			HEAT			
D-021624-320	975	WISCONSIN ELECTRIC POWER	021624	36712	4908435135	175.30	02/06	4908435135
	.....	68.5614.0000.5226			HEAT	175.30	*TOTAL	.....
		68.5614.0000.5293			LEASE ON COPIER			
D-011524-171	601	GFC LEASING-WI	011524	36249	I00877966	24.97	1/5	AC/390899
D-011624-194	311	GORDON FLESCH COMPANY IN	011624	36287	IN14510121	30.13	1/5	AC/10RC07
D-022324-342	601	GFC LEASING-WI	022324	36927	IN14550034	29.20	2/5	AC/10RC07
	.....	68.5614.0000.5293			LEASE ON COPIER	84.30	*TOTAL	.....
		68.5614.0000.5902			INSURANCE			
D-010324-134	421	WISCONSIN COUNTY MUTUAL	010324	36068	000012847	3,513.00	1/1/24-12/31/24	B/E
	.....	68.5614.0000.5902			INSURANCE	3,513.00	*TOTAL	.....
	.....	68.5614.0000			PROJECT	4,872.34	*TOTAL	.....
	.....	68.5614			FAIRS AND EXHIBITS	4,872.34	*TOTAL	.....
	.....	68			RICHLAND COUNTY FAIR FUND	4,872.34	*TOTAL	.....

Account Activity by Trans Date  
SORTING BY TRANS DATE.....

SRC/JE/ID	DIRCTY VEN/CUS/EXPL	DATE	REFER	INVOICE	AMOUNT	DETAIL DESCR
REPORT TOTALS:					0.00	

RECORDS PRINTED - 000036

-----FUND----- 68 RICHLAND COUNTY FAIR FUND

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
-----	-----	-----	-----	-----
ASSETS				
-----				
CURRENT ASSETS:				
68.0000.0000.1110 CASH	2,795.19	56.71	28,944.14	31,739.33
68.0000.0000.1180 PETTY CASH	500.00	0.00	0.00	500.00
68.0000.0000.1301 ACCOUNTS RECEIVABLE	1,105.00	1,105.00CR	1,105.00CR	0.00
68.0000.0000.1620 PREPAID EXPENSES	2,725.00CR	0.00	0.00	2,725.00CR
68.0000.0000.1820 LAND	0.00	0.00	0.00	0.00
TOTAL CURRENT ASSETS:	1,675.19	1,048.29CR	27,839.14	29,514.33
TOTAL ASSETS:	1,675.19	1,048.29CR	27,839.14	29,514.33
LIABILITIES AND FUND BALANCE				
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CURRENT LIABILITIES:				
68.0000.0000.2120 VOUCHERS PAYABLE	1,869.70CR	33.97	1,869.70	0.00
68.0000.0000.2152 FEDERAL WITHHOLDING PAYABLE	0.00	0.00	0.00	0.00
68.0000.0000.2153 STATE WITHHOLDING PAYABLE	0.00	0.00	0.00	0.00
68.0000.0000.2154 FICA WITHHOLDING PAYABLE	0.00	0.00	0.00	0.00
68.0000.0000.2155 RETIREMENT PAYABLE	0.00	0.00	0.00	0.00
68.0000.0000.2156 HEALTH INSURANCE PAYABLE	0.00	0.00	0.00	0.00
68.0000.0000.2157 LIFE INSURANCE PAYABLE	0.00	0.00	0.00	0.00
68.0000.0000.2158 LOSS OF TIME INS PAYABLE	0.00	0.00	0.00	0.00
68.0000.0000.2161 DENTAL INSURANCE PAYABLE	0.00	0.00	0.00	0.00
68.0000.0000.2170 ACCRUED WAGES PAYABLE	411.37CR	0.00	0.00	411.37CR
68.0000.0000.2413 SALES TAXES DUE STATE	16.94CR	0.00	16.94	0.00
TOTAL CURRENT LIABILITIES:	2,298.01CR	33.97	1,886.64	411.37CR
TOTAL LIABILITIES:	2,298.01CR	33.97	1,886.64	411.37CR
FUND BALANCE:				
68.0000.0000.2960 UNRESERVED/UNDESIGNATED FUND	2,911.37	0.00	0.00	2,911.37
68.0000.0000.2980 REVENUE CONTROL	146,500.97CR	253.79CR	34,598.12CR	181,099.09CR
68.0000.0000.2985 EXPENDITURE CONTROL	144,212.42	1,268.11	4,872.34	149,084.76
68.0000.0000.2990 ESTIMATED REVENUE	0.00	0.00	0.00	0.00
68.0000.0000.2995 APPROPRIATIONS	0.00	0.00	0.00	0.00
TOTAL FUND BALANCE:	622.82	1,014.32	29,725.78CR	29,102.96CR
TOTAL LIABILITIES AND FUND BALANCE:	1,675.19CR	1,048.29	27,839.14CR	29,514.33CR
TOTAL FUND:	0.00	0.00	0.00	0.00

TOTAL NUMBER OF RECORDS PRINTED 21

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING	
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT
68	RICHLAND COUNTY FAIR FUND						
5614	FAIRS AND EXHIBITS						
0000	PROJECT						
5111	SALARIES - REGULAR (FAIR SEC	24,748.44	0.00	275.00	275.00	24,473.44	1
5112	SALARIES - PART-TIME (SECRET	26,358.00	0.00	0.00	0.00	26,358.00	0
5113	SALARIES - OVERTIME	600.00	0.00	0.00	0.00	600.00	0
5115	TEMPORARY - CASUAL (MAINTENA	9,114.00	0.00	0.00	0.00	9,114.00	0
5124	GATE HELP	1,700.00	0.00	0.00	0.00	1,700.00	0
5125	GRANDSTAND HELP	0.00	0.00	0.00	0.00	0.00	0
5126	AMBULANCE STANDBY/MISC	0.00	0.00	0.00	0.00	0.00	0
5140	AIRLINE TICKETS	0.00	0.00	0.00	0.00	0.00	0
5141	PER DIEM	1,300.00	0.00	0.00	0.00	1,300.00	0
5147	JUDGES	2,400.00	0.00	0.00	0.00	2,400.00	0
5148	SUPERINTENDENTS AND ASSISTAN	2,000.00	0.00	0.00	0.00	2,000.00	0
5150	SECTION 125 PLAN-CO SHARE	5.00	0.00	0.00	0.00	5.00	0
5151	FICA - COUNTY SHARE	4,702.59	0.00	0.00	0.00	4,702.59	0
5152	RETIREMENT - COUNTY SHARE	1,490.39	0.00	0.00	0.00	1,490.39	0
5153	DENTAL INSURANCE-CO SHARE	0.00	0.00	0.00	0.00	0.00	0
5154	HEALTH INSURANCE - COUNTY SH	0.00	0.00	0.00	0.00	0.00	0
5155	LIFE INSURANCE - COUNTY SHAR	5.91	0.00	0.00	0.00	5.91	0
5161	HEALTH INS REIMBURSEMENT DED	0.00	0.00	0.00	0.00	0.00	0
5212	ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00	0
5222	LIGHTS	11,500.00	0.00	752.48	752.48	10,747.52	6
5225	TELEPHONE	360.00	0.00	36.13	72.26	287.74	20 --
5226	HEAT	1,600.00	0.00	175.30	175.30	1,424.70	10 -
5231	CAMPING	200.00	0.00	0.00	0.00	200.00	0
5249	MAINTENANCE BLDGS, GROUNDS &	6,000.00	0.00	0.00	0.00	6,000.00	0
5293	LEASE ON COPIER	600.00	0.00	29.20	84.30	515.70	14 -
5297	REFUSE COLLECTION	3,000.00	0.00	0.00	0.00	3,000.00	0
5311	POSTAGE	100.00	0.00	0.00	0.00	100.00	0
5313	PRINTING	1,200.00	0.00	0.00	0.00	1,200.00	0
5319	ADMINISTRATIVE EXPENSE	1,000.00	0.00	0.00	0.00	1,000.00	0
5324	ASSOCIATION DUES AND MEMBERS	1,000.00	0.00	0.00	0.00	1,000.00	0
5326	ADVERTISING	4,000.00	0.00	0.00	0.00	4,000.00	0
5334	REGISTRATION	350.00	0.00	0.00	0.00	350.00	0
5335	MEALS	200.00	0.00	0.00	0.00	200.00	0
5336	LODGING	0.00	0.00	0.00	0.00	0.00	0
5339	MILEAGE	1,600.00	0.00	0.00	0.00	1,600.00	0
5593	LICENSING	2,910.00	0.00	0.00	0.00	2,910.00	0
5813	COMPUTER MAINT & UPGRADES	600.00	0.00	0.00	0.00	600.00	0
5818	RENTAL OF EQUIPMENT	7,000.00	0.00	0.00	0.00	7,000.00	0
5819	NEW EQUIPMENT	500.00	0.00	0.00	0.00	500.00	0
5897	EVENT INSURANCE	3,000.00	0.00	0.00	0.00	3,000.00	0
5902	INSURANCE	2,250.00	0.00	0.00	3,513.00	1,263.00-	156 -----!!!!
5905	AUDIT ADJUSTMENTS - INSURANC	0.00	0.00	0.00	0.00	0.00	0
5906	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0
5925	FAIR GRANTS	0.00	0.00	0.00	0.00	0.00	0



		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING	
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT
-----		-----	-----	-----	-----	-----	---
68	RICHLAND COUNTY FAIR FUND						
5614	FAIRS AND EXHIBITS						
0000	PROJECT						
5926	ENTERTAINMENT	24,000.00	0.00	0.00	0.00	24,000.00	0
5949	PREMIUMS	8,000.00	0.00	0.00	0.00	8,000.00	0
5950	RIBBONS, TROPHIES AND ENTRY	1,000.00	0.00	0.00	0.00	1,000.00	0
5970	CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0
5999	BILLS - NO LINE DETAIL	15,000.00	0.00	0.00	0.00	15,000.00	0
6000	FLOOD DAMAGE REPAIR	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	PROJECT	171,394.33	0.00	1,268.11	4,872.34	166,521.99	2
TOTAL:	FAIRS AND EXHIBITS	171,394.33	0.00	1,268.11	4,872.34	166,521.99	2
5920	TRANSFERS TO OTHER FUNDS						
0000	PROJECT						
1710	TRANSFERS TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0
1742	TRAN TO INS REIMBURSE FUND	0.00	0.00	0.00	0.00	0.00	0
1769	TRAN TO CTY FAIR DONATION FD	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	PROJECT	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	RICHLAND COUNTY FAIR FUND	171,394.33	0.00	1,268.11	4,872.34	166,521.99	2

		ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
68	RICHLAND COUNTY FAIR FUND							
4100	TAXES							
0000	PROJECT							
4111	GENERAL PROPERTY TAXES	34,344.33	34,344.33	0.00	34,344.33	0.00	100	-----
TOTAL:	PROJECT	34,344.33	34,344.33	0.00	34,344.33	0.00	100	-----
TOTAL:	TAXES	34,344.33	34,344.33	0.00	34,344.33	0.00	100	-----
4200	INTERGOVERNMENTAL GRANTS AND							
0000	PROJECT							
4262	STATE AID - FAIRS AND EXHIBI	6,800.00	6,800.00	0.00	0.00	6,800.00	0	
4288	STATE AID - KNOWLES STEWARD	0.00	0.00	0.00	0.00	0.00	0	
4299	STATE AID - FEMA	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	PROJECT	6,800.00	6,800.00	0.00	0.00	6,800.00	0	
TOTAL:	INTERGOVERNMENTAL GRANTS AND	6,800.00	6,800.00	0.00	0.00	6,800.00	0	
4500	PUBLIC CHARGES FOR SERVICES							
0000	PROJECT							
4590	GATE RECEIPTS	41,000.00	41,000.00	0.00	0.00	41,000.00	0	
4591	BEER GARDEN	0.00	0.00	0.00	0.00	0.00	0	
4592	GIFTS AND DONATIONS	6,500.00	6,500.00	0.00	0.00	6,500.00	0	
4593	GRANDSTAND RECEIPTS	0.00	0.00	0.00	0.00	0.00	0	
4594	SPACE RENTAL/CONCESSIONAIRES	7,000.00	7,000.00	0.00	0.00	7,000.00	0	
4596	FAIREST OF THE FAIR CONTEST	0.00	0.00	0.00	0.00	0.00	0	
4597	EXHIBITOR ENTRY FEES	3,000.00	3,000.00	0.00	0.00	3,000.00	0	
4598	ADMINISTRATIVE INCOME (REFUN	0.00	0.00	0.00	0.00	0.00	0	
4600	STALL-PEN-HORSE BARN FEES	500.00	500.00	0.00	0.00	500.00	0	
4601	USE OF GROUNDS RENTALS	2,250.00	2,250.00	0.00	0.00	2,250.00	0	
4602	STORAGE FEES	19,000.00	19,000.00	0.00	0.00	19,000.00	0	
4603	CAMPING REVENUE	4,000.00	4,000.00	203.79	203.79	3,796.21	5	
4604	CARNIVAL INCOME	23,000.00	23,000.00	0.00	0.00	23,000.00	0	
4605	ELECTRIC/WATER/SEWER	3,000.00	3,000.00	0.00	0.00	3,000.00	0	
4606	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	PROJECT	109,250.00	109,250.00	203.79	203.79	109,046.21	0	
TOTAL:	PUBLIC CHARGES FOR SERVICES	109,250.00	109,250.00	203.79	203.79	109,046.21	0	
4800	MISCELLANEOUS REVENUES							
0000	PROJECT							
4813	CREDIT CARD REBATES	0.00	0.00	0.00	0.00	0.00	0	
4822	MISCELLANEOUS RENT	6,000.00	6,000.00	0.00	0.00	6,000.00	0	
4840	OTHER MISCELLANEOUS REVENUE	15,000.00	15,000.00	50.00	50.00	14,950.00	0	
4851	COUNTY FAIR GRANTS	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	PROJECT	21,000.00	21,000.00	50.00	50.00	20,950.00	0	
TOTAL:	MISCELLANEOUS REVENUES	21,000.00	21,000.00	50.00	50.00	20,950.00	0	
4900	OTHER FINANCIAL SOURCES							
0000	PROJECT							
4920	TRANSFERS FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0	

		ANNUAL	ACT	MTD	POSTED	ACT	YTD	POSTED	REMAINING	
		ADOPTED	BUDGET	REVISED	BUDGET	AND	IN	PROCESS	AND	IN
									BALANCE	PCT
68	RICHLAND COUNTY FAIR FUND									
4900	OTHER FINANCIAL SOURCES									
0000	PROJECT									
4922	TRANSFER FROM CONTINGENCY FU	0.00	0.00		0.00		0.00		0.00	0
4941	TRAN FM CO FAIRGROUND DONAT	0.00	0.00		0.00		0.00		0.00	0
4949	TRANS FM CAPITAL PROJECTS FD	0.00	0.00		0.00		0.00		0.00	0
TOTAL:	PROJECT	0.00	0.00		0.00		0.00		0.00	0
TOTAL:	OTHER FINANCIAL SOURCES	0.00	0.00		0.00		0.00		0.00	0
TOTAL:	RICHLAND COUNTY FAIR FUND	171,394.33	171,394.33		253.79		34,598.12		136,796.21	20 --

***Previous Sponsors***

4-H- Richland County  
Added Touch Floral  
American Legion  
Ash Creek Plumbing & Heating  
Community First Bank  
Compeer Financial  
Coy Trucking, LLC  
Culvers  
Dayton Ridge Runners ATV/UTV & Snowmobile Club  
Fairgrounds Improvement Committee/FIC  
Fillback Ford  
Frito-Lay  
Genuine Telecom  
Homesteaders  
Jones Chevrolet-Buick  
Kiwanis International  
Lime Ridge Ag Supply  
Nature's Way  
Olson Trucking  
Premier Co-op  
Richland Center City Utilities  
Richland Center Lion's Club  
Richland Center Police Department  
Richland Center Shopping News  
Richland County Ambulance Association  
Richland County Bank  
Richland County Harness Association  
Richland County Highway Shop  
Richland County Sheriff's Department  
Richland Locker Company  
Richland Observer  
Richland School District  
Richland Veterinary Service  
Rockbridge Sawmill  
Robin's Nest  
Royal Bank  
Schreiber Foods  
Simpson Tractor  
The Peoples Community Bank  
Southwest WI Wind-Up Circuit  
Troxel Farms  
Vetesnik Power Sports  
Unlimited Clicks Photography  
Wallace Electric  
Walsh's Ace Hardware  
WCCU Credit Union  
Wegner Auto Service  
Wertz Plumbing & Heating  
WPPI  
WRCO AM-FM  
Ziegler Ag Equipment

## **2016 Richland County Fair Sponsorship Package**

### **Base Platinum Sponsor Package: Starts at \$2000**

- Platinum Sponsor Status; 2-10x10 outdoor business vendor spaces, Richland County Fair Website advertising with link to your site, all social media advertising, business announced at your sponsored event and throughout each day of the Fair and via WRCO. Please call to discuss vehicle placed advertising for this level, limit 2 vehicles.
- Up to 8 Banners hung at the Fair
- 10 passes to the event you're sponsoring

### **Base Gold Sponsor Package: Starts at \$1000**

- Gold Sponsor Status; 1-10x10 outdoor vendor space, Richland County Fair Website advertising with link to your site, all social media advertising, business announced throughout each day of the Fair & via WRCO.
- Up to 5 Banners hung at the Fair
- 6 passes to one event

### **Base Silver Sponsor Package: Starts at \$600**

- Silver Sponsor Status; 1- 10x10 booth for 1 day, Richland County Fair Website advertising with link to your site, all social media advertising, business announced throughout each day of the Fair and via WRCO.
- Up to 3 Banners hung at the Fair
- 4 passes to one event.

### **Base Bronze Sponsor Package: Starts at \$400**

- Bronze Sponsor Status; Richland County Fair Website advertising with link to your site, social media advertising, business announced throughout each day of the Fair and via WRCO.
- Up to 1 Banners hung at the Fair
- 2 passes to one event.

### **Friend of the Fair Package: Starts at \$200**

- Friend of the Fair Sponsor Status; Richland County Fair Website advertising with link to your site, social media advertising, business announced at the fair and via WRCO.
- 2 passes to one event

### **Fair Booster: \$100**

- Fair Booster Sponsor Status; Richland County Fair Website advertising with link to your site, social media advertising (Snapchat, Instagram, Facebook), business announced at the fair and via WRCO

**\*\*All Fair Sponsors will be listed on the LED board donated by BL Signs at all Fairground events prior to the Fair. BL Signs will also have that sign on the grounds during the Fair located at .....**

# 2020 RICHLAND COUNTY FAIR

Dear Fair Supporter:

As Springtime approaches with Summertime to follow please save the dates for the 2020 Richland County Fair, **September 9<sup>th</sup> – 13<sup>th</sup>!**

The Richland County Fair is a showplace of the past, present and future excellence of Richland County. We strive to build community through the advancement, affirmation and support of all our youth as well as our community in keeping this fair a learning and fun atmosphere for exhibitors and participants of all ages.

The Richland County Fair is an important part of our community and our County's heritage.

Just like every year, we have been working hard to bring fun for everyone with grandstand and 'free' entertainment, carnival rides, animal exhibits, lots of baked goodies and homemade everything to attract and entertain all ages.

We are very excited about the 2020 Fair!

We have secured additional hours for the kids on Friday afternoon which will include a "kids afternoon special" before the scheduled wristband rides that evening. We are also happy to announce in addition to our free entertainment of the TA-DA Show and Pedal Pull, we are adding a Hypnotist and Half Twisted – Half Not to perform Magic Shows and create Balloon Art for all the kiddos (and adults, if you want). We have also added Axe Throwing and an Escape Room for all of those that would like to share their talents with co-workers or friends. So pencil us in for 4 days of sun, fun and food! Did I mention fair food? Yup, we will have lots of that along with our local food vendors so come hungry and thirsty.

Our Free Family Night is still on Thursday.

Sensory Awareness will be on Friday from 12N-1pm with no lights or music for the rides and games.

We have so much to do this year and more information will be available as we progress towards the fair date. We will have a full list of our activities as everything gets finalized into time slots by April.

**Check our website! <https://fair.co.richland.wi.us/>**

## Sponsorship Package Guide

### **Gold Level Sponsorship** – Starts at \$700

- Banners (provided by you)
- Print/Radio/Social Media Advertising
- 4 Adult Season Passes

### **Bronze Level Sponsorship**- Starts at \$300

- Banner (provided by you)
- Print/Social Media Advertising
- 1 Adult Season Pass

### **Silver Level Sponsorship** – Starts at \$500

- Banners (provided by you)
- Print/Radio/Social Media Advertising
- 2 Adult Season Passes

### **Friends of the Fair** – Starts \$25 to \$100

- Listed on Website

### **Gate/Barn/Multi Event Sponsorship** – Starts at \$1000

- Banners (provided by you)
- 1- 20x10 outdoor space
- Social Media Advertising
- Print & Radio Advertising
- 8 Adult Season Passes

# Richland County Fair

P.O. Box 508 23630 CTH AA Richland Center, WI 53581

(608) 647-6859 phone

Website: <http://fair.co.richland.wi.us/>

Facebook: [facebook.com/richlandcofair](https://www.facebook.com/richlandcofair)

## SPONSORSHIP FORM

Please complete and return form with your sponsorship to the Richland County Fairgrounds

**Company Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

We will participate with a sponsorship of: \$ \_\_\_\_\_

Please select below what you are interested in having your Sponsorship used for:

\_\_\_\_\_ TA-DA Kids Show (Saturday & Sunday)

\_\_\_\_\_ Kindschi Pedal Pull (Saturday)

\_\_\_\_\_ Hypnotist (Friday & Saturday)

\_\_\_\_\_ Ax Throwing (Friday & Saturday)

\_\_\_\_\_ Escape Rooms (Friday & Saturday)

\_\_\_\_\_ Truck & Tractor Pull (Saturday)

\_\_\_\_\_ Harness Racing Gate (Sunday)

\_\_\_\_\_ Tune\*Ingo & Karaoke Contest (Friday Night)

**Call today about advance purchase of season fair passes (15 min required) at a discounted rate for your employees**

Sincerely,

*Carla Doudna* Richland County Fair and Recycling Coordinator